

# MAINE STATE LEGISLATURE

The following document is provided by the  
**LAW AND LEGISLATIVE DIGITAL LIBRARY**  
at the Maine State Law and Legislative Reference Library  
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied  
(searchable text may contain some errors and/or omissions)



STATE LAW LIBRARY  
AUGUSTA, MAINE

OFFICE OF  
THE GOVERNOR

NO. 2 FY98/99  
DATE February 16, 1999

**AN ORDER ESTABLISHING THE  
YEAR 2000 READINESS TASK FORCE**

**WHEREAS**, the Maine economy and infrastructure rely on the proper functioning of computers, information systems and devices with microprocessors;

**WHEREAS**, the date change to the Year 2000 has the potential to affect the proper functioning of computers, systems and devices with outdated programming code;

**WHEREAS**, public and private cooperation and information sharing are an effective and efficient means to prevent or plan for Year 2000 problems;

**NOW, THEREFORE, I**, Angus S. King, Jr., Governor of the State of Maine, do hereby establish the Year 2000 Readiness Task Force.

**1. Purpose and Charge**

The purposes of and charge to this Task Force are to increase broader public and private awareness of the Year 2000 computer problem; and to encourage cooperation and facilitate the sharing and dissemination of Year 2000 planning and readiness information among and between the public and private sectors. This effort is intended to assist Year 2000 planning and readiness efforts of both sectors of the State of Maine economy, as well as preparation of adequate contingency plans in the event of potential problems.

**2. Functions and Duties**

To carry out the foregoing purposes and charge, the Task Force shall:

- Assess the impact of potential failures and the need for community readiness contingency plans;
- Develop plans for the sharing and dissemination of Year 2000 readiness information among and between the public and private sectors;
- Develop plans for increasing awareness of the Year 2000 problem;
- Develop mechanisms for providing technical assistance and support to public and private entities and local communities to assure Year 2000 readiness;

- Make recommendations to the Governor from time to time to support and assist the public and private sectors in addressing the Year 2000 problem; and
- Make a comprehensive report with recommendations to the Governor by June 1, 1999, with periodic progress reports thereafter on September 1, 1999 and December 1, 1999, or as otherwise may be necessary or prudent. A final report of activities with further recommendation, if any, shall be made to the Governor by March 31, 2000.

### **3. Membership**

The Task Force shall be comprised of no more than 21 members and shall consist of representatives drawn from both the public and private sectors. There shall be representatives from state and local government agencies in the areas of human services, public safety, labor, and emergency management; as well as representatives from small business and the following industries: insurance, financial services, manufacturing, technology, utilities, transportation, health care, grocery, and fuel distribution.

The Task Force shall have two co-chairs, one from the public sector and the other from the private sector, both of whom shall be designated by the Governor.

### **4. Resources and Support**

The Department of Administrative and Financial Services through the Bureau of Information Services shall provide staff and support to the Task Force within existing resources.

### **5. Meetings**

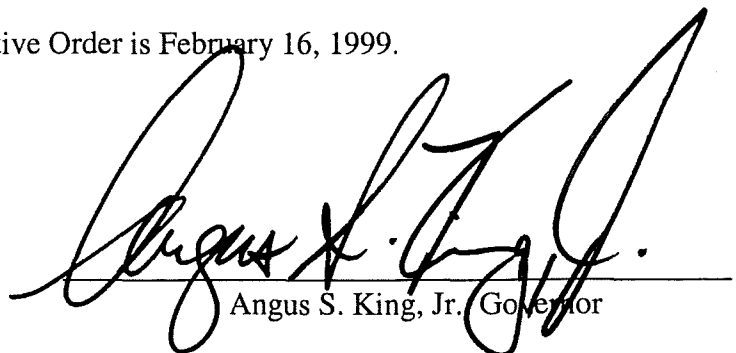
The Task Force shall meet as often as necessary to complete the assigned duties. All meetings of the Task Force shall be open to the public and held in locations determined by the co-chairs. The co-chairs may also form subcommittees and take other administrative actions deemed necessary or appropriate to carry out the work of the Task Force.

### **6. Termination**

The Task Force shall terminate June 30, 2000.

### **7. Effective Date**

The effective date of this Executive Order is February 16, 1999.



Angus S. King, Jr. Governor