

MAINE STATE LEGISLATURE

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OFFICE OF
THE GOVERNOR

NO. 2012-005
DATE May 3, 2012

**AN ORDER REGARDING RELOCATION OF STATE AGENCIES
TO REDUCE FACILITY COSTS**

WHEREAS, the State of Maine spends over \$24 million per year in leased space;

WHEREAS, the State currently owns a number of underutilized properties statewide;

WHEREAS, a priority of this Administration is to reduce ongoing facility costs;

WHEREAS, coordinated facilities management will result in reduced costs to Maine taxpayers through economies of scale;

WHEREAS, the Department of Administrative and Financial Services, Bureau of General Services ("BGS") leases real estate pursuant to Maine law through its Division of Leased Space; and

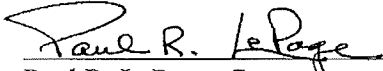
WHEREAS, BGS requires the authority to establish long-term plans for all State operations to reduce the footprint and cost of state operations;

NOW, THEREFORE, I, Paul R. LePage, Governor of the State of Maine, hereby order as follows:

1. BGS shall coordinate with all agencies to determine future space needs, including unique facility requirements necessary to agency operations.
2. BGS shall develop a statewide strategy for the best utilization of leased property and State-owned property.
3. BGS shall evaluate every lease and State-owned space plan for opportunities to reduce costs and, when practical, develop a relocation plan at least six months prior to any relocation.
4. BGS is authorized to relocate any Executive Branch agency, whether occupying leased space or State-owned space, and any other governmental agency occupying State-owned space for the purpose of achieving a more cost-effective and efficient assignment of agencies among all available leased and State-owned space.

5. BGS shall provide any agency relocated pursuant to section 4 with cost data supporting such relocation.
6. The Commissioner of Administrative and Financial Services is authorized to make the final determination of any cost savings or relocation.

The effective date of this Executive Order is May 3, 2012.


Paul R. LePage, Governor