

# MAINE STATE LEGISLATURE

The following document is provided by the  
**LAW AND LEGISLATIVE DIGITAL LIBRARY**  
at the Maine State Law and Legislative Reference Library  
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied  
(searchable text may contain some errors and/or omissions)

1 FIRST REGULAR SESSION  
2

3 ONE HUNDRED AND TWELFTH LEGISLATURE  
4

5 Legislative Document

No. 1349

6  
7 H.P. 930

House of Representatives, April 19, 1985

8 Speaker laid before the House and referred to the Committee on State  
9 Government. Sent up for concurrence and ordered printed.

10 EDWIN H. PERT, Clerk

Presented by Representative Bell of Paris.

11 Cosponsored by Representative Sproul of Augusta, Representative  
Gwadosky of Fairfield and Senator Kany of Kennebec.

12 STATE OF MAINE  
13

14 IN THE YEAR OF OUR LORD  
15 NINETEEN HUNDRED AND EIGHTY-FIVE  
16

17 AN ACT to Provide for One-stop State  
18 Licensing and Permitting of  
19 Businesses.  
20

21 Be it enacted by the People of the State of Maine as  
22 follows:

23 Sec. 1. 5 MRSA §7002, sub-§2, ¶K, as enacted by  
24 PL 1983, c. 135 and c. 519, §1, is repealed.

25 Sec. 2. 5 MRSA §7002, sub-§2, ¶L is enacted to  
26 read:

27 L. The director shall implement a program de-  
28 signed to provide a single master application  
29 form for any state license or permit required of  
30 an applicant who seeks to engage in a new busi-  
31 ness or expand an existing business in the State.  
32 This program shall provide assistance to appli-  
33 cants to identify the pertinent license and per-  
34 mit requirements and to complete the master ap-  
35 plication form. In addition, the director shall

1 be responsible for developing and publishing a  
2 guide or directory of licenses and permits re-  
3 quired for various types of businesses.

4 Sec. 3. 5 MRSA c. '361, sub-c. III is enacted to  
5 read:

6 SUBCHAPTER III

7 BUSINESS LICENSING AND PERMITTING PROGRAM

8 §7016. Definitions

9 As used in this subchapter, unless the context  
10 otherwise indicates, the following terms have the  
11 following meanings.

12 1. License. "License" means the whole or part  
13 of any agency permit, license, certificate, approval,  
14 registration, charter or any form or permission re-  
15 quired by law, including agency rules, to engage in  
16 any activity.

17 2. Master license. "Master license" means the  
18 license provided under this subchapter and includes  
19 certification by the appropriate state agencies that  
20 the applicant has met the requirements and conditions  
21 for all the necessary licenses and permits of the  
22 State to engage in a new business or expand a busi-  
23 ness in the State. The various licenses and permits  
24 of state agencies shall be included with the master  
25 license.

26 §7017. Program; design

27 The Business Licensing and Permitting Program  
28 shall serve to assist owners or prospective owners of  
29 new or expanding businesses or persons exploring  
30 business opportunities within the State with respect  
31 to applications for state licenses and permits re-  
32 quired of these businesses. This program shall be  
33 designed to:

34 1. Respond to requests. Expeditiously respond  
35 to written and oral requests for information about  
36 licenses and permits required for new businesses or  
37 business expansions;

1           2. Develop master business application form.  
2 Develop a master business application form for li-  
3 licenses and permits required for a new or expanding  
4 business. This master application shall serve as the  
5 only required application for any and all state li-  
6 licenses and permits required of the applicant;

7           3. Assist businesses in completion of master ap-  
8 plication. Assist the applicant in completing the  
9 master application form as described in this subchap-  
10 ter and submitting the application to the appropriate  
11 agencies which grant the licenses or permits re-  
12 quested;

13           4. Respond to state agency requests for addi-  
14 tional information about the applicant. Respond to  
15 state agency requests for additional information  
16 about the applicant and serve as the central clear-  
17 inghouse for information or questions between the ap-  
18 plicant and the state agency;

19           5. Delineate and publish directory of business  
20 licenses and permits. Delineate and publish a direc-  
21 tory or guide of state licenses and permits required  
22 for various types of new or expanding businesses.  
23 This directory, which shall be updated annually,  
24 shall delineate the business licenses and permits by  
25 the name of the agency that issues the licenses and  
26 permits, by the type of business or industry and by  
27 the type of activity involved. The director shall  
28 complete the tasks according to the following.

29           A. By October 15, 1985, the director shall com-  
30 pile a list of licenses required of a person to  
31 engage in various types of business activities.

32           B. By January 1, 1986, the director shall pub-  
33 lish the directory as defined in subsection 5.

34           C. By April 1, 1986, the director shall develop  
35 a standard procedure by which various required  
36 licenses are issued to businesses.

37           D. By July 1, 1986, the director shall implement  
38 a master licensing system; and

1        6. Collection and distribution of fees. Develop  
2 a procedure by which all application, license and  
3 permit fees are collected and forwarded to the appro-  
4 priate state agencies or deposited with the Treasurer  
5 of State in the proper accounts of the various agen-  
6 cies as directed by the Commissioner of Finance and  
7 Administration.

8        §7018. Program to be promoted

9        The Director of the State Development Office  
10 shall advertise and promote the program throughout  
11 the State. The program shall be advertised in the  
12 major circulating newspapers in the State to estab-  
13 lish public awareness of the program.

14        §7019. Report to Governor and Legislature

15        The Director of the State Development Office  
16 shall report annually to the Governor and Legislature  
17 with respect to the progress and effectiveness of  
18 this subchapter.

19        §7020. Agencies to cooperate

20        State agencies and departments shall cooperate  
21 with and expeditiously respond to the requests of the  
22 State Development Office. Each organization required  
23 by this subchapter to cooperate with the State Devel-  
24 opment Office shall, at a minimum, provide the State  
25 Development Office with descriptions of licenses and  
26 permits issued by each organization, the criteria  
27 necessary to qualify for each license or permit  
28 granted by the organization, time schedules estab-  
29 lished by statute or rule for the submission of ap-  
30 plications and appeals, the time schedules for agency  
31 responses to applications and appeals and any other  
32 information requested by the State Development Office  
33 or deemed necessary by the Inter-agency Committee on  
34 Business Licenses and Permits.

35        §7020-A. Authority of licensing agencies

36        Nothing in this subchapter may be construed to  
37 provide the Director of the State Development Office  
38 with the authority to approve, deny, suspend, revoke  
39 or issue licenses or permits of any other agency of

1 State Government. The authority for determining  
2 whether a license as requested in this subchapter  
3 shall be approved, denied or issued shall remain with  
4 the agency authorized by statute to issue the li-  
5 cence.

6 §7020-B. Advisory board

7 The Governor, by executive order, may create an  
8 advisory board to assist the director in carrying out  
9 this subchapter.

10 Sec. 4. Appropriation. The following funds are  
11 appropriated from the General Fund to carry out the  
12 purposes of this Act.

	<u>1985-86</u>	<u>1986-87</u>
13		
14	<u>STATE DEVELOPMENT OFFICE</u>	
15	Positions	(1)
16	Personal Services	\$28,000
17	All Other	<u>15,000</u>
18	Total	\$43,000
19	Provides funds for	\$48,000
20	the implementation of	
21	the Business Licens-	
22	ing and Permitting	
23	Program and includes	
24	funding for a 1-800	
25	telephone line and	
26	for promotion and ad-	
27	vertising of the pro-	
28	gram.	

1 STATEMENT OF FACT

2 This bill establishes a one-stop license "shop-  
3 ping" office for persons who need state licenses and  
4 permits to engage in a new business or expand an ex-  
5 isting business in Maine. By reducing the number of  
6 agencies and license permit applications with which a  
7 prospective business owner must be concerned, new and  
8 expanding business owners will be encouraged to a  
9 great extent to develop in Maine. This bill will  
10 help Maine attain the "competitive edge" for business  
11 growth.

12 A Business Licensing and Permitting Program is  
13 established within the State Development Office to:

14 1. Compile a list of state licenses and permits  
15 required of new or expanding businesses in Maine;

16 2. Publish a guide of licenses and permits re-  
17 quired for various types of business activities.  
18 This guide will be categorized according to agencies,  
19 business activities and type of business;

20 3. Establish a master application form to re-  
21 place multiple applications for several licenses and  
22 permits; and

23 4. Establish a master license which would not  
24 replace the licensing authority of any state agency,  
25 but would include all licenses issued by several  
26 agencies.

27 The program created by this bill will provide as-  
28 sistance to applicants to complete forms and deter-  
29 mine the information and evidence required of the ap-  
30 plicant to obtain various licenses. All other state  
31 agencies are required to cooperate and assist the Di-  
32 rector of the State Development Office.

33 1295031485