

MAINE STATE LEGISLATURE

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L.D. 575
(Filing No. S-113)

**STATE OF MAINE
SENATE
114TH LEGISLATURE
FIRST REGULAR SESSION**

COMMITTEE AMENDMENT "A " to S.P. 245, L.D. 575, Bill, "An Act to Amend the Records Management Laws"

Amend the bill by striking out all of sections 1 and 2.

Further amend the bill by inserting after section 4 the following:

'Sec. 5. Joint review and report. The Maine State Archives, the Bureau of Purchases and the Office of Information Services shall jointly review and determine the requirements to ensure the appropriate management, retention and disposition of record series established through the use of automated media. The review shall address the availability of information to the Maine State Archives concerning automated media conversion and storage equipment, and record series that are established. The review shall examine the functions and authority of the 3 organizations to determine how a combined effort may best provide the assurance necessary for appropriate automated media records management by the Maine State Archives. A joint report shall be prepared and submitted to the Joint Standing Committee on State and Local Government by January 31, 1990, outlining the findings of the review, noting regulatory and administrative measures taken and recommending any further legislation which may be necessary.

FISCAL NOTE

This bill will add an additional step to the approval process for automated equipment. All state agencies purchasing automated equipment or information systems will incur some minor additional administrative costs and delays in purchases.'

Further amend the bill by renumbering the sections to read consecutively.

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STATEMENT OF FACT

This amendment deletes language regarding preapproval of media storage and equipment by the Maine State Archives.

Because of the complexity of defining and managing record series in automated media, and because of their related functions, the new section 3 provides that the Maine State Archives, the Bureau of Purchases and the Office of Information Services shall jointly review and report to the Joint Standing Committee on State and Local Government regarding the appropriate management, retention and disposition of record series established through the utilization of automated media. The report, with recommendations, will be completed by January 31, 1990.

Reported by Senator Berube for the Committee on State and Local Government. Reproduced and Distributed Pursuant to Senate Rule 12.
(5/12/89) (Filing No. S-113)