

# MAINE STATE LEGISLATURE

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February 1, 2016

The Honorable Mark W. Eves  
Speaker of the House  
2 State House Station  
Augusta, Maine 04333

The Honorable Michael D. Thibodeau  
President of the Senate  
3 State House Station  
Augusta, Maine 04333

Dear Speaker Eves and President Thibodeau:

Pursuant to 5 M.R.S.A., Section 12023, please consider this the letter of transmittal for the required report from the Maine Technology Institute (MTI) due by February 1, 2016.

Please contact me if you have any questions or need additional information.

Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "BWH", is written over a large, light blue circular scribble.

Brian Whitney  
President

Enclosure

## Memo

**To:** Brian Whitney  
**From:** Emily Cordray  
**Date:** January 19, 2016  
**Re:** Report to the Legislature under Title 5, Chapter 379, Section 12023

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### Fiscal Year 2015

The Maine Technology Institute submits the following report related to its fiscal year ending June 30, 2015 ("the reporting period"), as required under the provisions of subsection 2 of the Maine Revised Statute referenced above.

- A. Procurements exceeding \$10,000 during the reporting period for which competitive procurement was waived under the policies adopted pursuant to section 12022, subsection 3, including procurements exceeding \$10,000 that were made under contracts previously entered into for which competitive procurement was not required – these include:

A Partner In Technology	\$ 16,692
AAAS	\$105,283
Butler Law Offices LLC	\$159,920
C & P Management Services, LLC	\$ 99,836
Cross Insurance Center	\$ 21 656
Dream Local Digital	\$ 18,437
Green Tree Event Consultants, LLC	\$ 19,499
Mainebiz	\$ 17,095
Maine Small Business Development Center	\$100,000
MMB Management, Inc.	\$100,599
Paul J. Myer	\$ 44,264
Payments207	\$ 20,445
Peters Research + Consulting	\$ 88,700
R. Scott Robinett	\$ 10,913
Roger E. Brooks	\$ 25,920
Stanton W. Gavitt, Jr., CPA	\$ 23,334
Suds Above Cleaning	\$ 10,008
T2 Venture Partners	\$ 14,242
Tina Tarr Designs	\$ 16,550
Transformative Knowledge Group	\$ 71,022

- B. A list of all persons to which the entity made contributions greater than \$1,000 in the reporting year and the total amount contributed to each –

Freeport Metrics	\$ 1,500
Maine Aquaculture Innovation Center	\$ 1,000
Maine International Trade Center	\$ 4,500
Maine Startup & Create Week	\$ 15,000
Mainebiz	\$ 1,490
Mount Desert Island Biological Laboratory	\$ 5,000
Portland SCORE	\$ 10,000

- C. A description of changes made in the preceding year to the written policies and procedures required by section 12022 or to the procedures used by the governing body to monitor compliance with those policies and procedures –

None – all required policies were adopted and implemented during Fiscal Year 2012