

MAINE STATE LEGISLATURE

The following document is provided by the
LAW AND LEGISLATIVE DIGITAL LIBRARY
at the Maine State Law and Legislative Reference Library
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied
(searchable text may contain some errors and/or omissions)



114th MAINE LEGISLATURE

FIRST REGULAR SESSION - 1989

Legislative Document

No. 973

H.P. 712

House of Representatives, March 29, 1989

Reference to the Committee on State and Local Government suggested and ordered printed.

A handwritten signature in cursive script that reads 'Ed Pert'.

EDWIN H. PERT, Clerk

Presented by Representative NORTON of Winthrop.

Cosponsored by Senator BUSTIN of Kennebec, Representative AULT of Wayne and Representative HICKEY of Augusta.

STATE OF MAINE

IN THE YEAR OF OUR LORD
NINETEEN HUNDRED AND EIGHTY-NINE

**Resolve, Directing the Bureau of Human Resources to Study Certain
State Employee Classifications.**



1 **Study of employee classifications. Resolved:** That the Department
of Administration, Bureau of Human Resources, shall study the
3 following:

5 1. The classifications and compensation levels assigned to
state employees whose job duties include data entry;

7
9 2. The classifications and compensation levels assigned to
personnel at the local and federal levels of government whose job
duties include data entry;

11
13 3. The knowledge and skill required to perform data entry
functions;

15 4. The importance of data entry personnel to the efficient
operation of State Government;

17
19 5. The career opportunities available to data entry
personnel; and

21 6. Whether the current classification and compensation
levels assigned to data entry personnel employed by the State
23 should be modified; and be it further

25 **Report. Resolved:** That the Department of Administration,
Bureau of Human Resources, submit its findings, recommendations
27 and any accompanying legislation to the Legislature by December
1, 1989; and be it further

29 **Appropriation. Resolved:** That the following funds are
31 appropriated from the General Fund to carry out the purposes of
this resolve.

33
35
37
39
41
43
45
47
49
1989-90

ADMINISTRATION, DEPARTMENT OF

Bureau of Human Resources

Personal Services	\$3,000
All Other	3,000

Provides funds to the Bureau of Human Resources to study the classification and compensation levels assigned to state-employed data entry personnel.

**DEPARTMENT OF ADMINISTRATION
TOTAL**

\$6,000

1

STATEMENT OF FACT

3

5

7

This resolve requires the Department of Administration, Bureau of Human Resources, to study the classifications and compensation levels assigned to data entry personnel employed by the State and to recommend any changes in classification or compensation.