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L.D. 1645 1 2 (Filing No. H-399) 3 STATE OF MAINE 4 HOUSE OF REPRESENTATIVES 5 112TH LEGISLATURE 6 FIRST REGULAR SESSION HOUSE AMENDMENT " $\boldsymbol{\theta}$ " to S.P. 628, L.D. 1645, 7 Bill, "AN ACT Relating to the Administration of Voca-8 tional Education." 9 10 Amend the bill by striking out everything after 11 the enacting clause and inserting in its place the 12 following: 13 'Sec. 1. 5 MRSA §560 is enacted to read: 14 Personnel of the Maine vocational-technical 15 institutes 16 The Commissioner of Personnel, with the advice and consent of the Board of Trustees of the Maine 17 18 Vocational-technical Institutes, as defined in Title 19 20-A, chapter 429, shall establish policies and pro-20 cedures by which personnel and positions at the in-21 stitutes may be created, abolished, allocated and 22 transferred in a very expeditious manner, consistent with any collective bargaining agreements, within and 23 24 among the several vocational-technical institutes. 25 The Department of Personnel shall establish the poli-26 cies and procedures no later than July 1, 1986. These policies and procedures shall enable the vocational-technical institutes to positively and quickly respond to private sector job training and 27 28 29 30 job skill needs on both a short-term and long-term These policies and procedures shall enable 31 basis. 32 the Board of Trustees of the 33 Vocational-technical Institutes to abolish, create, 34 change and transfer programs of instruction with each 35 institute and among the vocational-technical insti-36 tutes in a very expeditious manner.

Sec. 2. 5 MRSA §1507, sub-§4-A, as enacted by PL

1979, c. 602, §2, is amended to read:

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4-A. $\frac{\text{Vocational-technical institutes.}}{\text{allocate funds from such account}}$ The Governor may not to exceed in total the sum of \$100,000 in any fiscal year to provide funds for any unusual and un-5 foreseen needs as may arise in the operation of the 6 vocational-technical institutes. Allocations may be 7 made from this fund by the Governor only upon the 8 written request of the State Board of Education 9 Trustees of the Maine Vocational-technical Institutes and after consultation with the State Budget Officer. 10 11 Sec. 3. 5 MRSA §1588 is enacted to read: 12 §1588. Maine vocational-technical institutes 13 Any funds appropriated or allocated by the Legis-14 lature for the administration or operation of or for 15 use by the Maine vocational-technical institutes 16 shall be provided in a lump sum and deposited in a 17 nonlapsing revolving fund. This money shall be expended in accordance with Title 20-A, chapter 429. 18 The Board of Trustees of the Maine Vocational-technical Institutes, without the approval of the Department of Finance and Administration, may allocate and transfer funds within the budget of the Department of Trustees without the approval of the Department of Trustees without the approval of the Department of Trustees without the approval of the Department of the Depart 19 20 21 22 23 Board of Trustees, without the approval of the De-24 partment of Finance and Administration, may purchase 25 equipment, allocate and transfer equipment among the 26 27 institutes and enter into contracts and agreements as provided in Title 20-A, chapter 429. 28 29 Sec. 4. 5 MRSA $\S12004$, sub- $\S8$, \PA , sub- $\P(4-A)$ is 30 enacted to read: 31 (4-A) Education Board of Trustees-Expenses 20-A MRSA Maine Vocationalonly §12553 32

tutes

33 34 technical Insti-

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2	Sec. 5. 20-A MRSA §405, sub-§3, \PC , as enacted by PL 1981, c. 693, §§5 and 8, is repealed.
3 4	Sec. 6. 20-A MRSA c. 403, as amended, is repealed.
5	Sec. 7. 20-A MRSA c. 429 is enacted to read:
6	CHAPTER 429
7 8	ADMINISTRATION OF THE MAINE VOCATIONAL-TECHNICAL INSTITUTES
9	§12551. Purpose and mission
10 11 12 13 14 15 16	In order to enjoy the blessings of domestic tranquility, liberty and justice, a society must recognize and valiantly strive to develop its greatest resource which is the citizens of the State. A society can only flourish and prosper if the citizens have the opportunity to achieve self-fulfillment, a sense of pride in themselves and their accomplishments and the ability to achieve for the common good.
18 19 20 21 22 23	The purpose and mission of post-secondary vocational-technical education in the State, therefore, is to provide the means by which persons may acquire knowledge and skills to grow and adapt to the changing needs of the State's economy and to successfully live in and contribute to a highly complex and dynamic society.
25 26 27 28 29 30 31	In order to promote the general welfare, secure the fruits of prosperity and ultimately contribute to the happiness of the citizenry, it is necessary to provide the State with working people who are conscientious, productive, well-informed, adaptable in mind and in skills and who possess a sense of self-awareness and social responsibility. To accomplish these just and noble goals,
33 34	vocational-technical education in the State must be directed to meet specific objectives.

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1	1. Objectives. The objectives include:
2 3 4	A. Anticipation of future economic development needs of the State and preparation of the State's labor force to expeditiously meet these needs;
5 6	B. Coordination of economic development policy with vocational-technical education and training;
7 8 9	C. Creation of a skilled but flexible and adaptable labor force which is responsive to the labor needs of the State's economy;
10 11	D. The opportunity for Maine workers to be retrained in new skills that are in demand;
12 13 14	E. Responsiveness of vocational-technical education not only to the economic needs of the State, but also to regional and local needs;
15 16 17 18 19 20	F. Expeditious adaption to changing requirements and needs, not only by the vocational-technical institutes but also by the labor force, through training and educational programs offered at the institutes and at other convenient and accessible locations; and
21 22 23	G. Coordination of training and educational programs and personnel with the several institutions of higher learning in the State.
24 25 26 27	2. Maine vocational-technical institutes; goals. In addition to the objectives and goals as established in this section, the board of trustees and the commissioner shall:
28 29 30 31	A. Cooperate closely with the private sector to provide both short-term training to meet private sector needs and longer-term education and training necessary for various occupations;

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1 2 3 4 5 6	B. Cooperate closely with the private sector, other institutions of higher education and economic development agencies of the State to undertake long-range planning and provide for coordinated education and training programs throughout the State;
7 8 9 10	C. Coordinate the activities of the institutes with the programs of the Department of Educational and Cultural Services, Division of Adult and Continuing Education;
11 12 13 14	D. Offer courses and curricula that provide more than basic skills and teach students not only how to think but also to understand the basis of issues and problems;
15 16 17	E. Provide each graduate with job skills and an understanding of how to adapt these skills to changing technology and a changing economy;
18 19 20	F. Provide the general education necessary to complement the requirements of specific vocational and technical skills;
21 22 23	G. Provide supplementary education programs to upgrade those persons already employed or retrain persons for new employment opportunities;
24 25 26 27	H. Provide special programs for disadvantaged and handicapped persons to permit them to take maximum advantage of their aptitudes and interests; and
28 29 30 31 32 33	I. Develop programs with the goal of enabling recipients of Aid to Families with Dependent Children to achieve education and skill levels that will allow them to compete for employment which can eliminate their dependency on public assistance.

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1 2 3	As used in this chapter, unless the context otherwise indicates, the following terms have the following meanings.
4 5	1. Board. "Board" means the Board of Trustees of the Maine Vocational-technical Institutes.
6 7	2. Commissioner. "Commissioner" means the Commissioner of Educational and Cultural Services.
8 9 10	3. Director. "Director" means the director of a vocational-technical institute, as established in section 12558.
11 12	4. Institute. "Institute" means a vocational-technical institute, as established in section 12560.
13 14	§12553. Board of Trustees of the Maine Vocational-technical Institute
15 16 17 18 19	The Board of Trustees of the Maine Vocational-technical Institutes, established pursuant to Title 5, section 12004, subsection 8, shall be the policy-making authority of the vocational-technical institutes.
20 21 22	1. Membership. The board shall consist of 9 voting members and 2 ex officio nonvoting members appointed by the Governor as follows:
23 24	A. Three from the field of business and industry;
25	B. One from the field of labor;
26	C. Two from the State Board of Education;
27 28	D. One from the Board of Trustees of the University of Maine;
29	E. Two persons from the general public who have

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- demonstrated great interest in vocational education;
- F. The Commissioner of Educational and Cultural
 Services, who shall serve as an ex officio, nonvoting member; and
- G. The Director of the State Development Office who shall serve as an ex officio, nonvoting member.
- 9 Appointment; terms. The voting members of the 10 board of trustees shall be appointed by the Governor to 4-year terms of office, subject to review by the joint standing committee of the Legislature having 11 12 jurisdiction over education and to confirmation by 13 the Legislature. Of the members initially appointed to the board, 2 shall be appointed for one year, 3 shall be appointed for 2 years, 2 shall be appointed for 3 years and 2 shall be appointed for 4 years. No 14 15 16 17 classified or unclassified employee of the State or 18 person who holds elected state office may serve on 19 the board of trustees. Vacancies on the board of 20 21 trustees shall be filled for the unexpired term only. 22 A member shall serve until a successor has been ap-23 pointed and qualified. The Governor may remove any 24 member for cause.
- 25 3. Compensation. Members shall be compensated 26 according to Title 5, section 12004, subsection 8, 27 from funds within the budget of the Department of Ed-28 ucational and Cultural Services.
- 4. Chairman. The Governor shall appoint the chairman annually. A chairman shall be eligible for reappointment.
- 32 5. Meetings. The board shall meet at least once 33 a month and at the call of the chairman or at the re-34 quest of a majority of the members of the board.
 - 6. Quorum. A quorum shall consist of 5 voting

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- 1 members and the board shall not conduct any official 2 business without a quorum present and voting.
- 3 §12554. Board of trustees; powers and duties
- The board of trustees shall have the following powers and duties:
- 6 1. Policy. Develop and adopt policies for the operation of the administration and the vocational-technical institutes;
- 9 <u>2. Administrative responsibility. Oversee the</u>
 10 <u>administration of the vocational-technical insti-</u>
 11 tutes;
- 3. Study and propose personnel policies. Study
 and propose personnel policies and procedures for the
 vocational-technical institutes to be presented to
 the Governor and Legislature. These policies and
 procedures may include implementing legislation;
- 4. Prepare and adopt a budget. Prepare and adopt
 a budget to include the board and
 vocational-technical institutes for submission to the
 Governor and Legislature. The budget may contain provisions for construction, renovation and reconstruction projects;
- 5. Enter into contracts and agreements. Enter into any contracts, leases and agreements and all other instruments and arrangements that are necessary, incidental or convenient to the performance of its duties and the execution of its powers under this chapter;
- 29 6. Acquire property by purchase, lease or rent.
 30 Acquire by purchase, lease or rent any lands, buildings, structures, facilities or equipment to further
 32 the purposes of this chapter;
- 33 7. Sell and dispose of property. Sell and dis-

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- pose of property, including lands, buildings, structures, equipment and facilities. Any revenues derived from the sale of property shall be placed in a revolving fund and used for the purposes set forth in section 12551;
- 8. Undertake construction and renovation. Approve the construction, renovation and reconstruction of buildings, structures, facilities and other improvements within the constraints of the budget for the institutes;
- 11 Receive and accept loans, aid or contributions. Receive and accept loans, aid or contributions 12 from any source of money, property, labor or other things of value to be held, used and applied to carry 13 14 15 out the purposes of this chapter, subject to the conditions upon which the loans, grants and contributions may be made, including, but not limited to 16 17 18 loans, gifts or grants from any federal agency, gov-19 ernmental subdivision or the State and its agencies 20 for any purpose consistent with this chapter;
- 21 10. Approval of programs and policies. Approve
 22 or disapprove programs and policies recommended by
 23 the commissioner and the directors of the institutes;
- 24 11. Establish and collect fees and charges. Es25 tablish and collect fees, tuition and other charges
 26 as necessary for the efficient implementation of this
 27 chapter to be deposited in a revolving account. Each
 28 vocational-technical institute shall be credited for
 29 the amount of tuition and other revenues that each
 30 institution generates for the account;
- 31 12. Establish rules. Establish such rules, in a
 32 manner consistent with the Maine Administrative Pro33 cedure Act, Title 5, chapter 375, as the board deems
 34 necessary or convenient to carry out this chapter;
- 35 <u>13. Establish and oversee the operation of the</u> 36 <u>vocational-technical institutes</u>. Establish and over-

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- see the operation of the vocational-technical institutes to promote specialized training for persons who give evidence of special aptitude or need and who desire specialized training designed specifically to train for service in trade, industry or commerce. The training and education, as authorized by this section shall be directed toward the goals, objectives and purpose set forth in section 12551.
- 9 A. The board shall provide for the offering of short-term training to meet the needs of the pri11 vate sector and for longer-term training and edu12 cation.
 - B. The board shall also provide for continuing education courses by which persons may update their skills or change their skills as technology and the State's economy change;
- 22 15. Approve the commissioner's appointments of 23 directors of vocational-technical institutes. Approve 24 the commissioner's appointments of the directors of 25 the vocational-technical institutes who shall serve 26 at the pleasure of the commissioner;
- 27 <u>16. Delegate duties and responsibilities. Dele-</u>
 28 <u>gate duties and responsibilities as the board deems</u>
 29 <u>necessary for the efficient operation of this chap-</u>
 30 ter;
- 31 17. Expend, allocate and transfer funds. Expend 32 funds as necessary to fulfill this chapter and allo-33 cate and transfer funds within the system under the 34 administration of the board and the executive direc-35 tor, as the board deems necessary;

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- 1 18. Allocate and transfer personnel and equip2 ment. Allocate and transfer personnel, consistent
 3 with collective bargaining agreements and policies
 4 and procedures approved by the Department of Person5 nel and allocate and transfer equipment within the
 6 system under the administration of the board and com7 missioner as the board deems necessary;
- 8 19. Invest funds. Except as otherwise provided 9 in this chapter, invest any funds not needed for im-10 mediate use, including any funds held in reserve, in 11 property or securities in which fiduciaries in the 12 State may legally invest funds; and
- 20. Other powers. Do any acts and things necessary or convenient to carry out the powers expressly granted or reasonably implied in this chapter.
- 16 §12555. Advisory council to board of trustees
- 17 1. Advisory matters. The federally funded and
 18 mandated Maine Council on Vocational Education, with19 in the constraints of any federal law affecting the
 20 powers, duties and responsibilities of the council,
 21 shall serve as an advisory board to the board of
 22 trustees with respect to:
- A. Vocational-technical education and training policies and programs;
- B. Procedures to make the vocational-technical institutes responsive to the needs of the State's economy and changes in the job market; and
- 28 C. The efficient operation of the institutes and the office of the executive director.
- 30 §12556. Duties and responsibilities of the commis-31 sioner
- 32 The commissioner shall implement the policies of the board and be responsible for the day-to-day oper-

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- ation of the Maine vocational-technical institutes.
 The executive director shall have the following powers and duties:
- 1. Investigate complaints. To investigate complaints and problems relating to the administration of the institutes and inform the board of any activities necessary to resolve any problems;
- 8 2. Undertake research and issue reports. To un9 dertake research and issue reports to the board, the
 10 Governor and the Legislature as directed by the
 11 board;
- 3. Assist in the preparation of the budget. To assist in the preparation of a budget for the administration and operation of the institutes to be approved by the board prior to submission to the Governor;
- 17 4. Oversee the staff of Maine
 18 vocational-technical institutes and the administra19 tion of the institutes. To oversee the staff of the
 20 Maine vocational-technical institutes and the admin21 istration of the institutes;
- 22 5. Undertake any and all duties delegated to the commissioner by the board. To undertake any and all duties delegated to the commissioner by the board;
- 25 6. Approve and appoint other personnel. To appoint directors of the institutes, subject to approval by the board and to approve appointments made by the directors of the institutes as provided in section 12558;
- 30 7. Promote cooperation and communication. To 31 promote cooperation and communication with the Uni-32 versity of Maine system;
- 33 8. Undertake long-range planning. To undertake 34 long-range planning to include construction,

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- renovation and reconstruction projects and report his findings and recommendations to the board;
- 9. Evaluate the directors and other personnel.
 To evaluate the performance of the directors of the institutes and any other personnel not included in collective bargaining agreements and recommend continuation or discontinuation of these personnel to the board;
- 10. Review distribution of federal money. To review the plan of the State Board of Education for the distribution or allocation of federal money for vocational education in the State under the Carl Perkins Act and report his finding to the board and the Legislature;
- 15 11. Promote cooperation among the institutes. To
 16 promote cooperation among the institutes and prepare
 17 plans for board approval with respect to the coordi18 nation of programs, activities and personnel among
 19 the institutes;
- 20 12. Provide direction to institutes. Develop po-21 licies, procedures, goals and objectives to be ap-22 proved by the board with respect to the operation of 23 the institutes. The commissioner shall meet regularly 24 with the directors of the institutes to develop these 25 policies and goals and to assist the directors in 26 their duties;
- 27 13. Work with state agencies. Work closely with other state agencies that have an impact upon vocational education to promote consistent and coordinated policies, procedures and programs;
- 31 14. Implement the mission and purpose of this chapter. Implement the mission and purpose set forth in section 12551;
- 34 <u>15. Work closely with the private sector. Work</u> 35 closely with the private sector in order to insure

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- that the vocational-technical institutes respond expeditiously to the needs of the private sector and the State's economy, particularly with respect to changing technology, industries and job needs;
- 5 <u>16. Delegate responsibility. Delegate responsi-</u> 6 <u>bilities and duties as necessary to administer this</u> 7 chapter; and
- 8 17. Accounting system and procedures. To provide
 9 for an accounting system and procedures that reflect
 10 for each vocational-technical institute all appropri11 ations, allocations, income and revenues, by source,
 12 and the expenditures of each institute.

§12557. Department of Personnel

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The Commissioner of Personnel, with the advice and consent of the board, shall establish procedures and policies by which personnel and positions may be expeditiously allocated and transferred consistent with any collective bargaining agreements within and among several vocational-technical institutes. The department shall establish the policies and procedures by no later than July 1, 1987. These policies and procedures shall enable the vocational-technical institutes to positively and quickly respond to private sector job training and job skill needs for both the short term and long term. These policies and procedures shall enable the Board of Trustees of the Maine Vocational-technical Institutes to abolish, create, change and transfer programs of instruction within each institute and among the vocational-technical institutes in a very expeditious manner.

32 The board shall report its findings with respect to the operation of this section to the Legislature 34 no later than July 1, 1987.

§12558. Directors of institutes

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- The board, following consideration of the recommendations of the commissioner, shall approve the appointment of directors of the vocational-technical institutes. The directors shall be qualified by education and experience.
 - 1. Administration of institutes. The directors shall be responsible for the administration of the institutes under the direction of the commissioner. The directors shall cooperate to provide vocational education and training that best meets the needs of the students, the private sector and the changing economy of the State. The directors shall administer the vocational-technical institutes consistent with the purpose and mission set forth in section 12551.
- 2. Appointment of deans. The director of each vocational-technical institute may appoint a dean and other personnel with the approval of the commissioner.
- 3. Make recommendations. The director of each institute may make recommendations to the commissioner with respect to the administration of the institute, courses of training and curricula, coordination of programs with other institutes and with other institutions of higher learning and any other matter requested by the commissioner.
- 4. Evaluate personnel at the institute. The director of each institute shall make recommendations as requested by the board or the commissioner concerning policies relating to the hiring, firing or granting of any merit increases of instructional personnel and make specific recommendations as requested about individual instructors, consistent with any collective bargaining agreements.
- 5. Appointment of police officers. The directors may appoint persons to act as police officers who, while within the limits of the property owned by or under the control of the institutes, shall possess

all the powers of police officers in criminal cases.

- A. The board may establish guidelines by which each director may make rules for the control, movement and parking of vehicles within the limits of the property owned by or under the control of the institute. A director's rule shall be adopted or amended in accordance with subsection 3. It shall have the same force and effect as a municipal ordinance. District Courts may impose fines, not to exceed \$10, for each violation of these rules.
- B. The board may adopt the provisions of Title
 30, section 2151, subsection 3, paragraph A, relating to prima facie evidence and the establishment of a waiver of court action by payment of
 specified fees.
- 6. Advisory committees. The director may also appoint advisory committees to advise the director of the institute on the development and operation of academic programs at the vocational-technical institute.

22 §12559. Budget

 The board shall prepare and submit a budget to the Governor and the Legislature to include the board and the several institutes. The board shall delineate the proposed needs and expenditures in a line-item budget. Any appropriation or allocation made by the Legislature to the vocational-technical institute system shall be a lump sum appropriation or allocation to be expended in accordance with the provisions of this chapter. The board may allocate or transfer funds within the budget as the board deems necessary. Nothing in this chapter may be construed to require approval by the Governor or the Department of Finance and Administration of any allocation or transfer of funds made by the board.

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Any appropriation or allocation of funds by the 2 Legislature shall be deposited in a nonlapsing re-3 volving fund. The board may invest any of the money of this fund in accordance with section 12554, sub-4 5 section 19. 6 §12560. Name and program of vocational-technical in-7 stitutes 8 The program of the vocational-technical institutes shall be designed to educate and prepare quali-9 fied high school graduates, or the equivalent, in accordance with the purpose set forth in section 12551. 10 11 12 The names of the vocational-technical institutes 13 shall be: 14 Central Maine Vocational-Technical Institute. 15 Central Maine Vocational-Technical Institute in the City of Auburn; 16 17 2. Eastern Maine Vocational-Technical Institute. 18 Eastern Maine Vocational-Technical Institute in the 19 City of Bangor; 20 3. Kennebec Valley Vocational-Technical Insti-21 tute. Kennebec Valley Vocational-Technical Institute 22 in the Town of Fairfield; 23 Northern Maine Vocational-Technical tute. Northern Maine Vocational-Technical Institute 24 25 in the City of Presque Isle; 26 Southern Maine Vocational-Technical 27 tute. Southern Maine Vocational-Technical Institute 28 in the City of South Portland; and 6. Washington County Vocational-Technical Insti-. Washington County Vocational-Technical Insti-29 30 31 tute in the City of Calais. 32 §12561. Accreditation

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- The vocational-technical institutes may seek accreditation and maintain membership in the regional accrediting association, satisfy the requirements necessary to achieve and maintain regional accreditation as vocational-technical institutes and meet the requirements necessary for federal aid. Each program of study offered shall meet all of the requirements for professional accreditation or licensing of the particular speciality.
- 10 §12562. State scholarships at the vocational-tech-11 nical institutes
- 12 1. Scholarships. The board shall develop and administer a program of scholarships for students enrolled at an institute. A student selected to receive a scholarship shall fulfill the following qualifications:
- A. Show evidence of the qualifications necessary to successfully complete the course of study and to become a competent craftsman in a trade or industrial pursuit;
- 21 B. Show demonstrated ability and willingness to support the expenses of training; and
- 23 C. Show demonstrated need of partial financial assistance to pay the cost of attendance at the institute.
- 26 <u>2. Awards. Awards shall be based on evidence of individual need and worth.</u>
- 3. National Guard Scholarship Program. Members
 of the Maine National Guard with over 10 years' continuous service may be awarded scholarships at
 vocational-technical institutes not to exceed 3 credit hours or the equivalent each semester. The guard
 shall select those who will receive scholarships from
 among those members eligible for admission to a
 vocational-technical institute. The program shall be

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- 1 administered by the board.
- § § § 12563. Loan fund revolving accounts

3 The board may establish and administer such loan fund revolving accounts as may be approved by the Governor to completely comply with all federal regu-4 5 6 lations and to effectively and efficiently operate 7 the loan programs within vocational-technical insti-8 tutes. The board shall adopt rules pursuant to Title 9 5, chapter 375, for the giving of loans to students 10 who are in need of financial aid at the vocational-technical institutes, the repayment of the 11 12 loans or other requirements relative to the loans. Each loan fund revolving account authorized and the 13 specific funds associated with it shall be kept in a 14 separate special account by the Treasurer of State 15 16 and any repayment of loans made from one of these 17 separate special accounts shall be credited to separate special account for continued use as a loan 18 19 fund.

20 §12564. Instructional Projects Revolving Fund

21 The board and commissioner shall administer an Instructional Projects Revolving Fund to aid instruc-22 23 tion at state vocational-technical institutes. The fund shall be used to pay necessary costs of projects which are carried out as part of the instructional 2.4 25 program. No project may be undertaken unless the fund contains enough money to cover the proposed budget. 26 27 28 All money generated through operation of any project shall be put into the fund, shall be continually appropriated for use in another instructional project and shall not lapse, except that the total money in the funds shall not exceed \$200,000. 29 30 31 32

33 §12565. Journeyman's examinations

An individual may take a journeyman's examination conducted by the following boards in accordance with the following requirements.

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1
          1. Electricians'
                             Examining Board. The individu-
 2
      al:
 3
          A. Who has completed satisfactorily a course of
 4
          instruction certified by the Electricians' Exam-
 5
          ining Board at a Maine vocational-technical in-
 6
          stitute may take the journeyman's examination and
 7
          after passage of the examination and after work-
 8
          ing in the field of electrical installation for
          4,000 nours under the supervision of a master
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          electrician or the equivalent, shall receive a
11
          journeyman's license. The board shall adopt a
12
          written criteria for certification of a course of
13
          instruction; or
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          B. Who is enrolled in a course of instruction at
15
          a Maine vocational-technical institute on January
          1, 1982, is entitled to take a journeyman's exam-
16
          ination. Upon the successful completion of that
17
          course of instruction and after passage of the
18
          examination, the student shall receive journeyman's license.
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      2. Oil and Solid Fuel Board. The individual has completed an approved course of at least 1,000 hours
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      of instruction related to the respective field at a
      Maine vocational-technical institute, a post-sec-
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25
      ondary satellite program at a vocational region or
26
      vocational center or an equivalent training approved
27
      by the Oil and Solid Fuel Board.
              Plumbers' Examining Board. The individual:
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29
              Who has satisfactorily completed one academic
          year of instruction in plumbing at a Maine
30
          vocational-technical institute may take the
31
          journeyman's examination and after passage of
32
33
          the examination shall receive a journeyman-in-
34
          training license. After a minimum of 2,000 hours
35
          of work in the field of plumbing installation as
          a journeyman-in-training under the supervision of
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a master plumber, that person shall receive a journeyman's license, provided that the work ex-2 3 perience is obtained within 4 years of the date 4 upon which the individual was issued a 5 journeyman-in-training license; or 6 Who is enrolled in a course of instruction in 7 plumbing at a Maine vocational-technical insti-8 July 1, 1983, shall receive a tute on journeyman's license upon successful completion 9 of that course of instruction and passage of the 10 journeyman's examination. 11 12 §12566. Annual report 13 The board shall prepare an annual report to be 14 submitted to the joint standing committees of the 15 Legislature having jurisdiction over education and 16 over appropriations and financial affairs by January 17 1st of each year. This report shall include: 18 Line-item budget expenditures for the last complete fiscal year and the projected expenditures for the fiscal year in which the report is 19 20 21 submitted; 22 B. The number of applications for enrollment in 23 the current academic year compared to current 24 student enrollments at each institute and 25 enrollments for the previous 2 years; 26 C. Current student enrollments by type of pro-27 gram offered at each institute; 28 D. A description of activities undertaken to co-29 ordinate vocational-technical training and educa-30 tion throughout the State with other training and 31 with other institutions of higher learning; 32 E. A description of any new courses or curricula 33 provided by the institutes;

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1 2 3	F. A description and analysis of job placement of graduates of the vocational-technical institutes;
4 5	G. A list of needs, in order of priority, of the Maine vocational-technical institutes; and
6 7	H. Any other information deemed significant by the board.
8	§12567. Repayment of bonds
9 10 11 12 13 14 15	The Treasurer of State, in consultation with the board, shall establish for each institute a rate at which money generated by room and board charges at each institute shall be allocated for the repayment of bond principal and interest incurred by the construction of dormitories and other facilities at each institute.
16 17	<pre>Sec. 8. 26 MRSA §1021, first ¶, as amended by PL 1977, c. 581, §1, is further amended to read:</pre>
18 19 20 21 22 23 24 25 26 27 28	It is declared to be the public policy of this State and it is the purpose of this chapter to promote the improvement of the relationship between public employers and their employees by providing a uniform basis for recognizing the right of the University of Maine employees, Maine Maritime Academy employees, and vocational-technical institute employees and state scheels for practical nursing employees to join labor organizations of their own choosing and to be represented by such organizations in collective bargaining for terms and conditions of employment.
29 30 31	Sec. 9. 26 MRSA §1022, sub-§1-C, as amended by PL 1979, c. 602, §5, is repealed and the following enacted in its place:
32 33 34	1-C. Vocational-technical institute. "Vocation- al-technical institute" means the Maine

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and functions supervised by the Board of Trustees of
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      the Maine Vocational-technical Institutes or its des-
      ignee. In furtherance of this chapter, the employment relations, policies and practices throughout the
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      vocational-technical institutes shall be as consist-
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      ent as possible. It is the responsibility of
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      Board of Trustees of the Maine Vocational-technical
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      Institutes or its designed to negotiate collective
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      bargaining agreements and administer these agree-
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      ments. The Board of Trustees of the Maine
      Vocational-technical Institutes or its designee is
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      responsible for employer functions
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      vocational-technical institutes under this chapter; and shall coordinate its collective bargaining activ-
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      ities with campuses or
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      vocational-technical institute concern. In addition
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      to its responsibilities to the public generally, the
      vocational-technical institutes shall have the spe-
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      cific responsibility of considering and representing
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      the interests and welfare of the students in any ne-
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      gotiations under this chapter. The Board of Trustees
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      of the Maine Vocational-technical Institutes may uti-
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      lize the Office of State Employee Relations for the
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      purposes of this chapter.
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- 25 Sec. 10. 26 MRSA §1022, sub-§3, as amended by PL 26 1975, c. 671, §4, is further amended to read:
- 3. <u>Board of Trustees</u>. "Board of Trustees" means the Board of Trustees of the University of Maine ex. the Board of Trustees of the Maine Maritime Academy or the Board of Trustees of the Maine Vocational-technical Institutes.
- 32 Sec. 11. 26 MRSA §1022, sub-§11, as amended by 33 PL 1979, c. 602, §5, is further amended to read:
- 11. University, academy or vocational-technical institute employee. "University, academy, or vocational-technical institute er state schools for practical nursing employee" means any regular employ-se of the University of Maine, the Maine Maritime

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- Academy, or vocational-technical institutes or state schools for practical nursing performing services within a campus or unit, except any person:
- 4 A. Appointed to office pursuant to statute;
- B. Appointed by the Board of Trustees as a vicepresident, dean, director or member of the chancellor's or superintendent's immediate staff;
- 8 C. Whose duties necessarily imply a confidential 9 relationship with respect to matters subject to 10 collective bargaining as between such person and 11 the university or the academy; or
- 12 D. Employed in his initial 6 months of employ-13 ment.
- 14 Sec. 12. 26 MRSA §1023, as repealed and replaced by PL 1977, c. 581, §4, is amended to read:
- 16 §1023. Right of university, academy or vocational-17 technical institute employees to join labor 18 organizations
- 19 No one shall directly or indirectly interfere 20 with, intimidate, restrain, coerce or discriminate 21 against university, academy, or vocational-technical 22 institute or state schools for practical nursing em-23 academy, or ployees or a group of university, 24 vocational-technical institute or state schools 25 practical nursing employees in the free exercise of 26 their rights, hereby given, voluntarily to join, form and participate in the activities of organizations of 27 28 their own choosing for the purposes of representation 29 and collective bargaining, or in the free exercise of 30 any other right under this chapter.
- 31 Sec. 13. 26 MRSA §1024-A, sub-§§3 and 5, as en-32 acted by PL 1979, c. 541, Pt. B, §31, are amended to 33 read:

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- Vocational-technical institutes. It is the 2 express legislative intent to foster meaningful col-3 employees lective bargaining for vocational-technical institutes and state schools for 5 practical nursing. Therefore, in accordance with this 6 policy, the bargaining units shall be structured with 7 one unit in each of the following occupational 8 groups:
- 9 A. Faculty and instructors; and
- 10 B. Administrative staff.
- 11 Additional bargaining units. Notwithstanding 12 subsection 1, 2 or 3, the Legislature recognizes that additional or modified university system-wide units, 13 academy units; or vocational-technical institute units or state schools for practical nursing units 14 15 may be appropriate in the future. Therefore, the em-16 17 ployer or employee organizations may petition the ex-18 ecutive director for the establishment of additional 19 or modified university system-wide units, academy 20 units, or vocational-technical institute units er 21 state schools for practical nursing units. The execu-22 tive director or his designee shall determine the ap-23 propriateness of such petitions, taking into consid-24 eration the community of interest and the declared 25 legislative intent to avoid fragmentation whenever 26 possible and to insure employees the fullest freedom in exercising the rights guaranteed by this chapter. 27 The executive director or his designee conducting 28 29 unit determination proceedings shall have the power 30 to administer oaths and to require by subpoena the attendance and testimony of witnesses, the production 31 32 of books, records and other evidence relative or per-33 tinent to the issues represented to them.
- 36 §1025. Determination of bargaining agent

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1. Voluntary recognition. Any employee organization may file a request with the university, academy, or vocational-technical institutes or state schools for practical nursing alleging that a majority of the university, academy, or vocational-technical institute or state schools for practical nursing employees an appropriate bargaining unit as established in section 1024, wish to be represented for the purpose collective bargaining between the university, academy, or vocational-technical institutes or state schools for practical nursing and the employees' organization. Such request shall describe the grouping jobs or positions which constitute the unit claimed to be appropriate and shall include a demonstration of majority support. Such request for recognition shall be granted by the university, academy, or vocational-technical institutes or state for practical nursing unless the university, academy, or vocational-technical institutes or state schools for practical nursing desires that an election determine whether the organization represents a majority of the members in the bargaining unit. In the event that the request for recognition is granted by the academy, or vocational-technical instiuniversity, tutes or state schools for practical nursing, the executive director shall certify the organization so recognized as the bargaining agent.

2. Elections.

A. The executive director of the board, upon signed request of the university, academy, or vocational-technical institutes or state schools for practical nursing alleging that one or more university, academy, or vocational-technical institutes or state schools for practical nursing employees or employee organizations have presented to it a claim to be recognized as the representative of a bargaining unit of university, academy, or vocational-technical institute or state schools for practical nursing employees, or upon signed petition of at least 30% of a bar-

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- gaining unit of university, academy or vocational-technical institutes' or state schools for practical nursing employees that they desire to be represented by an organization, shall conduct a secret ballot election to determine whether the organization represents a majority of the members of the bargaining unit.
 - The ballot shall contain the name of such organization and that of any other organization showing written proof of at least 10% representation οf the university, academy, vocational-technical institute or state schools for practical nursing employees within the unit, together with a choice for any university, academy7 or vocational-technical institutes or state schools for practical nursing employee to designate that he does not desire to be represented by any bargaining agent. Where more than one organization is on the ballot, and no one of the 3 or more choices receives a majority vote of the university, academy, or vocational-technical institute or state schools for practical nursing employees voting, a run-off election shall be held. The run-off ballot shall contain the 2 which received the largest and 2nd largest number of votes. When an organization receives the majority of votes of those voting, the executive director shall certify it as the bargaining agent. The bargaining agent certified as representing a bargaining unit shall be recognized by the university, academy, or vocational-technical institutes or state schools for practical nursing the sole and exclusive bargaining agent for all of the employees in the bargaining unit unand until a decertification election by secret ballot shall be held and the bargaining agent declared by the executive director as not representing a majority of the unit.
 - C. Whenever 30% of the employees in a bargaining unit petition for a bargaining agent to be

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- decertified, the procedures for conducting an election on the question shall be the same as for representation as bargaining agent hereinbefore set forth.
- 5 No question concerning representation may be D. 6 raised within one year of a certification or at-7 tempted certification. Where there is a valid 8 collective bargaining agreement in effect, no 9 question concerning unit or representation may be 10 raised except during the period not more than 90 11 nor less than 60 days prior to the expiration 12 date of the agreement.
- 13 Sec. 15. 26 MRSA §1026, sub-§1, as amended by PL 14 1983, c. 127, is further amended to read:
- 1. Negotiations. It shall be the obligation of the university, academy, or vocational-technical institutes or state schools for practical nursing and the bargaining agent to bargain collectively. "Collective bargaining" means, for the purpose of this chapter, their mutual obligation:
- 21 A. To meet at reasonable times;
- B. To meet within 10 days after receipt of written notice from the other party requesting a meeting for collective bargaining purposes, provided the parties have not otherwise agreed in a prior written contract;
- C. To confer and negotiate in good faith with respect to wages, hours, working conditions and contract grievance arbitration, except that by such obligation neither party shall be compelled to agree to a proposal or be required to make a concession;
- D. To execute in writing any agreements arrived at, the term of any such agreement to be subject to negotiation, but not to exceed 2 years; and

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- E. To participate in good faith in the mediation, fact finding and arbitration procedures required by this section.
- Cost items in any collective bargaining agreement of 4 5 vocational-technical institutes or state schools for 6 practical nursing employees shall be submitted for 7 inclusion in the Governor's next operating budget 8 within 10 days after the date on which the agreement 9 is ratified by the parties. If the Legislature re-10 jects any of the cost items submitted to it, all cost items submitted shall be returned to the parties for 11 further bargaining. Cost items shall include sala-12 13 ries, pensions and insurance.
- 14 Sec. 16. 26 MRSA §1026, sub-§4, ¶C, as amended 15 by PL 1977, c. 581, §§12 and 13, is further amended 16 to read:
- 17 C. In reaching a decision under this section, 18 the arbitrators shall consider the following fac-19 tors:
 - (1) The interests and welfare of the students and the public and the financial ability of the university, academy, or vocational-technical institutes or state schools for practical nursing to finance the cost items proposed by each party to the impasse;
 - (2) Comparison of the wages, hours and working conditions of the employees involved in the arbitration proceeding with the wages, hours and working conditions of other employees performing similar services in public and private employment competing in the same labor market;
 - (3) The over-all compensation presently received by the employees, including direct

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1 2 3	salary and wage compensation, vacation, holidays, life and health insurance, retirement and all other benefits received;
4 5 6 7 8 9	(4) Such other factors not confined to the foregoing, which are normally and traditionally taken into consideration in the resolution of disputes involving similar subjects of collective bargaining in public higher education;
10 11 12 13	(5) The need of the university, academy, or vocational-technical institutes er state schools for practical nursing for qualified employees;
14 15 16 17	(6) Conditions of employment in similar occupations outside the university, academyon vocational-technical institutes or state schools for practical nursing;
18 19 20 21 22	(7) The need to maintain appropriate relationships between different occupations in the university, academy, or vocational-technical institutes or state schools for practical nursing; and
23 24 25	(8) The need to establish fair and reason-able conditions in relation to job qualifications and responsibilities.
26 27	<pre>Sec. 17. 26 MRSA §1027, sub-§1, as amended by PL 1977, c. 581, §14, is further amended to read:</pre>
28 29 30 31 32 33 34	1. University, academy and vocational-technical institutes prohibitions. The university, its representatives and agents, the academy, its representatives and agents, and the vocational-technical institutes, their representatives and agents and the state schools for practical nursing, their representatives and agents are prohibited from:

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- A. Interfering with, restraining or coercing employees in the exercise of the rights guaranteed in section 1023;
- B. Encouraging or discouraging membership in any employee organization by discrimination in regard to hire or tenure of employment or any term or condition of employment;
- 8 C. Dominating or interfering with the formation, 9 existence or administration of any employee orga-10 nization;
- D. Discharging or otherwise discriminating against an employee because he has signed or filed any affidavit, petition or complaint or given any information or testimony under this chapter;
- 16 E. Refusing to bargain collectively with the 17 bargaining agent of its employees as required by 18 section 1026; or
- F. Blacklisting of any employee organization or members for the purpose of denying them employment.
- 22 Sec. 18. 26 MRSA §1027, sub-§2, as repealed and replaced by PL 1977, c. 581, §15, is amended to read:

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2. University, academy and vocational-technical institutes prohibitions. University employees, university employee organizations, their agents, members and bargaining agents; academy employees, academy employee organizations, their agents, members and bargaining agents; and vocational-technical institute employees, vocational-technical institute employee organizations, their agents, members and bargaining agents; and state schools for practical nursing employees; state schools for practical nursing employee organizations, their agents, members and bargaining

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1 agents are prohibited from: A. Interfering with, restraining or coercing emplovees in the exercise of the rights guaranteed 3 in section 1023 or the university, academy, and vocational-technical institutes and state schools 5 for practical nursing in the selection of their representatives for the purposes of collective 7 8 bargaining or the adjustment of grievances; 9 Refusing to bargain collectively with the В. 10 university, academy, and vocational-technical in-11 stitutes and state schools for practical nursing 12 as required by section 1026; and 13 C. Engaging in: 14 (1) A work stoppage, slowdown or 15 and (2) The blacklisting of the university, 16 17 academy, or vocational-technical institutes 18 or the state schools for practical nursing 19 for the purpose of preventing them from 20 filling employee vacancies. 21 Sec. 19. 26 MRSA §1029, sub-§1, as amended by PL 1977, c. 581, §16, is further amended to read: 22 23 1. Board power to prevent prohibited acts. The board is empowered, as provided, to prevent any per-24 25 son, the university, any university employee, any 26 university employee organizations, the academy, 27 academy employees, any academy employee organizations, the vocational-technical institutes, any instītutes, 28 29 vocational-technical institute employee, 30 vocational-technical institute employee organiza-31 tions; the state schools for practical nursing, any 32 state schools for practical nursing employee, any state schools for practical nursing employee 33 erganizations or any bargaining agent from engaging 34

in any of the prohibited acts enumerated in section

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- 1 1027. This power shall not be affected by any other 2 means of adjustment or prevention that has been or 3 may be established by agreement, law or otherwise.
- 4 Sec. 20. 26 MRSA §1029, sub-§2, as amended by PL
 5 1977, c. 581, §17, is further amended to read:
 - 2. Complaints. The university, any university employee, any university employee organization, the academy, any academy employee, any academy employee organization, the vocational-technical institutes, any vocational-technical institute employee, vocational-technical institute employee organization, the state schools for practical nursing, any state school for practical nursing employee, any state school for practical nursing employee organization or any bargaining agent which believes that any person, the university, any university employee, any university employee organization, the academy, any academy employee, any academy employee organization, vocational-technical institutes, any vocationaltechnical institute employee, any vocational-technical institute employee organization, the state schools for practical nursing, any state school for practical nursing employee, any state school for practical nursing employee organization or any bargaining agent has engaged in or is engaging in any such prohibited practice may file a complaint with the executive director of the board stating the charges in that regard. No such complaint shall be filed with the executive director until the complaining party shall have served a copy thereof upon the party named in the complaint. Upon receipt of such complaint, the executive director or his designee shall review the charge to determine whether the facts as alleged may constitute a prohibited act. If it is determined that the facts do not, as a matter law, constitute a violation, the charge shall be οf dismissed by the executive director, subject to review by the board. If a formal hearing is deemed necessary by the executive director or by the board, the executive director shall serve upon the parties to

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the complaint a notice of the prehearing conference 1 2 and of the hearing for the prehearing conference or 3 the hearing, as appropriate, provided that no hearing shall be held based upon any alleged prohibited prac-5 tice occurring more than 6 months prior to the filing 6 of the complaint with the executive director. party complained of shall have the right to file a 7 written answer to the complaint and to appear in per-8 9 son or otherwise and give testimony at the place 10 time fixed for the hearing. In the discretion of the 11 board, any other person or organization may be 12 lowed to intervene in that proceeding and to present 13 testimony. Nothing in this subsection shall may 14 strict the right of the board to require the execu-15 tive director or his designee to hold a prehearing 16 conference on any prohibited practice complaint prior 17 the hearing before the board and taking whatever 18 action, including dismissal, attempting to resolve 19 disagreements between the parties or recommending an 20 order to the board, as he may deem appropriate, sub-21 ject to review by the board.

- Sec. 21. 26 MRSA §1029, sub-§6, as repealed and replaced by PL 1977, c. 581, §18, is amended to read:
- Simultaneous injunctive relief. Whenever complaint is filed with the executive director of the board alleging that the university, academy, vocational-technical institutes or state schools for practical nursing have violated section 1027, subsection 1, paragraph F, or alleging that an employee, employee organization or bargaining agent of the university, academy, or vocational-technical institutes state schools for practical nursing have violated section 1027, subsection 2, paragraph C, the party making the complaint may simultaneously seek injunctive relief from the Superior Court in the county in which the prohibited practice is alleged to have occurred pending the final adjudication of the board with respect to such matter.
 - Sec. 22. 26 MRSA §1031, as amended by PL 1977,

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- c. 581, §19, is further amended to read:
- §1031. Scope of binding contract arbitration 2
- A collective bargaining agreement between university, the academy, the vocational-technical institutes or the state schools for practical nursing and a bargaining agent may provide for binding arbitration as the final step of a grievance procedure but the only grievances which may be taken to such binding arbitration shall be disputes between the 10 parties as to the meaning or application of the specific terms of collective bargaining agreement. arbitrator with the power to make binding decisions pursuant to any such provisions shall have no author-14 ity to add to, subtract from or modify the collective bargaining agreement.
- 16 Sec. 23. 26 MRSA §1034, sub-§2, as amended by PL 17 1977, c. 581, §20, is further amended to read:
 - No restriction on eligibility for federal grant-in-aid or assistance programs. Nothing in chapter or any contract negotiated pursuant to this chapter shall may in any way be interpreted or lowed to restrict or impair the eligibility of the university, any of its campuses or units, academy; or vocational-technical institutes or state schools for practical nursing in obtaining the benefits under any federal grant-in-aid or assistance programs.
- 27 Sec. 24. 26 MRSA c. 13, sub-c. IX, as amended, 28 is repealed.
- 29 Sec. 25. Transition provision. The Governor 30 appoint an executive director and members to the board of trustees prior to the effective date of this 31 Act. The powers and duties of the board shall 32 take effect until the effective date of this Act. 33
- 34 <u>Funds transferred.</u> Notwithstanding the Maine Revised Statutes, Title 5, sections 1585 and 1586, 35

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- all accrued expenditures, assets, liabilities, balances or allocations, transfers, revenues or other available funds in any account or subdivision of an account of the Bureau of Vocational Education and authorized for use by or for the vocational-technical institutes shall be reallocated to the Maine vocational-technical institutes.
 - 2. Rules and procedures. All rules and procedures currently in effect and operation pertaining to the vocational-technical institutes within the Bureau of Vocational Education shall remain in effect until rescinded or amended by the Board of Trustees of the Maine Vocational-technical Institutes.
 - 3. Equipment and property transferred. All equipment and property of the vocational-technical institutes shall remain with the Maine vocational-technical institutes, unless the board authorizes a different policy.
 - 4. <u>Contracts and agreements</u>. All contracts and agreements currently in effect with the Bureau of Vocational Education and contracts relating to the vocational-technical institutes shall remain in effect following the effective date of this Act until rescinded, terminated or modified by the Board of Trustees of the Maine Vocational-technical Institutes.
 - 5. Location of board. The Board of Trustees of the Maine Vocational-technical Institutes as created by the Maine Revised Statutes, Title 20-A, section 12553, shall be located at the present location of the Bureau of Vocational Education following the effective date of this Act, unless the board of trustees agrees to a new location.
- 6. Employees. Employees of the Bureau of Vocational Education and the vocational-technical institutes shall remain as members within the Maine State Retirement System during their tenure in the adminis-

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- tration. New employees shall also be eligible for membership in the Maine State Retirement System.
- 7. Board of trustees review operation. The board of trustees shall review the operation of the Maine vocational-technical institutes and shall report its findings and recommendations to the Legislature at the completion of one full year of operation.
- 8 Sec. 26. Effective date. This Act shall take 9 effect on January 1, 1986.

10 STATEMENT OF FACT

This amendment makes a number of technical and administrative changes to the original bill.

This amendment establishes a board of trustees separate from the State Board of Education to govern the vocational-technical institutes. The board of trustees proposed by this amendment will be able to focus 100% of its time and effort on the vocational-technical institutes.

This amendment retains the vocational-technical institutes within the Department of Educational and Cultural Services. Unlike the original bill which proposed to study ways to provide flexibility for the institutes with respect to the budget and personnel of the vocational-technical institutes, this amendment achieves some of the flexibility needed by the institutes to achieve their purposes. This amendment establishes a lump sum appropriation for the institutes to be expended by the board. The board will prepare a line-item budget for the Legislature, but the board will have the authority to allocate and transfer funds as the situation requires.

In addition, the amendment requires the Commissioner of Personnel to establish procedures and policies no later than July 1, 1986, by which personnel

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and positions may be abolished, created or transferred expeditiously. The Commissioner of Personnel is required to consult with the board of trustees in formulating the policies and procedures. In addition, the policies and procedures are required to enable the institutes to respond quickly and effectively to private sector job-training and job skill needs for both the short term and long term.

The traditional approach to vocational education 10 at the institutes will be changing in order to meet the needs of industry and the worker. A board of 11 12 trustees oriented exclusively to vocational education 13 at the institutes will have the time and the ability 14 facilitate the necessary changes. vocational-technical institutes need flexibility 15 16 resources to enable the institutes to meet the chal-17 lenges of the future and play a viable role in the 18 rapidly changing economic systems of the State and 19 the nation.

20 4192060785

Filed by Rep. Gwadosky of Fairfield Reproduced and distributed under the direction of the Clerk of the House

6/13/85 (Filing No. H-399)