

# MAINE STATE LEGISLATURE

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STATE OF MAINE  
HOUSE OF REPRESENTATIVES  
107TH LEGISLATURE

HOUSE AMENDMENT "B" to H.P. 919, L.D. 1132, Bill, AN ACT  
to Authorize the Appropriation of Funds for Full-time County  
Administrators."

Amend said Bill by striking out all of that part designated  
"§61." and inserting in place thereof the following:

'§61. County administrator

The county commissioners, with the consent of a majority of  
the members of the county delegation, of all counties are  
authorized and empowered to appropriate funds for the hiring  
of a full-time county administrator. The county administrator  
shall be chosen by the Board of County Commissioners solely  
on the basis of his executive and administrative qualifications  
with special reference to his actual experience in, or his  
knowledge of, the duties of office as set forth in the policies  
established by the Board of County Commissioners and by law.  
At the time of his appointment, he need not be a resident of the  
county, but during his tenure of office he may reside outside  
the county only with the approval of the Board of County Com-  
missioners. A county administrator may not hold any other elective  
or appointed county office.

The county administrator shall hold office for an indefinite  
term unless otherwise specified by contract. The county  
commissioners, with the advice of the county legislative  
delegation, shall determine the compensation of the county  
administrator. The county administrator may be removed or

suspended for cause by the county commissioners in accordance with the procedure for removing or suspending a town manager under section 2313. In the absence or during the disability of the county administrator, the county commissioners may appoint an official of the county to perform the duties of the administrator.

The county administrator shall be the chief administrative official of the county and shall be responsible for the administration of all departments and offices over which the county commissioners have control. He shall act as purchasing agent for all departments and offices of the county, provided that the county commissioners may require that all purchases greater than a designated amount shall be submitted to sealed bid. He shall attend all meetings of the county commissioners, except when his removal or suspension is being considered. He shall keep the county commissioners and the legislative delegation of the county informed as to financial condition of the county and shall collect all data necessary for the preparation of the budget.

If the county commissioners hire a full-time county administrator, regardless of the source of the funds for the administrator's salary, the salary of each county commissioner shall be adjusted to reflect the reduction in responsibility.'

#### Statement of Fact

This amendment would allow individual counties, with the concurrence of the commissioners and the delegation, to hire an administrative assistant.  
Filed by Mr. Carpenter of Houlton.

Reproduced and distributed under the direction of  
the Clerk of the House.  
5/14/75