

# MAINE STATE LEGISLATURE

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# STATE OF MAINE

Inter-Departmental Memorandum Date 21 October 1974

To Recipients of Executive Order 28,  
State Acquisition and Sale of Land

Dept. \_\_\_\_\_

From Richard E. Barringer, Director

Dept. Bureau of Public Lands

Subject Inventory of Real Property

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I would like to thank the agencies which responded to the real property listing request of Executive Order #28. The listings received have been quite helpful to the Bureau in developing policies and procedures under the Executive Order.

We understand the problems of agencies which have not responded to the property listing request. Our initial attempts to develop and maintain a comprehensive and readily accessible real property inventory have convinced us that the purposes of such an inventory could be better served by the updating and expansion of current centralized files in the Bureau of Public Improvements and by the establishment of a functional inventory of surplus lands.

Detailed forms for agency reporting of surplus lands are currently being printed. These forms, along with a statement of standard policy and procedure for the retention, use or disposal of surplus or unused lands under the directives of Executive Order #28 will be sent to you soon.

REB/st