

MAINE STATE LEGISLATURE

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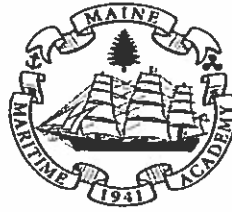


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MAINE MARITIME ACADEMY

CASTINE, MAINE 04420

207-326-4311



January 23, 2018

Honorable Sara Gideon
Speaker of the House
2 State House Station
Augusta, ME 04333

Honorable Michael D. Thibodeau
President of the Senate
3 State House Station
Augusta, ME 04333

Dear Speaker Gideon and President Thibodeau:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from Maine Maritime Academy due by February 1, 2018.

Please contact me if you have any questions or need additional information.
Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Petra Carver', written in a cursive style.

Petra Carver
Vice President for Financial and Institutional Services for Maine Maritime Academy

Encl (1)

CC:

Dr. William J. Brennan, President of Maine Maritime Academy
Robert D. Somerville, Chairman of the Maine Maritime Academy Board of Trustees
Earle Cianchette, Vice Chairman of the Maine Maritime Academy Board of Trustees
John F. "Dugan" Shipway, Treasurer of the Maine Maritime Academy Board of Trustees
Morten Arntzen, Maine Maritime Academy Board of Trustees

Maine Maritime Academy**Vendor Payments for Fiscal Year 2017: July 1 2016 to June 30, 2017****Sole Source Purchases in Excess of \$10,000**

Vendor	Total Payments	# of Pymts	Description of Purchases
Axway, Inc.	13,396.96	1	This vendor supplies specialized email spam filter software necessary for protected computer use.
Blackbaud, Inc.	18,053.40	2	The Academy uses Raizer's Edge software for its fundraising activities. Raizer's Edge requires the Academy to use Blackbaud, Inc., a unique vendor, for maintenance and support of their system.
The College Board	15,799.00	2	This vendor provides maintenance and upgrades to the PowerFaid's Support Software used by the Academy Financial Aid Dept.
Ellucian Support Inc	51,186.00	2	The Academy uses Power Campus software for our student billing, financial aid, etc. The maintenance agreement with Power Campus stipulates that support be provided by the unique vendor Ellucian Support Inc.
Elsevier Science	17,164.63	1	This unique vendor provides Science Direct online subscription services for library use.
Fastco Corporation	25,738.00	1	Emergency Boiler welding repair - boiler is required for student instruction.
Fred J. Motycka Trucking	10,000.00	1	This vendor provided emergency services to remove snow from campus after a large winter storm; they were one of two vendors with the proper equipment to remove large quantities of snow in a timely fashion.
Hahnel Brothers Company	10,550.00	1	This vendor provided emergency roof repair at Curtis Hall due to wind damage.
Innovative Interfaces, Inc.	37,236.00	1	The Maine State Library initially chose this product in Maine and colleges and universities in the State followed their lead. Innovative Interfaces, Inc. offers service contract/support services for Millennium Software that is used by libraries for their main software package.

K&L Gates LLP	197,920.64	12	The Academy serves as the Secretariat of the Consortium of State Maritime Academies. As such, it receives funds from each of the member institutions to pay representative fees for addressing federal U.S. Coast Guard and Maritime Administration regulatory and management matters. (See also section B, Consortium of State Maritime Academies.)
Marlink Inc.	18,634.35	2	This unique vendor provides specialized communication technology used by oceangoing vessels for Broadband and Iridium satellite communication.
Mechanical Services	58,500.00	3	\$43,979.00 represents updated boiler controls for Student Union, Curtis Hall and Andrew's Hall. All boilers were updated with Autoflame controls consistent with existing boilers and Mechanical Services is the Manufacturer's representative in Maine. \$14,521.00 represents emergency safety valve repair of the BIW Building's boiler used for student instruction.
Morris Yachts	30,301.34	3	The donated vessel <i>Ruby II</i> was donated to the Academy while at this marina. Necessary repairs were completed at this site rather than move the vessel to another distant facility that would have added significant transportation costs to the project. This vendor also had the capability to perform specialized upgrades and maintenance that other boatyards in the area where not set up to complete.
N2N Services, Inc.	15,000.00	2	Renewal of Illuminate, a software platform used to allow students to complete online registration via MMA's mobile app
New Horizons Corporation	24,325.00	1	Online training courses required by MMA's IT Department. Online course has the ability to train IT personnel without the cost of travel to various seminars.
Ocean Pursuits	27,300.00	1	This vendor provided necessary electrical upgrades during the Bowdoin Re-Deck project. This vendor then donated \$25,000.00 toward the project.
Siemens Building Technologies	25,206.69	1	2-way valve upgrades to the boiler in Payson Hall. Campus is standardized to Siemens controls and these upgrades were necessary to maintain consistent equipment.

Simplex Grinnell, LP	41,446.00	4	Fire Alarm System upgrades to Smith/Alexander, Andrew's Hall, and Propeller House. For the safety of our students and staff, the campus fire alarm systems are standardized to Simplex Grinnell panels and devices that were consistent with the remaining equipment on campus.
Swank Motion Pictures Inc.	12,636.00	19	These are necessary contract fees and rental fees for student entertainment purposes.
Transas USA	130,572.18	6	This vendor provides upgrades and maintenance for the simulators used for instructional purposes; specialized simulators were built for campus by Transas and have to be maintained by them.

TOTALS: 780,966.19 66

Total Procurement Over \$10K: 18,847,734.14

Total Reportable: 780,966.19

% of Total Procurement: 4.14%

Memberships in Excess of \$1,000

Vendor	Total Payments	# of Pymts	Description of Purchases
Castine Golf Club	2,100.00	1	Membership required to enable the Academy's Intercollegiate Golf Team to practice and host tournaments at the local golf course.
Collaborative Institutional Training Initiative	3,500.00	1	This organization is a valuable resource for Human Resources. They provide extensive training in important Human Resources areas that are critical to the success of the Academy's Human Resource Department.
College and University Professionals Association	1,220.00	1	This organization is a valuable resource for Human Resources. They provide up-to-date information on legal trends affecting colleges and conduct research on faculty salaries that is valuable information for the Academy.
Consortium of State Academies	32,000.00	1	This consortium, financially administered by a secretariat, represents the interest of the six state academies with respect to federal U.S. Coast Guard and Maritime Administration regulatory and management matters.
Council for Advancement and Support of Education	1,695.00	1	CASE offers publications and conferences; updates on education issues and trends; research on advancement compensations and capital campaigns and an online document library. Membership also includes discounts on conferences, books, and online job postings and resume search capabilities.
Eastern College Athletic Conference	2,250.00	1	ECAC is a college athletic conference comprising schools that compete in 19 sports (15 men's and 17 women's). It has 303 member institutions in NCAA Division I, II, and III, ranging from Maine to North Carolina and west to Missouri. Includes Sport Information Directors Association Dues, Football, Men's Basketball and Women's Basketball Officiating Assigning Fees.
NACUBO	2,807.00	1	NACUBO serves a membership of more than 2,500 higher education service providers across the country. NACUBO represents chief administrative and financial officers through a collaboration of knowledge and professional development, advocacy, and community. NOTE: This amount recorded as a pre-payment in FY15.

New England Association of Schools (NEASC)	12,644.00	1	NEASC is the nationally recognized accrediting body that enables the Academy to grant degrees. Membership in an accrediting body is essential for an institution of higher education.
New England Football Conference	3,500.00	1	The NEFC is the league within which the Academy's football team participates in intercollegiate play, pursuant to provisions of the NCAA.
New England Women's and Men's Athletic Conference, Inc.	5,000.00	1	The NEWMAC is an important conference for the Academy's football team to participate in.
North Atlantic Conference	18,000.00	1	The NAC is the league within which most of the Academy's intercollegiate athletic programs operate.
TOTALS:	84,716.00	11	