

MAINE STATE LEGISLATURE

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OFFICE OF
THE GOVERNOR

NO. 9FY 83/84
DATE March 23, 1984

CONTRACT REVIEW COMMITTEE

WHEREAS, agencies of the State Government may award contracts for the procurement of special services as required to carry out the duties and responsibilities of government; and

WHEREAS, it is necessary that such contracts be awarded in an effective, efficient and equitable manner consistent with State financial and procedural standards and guidelines and applicable provisions of Federal law; and

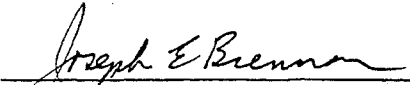
WHEREAS, administrative review of such contract awards is necessary to ensure compliance with such financial and procedural standards and guidelines and provisions of law;

NOW, THEREFORE, I, JOSEPH E. BRENNAN, Governor of the State of Maine, do hereby order that the Review Committee for Contractual Services, as heretofore established, be reconstituted as the Contract Review Committee within the Department of Finance and Administration, said Committee to be composed of four officers of that Department: the State Purchasing Agent who shall serve as Chairman, the State Budget Officer, State Controller, and the Director of Central Computer Services who also shall advise the Committee with respect to contracts for data processing and related services subject to the Director's authority under 5 M.R.S.A., §1852.

IT IS FURTHER ORDERED that **single** source special service contracts be awarded only when the Contract Review Committee is satisfied that the service needed by the department or agency is available only from a single source and no other service will be satisfactory to the State or the need for the service is of such compelling urgency that the State would be seriously impaired by the delay in following competitive procedures.

IT IS FURTHER ORDERED that prior to any commitment by an agency of the State government to an independent contractor for special services, all contracts, proposed contracts and amendments to contracts and amendments to contracts for special services and bid documents related thereto shall be submitted to the Contract Review Committee for justification of need as well as determination of compliance with the financial and procedural standards and guidelines set forth in the Manual of Financial Procedures, Section 48, Contracts for Special Services, issued by the Department of Finance and Administration, and that the Committee shall require the provision of any information, modification of form or procedure or fulfillment of conditions as it deems appropriate to ensure such compliance before granting its approval of any contractual agreement.

This Order repeals and replaces Executive Order #11, dated February 25, 1976, and Executive Order #20, dated November 7, 1973.



JOSEPH E. BRENNAN
Governor