

# MAINE STATE LEGISLATURE

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ONE HUNDRED AND SIXTH LEGISLATURE

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Legislative Document

No. 1097

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S. P. 371

In Senate, February 27, 1973

Referred to the Committee on State Government. Sent down for concurrence and ordered printed.

HARRY N. STARBRANCH, Secretary

Presented by Senator Roberts of York.

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STATE OF MAINE

IN THE YEAR OF OUR LORD NINETEEN HUNDRED  
SEVENTY-THREE

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AN ACT Establishing a Records Management Board.

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Be it enacted by the People of the State of Maine, as follows:

Sec. 1. R. S., T. 33, §§ 670-672, additional. Title 33 of the Revised Statutes is amended by adding 3 new sections to read as follows:

§ 670. Records Management Board

There is created and established a Records Management Board to consist of 5 members: Four persons to be appointed by the Governor with advice and consent of the Council, one of whom shall be a register of deeds; one of whom shall be a county commissioner; 2 who shall be knowledgeable in real estate conveyancing; and a 5th member who shall be the State Archivist and shall serve as chairman. The members shall be appointed for a term of 3 years and until their successors are appointed and qualified. At the beginning, 2 shall be appointed for 3 years, one for 2 years and one for one year. The board shall meet at the call of the chairman, but not less than 4 times during each calendar year. Three members of the board shall constitute a quorum. Appointive members shall serve without compensation.

§ 671. —powers and duties

To provide for the effective and uniform management of records in the various registries of deeds throughout the State, the Records Management Board shall establish regulations governing the creation, utilization, indexing, maintenance, retention, preservation and disposal of such records. Such regulations shall follow the standards for the making of records set forth in sections 651 to 669. Regulations shall become effective when voted by at least a majority of the board and a copy certified by the chairman is filed with the Secretary of State and a copy is mailed to each registry.

**§ 672. Assistance to registers of deeds**

Administrative services required by the board shall be furnished by the State Archivist. The State Archivist is authorized to acquire and maintain sufficient microfilm and binding equipment and supplies to microfilm and bind records that the board shall order microfilmed, bound and preserved in accordance with its regulations and sections 651 to 669. Microfilm and binding services shall be furnished to registers of deeds at cost.

**Sec. 2. Effective date.** This Act shall be effective 90 days after the recess of the Legislature for the purpose of allowing the Governor and Council to appoint the members of the board and to allow the board to formulate its regulations and the State Archivist to acquire necessary equipment and supplies to implement the law. This Act shall become operative January 1, 1974.

**STATEMENT OF FACT**

This bill purposes to make uniform the recording of instruments in the various registries of deeds. It seeks to do this by a board appointed by the Governor and with the State Archivist as chairman.