

# MAINE STATE LEGISLATURE

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OFFICE OF  
THE GOVERNOR

NO. 17  
DATE September 19, 1973

MAINE STATE AGENCIES'  
IMPLEMENTATION PHASE OF MAINE MANAGEMENT COST SURVEY

WHEREAS, the Maine Management and Cost Survey Commission has completed its study and issued a report intended to provide more efficient and economical services to our citizens, and

WHEREAS, all of the recommendations in the report should be given full consideration by the state departments and agencies concerned, and

WHEREAS, I intend to implement in an orderly fashion those items that will improve State Government and include items requiring legislative consideration to the Special Session in January,

NOW, THEREFORE, I, KENNETH M. CURTIS, Governor of the State of Maine, do hereby direct all state departments and agencies to analyze every recommendation and submit to me their evaluation and plans by October 12, 1973. Earlier submissions are encouraged.


The evaluation and plans should include the steps necessary for implementation and any other information called for by the instructions issued with this order.

You are further advised to consult with the staff of the Maine Management and Cost Survey Commission as a part of your review so that all pertinent facts will be available at the time of my consideration and final decision before implementation proceeds.

GENERAL INFORMATION - PROCEDURES

1. An assistant in my office will be designated as my Executive Coordinator of the implementation phase of the report recommendations. All material and information should be directed to this Executive Coordinator in my office with copies to the Bureau of the Budget and the Coordinator of the Maine Management and Cost Survey Commission.

2. Each agency is to designate a coordinator, in many cases the Agency Head, and notify me of the designation by September 28, 1973.
3. Full cooperation with the Legislature, their staff and the various Standing Committees is expected during the implementation phase. My office will be consulting with them regarding preparations for the Special Session.
4. The Bureau of the Budget will employ such staff as is necessary to assist my Executive Coordinator and the agencies of State Government in analyzing all recommendations as they affect finances of state agencies. Savings will generally be presented to the Legislature in a separate bill rather than through an agency's Annual Budget requests and recommendations for Fiscal Year 1975. The Bureau of the Budget will prepare this additional appropriation bill. The State Planning Office will prepare reorganization legislation that will also be included in my program for the Special Session.
5. The Management and Cost Survey Commission staff will be available as requested by the Governor, Legislature or agencies to give technical assistance with individual recommendations, furnish information from the files of the study teams, and monitor progress for the Commission.
6. The Executive Coordinator in my office will have available the supportive services of the staff in Finance and Administration and the Maine Management and Cost Survey as he may require and will participate in discussions of procedural matters as necessary. In the event an agency believes it is impractical or undesirable to implement any portion of a recommendation, the matter should be resolved by the Governor's designated Executive Coordinator, the State Budget Officer and the staff of the Management and Cost Survey Commission.

  
Kenneth M. Curtis  
Governor