

MAINE STATE LEGISLATURE

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Dannel P. Malloy
Chancellor

October 15, 2024

To: Elizabeth Stickler, Clerk of the Board

From: Dannel P. Malloy, Chancellor

Subject: Boards of Visitors Annual Reports

The University of Maine

University of Maine
at Augusta

University of Maine
at Farmington

University of Maine
at Fort Kent

University of Maine
at Machias

University of Maine
at Presque isle

University of
Southern Maine

University of Maine
School of Law

The University of Maine System is required to include the annual reports of the activities of the various Boards of Visitors in the annual report to the Joint Standing Committee on Education and Cultural Affairs.

The general format and reporting year of September to August are consistent with past years and were mutually agreed upon by the presidents. The annual reports from all universities within the University of Maine System, except for the University of Maine School of Law, which does not have a Board of Visitors, are attached for submission to the Board of Trustees as an information item with the November Board meeting materials.

Please reach out with any questions you may have.

Encl.



***University of Maine and the University of Maine at Machias
Board of Visitors Meetings Summary (2023-2024)***

UNIVERSITY OF MAINE

Overview

The University of Maine Board of Visitors advises the president on a wide range of issues regarding the University's role and mission and its relationship to the people of Maine. Their time and talent are spent reviewing matters such as tuition proposals, new academic program proposals, and long range fiscal and operating plans while also serving as public advocates for the University and the System.

Membership

First	Last	Professional Affiliation/Title	Term	Term Begins	Term Ends
Michael	Bourque	MEMIC, President and CEO	2nd term	7/1/2021	6/30/2024
Karen	Clements	Independent Consultant	1st term	7/1/2022	6/30/2025
Candi	Ewer	Director of Education and Career Services, Penobscot Nation	1st term	7/1/2022	6/30/2025
Kristen	Gurall	Retired	1st term	7/1/2022	6/30/2025
Hannah	Hudson	Policy and Communications Manager, Maine Primary Care Association	1st term	7/1/2022	6/30/2025
Christopher	Rector	Retired	1st term	7/1/2022	6/30/2025
Amir	Reza	Dean, Babson Academy and Global Education	1st term	7/1/2022	6/30/2025
Ellen	Belknap	President, SMRT Architects and Engineers	2nd term	7/1/2022	6/30/2025
Cheryl	Coffin	Professor Emerita, Vanderbilt University	2nd term	7/1/2022	6/30/2025
James	Lyons	Senior Associate, Wilmer Hale LLP	2nd term	7/1/2022	6/30/2025
Prashanth	Chandrasekar	CEO, Stack Overflow	1st term	7/1/2023	6/30/2026
Shontay	Delalue	SVP & Senior Diversity Officer, Dartmouth College	2nd term	7/1/2023	6/30/2026
Matthew	Dunlap	Maine State Auditor	2nd term	7/1/2023	6/30/2026
Kevin	Strange	CEO, Novo Biosciences, Inc.	2nd term	7/1/2023	6/30/2026
Theresa	Lee	Chief Development Officer, New England Botanic Garden	1st term	7/1/2024	6/30/2027
Barbara	Kerr Hamilton	Sr. Director of Process Technology , Packing Corp. of America	2nd term	7/1/2024	6/30/2027
Justin	Labonte	Director, Financial Planning & Analysis, Emerson Electric Company	2nd term	7/1/2024	6/30/2027
Robert	Strong	UMaine Foundation Board Chair		ex-officio	UM Foundation Rep
Charley	Martin-Berry	Director, Community Caring Collaborative		ex-officio	UMM Rep

Officers

The University of Maine Board of Visitors is led by the Chair, Michael Bourque.

Meeting Schedule and Agenda Summary

FY 2024 BOV zoom meetings:

1. September 14, 2023 (October meeting planning)
2. November 16, 2023 (Update)
3. January 11, 2024 (February meeting planning)
4. March 21, 2024 (Update)
5. April 18, 2024 (Update)
6. May 23, 2024 (June meeting planning)
7. June 27, 2024 (By-laws revision)

FY 2024 in- person BOV meetings:

1. October 19-20, 2023 (Orono, ME)

○ Key Topics:

- BOV members received a tour of the J. Franklin Witter Teach and Research Center and Zillman Art Museum
- Meeting theme was “Bridging Research and Teaching” and BOV members heard from President Ferrini-Mundy, graduate student representative to the BOT, Katie Ashley; and undergraduate student representative to the BOT, Ben Dougherty.
- A faculty and student panel representing computer science, molecular biology, social work, mechanical engineering, and education shared examples of the integration of teaching and research.

2. February 8-9, 2024 (Portland, ME)

○ Key Topics:

- BOV members were introduced to Maine Center CEO, Seth Goodall and a reception was held at the Maine Center on Fore St. in Portland.
- Meeting theme was “UMaine’s identity as a flagship public research university and our unique role in serving the current and future needs of the people of Maine.”
- A panel of university leaders and faculty discussed the challenges and opportunities of the modern rural land grant institution. Topics included: enrollment management; campus libraries; regional impact; faculty retention; graduate research education; serving companies, state agencies, and communities; and utilizing the state of Maine as a living laboratory for research education and service.

3. June 6-7, 2024 (Orono, ME)

○ Key Topics:

- BOV members were given an interactive showcase of innovation and economic development activities that UMaine is leading in Maine.

- Meeting theme “UMaine’s Strategic Re-Envisioning launched through a university-wide engagement process led by President Ferrini- Mundy.
- BOV member Barbara Hamilton was reappointed for a second term ending 6/30/2027. Karen Boucias was recognized for her service to the BOV with her second term expiring on 6/30/2024. Chair Michael Bourque’s second term was also expiring and he agreed to serve in an ex-officio capacity as chair into FY 2025 until a replacement is identified.

UNIVERSITY OF MAINE AT MACHIAS

Overview

The University of Maine at Machias Board of Visitors plays a key advisory role in supporting the Dean and Campus Director. As trusted partners, Board members contribute their time and expertise, offering insight on crucial matters such as tuition strategies, new academic program initiatives, and opportunities for community engagement. In addition to their advisory role, they serve as ambassadors, advocating for the University’s interests and the broader University of Maine System within Washington County.

Membership

First	Last	Professional Affiliation/Title	Term	Term Begins	Term Ends
Sarah	Craighead-Dedmon*	Editor, The Washington County Almanac	2nd te... ▼	July 1, 2022	June 30, 2025
Charley	Martin-Berry*	Executive Director, Community Caring Collaborative	2nd te... ▼	July 1, 2022	June 30, 2025
Dodie	Emerson	Downeast Community Catalyst, SCEC	2nd te... ▼	July 1, 2022	June 30, 2025
Jen	Peters	Director of Community Development, SCEC	2nd te... ▼	July 1, 2022	June 30, 2025
Jordan	Porter	Primary Care Provider, Eastpost Healthcare & Professor at UMaine	1st term ▼	July 1, 2022	June 30, 2025
Juana	Rodriguez	Executive Director, Mano en Mano	1st term ▼	July 1, 2021	June 30, 2024
Bill	Kitchen	Machias Town Manager	1st term ▼	July 1, 2022	June 30, 2025
Kyle	Pepperman	Alumni President, Associate Director of Technology Transfer, DEI	1st term ▼	July 1, 2023	June 30, 2026
Jacqueline	O'Clair	Board Chair, Sunrise Senior College	1st term ▼	July 1, 2023	June 30, 2026
Nakia	Dana	Educational Resource Coordinator, Passamaquoddy Tribe	2nd te... ▼	July 1, 2024	June 30, 2027
Nicole	Case	Principal of MMHS	1st term ▼	July 1, 2022	June 30, 2025
Sam	Whitney	AVP Branch Manager, Machias Savings Bank	2nd te... ▼	July 1, 2022	June 30, 2025
Betty	Mason	Downeast Community Hospital	1st term ▼	July 1, 2023	June 30, 2026
Susan	Mingo	President of WCCC	2nd te... ▼	July 1, 2024	June 30, 2027
Dean	Preston	UT Supervisor — Washington County	1st term ▼	July 1, 2023	June 30, 2026
Rhiannon	Hampson	USDA State Director for Maine	1st term ▼	July 1, 2022	June 30, 2025
Kyle	Winslow	Associate Director of Stewardship, Maine Coastal Heritage Trust	2nd te... ▼	July 1, 2022	June 30, 2025
Beth	Clifford	Curriculum Coordinator, Maine Indian Education	1st term ▼	July 1, 2022	June 30, 2025
Ellen	Hostert	Faculty Representative	Other ▼		
Megan	Walsh	Dean and Campus Director, University BOV Liaison	Other ▼		

Officers

The University of Maine at Machias Board of Visitors is led by the Co-Chairs, Sarah Craighead-Dedmon & Charley Martin-Berry.

Meeting Schedule and Agenda Summary

November 16, 2023

- **Key Topics:**

- President's Address by President Joan Ferrini-Mundy (virtually), covering University of Maine & UMM updates.
- Updates from Megan Walsh, Dean and Campus Director, covering staffing changes, enrollment, retention, and a financial overview of FY24 and FY25 budgets.
- Upcoming events including Nutcracker, Winterfest, and Athletics Taskforce Report.
- Discussion of future BOV meeting dates.

February 1, 2024

- **Key Topics:**

- Updates by Megan Walsh, covering student life, security, retention, academic integration, enrollment, and budget.
- Detailed report on retention by Scott Marzilli and enrollment updates by Kevin Coughlin.
- Financial overview presented by Kelly Sparks.

April 25, 2024

- **Key Topics:**

- Megan Walsh provided updates on Honors Convocation, Commencement, student life end-of-year events, summer activities, enrollment, and budget.
- Discussion of upcoming events and future BOV meeting dates.

July 24, 2024 (Annual Meeting)

- **Key Topics:**

- Focus on student success and the unique coastal campus identity.
- Data-driven discussion on key UMM statistics.
- Presentations on the NEA Wild Blueberry Project and UMM's marine biology programs.
- Academic opportunities at UMM discussed by John Volin.
- Strategic discussion on funding priorities for the institution.



Board of Visitors
University of Maine at Augusta
Annual Report
Academic Year – September 2023 to August 2024

Overview

UMA's Board of Visitors is comprised of highly professional, engaged regional representatives that provide guidance and feedback to leadership as UMA works to achieve its mission and strategic goals. The primary activity of the Board of Visitors during the academic year was building relationships between new UMA President Dr. Jenifer Cushman and existing BOV members, orienting and engaging Jennifer Riggs as the new Chair of the BOV, and recruiting new members. The BOV met four times.

Membership and Officers

Chair

Ms. Jennifer Riggs
CNO MGMHC/CEO MGCC, MaineGeneral Health

Vice Chair

Ms. Shenna Bellows, Secretary of State, State of Maine

Dr. Tom Keller, Founder & Director of STEM Education Strategies LLC
Mr. Randall Liberty, Commissioner, Department of Corrections, State of Maine
Ms. Laura Fortman, Commissioner, Dept. of Labor State of Maine
Ms Soumia Tber, Director of Statewide Payroll, State of Maine Controller's Office

Schedule

The University of Maine at Augusta Board of Visitors meets quarterly in a hybrid meeting environment including in-person and Zoom participation.

Meetings and Agenda Items

At the July 25, 2023, xxxxx

At the **October 31, 2023**, meeting, Vice Chair Jennifer Riggs reported on her attendance at the UMS Board of Trustees and Board of Visitors Meeting. President Dr. Jenifer Cushman made remarks regarding UMA's response to the Lewiston shooting tragedy and her strategic focus on building the advancement and alumni relations department, as well as expanding our global learning and commitment to engaging diverse learners, including New Mainers. VP of Academic Affairs/Provost Dr. Joseph Szakas provided an academic update. VP of Enrollment

Management & Marketing provided an enrollment update. Chief Business Officer Buster Neel provided a budget update. The board discussed bylaws, committees and how to best engage board members, future meeting structure and content, the Bangor Advisory Council, and a future campaign for UMA. The group nominated Shenna Bellows as Vice Chair.

At the **January 23, 2024**, meeting, President Dr. Jenifer Cushman made remarks regarding her meeting with Jennifer Riggs and their plan for the semester, including how President Cushman would meet with BOV members individually to talk about how to better engage the board. VP of Academic Affairs/Provost Dr. Joseph Szakas provided an academic update. VP of Enrollment Management & Marketing provided an enrollment update. Chief Business Officer Buster Neel provided a budget update. The board discussed suggested revisions to the bylaws regarding the term of Vice-Chair and Chair, and the Bangor Advisory Council.

At the **April 23, 2024**, meeting, VP of Academic Affairs/Provost Dr. Joseph Szakas provided an academic update. VP of Enrollment Management & Marketing provided an enrollment update. Executive Director of Finance and Administration Aili Robinson provided budget update. The board welcomed Aili Robinson in her new role as Chief Business Officer, recapped the UMS Board of Trustee meeting at the Augusta Campus, received an update about the search for the VP of Advancement and Alumni Relations, and approved revisions to the bylaws regarding the term of Vice-Chair and Chair.

At the **July 30, 2024**, meeting, the group convened briefly and then provided more thorough updates via a written report. This included the introduction of Erin Fogg as VP of Advancement and Alumni Relations; the approval of new BOV members General Diane Dunn, Adjutant General and Commissioner Maine Dept. of Defense, Veterans and Emergency Management; Jim LaBelle, Executive Director Biddeford-Saco Chamber of Commerce; and Matthew Pouliot '09, State of Maine Senator, and Real Estate Broker; the development of a new Board of Visitors Orientation; and the UMS Board of Trustees plan to have BOV members interact more with the system. VP of Academic Affairs/Provost Dr. Joseph Szakas provided an academic update. VP of Enrollment Management & Marketing provided an enrollment update. Chief Business Officer Aili Robinson provided budget update.

Submitted by: Erin H. Fogg, Vice President of Advancement and Alumni Relations, on behalf of UMA President Jenifer Cushman and BOV Chair Jennifer Riggs.

Date: October 11, 2024



**UMF Board of Visitors
University of Maine at Farmington
Annual Report, September 2023 - August 2024**

Overview

The 2023-2024 meetings of the UMF Board of Visitors (BOV) focused on Strategic Planning and initiatives, advocacy, community outreach, and fundraising.

Membership

The Board had 17 voting members, 7 women, 10 men representing the private, nonprofit, and education/public sectors. The Board of Visitors membership was made up as follows:

Private Sector

Steve Hewin, Tourism Consultant
Todd Chamberlain '03, Pro Search Inc.
Jennifer Bjorn, Kyes Insurance.
Greg Patterson, Farmington Walmart.
Timothy Thompson, Franklin Savings Bank.
Byron Davis, Owner of Riverbend Property.
Peter Osborne '09, Maine Municipal Association

Non-Profit Sector

Cathy Wimett, Gold LEAF Senior Institute (*ex officio*)
Barbara Sergio, Franklin Community Health Network
Shawn Roderick '06, Senate Republican
Thomas Dukes '90, Brigadier General

Education Sector

Jennifer Dorman '93, Skowhegan Area Middle School
Jonathan Moody '98, Superintendent MSAD 54
Mattie Jernigan '19, Educare Central Maine
John Slack, U.S. Geologist Survey
Jason Judd '06, Educate Maine
Monique Poulin, RSU 9

One *ex-officio* position is always reserved for a board member the President of the Gold Leaf Institute, UMF's senior college.

Officers

Peter Osborne, Chair.

Steve Hewins, Vice-Chair

Schedule

The Board met four times this year with a hybrid model during the reporting year. Board members were also invited to All-Campus meetings, Chancellor meetings, Strategic Planning interviews, Connecting with the Community, Symposium, UMF fundraiser event, and other events and forums on and off campus throughout the year.

Meeting Summaries

September 15, 2023

Board Administration. 18 members in attendance.

Meeting opened at 12:00 pm

Steve Hewins welcomed the BOV, introduced the new members, and reviewed recent and upcoming encounters.

Steve acknowledged the absence of Peter Osborne and then read the report the Peter wrote up to present to the board. Peters report consisted of creating three major action items. Advocating for UMF, raising money for UMF, and engaging with the community. These actions will be a way to assist UMF in keeping the university as a valued asset in the community and in Western Maine.

President Joe McDonnell is looking for ways that the Board of Visitors can interact with the Board of Trustees. This can be events such as system wide in person meetings and an orientation for the new members.

President McDonnell agrees that the Board of Visitors can be an excellent advocate for the needs of Western Maine and how the university can serve to meet those needs.

Enrollment Planning:

Christine Wilson, VP for Enrollment and Student Services updated the BoV about the Annual Fund Campaign that takes place from October to December. These funds will go towards scholarships, helping with internal careers, and graduate professionalism.

Christine talked about “giving Tuesday” that takes place after Thanksgiving and the Board of Visitors were welcome to participate and maybe even include a matching great.

Academic Affairs:

Kathy Yardley, the Co-Provost updated the BoV on the progress of the Sweatt-Winter Childcare Education Center. UMF hired a new director, and the completion of the center was coming along. The center had created an outside playground that looks beautiful. The opening is planned for some time in mid-October at the time with a grand opening aimed at be in November.

Meeting adjourned 2:10 pm

December 1, 2023

Board Administration. 17 members in attendance.

Peter Osborne welcomed the BOV, reviewed the agenda, and made introductions.

Chair Peter Osborne reported about connecting with the leaders of the Farmington community with a purpose of connecting with the Western Maine region. Peter explained the purpose of the Farmington Board of Visitors is to advise the UMF president about the needs of the community and to advocate on behalf of the university.

Peter explained three major goals he would like to construct going forward and those are fundraising, advocacy and community engagement. The purpose of these goals is to have each BoV member apart of one of these goals and create action plans.

Vice Chair Steve Hewins talked about creating a four-year plan creating a specific agenda for each goal and then keep those goals aligned with the UMF leadership.

President Joe McDonnell reports that UMF is working to attract more students with online education programs, elementary education certification, special education, rehabilitation, human services, public policy program, and professional studies.

UMF has hired a professional media consultant. Spark 451 will be working with UMF to enhance digital marketing and redesign the UMF website. The website will be launched by next summer.

Christine Wilson, VP for Enrollment and Student Services updated the BoV about the donation request that were sent out back in October. She was pleased to announce that many envelopes were returned with donations inside them. These donations will go towards the Graduate Professional Fund, Students for Professional Development, and getting professional clothing for interviews.

Kathy Yardley, Co-Provost and Dean of Education, Health and Rehabilitation announced that Maine State Legislator Holly Sargent will be coming to the university. She is a member of the cultural affairs committee. She also reported that UMF will be working with other schools to recruit Ed Tech students who want to complete their degrees and get licensed.

Laurie Gardner gave a financial update and reported that the campus bio fueled boilers are up and running full time with wood chips. The construction work of the Purrington and Mallett dorm rooms are complete with bathrooms and have ADA ramps outside.

The Mallett Hall will become an athletic hall. There will be more single residential halls on campus that satisfy the student needs. Stone Hall will be converted to a pet friendly Hall and Scott West will have a veteran hall specifically for the veteran community.

Meeting adjourned.

March 8, 2024

Board Administration. 16 members in attendance.

- Chair Osborn welcomed the BOV, reviewed the agenda, and President McDonnell for officially being appointed as the president of UMF.

Chair Peter Osborne welcomed two guests. Michelle Navarre of the Adult Completion Program and Ruifang Han, a visiting scholar from the Northeast Normal University in China.

Michelle Navarre discussed that UMF is an attractive place because it allows for individual attention and recognition, which is attractive for possible incoming adult students. Michelle talked about answering the question on how UMF help can fill the gaps for an adult to receive their degree.

Ruifang Han talked about the location of Northeast Normal University (NENU), which is in the northeast part of China just like Farmington Miane's location in the US. Professor Han is a versatile faculty member teaching Chinese and culture courses. She spoke about opportunities for her university and UMF to collaborate.

Peter discussed the continuation of designing engagement for the Board of Visitors with the UMaine system. These engagement programs are an orientation for new Board of Visitor members, an orientation of the UMaine system, and a BoV in person summit. The traditional Zoom meetings with the Chancellor and UMS officers will continue. There will be a formation of a statewide advocacy program to include the entire BoV membership from the UMaine system universities. Pater announced that at the end of the meeting the BoV members will break up into groups to discuss action plans for the three areas of interest which are, community engagement, fundraising, and advocacy.

President McDonnell reflected on the importance of the Board of Visitors being very important to the community both at the college and in Farmington community. Recruiting and retaining students is the universities highest priority including traditional residential undergraduates as well as graduate students and adult completers. UMF is not only recruiting traditional undergraduates, but graduate students & adults who want to complete their degree. UMF is bringing online courses to the students with programs that appeal to adult completers – like education certification. The online community will hopefully represent a good percentage of our students at UMF.

Steve Quakenbush, Co-Provost and Dean of Arts & Sciences talked to the board about the Title III Grant. The grant provides support to student life programs as a means of helping retain students by giving them a sense of belonging. In the first-year fall semester, UMF will encourage 1st year students to get into clubs and explore the residential experience of the college. There will be a teaching of soft skills, and this will provide the opportunity for businesses in the local community to hire these students who already have experience.

Co-provost Kathy Yardley informed the BoV that UMF is working with University of Maine, Augusta to attract students to the nursing program with a joint degree. There has been an approved dual degree in which a student will be enrolled in both UMA and UMF and able to offer

the 120 credits as a unified system. This will give the ability for students to play on sports teams, participate in student activities, and feel connected. There has been an approved dual degree in which a student will be enrolled in both UMA and UMF and able to offer the 120 credits as a unified system. This will give the ability for students to play on sports teams, participate in student activities, and feel connected.

Meeting Adjourned.

June 5, 2024

Board Administration. 19 members in attendance.

Peter Osborne welcomed the BOV and reviewed the agenda. Peter welcomed a guest to the meeting, Erica LaCroix, Town Manager of the town of Farmington. Erica thanked the board for inviting her and looked forward to working with everyone. Erica spoke about ways the town of Farmington and UMF can work together.

Peter opened the report by talking about two good things that have taken place since the last board meeting back in March and that was the Sweatt-Winter Childcare opening and UMF Commencement.

Sweatt-Winter Childcare Education Grand Opening held on Wednesday, March 27th. Senator Susan Colling and Governor Janet Mills were in attendance for the grand opening. The building is uniquely designed for students to attend classes such as an observatory room with cameras in each class room so things can be seen in real time and teacher can interact with the student. Sweatt-Winter will help connected education and childcare, which will benefit the university and the Farmington community. The design team was awarded a grant from the Lennox foundation that will go towards the completion of the playground outside the building.

Peter thanked both Jennifer Bjorn and John Moore for once again having commencement at Narrow Gauge Cinema. It is a beautiful space, with the mountains acting as a backdrop creates a special touch to the ceremony. Peter enjoyed the speaker line-up with individuals such as BOT representative Owen McCarthy, Honorary Speaker Monica Wood, and Senior Class speaker Jacob Turlo.

A survey was sent out to all Board of Visitors regarding the continuation of seeing what events they would like to see. The result from that survey is an annual BOV orientation, an annual retreat with the Board of Visitors and the Board of Trustees, and a state wide advocacy group to act as advocates to the legislature. These events are being proposed to begin in September and more information is yet to come.

Peter informed the group that on Monday, September 16 the Board of Trustees meeting will be held at UMF. With the next Board of Visitors meeting taking place on Friday, September 13, Peter said this meeting would be important to decide what items the Board of Visitors would like to discuss with the BOT being on campus.

President McDonnell said that on Sunday evening, September 15th there is a dinner and all the BOV members are invited. This is also held at UMF.

There were two openings for new BoV members, and the following were selected to be voted on: These names will be presented at the next BOT meeting and voted on.

Joshua Bell, Board of Selectman

Keith Holley, Sr. Director of Operations, MaineHealth.

President McDonnell emailed a report to all Board of Visitor members regarding the successes, opportunities, and barriers.

Steve Hewins is working with UMF on a grant, Northern Board of outdoor recreation. This is in the 2nd stage of that movement. Articulation agreements have been a help with stabilizing the budget for this year, along with hard work at admissions office. UMF is continuing the update of the campus website.

President McDonnell spoke with members of L.L. Bean about the unique location of Western Maine and our outdoor recreational programs. The question was proposed regarding how we could partner with L.L. Bean and the president sent some ideas of how the university might partner with them.

Co-Provost Steve Quakenbush spoke on the continuation of the Title III Grant. The university has identified that the first year for a student is the most challenging. This grant will help create a belonging initiative, professional development, and sense of inclusion. The program will help the student get somewhere with the university's assistance. Topics like leadership skills, writing well, working as a team, and other soft skills will be the focal point. Amber Stone a Pre-Professional Career Advisor is helping build a community and building a cohort among the students.

Co-Provost Kathy Yardley spoke about the identification of public schools needing a pathway into the profession and retention of public teachers. UMF is working on creating relationships with various districts in the state. RSU 9, Schools in Lewiston and Portland, Skowhegan GearUp, and SMCC are the areas UMF is focusing on. Kathy talked about a UMF new teacher academy that will help support new teachers in schools who need mentorship and want professional growth.

Peter broke the board members into their respective groups to further work on the activities of Community engagement, Fundraising, and Advocacy.

Meeting Adjourned.

*Submitted by President Joseph W. McDonnell
October 2024*



Board of Visitors
University of Maine at Fort Kent
Annual Report
Academic Year- September 2023 to August 2024

Overview

The Board of Visitors (BOV) met quarterly during the academic year via Zoom and on campus. The Executive Committee met prior to each meeting at the request of President Hedeon to set the agenda. At each regular meeting, University Administrators, Cabinet Members and other University staff, faculty and students provided the Board with information and updates on the System and Campus, Finance and Facilities, Development and Foundation, Enrollment, Early College, Alumni and Academics.

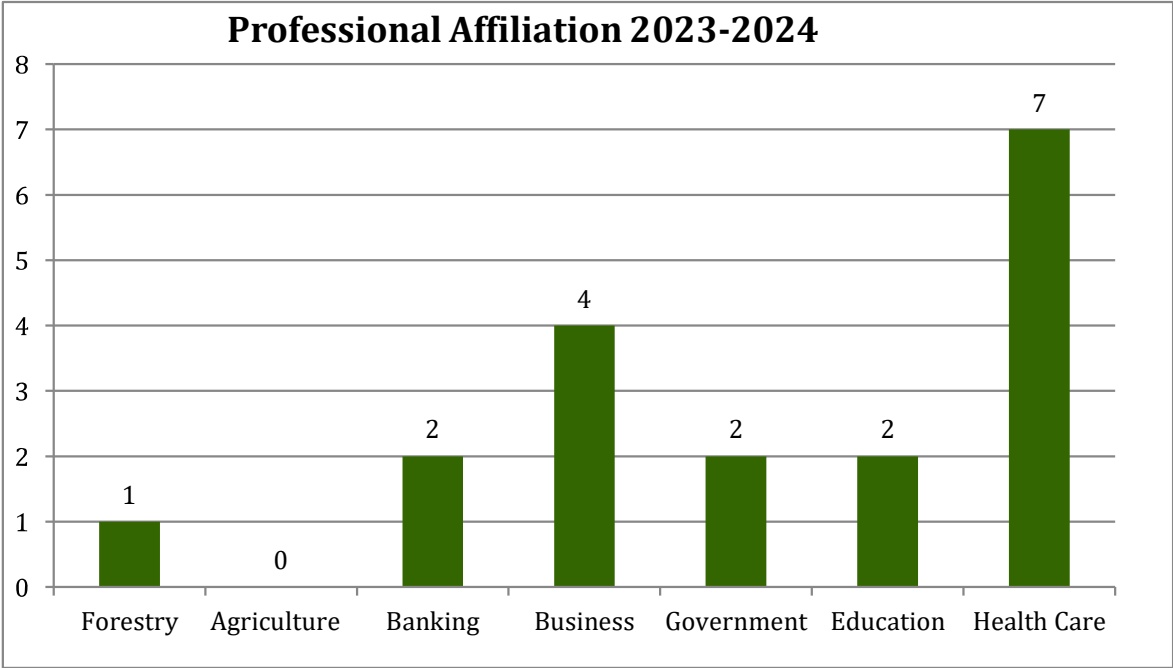
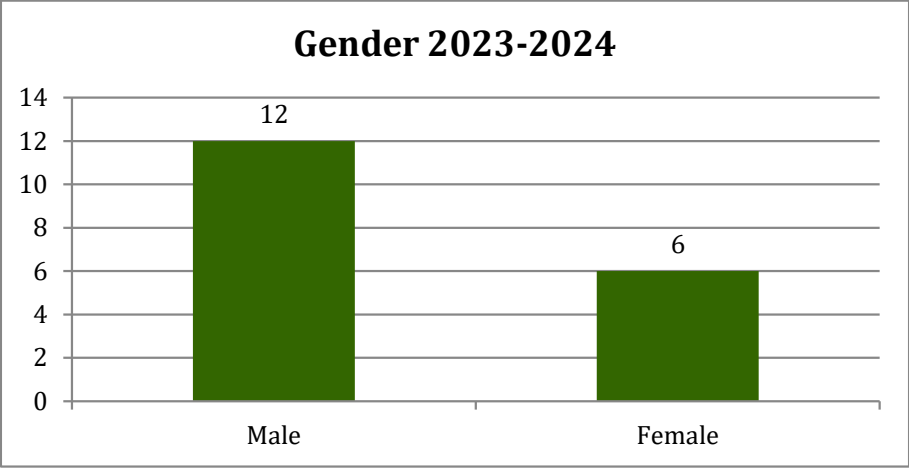
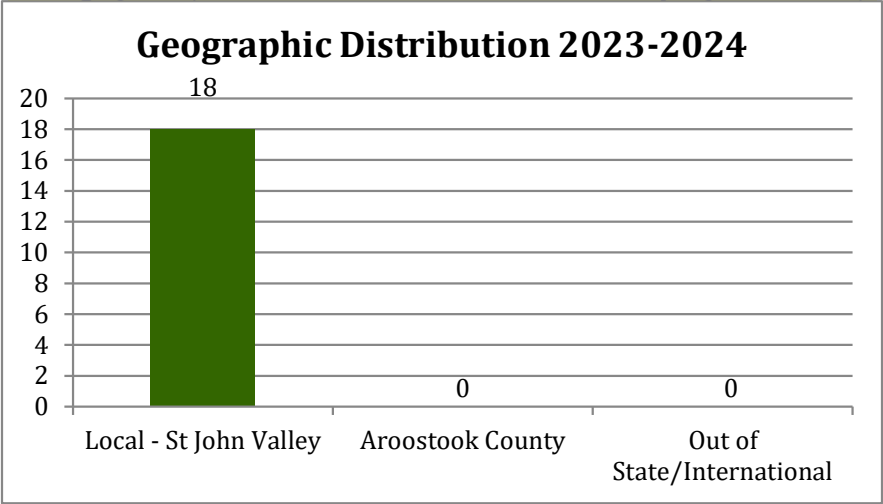
In addition to regular updates, the Board was provided a presentation on a program project or requested topic/area of interest. The following were also reported on and/or discussed throughout the year:

- Recruitment and Retention
- System, Campus & Budget Updates
- UMFK Foundation and Alumni accomplishments, special events, and other fund-raising/outreach activities.
- New faculty and staff throughout the year.

Membership

The membership of the Board runs from July 2022 to June 2023.

David Albert	US Customs and Border Protection - Port Director
Jayonah Chaboya	Student Representative (non-voting)
Peter Clavette	United Insurance – Senior VP/Managing Partner
Jennifer Derosier Daigle	Lakeview Restaurant - Business Owner
Justin Dubois	Acadia Federal Credit Union - Commercial Loan Officer, BOV President
Louis Dugal	Country Village Estates, LLC - Administrator
Norman Fournier	County Commissioner - Retired FRRH CEO / Trustee
Shawn Graham	Faculty Representative (non-voting)
Jennifer Malmborg	Fish River Rural Health - Director of Behavioral Health Program
Kris Malmborg	Northern Maine Medical Center - Director of Marketing and Public Relations
Elizabeth Marin	Director of Optometry and Chiropractic Services
Nicole Marquis	Registered Nurse
John Murphy	UMFK – Retired Administrator, BOV Secretary
Alain Ouellette	Summit Project Management Company - Independent Contractor
Suzie Paradis	Town of Fort Kent - Economic & Community Development Director, BOV Vice President
Josh Philbrook	Irving Forest Products - Ashland Sawmill Manager
McKenzie Roy Hafford	Key Bank - Manager
Peter Sirois	Northern Maine Medical Center - Retired Administrator
Gary Stevens	MSAD #27 - Retired Administrator
Carter Vaillancourt	Daigle Oil Company – Chief Operating Officer



Officers

Justin Dubois	BOV President
Suzie Paradis	BOV Vice President
John Murphy	BOV Secretary

Schedule

The Board of Visitors held four regular meetings within this reporting year on September 1, 2023; January 5, 2023, March 8, 2024, and June 14, 2024. Most of the meetings were held in person with availability of a Zoom link for those unable to attend in person.

The Board of Visitors and other representatives were also invited to participate in Town Hall Sessions with Chancellor Malloy and System Staff during their fall and spring campus visits on October 17, 2023 and May 21, 2024

Meeting and Agenda Items

September 1, 2023

Attendance: 14 Present, 4 Absent, 19 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome
- Focus Area: Tour of Nursing Immersion Suite
- UMFK Updates and Reports: System, Budget, Enrollment and Marketing, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Planning and Development, and Special Projects
- BOV Discussion
- Adjournment

Meeting Summary:

The UMS Strategic Plan has been approved until May 2023. The universities and law school will develop goals in four core areas: retention, enrollment, research and economic and workforce development. Pam offered a review of the budget, credit hour enrollment, discussion of facilities and utilities current and future updates. Heidi Carter shared enrollment numbers and new marketing strategies. Admissions counselors have been given defined territories where they will be recruiting this fall. Homecoming schedule was shared. Foundation gifts and scholarships were reviewed. Upcoming events were discussed, and participation is encouraged. The new student representative made her introduction. The Advocacy Committee is planning a Business Breakfast on September 22. The Special Projects Committee informed us of upcoming renovations in Fox Auditorium. All members were encouraged to sign up to be a member of the different committees.

January 5, 2024

Attendance: 13 Present, 3 Absent, 15 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of September Minutes
- Focus Area: eSports
- UMFK Updates and Reports: System, Athletics, Enrollment, Retention and Budget, Arctic Studies, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Special Projects and Nominating
- BOV Discussion
- Adjournment

Meeting Summary:

President Hedeon provided a recap of fall 2023 highlights. Pam Ashby gave finance and facilities update. Heidi Carter presented on UMFK Enrollment and Marketing. Shawn Graham gave a faculty update. Shannon Lugdon shared different events that will be happening this spring on behalf of the Development Office, the Foundation and Alumni Association. The Foundation has received over \$216,000 gifts in FY24. The Advocacy Committee is planning a Business Breakfast on April 3 featuring the Acadian Archives. The Planning and Development Committee is working with Sam Warren at the system level to help her advocate for UMS. The Special Projects Committee reported a hold up with the Fox Auditorium project. The Nominating Committee discussed the need for 3 new board members to begin in July. Kelly White gave an overview of the eSports program.

March 08, 2024

Attendance: 15 Present, 3 Absent, 17 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of January Minutes
- Focus Area: Budget Presentation
- UMFK Updates and Reports: System, Campus, Budget, Enrollment, Student, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Education and Development, Planning, and Nominating
- BOV Discussion
- Adjournment

Meeting Summary:

The UMFK budget was presented by Pam, Deb & Heidi. Our student representative reported on past and upcoming events. Faculty updates were shared. The Symposium's theme is *One Health*; it will be on April 24. Foundation update given. Denim and Diamonds Gala will be on April 6. Alumni update on Ski Shoot Ski and Homecoming will be September 6, 7 and 8. The Advocacy Committee will have their Business Breakfast on April 3 and will feature the Acadian Archives. The Special Projects Committee reported that two engineering firms have been interviewed for the Fox Auditorium project. Discussion of members who are terming out and the recruitment process for potential new members. Research Learning Experience presented by faculty members Ned Nason and Stephanie Nadeau.

June 14, 2024

Attendance: 12 Present, 6 Absent, 14 UMFK Faculty/Staff and Other Guests Present

Agenda:

- Welcome & Approval of March Minutes
- Focus Area: Behavioral Science Program and Recent Development
- UMFK Updates and Reports: System, Campus, Budget, Admissions, Faculty, Foundation and Alumni
- Committee Reports: Advocacy, Planning and Development, Special Projects, Nominating
- Adjournment

Meeting Summary:

Lisa Lavoie, a faculty member in the Behavior Science Program gave us an overview of what the program offers regarding classes, concentrations, licensure and certification, and occupational outlook. She also shared what the Behavior Science Club was involved in this year. President Hedeon shared campus highlights including the Symposium, Commencement, faculty and staff recognitions, Board of Trustees meeting at UMFK in May, athletics. Pam presented a budget update. Jeremy Bouford offered an admissions presentation. Seven faculty members provided updates in their field of work. The Foundation informed us of the kickoff fundraiser for Fox will be a musical performance on August 4. Overall gifts FY24 is \$390,800.21. The Alumni Association is working on Homecoming which will be September 6 – 8, 2024. The Advocacy Committee is working on a Business Breakfast for fall which will educate the community as well as our international students on what needs to be done, who we need to talk to, and what are the steps an employer needs to take to go through the process of sponsoring an international student for work. The Special Projects Committee informed us they have hired WBRC Engineering Firm for the Fox project which will take 2 – 3 years to complete. The Nominating Committee acknowledged outgoing members and made recommendations for new officers and members for FY25.

Submitted by: Lisa Roy on behalf of President Deborah Hedeon and BOV President Justin Dubois
June 28, 2024

Board of Visitors

University of Maine at Presque Isle

ANNUAL REPORT

Academic Year – September 2023 to August 2024

OVERVIEW

Throughout the 2023-2024 academic year, the Board of Visitors meetings consistently focused on several key areas: enrollment trends, budget projections, capital improvement projects, and strategic initiatives. The meetings highlighted significant growth in student numbers, particularly in the YourPace program. With the transition away from Academic Partnerships coupled with YourPace enrollments reaching unprecedented levels, these factors ultimately led to the creation of several new staff positions and a reorganization of services to best help meet our student's needs.

Budget discussions consistently showed positive trends, with projections of surpluses that allowed for reinvestment in various areas of the university. The Board was kept abreast of the progress of major projects, including the sale of the Skyway and Houlton Higher Education Center properties, the development of a new turf field, renovations to various campus facilities, an earmark for a new Dental Assistant program, and possible funding for renovations to the Gauvin Family Auditorium for Cultural Arts.

Throughout the year, the meetings painted a picture of an institution not just adapting to change, but actively shaping its future – balancing fiscal responsibility with ambitious growth, and traditional educational models with innovative, student-centered approaches. This comprehensive strategy position UMPI as a dynamic force in higher education, poised for continued success and community impact.

MEMBERSHIP

Our board consisted of 7 women and 11 men, all of whom live and work in the Central Aroostook County area.

NAME	AFFILIATION
Ginger Buck	Kieffer Real Estate
David Bartlett	Principle, Presque Isle High School
Christopher Bell	Retired – Director of Financial Aid, UMPI
Kyle Corrigan	MMG Insurance Company
Matthew Cummings	Fort Fairfield Police Department
Janet Doak	Katahdin Trust Company
Timothy Goff	Town Manager, Fort Fairfield
Christine Helstrom	Cary Medical Center
Chelsea Henderson	FA Peabody Company
Donna Lisnik	Retired School Teacher
Thomas Powers	Presque Isle Industrial Council

Stephen Richard	Retired – Executive Director, Central Aroostook Association
Tom Richard	Northern Maine Community College
Ron Silliboy	Ward Cedar Log Homes
Leigh Smith	Re/MAX Realty
Trey Stewart	Maine State Legislature
Laura Turner	Northern Light AR Gould Hospital
Amber Wire	Houlton Band of Maliseet Indians

OFFICERS

For the 2023-2024 Academic Year, the officers were:

Donna Lisnik, Chair
 Thomas Powers, Vice Chair
 Tom Richard, Secretary

MEETING SCHEDULE

The UMPI BOV met 8 times in 2023-2024 from September to May. Meetings were held on the last Tuesday of the month from 7:30-8:30AM, except for December. Meetings took place in-person in the MMG Center located in the UMPI Campus Center and were also available via Zoom or conference call to enable those at a distance to easily participate.

The annual meeting was held on May 28, 2024.

MEETINGS & AGENDA ITEMS

SEPTEMBER 26, 2023

10 members and 3 UMPI Representatives were in attendance.

Agenda items included:

- Welcome & Roll Call
- Review & Approval of May 2023 Minutes
- New BOV Members Welcomed
- Draft Handbook Review
- President's Report (Enrollment Update, Early College Headcount/YourPace/Census Date, Residence Halls, HHEC & Skyway Properties)
- Announcement (Halloween Party)

The September 26 BOV meeting covered several important topics. After welcoming new members and approving the previous meeting's minutes, the board reviewed a draft handbook and assigned members to various subcommittees. President Ray Rice provided a comprehensive enrollment update, highlighting unprecedented growth with a 40% increase from the previous year, largely driven by the YourPace program. The total enrollment reached 1,419 students, with projections for continued growth. Rice also discussed the Early College headcount, YourPace program, and census date considerations. He

reported on residence hall occupancy, noting 185 current students and projections for 200 next year. The meeting also touched on plans for the Houlton Higher Education Center (HHEC) and Skyway properties, with the university seeking partners for HHEC and considering options for Skyway. The meeting concluded with an announcement about an upcoming Halloween party at the President's house.

OCTOBER 24, 2023

13 members, 3 UMPI Representatives, and 2 UMPI guests were in attendance.

Agenda items included:

- Review and Approval of Minutes
- Review/Approval of BOV Handbook
- Review of Sub-Committee Assignments
- Enrollment Update (Guest - Sue White)
- Academic Partnerships Update
- Turf Field/Athletics Update (Guest – Dan Kane)

The October 24 BOV meeting covered several significant topics. After approving the September minutes and the BOV Handbook, the board reviewed subcommittee assignments. Sue White provided an enrollment update, highlighting the new Direct Admits initiative and reporting a total headcount of 1,641 students, with notable growth in the YourPace program. The meeting addressed the impending separation from Academic Partnerships, expected to conclude by November/December, which would result in UMPI retaining more revenue but necessitating additional staffing to maintain services. Dan Kane presented on athletics, emphasizing the benefits of a potential turf field installation, estimated to cost \$5-6 million. The presentation highlighted UMPI's successful athletic year and the advantages a turf field would bring, including reduced travel expenses and increased hosting opportunities. Additionally, plans for a removable turf field in Gentile Hall, funded by a \$200,000 donation, were discussed, with installation expected before year-end.

NOVEMBER 28, 2023

14 members, 4 UMPI Representatives and 1 guest from UMS were in attendance.

Agenda items included:

- Review and Approval of Minutes
- UMS & BOV Engagement (Guest - Kim Marie Jenkins)
- President's Report (Houlton Higher Education Center, BOT Meeting Update, AP Contract Termination)
- BOV Subcommittees
- BOV Priorities - Capital Projects & Master Plan
- Other (Gentile Hall Indoor Turf Field, Wieden Hall - Gauvin Family Auditorium)

The November 28 BOV Meeting covered several important topics. Kim-Marie Jenkins from UMS discussed BOV and UMS engagement opportunities, including orientation and advocacy strategies. President Ray Rice provided updates on the Houlton Higher Education Center (HHEC), detailing the formation of a committee to review proposals for its future. The meeting also covered the recent Board

of Trustees meeting and a subsequent meeting with the Chancellor, where athletics and turf field projects were discussed. An update on the Academic Partnerships (AP) contract termination was provided, with the university preparing to take over services previously provided by AP. The YourPace program's financial impact was highlighted, generating approximately \$6 million annually in tuition revenue. The meeting also addressed budget planning for FY25, including the integration of YourPace finances. BOV subcommittees were reviewed, and capital project priorities were discussed, including the turf field, Wieden Hall renovations, and potential pool expansion. The meeting concluded with updates on the Gentile Hall indoor turf field installation and potential funding for the Gauvin Family Auditorium for Cultural Arts.

JANUARY 23, 2024

12 members, 4 UMPI Representatives and 1 UMPI guest were in attendance.

Agenda items included:

- Review and Approval of Minutes
- President's Report (HHEC & Skyway Properties, AP Update, Enrollment Report)
- BOV Subcommittee Updates
- Early Budget Snapshot (Guest - Megan Desjardins)

The January 23 BOV Meeting covered several crucial topics. President Ray Rice provided updates on the HHEC and Skyway properties, with both slated for BOT approval and potential sale. He reported on the conclusion of Academic Partnerships services in December and the creation of approximately 10 new staff positions from the resulting savings. The enrollment report showed unprecedented numbers, with a 40% increase from the previous year, largely driven by the YourPace program. The early budget snapshot, presented by guest Megan Desjardins, revealed a projected surplus of about \$1.4 million for the current year and an estimated \$1.1 million for the next year, with plans to allocate these funds to reserves, capital projects, and operational needs. The Board Governance & Nominating Committee discussed the process for nominating new members and reviewed term expirations. The Capital Improvement Committee highlighted various ongoing and planned projects, including residence life improvements, the Kelley Commons project, and the potential turf field. The meeting also touched on the need for the Academic Programming & Career Readiness Committee to align programming with community and business needs.

FEBRUARY 27, 2024

12 members, 4 UMPI Representatives and 1 UMPI guest were in attendance.

Agenda items included:

- Review and Approval of Minutes
- President's Report (Budget Presentation, HHEC & Skyway Properties, Auditorium/Turf Field Update)
- BOV Subcommittees (Capital Improvement Subcommittee Report, Board Governance & Nominating Committee)
- Internship Overview & Needs (Guest - Stephanie Ferland)

The February 27 BOV Meeting covered several important topics. President Ray Rice reported on the recent budget presentation, projecting a surplus of over \$1 million, with strong enrollment numbers in the YourPace program. Updates were provided on the HHEC and Skyway properties, with multiple proposals received for both. The turf field project was discussed, with an agreement signed for design and cost estimates. The Capital Improvement Subcommittee reported on various campus projects, including camera installations, residence hall upgrades, and plans for a dental program. The Board Governance & Nominating Committee reviewed upcoming term expirations and the need to replace four members. The meeting also included a presentation from Stephanie Ferland, Internship Coordinator, who discussed efforts to connect students with community partners and align internships with workforce needs. Additionally, there was a call for nominations to fill vacancies on the University of Maine System Board of Trustees, emphasizing the need for Aroostook County representation.

MARCH 26, 2024

8 members and 4 UMPI Representatives were in attendance.

Agenda items included:

- Review and Approval of Minutes
- President's Report (Budget, BOT Meeting, Admissions, Skyway/HHEC, YourPace Updates)
- Academic Program Updates
- Subcommittees Update

The March 26 BOV Meeting covered several significant topics. President Ray Rice reported on the well-received budget presentation to the Board of Trustees, projecting a surplus of \$1.7 million for the next year. He highlighted strong enrollment numbers, particularly in the YourPace program, with Fall enrollments up 50% from the previous year. Updates were provided on the Skyway and Houlton Higher Education Center properties, with multiple bids received for both. The YourPace program's pricing structure was discussed, with plans to increase the subscription price to \$1700 and add more baseline support services. Academic program updates included the relocation of the PTA program, potential new faculty hires, and the development of new programs such as a dental program in partnership with UMA, a Bachelor of Science in Early Childhood Education, and several master's degree programs. The meeting also touched on the formation of an AI University Engagement Council. The Board Governance & Nominating Committee reported on the need to fill four BOV openings and requested nominations from members.

APRIL 23, 2024

13 members, 3 UMPI Representatives and 2 UMPI guests were in attendance.

Agenda items included:

- Review and Approval of Minutes
- President's Report/Announcements/Invites
- Enrollment Update
- Budget Update
- Sub-Committee Updates

The April 23 BOV Meeting covered several important topics. President Ray Rice reported on strong enrollment trends, with expectations to enroll over 1,000 students in YourPace Summer Session I and potentially break the 2,000-student total for both summer sessions. He discussed potential collaborations with the Department of Education to use the YourPace platform for Ed Tech coursework and a possible congressional earmark request for childcare providers' licensure pathways. The budget update highlighted ongoing capital construction projects, including the Dental Lab development and renovations to Wieden Auditorium, with discussions on funding sources and potential earmarks. The meeting addressed the sales processes for the Skyway and HHEC properties, with bids expected in the coming weeks. Financial projections were discussed, with a projected surplus of slightly under \$200,000 for the current year and \$1.7 million for the next year. The Board Governance & Nominating Committee presented several nominations for new board members to fill four vacancies. The meeting also touched on campus improvements, including security camera installations, dorm renovations, and potential development of a unified locking system for campus buildings.

MAY 28, 2024

15 members, 3 UMPI Representatives and 1 guest from UMPI were in attendance.

Agenda items included:

- Review and Approval of Minutes
- Turf Field Update (Guest - Dan Kane)
- Budget Information Side Notes
- Chair Update/Report (Commencement, BOV Meeting w/Chancellor)
- BOV New Member Nominations, Election of Officers, Proposed Meeting Schedule
- Skyway & HHEC Property Updates
- Tutor.com Update
- Chatbot Update

The May 28 BOV Meeting served as the annual meeting and covered several crucial topics. Guest, Dan Kane presented a detailed plan for a multi-purpose turf field, including potential for new women's sports and a phased approach to construction based on funding availability. Budget information revealed positive trends, with residential student enrollments up 25% for Fall 2024 and projections of \$1.8 to \$2 million surplus for 2024-2025. The BOV Chair provided updates on the successful commencement ceremony and a productive meeting with Chancellor Malloy regarding the turf field project. The Board approved nominations for three new BOV members (Abbey Clair, Adam Collins, and Justin Dubois), re-elected Donna Lisnik as Chair and Tom Powers as Vice-Chair, and approved the 2024-2025 meeting schedule. Guest, Betsy Sawhill-Espe reported on the sales of Skyway Residence Hall to the Mi'kmaq Tribe and the Houlton Higher Education Center to the Community Living Association, detailing the challenges and solutions for each transaction. The meeting concluded with announcements about new initiatives, including a contract with Tutor.com and plans to implement a Chatbot on the campus web presence.

Submitted by: Denise Trombley

Date: 9/16/24

BOARD OF VISITORS ANNUAL REPORT

Board of Visitors University of Southern Maine Annual Report July 1, 2023 - June 30, 2024

Overview

During 2023-24, the University of Southern Maine Board of Visitors welcomed 3 new members. Rebecca Swanson Conrad served as Chair, with Julia Trujillo serving as Vice-Chair. The members of the Board engaged in strategic conversations and learning about the University's budget structure and enrollment trends, a newly proposed differential tuition model, developments at the Lewiston-Auburn campus, and student government initiatives. New members were welcomed during an orientation meet-and-greet in September. The March meeting was planned in coordination with a special concert at The Franco Center (Lewiston) spotlighting the work of faculty and students at USM's Osher School of Music. The USM Board of Visitors were delighted to welcome UMS Board of Trustees Chair Trish Riley, UMS Chancellor Dannel Malloy, and members of USM Foundation Board of Directors to the March meeting.

Membership

During AY23-24, the Board had 16 members and 4 vacancies. The members included 9 women and 7 men. 11 members resided in Portland or its surrounding communities, and 5 resided in the Lewiston-Auburn area.

Member names and affiliations:

- | | |
|---|--|
| 1. Rebecca Swanson Conrad (Chair) | Principal, RSC Consulting |
| 2. Julia Trujillo Luengo '06 (Vice-Chair) | Director, Strategic Planning Management,
Maine Community College System |
| 3. Luc Nya '96 '99G '08G, (Past Chair) | Children's Behavioral Healthcare Coordinator,
Maine Department of Health and Human Services |
| 4. Kelly Barton | President, Maine Behavioral Healthcare |
| 5. Kate Beever | Founder/Owner, Maine Music & Health |
| 6. Marcel Gagne | Retired from Cooperative Development Institute |
| 7. Andrea Hall '17G | Guidance Counselor, Yarmouth High School |
| 8. Neil Kiely | CEO, Androscoggin Bank |
| 9. Anna Klein-Christie | Executive Director, Baxter Academy |
| 10. Jana Lapoint | Retired teacher; Owner, Lapoint Industries |
| 11. Chris Lavoie | Agent, Keller Williams/DOMAINÉ |
| 12. Adam Lee | Attorney, Trafton, Matzen, Belleau & Frenette;
Representative, Maine House of Representatives |
| 13. Muhidin Libah '15 | Executive Director, Somali Bantu Community of
Lewiston, Maine |
| 14. Fowsia Musse | Executive Director, Maine Community Integration |
| 15. Aimée Petrin | Executive Director, Portland Ovations |
| 16. M. Nasir Shir '02G | Director, Geospatial Services, Sewal |

BOARD OF VISITORS ANNUAL REPORT

Summary of member professional backgrounds:

Business	(7)	Business Development	(1)
		Financial	(1)
		Healthcare	(2)
		Real Estate	(1)
		Technology and Manufacturing	(2)
Education	(4)		(4)
Government/Law	(2)		(2)
Non-profit Management	(3)	Arts	(1)
		Social Services	(2)
Total	(16)		(16)

Officers

Rebecca Swanson Conrad, Chair
Julia Trujillo Luengo '06, Vice-Chair

Meeting Schedule

The BOV met 5 times during AY 2023-24: 09/07/23 (Portland); 09/28/23 (Portland); 12/07/23 (Portland); 03/01/23 (Lewiston-Auburn); 05/16/24 (Portland). An orientation meet-and-greet was held on Thursday, 09/07/24, 5:30 – 7:00. Regular meetings were held on Thursdays, 8:00 - 09:30 a.m., except for the meeting on 03/01/24, which took place 3:00 - 4:30 p.m. A Zoom option was provided for all meetings except the orientation meet-and-greet. The Annual Meeting was held on 05/16/24.

Meetings and Agenda Items

September 7, 2023 (Portland campus) – 5 members attended.

1. Welcome Remarks from Board of Visitors Chair Beckie Conrad
2. Board of Visitors Member Introductions
3. Welcome Remarks from President Jacqueline Edmondson
4. Distribution of Orientation Materials
5. Conversation and Refreshment

September 28, 2023 (Portland campus) – 13 members attended.

1. **Chair's Welcome** - Beckie Conrad
 - a. BOV and Staff Introductions
 - b. BOV Nominating
 - c. Location of Next Meeting (December 7, 2023)

BOARD OF VISITORS ANNUAL REPORT

2. **President's Welcome and Report** - Dr. Jacqueline Edmondson
3. **USM Enrollment Update** - Dr. Meaghan Arena, Vice President for Enrollment Management, Marketing, and Student Retention (followed by Q&A)

December 7, 2023 (Portland campus) – 10 members attended.

1. **Chair's Welcome** - Beckie Conrad
 - a. Next meeting: Change of date/time
 - b. Nominating discussion
2. **President's Welcome** - Dr. Jacqueline Edmondson
3. **Student Government Update** - Riley Worth, President, Student Government Association
4. **Budget Update + Q&A** - Amy Blaisdell, Financial Manager, Finance and Administration

March 1, 2024 (Lewiston-Auburn campus) – 7 members attended.

1. **President's Welcome** – Dr. Jacqueline Edmondson
2. **Chair's Welcome** – Beckie Conrad
 - a. FY25 Nominating Discussion
3. **Presentation on LAC Developments** – Dr. Netty Provost
4. **Conversation** – UMS Board of Trustees Chair Trish Riley and Chancellor Dannel Malloy
5. **Tour of LAC** – Dr. Netty Provost

May 16, 2024 (Portland campus) – 11 members attended

1. **President's Welcome** - Dr. Jacqueline Edmondson
2. **Chair's Welcome** - Beckie Conrad
 - a. AY24-25 Meeting Schedule
 - b. Nominating Vote – Nominee slate, presented as a consent item.
3. **Overview of Differential Tuition + Q&A** – Justin Swift, Chief Business Officer and Vice President for Finance and Administration, and Dr. Meaghan Arena, Vice President for Enrollment Management, Marketing, and Student Retention.

Submitted by: Dr. Ted Chelis, Director of Administration and Planning, Office of the President
Date: October 11, 2024