

MAINE STATE LEGISLATURE

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OFFICE OF
THE GOVERNOR

NO. 13FY 78/79
DATE May 23, 1979

MAINE OCCUPATIONAL INFORMATION COORDINATING COMMITTEE

WHEREAS, the success of Maine employment, training, vocational education, and vocational rehabilitation programs is dependent on high quality, timely occupational information; and

WHEREAS, well-founded employment, training, vocational education and vocational rehabilitation programs are essential to economic development in Maine and to the social and economic well-being of the citizens of Maine; and

WHEREAS, there are several State organizations responsible for producing and disseminating occupational information for use in employment training, vocational education, and vocational rehabilitation programs; and

WHEREAS, there is a clear need to concentrate the energies and resources of various state agencies on the attainment of common goals, to fully utilize available information and resources, and to assure efficient delivery of services; and

WHEREAS, Public Law 94-482, Section 161(b) as amended by the Educational Amendments of 1976, Title II, Section 202(a), provides financial resources to improve coordination, communication and cooperation in the development of an occupational information system designed to meet the common occupational information and data needs of the vocational education programs and employment and training programs, and provides for the formation of a coordinating committee to achieve this goal;

NOW, THEREFORE, I, JOSEPH E. BRENNAN, Governor of the State of Maine, do hereby establish the Maine Occupational Information Coordinating Committee.

Membership

As specified in P.L. 94-482, as amended, the Committee shall consist of the following (statutory) members:

- . Commissioner of the Department of Educational and Cultural Services
- . Commissioner of the Department of Human Services
- . Commissioner of the Department of Manpower Affairs
- . Chairman of the State Employment and Training Council

In addition, the following are appointed as associate members:

- . President of the Maine Development Foundation
- . Commissioner of the State Department of Personnel
- . Director of the State Development Office
- . Executive Director, Office of CETA Planning & Coordination
- . Director of the State Planning Office
- . Director, Division of Community Services

The Chairman shall be the Commissioner of Manpower Affairs.

Responsibilities

The overall responsibilities of the Committee shall be to implement a comprehensive career and occupational information system designed (a) to meet the common occupational information and data needs of vocational education and manpower program planners and administrators, and the career information needs of individuals, particularly CETA target groups, students and unemployed youths who are involved in career decision-making or job search activities; (b) to assist the Governor in the coordination of programs to attain common goals.

Although not limited to the following responsibilities, the Committee shall:

1. Develop and implement an overall system for coordinating and delivering occupational demand and supply information to employment, training, vocational education, and vocational rehabilitation agencies, business, and individuals, using standardized techniques as feasible.
2. Facilitate the use of occupational information in planning and allocating employment, training, vocational education, and vocational rehabilitation programs.
3. Provide the Governor with the comprehensive occupational information required to improve the coordination of employment, training, vocational education and vocational rehabilitation programs to meet commonly defined needs, achieve economic development goals, and support discrete business development initiatives.
4. Recommend to the Governor legislative and executive initiatives designed to increase the utility of the occupational information system as it relates to a more effective coordination of employment, training, vocational education, and vocational rehabilitation programs.

Procedures

The Committee shall meet at the call of the Chairman but at least quarterly. It shall prepare a work plan for each year of its operation covering its projects, with expected completion dates, which shall be submitted to the Governor with a progress report on the previous year's work plan at the end of each calendar year.

The Committee shall be staffed by an Executive Director funded by federal resources made available to the State of Maine under Public Law 94-482, as amended, and such other staff the Committee decides to fund from these resources. The Executive Director shall report directly to the Commissioner of Manpower Affairs and the Department of Manpower Affairs shall be the fiscal agent of the Maine Occupational Information Coordinating Committee. Federal funds available to finance the Maine Occupational Information Coordinating Committee shall be available to the Committee. As needed, technical working groups, additional staff and funding support may come from member agencies and others interested in the usefulness of employment, training, vocational education, and vocational rehabilitation programs.



JOSEPH E. BRENNAN
Governor

