

MAINE STATE LEGISLATURE

The following document is provided by the
LAW AND LEGISLATIVE DIGITAL LIBRARY
at the Maine State Law and Legislative Reference Library
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied
(searchable text may contain some errors and/or omissions)



STATE OF MAINE
OFFICE OF THE GOVERNOR
AUGUSTA, MAINE
04880

JAMES B. LONGLEY
GOVERNOR

To All Department/Agency Heads


In support of the attached Executive Order, the Commissioner of the Department of Finance and Administration has taken the following actions:

1. Notified the United States Department of Health, Education and Welfare of our intent.
2. Issued Policy Statement entitled: STATE COST ALLOCATION PROGRAM.
3. Issued Program Plan entitled: STATE COST ALLOCATION PROGRAM.
4. Issued Administrative Instruction entitled: PREPARING AND SUBMITTING THE CONSOLIDATED COST ALLOCATION PLAN.

Copies of items 1, 2, 3 and 4 listed above are also attached.

Since it is consistent with the policy of this administration to identify, initiate and to implement good business practices, I hereby direct the chief executive of each State agency defined as "eligible" to participate in this program to immediately designate a person to serve as liaison with the STATE COST ALLOCATION PROGRAM office as directed in the Administrative Instruction and to inform the STATE COST ALLOCATION PROGRAM office of such designation. This liaison person is expected to be authorized and capable of initiating whatever actions are necessary to assure the agency's participation to the fullest extent in the STATE COST ALLOCATION PROGRAM.

Sincerely,


James B. Longley
Governor