

MAINE STATE LEGISLATURE

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STATE OF MAINE
HOUSE OF REPRESENTATIVES
115TH LEGISLATURE
SECOND REGULAR SESSION

HOUSE AMENDMENT "B" to HOUSE AMENDMENT "A" to H.P. 1539, L.D. 2172, Bill, "An Act to Reduce Administrative Costs of State Government and to Clarify Previous Legislative Reductions in State Government Administration"

Amend the amendment by striking out all of section 25 and inserting in its place the following:

Sec. 25. Report to Joint Standing Committee on Appropriations and Financial Affairs. The following departments and agencies of State Government shall prepare and report the following.

All departments and agencies of State Government, including, without limitation, each department and agency in the executive branch, the legislative and judicial departments, the Office of the Secretary of State, the Office of the Attorney General, the Office of Treasurer of State, the Office of the State Auditor, the Finance Authority of Maine, the Maine State Housing Authority and all independent agencies and institutions of higher education shall prepare a plan that, at a minimum, reduces the cost of administrative personnel by 10% in fiscal year 1991-92 and fiscal year 1992-93. The plan must state the total current number of administrative and nonadministrative personnel and the total amount of administrative salaries for the agency. In addition, the plan must include a list of administrative positions and a list of nonadministrative positions. With respect to each list, the positions must be displayed by job classification showing the number of positions in each classification and the funding source for each classification and position. The plan must specifically detail each position to be abolished, reduced to a part-time position or combined with another position. The plan must describe how department or agency programs will be administered and how the organization will be managed as a result of the reduction in administrative personnel and salaries. The plan

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2 must specify the amount of savings to be achieved, by funding
source, as a result of the reduction in administrative personnel.

4 For the purpose of this section, for all departments and
agencies of State Government identified in this section,
6 "administrative personnel" means employees whose primary
functions involve: the management or administration of a
8 department, department units or department programs; supervision
of employees; policy development; policy implementation; and
10 execution of nondirect service responsibilities and clerical or
secretarial duties. The term "administrative personnel" does not
12 apply to employees, such as caseworkers, motor vehicle
registration employees, mental health workers and prison guards,
14 whose duties or responsibilities primarily involve providing
direct services to members of the public or clients of the State
16 or similar types of responsibilities.

18 Each organization subject to this section shall provide its
report no later than February 3, 1992 to the Joint Standing
20 Committee on Appropriations and Financial Affairs. The committee
shall review the agency reports and determine the amount of
22 savings that can be incurred.'

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STATEMENT OF FACT

28 This amendment ensures that all agencies of State Government
including the legislative and judicial branches, the Office of
the Secretary of State, the Office of the Attorney General, the
30 Office of Treasurer of State, the Office of the State Auditor,
the Finance Authority of Maine, the Maine State Housing Authority
32 and all independent agencies and institutions of higher education
are subject to the same rules in regard to submission of a plan
34 for a 10% reduction in administrative personnel.

Filed by Rep. Whitcomb of Waldo
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1/23/92 (Filing No. H-870)