

# MAINE STATE LEGISLATURE

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OFFICE OF  
THE GOVERNOR

NO. 1FY 86/87

DATE August 15, 1986

CONTRACT REVIEW COMMITTEE

WHEREAS, agencies of the State Government may award contracts for the procurement of special or technical services as required to carry out the duties and responsibilities of government; and

WHEREAS, it is necessary that such contracts be awarded in an effective, efficient and equitable manner consistent with State financial and procedural standards and guidelines and applicable provisions of Federal law; and

WHEREAS, administrative review of such contract awards is necessary to ensure compliance with such financial and procedural standards and guidelines and provisions of law;

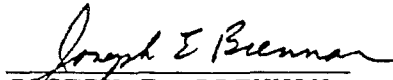
NOW, THEREFORE, I, JOSEPH E. BRENNAN, Governor of the State of Maine, do hereby order that the Contract Review Committee, as heretofore established, be reconstituted within the Department of Administration; said Committee to be composed of the following three members: The State Budget Officer from the Department of Finance; the State Purchasing Agent from the Department of Administration; and a member to be named by the Governor from the Executive Office staff.

IT IS FURTHER ORDERED that single source special service contracts be awarded only when the Contract Review Committee is satisfied that the service needed by the department or agency is available only from a single source and no other service will be satisfactory to the State or the need for the service is of such compelling urgency that the State would be seriously impaired by delay in following competitive procedures.

IT IS FURTHER ORDERED that prior to any commitment by an agency of the State government to an independent contractor for special services, all contracts, proposed contracts and amendments to contracts and amendments to contracts for special services and bid documents related thereto shall be submitted to the Contract Review Committee for justification of need as well as determination of compliance with the financial and procedural standards and

guidelines set forth in the Manual of Financial Procedures, Section 48, Contracts for Special Services, issued by the Department of Finance and Administration, and that the Committee shall require the provision of any information, modification of form or procedure or fulfillment of conditions as it deems appropriate to ensure such compliance before granting its approval of any contractual agreement.

This Order repeals and replaces Executive Order #9, dated March 23, 1984.

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JOSEPH E. BRENNAN  
Governor