

MAINE STATE LEGISLATURE

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STATE OF MAINE

Inter-Departmental Memorandum Date September 15, 1983To All Departments and Agencies

Dept. _____

From Joseph E. Brennan, Governor

Dept. _____

Subject Expiration of Restrictions Imposed by Special Budget and Expenditure Order
(Executive Order 13 FY 82/83)

In view of the modest improvement in the State's General Fund undedicated revenue collections for this fiscal year and current expectations that a favorable trend will develop in the months ahead, I have decided not to extend the restrictions imposed by the subject Executive Order.

Your fine cooperation in complying with the restrictions has been appreciated and I feel that the success of our efforts to defer many necessary expenditures without adversely affecting services to the public is an accomplishment in which we can all take pride.

However, it is too early in the fiscal year to determine with certainty that actual General Fund revenue collections will correlate with our expectations. In order to insure that more drastic action will not be required later in the year, I am directing each department or agency head to implement the following procedures for their General Fund accounts through November 15.

1. Filling vacant positions will require prior approval of the Commissioner of Personnel.
2. Out-of-state travel will be curtailed. Only that out-of-state travel which is absolutely essential will be permitted, and it must be approved in advance by the Governor's Office.
3. The purchase of capital equipment in excess of \$250 must have the personal approval of the department head. Purchases of less than \$250 may be made under the regular process.

We hope that the favorable revenue picture will continue into the fall months and that even these restrictions can be lifted in November. Your continued assistance is very much appreciated.

JEB/bab

Employee Relations

FOR CIRCULATION

DATE: 9/16/83

Please read, initial and circulate to next name on list. Last name please return to Bonnie.

COMMENTS

J. Delano ✓

E. Trubee ✓

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R. Willette ✓

K. Walo

J. Conley ✓

J. De'Angelis ✓