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# MAINE STATE GOVERNMENT ANNUAL REPORT 2024 - 2025

**A Compilation of**
**Annual Reports of**
**State Departments and Agencies**

*Published at*
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**2025**

**Janet T. Mills**
**Governor of Maine**

*Compiled and edited by the*
**Department of Administrative and Financial Services,**
**Bureau of the Budget**

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Division of Procurement Services
9 State House Station, Augusta, ME 04333-0009

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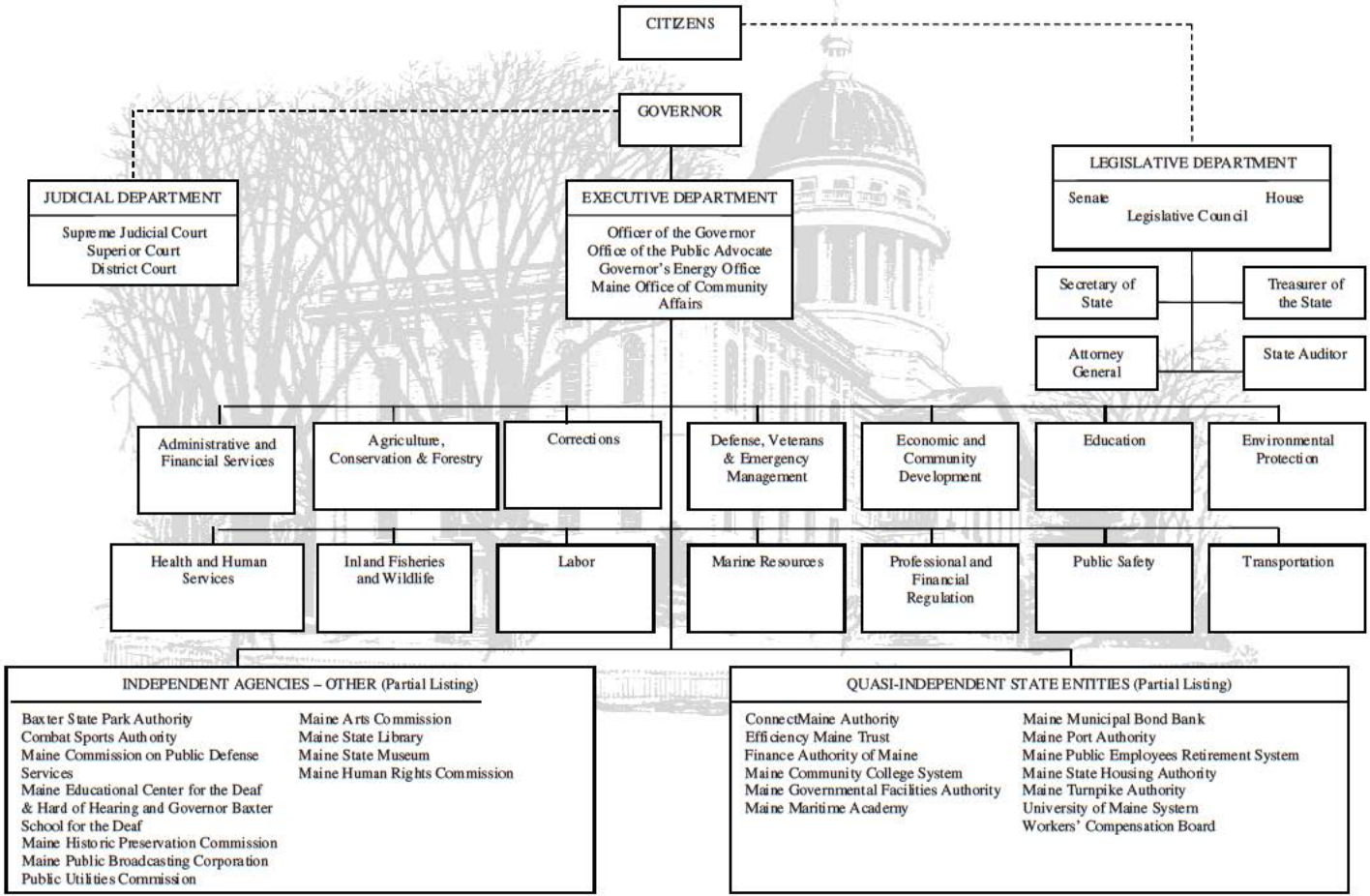
The text of the Maine State Government Annual Report is meant to be a lightly-edited narrative report of the organizational units of State Government and is not intended as legal authority either for judicial notice or legal citation.

## ORGANIZATIONAL CHART OF MAINE STATE GOVERNMENT



# FOREWORD

The *Maine State Government Annual Report* is compiled by the Bureau of the Budget on behalf of the Governor pursuant to the Maine Revised Statutes, Title 5, chapter 3, sections 43 - 46. It documents, in convenient reference form, the administrative and financial structure, activities and accomplishments of the agencies of the State Government. In accordance with legislative intent, it replaces a profusion of costly annual or biennial reports independently published by state departments and agencies, and it establishes accountability with respect to many agencies, boards and commissions not previously subject to reporting requirements.

The *Maine State Government Annual Report* reflects the scope and diversity of Maine State Government operations during the fiscal period covered by this report. The mass of reports accumulated by the Bureau of the Budget have been edited and revised as necessary to conform to statutory requirements and the overall report concept.

Individual reports of departments, their principal subdivisions, and other agencies generally feature seven basic elements of construction as follows:

1. Identification Summary
2. Purpose
3. Organizational Background
4. Program
5. Licenses, Permits, etc.
6. Publications
7. Finances, Fiscal Year

This form of construction is used wherever possible in all reports. However, in view of certain inconsistencies and questions which may arise concerning nomenclature, the following discussion of terms and report construction may be of assistance.

**IDENTIFICATION SUMMARY**. This section "headlines" the report of each agency and serves to identify the agency, its executive officers, central office location and telephone number. Specific items appearing in the agency heading, which may require some interpretation, include the following:

**Established:** This reflects the year in which the organizational unit was created as a statutory or administrative entity, despite a subsequent change of name. If, at some point in time, the department or agency experienced a major reorganization in terms of administrative structure, purpose or function, the year in which the change occurred is considered the year it was established.

**Reference:**
*Policy Area*. There are 9 broad areas of emphasis under which all activities of State Government are categorized. Each organizational unit reported in the *Maine State Government Annual Report* is assigned to the Policy Area which most appropriately identifies the prevailing nature of its legislation. Each of the 9 Policy Areas has been assigned a name and a 2-digit number as follows:

00 Governmental Support and Operations
01 Economic Development and Workforce Training
02 Education
03 Arts, Heritage and Cultural Enrichment
04 Natural Resources Development and Protection
05 Health and Human Services
06 Justice and Protection
07 Business Licensing and Regulation
08 Transportation Safety and Development

*Umbrella*. In order to make the list of organizational units manageable, they have been classified based on the relationship between them. This was done by two criteria:

a) Each State *Department*, the *Public Utilities Commission*, *Maine Maritime Academy*, and the *Board of Trustees of the University of Maine System* was

assigned a different *2-digit* number and each unit which was, by law, determined to be a part of these was assigned to *that 2-digit* "umbrella" number. Thus, all units carrying an "01" *in front of their 3-digit unit number* are part of the Department of Agriculture, Conservation & Forestry, for example.

Each of these Umbrellas has been assigned a name and a 2-digit number as follows:

01 Department of Agriculture, Conservation & Forestry
02 Department of Professional and Financial Regulation
03 Department of Corrections
05 Department of Education
06 Department of Environmental Protection
07 Executive Department
09 Department of Inland Fisheries and Wildlife
10 Department of Health and Human Services
12 Department of Labor
13 Department of Marine Resources
15 Department of Defense, Veterans and Emergency Management
16 Department of Public Safety
17 Department of Transportation
18 Department of Administrative and Financial Services
19 Department of Economic and Community Development
26 Department of the Attorney General
27 Office of the State Auditor
28 Office of Treasurer of State
29 Department of the Secretary of State
30 Legislative Department
31 Law and Legislative Reference Library
32 Reserve Fund for State House Preservation and Maintenance
33 Office of Program Evaluation and Government Accountability
40 Judicial Department
50 Department of Energy Resources
65 Public Utilities Commission
75 Maine Maritime Academy
78 Board of Trustees of the University of Maine System

b) The many independent units - *not* part of the umbrellas listed above - were assigned to one *of five 2-digit umbrella numbers* which helped to classify the units in terms of the prevailing nature of their statutory or other authority or relationship to State Government. Thus umbrella "90" identifies those that "Regulate", "92" those that "Advise", etc. Each of these umbrellas has been assigned a name and a 2-digit number as follows:

90 Independent Agencies - Regulatory
92 Independent Agencies - Advisory
94 and 95 Independent Agencies - Other
98 Independent Agencies - Interstate Compact
99 Independent Agencies - Not Part of State Government

*Unit.* Each State Government organizational unit created by the Constitution, Statute or Private and Special Law has been assigned a different *3-digit number*. Each unit created by Legislative Order, by Judicial Order, by Executive Order of the Governor - or, in a few cases, by other acceptable authority - has been assigned its parent's *3-digit number* followed by *a letter*.

*Unit Citation*. Reported here is the legal citation which created the organizational unit. When one locates this citation in the appropriate document, one should find additional data relating to its purpose, authority and membership close by. If such a citation appears in the Statutes, that is the entry used since it has closer proximity to additional meaningful data than, for example, a Constitutional citation.

**Average Count - All Positions** and **Legislative Count**. The *Average Count - All Positions* represents the full-time equivalent of all positions authorized by the Legislature for the time frame covered by this report. The *Legislative Count,* where applicable, represents the count associated with only positions that have been authorized for 52 weeks per year.

**Organizational Units**. Listed under this heading are all organizational units, both statutorily and administratively - created, which are an integral part of the agency. Most of these organizational units are either discussed in the accompanying text or are presented separately in a successive report.

**PURPOSE:** This is a brief expression of the agency's overall objective, purpose or mission. This section also outlines the primary responsibilities of the agency as specified by statute or expressed in other legal instruments which authorize the agency to perform certain functions or conduct certain activities. There is no attempt to state the full extent of the agency's powers and duties which are often interspersed throughout the law. One interesting aspect of the laws relating to the Executive Branch is that the statutes seldom confer powers of the State upon administrative units, but rather upon administrative officials. This is reflected in many reports where a department or agency created by statute is indicated as functioning solely through authority vested in its executive head. There are some reports, however, where this distinction is not noted.

**ORGANIZATION:** It is characteristic of the State Government to exist in an organizational flux as it is modified and altered by each successive Legislature and each Administration to meet contemporary needs for programs and services. This section offers some clarification of the past and present administrative position of each principal agency in the hierarchy of Maine State Government in an effort to minimize confusion caused by name-changing, establishment, abolishment, transfer and merger of agencies and their subdivisions. The organizational background is based upon that contained in the *Maine Revised Statutes Annotated*, as amended, and the *Public Laws of the State of Maine*.

**PROGRAM:** Although the identification, administration and organization of state agencies are significant to the purposes of this report, an account of their specific activities and accomplishments during the past fiscal year is fundamental.

At the departmental level, the program summary generally consists of a broad review of overall departmental activity, with details provided in the reports of component organizational units which follow. Several departments are unique in that they embrace a number of somewhat autonomous units under the general administrative direction of an executive head. In such instances, the department's program summary may be comprised solely of the reports of its component units.

**LICENSES, PERMITS, ETC.:** Many state agencies issue licenses, permits, registrations or certificates. This heading is an attempt to assemble such information in a broad-interest document.

**PUBLICATIONS:** This section provides an opportunity for an agency to make known additional information concerning its programs and products by listing its available publications.

**FINANCES, FISCAL YEAR:** Financial data relating to agency operations during the past fiscal year displays all agency expenditures by category and type of fund.

This data is generated from the Budget and Financial Management System (BFMS) supplemented by data not included in the State's accounting system or not carried in sufficient completeness as to present a useful picture. Examples of the latter are the University of Maine System and the Maine Maritime Academy. Data relating to enterprise-type accounts reflect only those expenditure elements which are included in the work program process.

Expenditures of the agency are indicated by fund and line category detail in general accordance with the State's accounting system. Some categories are split and some are combined in an effort to meet what is interpreted to be the intent of the Annual Report law.

The chief administrative unit of each department-type umbrella will have two financial displays: one which records the summary of all expenditures for the umbrella; and one for those expenditures relevant only to the operation of the chief administrative unit. Since BFMS deals with "rounded" whole-dollars, some small dollar differences will exist between this report and the

Financial Report issued by the State Controller.

This Maine State Government Annual Report is the culmination of a joint effort to produce an understandable documentation of the structure and operations of Maine State Government during a particular year in its history. It has been an attempt to create a factual, objective and definitive reference of permanent value in a manner, hopefully, in keeping with the spirit and the intent of the law and in the interests of promoting greater comprehension of the workings of the State Government and its responsibility and responsiveness to the public it serves. How closely this report achieves these objectives is left to the judgment of those who will use it.

THE EDITOR

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# DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

## ELAINE CLARK, ACTING COMMISSIONER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04333
*Mail Address:* 78 STATE HOUSE STATION, AUGUSTA, ME 04333-0078 *FAX:*
*Established:* 1992 *Telephone:* (207) 624-7800
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 106 *Citation:* T0005 *M.R.S.A., Sect.:* 000000281
*Average Counts-All Positions:* 1440.000 *Legislative Count:* 1440.00
Units:

*OFFICE OF THE STATE CONTROLLER*
*BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS*
*BUREAU OF THE BUDGET*
*CAPITOL PLANNING COMMISSION*
*CENTRAL FLEET MANAGEMENT DIVISION*
*STATE CLAIMS COMMISSION*
*STATE EMPLOYEE HEALTH COMMISSION*
*DIVISION OF FINANCIAL AND PERSONNEL SERVICES*
*BUREAU OF GENERAL SERVICES*
*BUREAU OF HUMAN RESOURCES*
*OFFICE OF INFORMATION TECHNOLOGY*
*INFORME*
*STATE LIQUOR AND LOTTERY COMMISSION*
*OFFICE OF CANNABIS POLICY*
*MAINE BOARD OF TAX APPEALS*
*BUREAU OF REVENUE SERVICES*
*DIVISION OF RISK MANAGEMENT*

**PURPOSE:**

The Department of Administrative and Financial Services (DAFS) serves the public and delivers core services to state government. These services include the collection of most state revenues and the oversight of certain centralized functions. Tax, liquor, and lottery revenues, which support activities across state government, flow through DAFS and into the General Fund. In addition, DAFS oversees and sets policy for the fiscal, human resource, technological, and facilities needs of state government.

**ORGANIZATION:**

DAFS is led by the Commissioner, two Deputy Commissioners, and one Associate Commissioner overseeing the financial, human resource, economic, revenue and operations matters of DAFS 10 divisions. DAFS is comprised of the units listed at the top of this section. Information on each of these individual units can be found in the following pages.

**PROGRAM:**

The Department's goals, objectives, and operational activities are reflected in the reports of the different component units listed on the following pages.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 101,005,686 | 34,606,903 | 1,622,603 | 728,369 | 5,304,042 | 58,743,769 |
| HEALTH BENEFITS | 27,736,709 | 9,283,142 | 412,823 | 216,892 | 1,278,562 | 16,545,290 |
| RETIREMENTS | 22,123,391 | 8,183,267 | 334,996 | 152,654 | 595,456 | 12,857,018 |
| OTHER FRINGE BENEFITS | 2,857,958 | 1,000,302 | 46,852 | 20,967 | 121,599 | 1,668,238 |
| COMPUTER SERVICES | 44,658,700 | 33,662,256 | 471,408 | 61,411 | 5,072,435 | 5,391,190 |
| CONTRACTUAL SERVICES | 186,574,929 | 25,156,301 | 9,719,041 | 1,005,430 | 688,132 | 150,006,025 |
| RENTS | 5,108,087 | 1,859,855 | 172,950 | 17,656 | | 3,057,626 |
| COMMODITIES | 3,439,647 | 2,392,034 | 218,554 | 355,902 | | 473,157 |
| GRANTS, SUBSIDIES, PENSIONS | 140,431,231 | 103,102,409 | 28,819,765 | | 468,391 | 8,040,666 |
| BUILDING IMPROVEMENTS | 5,256,166 | | 5,256,166 | | | |
| EQUIPMENT | 10,651,750 | 2,395,717 | 8,108,734 | | 147,299 | |
| INTEREST-DEBT RETIREMENT | 38,283,459 | 37,538,109 | | | | 745,350 |
| TRANSFER TO OTHER FUNDS | 908,968,709 | 15,268,874 | 369,866 | 129,400 | 8,032,421 | 885,168,148 |
| COST OF GOODS SOLD | 8,594,787 | 5,840,000 | | | | 2,754,787 |
| **TOTAL EXPENDITURES** | 1,505,691,209 | 280,289,169 | 55,553,758 | 2,688,681 | 21,708,337 | 1,145,451,264 |

| DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,628,233 | 1,356,375 | 80,350 | | 1,191,508 | |
| HEALTH BENEFITS | 601,849 | 299,201 | 23,329 | | 279,319 | |
| RETIREMENTS | 627,170 | 328,308 | 20,324 | | 278,538 | |
| OTHER FRINGE BENEFITS | 68,532 | 35,053 | 1,528 | | 31,951 | |
| COMPUTER SERVICES | 24,437,587 | 24,413,054 | | | 24,533 | |
| CONTRACTUAL SERVICES | 7,584,395 | 6,995,516 | | | 588,879 | |
| COMMODITIES | 20,286 | 20,286 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 797,007 | 238,616 | 90,000 | | 468,391 | |
| INTEREST-DEBT RETIREMENT | 937,823 | 937,823 | | | | |
| **TOTAL EXPENDITURES** | 37,702,882 | 34,624,232 | 215,531 | | 2,863,119 | |

# OFFICE OF THE STATE CONTROLLER
## DOUGLAS E. COTNOIR, CPA, CIA, STATE CONTROLLER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04333
*Mail Address:* 14 STATE HOUSE STATION, AUGUSTA, ME 04333-0014 *FAX:* (207) 626-8422
*Established:* 1931 *Telephone:* (207) 626-8420
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 119 *Citation:* T0005 *M.R.S.A., Sect.:* 000001541
*Average Counts-All Positions:* 28.000 *Legislative Count:* 28.00

**PURPOSE:**
The Office of the State Controller (the Office) maintains accounting policy and records according to Government Accounting Standards Board (GASB) rules. The powers and duties of the Office are detailed in Title 5, section 1541 of the Maine Revised Statutes.

**ORGANIZATION:**
The Bureau of Accounts and Control was created in 1931 as an organizational unit of the Department of Administrative and Financial Services. The Bureau was renamed to be the Office of the State Controller during the second special session of the 121st Legislature. The Office is under the direction of the State Controller who is appointed for an indefinite period by the Commissioner of Administrative and Financial Services, subject to the approval of the Governor. The Office has five divisions: Accounting, Enterprise Resource Planning (ERP) Business Systems, Financial Reporting, Internal Audit and Payroll. The Office has authority for 30 positions.

**PROGRAM:**
The Office is responsible for maintaining and reporting all state financial transactions. Staff analyze fiscal transactions and payrolls to ensure legality

and correctness. In addition, the Office of the State Controller provides internal audit support for the agencies that comprise state government. Official financial records for all state agencies and programs are administered by the Office staff. The Office's Financial Reporting Unit prepares and publishes the State's Annual Comprehensive Financial Report (ACFR), based on Generally Accepted Accounting Principles (GAAP). The ACFR for fiscal year 2024 received the Certificate of Excellence in Financial Reporting for the eighteenth consecutive year. Several statewide systems are managed within the Office. The Advantage System includes fund accounting, budget and appropriation control, general ledger and financial reporting, accounts payable, accounts receivable, cost accounting, fixed assets management, procurement management and vendor management. A data warehouse for all production systems is provided for statewide budget, accounting, human resources and payroll data. Queries to the warehouses can provide ad hoc or regular management reports, valuable data sorts, or specific data required for completing fiscal work. The accounting production system is used to process more than 1 million disbursements and more than 2.5 million financial transactions annually. All payment transactions above $10,000 are reviewed and approved by Office staff. The Human Resource production system keeps current personnel, payroll and position control information. This system issues more than 338 thousand payroll payments annually, approximately 99% via direct deposit (electronic) and the balance via paper checks. The Office's Payroll Unit audits agency payroll input and initiates statewide payroll weekly. Other system functionality key to the work of the Payroll Unit includes tax withholding data and W-2 production. In addition, the Maine State Time and Attendance System is used by more than 9,700 employees to record and track work and leave hours. The Office generates more than $20 million annually in General Fund revenue through the Statewide Cost Allocation Plan (STACAP). STACAP is the allocation of certain central services costs to other funds/accounts. The Office, Bureau of the Budget, Bureau of Human Resources, and Bureau of General Services are examples of central service costs that are paid for by the General Fund and then recovered through STACAP to ensure other funds pay their fair share of costs.

**PUBLICATIONS:**
The Annual Comprehensive Financial Report for the State of Maine is available at maine.gov/osc.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF THE STATE CONTROLLER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,446,691 | 2,446,691 | | | | |
| HEALTH BENEFITS | 623,996 | 623,996 | | | | |
| RETIREMENTS | 587,253 | 587,253 | | | | |
| OTHER FRINGE BENEFITS | 67,056 | 67,056 | | | | |
| COMPUTER SERVICES | 104,015 | 104,015 | | | | |
| CONTRACTUAL SERVICES | 138,016 | 115,496 | 22,520 | | | |
| COMMODITIES | 6,468 | 6,468 | | | | |
| **TOTAL EXPENDITURES** | 3,973,495 | 3,950,975 | 22,520 | | | |

# BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS

## LOUIS LUCHINI, DIRECTOR

*Central Office:* 19 UNION STREET, AUGUSTA, ME 04330
*Mail Address:* 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 *FAX:* (207) 287-6769
*Established:* 1992 *Telephone:* (207) 287-3721
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 553 *Citation:* T0028A *M.R.S.A., Sect.:* 0000000084
*Average Counts-All Positions:* 50.000 *Legislative Count:* 50.00

**PURPOSE:**
The purpose of the Bureau of Alcoholic Beverages and Lottery Operations (the Bureau) is to provide for: the pricing, listing and delisting of spirits;

oversight of liquor licensing and enforcement; and the creation, distribution, and sales of Maine State Lottery and Tri-State Lotto Commission Lottery games. The Bureau is authorized through its Director, as the Chief Administrative Officer of the Bureau, to: have general charge of the office and records; employ personnel and make expenditures as necessary; and to conduct, with the guidance of the State Liquor and Lottery Commission (the Commission), the administration of laws relating to the sale of spirits at agency liquor stores. The Bureau is responsible for the distribution and the sale of lottery products through licensed lottery agents. The Bureau is responsible for the oversight of liquor licensing and enforcement.

**ORGANIZATION:**

The State's regulation of liquor originated in 1862 with the establishment of a Commission to Regulate Sale of Intoxicating Liquors and to have control of liquors kept and sold for medicinal and manufacturing purposes. In 1987, the Commission was increased to five members. A State Lottery was approved by public referendum in November 1973 to generate additional revenues for the state's General Fund. The first State Lottery Commission was appointed in January 1974. In 1992, the Maine State Lottery and the Bureau of Alcoholic Beverages were combined to become The Bureau of Alcoholic Beverages and Lottery Operations. The Bureau is managed by the Bureau's Director with the guidance of the Commission and oversight by the Commissioner of the Department of Administrative and Financial Services.

**PROGRAM:**

The Bureau continues to meet its goal of transferring the maximum profit to the General and Highway Funds for both the spirits and lottery businesses of the State, as well as revenue generated from the collection of excise tax on beer and wine, and the licensing of distribution and sale of beer, wine and spirits. Regarding the Lottery business, the Bureau continues to research and implement new and innovative lottery games that are fun and entertaining for its players, and to provide its retail agent partners with guidance on the best ways to maximize the sale of lottery games. For the Spirits business, the Bureau continues to work with the alcoholic beverage industry to improve Maine's portfolio of product listings and to provide guidance to our agency store partners on merchandising and product selection. The Bureau also oversees the warehouse and distribution process, which is managed by Pine State Spirits, a division of Pine State Trading Co. The Bureau guides and collaborates with Pine State Spirits on all trade marketing matters as they manage this process. With the inclusion of licensing and enforcement of all alcoholic beverages, the Bureau is working to automate many paper driven processes to maximize its service to the regulated industry.

**LICENSES:**

Liquor Licensing under Title 28-A
Lottery Retail Agents Licensing under Title 8, Chapters 14-A and 16

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,960,326 | 948,301 | | | | 2,012,025 |
| HEALTH BENEFITS | 840,580 | 259,507 | | | | 581,073 |
| RETIREMENTS | 636,208 | 202,516 | | | | 433,692 |
| OTHER FRINGE BENEFITS | 78,394 | 23,123 | | | | 55,271 |
| COMPUTER SERVICES | 516,374 | 275,572 | | | | 240,802 |
| CONTRACTUAL SERVICES | 5,543,219 | 147,638 | 8,275 | | | 5,387,306 |
| RENTS | 227,417 | 76,596 | | | | 150,821 |
| COMMODITIES | 72,938 | 5,252 | 786 | | | 66,900 |
| TRANSFER TO OTHER FUNDS | 519,850,946 | | 421 | | | 519,850,525 |
| **TOTAL EXPENDITURES** | 530,726,402 | 1,938,505 | 9,482 | | | 528,778,415 |

# BUREAU OF THE BUDGET

## DARRYL STEWART, ACTING ST BUDGET OFFICER
## VACANT , DEPUTY ST BUDGET OFFICER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 58 STATE HOUSE STATION, AUGUSTA, ME 04333-0058 *FAX:* (207) 624-7826
*Established:* 1931 *Telephone:* (207) 624-7810
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 117 *Citation:* T0005 *M.R.S.A., Sect.:* 0000001662
*Average Counts-All Positions:* 13.000 *Legislative Count:* 13.00

**PURPOSE:**
The Bureau of the Budget (the Bureau) provides central budget and position planning and control in support of gubernatorial objectives and legislative intent. The Bureau's professional services work involves: preparing budget documents; analyzing and implementing department and agency annual work programs and requested changes; administering position actions; and developing financial forecasts and special analyses. Through these activities, the Bureau can review the administrative activities of the departments and agencies of the State, study organization and administration, identify duplication of work, and formulate plans for better and more efficient management.

**ORGANIZATION:**
The Bureau was established in 1931. The Bureau is under the direction of the State Budget Officer who is appointed by the Commissioner. The Deputy State Budget Officer supervises eight budget analysts and two position control analysts. The Bureau is supported by a part-time administrative assistant.

**PROGRAM:**
Activities of the Bureau primarily involve the State's budgetary processes which are coordinated by the Bureau with involvement of all state government entities, as well as other entities desiring to receive state funds as provided for in law. The Bureau prepares the biennial state budget document, and any subsequent annual supplemental budgets, for submission to the Governor or Governor-Elect. During the process, the Bureau reviews and evaluates budget submissions from state departments and agencies, including those relating to the establishment, elimination, and reallocation and/or reclassification of positions to ensure initiatives are appropriate and accurate. The Bureau adjusts the proposed initiatives at the direction of the Governor and finalizes the budget document that the Governor submits to the Legislature. Upon enactment of the budget and other laws with fiscal impact, the Bureau examines and recommends, for the Governor's approval, the proposed work programs and quarterly allotments that implement the legislatively-authorized funding for each department and agency of state government. Allotments must be established before a department or agency can spend the appropriations or other funds that have been approved by the Legislature in budget bills or other laws. The Bureau also performs the administrative functions necessary to implement the legislatively-authorized position actions in enacted budgets and other laws. Throughout the fiscal year, departments and agencies may request changes in their work programs and quarterly allotments through Financial Orders and other transactions. The Bureau examines and makes recommendations on these requests for the Governor's consideration and approval. The Bureau also evaluates, authorizes and implements department and agency requests for position actions during the fiscal year to ensure the actions taken are financially viable and comply with state budgetary laws, rules and procedures. The Bureau analyzes the proposed means of funding these actions and may approve or deny requests based on availability of funding. The budgetary process is informed by forecasts the Bureau prepares for financial planning and analysis. This includes a 4-year forecast of revenues and expenditures produced every even year and the General Fund and Highway Fund revenue forecasts that are developed twice a year through consensus forecasting pursuant to Title 5, chapter 151-B. The Bureau also researches state laws and conducts ad hoc data analysis to inform policy and decision-making at executive levels.

**PUBLICATIONS:**
Maine State Government Annual Report, available from the Division of Purchases, 9 State House Station, Augusta ME 04333-0009; telephone (207) 624-7340

The Annual Report and other reports, including the current 4-Year Forecast are available online at: www.maine.gov/budget

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF THE BUDGET<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,107,006 | 1,012,426 | | 94,580 | | |
| HEALTH BENEFITS | 239,657 | 218,314 | | 21,343 | | |
| RETIREMENTS | 271,539 | 247,524 | | 24,015 | | |
| OTHER FRINGE BENEFITS | 30,283 | 27,467 | | 2,816 | | |
| COMPUTER SERVICES | 52,329 | 52,329 | | | | |
| CONTRACTUAL SERVICES | 55,333 | 54,179 | | 1,154 | | |
| COMMODITIES | 934 | 78 | | 856 | | |
| **TOTAL EXPENDITURES** | 1,757,081 | 1,612,317 | | 144,764 | | |

# CAPITOL PLANNING COMMISSION
## BRIAN KEEZER, ACTING DIRECTOR - BGS

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 77 STATE HOUSE STATION, AUGUSTA, ME 04333-0077 *FAX:*
*Established:* 1967 *Telephone:* (207) 624-7371
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 134 *Citation:* T0005 *M.R.S.A., Sect.:* 000000298

**PURPOSE:**
The Capitol Planning Commission (the Commission) was established to ensure the orderly development of the Capitol Area and provide effective planning for possible further growth of State of Maine governmental agency facilities in Augusta.

**ORGANIZATION:**
The Commission consists of 9 members as follows: the Commissioner of Agriculture, Conservation and Forestry, or the commissioner's designee; a member of the Augusta City Council appointed by the Mayor of Augusta, for a term of one year; and seven members appointed by the Governor. The Governor's appointees include: one resident of the Capitol Planning District and 2 residents of the City of Augusta, for terms of 5 years; and 4 citizens of the State who may not be residents of Augusta, for terms of 5 years. The Commission elects a chair from its membership and, while the Director of the Bureau of General Services in the Department of Administrative and Financial Services serves as a Secretariat of the Commission in exercising its administration, it may employ such assistance as it deems necessary. The Bureau of General Services also provides staff support. The Commission must meet at least once every four months.

**PROGRAM:**
The Capitol Planning Commission met three times during fiscal year 2024-25. The Commission discussed the following projects:
East Campus Buildings
Center Building - Masonry and Roof Restoration
Greenlaw Building Renovation
Ray Building Renovation
Stone Building Envelope Restoration
Chimney Loop Buildings Envelope Restoration
Elevated Walkways Demolition
Tyson Building Roof Replacement
Office of the Chief Medical Examiner (OCME) New Facility
Inland Fisheries & Wildlife (IF&W) - Renovations to CETA building with new additions, and new storage barn

West Campus Buildings
Blaine House - Site and Security Project
Burton M. Cross Building - New Secure Screening Center Addition; Building

Envelope Restoration
Cultural Building - Abatement and Renovation
Daschlager House - Renovation
McLean House - Envelope Upgrades
Nash School
Chamberlain Street Retaining Wall - Complete Replacement
EV Charging Stations
221 State Street Update

**LICENSES:**
Project Approvals

**PUBLICATIONS:**
Capitol Planning Commission Rules and Regulations

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CENTRAL FLEET MANAGEMENT DIVISION
## MARK BAILEY, DIRECTOR

*Central Office:* 66 INDUSTRIAL DRIVE, AUGUSTA, ME 04330
*Mail Address:* 106 STATE HOUSE STATION, AUGUSTA, ME 04333-0106 *FAX:* (207) 287-6521
*Established:* 1991 *Telephone:* (207) 287-6240
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 555 *Citation:* T0005 *M.R.S.A., Sect.:* 000001830
*Average Counts-All Positions:* 17.000 *Legislative Count:* 17.00

**PURPOSE:**
Central Fleet Management was established to centrally procure, distribute, provide detailed usage and cost analysis, and dispose of passenger and light truck vehicles for most agencies of state government.

**ORGANIZATION:**
The Division operates within the Bureau of General Services, Department of Administrative and Financial Services.

**PROGRAM:**
The lease line provides over 2,000 passenger and light truck vehicles to using agencies across state government. Maintenance and repair is accomplished through a centralized Central Fleet Management service garage, other state maintenance facilities, contracted service providers, and private maintenance facilities.

The rental line provides daily vehicle needs to mostly Augusta based agencies of state government. Agencies can request various regular and special purpose vehicles on a daily, weekly, or monthly basis, allowing the optimum use of all state vehicles throughout the year.

Central Fleet Management works with all using agencies to ensure they have the most fuel efficient, cost effective, appropriate type and number of vehicles in their fleet. Fuel efficiency is part of the life cycle costing for all new vehicles purchased.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| CENTRAL FLEET MANAGEMENT DIVISION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 836,691 | | | | | 836,691 |
| HEALTH BENEFITS | 280,336 | | | | | 280,336 |
| RETIREMENTS | 180,622 | | | | | 180,622 |
| OTHER FRINGE BENEFITS | 30,082 | | | | | 30,082 |
| COMPUTER SERVICES | 532,586 | | | | | 532,586 |
| CONTRACTUAL SERVICES | 8,153,330 | | | | | 8,153,330 |
| RENTS | 64,768 | | | | | 64,768 |
| COMMODITIES | 156,285 | | | | | 156,285 |
| INTEREST-DEBT RETIREMENT | 745,350 | | | | | 745,350 |
| TRANSFER TO OTHER FUNDS | 248,294 | | | | | 248,294 |
| **TOTAL EXPENDITURES** | 11,228,344 | | | | | 11,228,344 |

# STATE CLAIMS COMMISSION
## RICHARD ESTABROOK, ESQ., DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 86 STATE HOUSE STATION, AUGUSTA, ME 04333-0086 *FAX:* (207) 287-4032
*Established:* 1961 *Telephone:* (207) 624-7442
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 185 *Citation:* T0023 *M.R.S.A., Sect.:* 000000152
*Average Counts-All Positions:* 0.500 *Legislative Count:* 0.50

**PURPOSE:**
The State Claims Commission (the Commission) was established to ensure that the rights of property owners and/or interested parties are protected and just compensation is awarded in highway condemnations in real property taken by the State; to afford property owners and/or interested parties the opportunity to appear, present their case, and have their rights fully protected without the necessity of retaining professional assistance; to determine and to award just compensation for highway takings, relocation assistance, grading and well damage claims, outdoor advertising signs, the relocation removal or disposal of automobile graveyards and junkyards, assessment of damages for takings by the Portland Water District and by the Maine Turnpike Authority, and to make rules and regulations and prescribe forms to secure speedy, efficient, and inexpensive disposition of all condemnation proceedings; and to approve, partially approve, or disapprove certain claims against the State or any of its agents.

**ORGANIZATION:**
The Commission consists of five members, four of whom are appointed by the Governor for terms of four years. Two of these appointees must be qualified appraisers and two must be attorneys at law. The Governor designates one of the latter as Chairman. The fifth member of the Commission is appointed for each hearing or series of hearings within the county where the land taken lies. He or she must be a member of that county's Board of County Commissioners, and is appointed by the chairperson of the Commission upon recommendation by the Board of County Commissioners, such service being as a member of the Commission and not in the capacity of County Commissioner. Hearings are conducted by one of the attorney members, one of the appraiser members, and the County Commissioner from the county in which the real estate or other interest taken by eminent domain is located.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE CLAIMS COMMISSION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 53,841 | | | 53,841 | | |
| HEALTH BENEFITS | 4,885 | | | 4,885 | | |
| RETIREMENTS | 8,173 | | | 8,173 | | |
| OTHER FRINGE BENEFITS | 977 | | | 977 | | |
| COMPUTER SERVICES | 3,295 | | | 3,295 | | |
| CONTRACTUAL SERVICES | 7,150 | | | 7,150 | | |
| **TOTAL EXPENDITURES** | 78,321 | | | 78,321 | | |

# STATE EMPLOYEE HEALTH COMMISSION
## SHONNA POULIN-GUTIERREZ, EXECUTIVE DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 61 STATE HOUSE STATION, AUGUSTA, ME 04333-0061 *FAX:* (207) 287-6796
*Established:* 1988 *Telephone:* (207) 624-7380
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 350 *Citation:* T0005 *M.R.S.A., Sect.:* 000000285A
*Average Counts-All Positions:* 19.000 *Legislative Count:* 19.00

**PURPOSE:**
The State Employee Health Commission (the Commission) was established to serve as trustee of the State Employee Health Insurance Program, including health and dental insurance, and to advise the Executive Director of the Office of Employee Health, Wellness and Workers' Compensation (EHWWC) and the State Human Resources Officer of the Bureau of Human Resources on issues related to employee health, wellness, and the employee assistance program (EAP).

**ORGANIZATION:**
Membership of the Commission consists of 24 labor and management representatives: One labor member from each bargaining unit recognized under Title 26, Chapter 9-B; one labor member from the largest bargaining unit recognized under Title 26, Chapter 14; one labor member appointed by the retiree chapters of the Maine State Employees Association; one member appointed by the Maine Association of Retirees; one labor member from the Maine Turnpike Authority; one labor member from the Maine Community College system faculty or administrative unit; one labor member from the Maine Public Employees Retirement System; one labor member from the Maine Maritime Academy; four management members appointed by the Commissioner of the Department of Administrative and Financial Services; one management member appointed by the Court Administrator; one management member from the Maine Community College System; one management member from the Maine Public Employees Retirement System; one management member from Maine Maritime Academy; and the Executive Director of Employee Health & Wellness, ex officio.

**PROGRAM:**
The Commission collaborates with the Office of Employee Health, Wellness and Workers' Compensation, in the Bureau of Human Resources, to administer the State health plans (health, prescription, dental, retiree, and Medicare Advantage) and represent the interests of labor and management in the development of plan design, vendor selection and contract approval, and wellness initiatives. The State Employee Health Plan currently provides a self-insured preferred provider organization (PPO) managed care plan for active employees and non-Medicare Part A-eligible retirees. A Medicare Advantage Private Fee-for-Service (PFFS) plan provides coverage for Medicare Part A eligible retirees. The plan has a contract with a Pharmacy Benefits Manager to provide pharmacy benefits for the PPO plan, and a stop-loss insurance policy protects the PPO Plan against claims in excess of $750,000. Additional benefits contained in the PPO plan include a clinical advocacy program, a Surgical Centers of Excellence program, a 24/7 nurse line, and an online telehealth program. Combined, the group health plans provide health care benefits for approximately 38,000 participants. The Commission provides dental insurance coverage for participating active employees. For health benefits, the Commission has adopted the strategy of value-based purchasing to

improve the quality of healthcare services provided to its members. The Commission has introduced a pay-for-performance strategy to encourage consumers to make informed, prudent decisions about healthcare; to provide incentives for plan members to seek care from high-quality and lower-cost providers; and to reward providers who demonstrate superior performance. The overall objective is to engage members in seeking efficient, high-quality healthcare and to encourage providers to publicly disclose their performance data. The Commission develops a health premium credit program that enables employees to reduce their premium contribution by 5% for completing wellness initiatives identified by the Commission. Wellness initiatives vary from year to year. Some examples have included: enrollment with a primary care practice; having a dental visit; tracking biometric health data such as cholesterol levels; having a vision exam; and completing a short online wellness questionnaire.

**PUBLICATIONS:**
All Free:
Summary Plan Description, State of Maine Health Plan
Summary of Benefits & Coverage, State of Maine Health Plan
Schedule of Benefits, State of Maine Health Plan
Schedule of Benefits, State of Maine Pharmacy Coverage
Benefit Overview, Medicare Advantage Plan
Summary of Benefits, Medicare Advantage Plan
Summary Plan Description, State of Maine Dental Plan
Summary of Benefits Coverage, State of Maine Dental Plan

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE EMPLOYEE HEALTH COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,377,550 | | | | | 1,377,550 |
| HEALTH BENEFITS | 494,150 | | | | | 494,150 |
| RETIREMENTS | 341,183 | | | | | 341,183 |
| OTHER FRINGE BENEFITS | 40,697 | | | | | 40,697 |
| COMPUTER SERVICES | 125,345 | | | | | 125,345 |
| CONTRACTUAL SERVICES | 125,496,889 | | | | | 125,496,889 |
| RENTS | 787 | | | | | 787 |
| COMMODITIES | 1,976 | | | | | 1,976 |
| TRANSFER TO OTHER FUNDS | 213,968,074 | 772,957 | | | | 213,195,117 |
| **TOTAL EXPENDITURES** | 341,846,651 | 772,957 | | | | 341,073,694 |

# DIVISION OF FINANCIAL AND PERSONNEL SERVICES

## VACANT , DEPUTY COMMISSIONER
## MITCH BOYNTON, LIASON

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 74 STATE HOUSE STATION, AUGUSTA, ME 04333-0074 *FAX:* (207) 287-4032
*Established:* 1992 *Telephone:* (207) 557-0791
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 551 *Citation:* T0005 *M.R.S.A., Sect.:* 000000284
*Average Counts-All Positions:* 282.500 *Legislative Count:* 282.50

**PURPOSE:**
The Division of Financial and Personnel Services (the Division) provides professional fiscal and human resources expertise to departments and agencies across Maine State Government. These centralized services give agencies access to experienced staff with specialized knowledge who act in both an advisory and operational capacity to provide technical guidance, problem-solving, and management services. This allows agencies to focus on their core missions and rely on these specialists to remain in compliance with complex and rapidly changing reporting standards, regulations and laws.

**ORGANIZATION:**
The Division is divided into five service centers, each with finance and human resource units. Financial staff are under the direction of the Deputy Commissioner of Finance, and the Human Resources staff are under the State Human Resources Officer. The service centers are: General Government; Natural Resources; Security and Employment; Corrections; and Health and Human Services.

**PROGRAM:**
The Division works collaboratively with senior leadership at state agencies, providing consultative financial and personnel services. Areas of fiscal expertise include: compliance with state and federal laws and regulations, statewide budgetary policy, budget development and monitoring, application of generally accepted accounting and financial practices, grant management, financial analysis, cash management, accounting and financial processing, and legislative support. Personnel services include: personnel management, recruitment and hiring, employee relations, training seminars, investigations and arbitrations, benefits administration, payroll processing, and other administrative functions. Departments served by the service centers are: General Government: Department of Administrative and Financial Services, Department of Education, Department of Economic and Community Development, Maine State Library, Maine State Museum, various other cultural agencies, the Governor's Office and Blaine House, and various Commissions, Boards and Authorities; Natural Resources: Department of Agriculture, Conservation and Forestry, Department of Inland Fisheries and Wildlife, Department of Environmental Protection, Department of Marine Resources, Baxter State Park, and Maine Outdoor Heritage Fund; Security and Employment: Department of Labor, Department of Professional and Financial Regulation, Department of Public Safety, Department of Defense, Veterans and Emergency Management, Commission on the Status of Racial, Indigenous, and Tribal Populations, Fire Protection Services Commission and various Boards and Authorities; Corrections: Department of Corrections; Health and Human Services: Department of Health and Human Services.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF FINANCIAL AND PERSONNEL SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 18,331,148 | | | | | 18,331,148 |
| HEALTH BENEFITS | 5,624,807 | | | | | 5,624,807 |
| RETIREMENTS | 4,206,497 | | | | | 4,206,497 |
| OTHER FRINGE BENEFITS | 523,487 | | | | | 523,487 |
| COMPUTER SERVICES | 1,104,994 | | | | | 1,104,994 |
| CONTRACTUAL SERVICES | 1,238,554 | 366,831 | 18,541 | | | 853,182 |
| RENTS | 147,110 | | | | | 147,110 |
| COMMODITIES | 114,148 | | 69 | | | 114,079 |
| INTEREST-DEBT RETIREMENT | 25,448,845 | 25,448,845 | | | | |
| COST OF GOODS SOLD | 5,840,000 | 5,840,000 | | | | |
| **TOTAL EXPENDITURES** | 62,579,590 | 31,655,676 | 18,610 | | | 30,905,304 |

# BUREAU OF GENERAL SERVICES
## BRIAN KEEZER, ACTING DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 77 STATE HOUSE STATION, AUGUSTA, ME 04333-0077 *FAX:*
*Established:* 1991 *Telephone:* (207) 624-7371
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 554 *Citation:* T0005 *M.R.S.A., Sect.:* 000001742
*Average Counts-All Positions:* 160.500 *Legislative Count:* 160.50

**PURPOSE:**
The Bureau of General Services (the Bureau) was established to provide one centralized bureau to manage and oversee the State's procurement process; supervise, control, and maintain state-owned land and buildings in the State Capitol Complex and greater Augusta area; manage and record the leasing of all grounds, buildings, facilities, and office space required by all departments and

agencies of state government; record, manage, and assist with remediation of asbestos and other hazardous materials in state-owned and leased buildings and advise public schools on matters pertaining to hazardous materials; maintain a central fleet of vehicles for use by government agencies; provide central services including postal and surplus property; and plan and oversee the construction of public improvements, including schools. The Bureau is authorized to plan and develop long-range public improvement programs and to make recommendations to the Governor and the Legislature regarding such programs. It advises on and approves engineering and architectural services, proposals, plans, specifications, and contracts for public improvements to state facilities and public school construction. The Bureau also oversees three state-owned landfills.

**ORGANIZATION:**
The Bureau consists of six major divisions: Planning, Design & Construction, Property Management (including Operations and Maintenance and Custodial Services), Procurement, Safety and Environmental Services, State Landfill Management, and Leased Space. The Procurement Division includes Procurement and State Purchases Review Committee, Central Fleet Management, and Central Services (including Postal Operations and Surplus Property). The Bureau also participates on the State House and Capitol Park Commission, the Capitol Planning Commission, the Blaine House Commission, Friends of the Blaine House, and the Capitol Riverfront Improvement District.

**PROGRAM:**
The Planning, Design & Construction Division staff oversee public improvements for all state agencies and oversee over 300 active projects at any given time. The Bureau prepares the biennial capital and repair budgets for all state agencies. Property Management has responsibility for operations and maintenance, including housekeeping services for 53 buildings and 3 memorials in the various Capitol Complexes (East and West Campuses), the Maine Criminal Justice Academy and other buildings in the Greater Augusta area. The Division of Purchases is responsible for procurement of goods and services for state government. Central Fleet Management and Central Services manage not only the State fleet, but also Postal Services, State Surplus property, and Federal Surplus property. The Leased Space Division locates state agencies either in state facilities or in privately leased facilities throughout the State. The Division of Safety and Environmental Services was reinstated in the 2022-2023 biennial budget. The Division oversees hazardous material testing and abatement and air quality assessments and mitigation.

Landfill Management oversees three state-owned landfills: Juniper Ridge in Old Town, operated by NEWSME Landfill Operations under an agreement with the State; Dolby in East Millinocket; and Carpenter Ridge in Township 2, Range 8 NWP, Penobscot.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF GENERAL SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,142,713 | 6,027,643 | | 278,004 | 61,839 | 1,775,227 |
| HEALTH BENEFITS | 2,664,309 | 1,932,186 | | 103,870 | 23,135 | 605,118 |
| RETIREMENTS | 1,735,426 | 1,285,171 | | 55,810 | 15,522 | 378,923 |
| OTHER FRINGE BENEFITS | 234,410 | 176,228 | | 8,315 | 1,706 | 48,161 |
| COMPUTER SERVICES | 1,399,306 | 1,198,566 | | 45,200 | | 155,540 |
| CONTRACTUAL SERVICES | 10,377,049 | 7,629,961 | 745,227 | 997,126 | 96,870 | 907,865 |
| RENTS | 834,964 | 373,089 | 16,422 | 17,656 | | 427,797 |
| COMMODITIES | 2,814,815 | 2,228,227 | 150,726 | 355,046 | | 80,816 |
| BUILDING IMPROVEMENTS | 5,256,166 | | 5,256,166 | | | |
| EQUIPMENT | 9,432,935 | 1,384,201 | 8,048,734 | | | |
| TRANSFER TO OTHER FUNDS | 66,520,193 | | 57,350 | 116,984 | | 66,345,859 |
| **TOTAL EXPENDITURES** | 109,412,286 | 22,235,272 | 14,274,625 | 1,978,011 | 199,072 | 70,725,306 |

# BUREAU OF HUMAN RESOURCES
## MICHAEL J. DUNN, ACTING STATE HR OFFICER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330-6830
*Mail Address:* 79 STATE HOUSE STATION, AUGUSTA, ME 04333-0079 *FAX:* (207) 287-4414
*Established:* 1987 *Telephone:* (207) 287-4651
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 389 *Citation:* T0005 *M.R.S.A., Sect.:* 000007033
*Average Counts-All Positions:* 43.000 *Legislative Count:* 43.00

**PURPOSE:**
The Bureau of Human Resources is responsible for centralized administration of the State's Civil Service system; employee health and benefit programs; Workers' Compensation program; wellness and safety initiatives; recruitment, development, and training programs; equal employment opportunity programs; bargaining agreement negotiations; and representation of management in labor relations matters.

**ORGANIZATION:**
In 1937, the State of Maine enacted legislation to parallel Federal Civil Service Law. A three-member State Personnel Board and a Bureau of Personnel within the then Department of Finance were established to administer this new law. The Bureau was headed by a Director of Personnel who was appointed by the Governor and the Board to serve at the pleasure of the Board. In 1941, the Bureau was made an independent state agency referred to as the Office of Personnel. In 1953, the State Personnel Board was enlarged by adding a member selected by the Maine State Employees' Association and a member selected from department heads. In 1975, these two special memberships were deleted and the State Personnel Board returned to an all-public body. In 1976, the State Civil Service System experienced its first major change. The Office of Personnel was made a Cabinet-level department, headed by a Commissioner appointed to serve at the pleasure of the Governor. The Commissioner was given the authority formerly vested in the State Personnel Board and the State Personnel Board was redefined as an advisory and appellant body. In January 1981, the Governor placed the Office of Employee Relations under the Commissioner of Personnel and a Director of Employee Relations was appointed by the Commissioner to manage labor relations and collective bargaining activities. In 1986, the Legislature significantly altered the mission and purpose of the Department of Personnel and provided a year of transition for the Department to become the Bureau of Human Resources within the newly established Department of Administration. The State Personnel Board was discontinued and replaced by the State Civil Service Appeals Board, and an advisory Policy Review Board comprised of the leadership of the larger state departments was established. The Office of Employee Relations was established as a separate Bureau, and the former training division of the Office of Employee Relations was placed under the Bureau of Human Resources. In July 1991, the State Employee Health Insurance, Workers' Compensation, and State Employee Health and Wellness programs were placed under the Bureau of Human Resources. In July 2008, the Bureau of Employee Relations became the Office of Employee Relations and was returned to the Bureau of Human Resources. In 2010, the Office of Training and Organizational Development was disbanded. In 2012, the Bureau created a Programs Unit that provides leadership training, online training, organizational development protocols and other models for statewide organizational development. This unit is now referred to as the Talent Management Division. In 2019, Employee Relations, Investigations and EEO, Compensation and Classifications, and Civil Service were organizationally placed under the Division of Compliance. In 2020, the Office of Workers Compensation, Office of Employee Health and Benefits, and Wellness Programs unit were organizationally placed under the Division of Employee Health and Wellness.

**PROGRAM:**
Division of Compliance: The Classification, Compensation, and Civil Service unit provides job classification audits for both employee and management-initiated requests, assists agencies with reorganization efforts, and represents the Bureau at job classification mediations and arbitrations. Salary schedules are created and maintained by this unit. The unit also researches, interprets, and provides guidance to line agency management on human resource rules, policies, practices and procedures in the Executive Branch; reviews and acts on requests for exceptions to rules and polices; and tracks human resource-related legislative activities during the legislative sessions. The Office of Employee Relations (the

Office) negotiates and administers collective bargaining agreements by providing advice and counsel to managers and human resource personnel, conducting grievance hearings, and representing all state agencies in grievance arbitrations. In addition, the Office represents state agencies before the Maine Labor Relations Board in unit clarification and unfair labor practice proceedings, and it trains new supervisors and managers in the principles of discipline and other contract administration issues. The Office of the State Equal Employment Opportunity (EEO) Coordinator has statutory responsibility to ensure statewide compliance with all federal and state regulations governing equal employment opportunity. It provides direction and support in all areas related to EEO as well as in the conduct of personnel investigations.

Division of Employee Health, Wellness and Workers Compensation: The Office of Employee Health and Benefits provides centralized administration of the State's health insurance, dental insurance, vision care, flexible spending accounts, and voluntary retirement savings programs. This includes the coordination of payroll deductions, health and dental eligibility determinations, and benefits communications. The Office of Workers' Compensation provides direction and technical assistance in the administration of workers' compensation claims. The Employee Assistance Program guides and assists participating employees, family members and retirees with financial, family, substance abuse and other personal problems. This Division also administers wellness programs. The Wellness Programs unit (the Unit) oversees the State's Employee Assistance Program, Health Premium Credit program, and other wellness initiatives. The Unit also collects data from a variety of sources in order to develop and manage programs to enhance the health, wellness, and safety of employees.

Division of Talent Management: The Talent Management Division provides consultation to agencies in the areas of recruitment, development, engagement, workplace culture, and more. Development opportunities include (but are not limited to) Managing in State Government; the Employer of Choice Summit; and Diversity, Equity and Inclusion. Other services include (but are not limited to) the statewide Workforce Engagement survey; design and implementation of statewide training modules; leadership support in conflict transformation, effective communication, workplace culture, and inclusion and belonging; and partnership with Human Resources and state leaders on strategic workforce planning and management. This Division's work promotes State government as the Employer of Choice in Maine and fosters collaboration with state agencies and external stakeholders.

**PUBLICATIONS:**

The following publications are available through the Bureau of Human Resources or as noted:
http://www.maine.gov/bhr for links to:
Civil Service Rules
Personnel Action Forms
Employee Handbook
Employment Opportunities Listings (current)
Human Resources Policy and Procedures Manual
Benefits Package for Confidential Employees
Bargaining Contracts
https://www.maine.gov/bhr/oeh/ for links to:
Benefit Directory
Find a Medical Provider Guide
Getting Ready to Retire Guide
https://www.maine.gov/bhr/owc/ for links to First Report of Injury, Supervisor's Report of Injury, and other workers compensation related resources and forms.
http://www.mainelegislature.org/legis/statutes/5/title5ch0sec0.html for links to Civil Service Law (Title 5, Chapters 65, 67, 68, 69, 71, and 372)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF HUMAN RESOURCES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,699,979 | 2,349,671 | | | | 1,350,308 |
| HEALTH BENEFITS | 970,363 | 585,467 | | | | 384,896 |
| RETIREMENTS | 928,802 | 588,581 | | | | 340,221 |
| OTHER FRINGE BENEFITS | 102,683 | 64,760 | | | | 37,923 |
| COMPUTER SERVICES | 213,260 | 140,042 | | | | 73,218 |
| CONTRACTUAL SERVICES | 2,045,332 | 257,870 | | | | 1,787,462 |
| RENTS | 14,743 | 401 | | | | 14,342 |
| COMMODITIES | 9,741 | 4,994 | | | | 4,747 |
| GRANTS, SUBSIDIES, PENSIONS | 8,040,666 | | | | | 8,040,666 |
| TRANSFER TO OTHER FUNDS | 271,913 | | | | | 271,913 |
| **TOTAL EXPENDITURES** | 16,297,482 | 3,991,786 | | | | 12,305,696 |

# OFFICE OF INFORMATION TECHNOLOGY
## NICHOLAS MARQUIS, ACTING CIO

*Central Office:* 51 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 145 STATE HOUSE STATION, AUGUSTA, ME 04333-0145 *FAX:* (207) 287-4563
*Established:* 1992 *Telephone:* (207) 624-7776
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 127 *Citation:* T0005 *M.R.S.A., Sect.:* 000001981
*Average Counts-All Positions:* 448.000 *Legislative Count:* 448.00

**PURPOSE:**
The Maine Office of Information Technology (MaineIT) was established in 2005 as an agency focused on providing high-quality, responsive, cost-effective information technology services to the agencies, instrumentalities, and political subdivisions of state government. The Chief Information Officer (CIO) is the lead advocate for information technology directions, policies, standards and plans for the executive branch and independent units of state government, constitutional offices, the media and the general public. The services provided by MaineIT allow agencies to perform their missions and support the citizens of Maine.

**ORGANIZATION:**
MaineIT is led by the CIO. The four areas which fall under the leadership of the CIO are Client and Infrastructure Services, Enterprise Shared Services, Information Security Office, and the Office of the CIO. There is an additional unit within MaineIT, the Project Management Office, that reports directly to the Director of Operations within the Department of Administrative and Financial Services' Commissioner's Office. The Office of the CIO along with the four other units makes up the technology services delivery arm of the Executive Branch.

**PROGRAM:**
To safely and effectively deliver information technology services, MaineIT is responsible for identifying organizational needs, procuring and contracting to meet those needs, and ensuring that services are provided securely, efficiently, and in compliance with established standards. The various units within MaineIT deliver a comprehensive suite of information technology services that enable agencies to fulfill their missions efficiently and effectively. All services delivered by MaineIT must safeguard the confidentiality, integrity, and availability of the State's information and technology resources.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF INFORMATION TECHNOLOGY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 34,519,276 | 1,605,789 | | | 318,828 | 32,594,659 |
| HEALTH BENEFITS | 8,832,654 | 354,549 | | | 41,628 | 8,436,477 |
| RETIREMENTS | 7,283,128 | 381,096 | | | 51,478 | 6,850,554 |
| OTHER FRINGE BENEFITS | 967,799 | 45,553 | | | 4,208 | 918,038 |
| COMPUTER SERVICES | 3,239,388 | 400,504 | | | 47,902 | 2,790,982 |
| CONTRACTUAL SERVICES | 3,714,847 | 888,512 | | | 2,384 | 2,823,951 |
| RENTS | 2,291,188 | 39,186 | | | | 2,252,002 |
| COMMODITIES | 39,856 | 1,120 | | | | 38,736 |
| EQUIPMENT | 1,218,815 | 1,011,516 | 60,000 | | 147,299 | |
| INTEREST-DEBT RETIREMENT | 4,772,578 | 4,772,578 | | | | |
| TRANSFER TO OTHER FUNDS | 107,709,904 | 14,495,917 | | | 8,032,421 | 85,181,566 |
| COST OF GOODS SOLD | 2,754,787 | | | | | 2,754,787 |
| **TOTAL EXPENDITURES** | 177,344,220 | 23,996,320 | 60,000 | | 8,646,148 | 144,641,752 |

# INFORME

## NICHOLAS MARQUIS, ACTING CIO

*Central Office:* 51 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 145 STATE HOUSE STATION, AUGUSTA, ME 04333-0145 *FAX:* (207) 287-4563
*Established:* 1998 *Telephone:* (207) 624-7776
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 622 *Citation:* T0001 *M.R.S.A., Sect.:* 000000533

**PURPOSE:**
The Information Resource of Maine, known as InforME, serves as a self-supporting and cost-effective electronic web portal (www.maine.gov) to provide and enhance access to the State's public information for individuals, businesses, and other entities.

**ORGANIZATION:**
The InforME Board consists of 15 voting members and 2 nonvoting, advisory members as follows:
The Secretary of State or the Secretary of State's designee; three members who are chief executive officers of agencies of the Executive Branch that are major data custodians, who are appointed by the Governor and who serve at the pleasure of the Governor, or their designees; a representative of the University of Maine System, appointed by the Chancellor; a representative of a statewide association of municipalities, appointed by the Governor from nominations made by the association's governing body; a representative of a nonprofit or user organization advancing citizens' rights of access to information, appointed by the Governor; and a representative of a statewide association of public librarians, appointed by the Governor from nominations made by the association's governing body; two members from user associations of a statewide character appointed by the Governor; the Commissioner of the Department of Administrative and Financial Services or the commissioner's designee; the State Librarian or the State Librarian's designee; two public members, one appointed by the President of the Senate and one appointed by the Speaker of the House of Representatives; a representative of the membership or staff of the Judicial Department, appointed by the Chief Justice of the Supreme Judicial Court, who serves as a nonvoting member; the Chief Executive Officer or designee of the private entity under contract as the Network Manager who serves as a nonvoting member; and the Chief Information Officer or the Chief Information Officer's designee.

**PROGRAM:**
The web service governed by the InforME board and executed by the Maine Information Network, is continually recognized nationally for outstanding services and content on the Maine.gov website. In 2019, maine.gov was ranked a finalist in the Government Experience Awards program and Gold in the Ava Digital Awards. Each program that has honored maine.gov has done so because of the Network Manager's attention to usability, accessibility, and the user experience.

Maine.gov is a very important medium for the electronic delivery of public information and services. It is not the exclusive means of delivery of information and services to the public. There exist many other avenues of electronic delivery including direct delivery by agencies through the Office of Information Technology as well as through other 3rd party providers.

The InforME Board provides direction to the InforME portal manager, Maine Information Network. Maine.gov provides universal continuous access to accurate, current web-based electronic public information that may be searched to suit the user's own purposes. Services include at a minimum: providing standardized access to customized databases and data custodians' databases; providing links to other information sources; conducting electronic business and payment transactions; assisting state agencies in electronically disseminating public information in their custody; and constantly improving access to and the utility of the public information available through maine.gov. The Network Manager under oversight from the InforME board explores, and, where appropriate, implements ways to: expand the amount and kind of public information available free of charge; increase the utility of the public information provided and the form in which it is provided; expand the base of users who access the public information; and improve individual and business access to public information through improvements in technology. Maine.gov provides opportunities for individuals, businesses, and other entities to review public information for accuracy and to indicate to the data custodian when corrections may be appropriate; provides a mechanism for the authorized transfer of nonpublic information; promotes opportunities for interagency cooperation; and provides opportunities for innovative uses of public information.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE LIQUOR AND LOTTERY COMMISSION
## LOUIS LUCHINI, DIRECTOR

*Central Office:* 19 UNION STREET, AUGUSTA, ME 04330
*Mail Address:* 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 *FAX:* (207) 287-6769
*Established:* 1993 *Telephone:* (207) 287-3721
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 364 *Citation:* T0005 *M.R.S.A., Sect.:* 000000283A

**PURPOSE:**
The State Liquor and Littery Commission (the Commission) was established to provide oversight for the controlled distribution and sale of spirits and lottery products so that it may effectively generate additional revenues for the support of the state government.

The Commission has the following powers and duties: control and supervise the pricing, listing, and delisting of spirits for sale to the public; promulgate and amend rules; make recommendations and set policies; and transact other business that may be properly brought before it.

**ORGANIZATION:**
The State's regulation of liquor originated in 1862 with the appointment of a Commissioner to Regulate Sales of Intoxicating Liquors to exercise control over liquors kept and sold for medicinal and manufacturing purposes. In 1905, a Liquor Enforcement Commission was established to enforce the law against the manufacture and sale of intoxicating liquors. Both agencies were abolished in 1911.

A State Liquor Licensing Board was created in 1933 consisting of three members appointed by the Governor, with the advice and consent of the Executive Council, for terms of three years. The chairman was designated by the Governor. The Board was renamed the State Liquor Commission in legislation effective 1934 which outlined responsibilities with respect to the state control of liquor still basic to the Commission in conjunction with the present Bureau of Alcoholic Beverages. As of 1977, the members of the Commission are appointed by the Governor, subject to confirmation by the Legislature. In 1987, the Legislature raised the

membership to five.

In November 1973, a public referendum approved a State Lottery, and the first State Lottery Commission was appointed in January 1974. In 1992, the Maine State Lottery and the Bureau of Alcoholic Beverages were combined to become the Bureau of Alcoholic Beverages and Lottery Operations. In July 1993, the Maine State Liquor and Lottery Commissions were merged into a single, combined Commission of five (5) members.

**PROGRAM:**
The Commission provides oversight to the financial performance and operational activities of the Bureau of Alcoholic Beverages and Lottery Operations.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF CANNABIS POLICY
## JOHN HUDAK, DIRECTOR

*Central Office:* 19 UNION ST, 1ST FLOOR, AUGUSTA, ME 04330
*Mail Address:* 162 STATE HOUSE STATION, AUGUSTA, ME 04333-0162 *FAX:* (207) 287-2671
*Established:* 2018 *Telephone:* (207) 624-7490
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 691 *Citation:* PL 2017 *M.R.S.A., Sect.:* C409
*Average Counts-All Positions:* 49.000 *Legislative Count:* 49.00

**PURPOSE:**
The Office of Cannabis Policy (OCP) is responsible for the oversight of all aspects of legalized cannabis. The mission of OCP is to ensure the health and safety of all Mainers by effectively and responsibly licensing and regulating cannabis establishments. It aims to develop a good faith partnership between the State of Maine and stakeholders by establishing rules and policies that provide interested consumers with access to a regulated industry while diminishing an unregulated, untested illicit market.

The powers and duties of OCP are detailed in Title 22, Chapter 558-C (medical) and Title 28-B (adult use).

**ORGANIZATION:**
The responsibility for licensing, compliance, enforcement, and general oversight of Maine's medical use of cannabis and adult use cannabis programs is unified within OCP. OCP is led by a Director who oversees a senior leadership team consisting of a Deputy Director of Operations, Deputy Director of Strategic Initiatives, Director of Licensing, Director of Compliance, Policy Director, Director of Organizational Development, Director of Media and Stakeholder Relations, and Data Analytics Director. The Deputy Director of Operations oversees the day-to-day operations of OCP's licensing and compliance divisions. The Deputy Director of Strategic Initiatives oversees the day-to-day and long-term operations of OCP's policy, data analytics, media, and stakeholder relations staff.

**PROGRAM:**
The State of Maine first legalized medical cannabis by referendum in 1999. In 2009, Maine voters again took up the topic of medical cannabis, this time establishing a distribution mechanism that had been nonexistent since 1999. It took another two years before the first of Maine's medical cannabis dispensaries began operating. Presently, there are 86 active dispensaries, hundreds of caregiver retail stores, and approximately 1,579 caregivers who serve the State's roughly 110,000 medical cannabis patients. In November 2016, Maine voters approved the recreational use, retail sale, and taxation of cannabis. The Maine Legislature spent the next two years working to overhaul the Cannabis Legalization Act. OCP was later established within the Department of Administrative and Financial Services in February 2019 to complete the rulemaking process required by law that would permit the State of Maine to proceed with accepting and processing applications for adult use cannabis establishments. In

the adult use program today, there are 74 cultivation licensees, 74 manufacturing licensees, 163 retail store licensees, and 4 licensed testing facilities actively operating with over 100 additional license applications in the queue. Regardless of these changes to Maine law, cannabis is still illegal at the federal level. While limited federal protections exist for medical use, Mainers should educate themselves about the potential consequences of the recreational use of cannabis.

**LICENSES:**
Adult Use Licensing under Title 28-B; Medical registrations under Title 22, Chapter 558-c

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF CANNABIS POLICY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,641,122 | 2,098,869 | 1,542,253 | | | |
| HEALTH BENEFITS | 941,334 | 551,840 | 389,494 | | | |
| RETIREMENTS | 755,718 | 441,046 | 314,672 | | | |
| OTHER FRINGE BENEFITS | 115,307 | 69,982 | 45,325 | | | |
| COMPUTER SERVICES | 279,782 | | 279,782 | | | |
| CONTRACTUAL SERVICES | 1,525,142 | 20,256 | 1,504,886 | | | |
| RENTS | 156,578 | 50 | 156,528 | | | |
| COMMODITIES | 72,698 | 5,724 | 66,974 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 6,566 | | 6,566 | | | |
| TRANSFER TO OTHER FUNDS | 113,214 | | 113,214 | | | |
| **TOTAL EXPENDITURES** | 7,607,461 | 3,187,767 | 4,419,694 | | | |

# MAINE BOARD OF TAX APPEALS
## DEREK A. JONES, ESQ., CHIEF

*Central Office:* 19 ELKINS LANE, ELKINS BLDG, AUGUSTA, ME 04330
*Mail Address:* 134 STATE HOUSE STATION, AUGUSTA, ME 04333-0134 *FAX:* (207) 287-2865
*Established:* 2012 *Telephone:* (207) 287-2863
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 674 *Citation:* T00036 *M.R.S.A., Sect.:* S0000151-D
*Average Counts-All Positions:* 3.000 *Legislative Count:* 3.00

**PURPOSE:**
The Maine Board of Tax Appeals (the Board) provides taxpayers a fair system of resolving controversies with the Maine Bureau of Revenue Services and ensures due process.

**ORGANIZATION:**
The Board consists of three members appointed by the Governor, subject to review by the Joint Standing Committee of the Legislature having jurisdiction over taxation matters and confirmation by the Legislature. No more than two members of the Board may be members of the same political party. The Governor designates one board member to serve as chair and may remove any member for cause.

The Commissioner of the Department of Administrative and Financial Services appoints the Chief Appeals Officer to assist the Board, manage the appeals office, and hire personnel, including subordinate appeals officers and professional, technical, and support personnel.

**PROGRAM:**
Board processes and appeal procedures as detailed in the Maine Revised Statutes, Title 36, section 151-D, are available for viewing at: http://www.mainelegislature.org/legis/statutes/36/title36secl5l-D.html. The address for the Board's website is: http://www.maine.gov/boardoftaxappeals.

**PUBLICATIONS:**
Opinions uploaded to state archives.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE BOARD OF TAX APPEALS<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 248,073 | 248,073 | | | | |
| HEALTH BENEFITS | 60,906 | 60,906 | | | | |
| RETIREMENTS | 59,826 | 59,826 | | | | |
| OTHER FRINGE BENEFITS | 7,498 | 7,498 | | | | |
| COMPUTER SERVICES | 11,893 | 11,893 | | | | |
| CONTRACTUAL SERVICES | 13,588 | 13,588 | | | | |
| COMMODITIES | 218 | 218 | | | | |
| **TOTAL EXPENDITURES** | 402,002 | 402,002 | | | | |

# BUREAU OF REVENUE SERVICES

## JEROME GERARD, STATE TAX ASSESSOR
## VICKI ROY, DEPUTY EXECUTIVE DIRECTOR

*Central Office:* 51 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 24 STATE HOUSE STATION, AUGUSTA, ME 04333-0024 *FAX:* (207) 287-3618
*Established:* 1931 *Telephone:* (207) 624-9620
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 125 *Citation:* T00036 *M.R.S.A., Sect.:* 000000112
*Average Counts-All Positions:* 307.500 *Legislative Count:* 307.50

**PURPOSE:**
The Bureau of Revenue Services, also known as Maine Revenue Services (MRS), was established to collect revenues necessary to support Maine state government through the assessment of taxes and to improve the administration of tax laws.

**ORGANIZATION:**
The State Tax Assessor (the Assessor), Associate Commissioner of Tax Policy, and the State Taxpayer Advocate are all appointed by the Commissioner of the Department of Administrative & Financial Services. The Assessor, as the Director of MRS, oversees the administration of Maine's tax laws through ten divisions and units: Income/Estate Tax Division; Sales, Fuel & Special Tax Division; Property Tax Division; Quality Assurance Division; Operations Division; Accounting Division; Compliance Division; Tax Compliance Unit; Criminal Investigation Unit; and the Office of General Counsel. The Associate Commissioner of Tax Policy oversees the Office of Tax Policy, which conducts legal and economic analysis. The State Taxpayer Advocate serves as a resource for Maine taxpayers who need assistance with Maine tax issues.

**PROGRAM:**
The Income/Estate Tax Division administers income (individual, corporate, and fiduciary); withholding (wage, real estate, and pass-through entity); estate; financial institutions franchise; and insurance premiums taxes. This division administers partnership audit reporting, reimbursements under the Employment Tax Increment Financing and Visual Media programs, and various tax credits, including the Student Loan Repayment Tax Credit, Property Tax Fairness Credit, Child Care Credit, and Dirigo Business Incentives.
The Sales, Fuel & Special Taxes Division administers sales, use, service provider, healthcare provider, hospital, gasoline, special fuel, cigarette, tobacco, potato, blueberry, quahog, marijuana, and railroad taxes. It also administers milk handling fees, recycling assistance fees, abandoned bottle deposits, and prepaid wireless fees and conducts compliance audits.
The Property Tax Division oversees municipal property tax administration, including the assessment and collection of property and excise taxes for the unorganized territory. This division conducts the annual State Valuation process that is used to calculate county taxes, to establish municipal and school bond debt limits, and to determine education funding and revenue sharing. This

division determines and administers municipal reimbursements for various exemptions and current use programs and administers various other tax and reimbursement programs including commercial forestry and telecommunications excise taxes, real estate and controlling interest transfer taxes, and the Business Equipment Tax Exemption (BETE) and Business Equipment Tax Reimbursement (BETR) programs.

The Quality Assurance Division manages quality assurance testing and configuration for MRS systems. They work closely with the Office of Information Technology to maintain MRS's computer network, telephonic systems, and automated systems.

The Operations Division processes mail and tax returns, deposits daily tax revenues, provides data entry services, processes taxpayer registrations, operates a taxpayer contact center, and provides leadership over production support for the integrated tax system. This division also provides oversight for physical, personnel, and cyber security including developing and drafting MRS security polices, plans and procedures, and ensuring compliance with security and privacy safeguards established by regulatory agencies.

The Accounting Division prepares MRS's budget, creates and processes daily cash receipts, monitors expenditure activity, performs the accounts-payable function, and provides Generally Accepted Accounting Principles related entries to the Office of the State Controller for the monthly and annual financial statement closings.

The Compliance Division collects all delinquent taxes through statutory means and MRS's contracted collection agency. The Tax Compliance Unit identifies and contacts non-filers who have an obligation to file a Maine state individual income tax return and assesses income tax if a return is not filed. The Criminal Investigation Unit performs criminal investigations and forwards completed cases to the Office of the Maine Attorney General (OAG) for prosecution.

The Office of General Counsel provides legal research and advisory services to the Assessor and all MRS divisions. This office oversees administrative rulemaking and reviews decisions on reconsideration, advisory rulings, subpoenas, and settlement agreements.

**LICENSES:**

Sales Tax Retailer Certificate, Sales Tax Resale Certificate, Tobacco Distributor License, Cigarette Distributor License, Licensed Gasoline Distributor, Registered Gasoline Distributor, Special Fuel Supplier Certificate, Special Fuel Retailer Certificate, Blueberry Processor and Shipper License, Potato Shipper License, Certified Maine Assessor Certificate, and Certified Assessment Technician Certificate.

**PUBLICATIONS:**

The following publications are available free of charge and can be downloaded from the MRS website: www.maine.gov/revenue. For assistance, call (207) 624-9677.

Title 36 of the Maine Revised Statues
Taxpayer Bill of Rights
Maine rules
All tax benefit program forms and instructions
Maine Tax Alerts
Maine tax forms and instructions
Income tax guidance documents
Sales tax bulletins
Property tax bulletins and guidance documents
Property tax applications, forms, and certificates
Use tax pamphlet
Municipal Valuation Return Statistical Summary Report (property tax-annual)
Tax Expenditures Report
Sales Tax Reference Guide

The following publications are also available:
Unorganized territory maps (24" x 36" sheet) $5.00 each
Unorganized Territory Valuation Book; printed copies - $0.20 per page, $3.00 minimum

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF REVENUE SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 20,546,874 | 16,513,064 | | 301,943 | 3,731,867 | |
| HEALTH BENEFITS | 5,418,449 | 4,397,175 | | 86,794 | 934,480 | |
| RETIREMENTS | 4,376,520 | 4,061,946 | | 64,656 | 249,918 | |
| OTHER FRINGE BENEFITS | 576,176 | 483,582 | | 8,860 | 83,734 | |
| COMPUTER SERVICES | 12,540,436 | 7,066,280 | 191,626 | 12,916 | 5,000,000 | 269,614 |
| CONTRACTUAL SERVICES | 16,133,249 | 8,666,455 | 7,419,594 | | | 47,200 |
| RENTS | 1,370,533 | 1,370,533 | | | | |
| COMMODITIES | 119,668 | 119,668 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 131,586,992 | 102,863,793 | 28,723,199 | | | |
| INTEREST-DEBT RETIREMENT | 6,378,863 | 6,378,863 | | | | |
| TRANSFER TO OTHER FUNDS | 219,575 | | 198,881 | 12,416 | | 8,278 |
| **TOTAL EXPENDITURES** | 199,267,335 | 151,921,359 | 36,533,300 | 487,585 | 9,999,999 | 325,092 |

# DIVISION OF RISK MANAGEMENT
## SUZANNE MURPHY, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 85 STATE HOUSE STATION, AUGUSTA, ME 04333-0085 *FAX:* (207) 287-4008
*Established:* 1991 *Telephone:* (207) 287-3351
*Reference: Policy Area:* 00 *Umbrella:* 18 *Unit:* 133 *Citation:* T0005 *M.R.S.A., Sect.:* 00001725-A
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
The Risk Management Division (the Division) provides insurance advice to the State, quasi government agencies and the Community College System; administers all state insurance and self-funded plans and programs except for Workers' Compensation and employee benefits.

**ORGANIZATION:**
The staff consists of five insurance professionals and one clerical support position. The Division has existed in one form or another since the 1920's.

**PROGRAM:**
The Division provides insurance services, claims processing and loss control services to program members. Insurance services include, but not limited to: property, general liability, inland marine, ocean marine, bonding, vehicular liability, auto physical damage, cyber, aviation, and police professional liability. Insurance rates are based on the cost of commercial insurance, where applicable, plus the projected cost of self-insured claims based on actuarial studies of past claims.
In addition, the Division annually reviews the entire subject of insurance as it applies to state property and activities; develops and maintains accurate records of all insured buildings and contents, state-owned vehicles, aircraft, ocean marine, equipment, and other pertinent information to properly apply insurance coverage; recommends to the Commissioner of the Department of Administrative and Financial Services such insurance as deemed necessary or desirable for the protection of all state property and activities; recommends a limit of self-insurance on state-owned buildings, contents, furniture, fixtures, and activities consistent with adequate capitalization and administration of the Self-Insurance Fund; and provides insurance coverage for unusual or unique situations and conditions, as deemed necessary.

**PUBLICATIONS:**
Annual compilation of property values (electronic)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

DIVISION OF RISK MANAGEMENT

| EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 466,161 | | | | | 466,161 |
| HEALTH BENEFITS | 138,433 | | | | | 138,433 |
| RETIREMENTS | 125,325 | | | | | 125,325 |
| OTHER FRINGE BENEFITS | 14,580 | | | | | 14,580 |
| COMPUTER SERVICES | 98,110 | | | | | 98,110 |
| CONTRACTUAL SERVICES | 4,548,841 | | | | | 4,548,841 |
| COMMODITIES | 9,618 | | | | | 9,618 |
| TRANSFER TO OTHER FUNDS | 66,595 | | | | | 66,595 |
| **TOTAL EXPENDITURES** | 5,467,663 | | | | | 5,467,663 |

# DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

## AMANDA E. BEAL, COMMISSIONER
## NANCY MCBRADY & JO D. SAFFEIR, DEPUTY COMMISSIONERS

*Central Office:* HARLOW BLDG., 18 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-2400
*Established:* 1852 *Telephone:* (207) 287-3200
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 001 *Citation:* T0007 *M.R.S.A., Sect.:* 000000001
*Average Counts-All Positions:* 578.978 *Legislative Count:* 461.50
Units:

*BUREAU OF AGRICULTURE, FOOD AND RURAL RESOURCES*
*MAINE AGRICULTURAL BARGAINING BOARD*
*OFFICE OF THE COMMISSIONER*
*BUREAU OF FORESTRY (AKA MAINE FOREST SERVICE)*
*STATE HARNESS RACING COMMISSION*
*(OFFICE OF) STATE HORTICULTURIST*
*LAND FOR MAINE'S FUTURE BOARD*
*BUREAU OF RESOURCE INFORMATION AND LAND USE PLANNING*
*MAINE MILK COMMISSION*
*BUREAU OF PARKS AND LANDS*
*BOARD OF PESTICIDES CONTROL*
*PULL EVENTS COMMISSION*
*(OFFICE OF) SEALER OF WEIGHTS AND MEASURES*

**PURPOSE:**
The Department of Agriculture, Conservation, and Forestry (DACF) is a key partner to the many citizens of the State of Maine involved with its land-based natural resources. To grow Maine's natural resource, agricultural, forestry and outdoor recreation-based economy, DACF: increases public awareness of the value of natural resources; provides factual support for sustainable use of the scenic, mineral, coastal and fresh water resources of the state; maximizes public access while maintaining the natural character of Maine's public lands, state parks, and historic sites; participates in land use planning that recognizes the greatest public value, including in Maine's unorganized territories; protects the public's health and well-being by overseeing food safety and preparation practices; documents the growth and harvest of the state timber resource and leads the efforts that protect Maine forests from fire, theft, and insects; detects, prevents, and eradicates plant and animal diseases and insects/pests; develops, compiles, and disseminates scientific and practical knowledge, and provides ongoing database information and mapping of natural resources; conserves and improves the productivity of the state's soils; administers various loan and grant programs and provides technical assistance to enhance the vitality and resilience of agricultural and forestry-based businesses; supports various conservation and stewardship activities that underpin Maine's natural and built recreational infrastructure; and works to enhance climate resilience of Maine's natural and working lands and the economic sectors they support.

**ORGANIZATION:**
The Department of Agriculture, Conservation and Forestry was created in 2012 by combining the former Department of Agriculture, Food and Rural Resources, Department of Conservation, and many functions of the State Planning Office. In addition to the DACF Administration program, the Department consists of four bureaus: Agriculture, Food and Rural Resources; Forestry; Parks and Lands; and Resource Information and Land Use Planning.

**PROGRAM:**
The Department of Agriculture, Conservation and Forestry's operational activities, goals, objectives, and plans are reflected in the reports of the individual bureaus, divisions, and programs.

**LICENSES:**
Listed under the appropriate program units in the following reports.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 36,220,350 | 21,458,139 | 8,563,202 | | 6,199,009 | |
| HEALTH BENEFITS | 10,325,955 | 5,787,273 | 2,502,261 | | 2,036,421 | |
| RETIREMENTS | 8,238,839 | 5,184,624 | 1,734,035 | | 1,320,180 | |
| OTHER FRINGE BENEFITS | 1,087,128 | 763,887 | 261,278 | | 61,963 | |
| COMPUTER SERVICES | 2,967,572 | 2,469,817 | 461,639 | | 36,116 | |
| CONTRACTUAL SERVICES | 26,154,174 | 7,651,522 | 13,944,163 | | 4,558,489 | |
| RENTS | 4,011,140 | 2,480,034 | 1,238,730 | | 292,376 | |
| COMMODITIES | 2,254,641 | 874,809 | 908,261 | | 471,571 | |
| GRANTS, SUBSIDIES, PENSIONS | 55,488,587 | 2,181,952 | 37,115,770 | | 16,190,865 | |
| PURCHASE OF LAND | 6,420,726 | | 6,411,538 | | | 9,188 |
| BUILDING IMPROVEMENTS | 469,848 | 119,223 | 337,755 | | 12,870 | |
| EQUIPMENT | 16,909,289 | 223,083 | 2,367,768 | | 14,270,921 | 47,517 |
| TRANSFER TO OTHER FUNDS | 1,475,653 | 7,329 | 1,230,131 | | 238,193 | |
| **TOTAL EXPENDITURES** | 172,023,902 | 49,201,692 | 77,076,531 | | 45,688,974 | 56,705 |

| DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,289,937 | 959,333 | 1,330,604 | | | |
| HEALTH BENEFITS | 524,187 | 207,972 | 316,215 | | | |
| RETIREMENTS | 417,398 | 189,333 | 228,065 | | | |
| OTHER FRINGE BENEFITS | 94,913 | 37,834 | 57,079 | | | |
| COMPUTER SERVICES | 2,169,280 | 1,836,987 | 332,293 | | | |
| CONTRACTUAL SERVICES | 2,905,381 | 2,474,819 | 430,562 | | | |
| RENTS | 14,837 | 14,914 | -77 | | | |
| COMMODITIES | 57,357 | 26,299 | 31,058 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 708,937 | 17,600 | 691,337 | | | |
| PURCHASE OF LAND | 389,781 | | 389,781 | | | |
| BUILDING IMPROVEMENTS | 307,310 | | 307,310 | | | |
| TRANSFER TO OTHER FUNDS | 88,018 | | 88,018 | | | |
| **TOTAL EXPENDITURES** | 9,967,336 | 5,765,091 | 4,202,245 | | | |

# BUREAU OF AGRICULTURE, FOOD AND RURAL RESOURCES

## CRAIG LAPINE, BUREAU DIRECTOR

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 2013 *Telephone:* (207) 287-3491
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 677 *Citation:* T0007A *M.R.S.A., Sect.:* S000000206
*Average Counts-All Positions:* 153.533 *Legislative Count:* 136.50

**PURPOSE:**
The Bureau has the primary responsibility for: animal and plant health; farm and consumer quality assurance; agricultural product marketing; partnerships that promote rural educational events; and directing programs and strategies that enhance the viability of Maine farms and its agricultural sector. The Bureau is also charged with developing the public's understanding of the importance of agriculture to the state's economy, the vitality of rural communities, and Maine's quality of life.

**ORGANIZATION:**
The Bureau of Agriculture, Food and Rural Resources includes four divisions: Agricultural Resource Development, Quality Assurance and Regulation, Animal and Plant Health, and PFAS Response. The Bureau serves as the administrative home of three quasi-independent bodies: the State Harness Racing Commission, the Maine Milk Commission, and the Board of Pesticides Control. The Bureau Director is assisted by directors and program managers in each division.

**PROGRAM:**

Agricultural Resource Development (ARD) supports agricultural producers, processors, and consumers through marketing, promotion, and technical and financial assistance. Through Real Maine and other programs, ARD supports direct market farmers, farm-to-institution sales, the success of Maine food brands, and agricultural education. ARD offers several grant and loan programs. Staff also support agricultural resource programs, including farmland protection, farmland property tax, farmland registration, beginning and veteran farmer support, Maine Senior FarmShare Program, The Emergency Food Assistance Program, Local Foods Purchase Assistance Program, the Commodities Supplemental Food Program, and Hunters for the Hungry. ARD is home to the State Soil Scientist and the Maine Healthy Soils Program, as well as the Farmers Drought Relief Program. ARD is newly responsible for regulating solar developments on High-Value Agricultural Land (HVAL).

Quality Assurance and Regulation (QAR) educates, inspects, and licenses regulated food enterprises, ensuring that foods are packaged, processed, prepared, stored, and sold in sanitary and safe environments. Regulated enterprises include meat and poultry slaughter and processing facilities, dairy producers and processors, retail food establishments, consumer-size potato packaging, and fruit and vegetable operations surpassing a certain threshold. QAR administers the Produce Safety Rule of the Food Safety Modernization Act under a Cooperative Agreement with the United States Food and Drug Administration (FDA).

Animal and Plant Health (APH) prevents the introduction and spread of poultry, livestock, and plant diseases and pests. The State Apiarist is responsible for licensing, managing education and training, and inspecting beekeepers' hives. APH certifies seed potatoes and oversees the licensing of livestock facilities. The Animal Welfare Program (AWP) ensures the humane and proper treatment and licensing of companion animals. AWP is responsible for planning, preparing, and responding to natural disasters that affect domestic animals and their owners, and for certifying all local animal control officers.

The PFAS Response program assists impacted commercial farms and protects consumers by identifying PFAS contamination, pursuing strategies to reduce or eliminate PFAS from the food supply, and providing technical and financial assistance to producers to help retain farm viability.

Several other programs, commissions, and functions are treated in separate sections of this report. These include Weights and Measures, the Board of Pesticides Control, the State Horticulturist, the Maine Milk Commission, the Harness Racing Commission, the Pull Events Commission, and the Animal Welfare Advisory Council.

**LICENSES:**

Licenses:
Nursery; Beekeepers; Ginseng Certificate; Phytosanitary Certificate; Health Certificate for Certified Seed Potatoes; Health Certificate for Honeybees; animal shelters; boarding kennels; breeding kennels; pet shops; research facilities; and dogs.

Permits:
Maine (intra- and interstate) movement of plant material; Maine (interstate) Honeybees; Imported Seed Potatoes; large game shooting areas; deer and elk farms; livestock and poultry dealers; livestock auctions; users of the State of Maine Quality Trademark and providers of trademark supplies; potato dealers; dry bean dealers; controlled atmosphere apple storage; dealers and repair persons of weighing and measuring devices and public weighmasters; wood scalers; food establishments; feed, seed, and fertilizer products, including lime products and plant and soil amendment products; blueberry processors; meat and poultry processors and milk and milk-derived product producers and processors; livestock and poultry importations; biologics; dairy farms; livestock operations permits; pig scrambles; calf scrambles; and vendor permits for dogs and cats under six months old.

The Bureau is responsible for the "Real Maine" certification mark for the identification of Maine-grown or processed food and farm products.

**PUBLICATIONS:**

The Bureau manages the www.realmaine.com website and produces quarterly publications regarding agricultural marketing, agritourism, and special events,

including Maine Maple Sunday, Open Farm Day, Wild Blueberry Weekend, the Maine Cheese Festival, Harvest Time in Maine, and the Agricultural Trades Show.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF AGRICULTURE, FOOD AND RURAL RESOURCES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,952,577 | 5,135,241 | 2,594,689 | | 1,222,647 | |
| HEALTH BENEFITS | 2,605,131 | 1,457,484 | 788,597 | | 359,050 | |
| RETIREMENTS | 1,868,347 | 1,068,641 | 541,927 | | 257,779 | |
| OTHER FRINGE BENEFITS | 259,069 | 153,936 | 71,572 | | 33,561 | |
| COMPUTER SERVICES | 52,763 | 25,425 | 25,769 | | 1,569 | |
| CONTRACTUAL SERVICES | 4,954,667 | 1,863,571 | 2,738,779 | | 352,317 | |
| RENTS | 706,206 | 355,143 | 263,148 | | 87,915 | |
| COMMODITIES | 207,529 | 100,374 | 84,971 | | 22,184 | |
| GRANTS, SUBSIDIES, PENSIONS | 37,785,161 | 1,997,008 | 27,548,391 | | 8,239,762 | |
| BUILDING IMPROVEMENTS | 128,173 | 119,223 | 8,950 | | | |
| EQUIPMENT | 44,062 | 44,062 | | | | |
| TRANSFER TO OTHER FUNDS | 397,575 | | 312,411 | | 85,164 | |
| **TOTAL EXPENDITURES** | 57,961,260 | 12,320,108 | 34,979,204 | | 10,661,948 | |

# MAINE AGRICULTURAL BARGAINING BOARD
## CRAIG LAPINE, BUREAU DIRECTOR

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1973 *Telephone:* (207) 287-3491
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 020 *Citation:* T0013 *M.R.S.A., Sect.:* 000001956

**PURPOSE:**
The Maine Agricultural Marketing and Bargaining Act authorizes producers of agricultural and forest products to form organizations to bargain with handlers of those products regarding price and other terms and conditions of their sale. The Act provides for the certification of those producer organizations that meet the statutory criteria for qualification and requires qualified associations and handlers to bargain in good faith. When an association and a handler cannot reach an agreement, the statute provides for binding final offer arbitration.

**ORGANIZATION:**
The Maine Agricultural Bargaining Board consists of five members and two alternates, whom the Governor shall appoint. One member and one alternate shall be appointed from a list of names submitted by agricultural producer organizations. One member and one alternate shall be appointed from a list of names submitted by processors of agricultural products. In appointing these members and alternates, the Governor shall seek to represent as many different agricultural products as possible, and a member and the alternate for that member may not be associated with the same agricultural product unless suitable persons cannot otherwise be appointed. An alternate shall serve when, for any reason, the respective member is unable to serve. Three members shall be representatives of the public. A public member may not hold any interest or stock or securities in any producer, dealer, processor, or other person whose activities are subject to the jurisdiction of the Board.

**PROGRAM:**
For many years, only one organization has been certified, representing producers of potatoes used for processing. On June 1, 2023, the Maine Forest Stewardship Cooperative was certified to represent certain timber harvesters in the forest products industry.

**LICENSES:**
Certification of qualified associations.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF THE COMMISSIONER

## AMANDA E. BEAL, COMMISSIONER
## NANCY MCBRADY & JO D. SAFFEIR, DEPUTY COMMISSIONERS

*Central Office:* HARLOW BLDG, 18 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-2400
*Established:* 1919 *Telephone:* (207) 287-3200
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 001T *Citation:* T00012 *M.R.S.A., Sect.:* 0000005012

**PURPOSE:**
DACF Administration provides management and planning oversight across all Bureaus within the Department and coordinates department-wide technology, finance, and human resources. Additionally, it prioritizes and reviews the legislative activity, contractual agreements, and regulatory agenda of all bureaus.

DACF administration receives and directs inquiries for services from the general public and maintains relationships with other agencies of state and federal government.

**ORGANIZATION:**
The Department of Agriculture, Conservation and Forestry is led by the Commissioner, two Deputy Commissioners, and executive staff, who are responsible for planning and implementing activities relating to human resources, public information, educational outreach, technology, personal safety, regulatory compliance, as well as legislative and budget initiatives.

**PROGRAM:**
DACF Administration directs policy and provides oversight to programs that affect Maine agriculture (including the Fund to Address PFAS Contamination, created in 2022, which is administratively based in DACF Administration), forestry, parks and public land, geology, land use planning, and other departmental operations. It coordinates the development, tracking, and response to legislative and budget issues. The Department's coordination with the Natural Resources Service Center, the Attorney General's Office, the Office of Information Technology, and other Executive Branch agencies is also facilitated through this program.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF FORESTRY (AKA MAINE FOREST SERVICE)

## PATTY CORMIER, DIRECTOR & STATE FORESTER

*TTY:* (207) 287-2213
*Central Office:* HARLOW BLDG, 18 ELKINS LANE, AUGUSTA, ME 04330-0022
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-8422
*Established:* 2013 *Telephone:* (207) 287-2791
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 669 *Citation:* T00012 *M.R.S.A., Sect.:* S000008001
*Average Counts-All Positions:* 140.499 *Legislative Count:* 131.00

**PURPOSE:**
The Bureau of Forestry (a.k.a. Maine Forest Service) was established to ensure the greatest benefits from the state's trees and forests for Maine's citizens.

The Bureau's responsibilities are to: promote sound management of Maine's forests to optimize benefits from the forest; protect forests from destructive elements, including fire, insects, and diseases; provide forest management advice and assistance; promote improved utilization and marketing of forest products;

collect and maintain up-to-date data, including annual measurement of forest inventory plots; promote sound forest policy; and administer the state's forest practices laws.

**ORGANIZATION:**
The bureau is organized into three divisions: Forest Protection, Forest Policy and Management, and Forest Health and Monitoring. Each division is administered by a manager who oversees all activities. Field operations are administered through regional supervisors.

**PROGRAM:**
The Director's office: manages state forestry issues with the United States Department of Agriculture, Forest Service; is responsible for budget preparation and management; and is responsible for the administration of federally funded cooperative assistance programs, including fire, forest health, landowner assistance, and urban forestry.

Forest Protection provides wildfire control, natural resource protection, and incident management for disasters and emergencies. Wildfire control is accomplished through prevention, detection, readiness, suppression, and investigation. Forest Rangers provide technical assistance, information, and training to firefighting and incident management agencies. Forest Rangers are uniformed and armed law enforcement officers who enforce wildfire safety, wildfire arson, landowner protection, natural resource protection, agricultural resource protection, and certain public safety laws.

Forest Policy and Management promotes informed decisions about Maine's forests. Division staff provide: technical assistance; information and education; outreach and enforcement services on timber harvesting and water quality laws; reports on the State of Maine's forests; assistance through workshops, demonstrations, and presentations; and individual contact between District Foresters and landowners.

Forest Health and Monitoring's objectives are to protect the state's forest, shade, and ornamental tree resources from significant insect and disease damage. Division staff conduct surveillance and evaluations to provide pest management and damage prevention options for homeowners, municipalities, and forest landowners. Other responsibilities include conducting a permanent inventory of Maine's forest resources on a 5-year annualized cycle.

**LICENSES:**
None

**PUBLICATIONS:**
Forest Trees of Maine
The Forestry Rules of Maine
Best Management Practices for Forestry: Protecting Maine's Water Quality
Report on Inventory and Growth of Maine's Forests
Woods in Your Backyard
What Will My Woods Look Like?
Forest and Shade Tree Insect and Disease Conditions for Maine
Big Tree Registry

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF FORESTRY (AKA MAINE FOREST SERVICE) EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 9,568,010 | 8,893,551 | 142 | | 674,317 | |
| HEALTH BENEFITS | 2,800,964 | 2,665,367 | 38 | | 135,559 | |
| RETIREMENTS | 2,789,890 | 2,694,939 | 41 | | 94,910 | |
| OTHER FRINGE BENEFITS | 323,253 | 309,551 | 4 | | 13,698 | |
| COMPUTER SERVICES | 521,964 | 504,246 | 1,752 | | 15,966 | |
| CONTRACTUAL SERVICES | 2,810,029 | 2,376,875 | 23,003 | | 410,151 | |
| RENTS | 1,629,387 | 1,467,000 | | | 162,387 | |
| COMMODITIES | 723,094 | 370,835 | -275 | | 352,534 | |
| GRANTS, SUBSIDIES, PENSIONS | 4,077,320 | 2,100 | 1,245 | | 4,073,975 | |
| EQUIPMENT | 264,766 | 179,021 | | | 85,745 | |
| TRANSFER TO OTHER FUNDS | 42,866 | | 562 | | 42,304 | |
| **TOTAL EXPENDITURES** | 25,551,543 | 19,463,485 | 26,512 | | 6,061,546 | |

# STATE HARNESS RACING COMMISSION
## SHANE BACON, EXECUTIVE DIRECTOR

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04333-0028
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1935 *Telephone:* (207) 287-3221
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 017 *Citation:* T0008 *M.R.S.A., Sect.:* 0000261-A

**PURPOSE:**
The State Harness Racing Commission was established to maintain the integrity of pari-mutuel harness racing in Maine and to ensure that pari-mutuel racing is conducted in the best interest of horsemen, affiliated associations, the animals in competition, and the general public. The primary responsibilities of the Commission are to: promulgate rules for conducting pari-mutuel harness racing and the operation of tracks and off-track betting facilities; assign racing dates to the pari-mutuel tracks; license associations, racing participants, and off-track betting facilities in Maine; oversee the enforcement of the Commission's statutes and rules; and help promote harness racing in Maine.

**ORGANIZATION:**
The Commission consists of five members appointed by the Governor. One member must be a general public member with no industry affiliation. One member must be affiliated with an agricultural society that conducts an annual agricultural fair. The remaining three members must be persons with knowledge of harness racing. The Governor shall appoint one of the five Commission members as Chair.

**PROGRAM:**
The Commission: grants track licenses to operate harness racing; licenses off-track betting facilities to operate and accept pari-mutuel wagers; licenses or registers participants in harness horse racing, pari-mutuel employees and race officials, and charges a fee; regulates, supervises, and checks the making of pari-mutuel pools and their distribution; establishes a schedule of fines and adopts a schedule of suspensions; encourages and promotes the breeding of Maine Standardbred horses; and assists with the promotion of harness racing in Maine. Drug testing programs are used continuously in an effort to eliminate drug use on racehorses within the state.

**LICENSES:**
Standardbred Horse Owners
Drivers, Trainers, and Grooms
Various Pari-Mutuel Racing Officials
Pari-Mutuel Racing Association
Fairs, Extended Meets, and Commercial Meets
Pari-Mutuel Employees - Directors, Managers, and Tellers
Vendors at Licensed Pari-Mutuel Facilities
Off-Track Betting Facilities and Simulcast Facilities

**PUBLICATIONS:**
Maine State Harness Racing Commission Annual Report
Annual Report on the Use of Funds

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# (OFFICE OF) STATE HORTICULTURIST
## GARY FISH, STATE HORTICULTURIST

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-5576
*Established:* 1910 *Telephone:* (207) 287-7545
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 010 *Citation:* T0007 *M.R.S.A., Sect.:* 000002212

**PURPOSE:**
The State Horticulturist assists the Director, Division of Animal and Plant Health, in the implementation of plant, insect, and disease laws and quarantines, the certification of plant materials, honeybees, and hives involved in interstate and international movement, licensing of hemp and ginseng growers and arborists, monitoring and surveying for invasive exotic plant pests, and supervision of the Integrated Pest Management Program (IPM).

**ORGANIZATION:**
The State Horticulturist resides in the Division of Animal and Plant Health.

**PROGRAM:**
Primary responsibilities of this unit include nursery, greenhouse, and plant dealer inspections; licensing of plant sales outlets, and assisting industry and the general public on horticulture issues; and managing the arborist licensing program, hemp licensing program, apiary program, IPM program, and Cooperative Agricultural Pest Survey program (CAPS).

Businesses selling rooted plant material are licensed and inspected for a variety of plant pests, focusing on pests that are either not found in the state, are new to the state, or are of limited distribution, and pests that have the potential to impact the health of economically important agricultural and horticultural crops and forest resources. With help from the seed potato certification program, the Office inspects and certifies plant material and issues phytosanitary certificates to assist growers in marketing products to other countries. Most certificates are issued for seed, nursery crops, seed potatoes, feed barley, and wheat.

The Office also licenses arborists to work on shade and ornamental trees in the state. Candidates must pass a written examination to be eligible for licensing. The Office, under agreement with the United States Department of Agriculture, licenses and enforces program rules for hemp growers. Growers are required to plant certified seed, and allow their crops to be tested for tetrahydrocannabinol (THC) content and inspected before harvest and entering the market.

The State Apiarist licenses commercial and hobby beekeepers and inspects beehives. This program also issues certificates of inspection to allow for the interstate transfer of commercial hives.

Division staff also survey for several exotic pests of importance to Maine's agriculture and forest industries. In cooperation with others, including the Bureau of Forestry, Soil & Water Conservation Districts, and the University of Maine Cooperative Extension, plant commodity and emergency pest surveys are conducted to look for exotic pests and pests with regulatory significance.

The IPM program leads initiatives to develop and promote guidelines, resources, and education to minimize reliance on pesticides and safeguard health. The IPM entomologist coordinates activities for the 11-member Maine IPM Council. The IPM program provides technical guidance and outreach to schools, government agencies, institutions, businesses, and citizens.

**LICENSES:**
Arborist
Nursery
Ginseng
Apiary
Hemp

Certificates:
Phytosanitary
Maine Nursery Stock Certificate
Apiary Inspection Certificate for interstate transportation

**PUBLICATIONS:**
List of Licensed Producers and Dealers of Nursery Stock (annual; electronic).
List of Licensed Arborists (annual; electronic)
List of Swarm Collectors (annual; electronic)
List of Licensed Hemp Growers (annual; electronic)

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# LAND FOR MAINE'S FUTURE BOARD
## LAURA GRAHAM, DIRECTOR

*Central Office:* 19 ELKINS LANE, ELKINS BLDG, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:*
*Established:* 1987 *Telephone:* (207) 287-7576
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 683 *Citation:* T0005 *M.R.S.A., Sect.:* 000006202

**PURPOSE:**
The Land for Maine's Future (LMF) program is the State's primary funding vehicle for land conservation. The program provides funding through a competitive process for the purchase of conservation easements and fee acquisitions for public use and benefit. The LMF Program promotes working landscapes, which are part of Maine's rural economy, by protecting agricultural land, working forests, and key points of access along Maine's coast used by the commercial fisheries industry. LMF also prioritizes the protection of wildlife and fisheries habitat, as well as key public access points to Maine woods and waters, and ensures that land utilizing LMF funding is available for traditional recreational activities where suitable.

Since the creation of the Program, LMF has successfully conserved an expanse of nearly 661,000 acres, with 338,736 acres dedicated to working land. LMF's impact encompasses creating 75 water access sites, offering 67 miles of protected shoreline along rivers, lakes, and ponds. The program has safeguarded 45 farms, securing 10,517 acres of farmland. LMF has been instrumental in conserving 33 working waterfront properties, repurposing 158 miles of former railroad corridors into recreational trails, and creating over 100 miles of coastal access, enhancing public enjoyment of Maine's coastal landscapes.

**ORGANIZATION:**
In 2023, LMF was strengthened by moving the program's funds to a designated trust fund, enabling it to accept private donations while earning interest on its funds. Thus, the LMF Board manages the Land for Maine's Future Trust Fund, the Public Access to Maine Waters Fund, the Conservation and Recreation Fund, the Conservation Land Management Fund, and jointly administers the Working Waterfront Access Protection Fund with the Department of Marine Resources and the Working Farmland Access and Protection Fund with the Department of Agriculture, Conservation and Forestry. The Board consists of nine members: six are private citizens appointed by the Governor, and the remaining three are the Commissioners of the Departments of: Agriculture, Conservation and Forestry; Inland Fisheries and Wildlife; and Marine Resources (or their designees). The Governor appoints the Board's chairperson. The program director, technical staff, and clerical support operate within the Bureau of Resource Information and Land Use Planning.

**PROGRAM:**
The Board is responsible for reviewing funding requests for land protection projects and authorizing the distribution of bond proceeds to priority projects. Funding is drawn from the sale of bonds approved by voters. LMF bond funds are matched with additional funds at a ratio of at least $1 in matching funds for every $1 of public funds expended. The Board has established a competitive grant process for eligible grantees (state agencies and cooperating entities) to submit proposals to the LMF Board for its consideration. The Board has also developed a scoring system for evaluating proposals. There are five proposal categories: Conservation and Recreation Lands, Conservation Land Management, Working Farmlands, Working Waterfronts, and Water Access Lands.

**LICENSES:**
None

**PUBLICATIONS:**
Biennial Report of the Land for Maine's Future Program
Government Evaluation Act Report, per Title 3, Ch. 35

Numerous informational resources are available on the program website: www.maine.gov/dacf/lmf

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF RESOURCE INFORMATION AND LAND USE PLANNING

## JUDITH C. EAST, DIRECTOR

*TTY:* (888) 577-6690
*Central Office:* WILLIAMS PAVILION, 17 ELKINS, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-2353
*Established:* 2013 *Telephone:* (207) 287-4936
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 672 *Citation:* T007A *M.R.S.A., Sect.:* 0000000206
*Average Counts-All Positions:* 49.000 *Legislative Count:* 49.00

**PURPOSE:**
The purpose of the Bureau of Resource Information and Land Use Planning centers on providing science, technical assistance, information, and administering discrete funding in support of resource management and land use planning.

**ORGANIZATION:**
The Bureau has six programs: Geological Survey, Natural Areas Program, Municipal Planning Assistance Program, Land Use Planning Commission, Floodplain Management, and Land for Maine's Future.

**PROGRAM:**
Maine Geological Survey: Geologic Mapping provides interpretation of surficial materials, rock types, and structures and the identification of aquifers, minerals, and geologic hazards such as earthquakes. Hydrogeology assesses groundwater supply, aquifer delineation, and groundwater quality. Marine Geology conducts studies of shoreline stability, landslides, storm surges, sea-level rise, beach nourishment, and dredged material disposal sites.

The Maine Natural Areas Program (MNAP) inventories lands and maintains a centralized data management system containing current and historical information about at-risk species and habitats. MNAP provides this information to landowners, developers, land trusts, municipalities, and state and federal agencies to guide land management, development, conservation actions, and acquisitions. MNAP also provides outreach and education on terrestrial invasive plants in Maine, including iMapInvasives, a web-based map and database that shows where invasive species are on Maine's landscape.

The Municipal Planning Assistance Program (MPAP) provides technical assistance to

organized municipalities and funding and technical assistance to regional planning organizations. MPAP provides grants to municipalities and eligible public entities for projects that improve water quality, increase resiliency/adaptation to erosion and flooding, restore habitat, promote development, and enhance the economy while preserving natural resources. MPAP also provides information and guidance to towns on comprehensive planning and reviews plans for consistency with Maine's Growth Management Law.

The Land Use Planning Commission (LUPC) serves as the planning and zoning authority for the unorganized and deorganized areas of the state, including townships and plantations. These areas cover over half the state, encompassing more than 10.4 million acres, and either have no local government or have chosen not to administer land use controls at the local level. The LUPC land use controls impact many local economies as well as Maine residents and visitors.

The Floodplain Management Program (FMP) assists communities participating in the National Flood Insurance Program (NFIP) by: providing workshops for local officials and other professional groups that focus on flood maps; interpreting ordinances and administering floodplain management requirements; and providing information about flooding to homeowners, businesses, lenders, realtors, surveyors, engineers, and others.

**LICENSES:**

Maine Geological Survey (mineral activity on State land):
- Exploration Permit
- Claim Recording Certificate
- Land Use Ruling
- Mining Leases on State Land
- Machinery and Explosives for Exploration

LUPC issues:
- Building Permits
- Development Permits
- Certifications to the Department of Environmental Protection
- Subdivision Permits
- Shoreland and wetland alteration permits
- Responses to Notifications for boat launch and timber operations
- Road Construction Permits
- Bridge Construction Permits
- Zoning Petitions
- Utility Line Permits
- Hydropower Project Permits
- Advisory Rulings
- Water Quality Certifications
- Certificates of Compliance and Service Drops

**PUBLICATIONS:**

Maine Geological Survey:
- Publications: https://digitalmaine.com/mgs_publications/
- Bedrock Geologic Map of Maine
- Surficial Geologic Map of Maine
- Mineralogy of Maine
- Maine's Fossil Record
- A Guide to the Geology of Baxter State Park and Katahdin
- The Geology of Mount Desert Island

Maine Natural Areas Program:
- Natural Landscapes of Maine
- Maine Invasive Plants Field Guide

Land Use Planning Commission:
- Annual Reports on:
  - LUPC Funding to the ACF and Taxation Committees
  - LUPC Performance to the ACF Committee
  - LUPC Rulemaking to the ACF Committee
  - LUPC Water Quality Certifications to the ENR Committee

Numerous additional informational resources available at:
- https://www.maine.gov/dacf/lupc/reports/index.shtml

Floodplain Management Program:

Maine Floodplain Management Handbook

Municipal Planning Assistance Program:
Program Evaluation (every 4 years):
Service Center Analysis (ever 5 years)
Planning Guides
Model Ordinances and Regulations
Technical Assistance Bulletins
Reports to the Legislature and Governor

Multiple publications available at:
https://www.maine.gov/dacf/municipalplanning/publications.shtml

Effective November 2025: see https://www.maine.gov/moca/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF RESOURCE INFORMATION AND LAND USE PLANNING<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,803,482 | 3,301,138 | 177,568 | | 324,776 | |
| HEALTH BENEFITS | 1,104,388 | 969,566 | 51,387 | | 83,435 | |
| RETIREMENTS | 780,076 | 675,162 | 44,968 | | 59,946 | |
| OTHER FRINGE BENEFITS | 116,364 | 101,892 | 6,435 | | 8,037 | |
| COMPUTER SERVICES | 68,796 | 43,853 | 17,806 | | 7,137 | |
| CONTRACTUAL SERVICES | 643,873 | 262,331 | 100,547 | | 280,995 | |
| RENTS | 119,715 | 78,656 | 8,682 | | 32,377 | |
| COMMODITIES | 30,563 | 24,868 | 4,496 | | 1,199 | |
| GRANTS, SUBSIDIES, PENSIONS | 516,991 | 163,726 | | | 353,265 | |
| PURCHASE OF LAND | 6,030,944 | | 6,021,756 | | | 9,188 |
| EQUIPMENT | 170,972 | | 79,079 | | 44,376 | 47,517 |
| TRANSFER TO OTHER FUNDS | 123,034 | | 41,889 | | 81,145 | |
| **TOTAL EXPENDITURES** | 13,509,198 | 5,621,192 | 6,554,613 | | 1,276,688 | 56,705 |

# MAINE MILK COMMISSION
## JULIE-MARIE BICKFORD, EXECUTIVE DIRECTOR

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04333-0028
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1935 *Telephone:* (207) 287-7521
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 015 *Citation:* T0007 *M.R.S.A., Sect.:* 000002952

**PURPOSE:**
The Maine Milk Commission, in consideration of public health and welfare as it relates to an adequate supply of fresh, healthy milk, has economic influence over the purchasing, distribution, and sale of milk within the state. It has the power to conduct hearings and subpoena and examine dealers under oath, along with their records, books, and accounts, and any other person from whom information may be desired. It may act as a mediator or arbitrator to settle any controversy or issue among producers, dealers, and consumers, any of whom may petition the Commission to change prices or conditions in any market area.

**ORGANIZATION:**
The Commission is comprised of four consumer members and the Commissioner of Agriculture, Conservation and Forestry or designee, ex officio. The Commission holds regular meetings each calendar month, and special meetings may be called by the chairperson upon request of two or more members. The Commission is financed by a fee assessment on milk produced and sold by industry members.

**PROGRAM:**
The Commission establishes a uniform system of accounts for reporting and allocating costs of processing, packaging, and distributing milk within Maine.

The Cost of Production, Dealer Margin, and Retail Margin studies provide information used by Commission members in their monthly deliberations for setting minimum prices. The findings from the Cost of Production study are also used to set target prices in the Maine Dairy Stabilization Program.

The Commission sets minimum wholesale and retail prices based on the lowest achievable cost at which milk purchased from Maine producers can be received, processed, packaged, and distributed within the state at a reasonable return.

The Executive Director also administers the Maine Milk Pool, which balances prices paid to producers whether they ship milk to processors outside the state or in Maine. In addition, the Executive Director administers the Maine Dairy Stabilization "Tier" Program, which pays dairy farmers the difference between a legislatively determined amount informed by the Cost of Production study and their actual price received when that price drops below the cost of production levels.

**LICENSES:**
Maine Milk Dealers and Subdealers

**PUBLICATIONS:**
Laws Relating to the Maine Milk Commission
Rules and Order to Effectuate Maine Milk Commission Law
Maine Minimum Prices (monthly)
Maine Minimum Prices - Effective Dates
Maine Milk Commission Meeting schedule
Maine's Cost of Producing Milk Report
Maine's Dealer Margin (Cost of Processing) Report
Maine's Retail Margin Report

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF PARKS AND LANDS
## ANDY CUTKO, BUREAU DIRECTOR

*Central Office:* HARLOW BLDG., 18 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-6170
*Established:* 2013 *Telephone:* (207) 287-4960
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 670 *Citation:* T00012 *M.R.S.A., Sect.:* S000001802
*Average Counts-All Positions:* 212.946 *Legislative Count:* 122.00

**PURPOSE:**
The Bureau of Parks and Lands (BPL) manages land, constructs and maintains outdoor recreation facilities, distributes information, implements management plans, administers grants, and coordinates with other state and federal agencies with related programs. The Bureau manages more than 730,000 acres of land, including over 85,000 acres in 35 State Parks, the Allagash Wilderness Waterway, and 13 State Historic sites, and more than 640,000 acres of Public Lands. The State also holds more than 400,000 acres of easements. In addition, the Bureau has jurisdiction over 2.3 million acres of submerged lands, more than 1,000 coastal islands, and 341 miles of former rail beds converted to multi-use trails. The Bureau also administers programs related to boating access, navigational hazard marking, snowmobile and ATV trails, the Federal Land and Water Conservation Fund (LWCF), the Recreational Trail Program (RTP), the Maine Conservation Corps (MCC), and the Maine Trails Program (funded by the 2024 Maine Trails Bond).

**ORGANIZATION:**
A Director heads the bureau. There are six regional offices -- three supervising the State Park system and three supervising the Public Reserved Lands system.

**PROGRAM:**

The Bureau of Parks and Lands manages over 730,000 acres, encompassing State Parks, Historic Sites, the Allagash Wilderness Waterway, and Public Lands. These provide recreational and educational opportunities to Maine citizens and visitors.

The Public Lands program manages more than 640,000 acres for wildlife, forest products, and recreation. This acreage includes approximately 100,000 acres of Ecological Reserves. Revenues from forestry timber sales on Public Lands help to pay for trails, campsites, roads, and other infrastructure and wildlife management projects. BPL maintains its third-party forest certification through the Sustainable Forestry Initiative and the Forest Stewardship Council.

In recent years, Maine's 48 State Parks and Historic Sites have supported more than 3 million visitors annually. The Bureau is currently investing nearly $50 million of Maine Jobs and Recovery Plan funds into State Park infrastructure, including roads, bathrooms, water systems, ADA-accessible trails, and administrative facilities.

The Planning and Acquisition program supports the management of Maine's state parks and lands, oversees the acquisition of new lands and easements, and monitors easements held by BPL. It manages a variety of leases on public lands, including residential camp lots, sporting camps, telecommunications, utility rights-of-way, and agricultural uses. The Grants and Community Recreation Program administers Federal and State grant programs, including the Land and Water Conservation Fund and the Recreational Trails Program. It also serves as a liaison with the Maine Recreation and Park Association, the National Recreation and Park Association, and regional parks and recreation organizations.

The Maine Conservation Corps engages members who undertake conservation initiatives while completing job readiness training and achieving personal development goals. Outputs include the construction or maintenance of recreational trails, water quality monitoring, aquatic and terrestrial habitat restoration, invasive monitoring and removal, GIS projects, interpretive programming, environmental education, and volunteer management.

The Boating Facilities program provides access to lakes, ponds, rivers, and the coast at almost 400 locations. The program provides grants for public recreational boat access and the replacement of boarding floats, and it also oversees the placement of navigational aids on inland waterways. The program also produces boat launch and navigational aids information.

The Submerged Lands program oversees residential and commercial leases on Maine's freshwater and tidal submerged lands and oversees multiple grant programs.

The Off-Road Recreational Vehicle program maintains trails for recreational use. The Snowmobile program manages 14,000 miles of interconnected trails statewide. The program serves as a liaison to snowmobile clubs, municipalities, and private landowners, provides trail map information, and provides grants to clubs and municipalities. The ATV program helps establish trail systems, produces maps, assists in resolving landowner/user conflicts, and helps organize clubs. The program also provides grants to clubs and municipalities, provides trail signs and sign guidelines, and can provide club and landowner insurance.

The Maine Trails Program, created to manage the $30 million Trails Bond, administers a grant program to support motorized and non-motorized trails across the state.

**LICENSES:**

Permits:
Allagash Wilderness Waterway Timber Harvesting Permits
Agricultural
Timber
Stumpage
Gravel
Special Activity Permits (State Parks)
Commercial License (State Parks)
Bear Baiting

Leases:
Submerged Lands

Public Lands
Right of Way
IFW Wardens camps
Non-profit, educational, and recreation organizations
Utility
Other Uses

**PUBLICATIONS:**
Outdoors in Maine
The Allagash Wilderness Waterway
Motorized Trail Best Management Practices Guide
Recreation and Open Space Planning Workbook
Maine State Comprehensive Outdoor Recreation Plan

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF PARKS AND LANDS<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 11,606,344 | 3,168,876 | 4,460,199 | | 3,977,269 | |
| HEALTH BENEFITS | 3,291,286 | 486,884 | 1,346,024 | | 1,458,378 | |
| RETIREMENTS | 2,383,126 | 556,549 | 919,033 | | 907,544 | |
| OTHER FRINGE BENEFITS | 293,530 | 160,675 | 126,188 | | 6,667 | |
| COMPUTER SERVICES | 154,769 | 59,306 | 84,019 | | 11,444 | |
| CONTRACTUAL SERVICES | 14,840,224 | 673,926 | 10,651,272 | | 3,515,026 | |
| RENTS | 1,540,995 | 564,321 | 966,977 | | 9,697 | |
| COMMODITIES | 1,236,096 | 352,432 | 788,011 | | 95,653 | |
| GRANTS, SUBSIDIES, PENSIONS | 12,400,176 | 1,517 | 8,874,796 | | 3,523,863 | |
| BUILDING IMPROVEMENTS | 34,365 | | 21,495 | | 12,870 | |
| EQUIPMENT | 16,429,489 | | 2,288,689 | | 14,140,800 | |
| TRANSFER TO OTHER FUNDS | 824,158 | 7,329 | 787,250 | | 29,579 | |
| **TOTAL EXPENDITURES** | 65,034,558 | 6,031,815 | 31,313,953 | | 27,688,790 | |

# BOARD OF PESTICIDES CONTROL
## ALEX PEACOCK, DIRECTOR

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04333-0028
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1965 *Telephone:* (207) 287-2731
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 026 *Citation:* T0022 *M.R.S.A., Sect.:* 000001471B

**PURPOSE:**
The Board of Pesticides Control is Maine's lead agency for pesticide use oversight. The primary responsibilities of the Board are to: register all pesticide products sold and used in Maine; examine and license persons involved in the commercial and agricultural application of pesticides, as well as pesticide distributors; promulgate appropriate regulations regarding pesticide distribution and use; investigate complaints arising from the use of pesticides; ensure compliance with state and federal pesticide laws; cooperate with other agencies in environmental monitoring and protection; and promote the principles and the implementation of integrated pest management and other science-based technology to minimize pesticides overuse.

**ORGANIZATION:**
The Board of Pesticides Control is comprised of seven members appointed by the Governor for four-year terms: one person with practical experience and knowledge regarding the agricultural use of chemicals; one person who has practical experience and knowledge regarding the use of chemicals in forest management; one person from the medical community; a scientist from the University of Maine System having practical experience and expertise in integrated pest management; one commercial applicator; and two persons appointed to represent the public from different geographic areas of the state.

**PROGRAM:**
Product Registration: All pesticides distributed in the state must be registered with the Board. Labels are reviewed for each product, and health and environmental study data are reviewed as needed. Registration fees fund Board operating costs, the State Horticulture Program, Integrated Pest Management Program, State Apiarist, and University of Maine Cooperative Extension programs.

Certification and Licensing: The Board administers a certification and licensing program to ensure that those using or distributing pesticides are competent and properly trained. The program provides training materials and information, administers exams, and works closely with the Cooperative Extension to provide continuing education.

Compliance: The Board, through its inspectors, monitors the sale and application of pesticides, investigates complaints of misuse, and enforces pesticide laws.

Public Health and Resource Impacts: These programs are designed to protect citizens' health and safety and the state's natural and agricultural resources by ensuring that pesticides are used in accordance with state and federal regulations. The Board administers the federal Workers' Protection Standards, monitors ground and surface water, and administers an obsolete pesticide collection program.

Outreach and Education: The Board provides information to the public through websites, publications, and training on the benefits and risks of proper pesticide use.

**LICENSES:**
- Agricultural Basic Applicators
- Commercial Pesticide Applicators
- Restricted Use Pesticide Dealers
- General Use Pesticide Dealers
- Private Pesticide Applicators
- Spray Contracting Firms

CERTIFICATES:
- Bt Corn Certification
- Pesticide Handler
- Agricultural Worker

PERMITS:
- Limited Use Pesticide
- Variance from Drift Standards
- Variance from Surface Water Setback
- Variance to Use Neonicotinoids on Residential Ornamental Plants

**PUBLICATIONS:**
Numerous publications on all matters relating to pesticides can be found on the Board's website at www.thinkfirstspraylast.org.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# PULL EVENTS COMMISSION
## MILES GREENLEAF, CLERK OF THE BOARD

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04333-0028
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1988 *Telephone:* (207) 287-7535
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 303 *Citation:* T0007 *M.R.S.A., Sect.:* 000000098

**PURPOSE:**
The Pull Events Commission develops rules for certifying ox and horse pull event superintendents. It coordinates, develops, and conducts pulling superintendent training seminars and takes action in the event of a violation of pull laws and rules.

**ORGANIZATION:**
The ten-member Pull Events Commission is composed of: two members appointed by a statewide association representing owners of draft horses and oxen who participate in pulling events; one member appointed by a statewide association representing owners of oxen who participate in pulling events; one member appointed by a statewide farmers association representing owners of draft horses who participate in pulling events; one member appointed by a statewide farmers association representing owners of draft oxen who participate in pulling events; one fair superintendent appointed by the Commissioner of Agriculture, Conservation and Forestry; one member appointed by a state association of agricultural fairs; one representative appointed by state humane organizations; one member appointed by the Commissioner of Agriculture, Conservation and Forestry representing the general public; and one member appointed by the Animal Welfare Advisory Council.

**PROGRAM:**
The Commission determines the qualifications for certification of pull superintendents, conducts superintendent training seminars, and conducts hearings for violations of the Commission's rules or state statutes.

**LICENSES:**
Pull Superintendent License
Pull Event License

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# (OFFICE OF) SEALER OF WEIGHTS AND MEASURES
## CELESTE J. POULIN, DEPUTY STATE SEALER

*Central Office:* DEERING BLDG, 90 BLOSSOM LANE, AUGUSTA, ME 04333-0028
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-5576
*Established:* 1939 *Telephone:* (207) 287-3841
*Reference: Policy Area:* 04 *Umbrella:* 01 *Unit:* 005 *Citation:* T0010 *M.R.S.A., Sect.:* 000002401

**PURPOSE:**
The Weights and Measures Program maintains standards that form the basis for payment in commercial transactions within the State of Maine. Program staff test and evaluate weighing and measuring devices, investigate fraud cases, and provide training, supervision, and calibration services to municipalities with local Weights and Measures Sealers. The Program staff also provides traceability of the State's standards to national standards and ensures that this traceability is transferred to businesses and industries within the State of Maine.

**ORGANIZATION:**
The Commissioner of Agriculture, Conservation and Forestry is, by statute, the State Sealer of Weights and Measures. The Director of the Division of Quality Assurance and Regulation serves as Deputy State Sealer.

**PROGRAM:**
The Weights and Measures Program is responsible for all standards of weights and measures with continual certification by the National Institute of Standards and Technology. This involves inspecting and calibrating all commercial large-capacity scales, liquid flow meters, LP gas meters, small-capacity scales, gas pump meters, linear measuring devices, and spot-checking packages for correct labeling, net contents, weight, and measure. It is responsible for uniform standards for the measurement of wood and enforcement of the Wood Measurement Law and regulations. Other impact areas include parking meters, fuel meter and scale technician licensing, weighmasters, and gasoline testing for quality. National Institute of Standards and Technology standards of weights and measures are maintained through Maine's Metrology Lab in Augusta.

**LICENSES:**
Weighmaster
Weighing Device Dealers and Repair Persons
Metering Device Dealers and Repair Persons
Wood Scaler
Apprentice Wood Scaler
Registration of Motor Fuel Dispensers

**PUBLICATIONS:**
Laws Pertaining to Maine Weights and Measures
Established Fees for Testing Weighing and Measuring Devices
Wood Measurement Rules

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DEPARTMENT OF THE ATTORNEY GENERAL
## AARON M. FREY, ATTORNEY GENERAL

*Central Office:* BURTON CROSS BUILDING 6 FLOOR, AUGUSTA, ME 04330
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333-0006 *FAX:* (207) 287-3145
*Established:* 1820 *Telephone:* (207) 626-8800
*Reference: Policy Area:* 06 *Umbrella:* 26 *Unit:* 239 *Citation:* T0005 *M.R.S.A., Sect.:* 000000191
*Average Counts-All Positions:* 345.500 *Legislative Count:* 345.50
Units:

| | |
|---|---|
| *DISTRICT ATTORNEYS* | *MAINE MASS VIOLENCE CARE FUND* |
| *OFFICE OF CHIEF MEDICAL EXAMINER FOR THE STATE* | *VICTIMS' COMPENSATION BOARD* |

**PURPOSE:**
The Attorney General is the chief legal officer for the State. All litigation involving the State must be prosecuted or defended under the direction of the Attorney General unless the Attorney General otherwise approves in writing. The Office (a) appears in all civil actions and proceedings in which the State is a party; (b) directs the investigation and prosecution of homicides and other major crimes, including major drug cases and frauds against the State; (c) renders legal services to state officers, boards, and commissions in matters relating to their official duties; (d) issues written opinions upon questions of law submitted pursuant to statute; (e) administers and enforces the State's unfair trade practices and antitrust laws; (f) enforces proper application of endowments to public trusts and charities; and (g) consults with and advises the District Attorneys.

The Office of the Attorney General houses the Public Ombudsman, who assists in compliance with Maine's Freedom of Access Act (FOAA), and many of the Office's divisions support state agencies in responding to FOAA requests and defending against any subsequent litigation.

The Attorney General also serves as an ex-officio member on many state authorities and commissions.

**ORGANIZATION:**
The Office of the Attorney General is organized by 5 M.R.S.A. Section 191 with the Attorney General as its chief executive. The Office consists of ten operating divisions that carry out various criminal, civil, and investigative responsibilities and the Office of Chief Medical Examiner, which is reported separately in this publication. The operating divisions are: Natural Resources, Health and Human Services, Child Support, Child Protection, Professional and Financial Regulation, Investigations, Litigation, Consumer Protection, Criminal, and Administrative Services.

**PROGRAM:**
The Consumer Protection Division handles enforcement actions in consumer fraud and antitrust matters, protects public charities, and operates the Consumer Information & Mediation Service.

The Criminal Division has exclusive responsibility for the prosecution of homicide cases, handles numerous criminal appeals to the Supreme Judicial Court, advises District Attorneys, and prosecutes major drug cases across the State; prosecutes white collar and financial crimes, welfare fraud, Medicaid fraud, computer crimes, tax crimes, and securities violations; and brings enforcement actions under the Maine Civil Rights Act. The Criminal Division represents the Department of Public Safety, Maine State Police, and Office of Chief Medical Examiner.

The Investigation Division investigates fraud against the State and the use of deadly force by police officers and provides investigative services for other divisions of the Office.

Three divisions represent offices within the Department of Health and Human Services (DHHS). The Child Protection Division represents the Office of Child and Family Services in all child protection litigation throughout the State. The Child Support Division represents the State in child support enforcement matters. The Health and Human Services Division represents all other offices within DHHS

in complex litigation in state and federal courts, contract and rule review, administrative hearings and in providing routine legal advice. The Division provides legal advice regarding a variety of topics including MaineCare, adult protection, guardianship, mental health, physical health, rules, contracts, licensing, and public benefit programs. The Division also represents DHHS in enforcement actions designed to protect public health and safety.

The Professional and Financial Regulation Division represents the Department of Professional & Financial Regulation, including the Bureaus of Insurance, Financial Institutions, and Consumer Credit Protection and numerous professional and occupational licensing boards. It also represents Emergency Medical Services, Property Tax Review Board, Alcoholic Beverages and Lottery Operations, Criminal Justice Academy, Maine Port Authority, Harness Racing Commission, Gambling Control Board, Commission on Public Defense Services, Defense, Veterans & Emergency Management, MainePERS, and Combat Sports Authority.

The Natural Resources Division provides comprehensive legal services to the State's environmental and natural resource agencies. The Division represents these agencies in both affirmative and defensive litigation, including judicial enforcement actions and appeals of agency actions. It also provides legal advice to client agencies on a wide variety of issues including administrative decision-making, rulemaking, constitutional law, property law, contract law and enforcement of judgments, among others.

The Litigation Division handles tort claims against the State, tax litigation, and other complex litigation in state and federal courts. This Division also represents the Departments of Labor, Education, Corrections, Administrative and Financial Services, the Commission on Governmental Ethics and Election Practices, and the Secretary of State.

The Administrative Services Division provides staff support in the areas of human resources, budget, financial management and information technology and supervises the Civil Rights Team Project and Victims Compensation program.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 34,076,353 | 18,406,935 | 14,623,800 | | 1,045,618 | |
| HEALTH BENEFITS | 7,782,576 | 4,028,021 | 3,446,036 | | 308,519 | |
| RETIREMENTS | 7,632,734 | 4,111,254 | 3,233,646 | | 287,834 | |
| OTHER FRINGE BENEFITS | 1,052,910 | 563,634 | 445,593 | | 43,683 | |
| COMPUTER SERVICES | 51,298 | 48,167 | 339 | | 792 | 2,000 |
| CONTRACTUAL SERVICES | 10,524,460 | 1,903,540 | 1,534,104 | | 764,801 | 6,322,015 |
| RENTS | 408,772 | 63,718 | 254,181 | | 90,873 | |
| COMMODITIES | 190,559 | 90,956 | 71,266 | | 28,337 | |
| GRANTS, SUBSIDIES, PENSIONS | 5,237,462 | -97 | 50,470 | | 22,547 | 5,164,542 |
| TRANSFER TO OTHER FUNDS | 756,057 | | 566,765 | | 39,982 | 149,310 |
| **TOTAL EXPENDITURES** | 67,713,181 | 29,216,128 | 24,226,200 | | 2,632,986 | 11,637,867 |

| DEPARTMENT OF THE ATTORNEY GENERAL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 32,476,950 | 17,043,951 | 14,428,344 | | 1,004,655 | |
| HEALTH BENEFITS | 7,440,090 | 3,763,211 | 3,381,672 | | 295,207 | |
| RETIREMENTS | 7,280,586 | 3,807,150 | 3,193,839 | | 279,597 | |
| OTHER FRINGE BENEFITS | 1,004,081 | 521,653 | 439,826 | | 42,602 | |
| COMPUTER SERVICES | 50,172 | 47,041 | 339 | | 792 | 2,000 |
| CONTRACTUAL SERVICES | 8,413,692 | 825,327 | 1,184,819 | | 81,531 | 6,322,015 |
| RENTS | 392,329 | 47,275 | 254,181 | | 90,873 | |
| COMMODITIES | 140,566 | 64,089 | 67,530 | | 8,947 | |
| GRANTS, SUBSIDIES, PENSIONS | 5,237,462 | -97 | 50,470 | | 22,547 | 5,164,542 |
| TRANSFER TO OTHER FUNDS | 736,269 | | 539,799 | | 47,160 | 149,310 |
| **TOTAL EXPENDITURES** | 63,172,197 | 26,119,600 | 23,540,819 | | 1,873,911 | 11,637,867 |

# DISTRICT ATTORNEYS
## AARON M. FREY, ATTORNEY GENERAL

*Central Office:* BURTON CROSS BUILDING 6 FLOOR, AUGUSTA, ME 04330-0000
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333-0006 *FAX:* (207) 287-3145
*Established:* 1974 *Telephone:* (207) 626-8800
*Reference: Policy Area:* 06 *Umbrella:* 26 *Unit:* 239D *Citation:* T0005 *M.R.S.A., Sect.:* 000000199

**PURPOSE:**
The District Attorney is an elected official charged with addressing violations of criminal law and promoting public safety. District Attorneys work closely with their state, county, and local law enforcement agencies to meet these goals. As ministers of justice they consider the rights, needs, and interests of all members of their community including victims and individuals who are charged with criminal conduct.

**ORGANIZATION:**
The State is divided into eight prosecutorial Districts each headed by a District Attorney.

Dist. 1 York - Kathryn Slattery, District Attorney;
Dist. 2 Cumberland - Jacqueline Sartoris, District Attorney;
Dist. 3 Oxford, Franklin, Androscoggin - Neil Mclean, District Attorney;
Dist. 4 Kennebec, Somerset - Maeghan Maloney, District Attorney;
Dist. 5 Penobscot, Piscataquis - R. Christopher Almy, District Attorney;
Dist. 6 Sagadahoc, Knox, Lincoln, Waldo - Natasha Irving, District Attorney;
Dist. 7 Hancock, Washington - Robert Granger, District Attorney;
Dist. 8 Aroostook - Todd Collins, District Attorney.

**PROGRAM:**
The District Attorneys prosecute the majority of all criminal offenses other than homicides and those under the sole jurisdiction of the Attorney General. Beyond the traditional responsibilities, the District Attorneys participate in treatment courts and administer diversion programs, restitution collection and disbursement, the return of fugitive defendants from other states; and they engage in many community activities, including education programs, child advocacy centers, and working with victim support and advocacy groups.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF CHIEF MEDICAL EXAMINER FOR THE STATE
## ALICE BRIONES, CHIEF MEDICAL EXAMINER

*Central Office:* 30 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 37 STATE HOUSE STATION, AUGUSTA, ME 04333-0037 *FAX:* (207) 624-7178
*Established:* 1967 *Telephone:* (207) 624-7180
*Reference: Policy Area:* 06 *Umbrella:* 26 *Unit:* 242 *Citation:* T0022 *M.R.S.A., Sect.:* 000003022
*Average Counts-All Positions:* 13.000 *Legislative Count:* 13.00

**PURPOSE:**
The Office of Chief Medical Examiner (OCME) is responsible for the impartial investigation and determination of the cause and manner of deaths in all instances that are not known to be entirely of natural causes and cannot be certified by private or hospital physicians. Medical examiner cases include (but are not limited to) deaths: due to trauma or poisoning, when unexpected in children, while in state custody, under suspicious or unusual circumstances, or whenever there is a potential threat to the public at large. The purpose of the OCME investigations is to protect the residents of Maine from recurrence of or mitigation from these types of deaths.

**ORGANIZATION:**
The Office of Chief Medical Examiner is headed by the Chief Medical Examiner, who is appointed by the Governor for a term of seven years. The Chief Medical Examiner appoints dozens of doctors across the State (field Medical Examiners) to assist in determining the cause and manner of death on a fee basis. The OCME has 18 full time employees, consisting of one Chief Medical Examiner, one Deputy Chief Medical Examiner, one Office Administrator, 3 Medicolegal Death Investigators, one Director of Lab and Mortuary Operations, 4 Medical Examiner Assistants, one OCME Planning and Research Associate-II, 5 OCME Planning and Research Associate-I positions, and a federally funded Records Analyst. Forensic specialty consultants are also available when needed.

**PROGRAM:**
Investigations include extensive interactions with law enforcement officers, scene visits, review of medical records, and telephone interviews with family and physicians, as well as external examination of bodies, autopsy, toxicologic and other laboratory tests.

The OCME monitors trends in cases to identify public health related concerns and reports contagious and infectious disease. Additionally, the OCME continuously conducts surveillance for drugs, elder and minor abuse and neglect, and other public health matters related to violent deaths and suicides. The OCME collaborates with and participates in many teaching and training activities for personnel in law enforcement, health care, and institutions of higher education.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF CHIEF MEDICAL EXAMINER FOR THE STATE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,403,946 | 1,362,984 | | | 40,962 | |
| HEALTH BENEFITS | 278,121 | 264,809 | | | 13,312 | |
| RETIREMENTS | 312,341 | 304,104 | | | 8,237 | |
| OTHER FRINGE BENEFITS | 43,061 | 41,980 | | | 1,081 | |
| COMPUTER SERVICES | 1,126 | 1,126 | | | | |
| CONTRACTUAL SERVICES | 1,344,850 | 788,888 | 77,452 | | 478,510 | |
| RENTS | 16,442 | 16,442 | | | | |
| COMMODITIES | 48,178 | 26,867 | 1,921 | | 19,390 | |
| TRANSFER TO OTHER FUNDS | 3,697 | | 3,697 | | | |
| **TOTAL EXPENDITURES** | 3,451,762 | 2,807,200 | 83,070 | | 561,492 | |

# MAINE MASS VIOLENCE CARE FUND
## CARA COOKSON, VICTIM WITNESS ADV COORD

*Central Office:* 111 SEWALL ST, AUGUSTA, ME 04333-0006
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333-0006 *FAX:*
*Established:* 2024 *Telephone:* (207) 215-2019
*Reference: Policy Area:* 06 *Umbrella:* 26 *Unit:* 704 *Citation:* T0005 *M.R.S.A., Sect.:* 00003360-W

**PURPOSE:**
The Maine Mass Violence Care Fund provides financial reimbursement for uninsured costs that arise from a mass violence-related criminal victimization that exceed benefits available through the Maine Victims' Compensation Program. The Fund helps address the long-term financial burden typically experienced by surviving victims of mass violence and allows them to access ongoing behavioral health resources without concern for cost.

**ORGANIZATION:**
The Maine Mass Violence Care Fund operates as an extension of the Maine Victims' Compensation Program, providing additional benefits specifically for victims of mass violence crimes, beginning three years after the date of incident once the claimant exceeds the Maine Victims' Compensation Program benefit cap. The Victims' Compensation Program, comprised of two administrative staff and lead by the Director of Victims' Compensation (Research Assistant), administers benefits

from the Fund according to policies issued by the Victims' Compensation Board. The Victims' Compensation Board is comprised of five members appointed by the Attorney General. The Office of the Maine State Treasurer is responsible for managing and investing the Fund.

**PROGRAM:**
As a special adjunct to the Maine Victims' Compensation Program, victims of mass violence who have already applied for Victims' Compensation benefits to address their uninsured costs can access this additional benefit. Claims specialists gather documentation from crime victims and their providers, verify the eligible unreimbursed amounts, and submit claims to the Victims' Compensation Board for approval. Reimbursed costs may include, for example, uninsured medical expenses for the ongoing treatment and rehabilitation of gunshot wounds, ongoing mental health counseling costs, and/or loss of support arising from the death of spouse. To the extent allowable under federal law, the Maine Victims' Compensation Program can seek to have a portion of its expenditures through the Maine Mass Violence Care Fund reimbursed by the federal Victims of Crime Act Compensation Formula Grant Program administered by the Department of Justice Office for Victims of Crime.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# VICTIMS' COMPENSATION BOARD
## KELLY MCGILLS, DIRECTOR

*Central Office:* 109 SEWALL STREET, AUGUSTA, ME 04330-0000
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333-0006 *FAX:* (207) 287-3145
*Established:* 1992 *Telephone:* (207) 626-8589
*Reference: Policy Area:* 06 *Umbrella:* 26 *Unit:* 550 *Citation:* T0005 *M.R.S.A., Sect.:* 000003360A
*Average Counts-All Positions:* 3.000 *Legislative Count:* 3.00

**PURPOSE:**
To assist victims of violent crime with medical and medically-related expenses.

**ORGANIZATION:**
The Victims' Compensation Board consists of five members appointed by the Attorney General: a physician licensed to practice in Maine, an attorney licensed to practice in Maine, an individual experienced in working with victims of crime, an individual knowledgeable about insurance claims regarding property damage or replacement and an individual to represent the public.

**PROGRAM:**
The Board reviews claims and determines compensation, up to $15,000, of documented losses incurred by victims of violent crime. In Fiscal Year 2025, the Board received 150 new compensation cases. Additionally, Maine hospitals filed 250 claims for reimbursement for forensic examinations for victims of sexual assault. Payments for forensic examinations were $184,844.00. Payments of direct victim-related claims were $486,913.53. Total payments were $671,757.53. The Board provided assistance to 429 individuals and families during the period. Funding comes from assessments on convicted Maine criminals and federal matching funds.

**PUBLICATIONS:**
An informational pamphlet - free

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| VICTIMS' COMPENSATION BOARD<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 195,456 | | 195,456 | | | |
| HEALTH BENEFITS | 64,363 | | 64,363 | | | |
| RETIREMENTS | 39,807 | | 39,807 | | | |
| OTHER FRINGE BENEFITS | 5,767 | | 5,767 | | | |
| CONTRACTUAL SERVICES | 765,916 | 289,325 | 271,832 | | 204,759 | |
| COMMODITIES | 1,815 | | 1,815 | | | |
| TRANSFER TO OTHER FUNDS | 16,091 | | 23,269 | | -7,178 | |
| **TOTAL EXPENDITURES** | 1,089,215 | 289,325 | 602,309 | | 197,581 | |

# OFFICE OF THE STATE AUDITOR

## MATTHEW DUNLAP, CIA, STATE AUDITOR
## B. MELISSA PERKINS, CPA, DEPUTY STATE AUDITOR

*Central Office:* 19 UNION STREET, SUITE 223-A, AUGUSTA, ME 04330
*Mail Address:* 66 STATE HOUSE STATION, AUGUSTA, ME 04333-0066 *FAX:* (207) 624-6273
*Established:* 1883 *Telephone:* (207) 624-6250
*Reference: Policy Area:* 00 *Umbrella:* 27 *Unit:* 244 *Citation:* T0005 *M.R.S.A., Sect.:* 000000243
*Average Counts-All Positions:* 37.000 *Legislative Count:* 37.00
Units:
*AUDIT BUREAU* *UNORGANIZED TERRITORY*

**PURPOSE:**
The Office of the State Auditor (OSA) has the authority to audit all accounts and other financial records of state government and its departments or agencies, with the exception of the Governor's Expense Account. OSA has the authority to audit counties, municipalities, and any organization, institution or other entity receiving or requesting an appropriation or grant from state government. The Office conducts financial and compliance audits of all state agencies subject to the Single Audit Act Amendments of 1996, 31 United States Code, Section 7501-7507 (1998) and in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

OSA is authorized to review departmental budgets and capital programs for effective and efficient management of state government, and to serve as a staff agency to the Legislature and the Governor in making investigations of the State's finances. OSA prepares the annual financial statements of the Unorganized Territory Education and Services Fund and coordinates the related external audit, and prepares the annual Municipal Cost Components legislation for submission to the Legislature.

OSA also operates a fraud hotline for receipt of complaints from persons alleging fraud, waste, inefficiency, or abuse in state government. The complaints are either investigated further or referred to other state agencies for investigation. OSA prepares and publishes semi-annual fraud reports for distribution to the Governor and Legislature. The State Auditor is required to notify the Governor and Legislature of improper transactions or improper financial administration within State government.

**ORGANIZATION:**
OSA originated in 1883 with the establishment of a three-member Committee to examine accounts of the State Treasurer. In 1907, the Committee was replaced by a State Auditor who examined all accounts and demands against the State, including all matters requiring payment from the State Treasury. The State Auditor is elected by a joint ballot of the Legislature for a term of four years. In 1931, the Department of Audit was created under the administrative direction of the State Auditor. In 2013, the name of the Department of Audit changed to the Office of the State Auditor. The State Auditor is responsible for the overall executive management of OSA and the duties and responsibilities outlined primarily, but not exclusively, in Title 5 MRSA Chapter 11.

**PROGRAM:**
The programs of OSA are implemented through its bureaus.

**PUBLICATIONS:**
The following routine reports produced by OSA can be found at www.maine.gov/audit:
Annual Single Audit Report
Annual Management Letters
Annual Single Audit Summary
Semi-Annual Fraud Reports
Unorganized Territory Municipal Cost Components Report
Unorganized Territory Education and Services Fund Annual Audited Financial Report
Reports by Year and by Decade of Past Municipal Deorganizations

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,574,822 | 964,253 | 1,610,569 | | | |
| HEALTH BENEFITS | 643,031 | 226,780 | 416,251 | | | |
| RETIREMENTS | 591,359 | 225,788 | 365,571 | | | |
| OTHER FRINGE BENEFITS | 72,490 | 27,464 | 45,026 | | | |
| COMPUTER SERVICES | 222,013 | 46,500 | 175,513 | | | |
| CONTRACTUAL SERVICES | 115,889 | 20,102 | 95,787 | | | |
| RENTS | 384 | | 384 | | | |
| COMMODITIES | 13,354 | 5,296 | 8,058 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 23,136 | | 23,136 | | | |
| TRANSFER TO OTHER FUNDS | 129,119 | | 129,119 | | | |
| **TOTAL EXPENDITURES** | 4,385,597 | 1,516,183 | 2,869,414 | | | |

# AUDIT BUREAU

## MATTHEW DUNLAP, CIA, STATE AUDITOR
## B. MELISSA PERKINS, CPA, DEPUTY STATE AUDITOR

*Central Office:* 19 UNION STREET, SUITE 223-A, AUGUSTA, ME 04330
*Mail Address:* 66 STATE HOUSE STATION, AUGUSTA, ME 04333-0066 *FAX:* (207) 624-6273
*Established:* 1907 *Telephone:* (207) 624-6250
*Reference: Policy Area:* 00 *Umbrella:* 27 *Unit:* 244D *Citation:* T0005 *M.R.S.A., Sect.:* 000000243
*Average Counts-All Positions:* 35.000 *Legislative Count:* 35.00

**PURPOSE:**
The Audit Bureau (the Bureau) conducts the State's annual Single Audit, comprised of the financial audit and the compliance audit, which is subject to the Single Audit Act Amendments of 1996, 31 United States Code, Section 7501 to 7507 (1998). The Single Audit is conducted in accordance with professional auditing standards generally accepted in the United States. The Bureau is also authorized to conduct audits of all accounts and financial records of any organization, institution or other entity receiving or requesting an appropriation or grant from state government and to issue reports on such audits as the Legislature or the State Auditor may require.

The Bureau serves the Governor, the Legislature and its committees by reviewing systems of internal control for the purpose of safeguarding assets, verifying accounts, and identifying costs savings or additional revenues to the State of Maine.

**ORGANIZATION:**
The State Auditor is responsible for the administration of the Audit Bureau and its performance of the State of Maine's annual Single Audit. The Bureau's auditors have in-depth knowledge of state government operations and hold professional certifications including Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA), Certified Internal Auditor (CIA), and Certified Fraud Examiner (CFE).

**PROGRAM:**
The primary objective of the Bureau is to conduct the Single Audit of the State of Maine. The Bureau issues an Independent Auditor's Report on the State's financial statements. This report provides an opinion on whether the financial statements are fairly stated and prepared in accordance with generally accepted accounting principles (GAAP). The Bureau's opinion on the financial statements is an essential element of Maine's Annual Comprehensive Financial Report (ACFR).

The Bureau also issues Independent Auditor's Reports on Internal Control and over Compliance as part of the Annual Single Audit Report. These reports provide opinions on the effectiveness of internal control and compliance in accordance with Government Auditing Standards (the Yellowbook) and the Uniform Guidance

(Federal compliance requirements). The Bureau will audit 13 Federal programs totaling approximately 72% of the $6.0 billion in Federal financial assistance expended by the State in fiscal year 2025. Federal programs are audited to ensure that funds are expended properly and administered in accordance with state and federal laws and regulations.

**PUBLICATIONS:**
The following routine reports produced by the Bureau can be found at www.maine.gov/audit:
Annual Single Audit Report
Annual Management Letters
Annual Single Audit Summary
Semi-Annual Fraud Reports

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| AUDIT BUREAU<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,478,256 | 964,253 | 1,514,003 | | | |
| HEALTH BENEFITS | 618,304 | 226,780 | 391,524 | | | |
| RETIREMENTS | 566,781 | 225,788 | 340,993 | | | |
| OTHER FRINGE BENEFITS | 69,766 | 27,464 | 42,302 | | | |
| COMPUTER SERVICES | 217,280 | 46,500 | 170,780 | | | |
| CONTRACTUAL SERVICES | 103,729 | 20,102 | 83,627 | | | |
| RENTS | 384 | | 384 | | | |
| COMMODITIES | 12,068 | 5,296 | 6,772 | | | |
| TRANSFER TO OTHER FUNDS | 121,194 | | 121,194 | | | |
| **TOTAL EXPENDITURES** | 4,187,762 | 1,516,183 | 2,671,579 | | | |

# UNORGANIZED TERRITORY

## MATTHEW DUNLAP, CIA, STATE AUDITOR
## HAROLD CHIP JONES, FISCAL ADMINISTRATOR

*Central Office:* 19 UNION STREET, SUITE 223-A, AUGUSTA, ME 04330
*Mail Address:* 66 STATE HOUSE STATION, AUGUSTA, ME 04333-0066 *FAX:* (207) 624-6273
*Established:* 1985 *Telephone:* (207) 624-6250
*Reference: Policy Area:* 00 *Umbrella:* 27 *Unit:* 244U *Citation:* T0005 *M.R.S.A., Sect.:* 000000246
*Average Counts-All Positions:* 2.000 *Legislative Count:* 2.00

**PURPOSE:**
The Fiscal Administrator of the Unorganized Territory (FAUT) provides information and assistance to the Legislature, the Unorganized Territory taxpayers, and state and county offices that request funds for providing services to the Unorganized Territory Tax District.

**PROGRAM:**
The FAUT's primary responsibilities include the review, analysis, and investigation of the budgets and expenditures of all county and state agencies requesting funds from the Unorganized Territory (UT). These activities support the completeness and accuracy of the analysis submitted annually to the Legislature. The FAUT prepares and submits the Municipal Cost Components legislation for the UT tax levy for each legislative session and attends and participates in public hearings; prepares the annual financial statements of the UT Education and Services Fund and coordinates the related external audit; and serves as the Chair of the State Commission on Municipal Deorganization.

**PUBLICATIONS:**
The following routine reports produced by the UT Bureau can be found at www.maine.gov/audit:
Unorganized Territory Municipal Cost Components Report
Unorganized Territory Education and Services Fund Annual Audited Financial Report

Reports by Year and by Decade of Past Municipal Deorganizations

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| UNORGANIZED TERRITORY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 96,566 | | 96,566 | | | |
| HEALTH BENEFITS | 24,727 | | 24,727 | | | |
| RETIREMENTS | 24,578 | | 24,578 | | | |
| OTHER FRINGE BENEFITS | 2,723 | | 2,723 | | | |
| COMPUTER SERVICES | 4,732 | | 4,732 | | | |
| CONTRACTUAL SERVICES | 12,160 | | 12,160 | | | |
| COMMODITIES | 1,286 | | 1,286 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 23,136 | | 23,136 | | | |
| TRANSFER TO OTHER FUNDS | 7,925 | | 7,925 | | | |
| **TOTAL EXPENDITURES** | 197,833 | | 197,833 | | | |

# DEPARTMENT OF CORRECTIONS

## RANDALL LIBERTY, COMMISSIONER
## ANTHONY CANTILLO, DEPUTY COMMISSIONER

*Central Office:* 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 1981 *Telephone:* (207) 287-2711
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 201 *Citation:* T0034A *M.R.S.A., Sect.:* 000001202
*Average Counts-All Positions:* 1229.402 *Legislative Count:* 1229.00
Units:

*BOLDUC CORRECTIONAL FACILITY*
*COUNTY JAIL OPERATIONS*
*MAINE CORRECTIONAL CENTER*
*DOWNEAST CORRECTIONAL FACILITY*
*JUVENILE JUSTICE ADVISORY GROUP*
*JUVENILE COMMUNITY CORRECTIONS*
*LONG CREEK YOUTH DEVELOPMENT CENTER*
*MOUNTAIN VIEW CORRECTIONAL FACILITY*
*STATE PAROLE BOARD*
*MAINE STATE PRISON*
*DIVISION OF PROBATION AND PAROLE*
*OFFICE OF VICTIM SERVICES*

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Department of Corrections is responsible for the planning, direction, and management of adult and juvenile correctional facilities, community corrections, and other correctional programs within the State. The Department administers the State's correctional facilities; provides for the safety of staff and residents; undertakes appropriate programming for the classification, education, rehabilitation, and maintenance of residents; and assures an effective system for the supervision of clients. The Department is responsible for the direction and administration of the Maine State Prison, the Maine Correctional Center including the Southern Maine Women's Reentry Center, the Long Creek Youth Development Center, Mountain View Correctional Facility, Downeast Correctional Facility, and the Bolduc Correctional Facility. The Department also administers community corrections programs for adult and juvenile probationers.

**ORGANIZATION:**
The Department of Corrections was created by the Legislature in 1981 to improve the administration of correctional facilities, programs, and services for committed residents. In 2008, the Department reorganized internally to establish a division of juvenile services and a division of adult services. The institutional and community corrections functions are now included in the juvenile and adult divisions.

**PROGRAM:**
The program activities of the Department are discussed in the individual reports of its program components except for the following:
JAIL INSPECTIONS - the Department has the statutory responsibility to establish, inspect, and enforce standards for county jails, municipal holding facilities, juvenile detention areas, correctional community residential programs, and electronic monitoring. These standards are based on established and emerging professional practices and case law requirements. Additionally, the Department provides technical assistance to all entities in establishing and maintaining compliance programs.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 86,223,171 | 85,822,742 | 91,976 | | 137,443 | 171,010 |
| HEALTH BENEFITS | 26,736,070 | 26,602,844 | 32,650 | | 57,948 | 42,628 |
| RETIREMENTS | 23,619,099 | 23,523,119 | 26,120 | | 30,129 | 39,731 |
| OTHER FRINGE BENEFITS | 2,481,051 | 2,470,000 | 2,609 | | 4,149 | 4,293 |
| COMPUTER SERVICES | 10,453,114 | 5,769,320 | 4,306,970 | | 369,969 | 6,855 |
| CONTRACTUAL SERVICES | 58,078,578 | 55,959,061 | 839,996 | | 349,416 | 930,105 |
| RENTS | 2,715,301 | 2,710,453 | 4,065 | | | 783 |
| COMMODITIES | 11,589,034 | 10,625,339 | 287,527 | | 83,951 | 592,217 |
| GRANTS, SUBSIDIES, PENSIONS | 30,172,926 | 25,226,641 | 4,464,697 | | 481,588 | |
| BUILDING IMPROVEMENTS | 1,634,942 | 1,634,942 | | | | |
| EQUIPMENT | 3,128,795 | 3,128,795 | | | | |
| TRANSFER TO OTHER FUNDS | 135,059 | | 94,578 | | 9,211 | 31,270 |
| **TOTAL EXPENDITURES** | 256,967,140 | 243,473,256 | 10,151,188 | | 1,523,804 | 1,818,892 |

| DEPARTMENT OF CORRECTIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,858,735 | 4,458,306 | 91,976 | | 137,443 | 171,010 |
| HEALTH BENEFITS | 1,412,526 | 1,279,300 | 32,650 | | 57,948 | 42,628 |
| RETIREMENTS | 1,254,269 | 1,158,289 | 26,120 | | 30,129 | 39,731 |
| OTHER FRINGE BENEFITS | 139,942 | 128,891 | 2,609 | | 4,149 | 4,293 |
| COMPUTER SERVICES | 10,061,421 | 5,517,826 | 4,306,970 | | 229,770 | 6,855 |
| CONTRACTUAL SERVICES | 48,456,889 | 46,605,057 | 678,310 | | 243,417 | 930,105 |
| RENTS | 219,087 | 214,434 | 3,870 | | | 783 |
| COMMODITIES | 8,337,452 | 7,519,696 | 223,032 | | 2,507 | 592,217 |
| GRANTS, SUBSIDIES, PENSIONS | 481,588 | | | | 481,588 | |
| BUILDING IMPROVEMENTS | 1,634,942 | 1,634,942 | | | | |
| EQUIPMENT | 3,128,795 | 3,128,795 | | | | |
| TRANSFER TO OTHER FUNDS | 133,490 | | 93,897 | | 8,323 | 31,270 |
| **TOTAL EXPENDITURES** | 80,119,136 | 71,645,536 | 5,459,434 | | 1,195,274 | 1,818,892 |

# BOLDUC CORRECTIONAL FACILITY

## RUSSELL WORCESTER, DIRECTOR
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 516 CUSHING ROAD, WARREN, ME 04864
*Mail Address:* 516 CUSHING ROAD, WARREN, ME 04864 *FAX:* (207) 273-5124
*Established:* 2013 *Telephone:* (207) 273-5125
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 678 *Citation:* T0034A *M.R.S.A., Sect.:* 0000004201
*Average Counts-All Positions:* 53.000 *Legislative Count:* 53.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

Bolduc Correctional Facility (BCF) aims to protect the public by providing a safe, healthy environment where residents are held to a high standard of conduct and are provided with opportunities for personal growth that allow them to return to society as productive citizens.

**ORGANIZATION:**
BCF in South Warren can house 221 minimum security residents. In 1978 the official name of the minimum security unit became the Ronald P. Bolduc Unit, in honor of Ronald P. Bolduc, the first Director. The former barracks now serve as

BCF. Prior to 1970, a fire destroyed the working farm at BCF which had previously supported the prison with beef, dairy, and produce. Currently BCF is supporting both the prison and its own kitchen with fresh produce and beef from the farm that is currently continuing in full operation.

**PROGRAM:**
Services include behavioral health and substance use programming that is offered through contracted medical provider Wellpath (WP), education programs, and vocational programming. Case management services are provided to all residents. Case management staff develop an Individual Case Plan and monitor compliance. They also act as advocates and serve on their unit's multi-disciplinary unit team. For residents nearing release, the case managers focus on community resources and re-entry programs. They frequently play a role in defusing potentially disruptive situations and provide a more stable environment. The facility's Community Programs Coordinator works with all arenas in the local area to place offenders on work release with local employers and also in volunteer roles for Maine Department of Transportation, Camden Hills State Park, Rockland Transfer Station, Rockland Public Works, Rockland Harbor Master, and the towns of Union and Warren.

Educational programs at the BCF include Adult Basic Education, High School equivalency, and college education. Vocational programs include Welding, Agriculture, and Automotive certifications. Other programs and activities, such as typing, computer science, music, literature, writing, art, horticulture, composting, recycling, Long Distance Dad's, Thinking for a Change, self-reflective challenge programs, and languages provide additional choices. Religious services are provided by ordained clergy who support a varied faith group base. The Stopping Abuse For Everyone (SAFE) program is in place to address the needs surrounding domestic abuse convictions. The facility has a Work Ready Coordinator that aids in the process of rehabilitation to promote interviewing techniques and many other facets of the re-entry process.

Industrial programs offer a variety of paying jobs which include the plate shop and a prison showroom. These programs are designed to establish meaningful work programs for residents and to help reduce the financial burden of correctional programming to the general public.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOLDUC CORRECTIONAL FACILITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,071,911 | 4,071,911 | | | | |
| HEALTH BENEFITS | 1,208,519 | 1,208,519 | | | | |
| RETIREMENTS | 1,098,516 | 1,098,516 | | | | |
| OTHER FRINGE BENEFITS | 117,375 | 117,375 | | | | |
| COMPUTER SERVICES | 2,967 | 2,967 | | | | |
| CONTRACTUAL SERVICES | 328,852 | 305,306 | 23,546 | | | |
| RENTS | 64,227 | 64,227 | | | | |
| COMMODITIES | 119,999 | 89,580 | 30,419 | | | |
| GRANTS, SUBSIDIES, PENSIONS | | | | | | |
| TRANSFER TO OTHER FUNDS | 150 | | 150 | | | |
| **TOTAL EXPENDITURES** | 7,012,516 | 6,958,401 | 54,115 | | | |

# COUNTY JAIL OPERATIONS

## RANDALL LIBERTY, COMMISSIONER
## ANTHONY CANTILLO, DEPUTY COMMISSIONER

*Central Office:* 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 2016 *Telephone:* (207) 287-4360
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 201C *Citation:* T0034-A *M.R.S.A., Sect.:* 00001210-E

**PURPOSE:**
Provide funding to the county jails of Maine.

**ORGANIZATION:**
The program was established to provide funding support for the operations of the county jails in Maine.

**PROGRAM:**
The program distributes annual payments for the support of the county jails.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| COUNTY JAIL OPERATIONS<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 24,806,751 | 20,342,104 | 4,464,647 | | | |
| **TOTAL EXPENDITURES** | 24,806,751 | 20,342,104 | 4,464,647 | | | |

# MAINE CORRECTIONAL CENTER

## BEN BEAL, WARDEN
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 17 MALLISON FALLS ROAD, WINDHAM, ME 04062
*Mail Address:* 17 MALLISON FALLS ROAD, WINDHAM, ME 04062 *FAX:* (207) 893-7001
*Established:* 1919 *Telephone:* (207) 893-7000
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 205 *Citation:* T0034A *M.R.S.A., Sect.:* 000003401
*Average Counts-All Positions:* 289.000 *Legislative Count:* 289.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

While striving to complete this mission, the Maine Correctional Center (MCC) recognizes the indispensable and valuable contributions of its security, programs, and support staff and is committed to the ongoing development of a professional and skilled work force with high ethical standards.

This mission is accomplished through the MCC's responsibility as the Department

of Corrections' (DOC) primary reception center, and the utilization of professional correctional practices, objective risk assessment and research-based rehabilitation programs, which have been proven to reduce the likelihood that an offender will re-offend.

Throughout their MCC commitment, residents are expected to accept increasing levels of personal responsibility for their conduct and for successful participation in rehabilitative programs. They are strongly encouraged to participate in the programs that will teach skills to assist them in being successful upon release and to overcome obstacles to their success. The MCC also strives to have incarcerated men and women recognize their family obligations and to plan for a successful reentry into their communities. The MCC is generally designated as a medium security institution with a maximum-security capability for short duration confinement. The Women's Center and Southern Maine Women's Re-Entry Center are separate, comprehensive housing and programming units.

**ORGANIZATION:**
The male population of MCC is comprised of three management units:

The Multi-Purpose Unit (MPU) is a high custody correctional setting. Its operation includes the reception center for the MDOC system. In addition to performing the initial classification and assessment of resident risks and needs as well as orientation to incoming residents, it also specializes in restrictive housing for residents presenting more challenging behavioral and security concerns. Additionally, there is targeted programming and peer mentoring offered to residents in this unit.

Unit One is primarily a medium custody housing area, now located in the new 240 bed housing unit. The Unit's mission is to serve as a general population housing unit for residents who transition out of the MPU. Its programming and focus are on behavioral stability, followed by risk reduction using a high level of coordination and planning between security and non-security staff. This is accomplished by thorough involvement with all demographics of the facility to include case management, behavioral health, medical, recreation, and education areas. These areas work together to create an individualized plan that targets the residents' immediate and long-term needs.

Unit Two is primarily a medium custody housing area with a small population of medium and minimum custody residents. Programs in Unit Two include transition skills re-entry programming and non-violent communication for men. The purpose of this unit is to prepare residents for transfer to minimum custody facilities or plan for a release back into the community. The unit accomplishes these goals by the continuation of the individualized case plans and offering support with targeted follow up as needed.

Unit Three is the Women's Center, which is a separate comprehensive housing and programming unit for females. It includes industries, education, and substance use disorder treatment. All programming is based in gender responsivity and presented with a trauma informed lens. The Women's Center is designed as a secure correctional community with focus on personal development, trauma recovery, substance use disorder treatment, and community re-entry. This unit falls under the oversight of the Director of Women's Operations.

The Southern Maine Women's Re-Entry Center (SMWRC) is a stand-alone unit, that provides women with five years or less left on their sentence who are either minimum or community custody, with the skills, opportunities, experience, and support they need to successfully live as positive citizens and employees after they transition from state correctional facilities into their home communities. This 100-bed unit is also under the oversight of the Director of Women's Operations. Recognizing that women offenders have unique pathways to their crimes, the Center assesses and provides programs with a gender responsive and trauma informed approach.

SMWRC currently has a rated capacity of 100. SMWRC provides structure, supervision and security to residents during the transition from incarceration to release. SMWRC uses a variety of gender responsive approaches to achieve their goals. SMWRC focuses on educational and vocational opportunities and growth, while encouraging the reunification and development of family and natural supports.

**PROGRAM:**
Programs for residents confined at the Maine Correctional Center focus on teaching appropriate conduct, personal responsibility, and work skills. The Center has specialized programs to assist residents re-entering the community.

The women at SMWRC participate in community re-entry programs (work release, education release, public service release, and family reunification) and utilize community-based services when available. An emphasis is placed on reducing their risks of reoffending and on increasing their positive outcomes.

Residents also work various jobs within the institution which include kitchen, laundry, agriculture crew, grounds maintenance, and landscaping. Industry programs include upholstery and print shop. Educational programs include Hi-Set preparation and testing, as well as Adult Basic Education and college education. Vocational training offers Work Ready, Serve Safe, business courses and building trades programming along with certificate programs.

Medical, mental health and psychiatry services are available to all residents through a contract with Wellpath. Residents are assigned to a unit team which monitors resident adjustment to case management and transition/release planning. The substance use programs for both men and women are provided through a partnership with Wellpath.

Through these units and programs, the Maine Correctional Center strives toward its mission to improve community safety by teaching personal responsibility, involving residents in rehabilitation programs, and lowering recidivism.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE CORRECTIONAL CENTER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 19,895,486 | 19,895,486 | | | | |
| HEALTH BENEFITS | 6,278,778 | 6,278,778 | | | | |
| RETIREMENTS | 5,513,484 | 5,513,484 | | | | |
| OTHER FRINGE BENEFITS | 579,700 | 579,700 | | | | |
| COMPUTER SERVICES | 94,583 | 94,583 | | | | |
| CONTRACTUAL SERVICES | 1,828,718 | 1,828,718 | | | | |
| RENTS | 140,201 | 140,201 | | | | |
| COMMODITIES | 571,781 | 571,781 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 80 | 80 | | | | |
| **TOTAL EXPENDITURES** | 34,902,811 | 34,902,811 | | | | |

# DOWNEAST CORRECTIONAL FACILITY

## JEFF MORIN, WARDEN
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 64 BASE ROAD, MACHIASPORT, ME 04655
*Mail Address:* 64 BASE ROAD, MACHIASPORT, ME 04655 *FAX:*
*Established:* 1984 *Telephone:* (207) 255-1104
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 220 *Citation:* T0034A *M.R.S.A., Sect.:* 000003901
*Average Counts-All Positions:* 16.000 *Legislative Count:* 16.00

**PURPOSE:**
The mission of the Maine Department of Corrections and the Downeast Correctional Facility is to make our communities safer by reducing harm through supportive intervention, empowering change, and restoring lives. The Downeast Correctional Facility offers residents the opportunity to learn new skills, build community

relationships and prepare for reentry in a thoughtful and supported way. The first days and weeks following release from custody are vital to the long-term success of residents; establishing plans that support medications, treatment, housing, work and family reunification are essential. Staff and residents work collaboratively to positively impact each component of their reentry plan providing the best opportunity for success.

**ORGANIZATION:**

The Downeast Correctional Facility is located in Machiasport, Maine on the grounds of the former Bucks Harbor Air Force Base. In the early 1980's the shuttered base was leased and eventually deeded to the Maine Department of Corrections which established the Downeast Correctional Facility in 1984. From 1984 to 2017 the facility operated as a minimum/medium security correctional facility with 160 beds. In 2017 the facility was closed mainly due to failing infrastructure. In 2020 design and planning was initiated for a new facility on the grounds of the former Downeast Correctional Facility. Construction of the new facility was completed in 2022 which included upgrades to the water and septic system as well as the demolition and removal of 1960's-era buildings. The updated facility was reopened in January 2022 and can house 48 residents in a modern and safe environment.

The Downeast Correctional Facility has a staffing complement of 15 state employees and 3 contracted nurses who provide onsite operational and supervisory duties. Administrative oversight and support services are provided by the Warden and staff of the Mountain View Correctional Facility.

**PROGRAM:**

The compassionate and dedicated staff at the Downeast Correctional Facility prioritize a culture and environment that humanizes the residents in their care while normalizing activities that are consistent with outside communities. The staff model pro-social relationships, problem-solving, and accountability to oneself and one's community. Each resident has an individualized case plan that identifies strengths, risks, and needs. Individual goals are established that outline programmatic needs and reentry planning support. Individual case plans and reentry planning are managed and supported by a Correctional Care and Treatment Worker.

Medical services offered at the Downeast Correctional Facility include 12 hours of on-site nursing coverage daily, medications for substance use disorder, psychiatry services, behavioral health interventions, and medical provider access in collaboration with the Mountain View Correctional Facility. Emergency treatment and specialist access are provided in the community.

Residents have access to Adult Basic Education and Hi-Set completion through support of a local agency. Access to online college programming is provided through an onsite learning center with internet access and individual laptops provided to each student to support learning.

Vocational learning is supported by a work-release program that partners with local employers to provide on-the-job training in various vocational areas such as the fishing industry, construction trades, and manufacturing. These partnerships provide the employer with a motivated work force while allowing residents to learn a trade and set aside funds for a successful reentry upon release.

The Downeast Correctional Facility also operates a community restitution program which provides free labor to local towns and non-profits. This program teaches basic skills while modeling the importance of giving back to one's local communities.

**LICENSES:**

N/A

**PUBLICATIONS:**

N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DOWNEAST CORRECTIONAL FACILITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,226,661 | 1,226,661 | | | | |
| HEALTH BENEFITS | 358,195 | 358,195 | | | | |
| RETIREMENTS | 338,121 | 338,121 | | | | |
| OTHER FRINGE BENEFITS | 33,452 | 33,452 | | | | |
| COMPUTER SERVICES | 6 | 6 | | | | |
| CONTRACTUAL SERVICES | 172,514 | 172,514 | | | | |
| RENTS | 26,124 | 26,124 | | | | |
| COMMODITIES | 67,493 | 67,493 | | | | |
| **TOTAL EXPENDITURES** | 2,222,566 | 2,222,566 | | | | |

# JUVENILE JUSTICE ADVISORY GROUP

## LINDA BARRY-POTTER, JJAG SPECIALIST
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 1979 *Telephone:* (207) 287-4371
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 201J *Citation:* T0034A *M.R.S.A., Sect.:* 000001209

**PURPOSE:**
The Juvenile Justice Advisory Group (JJAG) exists to administer a voluntary partnership between the State of Maine and the federal Office of Juvenile Justice and Delinquency Prevention (OJJDP) for the purpose of improving Maine's juvenile justice system. In return for an annual formula grant allocation, Maine must meet four defined standards ("Core" Requirements) for the management of juveniles. These core requirements include: l) deinstitutionalization of status offenders; 2) sight and sound separation of juveniles from adult arrestees and prisoners; 3) removal of juveniles from adult-serving jails; and 4) elimination of racial and ethnic disparities among youth involved in Maine's juvenile justice system. The JJAG operates as the supervisory board for all state planning, administrative, and funding functions under the federal Juvenile Justice and Delinquency Prevention Act (JJDPA) as reauthorized in 2018.

**ORGANIZATION:**
The JJAG was first established as a committee of the Maine Criminal Justice Planning and Assistance Agency. It was formalized by Executive Order 4 FY80 on October 5, 1979, and authorized by statute in 1984 (34-A MRSA, section 1209). Since July 1, 1982, the Department of Corrections (DOC) has acted as the JJAG's administrative and fiscal agent.

The JJAG Board consists of 15 to 33 volunteer members appointed by the Governor to serve four-year terms. Membership must consist of federally mandated representatives of various juvenile justice stakeholder groups, a majority of whom may not be full-time governmental employees. At least one fifth of the members must be under the age of 28 at the time of appointment, and at least three members must have been or currently be under the jurisdiction of the juvenile justice system.

**PROGRAM:**
The JJAG must establish a Comprehensive Three-Year Plan outlining its goals and objectives for the period of the plan. The OJJDP must approve the State's Plan and annual updates to the plan. The Plan for years 2024 through 2027 includes the following goals:
1) Community-based continuum of care: The JJAG will leverage available federal resources in collaboration with other stakeholders to allocate resources and support efforts to develop and maintain a community-based continuum of care that includes more effective crisis responses, higher education and employment opportunities for upward mobility, mental health support, and tribal engagement for Maine youth involved in or at risk of becoming involved in the juvenile

justice system;
2) System changes: The JJAG will leverage available federal resources to support efforts to improve system policies and procedures consistent with national best practices and recommendations in the 2020 Maine Juvenile Justice System Assessment; and
3) Youth Engagement: The JJAG will leverage available federal resources to elevate and amplify the voices of youth involved in or at risk of becoming involved in the juvenile justice system by supporting youth-focused events, establishing a database/network of youth-based organizations, and providing scholarships to system-involved youth authentically engaged in reform efforts.
The JJAG works with other juvenile justice system stakeholders and devotes resources in accordance with its 3-year plan, to implement objectives toward achieving the above-listed goals. A full description of the JJAG's goals and the objectives identified as necessary to achieve the goals can be found at (https://www.maine.gov/jjag/sites/maine.gov.jjag/files/Maine%20Comprehensive-Three)-Year-Plan-2024-26%20%28JJAG_1%29.pdf

**LICENSES:**
N/A

**PUBLICATIONS:**
Copies of the following publications may be obtained free of charge from the JJAG or their website, https://www.maine.gov/jjag/.
2025 R/ED Annual Report
2024 Compliance Monitor Report

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# JUVENILE COMMUNITY CORRECTIONS

## CHRISTINE THIBEAULT, ASSOCIATE COMMISSIONER
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 25 TYSON DRIVE, 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:*
*Established:* 2001 *Telephone:* (207) 287-2711
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 237A *Citation:* T0034A *M.R.S.A., Sect.:* 00005601
*Average Counts-All Positions:* 63.000 *Legislative Count:* 63.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

Juvenile Community Corrections Officers (JCCOs) provide effective supervision to youth under the Department's jurisdiction who are residing in the community. Using a risk reduction case management model, JCC staff assess individual juveniles' risk domains and strengths; develop case plans; access and advocate for appropriate resources to implement case plans; collaborate with other state agencies and public and private providers to ensure that appropriate interventions are provided; and monitor progress of the case plan. This approach targets dynamic risk factors that could lead to continued delinquent conduct, directs appropriate interventions to mitigate those risk factors, and allows the youth to succeed in their home, school, and community. Concurrently, JCCOs divert youth from the juvenile court system, supervise juveniles on conditional release, probation, or aftercare status, and help support youths detained at or committed to Long Creek Youth Development Center. JCC is also responsible for the administration of the Interstate Compact for Juveniles.

**ORGANIZATION:**
Three regional offices provide services to juveniles across the state. A Regional Correctional Administrator, who reports directly to the Associate Commissioner for Juvenile Services, administers each region. JCCOs accept referrals from law enforcement officers and supervise and case manage juvenile clients in the community. Regional Correctional Managers provide case management consultation and direct supervision to JCCOs and assist in locating appropriate resources for juvenile clients residing in the region. Regional contracted services are funded by the Department to establish or supplement existing resources consistent with the assessed needs of juvenile clients. Outcome and performance measures are incorporated into all contracts to ensure program effectiveness. Support staff assists in the overall management of the regional offices and contracts for community-based services are administered by the Manager of Juvenile Evidence-Based Programs.

**PROGRAM:**
Law enforcement officers may refer any juvenile alleged to have committed a juvenile crime to JCC for possible diversion or juvenile court action. JCCOs determine whether a youth may be appropriately diverted from the formal juvenile court process and may offer an informal adjustment whereby the youth and their family agree to abide by mutually agreed upon conditions, e.g., participation in a restorative justice event. Using an evidence-based risk management and risk focused intervention approach, JCCOs supervise and case manage youth placed on court-ordered conditions of release, probation, or on community reintegration status upon release from Long Creek Youth Development Center. Law enforcement officers must also contact a JCCO when requesting detention of a juvenile arrested for a juvenile crime. The JCCO may authorize detention, conditional release, or unconditional release of the juvenile pending their court appearance. JCCOs also serve as the primary case managers for juveniles committed to or detained at Long Creek Youth Development Center.

A portion of the Juvenile Community Corrections budget ($4,684,312 in fiscal year 2025) is allocated for the purchase of contracted services delivered by community-based organizations. The Department contracts for evidence-based programs designed to effectively prevent youth from entering the juvenile justice system, and to provide those who do enter the juvenile justice system with resources that help them thrive in their communities. Such services include diversion programs, evidence-based in-home treatment interventions, restorative justice services, alternative education, emergency shelters and permanent housing assistance, transformative mentoring programs, and other resources that serve youth involved in, or at risk of becoming involved in, Maine's juvenile justice system.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| JUVENILE COMMUNITY CORRECTIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,995,861 | 4,995,861 | | | | |
| HEALTH BENEFITS | 1,707,279 | 1,707,279 | | | | |
| RETIREMENTS | 1,405,087 | 1,405,087 | | | | |
| OTHER FRINGE BENEFITS | 151,839 | 151,839 | | | | |
| COMPUTER SERVICES | 9,119 | 9,119 | | | | |
| CONTRACTUAL SERVICES | 566,766 | 566,616 | 150 | | | |
| RENTS | 540,389 | 540,389 | | | | |
| COMMODITIES | 43,984 | 43,984 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 4,882,332 | 4,882,332 | | | | |
| TRANSFER TO OTHER FUNDS | | | | | | |
| **TOTAL EXPENDITURES** | 14,302,656 | 14,302,506 | 150 | | | |

# LONG CREEK YOUTH DEVELOPMENT CENTER

## RYAN ANDERSEN, SUPERINTENDENT
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106
*Mail Address:* 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106 *FAX:* (207) 822-2775
*Established:* 1853 *Telephone:* (207) 822-2617
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 204 *Citation:* T0034A *M.R.S.A., Sect.:* 000003801
*Average Counts-All Positions:* 144.402 *Legislative Count:* 144.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Long Creek Youth Development Center is Maine's sole secure juvenile correctional facility which serves both detained and committed youth. Staff at Long Creek Youth Development Center are responsible for providing crucial services to juvenile residents ordered detained or committed by Maine courts, applying the disciplines of education, casework, group work, psychology, psychiatry, medicine, nursing, vocational training, and religion as they relate to human relations and personality development. Boys and girls between the ages of twelve and twenty-one may be committed to the Center for any indeterminate period of time. The Superintendent serves as the legal guardian to all committed residents up to age eighteen and may authorize the release of any resident to community reintegration status prior to the maximum period of commitment ordered by the juvenile court. Youth on this community reintegration status are allowed to reside independently or with any suitable person or persons. Long Creek Youth Development Center also serves detained juveniles pending their court appearances or until released subject to court restrictions.

**ORGANIZATION:**
Long Creek Youth Development Center in South Portland was established in 1853 as the State Reform School, administered by a Board of Trustees. It was renamed State School for Boys in 1903. The Board of Trustees was abolished in 1911, and its duties were assumed by the Trustees of Juvenile Institutions. In 1931, the State School for Boys was placed under the Department of Health and Welfare and in 1939, transferred to the Department of Institutional Services, which later (1959) became the Department of Mental Health and Corrections. In 1976, when the Stevens School for Girls closed and the girls were transferred to the Boys Training Center, the 107th Maine State Legislature, in special session, established the Maine Youth Center as the only coeducational institution for juvenile residents. On July 1, 2001, the Maine Youth Center changed its name to Long Creek Youth Development Center.

**PROGRAM:**
Long Creek Youth Development Center functions as the only correctional facility for juveniles in Maine. The purpose of Long Creek is to provide for the detention and rehabilitation of juvenile residents. Long Creek Youth Development Center provides a variety of programs that address the risk factors associated directly with recidivism. Youth are provided with education, behavioral and substance use treatment, employment skills, as well as other services that teach skills and competencies, strengthen pro-social behaviors, and require accountability to victims and communities. A small staff-secure facility on the Long Creek Youth Development Center campus may house moderate and low risk residents. These alternative programs help the Department of Corrections reduce reliance on secure confinement and assist in reintegrating the youth back to the community.

Long Creek is accredited by the American Correctional Association; the A. R. Gould School at Long Creek Youth Development Center is accredited by the Maine Department of Education.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LONG CREEK YOUTH DEVELOPMENT CENTER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,694,882 | 8,694,882 | | | | |
| HEALTH BENEFITS | 2,527,309 | 2,527,309 | | | | |
| RETIREMENTS | 2,314,491 | 2,314,491 | | | | |
| OTHER FRINGE BENEFITS | 236,777 | 236,777 | | | | |
| COMPUTER SERVICES | 57,723 | 52,524 | | | 5,199 | |
| CONTRACTUAL SERVICES | 1,086,174 | 1,035,696 | | | 50,478 | |
| RENTS | 46,101 | 46,101 | | | | |
| COMMODITIES | 321,810 | 264,731 | | | 57,079 | |
| TRANSFER TO OTHER FUNDS | 203 | | | | 203 | |
| **TOTAL EXPENDITURES** | 15,285,470 | 15,172,511 | | | 112,959 | |

# MOUNTAIN VIEW CORRECTIONAL FACILITY

## JEFF MORIN, WARDEN
## RANDALL LIBERTY, COMMISIONER

*Central Office:* 1182 DOVER RD 3RD FLOOR, CHARLESTON, ME 04422
*Mail Address:* 1182 DOVER RD 3RD FLOOR, CHARLESTON, ME 04422 *FAX:* (207) 285-0836
*Established:* 1991 *Telephone:* (207) 285-0880
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 225 *Citation:* T0034A *M.R.S.A., Sect.:* 000004101
*Average Counts-All Positions:* 162.000 *Legislative Count:* 162.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

A dedicated team of professionals at Mountain View Correctional Facility provides treatment programs and models behavior to promote rehabilitation and reintegration back to families and communities. Mountain View Correctional Facility offers education, vocational and real-world work opportunities, along with graduated furloughs to promote successful re-entry, thereby promoting public safety.

**ORGANIZATION:**
The original Northern Maine Juvenile Detention Facility opened in 1998 and was constructed with 40 beds for detained juvenile residents on the grounds of the Charleston Correctional Facility. This facility alleviated the northern and central county jails of holding juvenile residents in adult county jails and/or transporting them to Southern Maine.

In February 2002, in order to meet the demands of the rising rates of juvenile incarceration, the Maine Department of Corrections Juvenile Services expanded its services by building and reorganizing two new facilities: the Mountain View Youth Development Center in Charleston and the Long Creek Youth Development Center built in So. Portland. Mountain View Correctional Facility's capacity expanded to provide services for long-term commitments alongside the detention beds. Committed juveniles were afforded the opportunity to continue their education through a unique alternative school that provided special education services, and vocational programs in culinary, carpentry, and small engine repairs.

Professional staff offered therapeutic treatment, psychological and cognitive behavior therapies, and religious, recreational, substance use disorder treatment, and 24-hour medical services.

In April 2014, while still serving a reduced juvenile population in one unit of the facility, services were expanded to open a new program for committed young adult male residents ages 18-25 that could greatly benefit from the continued educational, therapeutic and substance use services that facility staff were already providing to juveniles. In 2015, the remaining committed juvenile residents at Mountain View Correctional Facility were transferred to Long Creek Youth Development Center and Mountain View Correctional Facility reopened adult treatment units specializing in problematic sexual behavior treatment, residential substance use disorder treatment, young adult resident programming, and an Assisted Living Unit.

Mountain View Youth Development Center and Charleston Correctional Facility were combined into one facility in 2017 and renamed to Mountain View Correctional Facility. The former Charleston Correctional Facility is now the Minimum Custody Unit and the former Mountain View Youth Development Center is now the Medium Custody Unit. Mountain View Correctional Facility now provides a total of 510 adult beds.

**PROGRAM:**
The staff at Mountain View Correctional Facility are dedicated to helping each resident develop the skills and judgment that will allow them to be successful and make a positive contribution to society. Programs and services offered promote each resident's growth toward mature thinking, decision making, realistic understandings of themselves and others, and the knowledge and competence to deal well with problems and challenges encountered in daily life.

A comprehensive treatment program is provided in a structured, safe, and supportive environment. Objectives of the treatment program include: assisting residents to accept responsibility for behavior; helping residents develop pro-social skills; increasing resident's self-awareness; understanding the consequences of poor decisions; enhancing ability to empathize with victims; enabling residents to employ more adaptive thinking patterns; and utilizing effective problem solving strategies. The overall program goal is to focus on a treatment and educational foundation that will support future life goals as well as increase the likelihood that these skills will be used in personal life, both within and outside the facility. Residents are also offered Adult Basic Education, High School equivalency, and college educational opportunities.

Program offerings include substance use disorder treatment, problematic sexual behavior treatment, assisted living for those with physical and medical needs, and a young adult offender program providing treatment specific to youthful offenders. A Medication Assisted Treatment program was added to the substance use disorder treatment spectrum in 2020. This treatment component allows treatment in the facility to mirror best practices in the community.

Additional programs include: Thinking for a Change and Reasoning and Resiliency for improving social development; domestic violence programming; Inside Out Dads for incarcerated fathers; and education. A robust vocational programming menu includes WorkReady, wood harvesting, culinary arts, computer literacy, building trades, and small engine repair. Several national certification programs have been added in the areas of food service and the National Center for Construction Education and Research (NCCER). The vocational programs work cooperatively with the Maine Department of Labor to offer formal apprenticeship programs in the areas of food service, construction trades, sawmill, wood harvesting, and material handling.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MOUNTAIN VIEW CORRECTIONAL FACILITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 12,009,223 | 12,009,223 | | | | |
| HEALTH BENEFITS | 3,871,519 | 3,871,519 | | | | |
| RETIREMENTS | 3,311,551 | 3,311,551 | | | | |
| OTHER FRINGE BENEFITS | 347,027 | 347,027 | | | | |
| COMPUTER SERVICES | 44,759 | 44,759 | | | | |
| CONTRACTUAL SERVICES | 1,899,706 | 1,820,832 | 78,874 | | | |
| RENTS | 155,613 | 155,418 | 195 | | | |
| COMMODITIES | 673,922 | 651,025 | 22,897 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 171 | 171 | | | | |
| TRANSFER TO OTHER FUNDS | 307 | | 307 | | | |
| **TOTAL EXPENDITURES** | 22,313,798 | 22,211,525 | 102,273 | | | |

# STATE PAROLE BOARD

## RANDALL LIBERTY, COMMISSIONER
## ANTHONY CANTILLO, DEPUTY COMMISSIONER

*Central Office:* 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 1931 *Telephone:* (207) 287-4360
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 208 *Citation:* T0034A *M.R.S.A., Sect.:* 000005201

**PURPOSE:**
The State Parole Board was established to evaluate and adjudicate applications for parole as well as to provide oversight and management of clients already admitted to parole. The two primary responsibilities of the Board are to determine the eligibility for access to parole or to sanction clients when warranted due to rule violations. The Board also determines the time of discharge of clients from parole supervision, formulates policies, adopts regulations, and establishes procedures.

**ORGANIZATION:**
The State Parole Board, created in 1931 under the name of Parole Board, originally consisted of three members: The Commissioner of Health and Welfare and any two members of the Executive Council designated by the Governor. From 1931 to 1939, the Board was under the Department of Health and Welfare, and from 1939 to 1957 under the Department of Institutional Service. In 1957, the Parole Board's duties were assumed by the State Probation and Parole Board. In 1967, a Division of Probation and Parole was created within the Bureau of Corrections to administer probation and parole services in conjunction with the Board's parole duties. The Board was re-designated State Parole Board in 1971, to consist of five members appointed by the Governor, for terms of four years. In 1976, the State of Maine abolished parole though the Board continues to serve in a limited capacity providing services to clients placed on parole prior to its 1976 abolition.

**PROGRAM:**
The State Parole Board hears cases within one of the Department's facilities for those residents who were sentenced prior to May 1976 (the abolition date for parole in Maine) to determine if or when residents should be released on parole. If they have been accused of violating the terms of their parole, the Board sits as an adjudicatory body to determine if a violation has occurred. If they find that violations have in fact occurred, they impose sanctions as they see fit.

**LICENSES:**
N/A

**PUBLICATIONS:**
Parole Board Rules and Policy - Free

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE STATE PRISON

## NATHAN THAYER, WARDEN
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 807 CUSHING ROAD, WARREN, ME 04864-4600
*Mail Address:* 807 CUSHING ROAD, WARREN, ME 04864-4600 *FAX:* (207) 273-5316
*Established:* 1999 *Telephone:* (207) 273-5300
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 206 *Citation:* T0034A *M.R.S.A., Sect.:* 00003201-A
*Average Counts-All Positions:* 311.000 *Legislative Count:* 311.00

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Maine State Prison (MSP) was established to confine convicted residents and to provide correctional treatment and rehabilitation programs designed to prepare such residents for eventual release. The institution is responsible for the custody, control, employment and government, as provided by law, of adult male residents lawfully committed to MSP.

**ORGANIZATION:**
The State Prison at Thomaston was opened officially in July of 1824, to serve as a penitentiary where convicts were sentenced to hard labor for life or for any term one year or longer. The Prison has always been a maximum-security facility for adult felons. Women were sentenced to the institution until 1935 when they were transferred to the Women's Correctional Center in Skowhegan. The Prison was plagued by fires in 1837, 1841, 1851, 1873 and 1923. Renovations and additions took place throughout the years and in 1992 high risk residents were transferred from Thomaston to a new maximum-security facility in Warren known as Maine Correctional Institution (MCI). It was built to house male residents who posed the highest risk to the public, safety of staff, other residents, and the security and orderly management of the Department's facilities. An increasing population and an antiquated prison resulted in the construction of a new facility in Warren, adjoined to MCI. On February 13, 2002, residents were transferred to the new Maine State Prison and the former Thomaston facility was demolished in June 2002. Only a section of the wall remains at the site beside the prison cemetery.

The new facility was built to house 916 residents and now has a capacity of approximately 1050. MSP also houses a 7-bed infirmary for the adult population.

MSP is organized under the philosophy of unit management and direct supervision. It was designed to separate residents into three separate housing units, including a Special Management Unit. The units operate semi-autonomously under the authority and guidance of the Warden. Staff are trained in the concepts of unit management which improves control and relationships by dividing a large population into smaller, more manageable groups.

**PROGRAM:**
A 32-bed Intensive Mental Health Unit operates in the 600 Building of MSP. Mental Health Services assure assessments and treatment planning for all residents with mental illnesses and/or behavioral disorders. Treatment may include medication management, supportive counseling, cognitive-behavioral

psychotherapy, group therapy, and discharge planning. Mental Health Workers collaborate with security staff and medical personnel, as well as community agencies to provide consistency and continuity of patient-resident care and treatment. Opioid Use Disorder services are provided by licensed alcohol and drug counselors. Case management services are provided to all residents. Staff develop an Individual Case Plan and monitor participation and compliance. They also act as advocates and serve on their respective multi-disciplinary Unit Management Teams. For residents nearing release, the Case Managers focus on community resources and re-entry programs. They frequently play a role in defusing potentially disruptive situations and provide a more stable environment.

Educational programs at the prison include Adult Basic Education, High School equivalency, and college education. Vocational programs include Building Trades, Agriculture, and Automotive certifications. Other programs and activities, such as typing, computer science, music, literature, writing, art, horticulture, composting, recycling, Long Distance Dads, Thinking for a Change, self-reflective challenge programs, and languages provide additional choices. Religious services are provided by ordained clergy who support a varied faith group base along with a facility Chaplain. In addition, recreational programs available to all residents include basketball, softball, soccer, pool, yoga, and physical fitness.

Industrial programs offer a variety of paying jobs which include wood working, upholstery, plate shop, machine shop and a prison showroom. These programs are designed to establish meaningful work programs for residents and to help reduce the financial burden of correctional programming to the general public.

A partnership was developed in late 2019 with Habitat for Humanity and in 2020 wall partitions and roof rafters were built for six homes. These prebuilt units were delivered to a building site in Rockland where local volunteers assembled them. In addition to the house structures, six 8x10 sheds and a portable 16x10 office were built at MSP for Habitat for Humanity. In 2021 additional homes kits were completed.

The Doris Buffet Higher Education Center was opened in 2021 and over 50 residents participated in undergraduate college level programming and four were involved in masters level programing. The Earned Living Unit was opened in 2022.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE PRISON<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 22,153,314 | 22,153,314 | | | | |
| HEALTH BENEFITS | 6,626,502 | 6,626,502 | | | | |
| RETIREMENTS | 6,057,025 | 6,057,025 | | | | |
| OTHER FRINGE BENEFITS | 628,846 | 628,846 | | | | |
| COMPUTER SERVICES | 35,647 | 35,647 | | | | |
| CONTRACTUAL SERVICES | 3,000,407 | 3,000,407 | | | | |
| RENTS | 172,571 | 172,571 | | | | |
| COMMODITIES | 1,340,822 | 1,340,822 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 227 | 227 | | | | |
| **TOTAL EXPENDITURES** | 40,015,361 | 40,015,361 | | | | |

# DIVISION OF PROBATION AND PAROLE

## SUSAN GAGNON, DIRECTOR
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 25 TYSON DRIVE 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 1967 *Telephone:* (207) 287-2711
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 237 *Citation:* T0034A *M.R.S.A., Sect.:* 000005401
*Average Counts-All Positions:* 119.500 *Legislative Count:* 119.50

**PURPOSE:**
It is the mission of the Maine Department of Corrections to make safer communities by reducing harm through supportive intervention, empowering change, and restoring lives. This is supported by providing opportunities for correctional rehabilitation in a setting that assures the safety of the public, the staff, and the incarcerated population and through the utilization of objective risk and needs assessment, professional practices, and evidence-based programming in a supportive and restorative community environment.

The Division of Adult Community Corrections (more commonly referred to as Probation and Parole) was established to provide community-based supervision and related services to clients sentenced to probation or parole. The Division's primary role is to motivate a change in the client's behavior in order to lessen the likelihood of the clients to re-offend. The enhancement of public safety is achieved through the reduction of victimization. Over the years the role of the probation officer has changed dramatically. Thus, while monitoring and supervision are still important activities performed by probation officers, they are also actively involved in promoting individual pathways to recovery, risk and needs assessments, interventions, case management, treatment and program referrals, etc. Traditional duties such as pardons and commutation investigations for the Governor's Office, pre-sentence investigations for the courts, post-sentence, pre-parole, furloughs, and other investigations for the State's correctional institutions remain part of their assignment.

The Division also oversees placement at Leading the Way, our transitional housing facility in Bangor that provides free housing for persons under the supervision of Adult Community Corrections for up to six (6) months. The Division also oversees placement at Waypoint, a transitional living facility in Auburn for eight (8) women. These residences provide clients with a stable secure environment designed to promote success.

In addition, activities such as sex offender registration, restitution/fine collection, DNA and substance use testing, data collection, community notification, and supervision of adult clients under the interstate compact duties have been assumed by probation officers as new laws and court cases impact their duties and responsibilities. The demands on probation officers continue to escalate.

**ORGANIZATION:**
When the Division of Probation and Parole was created in 1967 it included adult and juvenile clients. In 1976 parole was abolished in the State of Maine and the only available post-release supervision was probation ordered by the Courts. However, the State of Maine still maintains a parole supervision function for clients sentenced to parole before 1976, and more importantly, for all clients on parole who come to Maine through the Interstate Compact for Adult Offender Supervision. In 1986, an Intensive Supervision statute was passed and, in 1991, the Supervised Community Confinement Program was created through a legislative initiative. Both these programs were directed at providing responsible alternatives to incarceration.

In 1996, the Division was reorganized, and all adult services were consolidated into the newly formed Division of Adult Community Corrections headed by a newly authorized Associate Commissioner. At the same time, juvenile services were similarly reorganized. Adult Community Corrections consisted of 4 regional offices, 20 suboffices and numerous reporting sites. Each regional office was administered by a Regional Correctional Administrator (RCA), and an Assistant RCA. The Assistant RCA positions were reclassified to Regional Correctional Managers in 2010. In early 2011, the Division implemented a coaching, mentoring

and supervision model that provided more direct field supervision for the Probation Officers. Regional Managers provide direct and immediate feedback on performance, decision-making, and case management. This is critical to the full implementation of evidence-based practices in the Department. In order to maximize resources and improve continuity of practice, the Division was reduced to three (3) regions. The majority of Probation Officers are assigned to a general caseload made up of clients who have committed a wide variety of felony level offenses. The Department currently has specialty caseloads for those clients on supervision for a domestic violence or a problematic sexual behavior offense as well as for female clients. In 2012, Probation Officer Assistant positions were created to reduce the administrative tasks that Probation Officers were responsible for, leaving them more time to work directly with their clients on risk reduction. Each region has Probation Officer Assistants who are responsible for court intake, drug testing, and supervision of administrative and low risk clients. In 2015, the role of Director of Adult Community Corrections was established to enhance the direction of Adult Community Corrections, directing and implementing policies and initiatives and to support the goals and objectives of the Department.

**PROGRAM:**
The Division of Adult Community Services is dedicated to balancing the needs of public safety, victim and community restoration, client accountability, and using effective approaches to reduce re-offending and enhance effective reintegration into communities. Under community supervision, clients receive services that include: increased personal contact with Probation Officers and dialogue that encourages and supports behavior change; monitoring of special court ordered conditions of probation through surveillance; referrals to services that are based on the assessed risk of re-offending; and treatment intervention that target specific identified needs and promote recovery.

**LICENSES:**
N/A

**PUBLICATIONS:**
Division of Adult Services Policies and Procedures Manual.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF PROBATION AND PAROLE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,105,268 | 8,105,268 | | | | |
| HEALTH BENEFITS | 2,664,991 | 2,664,991 | | | | |
| RETIREMENTS | 2,275,520 | 2,275,520 | | | | |
| OTHER FRINGE BENEFITS | 239,717 | 239,717 | | | | |
| COMPUTER SERVICES | 142,842 | 7,842 | | | 135,000 | |
| CONTRACTUAL SERVICES | 466,985 | 352,348 | 59,116 | | 55,521 | |
| RENTS | 1,350,988 | 1,350,988 | | | | |
| COMMODITIES | 109,424 | 73,879 | 11,180 | | 24,365 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,776 | 1,726 | 50 | | | |
| TRANSFER TO OTHER FUNDS | 910 | | 224 | | 686 | |
| **TOTAL EXPENDITURES** | 15,358,421 | 15,072,279 | 70,570 | | 215,572 | |

# OFFICE OF VICTIM SERVICES

## TESSA MOSHER, DIR. OF VICTIM SERVICES
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 25 TYSON DRIVE, 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 111 STATE HOUSE STATION, AUGUSTA, ME 04333-0111 *FAX:* (207) 287-4370
*Established:* 2001 *Telephone:* (207) 287-4385
*Reference: Policy Area:* 06 *Umbrella:* 03 *Unit:* 615 *Citation:* T0034A *M.R.S.A., Sect.:* 000001214
*Average Counts-All Positions:* 4.000 *Legislative Count:* 4.00

**PURPOSE:**
The Office of Victim Services (34-A MRSA, section 1214) was established within the Department to advocate for compliance by the Department, any correctional facility, any detention facility, Community Corrections, or any contract agency with all laws, administrative rules and institutional and other policies relating to the rights and dignity of victims.

**ORGANIZATION:**
The Office of Victim Services provides services to crime victims, in which residents are in the custody of, or clients under supervision of, the Department of Corrections.

**PROGRAM:**
The Office of Victim Services strives to ensure that: victims who request notification of release receive it; victims receive assistance with obtaining victim compensation, the restitution to which they are entitled, and other benefits of restorative justice; and assistance is provided to victims who are being harassed by persons in the custody or under the supervision of the Department with obtaining protection from that harassment.

The Office of Victim Services provides a toll-free number for victims to receive information regarding a resident or client's status. The Office of Victim Services helps with victim impact statements and promotes the inclusion of victim impact statements into decisions regarding resident releases. The Office of Victim Services offers safety planning meetings to victims of sexual assault, domestic violence, and other high-risk offenses prior to the resident's release from incarceration.

The Office of Victim Services treats all requests for action by the Office confidentially and may be disclosed only to a state agency if necessary to carry out the statutory functions of that agency or to a criminal justice agency if necessary to carry out the administration of criminal justice. In no case may a victim's request for notice of release be disclosed outside the Department and the Office of the Attorney for the state with which the request was filed.

The Office of Victim Services certifies and monitors Domestic Violence Intervention Programs throughout the State, provides training and technical assistance as requested throughout the State, and provides victims with referrals to appropriate community-based victim service providers.

The Office of Victim Services administers the Elder Victims Restitution Fund. The Fund was established for the purpose of compensating elder victims of financial crimes who are entitled to receive restitution from clients as a result of the sentences for the crimes in cases in which those clients are not meeting their restitution obligations.

**LICENSES:**
N/A

**PUBLICATIONS:**
N/A

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF VICTIM SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 211,830 | 211,830 | | | | |
| HEALTH BENEFITS | 80,452 | 80,452 | | | | |
| RETIREMENTS | 51,037 | 51,037 | | | | |
| OTHER FRINGE BENEFITS | 6,376 | 6,376 | | | | |
| COMPUTER SERVICES | 4,048 | 4,048 | | | | |
| CONTRACTUAL SERVICES | 271,568 | 271,568 | | | | |
| COMMODITIES | 2,348 | 2,348 | | | | |
| **TOTAL EXPENDITURES** | 627,659 | 627,659 | | | | |

# DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT

## BG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL
## MICHELLE LENIHAN, DEPUTY COMMISSIONER

*Central Office:* CAMP CHAMBERLAIN, AUGUSTA, ME 04330
*Mail Address:* 33 STATE HOUSE STATION, AUGUSTA, ME 04333-0033 *FAX:* (207) 626-4509
*Established:* 1973 *Telephone:* (207) 430-6000
*Reference: Policy Area:* 06 *Umbrella:* 15 *Unit:* 210 *Citation:* T0037B *M.R.S.A., Sect.:* 000000001
*Average Counts-All Positions:* 218.000 *Legislative Count:* 218.00
Units:
*ADMINISTRATIVE SERVICES DIVISION*
*MAINE EMERGENCY MANAGEMENT AGENCY*
*MILITARY BUREAU*
*BUREAU OF MAINE VETERANS' SERVICES*

**PURPOSE:**
The Department of Defense, Veterans and Emergency Management (the Department) is responsible for all military, veterans, and emergency management related operations within the State of Maine. The Department's soldiers and airmen are also readily available to respond to the Governor during emergencies or disasters in Maine. The Maine Bureau of Veterans' Services provides numerous support services to Maine's approximately 104,500 veterans and manages Maine's Veterans' Memorial Cemeteries. The Maine Emergency Management Agency is charged with coordinating disaster and homeland security-related activities for the State of Maine.

**ORGANIZATION:**
The Department was created by the Legislature in 1972 under the original name of Department of Military, Civil Defense and Veterans Services. In this legislation, the administrative offices of the Adjutant General became the Military Bureau; the former Civil Defense and Public Safety Agency became the Bureau of Civil Defense; and the former Department of Veterans Services became the Bureau of Veterans Services; with the Adjutant General designated as both Commissioner of the new department and Director of the Military Bureau.

Effective in June 1974, the 106th Legislature revised the law to direct the appointment of the Deputy Adjutant General as Director of the Military Bureau, thus freeing the Adjutant General to function solely as Commissioner of the Department. This revision also renamed the Bureau of Civil Defense as the Bureau of Civil Emergency Preparedness. Subsequently the Department was redesignated as the Department of Defense and Veterans Services.

During the 113th Legislature, the Bureau of Civil Emergency Preparedness was renamed the Maine Emergency Management Agency (MEMA). At the direction of the 115th Legislature, the Bureau of Veterans Services was changed to the Division of Veterans Services. In 1995, the 117th Legislature added the requirement that the Adjutant General/Commissioner's appointment be subject to legislative confirmation. In 1997, the 118th Legislature redesignated the Department as the Department of Defense, Veterans and Emergency Management, re-designated the Division of Veterans' Services as the Bureau of Maine Veterans Services and designated its leader as the Bureau Director. In October 2001, the Department was assigned responsibility for coordinating the homeland security activities of the State, to include interface in such matters with federal, county, and local government. The Commissioner was assigned the additional duty of directing these activities. In 2019, the Bureau of Maine Veterans Services was re-designated as the Maine Bureau of Veterans' Services. In 2007, the position of MEMA Director was changed to become a gubernatorial appointment, recommended by the Commissioner, and subject to confirmation by the State Senate. The Adjutant General was also designated as the Governor's Homeland Security Advisor (HSA) at this time.

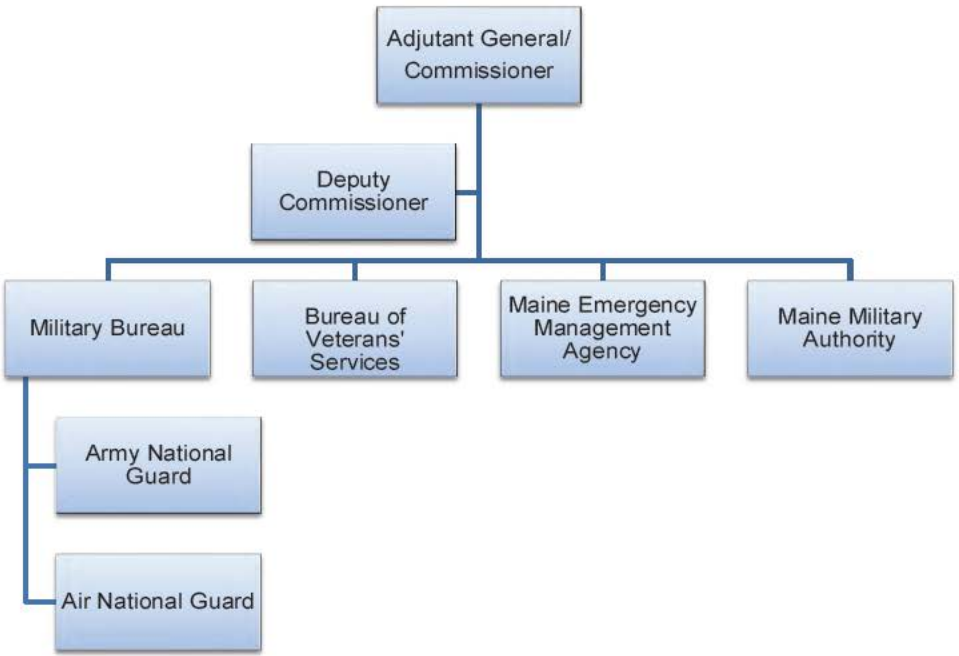
**PROGRAM:**
The programs of the Department are outlined in the reports of its operating units.

**PUBLICATIONS:**
The Adjutant General's Report is a biennial publication highlighting events and accomplishments of the Department during the previous two years.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 14,159,215 | 5,059,894 | 259,707 | | 8,821,126 | 18,488 |
| HEALTH BENEFITS | 3,856,880 | 1,405,997 | 87,173 | | 2,341,381 | 22,329 |
| RETIREMENTS | 2,934,804 | 1,032,525 | 53,749 | | 1,849,103 | -573 |
| OTHER FRINGE BENEFITS | 435,730 | 164,068 | 7,406 | | 262,226 | 2,030 |
| COMPUTER SERVICES | 1,914,466 | 666,874 | 16,023 | | 1,224,251 | 7,318 |
| CONTRACTUAL SERVICES | 24,956,487 | 4,888,761 | 657,731 | | 19,400,990 | 9,005 |
| RENTS | 714,917 | 490,580 | 133 | | 224,204 | |
| COMMODITIES | 1,963,611 | 606,486 | 15,175 | | 1,341,950 | |
| GRANTS, SUBSIDIES, PENSIONS | 184,201,335 | 1,358,123 | 12,576,850 | | 170,266,362 | |
| BUILDING IMPROVEMENTS | 14,512,827 | | | | 14,512,827 | |
| EQUIPMENT | 870,829 | | | | 870,829 | |
| TRANSFER TO OTHER FUNDS | 188,895 | 4,130 | 10,357 | | 174,408 | |
| **TOTAL EXPENDITURES** | 250,709,996 | 15,677,438 | 13,684,304 | | 221,289,657 | 58,597 |

# DVEM Organizational Chart



# ADMINISTRATIVE SERVICES DIVISION

## BG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL
## MICHELLE LENIHAN, DEPUTY COMMISSIONER

*Central Office:* CAMP CHAMBERLAIN, AUGUSTA, ME 04330
*Mail Address:* 33 STATE HOUSE STATION, AUGUSTA, ME 04333-0033 *FAX:* (207) 626-4509
*Established:* 1973 *Telephone:* (207) 430-6000
*Reference: Policy Area:* 06 *Umbrella:* 15 *Unit:* 210A *Citation:* T0037B *M.R.S.A., Sect.:* 000000003
*Average Counts-All Positions:* 3.000 *Legislative Count:* 3.00

**PURPOSE:**
The Administrative Services Division provides for centralized control in planning, data processing, budgeting, accounting, purchasing authorization, auditing, personnel management, affirmative action, training, and other administrative resources necessary to the general operations of the Department of Defense, Veterans and Emergency Management's major programs and activities.

**ORGANIZATION:**
The Administrative Services Division originated in 1973, after the Legislature in 1972 created the Department of Defense, Veterans and Emergency Management under the original name of Military, Civil Defense, and Veterans Services.

**PROGRAM:**
Bureau/Agency Directors and Program Managers assist the Commissioner in the various daily operations of the Department including the following tasks: developing biennial budget requests, annual work programs, and financial and budget orders; initiating purchase requisitions/orders when appropriate; processing invoice and contract payments; participating in workers' compensation activities; billing for federal service contracts, and other funds due the State; maintaining revenue/expenditure ledgers, accounts receivable, and real property/capital equipment inventory control records; processing personnel actions including labor related activities; maintaining Bureau/Agency personnel and time records; providing training and orientation sessions for supervisory personnel and new employees; and conducting internal audit reviews and providing other administrative services as required.

Additionally, staff members offer a centrally coordinated information base to Program Managers to assist them in their daily operational decision-making process thereby enhancing management effectiveness through a much higher degree of control by those delegated that responsibility.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| ADMINISTRATIVE SERVICES DIVISION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 484,957 | 484,957 | | | | |
| HEALTH BENEFITS | 40,749 | 40,749 | | | | |
| RETIREMENTS | 53,158 | 53,158 | | | | |
| OTHER FRINGE BENEFITS | 29,028 | 29,028 | | | | |
| COMPUTER SERVICES | 15,626 | 15,626 | | | | |
| CONTRACTUAL SERVICES | 198,678 | 165,738 | 32,940 | | | |
| RENTS | 15,000 | 15,000 | | | | |
| COMMODITIES | 4,380 | 4,380 | | | | |
| **TOTAL EXPENDITURES** | 841,576 | 808,636 | 32,940 | | | |

# MAINE EMERGENCY MANAGEMENT AGENCY

## PETER J. ROGERS, DIRECTOR
## BG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL

*WATS:* (800) 452-8735

*Central Office:* 45 COMMERCE CENTER, AUGUSTA, ME 04330
*Mail Address:* 72 STATE HOUSE STATION, AUGUSTA, ME 04333-0072 *FAX:* (207) 287-3178
*Established:* 1949 *Telephone:* (207) 624-4400
*Reference: Policy Area:* 06 *Umbrella:* 15 *Unit:* 214 *Citation:* T0037B *M.R.S.A., Sect.:* 000000701
*Average Counts-All Positions:* 34.000 *Legislative Count:* 34.00

**PURPOSE:**
The Maine Emergency Management Agency (MEMA) mission is to lead and coordinate preparedness, mitigation, response, and recovery efforts within the State across all-hazards to protect life, property, the environment, and the economy of Maine. As such, MEMA endeavors to support each Maine county and municipality in implementing its own emergency management program; to coordinate and align statewide preparedness planning, training, and exercises; to facilitate public outreach and warning; and to lead statewide response and recovery efforts when incidents exceed local and county capabilities.

MEMA's Vision is "A Ready and Resilient Maine."

**ORGANIZATION:**
MEMA was originally established under the Maine Civil Defense and Public Safety Act of 1949, which authorized the Governor to create a Civil Defense and Public Safety Agency within the Executive Department.

Today, MEMA is composed of a team of subject matter experts, each providing a critical function in advancing the State's readiness and resilience. MEMA's divisions- Business Office; Communications; Mitigation and Recovery; Operations and Response; Preparedness and Homeland Security; and External Affairs - each play a key role in supporting Maine's emergency management mission.

MEMA manages over 25 distinct programs, each serving a specific role in the State's efforts to prepare for, respond to, and recover from all types of disasters. These programs include operation of the State Emergency Operations Center, training and exercises, planning and hazard mitigation, hazardous materials and technological hazards, public and individual assistance, mass care and sheltering, volunteer coordination, homeland security and infrastructure protection, public outreach, and emergency alerting.

**PROGRAM:**
Grant administration: The federal government has granted money to the states for civil emergency preparedness (emergency management) for more than 40 years. The Emergency Management Performance Grant (EMPG) has been the primary source of funding for emergency management programs at the state, county, and local levels since 1998. MEMA distributes EMPG funds to Maine's 16 counties to support emergency management programs at the county and local levels. In addition to EMPG funding, MEMA also distributes State Homeland Security Grants and Operation Stonegarden Grants for homeland security activities. State emergency management program activities are additionally supported by the U.S. Department of Transportation (USDOT) Hazardous Materials Emergency Planning Grant and the Dam Safety Grant from the Federal Emergency Management Agency (FEMA).

Dam Safety: MEMA administers the Maine Dam Safety Program (the Program), which facilitates Emergency Action Planning with owners of all high and significant hazard dams in Maine; inspects state-regulated dams for both hazard and condition; and recommends action on inspection findings. The Program is funded by state and FEMA grants. The principal grant is the National Dam Safety Program (NDSP) grant administered by FEMA.

Emergency Management Assistance Compact: The Emergency Management Assistance Compact was enacted in 1998 and facilitates mutual aid between states to cope with a disaster regardless of cause. The International Emergency Assistance Compact was enacted in 1999, to provide mutual aid among northeast states and eastern Canadian provinces. The Governor, through Executive Order, created the State Emergency Response Commission in April of 1987 to coordinate state

government's role in carrying out Maine's planning and preparedness responsibilities for hazardous materials in compliance with Title III of the Federal Superfund Amendments and Reauthorization Act of 1986, Emergency Planning and Community Right-To-Know. MEMA carries out the planning and preparedness activities for the Commission.

Stream Gaging Cooperative Program: The program funds the state share for the Stream Gaging Cooperative Program. The state funds one-half or less of the United States Geological Survey's cost of flood monitoring, forecasting, and warning on designated Maine streams and rivers. The information collected by these gauges informs the activities of both the River Flow Advisory Commission and the Drought Task Force.

**PUBLICATIONS:**
Web-based programmatic and educational information and materials, available at: http:/www.maine.gov/mema

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE EMERGENCY MANAGEMENT AGENCY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,452,094 | 1,037,009 | 188,230 | | 1,226,855 | |
| HEALTH BENEFITS | 672,688 | 280,734 | 55,428 | | 336,526 | |
| RETIREMENTS | 533,199 | 227,785 | 39,898 | | 265,516 | |
| OTHER FRINGE BENEFITS | 67,938 | 30,207 | 5,226 | | 32,505 | |
| COMPUTER SERVICES | 1,391,708 | 240,150 | 15,215 | | 1,136,343 | |
| CONTRACTUAL SERVICES | 1,857,833 | 328,024 | -42,198 | | 1,572,007 | |
| RENTS | 267,614 | 227,788 | 133 | | 39,693 | |
| COMMODITIES | 242,930 | 6,355 | 13,195 | | 223,380 | |
| GRANTS, SUBSIDIES, PENSIONS | 181,947,371 | 175,005 | 12,304,881 | | 169,467,485 | |
| TRANSFER TO OTHER FUNDS | 127,545 | | 6,869 | | 120,676 | |
| **TOTAL EXPENDITURES** | 189,560,920 | 2,553,057 | 12,586,877 | | 174,420,986 | |

# MILITARY BUREAU

## BG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL
## BG SCOTT J. LEWIS, ASST. ADJ GEN-ARMY GUARD

*Central Office:* CAMP CHAMBERLAIN, AUGUSTA, ME 04330
*Mail Address:* 33 STATE HOUSE STATION, AUGUSTA, ME 04333-0033 *FAX:* (207) 626-4509
*Established:* 1972 *Telephone:* (207) 430-6000
*Reference: Policy Area:* 06 *Umbrella:* 15 *Unit:* 213 *Citation:* T0037B *M.R.S.A., Sect.:* 000000002
*Average Counts-All Positions:* 132.000 *Legislative Count:* 132.00

**PURPOSE:**
The Military Bureau commands and supports the Maine Army and Air National Guard as mandated by state and federal law. This includes ensuring units are effectively manned, trained, and equipped to perform their state and federal missions. The Maine National Guard serves as a military force available to the governor in the event of state emergencies and as a federal force, providing forces for both the U.S. Army and the U.S. Air Force in times of national emergency, war, or as otherwise needed by the Nation. Should the National Guard be federalized and moved out of state, other forces may be organized under 37-B MRSA, Chapter 3, to be known as the Maine State Guard.

**ORGANIZATION:**
The Military Bureau was created in July 1972, under state government reorganization legislation. It previously had been the Office of the Adjutant General, established in 1921 by the Maine Constitution. In the reorganization, the Governor, as Commander in Chief of the Maine militia, appointed the Adjutant General as administrative head of the Department of Military, Civil Defense and Veterans Services and as Director of the Military Bureau. The law has been

revised several times to more appropriately reflect and meet the needs and actual functions of the Department. The most recent revisions eliminated the requirement that the Director of the Military Bureau be the Deputy Adjutant General and changed Civil Defense to the Maine Emergency Management Agency (MEMA).

The Military Bureau's two components, the Maine Army National Guard and the Maine Air National Guard, report to the Adjutant General and are collectively referred to as the Maine National Guard. The National Guard's organization is distinctive in that it is considered a U.S. military reserve component, but it is different from the Army and Air Force Reserves. Unlike the Reserves, the Maine National Guard performs a dual role. One role supports the State, and the other supports the Nation. In support of the State, the Maine National Guard provides the people of Maine with a highly skilled and disciplined military force. These soldiers and airmen, when called upon by the Governor, assist state agencies as well as non-governmental entities during times of floods, hurricanes, forest fires, snow emergencies, and other civic needs. In its federal role, the Maine National Guard acts as a supplement to the active duty military. In this capacity, units of the Maine National Guard can be called to active duty by the President of the United States for mobilization to war, national emergencies, or as otherwise needed by the Nation.

**PROGRAM:**

In FY25, the Maine Army National Guard (MEARNG) had 1,598 soldiers with authorized strength of 1,998 soldiers. Recruiting remains a focus of the organization as vacancies diminish the readiness of the units and impact the flow of federal funding into the State of Maine. In addition to their federal combat-focused capabilities, units of the MEARNG provide support to local and state authorities. Domestic support capabilities include security forces, horizontal and vertical construction, debris removal, air and ground search and rescue, distribution and transportation, urgent medical care, hazardous material identification, and weapons of mass destruction response.

The MEARNG supported several missions in FY25. 60 Soldiers from the 133rd Engineer Battalion participated in Guardian Response, a Chemical, Biological, Radiological, and Nuclear disaster exercise in Indiana. About 90 Soldiers from Bravo Company, 3rd Battalion, 172nd Infantry Regiment participated in the Immediate Response 2025 exercise in Macedonia. MEARNG provided air mobility, ground transportation, logistics support, and troop lodging support in Maine to U.S. Marines during Atlantic Alliance 25. 120 soldiers from the 136th Engineer Vertical Construction Company deployed to Saudi Arabia to support Operation Spartan Shield. The 11th Weapons of Mass Destruction Civil Support Team supported local first responders in three emergency response missions. MEARNG conducted 41 events with the Armed Forces of Montenegro through the State Partnership Program (SPP). The Directorate of Facilities Engineering (DFE) is responsible for operating, constructing, maintaining, and repairing over 150 buildings totaling over 1.5 million square feet. It executed $18.6M in federal funds matched by $4.5M in state funds.

The Maine Air National Guard (MeANG) had 1,092 sirmen with authorized strength of 1,161, had 21 units composed of a wing, groups, squadrons and flights ready to support 11 Combatant Commanders for around-the-clock, global military missions and domestic operations in FY25. The MeANG provides Air Refueling, Security, Logistics, Medical, fixed facility and expeditionary Combat Communications and Engineering support. The 101st Air Refueling Wing provides worldwide air refueling for homeland defense and to several federal operations in United States Indio-Pacific, United States Central Command, United States European Command and for homeland defense support in Operation NOBLE EAGLE with United States Northern Command partners via the Northeast Tanker Task Force. The 101st ARW dispensed 3.4 million gallons of JAA fuel in 2025 to support transient and domestic military aircraft. The MeANG deployed 223 personnel to augment active duty, host-nation and foreign allies around the globe. Two co-located Geographically Separated Units in South Portland provide communications and engineering support to a variety of military installations both home and abroad. Joint Force Headquarters-Maine Air National Guard provides planners, logistical, public affairs, legal and operational support to local, state, regional and federal civilian and military partners for state active duty, emergency management response as needed. Finally, the MeANG continues to support our State Partnership Program (SPP) through security cooperation exercises and real-world missions to help our SPP partner nation build in its North Atlantic Treaty Organization (NATO) footprint.

**PUBLICATIONS:**
The Maine National Guard (MENG) Public Affairs Office (PAO) distributes press releases and media advisories on Army, Air, and Joint activity through official e-mail. The PAO also uploads releases and visual imagery to the Defense Visual Information Distribution System (DVIDShub.net) for wider distribution and official archiving. The PAO maintains MENG accounts on Facebook and X (formerly Twitter), in addition to a lesser-used YouTube channel. The PAO monitors downtrace unit social media activity, with multiple echelons having their own PAO. The Maine Air National Guard's 101st Air Refueling Wing in Bangor, for example, maintains their own social media platforms, distributes content through DVIDS, and produces a podcast. Army and Air family programs both create newsletters for their members, as do most individual units. Additionally, a PAO representative and/or subject matter experts appear monthly on a statewide talk radio program to discuss current events.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MILITARY BUREAU<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,248,391 | 753,081 | 71,477 | | 7,405,345 | 18,488 |
| HEALTH BENEFITS | 2,239,315 | 230,829 | 31,745 | | 1,954,412 | 22,329 |
| RETIREMENTS | 1,700,163 | 145,573 | 13,851 | | 1,541,312 | -573 |
| OTHER FRINGE BENEFITS | 253,229 | 25,008 | 2,180 | | 224,011 | 2,030 |
| COMPUTER SERVICES | 207,048 | 119,132 | 808 | | 79,790 | 7,318 |
| CONTRACTUAL SERVICES | 21,906,700 | 3,681,016 | 666,989 | | 17,549,690 | 9,005 |
| RENTS | 234,672 | 55,084 | | | 179,588 | |
| COMMODITIES | 1,546,252 | 425,700 | 1,981 | | 1,118,571 | |
| GRANTS, SUBSIDIES, PENSIONS | 837,253 | 808,198 | 29,055 | | | |
| BUILDING IMPROVEMENTS | 14,512,827 | | | | 14,512,827 | |
| TRANSFER TO OTHER FUNDS | 52,168 | 4,130 | 3,488 | | 44,550 | |
| **TOTAL EXPENDITURES** | 51,738,018 | 6,247,751 | 821,574 | | 44,610,096 | 58,597 |

# BUREAU OF MAINE VETERANS' SERVICES

## DAVID RICHMOND, DIRECTOR
## BG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL

*Central Office:* CAMP KEYES, AUGUSTA, ME 04330
*Mail Address:* 117 STATE HOUSE STATION, AUGUSTA, ME 04333-0117 *FAX:* (207) 626-4471
*Established:* 1947 *Telephone:* (207) 287-7020
*Reference: Policy Area:* 06 *Umbrella:* 15 *Unit:* 215 *Citation:* T0037B *M.R.S.A., Sect.:* 000000501
*Average Counts-All Positions:* 49.000 *Legislative Count:* 49.00

**PURPOSE:**
The Maine Bureau of Veterans' Services (the Bureau) supports Maine's estimated 104,500 veterans and their dependents by connecting them to state, federal, and Veterans Affairs resources. Benefits include advocacy, briefings, housing, medical care, education aid, compensation, vocational rehab, employment, nursing homes, and burials. The Bureau's seven field offices, each staffed by a Veterans Services Officer (VSO) and assistant, are located statewide; three are co-located with the Veterans Affairs at Togus Regional Office, Lewiston Vet Center, and Bangor Outpatient Clinic. VSOs cover every county and visit 19 itinerant sites at least two times monthly, supported by three Mobile/Traveling VSOs to reach as many veterans as possible.

The Central Office, located at Camp Keyes in Augusta, consists of the Office of the Director and staff, the Central Claims Office, and the State Approving Agency. These sections administer claims support, quality control, appeals advocacy program, educational benefits; provide disabled hunting and fishing licenses; maintain records of military service; issue park and museum passes; process applications for Gold Star license plates; coordinate services for homeless veterans; oversee the Maine Veterans' Dental Network; and organize outreach events and strategic partnerships. Under the Bureau of Maine Veterans' Services is the Maine Veterans' Memorial Cemetery System, which provides for the burial and perpetual care of eligible veterans and their dependents.

The Bureau administers the Honoring a Veteran from a Grateful State Program, which recognizes the service and sacrifice of Maine's veterans. The Director sits on the Board of Trustees for the Maine Veterans' Homes, the Executive Council of the Governing Body for the VA Maine Healthcare System, the Statewide Homeless Council, the State Workforce Board Veterans Employment Committee, and serves as the primary public advocate for Maine veterans and their families.

**ORGANIZATION:**
After the Civil War, services to veterans were provided through specific acts or laws. The earliest coordinated services were represented by the Soldier Board of 1919. The Bureau of Veterans' Services was created by Council Order in 1945, as the Division of Veterans' Affairs. The agency received authorization in 1947 and was established with a state office and seven local offices. In 1950, a claims office was established at the Veterans Affairs Center at Togus. The Division was renamed the Department of Veterans Services in 1963. In the spring of 1970, the Maine Veterans' Memorial Cemetery became operational. Under the reorganization legislation of 1972, the agency was placed within the new Department of Military, Civil Defense and Veterans' Services, which, in 1974, was redesignated the Department of Defense and Veterans' Services.

**PROGRAM:**
CLAIMS SERVICE. During FY25, the seven regional field offices filed 2,754 claims with the U.S. Department of Veterans' Affairs (VA). The Togus Regional Office, acting as the advocate for veterans, filed 1,372 new Powers of Attorney on behalf of veterans and/or their dependents. Actions taken by the Bureau have resulted in 1,263 new awards or recoveries totaling $55,678,135.24 by the VA. The Bureau also maintains the discharge records for Maine veterans separated from U.S. Armed Forces and makes those records available to veterans and their eligible dependents for free.

VETERANS DEPENDENTS EDUCATIONAL BENEFITS. Dependents of permanent and totally disabled veterans may be eligible for free tuition at a state-supported institution. During FY25, 463 students enrolled in the program, valued at $3,906,270.97, across 15 University of Maine System schools. The top three schools for tuition waivers were the University of Southern Maine, the University of Maine, and the University of Maine Augusta.

MAINE VETERANS' MEMORIAL CEMETERY SYSTEM. The Maine Veterans' Memorial Cemetery System serves veterans and dependents throughout Maine with two cemeteries in Augusta, one in Caribou, and one in Springvale. During FY25, 919 burials were conducted, and a total of 32,673 individuals have been buried in the cemetery system since its inception in 1970. In FY25, 358 reservations for burial were made. At the end of the year there were 5,466 reservations for future burial on file.

STATE APPROVING AGENCY. The Maine State Approving Agency (MESAA) approves programs at over 300 Maine institutions and facilities, enabling individuals to use their GI Bill benefits. MESAA ensures that every veteran and eligible person who enters a MESAA-approved educational facility receives quality instruction, appropriate administration, and fair and equitable practice. In FY25, the VA instituted a new facility re-approval timeline, changing the required facility re-approval standard from every two years to every three years, which decreased MESAA re-approval numbers. As a result, in FY25 MESAA approved 508 higher education programs, 25 non-college degrees, one apprenticeship, three On-the-Job Training programs, and seven flight training programs for a total of 544 program approvals.

VETERANS HOMELESSNESS PREVENTION COORDINATION. The Veterans Homelessness Prevention Coordination program provides services to homeless veterans as well as those at risk. During FY25, this program and partner agencies hosted four homeless standdowns in Bangor, Lewiston, Portland, and Augusta to provide housing services, clothing, sleeping bags, gas cards, non-perishable food, and hygiene items for 78 veterans and their families. Partners included the VA Maine Healthcare System, VA Maine Homeless Veterans Program, Veterans Benefits Administration, Maine Vet Center System, Veterans of Foreign Wars, Operation Brotherhood, Elks Lodge, Maine Veterans in Need, Maine Department of Labor Career Centers, Volunteers of America Northern New England, Preble Street, and V.E.T.S. Trailers.

VETERANS' EMERGENCY FINANCIAL ASSISTANCE. The Veterans' Emergency Financial

Assistance Program (VEFAP) provides financial support to veterans and their families during emergencies. During FY25, $348,527 in VEFAP funds were used to assist 303 Maine veterans in need, 117 of whom experienced housing insecurities, by providing a maximum grant of $2,000 paid directly to a vendor.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF MAINE VETERANS' SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,973,774 | 2,784,848 | | | 188,926 | |
| HEALTH BENEFITS | 904,128 | 853,685 | | | 50,443 | |
| RETIREMENTS | 648,284 | 606,009 | | | 42,275 | |
| OTHER FRINGE BENEFITS | 85,534 | 79,824 | | | 5,710 | |
| COMPUTER SERVICES | 300,084 | 291,966 | | | 8,118 | |
| CONTRACTUAL SERVICES | 993,277 | 713,983 | | | 279,294 | |
| RENTS | 197,632 | 192,709 | | | 4,923 | |
| COMMODITIES | 170,050 | 170,050 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,416,711 | 374,920 | 242,914 | | 798,877 | |
| EQUIPMENT | 870,829 | | | | 870,829 | |
| TRANSFER TO OTHER FUNDS | 9,182 | | | | 9,182 | |
| **TOTAL EXPENDITURES** | 8,569,485 | 6,067,994 | 242,914 | | 2,258,577 | |

# DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

## MICHAEL DUGUAY, COMMISSIONER
## DENISE GARLAND, DEPUTY COMMISSIONER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 287-2861
*Established:* 1987 *Telephone:* (207) 624-9805
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 100 *Citation:* T0005 *M.R.S.A., Sect.:* 000013053
*Average Counts-All Positions:* 35.000 *Legislative Count:* 35.00
Units:

*OFFICE OF BUSINESS DEVELOPMENT*
*MAINE STATE FILM COMMISSION*
*MAINE STATE FILM OFFICE*
*OFFICE OF INNOVATION*
*MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION*
*OFFICE OF TOURISM*
*OFFICE OF COMMUNITY DEVELOPMENT*

**PURPOSE:**

The Department of Economic and Community Development (the Department) is responsible for administering Maine's programs related to business growth, community development, film promotion and tourism and outdoor recreation. These programs fall within four divisions: The Office of the Commissioner, the Office of Business Development, the Office of Tourism, Outdoor Recreation and Film, and the Office of Community Development. In most cases, the Departments' programs require a significant amount of interaction with other organizations in the public and private sectors.

The Office of the Commissioner is responsible for policy development, including legislative activities and participation on numerous boards, commissions, and task forces; financial management, including purchasing, contracting, and human resources; facilities management; and the development and implementation of the State Economic Development Strategic Plan and several grant programs.

**ORGANIZATION:**

The Department traces its roots back to the Maine Development Commission which was established in 1933. A reorganization in 1955 created the Department of Development of Industry and Commerce, and further reorganization in 1957 established the agency as the Department of Economic Development. In 1971, another reorganization reconstituted the Department as the Department of Commerce and Industry, and shortly thereafter, in 1975, the Department was abolished and many of its functions transferred to other agencies. As part of this process, the State Development Office was established within the Executive Department and assumed responsibility for Maine's general business development functions. On October 1, 1987, the State Development Office was abolished and replaced by the newly established Department of Economic and Community Development, which also assumed the development-related activities of the State Planning Office and the Department of Conservation. In 1995, the Department transferred its Natural Areas, Growth Management, Coastal Zone Management and Code Enforcement programs to the State Planning Office and the Department of Conservation.

In 1996, the Department was reorganized for efficiency by consolidating the Energy Conservation Division within the Office of Business Development. This reorganization also shifted the Department's primary accounting, personnel, and information services functions to the Department of Administrative and Financial Services under a "clustering" arrangement, and established the Maine International Trade Center, which assumed the Department's international commerce functions. In 1999, the Legislature established the Maine Technology Institute with the purpose of coordinating grants to businesses to commercialize new products and processes. The Directors of the Maine Technology Institute and the Maine International Trade Center are employees of the Department. In 2004, the Energy Resource and Conservation programs were transferred to the Public Utilities Commission as a part of their energy office. The Department underwent a reorganization in 2003 when the Office of Innovation was established to support research and development throughout the State. In 2006, the Legislature created the Office of Small Business and Entrepreneurship in realigning the small business programs in the Office of Business Development, but this office was left vacant by budget cuts in 2008. In 2012, after the State Planning Office was abolished, The Department acquired the Code Enforcement Training and

Certification Program and oversight of the State-owned landfill properties. In 2019, the Code Enforcement Training and Certification Program was transferred to the Department of Public Safety and in 2021, oversight of the state-owned landfill properties was transferred to the Bureau of General Services in the Department of Administrative and Financial Services. After the creation of the Maine Connectivity Authority (MCA) in 2021, the duties and responsibilities of the Office of Broadband Development were assigned to MCA.

**PROGRAM:**
For more program information pertaining to Department of Economic and Community Development, please visit the Department's website at www.maine.gov/decd.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,604,206 | 2,130,315 | 815,203 | | 658,688 | |
| HEALTH BENEFITS | 820,518 | 498,467 | 174,013 | | 148,038 | |
| RETIREMENTS | 775,135 | 470,356 | 165,652 | | 139,127 | |
| OTHER FRINGE BENEFITS | 110,417 | 72,759 | 22,545 | | 15,113 | |
| COMPUTER SERVICES | 429,684 | 357,647 | 72,037 | | | |
| CONTRACTUAL SERVICES | 29,172,371 | 7,774,137 | 20,348,799 | | 1,049,435 | |
| RENTS | 269,710 | 926 | 268,784 | | | |
| COMMODITIES | 31,444 | 17,515 | 13,929 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 68,667,709 | 6,102,505 | 14,025,554 | | 47,764,100 | 775,550 |
| TRANSFER TO OTHER FUNDS | 69,282 | | 41,905 | | 27,377 | |
| **TOTAL EXPENDITURES** | 103,950,476 | 17,424,627 | 35,948,421 | | 49,801,878 | 775,550 |

| DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,283,328 | 1,081,727 | | | 201,601 | |
| HEALTH BENEFITS | 297,952 | 254,596 | | | 43,356 | |
| RETIREMENTS | 269,480 | 225,667 | | | 43,813 | |
| OTHER FRINGE BENEFITS | 43,874 | 39,123 | | | 4,751 | |
| COMPUTER SERVICES | 53,482 | 53,482 | | | | |
| CONTRACTUAL SERVICES | 534,364 | 509,994 | 6,120 | | 18,250 | |
| RENTS | 634 | 634 | | | | |
| COMMODITIES | 12,050 | 12,050 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 15,371,853 | 2,889,559 | 2,500 | | 12,479,794 | |
| TRANSFER TO OTHER FUNDS | 2,396 | | 266 | | 2,130 | |
| **TOTAL EXPENDITURES** | 17,869,413 | 5,066,832 | 8,886 | | 12,793,695 | |

# OFFICE OF BUSINESS DEVELOPMENT
## CHARLOTTE MACE, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04333-0059
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 287-2861
*Established:* 1987 *Telephone:* (207) 624-7448
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 499 *Citation:* T0005 *M.R.S.A., Sect.:* 000013061
*Average Counts-All Positions:* 8.000 *Legislative Count:* 8.00

**PURPOSE:**
The Office of Business Development's (OBD) mission is to foster business start-up, growth, expansion, and retention and to increase quality employment opportunities for Maine citizens. OBD works in partnership with the business community and a system of regional and local development agencies to provide resources, technical assistance, and financial tools necessary to attract and encourage new investment as well as create and retain quality jobs. OBD is responsible for assisting businesses in all aspects of business development including business attraction, domestic trade, tax incentives, and ombudsman support.

**ORGANIZATION:**
OBD includes two major functional areas: business assistance and business development. These areas also include the administration of Tax Incentives programs, Business Answers, and assistance for companies in all stages of maturity from start-ups to large industry.

**PROGRAM:**
TAX INCENTIVES PROGRAMS: The Tax Incentives program oversees three major tax incentives: the Dirigo Business Incentives that offer sector-specific incentives for business capital investments and worker training investments; the Pine Tree Development Zone program (PTDZ) that offers a variety of incentives for new or expanding businesses to assist them in creating new, well-paying jobs; and the Employment Tax Increment Financing program (ETIF) by which employers are reimbursed a percentage of qualified, net-new employees' state withholding taxes. The PTDZ and ETIF programs stopped accepting applications as of December 31, 2024. The Dirigo Business Incentives Program began accepting applications in late 2024.

BUSINESS ASSISTANCE: The Business Answers Program responds to approximately 250 telephone and e-mail inquiries per month regarding doing business in Maine. This includes a One-Stop Business License Center and the online Business Licensing Assistant at https://apps.web.maine.gov/cgi/online/businessanswers/index.pl. The Maine Small Business and Entrepreneurship Commission funds and oversees the Maine Small Business Development Centers program.

BUSINESS DEVELOPMENT: Facilitates business and job growth through investment/business attraction, expansion, and retention activity. Staff provides information directly to businesses on incentive programs, technical assistance, and information on labor, wages, taxes, transportation, utilities, and environmental regulations. Assistance is also provided for site location; financial opportunities through federal, state, and local financing programs; and training opportunities through federal and state training programs. OBD prepares incentives packages for Maine businesses seeking to expand and new businesses looking to come to Maine.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF BUSINESS DEVELOPMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 668,029 | 668,029 | | | | |
| HEALTH BENEFITS | 174,812 | 174,812 | | | | |
| RETIREMENTS | 170,537 | 170,537 | | | | |
| OTHER FRINGE BENEFITS | 20,251 | 20,251 | | | | |
| COMPUTER SERVICES | 280,271 | 280,271 | | | | |
| CONTRACTUAL SERVICES | 647,050 | 647,050 | | | | |
| RENTS | 203 | 203 | | | | |
| COMMODITIES | 2,263 | 2,263 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 15,947,361 | 2,185,424 | 9,999,998 | | 3,761,939 | |
| **TOTAL EXPENDITURES** | 17,910,777 | 4,148,840 | 9,999,998 | | 3,761,939 | |

# MAINE STATE FILM COMMISSION
## STEVE LYONS, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* STATE HOUSE STATION 59, AUGUSTA, ME 04333-0059 *FAX:* (207) 287-5701
*Established:* 1987 *Telephone:* (207) 624-9828
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 505 *Citation:* T0005 *M.R.S.A., Sect.:* 000013090H

**PURPOSE:**
The Maine Film Commission is an 11-member advisory board appointed by the Governor that supports, advises, and assists the Maine Film Office with respect to MRSA Title 5, §13090-H and §13090-I and recommends rules for the implementation of the provisions relating to the promotion of filming activities in the State.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

## MAINE STATE FILM OFFICE
### STEVE LYONS, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 624-5701
*Established:* 1996 *Telephone:* (207) 624-9828
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 588 *Citation:* T0005 *M.R.S.A., Sect.:* 000013090I

**PURPOSE:**
The Maine State Film Office is responsible for undertaking a program of film promotion and is the official liaison between the film industry, state agencies, and production companies.

**ORGANIZATION:**
The Maine Film Office is comprised of one director position and is a division within the Maine Office of Tourism at the Department of Economic and Community Development. An eleven-member commission appointed by the Governor serves in an advisory capacity to the Film Office.

**PROGRAM:**
The Maine Film Office manages projects and programs to: increase production in Maine; promote Maine communities as film locations; and encourage productions to hire and buy local, deepening the economic impact in Maine. The Film Office also administers the Maine visual media incentive program designed to attract out-of-state productions and help in-state production companies.

Program activities included conducting an analysis of production capabilities within the state that identified opportunities for advancing the film industry in Maine and hosting public forums to receive input from stakeholders on improving the State's visual media incentive program.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

## OFFICE OF INNOVATION
### BRIAN WHITNEY, PRESIDENT

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 582-4772
*Established:* 2004 *Telephone:* (207) 582-4790
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 631 *Citation:* T0005 *M.R.S.A., Sect.:* 000013105
*Average Counts-All Positions:* 2.000 *Legislative Count:* 2.00

**PURPOSE:**
The Office of Innovation (the Office), through the Maine Technology Institute (MTI), encourages and coordinates the State's research and development activities to foster collaboration among the State's higher education and nonprofit research institutions and the business community. The Office promotes, evaluates, and supports research and development relevant to the State including: technology transfer activities to increase the competitiveness of businesses and public institutions of higher education in the State; the development of new commercial products and the fabrication of such products in the State through the MTI and the technology centers; research opportunities that create sustained, inter-institutional multidisciplinary efforts; and coordinating cooperative efforts among government agencies, the private sector, and universities and colleges on research and development relevant to Maine.

**ORGANIZATION:**

The Office manages the Maine Experimental Program to Stimulate Competitive Research (EPSCoR) (MRSA Title 5, §13110), prepares the biennial science and technology plan (MRSA Title 5, §13106) and coordinates the Technology Centers (MRSA Title 5, §15322).

Technology centers are established to support the early-stage development of technology-based businesses.

MTI (MRSA Title 5, §15302), a separate nonprofit corporation that is funded through the Office, stimulates and supports research and development activity leading to the commercialization of new products and services in the State's technology-intensive industrial sectors.

The Director works with the Maine Innovation Economy Advisory Board (MRSA Title 10, §949) to coordinate the State's research and development activities and to foster collaboration among its higher education and nonprofit research institutions and members of the business community. In addition, the Board develops and implements the State's Science and Technology Action Plan.

**PROGRAM:**

The goals of the Technology Centers are to accelerate the development of businesses through one-on-one technical assistance, peer networks, classroom, or other training on subjects unique to technology commercialization and the management of high-growth enterprises; mentorship programs that link senior technology executives with entrepreneurs; and other networking opportunities. Technology centers complement the State's other investments in research and development by providing a supportive environment for new technology-intensive businesses. The goals of the technology centers include retention of successful start-up businesses in the State, improvement of opportunities for workers through the creation of technologically advanced jobs, and encouragement of private-sector initiatives.

MTI serves as the State's champion for the creation of a culture of innovation and entrepreneurship. Its strategy is based upon three themes: Fund, Connect, and Grow. It provides funding to companies engaged in the development of technology, connects them to the resources they need, and helps them grow. MTI's investments focus on the sectors of Aquaculture & Marine Technology; Biotechnology; Composites & Advanced Materials; Environmental Technologies; Forest Products & Agriculture; Information Technology; and Precision Manufacturing. MTI works in partnership with a wide variety of organizations focused on Technology-Based Economic Development (TBED) and entrepreneurial development and serves as the leader in this arena to combine, and coordinate all of these efforts to increase investment, company payrolls, sales revenues, and to further develop a base of intellectual and scientific knowledge. MTI offers a suite of funding opportunities to support technology-based economic development.

MTI is a publicly-funded and industry-led 501(c) (3) non-profit managed by a Board of Directors appointed by the Governor, with specific requirements for sector representation, financial expertise, the Chancellor of the University of Maine, the President of the Maine Community College System, the Commissioner of the Department of Economic and Community Development (DECD), and the Director of the Governor's Office of Policy, Innovation and the Future. MTI staff members are not state employees. The budget includes funding for a position at DECD, a position who serves as the President of the MTI, and pass-through funding in support of its operations. MTI also allocates and manages investments in the State's technology assets as provided through voter-approved bonds.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF INNOVATION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 234,156 | 234,156 | | | | |
| HEALTH BENEFITS | 38,840 | 38,840 | | | | |
| RETIREMENTS | 45,894 | 45,894 | | | | |
| OTHER FRINGE BENEFITS | 9,711 | 9,711 | | | | |
| CONTRACTUAL SERVICES | 6,575,066 | 6,575,066 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 13,740,736 | 343,838 | 193,471 | | 12,427,877 | 775,550 |
| **TOTAL EXPENDITURES** | 20,644,403 | 7,247,505 | 193,471 | | 12,427,877 | 775,550 |

# MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION

## CHARLOTTE MACE, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, MAINE, ME 04333-0059 *FAX:* (207) 287-2861
*Established:* 1990 *Telephone:* (207) 624-7448
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 536 *Citation:* T0005 *M.R.S.A., Sect.:* 000013032

**PURPOSE:**
The Maine Small Business and Entrepreneurship Commission (the Commission) negotiates, approves, and oversees the annual contract with the U.S. Small Business Administration's identified administrative unit that administers the Maine Small Business Development Centers program. Additionally, the Commission is responsible for the review and evaluation of state small business assistance programs and for advising the Governor, Legislature, and the Commissioner of the Department of Economic and Community Development (DECD) with respect to these programs.

**ORGANIZATION:**
The Commission consists of the Commissioner of the DECD or the Commissioner's designee; the Chief Executive Officer of the Finance Authority of Maine or the Chief Executive Officer's designee; a designee of the administrative unit; three public members appointed by the Commissioner of the DECD, the Chair of the Maine Small Business Development Centers (Maine SBDC) Advisory Council and the House and Senate chairs of the joint standing committee of the Legislature having jurisdiction over innovation, development, economic advancement, and business matters.

**PROGRAM:**
The most comprehensive statewide program of small business assistance available in the State of Maine is delivered through the Maine SBDC network headquartered at the University of Southern Maine (USM). The Maine SBDC program receives funding through the Commission with the balance provided by the U.S. Small Business Administration, the USM School of Business, and local hosting organizations.

Utilizing its certified business advisors at contracted host organizations, the Maine SBDC offers advice and technical assistance, hosts workshops, and provides assistance on how best to access capital to start-up or existing small businesses in Maine. For more information, contact the Maine SBDC Office at (207)780-4420 or visit their website at www.mainesbdc.org.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE SMALL BUSINESS AND ENTREPRENEURSHIP COMMISSION | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 683,684 | 683,684 | | | | |
| **TOTAL EXPENDITURES** | 683,684 | 683,684 | | | | |

# OFFICE OF TOURISM
## CAROLANN OUELLETTE, DIRECTOR

*TTY:* (877) 624-6331
*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 287-8070
*Established:* 2003 *Telephone:* (207) 624-9824
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 501 *Citation:* T0005 *M.R.S.A., Sect.:* 13090C
*Average Counts-All Positions:* 10.000 *Legislative Count:* 10.00

**PURPOSE:**
The Office of Tourism (the Office) was created by law to serve as a single, official entity on state tourism policy with the authority to implement marketing, management, and research programs. The Office's broad directive is to administer a program to support and expand the tourism industry and promote the state as a tourist destination. Its mission is to market the state in ways that work to preserve and celebrate the authentic character of Maine and fosters collaboration to pursue economic vitality.

To accomplish its mission, the Office is authorized to: conduct research to determine market demand, economic impact and track visitation; develop and implement a strategic, integrated marketing program that includes earned, owned and paid media; print materials as needed to fulfill requests for information about Maine by consumers and the travel trade; encourage the development of travel-product facilities and attractions; operate state-owned visitor information centers; serve as a liaison between private industry groups and local, state, and federal agencies involved in tourism promotion and development; and provide basic support and grants to support regional marketing.

**ORGANIZATION:**
The Office includes the Office of Outdoor Recreation and the Maine Film Office. Both offices operate independently with each managed by a Director.

The Office of Outdoor Recreation leverages Maine's assets and outdoor recreation heritage to grow the outdoor recreation economy and build Maine's outdoor recreation brand as part of a coordinated effort with partners from the public and private sectors.

The Film Office is responsible for the promotion of Maine as a location for film and video production.

These Offices are overseen by the Director of the Office of Tourism, Film and Outdoor Recreation. The Directors of the Film Office and the Office of Outdoor Recreation coordinate work with the Director to ensure alignment of programs as appropriate and to leverage resources, expertise and stakeholder engagement. The Director directly manages the activities of six professional and one support staff in the Tourism Office.

**PROGRAM:**
MARKETING RESEARCH: Estimated annual and seasonal reports of visitors to Maine which include number of visitors; direct expenditures by visitors; source markets; activities in which they participate; region of the state they are visiting; demographic information; and review of tourism and economic trends.
MARKETING AND COMMUNICATIONS: An integrated year-round strategic marketing campaign to promote Maine as a premier destination and support the State's tourism industry through paid, earned and owned media marketing channels and travel shows. Paid media channels include broadcast, online, print, digital,

search engine marketing, paid social, and out-of-home advertising and domestic and international consumer travel shows.

TOURISM MARKETING PARTNERSHIP GRANT PROGRAMS: Provide basic support, competitive and discretionary matching grants to local, regional, and statewide nonprofit agencies. In fiscal year 2024-25, the Office awarded grants in five categories: Regional Marketing Grants, Small Communities Grants, Enterprise Grants, Special Events Grants, and Tourism Development and Management. A complete list of grant recipients may be viewed at MOTPartners.com (https://motpartners.com/programs-services/marketing-grants/). The following is a breakdown of each of the five categories:

REGIONAL MARKETING GRANTS: The eight designated regional marketing organizations received a combined total of $2 million, which is equally distributed among the organizations, to support their strategic marketing campaigns.

COMMUNITIES GRANT PROGRAMS: $79,972 provided support for tourism- focused, community-oriented marketing projects and events.

ENTERPRISE MARKETING GRANTS: $298,000 provided support for tourism marketing initiatives that will increase visitation to the applying organization. Applications are awarded a minimum amount of $5,000 and a maximum amount of $30,000.

SPECIAL EVENT GRANTS: provides marketing funds to assist existing events to expand their audience to attract overnight visitation. $140,000 provided support to Special Events in Maine.

The Office of Tourism and the Office of Outdoor Recreation also managed sub-awards to multiple entities across the state through the EDA Travel, Tourism & Outdoor Recreation State Grant which was funded through ARPA.

VISITOR INFORMATION: the Office provided oversight of the state visitor information centers through contract management and fulfilled requests for visitor information.

INDUSTRY OUTREACH AND STAKEHOLDER ENGAGEMENT: hosted the annual Conference on Tourism, convening Maine tourism stakeholders to share marketing trends, industry best practices, the Office of Tourism marketing campaign, and provided networking opportunities for stakeholders from across all sectors of the industry; hosted quarterly stakeholder meetings to update industry on marketing programs, research, and trends; and consulted with community groups throughout the State interested in advancing destination development initiatives to continue to grow tourism in a way that balances that growth with resident quality of life.

For fiscal year 2024-25, the reported economic impact was $15.9 billion, direct spend $9 billion and total visitation 14.8 million.

**PUBLICATIONS:**

The Maine Thing Quarterly electronic magazine; International Lure brochure; Maine Birding Trail brochure.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF TOURISM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 886,971 | | 815,203 | | 71,768 | |
| HEALTH BENEFITS | 193,021 | | 174,013 | | 19,008 | |
| RETIREMENTS | 183,750 | | 165,652 | | 18,098 | |
| OTHER FRINGE BENEFITS | 24,611 | | 22,545 | | 2,066 | |
| COMPUTER SERVICES | 72,037 | | 72,037 | | | |
| CONTRACTUAL SERVICES | 20,931,284 | | 19,932,130 | | 999,154 | |
| RENTS | 268,784 | | 268,784 | | | |
| COMMODITIES | 13,929 | | 13,929 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 9,464,552 | | 3,689,085 | | 5,775,467 | |
| TRANSFER TO OTHER FUNDS | 41,205 | | 41,205 | | | |
| **TOTAL EXPENDITURES** | 32,080,144 | | 25,194,583 | | 6,885,561 | |

# OFFICE OF COMMUNITY DEVELOPMENT
## DEBORAH JOHNSON, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0059 *FAX:* (207) 287-8070
*Established:* 1987 *Telephone:* (207) 624-9817
*Reference: Policy Area:* 01 *Umbrella:* 19 *Unit:* 498 *Citation:* T0005 *M.R.S.A., Sect.:* 0000013072
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
The Office of Community Development (OCD) provides financial assistance to municipalities for community revitalization, enhancing economic growth, and infrastructure improvements. The OCD accomplishes this by providing technical assistance and grant funds (through a method of distribution approved by the U.S. Department of Housing and Urban Development) to municipalities to assist with community and economic development initiatives; develop, repair, and establish public facilities, services, and infrastructure; and create and/or rehabilitate affordable housing units.

**ORGANIZATION:**
The Department of Economic and Community Development (DECD) assumed responsibility for administration of the Community Development Block Grant (CDBG) program in October 1987, when it was transferred from the State Planning Office. The program is funded by the U.S. Department of Housing and Urban Development and state General Funds and administered by a professional staff of eight full-time employees.

The Office also supports the Maine Made Program, the Brownfields Revolving Loan Fund, and the Municipal Tax Increment Financing Program.

**PROGRAM:**
The CDBG program distributes funds to municipalities in two general areas: community development and economic development. The primary focus is to benefit low and moderate-income persons, but it may also be used to address slums and/or blighting conditions, or for the purpose of addressing conditions having an urgency because of serious health/safety conditions affecting the community. CDBG funded programs include but are not limited to: Public Infrastructure, Housing Assistance, Micro Enterprise Program, Public Service, Downtown Revitalization, Public Infrastructure, and Community Enterprise and Economic Development. The Office also offers technical assistance to communities that want to access the program and to provide information on other available funding resources. The state program is not available to the communities of Auburn, Bangor, Biddeford, Lewiston, Portland, and all of Cumberland County except Brunswick and Frye Island. These are entitlement communities that receive an annual allocation directly from the U.S. Department of Housing and Urban Development.

The Maine Made Program provides assistance to Maine artisans and makers to enhance their visibility and expand markets both domestically and nationally via profile listings at MaineMade.com; monthly newsletters to media, consumers, and buyers; social media posts announcing new members, member achievements, and events; and networking opportunities through partnerships and mentoring.

The Municipal Tax Increment Financing Program (MTIF) provides oversight for statutory compliance of all MTIF applications requiring DECD Commissioner approval.

The Office is the fiduciary entity and provides loan servicing for the State's Brownfields Revolving Loan Fund.

**PUBLICATIONS:**
CDBG program materials may be obtained from the OCD or from its website at https://www.maine.gov/decd/community-development.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF COMMUNITY DEVELOPMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 531,722 | 146,403 | | | 385,319 | |
| HEALTH BENEFITS | 115,894 | 30,220 | | | 85,674 | |
| RETIREMENTS | 105,474 | 28,258 | | | 77,216 | |
| OTHER FRINGE BENEFITS | 11,969 | 3,673 | | | 8,296 | |
| COMPUTER SERVICES | 23,894 | 23,894 | | | | |
| CONTRACTUAL SERVICES | 84,607 | 42,027 | 10,549 | | 32,031 | |
| RENTS | 89 | 89 | | | | |
| COMMODITIES | 3,201 | 3,201 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 13,459,523 | | 140,500 | | 13,319,023 | |
| TRANSFER TO OTHER FUNDS | 25,681 | | 434 | | 25,247 | |
| **TOTAL EXPENDITURES** | 14,362,054 | 277,765 | 151,483 | | 13,932,806 | |

# DEPARTMENT OF EDUCATION

## A. PENDER MAKIN, COMMISSIONER
## DANIEL CHUHTA, DEPUTY COMMISSIONER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 1931 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071 *Citation:* T0020A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 238.174 *Legislative Count:* 213.50
Units:

*ALTERNATIVE BREAKFAST DELIVERY SERVICE PROGRAM*
*CLIMATE EDUCATION PROFESSIONAL DEVELOPMENT PILOT PROGRAM*
*COMMUNITY SCHOOLS PROGRAM*
*FACILITIES, SAFETY AND TRANSPORTATION*
*HIGHER EDUCATION AND EDUCATOR SUPPORT SERVICES*
*INNOVATIVE INSTRUCTION AND TUTORING*
*OFFICE OF INNOVATION*
*INNOVATIVE TEACHING AND LEARNING*
*HIGHER ED INTERPERSONAL VIOLENCE ADVISORY COMMISSION*
*LEADERSHIP TEAM*
*MAGNET SCHOOLS*
*STATE MANDATE REIMBURSEMENT - COLLECTIVE BARGAINING*
*LEARNING SYSTEMS TEAM*
*SCHOOL AND STUDENT SUPPORTS*
*SCHOOL FINANCE AND OPERATIONS TEAM*
*MAINE SCHOOL SAFETY CENTER*
*SPECIAL SERVICES TEAM*
*LEARNING THROUGH TECHNOLOGY TEAM*
*TEACHER RETIREMENT*
*EDUCATION UNORGANIZED TERRITORY*
*OFFICE OF WORKFORCE DEVELOPMENT AND INNOVATIVE PATHWAYS*

**PURPOSE:**

To promote the best learning opportunities for all Maine students by providing information, guidance, and support to our schools, educators, and leaders and by providing adequate and equitable school funding and resources. Maine's schools are hubs of innovative teaching and learning that support, engage, and prepare all students to thrive. By exploring multiple pathways and real-life, project-based experiences that spark an interest and curiosity in the world around them, Maine's students are developing the critical thinking, problem solving, and relationship building skills they need to succeed in work, college, life, and as citizens of our great state. Maine's schools foster a safe and welcoming environment that supports the wellbeing of all students so that they are ready to learn. Through partnerships with community, whether it is with parents, career exploration with Maine businesses, or organizations that engage students in learning through the great outdoors, our schools allow students to participate in all of the advantages and opportunities unique to Maine. The Maine Department of Education (the Department) supports a culture of innovation, excellence, and equity to ensure a bright future for all students.

**ORGANIZATION:**

The Department is organized in an office structure that includes the Leadership Team/Commissioner's Office, Education in the Unorganized Territory, Office of Federal Programs, Office of School and Student Supports, Maine School Safety Center, Office of Higher Education and Educator Services, Office of Innovation, Office of Teaching and Learning, Office of School Facilities, Office of Special Services and Inclusive Education, (birth through age 22) and Office of Workforce Development & Innovative Pathways.

**PROGRAM:**

All department teams, and the programs, initiatives, and activities they carry out, are aligned to, and reflect a commitment to achieve this vision in the purpose. The Department is authorized to supervise, guide, and plan a coordinated system of public education for all Maine people; to interrelate public education to other social, economic, physical, and governmental activities, programs, and services; to encourage and stimulate public interest in the advancement of education; and to encourage training and development for educators in cooperation with local school officials. The strategic direction of the Department includes those initiatives and activities that: inspires trust in the Department and in the public education system; develops, supports, and sustains a robust educator workforce; promotes educational excellence and equity for all Maine learners; ensures student and school safety, health, and wellbeing; supports a culture of innovation and continuous improvement; and builds a healthy and collaborative work environment that enhances the human capital and potential of the Department.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 20,123,711 | 12,644,950 | 818,657 | | 6,660,104 | |
| HEALTH BENEFITS | 5,292,766 | 3,332,101 | 159,845 | | 1,800,820 | |
| RETIREMENTS | 4,490,312 | 2,926,131 | 103,989 | | 1,460,192 | |
| OTHER FRINGE BENEFITS | 568,185 | 357,648 | 22,844 | | 187,693 | |
| COMPUTER SERVICES | 6,479,798 | 3,603,802 | 62,279 | | 2,813,717 | |
| CONTRACTUAL SERVICES | 63,435,871 | 29,628,519 | 724,661 | | 33,082,691 | |
| RENTS | 93,936 | 38,816 | 9,969 | | 45,151 | |
| COMMODITIES | 478,908 | 272,499 | 45,835 | | 160,574 | |
| GRANTS, SUBSIDIES, PENSIONS | 2,231,441,966 | 1,797,517,568 | 37,349,126 | | 396,575,272 | |
| BUILDING IMPROVEMENTS | 226,708 | 226,708 | | | | |
| EQUIPMENT | 1,720,584 | 991,884 | | | 728,700 | |
| TRANSFER TO OTHER FUNDS | 572,159 | 71 | 43,799 | | 528,289 | |
| **TOTAL EXPENDITURES** | 2,334,924,904 | 1,851,540,697 | 39,341,004 | | 444,043,203 | |

| DEPARTMENT OF EDUCATION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 336,501 | 47,083 | | | 289,418 | |
| HEALTH BENEFITS | 96,506 | 15,187 | | | 81,319 | |
| RETIREMENTS | 50,549 | 7,730 | | | 42,819 | |
| OTHER FRINGE BENEFITS | 13,714 | 739 | | | 12,975 | |
| COMPUTER SERVICES | 56,739 | 23,899 | 3,471 | | 29,369 | |
| CONTRACTUAL SERVICES | 439,030 | 323,044 | 27,694 | | 88,292 | |
| RENTS | 4,340 | | 3,783 | | 557 | |
| COMMODITIES | 18,178 | 4,792 | 5,342 | | 8,044 | |
| GRANTS, SUBSIDIES, PENSIONS | 503,995 | 29,541 | 566 | | 473,888 | |
| TRANSFER TO OTHER FUNDS | 11,695 | | 947 | | 10,748 | |
| **TOTAL EXPENDITURES** | 1,531,247 | 452,015 | 41,803 | | 1,037,429 | |

# ALTERNATIVE BREAKFAST DELIVERY SERVICE PROGRAM

## JANE MCLUCAS, DIRECTOR

*Central Office:* 90 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 136 STATE HOUSE STATION, AUGUSTA, ME 04333-0136 *FAX:*
*Established:* 2019 *Telephone:* (207) 624-6880
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071Y *Citation:* T20-A *M.R.S.A., Sect.:* 0006601A

**PURPOSE:**
The Alternative Breakfast Program provides breakfast after the school day begins to Maine's students to ensure that all students are ready to learn. Program goals are to improve student academic performance, improve student attendance, and improve student health.

**ORGANIZATION:**
The Alternative Breakfast Program is administered by the Child Nutrition sub-team of the Office of Federal Programs within the Maine Department of Education.

**PROGRAM:**
The Alternative Breakfast Program is administered by the Department of Education's Child Nutrition Team. The program seeks to ensure that schools start or improve existing alternative breakfast delivery service. Program funds support serving equipment, mobile meal carts, and promotional material to support breakfast service in settings other than the school cafeteria. Grant funds were used to purchase equipment needed to implement successful breakfast after the bell programs.

**PUBLICATIONS:**
All noted information is available free of charge and may be downloaded from the Child Nutrition website:
https://www.maine.gov/doe/schools/nutrition/programs/breakfast

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CLIMATE EDUCATION PROFESSIONAL DEVELOPMENT PILOT PROGRAM

## PAGE NICHOLS, CHIEF INNOV. OFFICER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2022 *Telephone:* (207) 592-1216
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071H *Citation:* R2021 *M.R.S.A., Sect.:* CHAP178

**PURPOSE:**
The Climate Education Program was established through Resolve 2021, Chapter 178 and signed into law on May 3, 2022 by Governor Janet T. Mills. Resolve 2021, Chapter 178, A Resolve To Establish a Pilot Program To Encourage Climate Education in Maine Public Schools, provides grants for professional development for educators on climate science and support the preparation of courses on interdisciplinary climate education for a 3-year period.

**ORGANIZATION:**
The Climate Education Program exists within the Office of Innovation as part of the climate response team. It is led by a Climate Education Specialist who collaborates with the Interdisciplinary Instruction team to provide climate education support across content areas.

**PROGRAM:**
Grant awards through this program will be prioritized for school communities typically underserved by climate education. Those communities may include but are not limited to, tribal nations, schools with high populations of migrant students, students of color, students receiving special education services, multi-lingual language students, and rural and remote schools. Grant awards are drawn from a dedicated, non-lapsing fund. Two rounds of grants have been awarded.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| CLIMATE EDUCATION PROFESSIONAL DEVELOPMENT PILOT PROGRAM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 93,303 | | 93,303 | | | |
| HEALTH BENEFITS | 29,087 | | 29,087 | | | |
| RETIREMENTS | 19,302 | | 19,302 | | | |
| OTHER FRINGE BENEFITS | 2,684 | | 2,684 | | | |
| COMPUTER SERVICES | 1,523 | | 1,523 | | | |
| CONTRACTUAL SERVICES | 27,736 | | 27,736 | | | |
| COMMODITIES | | | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 427,145 | | 427,145 | | | |
| TRANSFER TO OTHER FUNDS | 4,050 | | 4,050 | | | |
| **TOTAL EXPENDITURES** | 604,830 | | 604,830 | | | |

# COMMUNITY SCHOOLS PROGRAM
## JULIE SMYTH, DIRECTOR, OSSS

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2019 *Telephone:* (207) 592-0949
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071G *Citation:* T20-A *M.R.S.A., Sect.:* 00009923

**PURPOSE:**
The Community Schools Program provides catalyst state funding to designated community schools through a biannual Request for Applications process. Community Schools is an improvement strategy that is initiated with School Board approval and a commitment to lowering barriers to access by coalescing community and school resources more efficiently. Through the hiring of a Community School Coordinator, schools/districts can provide services to students, families, and community members that promote student success while addressing the needs of the whole student.

**ORGANIZATION:**
The Office of School and Student Supports in the Maine Department of Education oversees the Request for Applications process and the technical assistance and professional learning of community schools in Maine.

**PROGRAM:**
A pilot program for community schools was established by Public Law 2015, Chapter 267, Part GGG, funded within the General-Purpose Aid for Local Schools program. Public Law 2019, Chapter 434 provided a base allocation in this program to support the implementation and expansion of community schools with federal grant funding. Activity in FY25 provided fiscal support to six community schools.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# FACILITIES, SAFETY AND TRANSPORTATION
## SCOTT BROWN, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:*
*Established:* 2019 *Telephone:* (207) 592-3790
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071X *Citation:* PL2019 *M.R.S.A., Sect.:* CH343
*Average Counts-All Positions:* 5.000 *Legislative Count:* 5.00

**PURPOSE:**
The Office of School Facilities (the Office) provides operational leadership, strategic planning, coordination, and administration of programs related to public school buildings. The Office oversees and administers the Major Capital School Construction Program, the School Revolving Renovation Fund, the Leased Space Program, and Facilities Inventory. The Office allocates resources to accomplish program goals; ensures compliance with all applicable statutes, rules, and policies; develops and implements rules and policies; proposes, reviews, and testifies on legislation; collects and analyzes data; and provides technical assistance and training. The Office works closely with the State Board of Education, state agencies, and school administrative units to accomplish its goals.

**ORGANIZATION:**
The Office of School Facilities consists of five positions.

**PROGRAM:**
The Major Capital School Construction Program provides a comprehensive and integrated approach to prioritizing and planning of state funded public school buildings. The program is designed to identify and address the school buildings with the most need in the state and provides funds and construction oversight to school administrative units with new school construction and major renovation projects. This year the program initiated construction on two projects totaling $217,355,666. The School Revolving Renovation Fund Program makes loans to school administrative units for approved school renovation projects. The Office prioritizes applications, assists school administrative units through the process, and coordinates funding with the Maine Municipal Bond Bank. This year the School Revolving Renovation Fund awarded $4,000,000 for Priority One projects statewide. The Leased Space Program provides funding to address the need for additional temporary classroom space due to overcrowding, enrollment fluctuations, and new programs. Approved leased space applications totaled $645,449. The Facilities Inventory Program collects data on school facilities to better understand statewide needs and develop comprehensive solutions.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| FACILITIES, SAFETY AND TRANSPORTATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 423,789 | | 423,789 | | | |
| HEALTH BENEFITS | 67,184 | | 67,184 | | | |
| RETIREMENTS | 17,971 | | 17,971 | | | |
| OTHER FRINGE BENEFITS | 10,598 | | 10,598 | | | |
| COMPUTER SERVICES | 9,083 | | 9,083 | | | |
| CONTRACTUAL SERVICES | 58,769 | | 58,769 | | | |
| COMMODITIES | 447 | | 447 | | | |
| TRANSFER TO OTHER FUNDS | 13,814 | | 13,814 | | | |
| **TOTAL EXPENDITURES** | 601,655 | | 601,655 | | | |

# HIGHER EDUCATION AND EDUCATOR SUPPORT SERVICES
## MICHAEL T. PERRY, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6604
*Established:* 2017 *Telephone:* (207) 624-6603
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071V *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 13.000 *Legislative Count:* 13.00

**PURPOSE:**
The Office of Higher Education & Educator Support Services (the Office) works with educators through each phase of their career, from educational preparation through to certification, job attainment, and ongoing professional development. The Office supports the Department's efforts to ensure all Maine learners have access to effective educators and school leaders through the oversight of institutions of higher education; the credentialing of educators; support of teacher mentorship programs and educator professional development; and workforce initiatives designed to enhance educator recruitment and retention.

**ORGANIZATION:**
The Office of Higher Education & Educator Support Services is comprised of three teams: Certification, Educator Excellence, and Higher Education. Certification administers the rules of the Maine State Board of Education relating to the issuance and renewal of credentials to persons employed in, or under contract with, public and approved private schools. The Educator Excellence team focuses on attracting, developing, and sustaining a robust, equitable, and diverse educator workforce; this work includes support for pathways into the education profession, teacher mentorship, and new approaches to statewide educator workforce data. Higher Education is responsible for overseeing degree-granting authorization and educator preparation program approval, providing registrar services for former students of closed Maine postsecondary institutions,

approving proprietary schools for licensure, state Title II reporting, and serving as Maine's state portal entity for the State Authorization Reciprocity Agreement (SARA).

**PROGRAM:**
The Certification team assists educators with the State Board of Education certification guidelines in Rule Chapter 115. The team guides educators through the initial and renewal application processes for administrators, educational specialists, teachers, and educational technicians, including the approval of criminal history record checks for all educators. The team also assesses incoming applications, including transcript analysis when applicable. The team works with superintendents in making sure everyone within a school is properly credentialed. This can include advising which courses would count towards a requirement, assisting educators in applying, and answering any certification questions. The Educator Excellence team provides policy leadership and direct support to school administrative units (SAUs), educators, and job seekers, offering a suite of services designed for attracting and retaining a diverse and inclusive talent pool of educators to Maine schools. Services offered across the team include support for learning facilitator, teacher residency, and teacher registered apprenticeship programs; collaboration with industry groups including summer camps to establish education workforce pathways; mentoring/induction/Performance Evaluation and Professional Growth (PEPG) resources as well as direct teacher mentorship trainings; workforce data; personalized workforce pathway consultation; support for the Transformational Leaders Network; and workforce grant opportunities. The Higher Education team serves as a liaison to the public and private post-secondary institutions in Maine. The team partners with the State Board of Education in the processes for degree-granting authorization and educator preparation program approval; maintains student records for various closed post-secondary institutions; oversees the licensure of proprietary schools; and serves as the Maine state portal entity for the State Authorization Reciprocity Agreement (SARA).

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| HIGHER EDUCATION AND EDUCATOR SUPPORT SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 912,350 | 912,350 | | | | |
| HEALTH BENEFITS | 252,504 | 252,504 | | | | |
| RETIREMENTS | 202,157 | 202,157 | | | | |
| OTHER FRINGE BENEFITS | 25,063 | 25,063 | | | | |
| COMPUTER SERVICES | 18,511 | 18,511 | | | | |
| CONTRACTUAL SERVICES | 317,218 | 317,218 | | | | |
| COMMODITIES | 11,384 | 11,384 | | | | |
| **TOTAL EXPENDITURES** | 1,739,187 | 1,739,187 | | | | |

# INNOVATIVE INSTRUCTION AND TUTORING
## BETH LAMBERT, LTCO

*Central Office:* 111 SEWALL ST, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2022 *Telephone:* (207) 592-4398
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071J *Citation:* T20-A *M.R.S.A., Sect.:* CHAP 320

**PURPOSE:**
The Innovative Instruction and Tutoring Grant Program Fund was established to encourage the facilitation of innovative instruction and tutoring programs, including so-called high-impact tutoring, that address learning loss or unfinished learning through the use of project-based learning and other interdisciplinary approaches. Eligible local education providers throughout the State may be awarded grants upon approval of their applications.

**ORGANIZATION:**
There is no funding or staffing for this program at this time.

**PROGRAM:**
At this time the program is inactive.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF INNOVATION
## PAGE NICHOLS, CHIEF INNOVATION OFFICER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2022 *Telephone:* (207) 592-1216
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071N *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The Office of Innovation is comprised of three primary work teams: Innovative Research and Design, Climate Response and Outdoor Education (including Green Schools), and Strategic Partnerships.

**ORGANIZATION:**
The current structure unifies areas of curriculum and instruction across the PK-12 continuum providing a direct link from the field to the Maine Department of Education by forging and supporting a variety of regional partnerships and collaborative efforts to enhance and support local school systems using ongoing research and development for continuous innovation. This design provides information, professional learning, and development; technical assistance and research; development in curriculum; and instruction using interdisciplinary instructional pedagogy to support all content areas of the Maine Learning Results and the Maine Early Learning and Development Standards. The Office teams work collaboratively with external organizations, agencies, and other internal teams in order to ensure comprehensive, integrated, and coordinated services to support all Maine students. The Office teams rely on stakeholder input from several advisory committees and task forces in order to support the whole student and the current needs of the education field in Maine. Some of these stakeholders include the Children's Cabinet, the Nature-based Education Consortium, the Juvenile Justice Advisory Group, Commissioner's Student Cabinet, Governor's Cyber Security Council, Digital Equity Taskforce, Maine Climate Council, Interagency Broadband Working Group, and others.

**PROGRAM:**
The Office team members provide a myriad of services to Maine school systems both regionally and statewide. They provide technical assistance and comprehensive support to superintendents, administrators, teachers, and other education staff in coordinating local and regional efforts to accomplish the following: foster and support a statewide culture of innovation in Maine's schools; support the Maine Learning Results and Maine Early Learning and Development Standards, through multiple, flexible pathways; support services to assure equitable access for students to participate in a meaningful educational experience and achieve the Maine Learning Results and Maine Early Learning Development Standards; attainment of Maine diploma requirements for all student populations; provide, identify, and broker professional development and professional learning opportunities aligned to the needs of educators and Maine school systems; work with regional groups and organizations to establish or enhance partnerships and collaborations with a variety of agencies, educational institutions, organizations, and partners; provide expertise in high quality instructional practice and strategies and other special areas of expertise statewide; and support a coaching/ambassador structure within school administrative units (SAUs) to capitalize on expertise in Maine schools. The Office provides expertise in the design and implementation of the Maine Learning Results and Maine Early Learning and Development Standards; innovative instructional strategies to support a Whole

Student Framework; and human-centered design, innovation engineering, and design thinking. For the Office PK-12 team to support a whole student continuum, collaboration must exist between department teams including but not limited to, the Office of School and Student Supports, the Office of Special Services, the Office of Teaching and Learning, and the Office of Workforce Development and Innovative Pathways (which include Adult Education, Career and Technical Education, and Extended Learning Opportunities). Members of this team work with educators at all levels, including higher education institutions, to advance innovative instruction, support the whole student, and leverage enriching opportunities for all Maine students.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF INNOVATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 215,673 | 215,673 | | | | |
| HEALTH BENEFITS | 43,598 | 43,598 | | | | |
| RETIREMENTS | 50,842 | 50,842 | | | | |
| OTHER FRINGE BENEFITS | 6,338 | 6,338 | | | | |
| COMPUTER SERVICES | 7,078 | 7,078 | | | | |
| CONTRACTUAL SERVICES | 162,910 | 162,910 | | | | |
| RENTS | 6,650 | 6,650 | | | | |
| COMMODITIES | 4,596 | 4,596 | | | | |
| TRANSFER TO OTHER FUNDS | 1 | 1 | | | | |
| **TOTAL EXPENDITURES** | 497,686 | 497,686 | | | | |

# INNOVATIVE TEACHING AND LEARNING
## BETH LAMBERT, CTLO

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*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:*
*Established:* 2024 *Telephone:* (207) 592-1216
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071C *Citation:* T0020A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 13.000 *Legislative Count:* 13.00

**PURPOSE:**
The Office of Teaching and Learning (OTL) leads statewide efforts to strengthen teaching and learning across Maine's public education system, from early childhood through grade 12. OTL supports high-quality, evidence-based instruction that prepares all learners for meaningful lives, active citizenship, and future success.

OTL advances Maine's educational vision through coordinated initiatives in literacy, numeracy, interdisciplinary instruction, learning through technology, early learning, multilingual learner support, and multi-tiered systems of support (MTSS). OTL also oversees and supports implementation of the Maine Learning Results, ensuring that all students have access to rigorous, relevant learning aligned to statewide standards and expectations.

Through its programs, professional learning opportunities, and collaborative partnerships, OTL works to empower educators, elevate instructional quality, and ensure that every student has access to engaging, rigorous, and relevant learning experiences aligned with Maine's Learning Results.

**ORGANIZATION:**
The Office of Teaching and Learning is organized to provide coherent, integrated support for schools and educators across the state. Its structure brings together teams focused on key components of high-quality instruction:
-Maine Learning Results and Standards Implementation - leading the ongoing review, revision, and implementation of Maine's Learning Results across all content areas.
-Literacy - advancing evidence-based reading and writing instruction aligned to the Maine State Literacy Action Plan.

-Numeracy - promoting meaningful, real-world numeracy learning through the Maine State Numeracy Plan.
-Wabanaki Studies - supporting accurate, authentic, and sustained instruction in Wabanaki Studies through resources, professional learning, and implementation of Maine statute requiring inclusion of Wabanaki perspectives across grade levels.
-Interdisciplinary Instruction and STEAM - fostering creativity, innovation, and problem-solving across content areas.
-Early Learning - supporting developmentally appropriate practice and the Maine Early Learning and Development Standards.
-Learning Through Technology - advancing digital learning, AI literacy, and innovation in instructional technology.
-Maine Online Opportunities for Sustained Education (MOOSE) - providing flexible, project-based digital learning experiences and professional resources for educators statewide.
-Multilingual Learner Supports - ensuring language access and success for English learners across contexts.
-Multi-Tiered Systems of Support (MTSS) - helping schools build strong, responsive systems that meet the academic and social-emotional needs of all students.
OTL collaborates closely with the Office of Innovation, the Office of School and Student Supports, the Office of Special Services and Inclusive Education, Office of Federal Programs, and the Office of Workforce Development and Innovative Pathways to ensure coherence and alignment across statewide initiatives. OTL also partners with higher education, professional organizations, and national and regional networks to strengthen instructional practice and promote continuous improvement in teaching and learning.

**PROGRAM:**
The Office of Teaching and Learning provides statewide leadership, professional learning, and technical assistance to Maine schools and educators. Its programs and services include:
-Overseeing and supporting the Maine Learning Results, including coordination of the Maine Learning Results Taskforce, guidance for standards-aligned instruction, and integration across content areas.
-Supporting implementation of Wabanaki Studies across the PK-12 continuum, including guidance, professional learning, and resources developed in collaboration with Wabanaki advisors and educators.
-Developing and implementing statewide action plans for literacy and numeracy, ensuring coherent guidance, aligned supports, and measurable improvement.
-Providing professional learning and communities of practice for educators and school teams, both in-person and online, through offerings such as the MOOSE platform, teacher leader fellowships, and targeted professional learning series.
-Supporting curriculum alignment and instructional design through guidance on high-quality instructional materials, interdisciplinary integration, and standards-based planning.
-Facilitating advisory councils, task forces, and networks that engage educators, leaders, and partners in shaping statewide policy and practice.
-Leading cross-office initiatives that support the whole student and connect academic, social, emotional, and creative development.
-Offering technical assistance to schools and school administrative units to strengthen local systems, enhance instructional capacity, and improve student outcomes.
Together, these programs position the Office of Teaching and Learning as a bridge between research and practice that supports schools in turning evidence into action and ensuring that every Maine student experiences engaging, high-quality, and empowering learning aligned to the Maine Learning Results.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| INNOVATIVE TEACHING AND LEARNING<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,177,777 | 1,177,777 | | | | |
| HEALTH BENEFITS | 322,436 | 322,436 | | | | |
| RETIREMENTS | 277,639 | 277,639 | | | | |
| OTHER FRINGE BENEFITS | 36,493 | 36,493 | | | | |
| COMPUTER SERVICES | 6,934 | 6,934 | | | | |
| CONTRACTUAL SERVICES | 157,096 | 157,096 | | | | |
| RENTS | 4,537 | 4,537 | | | | |
| COMMODITIES | 11,872 | 11,872 | | | | |
| **TOTAL EXPENDITURES** | 1,994,784 | 1,994,784 | | | | |

# HIGHER ED INTERPERSONAL VIOLENCE ADVISORY COMMISSION

## LAURA CYR, CLERK OF THE COMMISSION

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*Established:* 2022 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071I *Citation:* T20-A *M.R.S.A., Sect.:* 0012984

**PURPOSE:**
The purpose of the Higher Education Interpersonal Violence Advisory Commission (the Commission) is to collect information and disseminate accordingly to agencies that can provide services based on data.

**ORGANIZATION:**
The Department has sent appointment letters and has a confirmed membership of the seats authorized to be filled. The Commission was created for the purpose of developing an interpersonal violence climate survey for dissemination to institutions of higher education and providing recommendations on the content, timing, and application of the survey. A report on the survey is to be delivered to the Legislature's Joint Standing Committee on Education and Cultural Affairs. The Commission may make recommendations on legislative and policy actions or on enforcing and carrying out its purpose.

**PROGRAM:**
Provide an ongoing stream of support and personnel to survey violence climate in the community colleges and provide reports to better understand the climate. This is a continued project to provide the staffing and material in collecting data.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# LEADERSHIP TEAM

## A. PENDER MAKIN, COMMISSIONER
## DANIEL CHUHTA, DEPUTY COMMISSIONER

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 1996 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071A *Citation:* T0020A *M.R.S.A., Sect.:* 000000202
*Average Counts-All Positions:* 27.000 *Legislative Count:* 27.00

**PURPOSE:**
This unit consists of administrative and policy-making services which support the operations of the Department of Education in the areas of statewide educational planning, Maine Administrative Procedure Act (APA) and Freedom of Access Act compliance, state and federal legislative activity, agency budgeting and finance, strategic planning, communications, and personnel. Each of the activities has broad responsibilities for both supporting the work of all other organizational units in the Department and representing the Department within these areas of responsibility.

**ORGANIZATION:**
This unit reports directly to the Commissioner and includes administrative oversight of the Department, personnel, finance and budget, state and federal legislative activities, and communications. This team also oversees compliance with the APA including rulemaking, federal compliance matters, the Freedom of Access Act, innovation and remote learning initiatives, and school approval. This unit ultimately supports schools and educators across the state in their mission to help all students reach their potential and leave schools prepared for work, life, and post-secondary education opportunities.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LEADERSHIP TEAM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,479,283 | 2,247,660 | 219,540 | | 12,083 | |
| HEALTH BENEFITS | 544,926 | 502,898 | 40,863 | | 1,165 | |
| RETIREMENTS | 597,834 | 546,609 | 48,671 | | 2,554 | |
| OTHER FRINGE BENEFITS | 75,083 | 67,154 | 7,554 | | 375 | |
| COMPUTER SERVICES | 103,429 | 56,310 | 46,996 | | 123 | |
| CONTRACTUAL SERVICES | 1,348,027 | 727,300 | 609,523 | | 11,204 | |
| RENTS | 7,158 | 972 | 6,186 | | | |
| COMMODITIES | 61,238 | 21,192 | 40,046 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 27,165 | 2,996 | 24,169 | | | |
| TRANSFER TO OTHER FUNDS | 22,651 | | 22,005 | | 646 | |
| **TOTAL EXPENDITURES** | 5,266,794 | 4,173,091 | 1,065,553 | | 28,150 | |

# MAGNET SCHOOLS

## A. PENDER MAKIN, COMMISSIONER
## DANIEL CHUHTA, DEPUTY COMMISSIONER

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*Established:* 1996 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071B *Citation:* T0020A *M.R.S.A., Sect.:* 000008201

**PURPOSE:**
Maine has one public magnet school, the Maine School of Science and Mathematics. The Maine School of Science and Mathematics is a residential mathematics and sciences public school in Limestone that includes a summer program for middle school students and a school year program for high school students.

**ORGANIZATION:**
The Maine School of Science and Mathematics was established as a public school for the purpose of providing certain high-achieving high school students with a challenging educational experience. The school is a body politic and corporate and is an instrumentality and agency of the State.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE MANDATE REIMBURSEMENT - COLLECTIVE BARGAINING

## PAULA GRAVELLE, DIRECTOR OF SCHOOL FINANC

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*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2022 *Telephone:* (207) 624-6792
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071Q *Citation:* PL2021 *M.R.S.A., Sect.:* CHAP752

**PURPOSE:**
The State Mandate Reimbursement program is managed by the School Finance, Fiscal Compliance, and Governance team in order to determine eligibility and distribute funds to those school administrative units (SAUs) that are eligible and request reimbursement.

**ORGANIZATION:**
The eight member School Finance, Fiscal Compliance, and Governance team administers the Essential Programs and Services Funding Act, controls distribution of General Purpose Aid to Local Schools, collects statutorily required financial data, calculates the annual tuition rates, and oversees school unit governance.

**PROGRAM:**
Beginning in fiscal year 2023, the following provisions apply to a reimbursement request for eligible SAUs for certain collective bargaining costs: if an SAU determined eligible pursuant to Title 26, §965, subsection 1, paragraph B-1 petitions the Commissioner for reimbursement of up to 90% of legal and other costs, the Commissioner must provide an amount equal to up to 90% of that SAU's expenses as verified on submitted receipts. The Department of Education shall develop a process to provide reimbursement to those SAUs that, but for the requirement in the Maine Revised Statutes, Title 26, §965, subsection 1, paragraph B-1 that an SAU and bargaining unit representing teachers collectively bargain within 10 days of receipt of written notice even if otherwise agreed to in a prior written contract, would not otherwise engage in collective bargaining. Reimbursement must be provided to those SAUs at 90% of the legal and other expenses incurred by those SAUs to meet and engage in collective bargaining.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# LEARNING SYSTEMS TEAM

## JANETTE KIRK, CHIEF OF FEDERAL PROGRAMS

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2008 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071R *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 21.000 *Legislative Count:* 21.00

**PURPOSE:**
The Office of Federal Programs (OFP) is comprised of three work teams: Assessment; Child Nutrition; and Elementary & Secondary Education (ESEA). This Office utilizes, processes, and supports implementation of federal programs and grants including Titles I, II, III, IV and V, Child and Adult Care Food Program, and the National School Lunch Program. OFP coordinates, manages, oversees, and supports services related to the blending, braiding, and utilization of federal funds to support instructional programs and activities for all Maine learners; reviews and testifies legislation; develops rules as directed by legislation; collects, summarizes, and analyzes student data for performance, public reports and policy direction; and provides technical assistance and professional learning opportunities utilizing best practice and program operations.

**ORGANIZATION:**
The structure unifies ESEA, assessment, and child nutrition, providing a direct link from the field to the Maine Department of Education (MDOE) by forging and supporting a variety of regional partnerships and collaborative efforts to enhance and support local school systems. This design provides information, professional learning and development, technical assistance, and cohesion across federal programming; allows for collaborative support services for Maine's multi-lingual learners; and enhances assessment and comprehensive school supports for students, schools, and school administrative units (SAUs). OFP team members work collaboratively with external organizations, agencies, and other internal teams to ensure comprehensive, integrated, and coordinated services to support all Maine learners and schools.

**PROGRAM:**
The OFP team members provide a wide array of services to Maine school systems both regionally and statewide. They provide technical assistance and comprehensive support to superintendents, administrators, teachers, business managers and other education staff in coordinating local and regional efforts to accomplish the following: support the assessment of the Maine grade level content standards including Alternate Academic Achievement Standards; provide support services to assure equitable access for students to receive school meals; develop and implement Maine's Model of School Support; provide expertise in program development, implementation, strategic planning, student support, interventions, learning strategies, and other special areas of expertise statewide; encourage the blending and braiding of federal funds and programs to support the sustainability of impactful programming and supports; approve necessary federal program grant applications and subsequent fiscal reimbursements; identify and broker professional development and learning opportunities aligned to the needs of educators and Maine school systems; and work regionally to establish and enhance partnerships through collaboration with a variety of agencies, educational institutions, organizations, and partners. The OFP provides expertise in the design and implementation of the: comprehensive state assessment systems to measure student learning and achievement of the Maine grade level content standards, alternate academic achievement standards and English language development standards; approval of ESEA applications for Titles I, II, III, IV, and V; and approval of Child Nutrition sites and programmatic review. In order for the OFP to provide a systemic approach, collaboration must exist between Maine DOE teams including but not limited to the Office of School and Student Supports, the Office of Special Services and Inclusive Education, the Office of Innovation, the Data and Reporting team, and the Office of Teaching and Learning.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LEARNING SYSTEMS TEAM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,814,188 | 460,677 | | | 2,353,511 | |
| HEALTH BENEFITS | 673,649 | 87,782 | | | 585,867 | |
| RETIREMENTS | 624,298 | 96,419 | | | 527,879 | |
| OTHER FRINGE BENEFITS | 76,539 | 12,710 | | | 63,829 | |
| COMPUTER SERVICES | 1,597,410 | 62,612 | | | 1,534,798 | |
| CONTRACTUAL SERVICES | 31,405,525 | 2,583,843 | | | 28,821,682 | |
| RENTS | 10,411 | 3,880 | | | 6,531 | |
| COMMODITIES | 72,357 | 11,892 | | | 60,465 | |
| GRANTS, SUBSIDIES, PENSIONS | 255,939,015 | 7,748,980 | | | 248,190,035 | |
| EQUIPMENT | 692,000 | | | | 692,000 | |
| TRANSFER TO OTHER FUNDS | 261,298 | | | | 261,298 | |
| **TOTAL EXPENDITURES** | 294,166,690 | 11,068,795 | | | 283,097,895 | |

# SCHOOL AND STUDENT SUPPORTS
## JULIE SMYTH, DIRECTOR

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*Established:* 2021 *Telephone:* (207) 592-0949
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071W *Citation:* PL2021 *M.R.S.A., Sect.:* CH29
*Average Counts-All Positions:* 20.077 *Legislative Count:* 19.50

**PURPOSE:**
The Office of School and Student Supports (O3S) strives to ensure that Maine schools are inclusive, healthy, safe, and supportive communities where every student thrives. O3S endeavors to coordinate resources and programs that promote equitable, psycho-socially, physically, and environmentally healthy school communities for all.

**ORGANIZATION:**
Each O3S team provides information and guidance to parents, administrators, educators, legislators, and other stakeholders within their focus areas:

The Climate, Culture, Resilience Team (CCR) provides trauma-informed resources in support of developing safe and inclusive educational communities. Staff includes a Mental Health Specialist, a McKinney-Vento Specialist, a Highly Mobile/Migrant Student Specialist, an Attendance and Engagement Specialist, and a Student Well-Being and Success Specialist. New for 2024 was the creation of a cross-office Maine DOE initiative titled Maine Engagement and Attendance Center, led by leaders from O3S/CCR. They have launched "Rooted in Learning; Growing Every Day: Be Pine Tree Present" to inspire more voice and attention to the importance of student attendance. Governor Mills' proclamation recognized September as Attendance Awareness Month, further promoting this message.

The Coordinated School Health Team provides professional development, resources, and guidance to school health professionals (or school personnel) resulting in healthy and safe learning environments, physically literate and health literate students, and access to health care resources and services. Staff includes a State Nurse Consultant, two State Nurse Specialists, four Regional School Nurse Liaisons, a School Health Promotion/Health Education Specialist, and a Physical Education Specialist. Public Law 2023, Chapter 460, Part A, section 1 requires all public schools to offer training to secondary students in the administration of naloxone hydrochloride in nasal spray form. This team worked with stakeholders to produce the following: Opioid Overdose Management and Naloxone Education: Guidelines for Maine Schools.

The School Approval and Enrollment Team provide accurate, timely, and sensitive policy and infrastructure analysis, recommendations, and execution regarding Maine Pre K-12 schools, school approval, home instruction, alternative methods of education, and student attendance, eligibility, and enrollment.

A Management Analyst and administrative staff also support the work of this office.

**PROGRAM:**
Specialists work directly with schools to provide both technical assistance and professional learning. This office supports the field as we continue to navigate post-pandemic - heightened behaviors in the classroom, teacher burnout, engagement both in and beyond school, growing homeless population, increases in substance use and suicidal ideation, and lack of connection. From hosting monthly office hours for school nurses and updating both synchronous and asynchronous trauma-informed trainings to support educators, families, and students, this office provides high quality support throughout the entire year. The O3S also attends to home instruction and providing supports for migrant education and students in foster care.

Since 2023, this office has overseen or supported three significant federal grants:

Through the Bipartisan Safer Communities Act, the Maine DOE received 4.8 million

dollars to provide high-need districts with access to funding to improve safety and supportive efforts. Fifteen school administrative units (SAUs) throughout the state have received sub-grants, and statewide programming has been made available, as well. This funding ends September 30, 2026.

The EASE Maine grant (Expanding Access to Supportive Environments) was a competitive grant through the Bipartisan Safer Communities Act that also began in 2023 and was intended to be a five-year grant to support adding mental health supports to schools whose student-to-provider ratios were well below state and national averages. The initial award was intended to bring 9 million dollars in support to our state. In March 2025, we received a letter of non-continuation, ending this grant in December 2025. We will have provided support for three years to nine SAUs.

2024-25 was Year 3 of a national Statewide Family Engagement Center grant, which has received word to continue into year 4 for 2025-26. This grant is in partnership with Mid-Atlantic Equity Consortium out of Maryland. Although the O3S does not receive any grant money, we act as a liaison between MAEC and our SAUs, supporting their parent and family engagement efforts.

**LICENSES:**
The Office collaborates with other state agencies to ensure appropriateness of nurse, school counseling, and mental health specialists' licensing.

**PUBLICATIONS:**
The Office provides several guidance documents to support the health and wellness of our students and educational stakeholders, including but not limited to

Chronic Conditions Management

Concussion Management

Delegation, Coordination, & Oversight

Emergency Care

The Office maintains a website that provides resources to staff, parents/caregivers, and students when applicable. Mass communications are also maintained to provide immediate information from the following specialists: Nurse Consultant, Mental Health, McKinney-Vento, and School Health Promotion.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| SCHOOL AND STUDENT SUPPORTS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,527,712 | 1,204,616 | 76,300 | | 246,796 | |
| HEALTH BENEFITS | 466,688 | 378,683 | 20,990 | | 67,015 | |
| RETIREMENTS | 333,038 | 262,749 | 16,877 | | 53,412 | |
| OTHER FRINGE BENEFITS | 42,200 | 33,457 | 1,842 | | 6,901 | |
| COMPUTER SERVICES | 53,212 | 20,188 | 960 | | 32,064 | |
| CONTRACTUAL SERVICES | 892,793 | 430,357 | 939 | | 461,497 | |
| RENTS | 739 | | | | 739 | |
| COMMODITIES | 24,197 | 12,745 | | | 11,452 | |
| GRANTS, SUBSIDIES, PENSIONS | 3,951,950 | 1,346,818 | | | 2,605,132 | |
| TRANSFER TO OTHER FUNDS | 22,331 | | 2,771 | | 19,560 | |
| **TOTAL EXPENDITURES** | 7,314,860 | 3,689,613 | 120,679 | | 3,504,568 | |

# SCHOOL FINANCE AND OPERATIONS TEAM
## PAULA GRAVELLE, DIRECTOR

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*Established:* 1993 *Telephone:* (207) 624-6792
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071M *Citation:* T0020A *M.R.S.A., Sect.:* 000000202
*Average Counts-All Positions:* 39.000 *Legislative Count:* 39.00

**PURPOSE:**
The School Finance and Operations team provides policy oversight, implementation, and support for General Purpose Aid to Local Schools, school data collection, management and reporting, and state and federal Child Nutrition programs.

**ORGANIZATION:**
The School Finance and Operations team is comprised of three sub-teams: the School Finance and Fiscal Compliance sub-team, the Data sub-team and the Child Nutrition sub-team. The School Finance and Fiscal Compliance sub-team administers the Essential Programs and Services Funding Act, controls distribution of General-Purpose Aid to Local Schools, collects statutorily required financial data, calculates the annual tuition rates, and oversees school unit governance. The Data sub-team provides data management support including the collection, validation, report production, and dissemination of school statistical data in support of departmental programs, for legislative information, federal reporting, local school unit information, and taxpayer information. The Child Nutrition sub-team provides nutrition education training and technical and financial assistance for the provision of USDA breakfast, lunch, after school snack, and fresh fruits and vegetables programs to public and private schools, charitable and residential childcare institutions, and summer camps. There is currently one contract employee providing support to the Child and Adult Care Food Program team. Dietetic Interns assist with specific projects such as program marketing and training materials.

**PROGRAM:**
The School Finance and Compliance sub-team's annual production goals were met with the accurate and timely fulfillment of all programs. For General-Purpose Aid for Local Schools, the distribution of the 2024-2025 State school subsidies of over $1.4 billion was accurately processed, analysis performed, and information prepared and distributed for the 2024-2025 subsidy program and legislative actions. This team provided extensive technical assistance and professional development to school business managers and collaborated with the Data sub-team to provide data to meet state and federal reporting requirements and to work toward developing efficiencies to data collection. The Data sub-team successfully provided management support and collection; processing and production of educational data to meet state and federal reporting requirements; and funding allocations accurately and on time. The team continues to work with the vendor for the PreK-20 Data Warehouse; the warehouse will store data from the Department, as well as other state agencies, to provide information to policy makers and taxpayers. During the 2025 school year, the meals at no charge legislation continued, allowing public and publicly funded school administrative units (SAUs) to serve complimentary breakfast and lunch to students due to a combination of state and federal reimbursement. Many SAUs implemented special provision options to streamline paperwork requirements and maximize free/reduced eligibility rates. Afterschool nourishment was provided through the National School Lunch Program Afterschool Snack Service and in eligible areas, the Child and Adult Care Food Program At-risk Afterschool meals program. The Farm and Sea to School Program continued to receive enthusiastic participation from providers promoting the use of Maine grown, raised, and caught ingredients in the delivery of meals to students throughout the State. The Fresh Fruit and Vegetable Program also operated, which exposed Maine students to a variety of produce they may not have eaten before. The Summer Food Service Program served meals through the summer months with some rural areas offering meals to be eaten offsite. The Department also supported the Maine Department of Health and Human Services in providing Summer EBT benefits to eligible households.

**PUBLICATIONS:**
All noted information is available free of charge and may be downloaded from the MDOE website: https://www.maine.gov/doe/home.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| SCHOOL FINANCE AND OPERATIONS TEAM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,558,048 | 2,607,751 | 5,725 | | 944,572 | |
| HEALTH BENEFITS | 946,934 | 686,215 | 1,721 | | 258,998 | |
| RETIREMENTS | 867,705 | 665,564 | 1,168 | | 200,973 | |
| OTHER FRINGE BENEFITS | 104,352 | 76,944 | 167 | | 27,241 | |
| COMPUTER SERVICES | 3,741,072 | 2,840,533 | | | 900,539 | |
| CONTRACTUAL SERVICES | 9,429,049 | 8,924,836 | | | 504,213 | |
| RENTS | 13,261 | 1,690 | | | 11,571 | |
| COMMODITIES | 37,839 | 17,961 | | | 19,878 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,521,136,449 | 1,426,272,775 | 24,416,833 | | 70,446,841 | |
| EQUIPMENT | 36,700 | | | | 36,700 | |
| TRANSFER TO OTHER FUNDS | 63,934 | | 206 | | 63,728 | |
| **TOTAL EXPENDITURES** | 1,539,935,343 | 1,442,094,269 | 24,425,820 | | 73,415,254 | |

# MAINE SCHOOL SAFETY CENTER
## ROBERT SUSI, DIRECTOR

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*Established:* 2021 *Telephone:* (207) 441-8321
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071Z *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
The Maine School Safety Center (MSSC) is an office established within the Department of Education to assist schools in their efforts to provide for the overall safety of their school community. The primary role of MSSC is to provide training, guidance, and technical support to schools in Maine regarding safety and security and to support our schools in their efforts to safely mitigate against, prepare for, respond to, and recover from all hazards and threats. The purpose of MSSC is: to serve as a central location for school safety and security information, training and technical assistance related to successful implementation of school safety and security programs in schools; be a resource for the prevention of youth violence; promote overall school safety by developing recommendations to support a positive school climate through building a culture of care and safety as part of our restorative whole student approach and multiple-hazard mitigation and response plans; develop and provide school emergency management, training, guidance, and technical support to include information provided by persons with expertise in the relevant subject matter in the development of MSSC's school safety specialist education program; promote, develop, and implement technical support and training for a behavioral threat assessment program; facilitate and assist local schools and public safety stakeholders in preventing, preparing for, and responding to threats and acts of violence, including self-harm, through a holistic, solution-based approach to improving school safety; to promote, develop, and implement safety training for pupil transportation and assist new transportation directors, while also directing the State bus purchasing program, routing software program, and the electrification of the bus fleet; and advise and make recommendations to the department on policies and legislation related to the overall safety of schools and school communities.

**ORGANIZATION:**
MSSC functions under the leadership of a Director and Assistant Director followed by six subject matter experts in the following operational areas:
1. School Emergency Management

2. Behavioral Threat Assessment and Mental Health
3. Restorative Practices
4. School Safety and Security
5. Training and Educational Design
6. Student Transportation

The above services are supported by an Administrative Operations Manager who assists MSSC in managing the various grants, contracts, fiscal matters, staff needs, event and program management, and other logistical needs.

**PROGRAM:**

MSSC is currently training and supporting real change in our schools in all of our service areas, with the following highlights from 7/1/2024 to 6/30/2025.

·From March 10-12, 2025, the Maine Department of Education (DOE) Maine School Safety Center (MSSC) hosted the first annual Maine School Safety & Transportation Conference at the Samoset Resort in Rockport. This three-day event brought together transportation administrators, school and district leaders, law enforcement, health teams, and safety experts to explore strategies for maintaining safe, supportive learning environments. The 171 attendees left equipped with tools, strategies, and connections to strengthen school safety and transportation practices statewide. The conference reaffirmed a collective commitment to creating secure, supportive environments for Maine's students.

·Ninety-eight districts (approximately 1,741 people) have been trained in Comprehensive School Threat Assessment Guidelines (CSTAG). To expand capacity, a "train-the-coach" certification was hosted, certifying 21 individuals from nine counties to assist with this program. CSTAG provides schools with effective alternatives to suspension or expulsion by helping multidisciplinary teams assess threats and identify the right supports for students.

·Eighty-three districts (157 staff) have been trained in our School Safety Specialist program. The program strengthens school emergency management capabilities and supports schools in maintaining plans that meet national standards. This asynchronous course builds preparedness and collaboration between schools and local safety teams. MSSC aims to have at least one trained person in every school administrative unit (SAU) and eventually in every school building in Maine.

·Over 176 SAUs have participated in MSSC's online training platform. The Training Coordinator and Educational Designer continue to develop courses such as the School Safety Specialist and Restorative Practices programs, while supporting the Maine School Safety & Transportation Conference, SRO Academy, and additional trainings statewide.

·The Restorative Practice Coordinator has 16 districts (about 1,500 staff) being trained in restorative practices, updating codes of conduct to include restorative and nonpunitive language. Last year, 26 schools participated; 11 new schools began this fall, bringing participation to 37 schools across 16 SAUs - impacting approximately 13,000 students.

·The Safety and Security Coordinator oversees the annual Maine School Safety & Transportation Conference, the School Resource Officer (SRO) Certification Academy (training 11 new SROs with MCJA), and assists schools with physical security needs. They also provide training on positive police-youth interactions and supports policy development for public safety engagement with schools. Eight site assessments have been completed, with more scheduled.

·The Student Transportation Lane addresses statewide student transportation safety and supports bus purchasing. The Transportation Coordinator collaborates with stakeholders to improve student safety. MSSC has trained 543 transportation directors and bus drivers at regional conferences and 290 participants at the annual Maine Association for Pupil Transportation conference in July.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE SCHOOL SAFETY CENTER<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 644,216 | 493,290 | | | 150,926 | |
| HEALTH BENEFITS | 156,697 | 119,265 | | | 37,432 | |
| RETIREMENTS | 153,660 | 118,209 | | | 35,451 | |
| OTHER FRINGE BENEFITS | 17,933 | 14,141 | | | 3,792 | |
| COMPUTER SERVICES | 153,777 | 18,586 | | | 135,191 | |
| CONTRACTUAL SERVICES | 422,917 | 160,187 | | | 262,730 | |
| RENTS | 866 | 866 | | | | |
| COMMODITIES | 12,289 | 7,849 | | | 4,440 | |
| GRANTS, SUBSIDIES, PENSIONS | 130,300 | 2,535 | | | 127,765 | |
| TRANSFER TO OTHER FUNDS | 14,305 | | | | 14,305 | |
| **TOTAL EXPENDITURES** | 1,706,960 | 934,928 | | | 772,032 | |

# SPECIAL SERVICES TEAM
## ERIN FRAZIER, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6651
*Established:* 2008 *Telephone:* (207) 446-2775
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071P *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 28.500 *Legislative Count:* 28.50

**PURPOSE:**
The Office of Special Services and Inclusive Education (OSSIE) provides leadership, technical assistance, coordination, and supervision of programs and services provided in accordance with the Individuals with Disabilities Education Act (IDEA) to children with disabilities birth to 22 years old. Activities are directed at the goal of enhancing the performance of children with disabilities and increasing participation in general education opportunities.

OSSIE collaborates with a range of educational and community partners, including institutions of higher education, private educational organizations, national technical assistance centers, and service providers. It actively engages in the legislative process regarding the education and services for children with disabilities by proposing legislation and reviewing proposed legislation. It develops, promulgates, and enforces regulatory requirements consistent with state and federal statutes and regulations.

OSSIE is responsible for the collection and analysis of student and school performance data to ensure public reporting in compliance with federal and state requirements. It administers the federal IDEA, Part B (children with disabilities age 3-22) and Part C (early intervention for children with disabilities birth-3), and oversees the Assistive Technology Act of 1998 (AT Act), as amended.

In alignment with statewide education goals, the Office of Special Services plays a critical role in supporting the transition of Child Find and Free Appropriate Public Education (FAPE) responsibilities from Child Development Services (CDS) to school administrative units (SAUs). This work ensures that children with disabilities continue to receive high-quality services through coordinated and equitable systems of support.

**ORGANIZATION:**
The Office of Special Services & Inclusive Education is organized in six teams: Federal Programs/Monitoring, Data, Fiscal Management, Special Projects for Inclusive Education, Dispute Resolution, and State Agency Clients. These teams provide general supervision of special education services across public and private programs statewide.

The Special Projects Team supports initiatives in math, literacy, behavior, inclusion, and transition-related technical assistance. Fiscal management

oversees IDEA Part B and Part C funds, as well as several grant awards from federal sources. Federal reporting requirements are fulfilled through the State Performance Plan and the Annual Performance Report (SPP/APR) and the State Systemic Improvement Plan (SSIP).

Stakeholder engagement occurs through the State Advisory Panel (SAP) and in coordination with advocacy partners, including Maine Parent Federation and Disability Rights Maine. The Office also collaborates across the Department to align special education priorities with statewide educational initiatives.

**PROGRAM:**

Personnel in the Office of Special Services and Inclusive Education provide leadership, support, and technical assistance to schools, families, and other stakeholders at local, regional, and state levels. OSSIE also contributes to interdepartmental activities outlined in Memoranda of Understanding with the Departments of Health and Human Services, Labor, and Corrections, and collaborates internally with teams responsible for general education, certification, school approval, and assessment.

The Maine Unified Special Education Regulation (MUSER) governs services for children with disabilities from birth through age 22, ensuring alignment between early intervention (birth-2) and early childhood special education (ages 3-5) services. The Office provides oversight and support for the Child Find and transition of a Free Appropriate Public Education (FAPE) from Child Development Services (CDS) to school administrative units (SAUs). This transition is occurring over four years, and OSSIE works closely with SAUs, CDS, and community-based early learning programs to strengthen collaboration and continuity of services.

OSSIE also supports expanding the early childhood special education workforce through a university certification program that prepared 60 CDS professionals for state certification. Additional grant-funded projects focus on increasing preschool program capacity, promoting inclusion of children with disabilities in general education settings, and providing statewide technical assistance in math and literacy.

OSSIE also continues to host the annual Statewide Youth Transition Conference, which offers hands-on programming sponsored by national and Maine-based businesses, state agencies, and organizations - serving several hundred students each year. In collaboration with the University of Maine System and as part of larger projects supporting schools and SAUs, OSSIE hosts a statewide Positive Behavior Interventions & Supports (PBIS) conference, Inclusive Education Leadership Symposium, and an Inclusive Education Conference.

**LICENSES:**

The Office of Special Services collaborates with other state agencies to ensure appropriateness of special education personnel licensing and associated program and services costs.

**PUBLICATIONS:**

The Office of Special Services and Inclusive Education develops and distributes guidance documents for MUSER and other IDEA-related functions. It also maintains a website to disseminate information and resources to schools, parents, families, and the public.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| SPECIAL SERVICES TEAM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,406,745 | 92,269 | | | 2,314,476 | |
| HEALTH BENEFITS | 700,905 | 29,669 | | | 671,236 | |
| RETIREMENTS | 540,486 | 19,082 | | | 521,404 | |
| OTHER FRINGE BENEFITS | 67,087 | 2,669 | | | 64,418 | |
| COMPUTER SERVICES | 174,996 | 998 | | | 173,998 | |
| CONTRACTUAL SERVICES | 2,994,199 | 152,070 | | | 2,842,129 | |
| RENTS | 25,752 | | | | 25,752 | |
| COMMODITIES | 47,167 | 18,264 | | | 28,903 | |
| GRANTS, SUBSIDIES, PENSIONS | 143,321,179 | 60,067,216 | 12,451,690 | | 70,802,273 | |
| TRANSFER TO OTHER FUNDS | 156,215 | | | | 156,215 | |
| **TOTAL EXPENDITURES** | 150,434,731 | 60,382,237 | 12,451,690 | | 77,600,804 | |

# LEARNING THROUGH TECHNOLOGY TEAM
## BETH LAMBERT, CTLO

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2009 *Telephone:* (207) 592-4398
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071K *Citation:* *M.R.S.A., Sect.:*

**PURPOSE:**
The Learning Through Technology team is charged with implementation and oversight of the state programs that leverage technology to support student learning and achievement. These include: 1) The Maine Learning Technology Initiative (MLTI), 2) Computer Science Education, 3) The Maine School Library Network (MSLN), and 4) Providing statewide professional learning in support of instructional technology integration and emerging technologies.

**ORGANIZATION:**
The team is comprised of nine year round positions supported by the Learning Through Technology program, funded by the General Purpose Aid for Local Schools program and eight contracted distinguished educators through the interchange of government employees statute.

**PROGRAM:**
1) MLTI provides 1:1 computing devices, professional learning, and infrastructure support to all eligible students and staff. 2) The computer science specialist implements the state computer science plan. 3) MSLN provides advanced broadband internet connectivity and network filtration to virtually all Pre-K through grade 12 public and private schools in Maine through a cooperative effort between the Maine Department of Education (Maine DOE) and the University of Maine System (UMS). The network is a cooperative effort between the Maine DOE, Maine State Library, Maine Information Technology within the Department of Administrative and Financial Services, and the UMS. 4) Staff on this team provide a wide array of professional learning and technical support to school systems, teachers, and other organizations across the State. This is completed by staff and through contracted services overseen and managed by the staff.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LEARNING THROUGH TECHNOLOGY TEAM<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 262,602 | 262,602 | | | | |
| HEALTH BENEFITS | 62,323 | 62,323 | | | | |
| RETIREMENTS | 60,405 | 60,405 | | | | |
| OTHER FRINGE BENEFITS | 7,200 | 7,200 | | | | |
| COMPUTER SERVICES | 481,770 | 481,524 | 246 | | | |
| CONTRACTUAL SERVICES | 2,727,498 | 2,727,498 | | | | |
| RENTS | -1,236 | -1,236 | | | | |
| COMMODITIES | 30,817 | 30,817 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 10,047,080 | 10,047,080 | | | | |
| TRANSFER TO OTHER FUNDS | 6 | | 6 | | | |
| **TOTAL EXPENDITURES** | 13,678,465 | 13,678,213 | 252 | | | |

# TEACHER RETIREMENT
## DR. REBECCA M. WYKE, CEO, MAINEPERS

*WATS:* (800) 451-9800
*TTY:* (207) 512-3102

*Central Office:* 139 CAPITOL STREET, AUGUSTA, ME 04330
*Mail Address:* PO BOX 349, AUGUSTA, ME 04332-0349 *FAX:* (207) 512-3282
*Established:* 1996 *Telephone:* (207) 512-3100
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071T *Citation:* T00005 *M.R.S.A., Sect.:* 000017154

**PURPOSE:**
Public Law 2013, Chapter 368 changed the method for funding normal costs of teacher retirement. Beginning in fiscal year 2014, the normal cost of retirement for a teacher is reflected in the General Purpose Aid for Local Schools expenditures for School Finance and Operations Team Unit and included in the costs for the school administrative unit that employs the teacher. The remaining employer retirement cost component is the unfunded actuarial liability, which forms the expenditures for teacher retirement.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| TEACHER RETIREMENT<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 291,999,383 | 291,999,383 | | | | |
| **TOTAL EXPENDITURES** | 291,999,383 | 291,999,383 | | | | |

# EDUCATION UNORGANIZED TERRITORY
## RICHARD COLPITTS, DIRECTOR

*Central Office:* 90 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 136 STATE HOUSE STATION, AUGUSTA, ME 04333-0136 *FAX:*
*Established:* 1983 *Telephone:* (207) 624-6892
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071U *Citation:* T0020A *M.R.S.A., Sect.:* Chap 119
*Average Counts-All Positions:* 49.597 *Legislative Count:* 25.50

**PURPOSE:**
The mission of Education in the Unorganized Territory (EUT) is to deliver a comprehensive range of educational services to all eligible pupils aged 3 to 20 who are legal residents of the Unorganized Territory of Maine. Maine Revised Statutes, Title 20-A, Chapter 119 establishes the Commissioner's statutory authority to provide elementary and secondary schooling through the operation of schools in the unorganized territory or to provide resident pupils with transportation services and tuition to attend school in the nearest public school

system.

**ORGANIZATION:**
EUT consists of a Director of the EUT, an Education Specialist III who serves as the Assistant Director of Special Education for the unorganized territory, a Business Manager, a Secretary Specialist, and an EUT Building and Fleet Maintenance Manager. All positions except the Assistant Director of Special Education are located at the central office in Augusta.

**PROGRAM:**
EUT is responsible for the operation of three elementary schools with a total enrollment of 90 pupils (Connor, Edmunds, and Kingman). Employees in these schools include a principal, teaching principals, teachers, office assistant IIs, teacher aides, janitors, bus drivers and cooks. In addition, approximately 710 pupils are tuitioned to 72 local school systems with transportation provided through 11 contracted transportation vendors and 28 conveyance agreements. EUT works collaboratively with local education agencies to coordinate bus routes that transport children from unorganized territories to and from school. Pupils residing in more remote locations are provided with educational services through various alternative methods, including room and board in lieu of transportation, tutors, and homeschooling.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| EDUCATION UNORGANIZED TERRITORY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,410,118 | 2,369,234 | | | 40,884 | |
| HEALTH BENEFITS | 701,984 | 685,558 | | | 16,426 | |
| RETIREMENTS | 495,593 | 486,147 | | | 9,446 | |
| OTHER FRINGE BENEFITS | 61,291 | 60,246 | | | 1,045 | |
| COMPUTER SERVICES | 58,990 | 58,575 | | | 415 | |
| CONTRACTUAL SERVICES | 12,926,959 | 12,879,767 | | | 47,192 | |
| RENTS | 20,922 | 20,922 | | | | |
| COMMODITIES | 140,221 | 113,329 | | | 26,892 | |
| GRANTS, SUBSIDIES, PENSIONS | 244 | 244 | | | | |
| BUILDING IMPROVEMENTS | 226,708 | 226,708 | | | | |
| EQUIPMENT | 991,884 | 991,884 | | | | |
| TRANSFER TO OTHER FUNDS | 1,859 | 70 | | | 1,789 | |
| **TOTAL EXPENDITURES** | 18,036,773 | 17,892,684 | | | 144,089 | |

# OFFICE OF WORKFORCE DEVELOPMENT AND INNOVATIVE PATHWAYS

## TAMARA RANGER, DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 2022 *Telephone:* (207) 592-1347
*Reference: Policy Area:* 02 *Umbrella:* 05 *Unit:* 071O *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 9.000 *Legislative Count:* 9.00

**PURPOSE:**
The Office of Workforce Development and Innovative Pathways (WDIP) provides comprehensive coordination and alignment of policies, programs, resources, and initiatives of Adult Education (AE), Career and Technical Education (CTE), Extended Learning Opportunities (ELO), and Education Pathways & Early College (EPEC) to expand learning opportunities for students, maximize efficiencies, and elevate WDIP's collective support for Maine's workforce goals.

**ORGANIZATION:**
WDIP is comprised of four teams: CTE, AE, ELO, and EPEC. WDIP reports to the Associate Commissioner of Public Education and has authority for 20 positions.

**PROGRAM:**
AE oversees the administration of high school equivalency, adult high school completion, adult literacy, workforce training and retraining, adult basic education, English language acquisition, professional development, and special projects to meet academic and workforce needs of adults facing barriers to postsecondary education and employment.

CTE oversees and provides support for Maine's 27 CTE schools, including approval of CTE programs, Carl D. Perkins funds, Carl D. Perkins accountability measures, Future Farmers of America/Agriculture, middle school CTE explorations and experiences, and school reviews to provide robust and innovative career and technical education programs.

EPEC oversees the State Diploma Program and grows all early college opportunities for high schools and CTE programs to ensure students are provided their statutorily allowable credit hours and equitable access to opportunities.

ELO oversees career exploration programs including extended learning opportunities, internships, apprenticeships, and job shadow programs throughout the State to ensure students engage in meaningful career exploration activities, with a particular focus on career areas highlighted in the Maine Economic Strategic Plan.

WDIP utilizes, processes, and supports implementation of state and federal programs/grants including the Carl Perkins Vocational, George Briggs, Adult Education and Family Literacy, Workforce Innovation, and Maine Jobs and Recovery Plan, Aspirations, and Early College. WDIP develops rules and writes reports as directed by legislation; reviews and testifies on legislation; and collects, analyzes, and reports on WDIP initiatives in order to identify strengths and gaps in programming, and to provide the Department, other state agencies, and partners with data-informed recommendations. WDIP team members collaborate on a regular basis with several other offices within the Department of Education, including School and Student Supports, Special Services, Federal Programs, Higher Education and Educator Support Services, School Finance, Data, Communications, and the Office of Innovation to ensure programs are equitable and inclusive; innovative and engaging; and poised to grow to support multiple pathways for Maine's learners. Additionally, WDIP team members work collaboratively with external organizations and agencies, including the Maine State Board of Education, the Children's Cabinet, the Maine Department of Economic and Community Development, the Maine Department of Labor, the Governor's Office of Policy Innovation and the Future, the Maine Community College System, and the University of Maine System to ensure comprehensive, integrated, and coordinated services and opportunities for Maine's 27 CTE schools, AE programs, Early College programs, and Career Exploration programs.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF WORKFORCE DEVELOPMENT AND INNOVATIVE PATHWAYS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 861,405 | 553,967 | | | 307,438 | |
| HEALTH BENEFITS | 227,346 | 145,983 | | | 81,363 | |
| RETIREMENTS | 198,834 | 132,580 | | | 66,254 | |
| OTHER FRINGE BENEFITS | 21,611 | 14,494 | | | 7,117 | |
| COMPUTER SERVICES | 15,274 | 8,053 | | | 7,221 | |
| CONTRACTUAL SERVICES | 126,145 | 82,393 | | | 43,752 | |
| RENTS | 536 | 536 | | | | |
| COMMODITIES | 6,307 | 5,806 | | | 501 | |
| GRANTS, SUBSIDIES, PENSIONS | 3,958,062 | | 28,724 | | 3,929,338 | |
| **TOTAL EXPENDITURES** | 5,415,520 | 943,812 | 28,724 | | 4,442,984 | |

# DEPARTMENT OF ENVIRONMENTAL PROTECTION
## MELANIE LOYZIM, COMMISSIONER

*WATS:* (800) 452-1942

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 1972 *Telephone:* (207) 287-7688
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096 *Citation:* T0038 *M.R.S.A., Sect.:* 0000341-A
*Average Counts-All Positions:* 399.962 *Legislative Count:* 399.00
Units:

*BUREAU OF AIR QUALITY*
*BUREAU OF WATER QUALITY*
*LAND RESOURCES*
*BUREAU OF REMEDIATION AND WASTE MANAGEMENT*
*OFFICE OF THE COMMISSIONER*
*BOARD OF UNDERGROUND STORAGE TANK INSTALLERS*
*BOARD OF ENVIRONMENTAL PROTECTION*

**PURPOSE:**
The Department of Environmental Protection (the Department) is charged by statute to prevent, abate, and control the pollution of the air, water, and land and preserve, improve, and prevent diminution of the natural environment of the State. The Department is also charged with protecting and enhancing the public's right to use and enjoy the State's natural resources and with educating the public on natural resource use, requirements, and issues. The Department, through authority vested in the Commissioner and the Board of Environmental Protection, exercises the policy powers of the State to prevent the pollution of the natural environment. It recommends to the Legislature measures for the improvement of environmental protection, administers grants, issues licenses, and initiates enforcement actions.

**ORGANIZATION:**
On July 1, 1972, the Department was formally created with a broad mandate of responsibilities extending to air, land, water, waste, and other environmental areas of concern.

**PROGRAM:**
The Department's activities, goals, objectives, and plans are reflected in the reports of the individual bureaus, programs, and specific initiatives.

The Bureau of Air Quality administers state air pollution laws and the Federal Clean Air Act. The Bureau conducts air monitoring and modeling, licenses air emissions, enforces license conditions and manages technical data.

The Bureau of Remediation and Waste Management is responsible for responding to discharges or spills of oil products or hazardous matter; directing the cleanup or mitigation of adverse effects associated with uncontrolled hazardous substance sites; managing hazardous wastes, hazardous substances, petroleum products, and biomedical waste; and administering the State's solid waste facility licensing program, the asbestos and lead abatement programs, and the residuals landspreading program.

The Bureau of Water Quality is responsible for assessing the quality of Maine's waterways, licensing wastewater discharges, and reporting water body uses and recommended classifications to the Legislature.

The Bureau of Land Resources is responsible for administering the laws and regulations related to a wide range of land development activities, including large-scale developments, stormwater, impacts to natural resources (ponds, streams, wetlands, etc.), mining and gravel pits, shoreland zoning, and hydropower facilities. This bureau also performs compliance and enforcement tasks to ensure land development activities are in compliance with the licenses issued.

**LICENSES:**
Licenses and Permits: Air Emission, Oil Terminal Facility, Hazardous Waste Treatment Facility and Storage Facility, Hazardous Waste Transporter, Vessels at Anchorage, Waste Oil Storage Facility, Waste Oil Dealer and Transporter, Hazardous Waste Disposal Facility, Septage Sites, Solid Waste Facility, Maine Pollutant Discharge Elimination System, Wastewater and Experimental Discharge,

Stormwater, Log Storage, Mining, Site Location of Development, Hydropower, Sludge Utilization, and Natural Resources Protection.

Certifications: Underground Oil and Hazardous Substance Storage Tank Installer, Asbestos Abatement Contractor, Asbestos Evaluation Specialist and Project Supervisor, Water Quality, Wastewater Treatment Facility Operator, Servicing and Repairing Sanitary Waste Treatment Facilities, FAME, Water Pollution Control Facilities, Tax Exemption for Pollution Control Facilities, and Small Scale Wind.

(See Bureau entries for details)

**PUBLICATIONS:**
Guidance documents provide specificity regarding implementation of a variety of laws, programs, and environmental issues.

Study reports as directed by the Legislature.

(see www.Maine.gov/dep for details)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 27,299,153 | 9,429,568 | 13,031,538 | | 4,838,047 | |
| HEALTH BENEFITS | 7,800,039 | 2,391,558 | 4,074,399 | | 1,334,082 | |
| RETIREMENTS | 5,950,074 | 1,863,994 | 3,142,041 | | 944,039 | |
| OTHER FRINGE BENEFITS | 806,886 | 250,375 | 418,710 | | 137,801 | |
| COMPUTER SERVICES | 5,526,002 | 885,769 | 1,621,281 | | 3,018,952 | |
| CONTRACTUAL SERVICES | 15,431,947 | 1,248,436 | 12,169,427 | 13,081 | 2,001,003 | |
| RENTS | 1,353,211 | 163,504 | 1,094,827 | 4,491 | 90,389 | |
| COMMODITIES | 587,070 | 102,849 | 365,323 | 3,316 | 115,582 | |
| GRANTS, SUBSIDIES, PENSIONS | 30,211,519 | 3,804,500 | 9,511,727 | | 11,351,296 | 5,543,996 |
| EQUIPMENT | 987,478 | 141,450 | 323,014 | | 523,014 | |
| TRANSFER TO OTHER FUNDS | 1,515,449 | | 1,215,800 | 710 | 298,939 | |
| COST OF GOODS SOLD | 400 | | | | 400 | |
| **TOTAL EXPENDITURES** | 97,469,228 | 20,282,003 | 46,968,087 | 21,598 | 24,653,544 | 5,543,996 |

| DEPARTMENT OF ENVIRONMENTAL PROTECTION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,747,452 | 2,044,176 | 3,427,053 | | 3,276,223 | |
| HEALTH BENEFITS | 2,713,683 | 632,806 | 1,110,889 | | 969,988 | |
| RETIREMENTS | 1,916,469 | 388,317 | 830,434 | | 697,718 | |
| OTHER FRINGE BENEFITS | 271,631 | 55,304 | 115,870 | | 100,457 | |
| COMPUTER SERVICES | 3,067,043 | 2,347 | 73,635 | | 2,991,061 | |
| CONTRACTUAL SERVICES | 1,558,124 | 54,728 | 714,299 | | 789,097 | |
| RENTS | 360,860 | 515 | 284,695 | | 75,650 | |
| COMMODITIES | 138,790 | 640 | 36,854 | | 101,296 | |
| GRANTS, SUBSIDIES, PENSIONS | 14,267,550 | | 3,995,168 | | 10,272,382 | |
| EQUIPMENT | 14,762 | | | | 14,762 | |
| TRANSFER TO OTHER FUNDS | 419,625 | | 224,059 | | 195,566 | |
| COST OF GOODS SOLD | 400 | | | | 400 | |
| **TOTAL EXPENDITURES** | 33,476,389 | 3,178,833 | 10,812,956 | | 19,484,600 | |

# BUREAU OF AIR QUALITY
## JEFF CRAWFORD, BUREAU DIRECTOR

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7641
*Established:* 1972 *Telephone:* (207) 242-3414
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096A *Citation:* T0038 *M.R.S.A., Sect.:* 000000581
*Average Counts-All Positions:* 20.000 *Legislative Count:* 20.00

**PURPOSE:**
The Bureau of Air Quality (the Bureau) implements state air pollution laws and the federal Clean Air Act. The Bureau issues air emission licenses, assesses ambient air impacts from emissions, ensures compliance with state and federal air emission regulations, monitors ambient air quality, and manages data systems to measure environmental impacts and program performance.

**ORGANIZATION:**
The Bureau is comprised of two divisions: the Division of Air Quality Assessment and the Division of Licensing and Compliance.

**PROGRAM:**
The Division of Air Quality Assessment is responsible for all ambient air quality monitoring conducted and the data collected throughout the State, which is carried out by the 4 regional offices in Presque Isle, Bangor, Augusta, and Portland. The data obtained is submitted to Environmental Protection Agency and used for issuing daily air quality forecasts, making attainment demonstrations and tracking trends among other multiple uses. This division is also responsible for the operation of the Air Laboratory that supports the monitoring program by performing various analyses of collected air samples, conducting performance audits of all monitoring equipment, the creation and/or upkeep of the Division's Quality Assurance Project Plans and Standard Operating Procedures, and managing and maintaining the monitoring program's and Air Lab's data management systems and their applications. This division also performs sophisticated technical analyses of a variety of complicated data sets, draft regulatory proposals and final promulgations and provides comments, notes potential issues, and makes recommendations to division and bureau management based on results of, and conclusions from, completed assessments.

The Division of Licensing and Compliance consists of four sections: Licensing, Compliance, Mobile Sources, and Emissions Inventory. The Licensing Section is primarily responsible for reviewing applications from facilities that are required to obtain air emission licenses and writing the licenses to include state and federal requirements to which each facility is subject. The Compliance Section is primarily responsible for evaluating the compliance status of regulated facilities. The Mobile Sources Section is primarily responsible for determining compliance with Maine's laws and regulations relative to mobile sources including the motor vehicle inspection and maintenance program, the sale of motor vehicles that meet California emission standards, and the heavy-duty diesel truck emission standards. This section is also responsible for determining and implementing the appropriate enforcement action for any non-compliance events. The Inventory Section collects and evaluates data on emissions of criteria pollutants, hazardous air pollutants, and greenhouse gases.

**LICENSES:**
Minor and major source air emission licenses, Nonmetallic Mineral Processing Plant General Permits, Concrete Batch Plant General Permits, Class IV-A Incinerator General Permits, Dry Cleaner Registrations, and Smaller-Scale Electric Generating Resources Registrations.

**PUBLICATIONS:**
Representative list. More at www.maine.gov/dep
Air Emission Inventory Data - https://www.maine.gov/dep/ftp/AIR/DATA/
Annual Air Monitoring Plan - https://www.maine.gov/dep/air/monitoring/index.html#plan
Regional Greenhouse Gas (GHG) Initiative Annual Report - https://www.maine.gov/dep/publications/reports/index.html
Ninth Biennial Report on Progress Toward GHG Reduction Goals - https://www.maine.gov/dep/publications/reports/index.html

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF AIR QUALITY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,466,326 | 1,354,281 | | | 112,045 | |
| HEALTH BENEFITS | 332,139 | 294,574 | | | 37,565 | |
| RETIREMENTS | 276,016 | 252,186 | | | 23,830 | |
| OTHER FRINGE BENEFITS | 38,690 | 35,187 | | | 3,503 | |
| COMPUTER SERVICES | 3,402 | 3,402 | | | | |
| CONTRACTUAL SERVICES | 114,609 | 54,187 | | 13,081 | 47,341 | |
| RENTS | 32,307 | 22,779 | | 4,491 | 5,037 | |
| COMMODITIES | 23,619 | 11,342 | | 3,316 | 8,961 | |
| GRANTS, SUBSIDIES, PENSIONS | 250,140 | | | | 250,140 | |
| EQUIPMENT | 625,877 | 117,625 | | | 508,252 | |
| TRANSFER TO OTHER FUNDS | 8,807 | | | 710 | 8,097 | |
| **TOTAL EXPENDITURES** | 3,171,932 | 2,145,563 | | 21,598 | 1,004,771 | |

# LAND RESOURCES
## ROB WOOD, BUREAU DIRECTOR

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 2015 *Telephone:* (207) 855-8361
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096C *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 27.000 *Legislative Count:* 27.00

**PURPOSE:**
The Bureau of Land Resources (the Bureau) is responsible for administering environmental laws designed to protect and improve the quality of Maine's land resources and surface waters, reviewing land development projects that may have an adverse impact on the natural environment and protected natural resources, and providing a coordinated approach with other natural resource protection agencies.

The Bureau administers the Site Location of Development Act, Natural Resources Protection Act, Mandatory Shoreland Zoning Act, Maine Waterway Development and Conservation Act, Stormwater Management Law, Erosion and Sedimentation Control Law, Solar Energy Development Decommissioning Law, Performance Standards for Excavations for Borrow, Clay, Topsoil, or Silt, Performance Standards for Quarries, Maine Metallic Mineral Mining Act, Maine Wind Energy Act, and state water quality laws.

The Bureau receives some federal funding under the Coastal Zone Management Act in return for state-level administration of the State's core environmental laws. The Bureau is also responsible for the completion of Federal Consistency reviews in conjunction with the Maine Coastal Program at the Maine Department of Marine Resources.

**ORGANIZATION:**
The Bureau consists of the Licensing Division (three regional Licensing teams, the Stormwater Engineering team, and the Hydrogeology team); the Field Services Division (the Enforcement and Compliance team, the Mining Program, and the Shoreland Zoning Program); and the Hydropower Program.

**PROGRAM:**
The Licensing Division reviews permit applications primarily under the Site Location of Development Act, the Natural Resources Protection Act, and the Stormwater Management Law. The Hydropower program reviews permit applications under the Maine Waterway Development and Conservation Act and issues water quality certifications to hydropower facilities. The Mining program oversees the regulation of borrow pits, quarries, and metallic mineral mines. The Shoreland Zoning program assists municipalities with implementation of the Shoreland Zoning Act. Staff within the Bureau are responsible for licensing, complaint resolution, compliance inspections, education and outreach, and enforcement actions.

**LICENSES:**
Site Location of Development permits; Natural Resources Protection Act permits; Stormwater Management Law permits; Maine Construction General permits; Borrow, Clay, Topsoil, Silt, and Quarry notices; 401 Water Quality Certifications; Coastal Zone Management Consistency Determinations; Hydropower permits; Solar Energy Development Decommissioning Plan approvals; and Shoreland Zoning Municipal Ordinance Approvals.

**PUBLICATIONS:**
Representative list. More at www.maine.gov/dep

Maine Erosion and Sedimentation Control BMPs
http://www.maine.gov/dep/land/erosion/escbmps/index.html

Maine Stormwater BMP Manual
http://www.maine.gov/dep/land/stormwater/stormwaterbmps/index.html

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LAND RESOURCES<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,003,078 | 1,838,516 | | | 164,562 | |
| HEALTH BENEFITS | 490,057 | 431,206 | | | 58,851 | |
| RETIREMENTS | 368,872 | 334,476 | | | 34,396 | |
| OTHER FRINGE BENEFITS | 50,674 | 45,664 | | | 5,010 | |
| COMPUTER SERVICES | 4,464 | 4,464 | | | | |
| CONTRACTUAL SERVICES | 51,229 | 50,980 | 249 | | | |
| RENTS | 56,425 | 56,425 | | | | |
| COMMODITIES | 6,930 | 6,930 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,345,137 | | | | | 1,345,137 |
| TRANSFER TO OTHER FUNDS | 8,939 | | 8 | | 8,931 | |
| **TOTAL EXPENDITURES** | 4,385,805 | 2,768,661 | 257 | | 271,750 | 1,345,137 |

# OFFICE OF THE COMMISSIONER
## MELANIE LOYZIM, COMMISSIONER

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 2004 *Telephone:* (207) 287-7688
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096F *Citation:* T0038 *M.R.S.A., Sect.:* 000000342
*Average Counts-All Positions:* 30.000 *Legislative Count:* 30.00

**PURPOSE:**
The Office of the Commissioner provides coordination of management and planning efforts across the Department of Environmental Protection (the Department), develops and staffs intra-agency initiatives, and provides overall strategic direction for the Department.

**ORGANIZATION:**
The Office of the Commissioner consists of the Commissioner, Deputy Commissioner, Office of Policy Services, Office of Innovation and Assistance, and Office of Education and Outreach.

**PROGRAM:**
The Office of Policy Services oversees rulemaking and enforcement activities, coordinates strategic planning with the U.S. Environmental Agency, serves as primary liaison with the Office of the Maine Attorney General and coordinates responses to requests for public records under the Freedom of Access Act. This office also implements Safer Chemicals programs.

The Office of Innovation and Assistance reviews departmental initiatives and makes recommendations to the Commissioner on how to integrate multi-media,

innovative programs, and technical assistance. This office administers the Small Business Technical Assistance Program (SBTAP), the State's Environmental Leader programs, and coordinates responses to requests for public records under the Freedom of Access Act. This office also implements Safer Chemicals programs.

The Office of Education and Outreach develops and coordinates departmental communications and legislative and outreach initiatives. Staff provide the central point of contact for legislators, the media, and the general public. This office is responsible for delivery of proactive, integrated, and professional quality educational initiatives and for execution of the Department's annual legislative agenda.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF THE COMMISSIONER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,000,669 | 680,232 | 1,320,437 | | | |
| HEALTH BENEFITS | 564,520 | 145,039 | 419,481 | | | |
| RETIREMENTS | 516,565 | 159,927 | 356,638 | | | |
| OTHER FRINGE BENEFITS | 61,867 | 18,770 | 43,097 | | | |
| COMPUTER SERVICES | 2,294,461 | 860,306 | 1,434,155 | | | |
| CONTRACTUAL SERVICES | 1,930,008 | 375,881 | 1,554,127 | | | |
| RENTS | 39,237 | 52 | 39,185 | | | |
| COMMODITIES | 28,010 | 3,137 | 24,873 | | | |
| TRANSFER TO OTHER FUNDS | 176,424 | | 176,424 | | | |
| **TOTAL EXPENDITURES** | 7,611,761 | 2,243,344 | 5,368,417 | | | |

# BOARD OF ENVIRONMENTAL PROTECTION

## SUSAN M. LESSARD, CHAIR
## WILLIAM F. HINKEL, EXECUTIVE ANALYST

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 1972 *Telephone:* (207) 287-2811
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 101 *Citation:* T0038 *M.R.S.A., Sect.:* 000000341C
*Average Counts-All Positions:* 2.000 *Legislative Count:* 2.00

**PURPOSE:**
The Board of Environmental Protection (the Board) is charged with providing informed, independent and timely decisions on the interpretation, administration, and enforcement of the laws relating to environmental protection, and with providing credible, fair, and responsible public participation in the Department of Environmental Protection's (the Department) decisions. The Board fulfills its purpose through rulemaking, decisions on certain types of license applications set forth in statute, MRSA Title 38, §341-D, sub-§2, decisions on appeals of the Commissioner of the Department's licensing decisions and certain emergency orders, and approval of administrative consent agreements.

**ORGANIZATION:**
The Board consists of seven members appointed by the Governor, subject to review by the joint standing committee of the Legislature having jurisdiction over natural resource matters and confirmation by the Senate. Members are selected to represent a broad range of professional backgrounds and experiences. At least three members must have technical or scientific backgrounds in environmental issues and no more than four members may reside in the same Congressional District. Members serve four-year terms, and a member may not serve more than two consecutive four-year terms. The Governor appoints one member to serve as chair. The Board is staffed by an Executive Analyst and a Board Clerk. Members receive $55 per day for each meeting or hearing attended and reimbursement for travel expenses incurred while attending meetings, public hearings or participating in other official Board business. Four members of the Board constitute a quorum for the purposes of opening a meeting and for a vote of the Board.

**PROGRAM:**
The Board generally holds meetings and hearings in Augusta on the first and third Thursdays of each month. Additional meetings and hearings are scheduled by the Board as needed to address pending matters. The Board's agenda and the documents presented for Board consideration and decision are available online for public review prior to each Board meeting at [http://www.maine.gov/dep/bep/index.html]. As a convenience, the Board generally provides a live video stream of its meetings for those who wish to watch the proceeding from a remote location. The link for a live stream of the Board meeting is provided on the Board meeting notice and agenda. Audio recordings of each Board meeting are made, as required by law, and an electronic link to the recordings is available upon request made to the Board Clerk.

**LICENSES:**
The majority of license applications are processed at the Department staff level and decided by the Commissioner. However, state law, MRSA Title 38, §341-D, sub-§2, provides that certain types of license applications must be decided by the Board rather than the Commissioner.

**PUBLICATIONS:**
Guidance documents and information sheets providing guidance on public participation in the Board's proceedings, and Board reports to the Legislature are available online at [http://www.maine.gov/dep/bep/index.html].

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOARD OF ENVIRONMENTAL PROTECTION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 204,357 | | 204,357 | | | |
| HEALTH BENEFITS | 45,240 | | 45,240 | | | |
| RETIREMENTS | 51,438 | | 51,438 | | | |
| OTHER FRINGE BENEFITS | 6,035 | | 6,035 | | | |
| COMPUTER SERVICES | 703 | | 703 | | | |
| CONTRACTUAL SERVICES | 11,044 | | 11,044 | | | |
| RENTS | 11,193 | | 11,193 | | | |
| COMMODITIES | 369 | | 369 | | | |
| TRANSFER TO OTHER FUNDS | 6,545 | | 6,545 | | | |
| **TOTAL EXPENDITURES** | 336,924 | | 336,924 | | | |

# BUREAU OF WATER QUALITY
## BRIAN KAVANAH, BUREAU DIRECTOR

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 1994 *Telephone:* (207) 530-0293
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096B *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 48.000 *Legislative Count:* 48.00

**PURPOSE:**
The Bureau of Water Quality (the Bureau) is responsible for administering environmental laws designed to improve and protect the quality of Maine's water resources. The Bureau administers state water quality laws as well as various programs under the Federal Clean Water Act, including the delegated federal National Pollutant Discharge Elimination System (NPDES) program. The Bureau receives federal funding under the Federal Clean Water Act to assist with state-level administration of those core laws.

**ORGANIZATION:**
There are two divisions within the Bureau: the Division of Water Quality Management and the Division of Environmental Assessment.

**PROGRAM:**
The Division of Water Quality Management regulates the discharge of pollutants to surface or ground waters of the State as authorized under the States' Protection and Improvement of Waters Law and the Federal Clean Water Act. Activities include licensing, compliance, and enforcement. This division also oversees the operation of all wastewater treatment facilities, certifies wastewater treatment operators, and provides technical assistance.

In addition, the Division of Water Quality Management administers funding programs for the planning, design, and construction of wastewater treatment facilities. These include the State Revolving Fund that funds rehabilitation and upgrade projects to maintain Maine's existing inventory of municipal wastewater treatment and collection facilities. Also included are the Small Communities Grant Program that focuses on remediating failing septic systems throughout the State; the Overboard Discharge Removal Program that provides grants for the removal of certain systems as obligated under current law; and the Boat Pumpout Grant Program that provides grants for boat pumpout facilities.

The Division of Environmental Assessment is responsible for monitoring and assessing ground and surface water quality to provide the scientific foundation for the Department of Environmental Protection's land and water regulatory programs as well as for developing environmental indicators to evaluate program effectiveness. This division oversees the development of the biennial Integrated Water Quality Monitoring and Assessment Report, Surface Water Ambient Toxics Monitoring Program, the Dioxin Monitoring Program, the Lakes Program, the Maine Healthy Beaches Program, the Invasive Aquatic Species Program, and provides quality assurance and control of the Volunteer Lake Monitoring Program. Services include biological, toxicological, and water quality computer modeling of wastewater impacts, ambient monitoring, and investigative capabilities. This division also coordinates regulatory and non-regulatory approaches that are tailored to problems in specific watersheds and administers the Nonpoint Source Program under Section 319 and Section 604b of the Federal Clean Water Act. This division assists with education and outreach and public awareness campaigns to carry out these programs.

**LICENSES:**
Waste Discharge Licenses; MEPDES permits; Certificates of Tax Exemptions; and 401 Water Quality Certifications.

**PUBLICATIONS:**
A variety of publications can be found here:
https://www.maine.gov/dep/water/publications/index.html

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF WATER QUALITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,631,754 | 2,314,600 | 1,254,924 | | 62,230 | |
| HEALTH BENEFITS | 1,004,058 | 628,784 | 360,257 | | 15,017 | |
| RETIREMENTS | 732,295 | 460,067 | 259,055 | | 13,173 | |
| OTHER FRINGE BENEFITS | 100,785 | 61,688 | 37,052 | | 2,045 | |
| COMPUTER SERVICES | 41,528 | 13,546 | 636 | | 27,346 | |
| CONTRACTUAL SERVICES | 993,955 | 565,374 | 366,355 | | 62,226 | |
| RENTS | 82,860 | 76,451 | 6,409 | | | |
| COMMODITIES | 42,891 | 37,901 | 2,139 | | 2,851 | |
| GRANTS, SUBSIDIES, PENSIONS | 12,326,435 | 3,804,500 | 3,784,502 | | 538,574 | 4,198,859 |
| EQUIPMENT | 23,825 | 23,825 | | | | |
| TRANSFER TO OTHER FUNDS | 83,990 | | 77,707 | | 6,283 | |
| **TOTAL EXPENDITURES** | 19,064,376 | 7,986,736 | 6,149,036 | | 729,745 | 4,198,859 |

# BUREAU OF REMEDIATION AND WASTE MANAGEMENT
## SUSANNE MILLER, BUREAU DIRECTOR

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 1980 *Telephone:* (207) 557-2700
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 096D *Citation:* *M.R.S.A., Sect.:*
*Average Counts-All Positions:* 128.308 *Legislative Count:* 128.00

**PURPOSE:**
The Bureau of Remediation and Waste Management (the Bureau) administers Maine's oil, hazardous materials, and materials management programs including emergency response for oil and hazardous materials spills; regulation of underground oil storage facilities; marine oil terminals; piping associated with above-ground storage tanks; certification of underground oil storage facility installers and inspectors; and licensing of waste facilities; waste transporters; oil terminals; and spreading sites for septage, sludge, and other residuals. Other programs include beverage redemption; product stewardship; oversight of asbestos and lead management and disposal; investigation and cleanup of uncontrolled hazardous substances sites; investigation of emerging contaminants at sites statewide including per- and polyfluoroalkyl substances (PFAS); coordination with the United States Environmental Protection Agency (EPA) on investigation and clean-up of Superfund sites; and implementation of the Brownfields and Voluntary Response Action Programs.

The Bureau also manages the Maine Ground and Surface Waters Clean-Up and Response Fund, the Maine Hazardous Waste Fund, the Uncontrolled Sites Fund, and the Solid Waste Management Fund as well as bond accounts for uncontrolled sites and landfill closures. The Bureau provides staff support to the Clean-up and Response Fund Review Board and the Board of Underground Storage Tank Installers.

**ORGANIZATION:**
The Bureau consists of five divisions: Materials Management, Petroleum Management, Remediation, Response Services, and Technical Services. Each of these divisions is described in more detail below.

**PROGRAM:**
The Division of Materials Management is responsible for regulatory oversight, assistance, and outreach concerning liquid residuals and solid and hazardous waste facilities and activities. This division supports and encourages the handling of materials in ways that are consistent with Maine's solid waste management hierarchy. This division also administers Maine's beverage redemption law and regulations as well as several laws relating to product stewardship, including a packaging law, post-consumer beverage container law, pharmaceutical take-back program and the phase-out of sale and distribution of mercury-added lamps.

The Division of Petroleum Management is responsible for regulatory oversight, assistance, and outreach for petroleum facilities (such as oil terminals), underground piping associated with aboveground storage tanks, and underground storage tank facilities. This division is responsible for investigating and mitigating risks posed by the release of petroleum. This division processes applications from owners and operators of underground oil storage facilities to the Maine Ground and Surface Waters Clean-up and Response Fund.

The Division of Remediation investigates and mitigates risks posed by uncontrolled hazardous substance sites. This division coordinates with the EPA and the U.S. Department of Defense on the investigation and clean-up of federal Superfund sites and formerly used defense sites in Maine. This division administers the lead and asbestos abatement programs, reimburses municipalities for the State's share of closure costs at former solid waste landfills, and investigates and mitigates the risks posed by these closed landfills to adjacent landowners. This division oversees private investigation and remediation under the Voluntary Response Action Program and facilitates such action by administering the federal Brownfields Grant program. This division is also significantly involved with the ongoing statewide PFAS investigation.

The Division of Response Services is the lead entity for response to oil spills in Maine, and is the co-lead, along with the appropriate public safety agency, for the assessment and remediation of hazardous materials releases in Maine. This division responds to reports of spills and threatened releases of petroleum products and hazardous materials statewide, 24 hours a day, 7 days a week, 365 days a year. This division also responds to incidents involving weapons of mass destruction, radiation, and clandestine drug labs. This division coordinates emergency clean-up and provides training to local fire departments and the State's hazardous materials teams.

The Division of Technical Services provides technical support to the Bureau's other divisions and programs in the areas of engineering, geology, and chemistry. This division plans and implements the cleanup of long-term petroleum remediation sites, provides technical assistance to the business community and the general public, and operates a program to replace home heating oil tanks that are at high risk of leaking. This division is also responsible for regulatory oversight, assistance, and outreach for active solid waste landfills. This division is also significantly involved with the ongoing statewide PFAS investigation.

**LICENSES:**
Oil Terminal Facility Licenses; Hazardous Waste Facility Licenses; Waste Transporter Licenses; Registration of Used Oil Collection Centers; Waste Oil Facility Licenses; Biomedical Facility Licenses; Registration of Underground Oil and Hazardous Substance Storage Tanks; Certification of Underground Storage Tank Operators; Solid Waste Facility Licenses; Septage Spreading Site Licenses; Licenses for Land Application of Sludge and Other Residuals; Beneficial Use Licenses; Asbestos Abatement Certification; Lead Abatement Certification; Redemption Center Licenses; Initiator of Deposit Licenses; and Registration of Labels and Beverage Containers.

**PUBLICATIONS:**
Numerous publications are available to assist the general public and regulated community in understanding and achieving compliance with the requirements of the programs administered by the Bureau of Remediation and Waste Management. These publications are available at http://www.maine.gov/dep/publications/index.html.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF REMEDIATION AND WASTE MANAGEMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 9,245,519 | 1,197,764 | 6,824,768 | | 1,222,987 | |
| HEALTH BENEFITS | 2,650,340 | 259,148 | 2,138,530 | | 252,662 | |
| RETIREMENTS | 2,088,418 | 269,021 | 1,644,475 | | 174,922 | |
| OTHER FRINGE BENEFITS | 277,203 | 33,762 | 216,656 | | 26,785 | |
| COMPUTER SERVICES | 114,401 | 1,705 | 112,152 | | 544 | |
| CONTRACTUAL SERVICES | 10,772,978 | 147,287 | 9,523,352 | | 1,102,339 | |
| RENTS | 770,332 | 7,284 | 753,345 | | 9,703 | |
| COMMODITIES | 346,461 | 42,898 | 301,089 | | 2,474 | |
| GRANTS, SUBSIDIES, PENSIONS | 2,022,256 | | 1,732,056 | | 290,200 | |
| EQUIPMENT | 323,014 | | 323,014 | | | |
| TRANSFER TO OTHER FUNDS | 811,120 | | 731,057 | | 80,063 | |
| **TOTAL EXPENDITURES** | 29,422,042 | 1,958,869 | 24,300,494 | | 3,162,679 | |

# BOARD OF UNDERGROUND STORAGE TANK INSTALLERS
## KEITH LINDSTROM, CHAIR

*Central Office:* 28 TYSON DR, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-7826
*Established:* 1985 *Telephone:* (207) 446-8093
*Reference: Policy Area:* 04 *Umbrella:* 06 *Unit:* 481 *Citation:* T0032 *M.R.S.A., Sect.:* 000010003

**PURPOSE:**
The Board of Underground Storage Tank Installers (the Board) was established under MRSA Title 32, §§10001-10016 to safeguard public health, safety, and welfare; protect the public from incompetent and unauthorized persons performing work in this field; ensure the highest degree of professional conduct on the part of underground oil storage tank installers and inspectors; and ensure the availability of underground oil storage tank installations and inspections of high quality to persons in need of those services.

**ORGANIZATION:**
The Board consists of seven members appointed by the Governor: one from the Department of Environmental Protection (the Department); one from the Maine Energy Marketers' Association; one underground oil storage tank installer; one from the Maine Chamber of Commerce or an underground tank installer or inspector; one from the Maine Fire Chiefs Association; and two members of the public. The Department provides staff support to the Board.

**PROGRAM:**
The Board offers initial and final examinations to applicants interested in becoming certified as underground storage tank installers or inspectors. Since the inception of the program in 1985, over 350 individuals have been certified to install or inspect underground oil storage tanks. There are currently 55 certified underground storage tank installers and 38 underground storage tank inspectors in Maine. The Board grants continuing education credits for underground storage tank installers and inspectors and takes disciplinary actions against underground storage tank installers or inspectors who allegedly violate board and department rules.

**LICENSES:**
Underground Oil Storage Tank Installer Certificate; Underground Oil Storage Tank Inspector Certificate.

**PUBLICATIONS:**
Annual Report to the Commissioner, Department of Environmental Protection; Annual Report to the Secretary of State's Bureau of Corporations, Elections, and Commissions.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

EXECUTIVE DEPARTMENT

# MAINE OFFICE OF COMMUNITY AFFAIRS

## SAMANTHA HORN, DIRECTOR
## BRIAN AMBRETTE, DIRECTOR, SRO

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 127 STATE HOUSE STATION, AUGUSTA, ME 04333-0127 *FAX:* (207) 287-3535
*Established:* 2024 *Telephone:* (207) 287-6622
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 703 *Citation:* TITLE 5 *M.R.S.A., Sect.:* CH 310-B
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The Maine Office of Community Affairs (MOCA) partners with Maine communities to strengthen planning and implementation at the local level. It serves as a one-stop shop within state government to provide coordinated and efficient planning, technical assistance and financial support to towns, cities, Tribal governments and regional entities to help them better plan for common challenges, pursue solutions and create stronger, more resilient communities.

**ORGANIZATION:**
MOCA is led by the Director. In FY25, MOCA was newly created. The State Resilience Office was formed in MOCA in Spring of 2025. Additional programs will be added in FY26.

**PROGRAM:**
MOCA activities in FY25 focused on establishing the financial, human resources, and legal functions of MOCA, as well as consulting with stakeholders about priority actions. The Director was hired in October 2024 and worked with the Governor's Office and the Legislature on a number of policy and logistical matters to enable the future merger of seven state programs from six departments into MOCA. The formation of the State Resilience Office in Spring 2025 was the first program addition to MOCA. The Director also worked with the Legislature on policy issues that related to land use planning and other future functions of MOCA.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 93,494 | 84,942 | | | 8,552 | |
| HEALTH BENEFITS | 15,911 | 14,094 | | | 1,817 | |
| RETIREMENTS | 24,252 | 22,034 | | | 2,218 | |
| OTHER FRINGE BENEFITS | 2,140 | 1,832 | | | 308 | |
| COMPUTER SERVICES | 4,283 | 3,676 | | | 607 | |
| CONTRACTUAL SERVICES | 5,447 | 4,395 | | | 1,052 | |
| RENTS | 304 | 304 | | | | |
| COMMODITIES | 947 | 947 | | | | |
| **TOTAL EXPENDITURES** | 146,778 | 132,224 | | | 14,554 | |

| MAINE OFFICE OF COMMUNITY AFFAIRS<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 93,494 | 84,942 | | | 8,552 | |
| HEALTH BENEFITS | 15,911 | 14,094 | | | 1,817 | |
| RETIREMENTS | 24,252 | 22,034 | | | 2,218 | |
| OTHER FRINGE BENEFITS | 2,140 | 1,832 | | | 308 | |
| COMPUTER SERVICES | 4,283 | 3,676 | | | 607 | |
| CONTRACTUAL SERVICES | 5,447 | 4,395 | | | 1,052 | |
| RENTS | 304 | 304 | | | | |
| COMMODITIES | 947 | 947 | | | | |
| **TOTAL EXPENDITURES** | 146,778 | 132,224 | | | 14,554 | |

# STATE RESILIENCE OFFICE

## BRIAN AMBRETTE, DIRECTOR
## SAMANTHA HORN, DIRECTOR, MOCA

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 127 STATE HOUSE STATION, AUGUSTA, ME 04333-0127 *FAX:* (207) 287-3535
*Established:* 2025 *Telephone:* (207) 287-6622
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 703H *Citation:* TITLE 5 *M.R.S.A., Sect.:* 00003211

**PURPOSE:**
The State Resilience Office (the Office) coordinates and assists implementation of the State's resilience policies and activities designed to improve resistance to extreme weather events; collaborates with state agencies, county, municipal and tribal governments, regional councils and county, local and tribal emergency management agencies and other entities to harmonize policy objectives and implementation of resilience policies and activities across all levels of government; promotes natural hazard risk management across all levels of government; assists county, municipal and tribal governments in the State to manage risks from extreme weather events and natural hazards, such as flooding and damaging winds, through planning, technical assistance and financial support; and prioritizes and coordinates projects for federal funding.

**ORGANIZATION:**
The State Resilience Office is led by the Director and was formed in the Maine Office of Community Affairs in April 2025. Additional programs will transfer into the Office during FY26.

**PROGRAM:**
The Office, as a new entity, had substantial start-up tasks, including hiring new staff and establishing new administrative procedures. New activities for the Office established by statute and federal grant agreements, such as the Flood Ready Maine initiative and several municipal technical assistance offerings, are beginning and will gain momentum in FY26.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# (OFFICE OF) GOVERNOR

## JANET T. MILLS, GOVERNOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 1 STATE HOUSE STATION, AUGUSTA, ME 04333-0001 *FAX:* (207) 287-1034
*Established:* 1920 *Telephone:* (207) 287-3531
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 102 *Citation:* T0002 *M.R.S.A., Sect.:* 000000001
*Average Counts-All Positions:* 73.040 *Legislative Count:* 72.50
Units:
*GOVERNOR'S OFFICE OF COMMUNICATIONS*
*GOVERNOR'S ENERGY OFFICE*
*GOVERNOR'S BOARD ON EXECUTIVE CLEMENCY*
*GOVERNOR'S JUDICIAL NOMINATIONS ADVISORY COMMITTEE*
*(OFFICE OF) PUBLIC ADVOCATE*

**PURPOSE:**
The Governor serves to direct the affairs of the State according to law; to take care that the laws be faithfully executed; to give the Legislature information regarding the condition of the State and recommend measures for their consideration; to submit to the Legislature a biennial budget for the operation of state government; to act as Commander-in-Chief of the military forces of the State; to nominate and appoint all judicial, civil, and military officers of the State except as otherwise provided by law; to require information from any officer in the Executive Branch upon any subject relating to the respective duties; to grant reprieves, commutations, and pardons and remit, after conviction, forfeitures and penalties; and to accept for the State any and all

gifts, bequests, grants, or conveyances to the State of Maine.

**PROGRAM:**

In addition to providing for its own staff support, the (Office of) Governor serves to coordinate and develop the several planning responsibilities of state government; to improve the relationship between the state government and its employees; and to operate, maintain, and display to the public the Blaine House, the official residence of the Governor. Some programs are so closely allied to the (Office of) Governor as to be in reality a part of it. A brief description of each follows.

Governor's Office. The administrative office of the Governor serves to provide staff support to the Governor as she carries out the responsibilities of the Chief Executive of the State of Maine. This support includes functions of correspondence; policy development; legislative relations; national and regional Governors' associations; scheduling preparation of reports and addresses; public information; executive appointments; case work; and managing the operating budget of the Governor.

Blaine House. The Blaine House, a National Historic Landmark, is the official residence of the Governor of the State of Maine. The Blaine House staff provides services for the Governor, the Governor's family, and guests; maintains House offices for the Governor; displays the mansion during public visiting hours; and assists at official receptions and other gatherings at the Blaine House. The Governor is responsible for the operation of the building and general maintenance of its interior. The Bureau of General Services within the Department of Administrative and Financial Services maintains the grounds, service buildings, and exterior of the mansion, and is authorized to approve and execute any remodeling of the interior.

The Governor's Office of Policy Innovation and the Future (GOPIF) works to address critical long-term issues facing the State of Maine. As a key policy coordinator for the Governor, GOPIF engages state agencies, stakeholders, and the public in the planning and implementation of innovative, data-driven policy solutions. GOPIF's current leadership areas include: climate and energy policy, including the Maine Climate Council; opioid response and prevention; the Governor's Children's Cabinet, which focuses on education and childhood support policy; and economic innovation and workforce development policy. In response to the COVID-19 pandemic, GOPIF also provided planning, policy, communications, and technology support to the Governor and several state agencies, and managed the Governor's Economic Recovery Committee. GOPIF addresses critical, long-term issues facing Maine, by engaging state agencies, stakeholders, and the public in the planning and implementation of innovative, data-driven policy solutions.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 7,998,111 | 4,655,549 | 1,594,521 | | 1,748,041 | |
| HEALTH BENEFITS | 1,963,420 | 1,096,596 | 399,757 | | 467,067 | |
| RETIREMENTS | 1,568,544 | 898,982 | 300,561 | | 369,001 | |
| OTHER FRINGE BENEFITS | 277,578 | 170,660 | 65,974 | | 40,944 | |
| COMPUTER SERVICES | 296,494 | 195,303 | 67,485 | | 33,706 | |
| CONTRACTUAL SERVICES | 6,796,565 | 1,673,741 | 1,752,906 | | 3,369,918 | |
| RENTS | 330,635 | 282,344 | 48,195 | | 96 | |
| COMMODITIES | 64,939 | 56,425 | 8,514 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 5,303,281 | 3,162,564 | 224,000 | | 1,916,717 | |
| EQUIPMENT | 6,900 | 6,900 | | | | |
| TRANSFER TO OTHER FUNDS | 173,616 | | 45,146 | | 128,470 | |
| **TOTAL EXPENDITURES** | 24,780,083 | 12,199,064 | 4,507,059 | | 8,073,960 | |

| (OFFICE OF) GOVERNOR<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 5,180,192 | 4,182,943 | 135,089 | | 862,160 | |
| HEALTH BENEFITS | 1,207,012 | 961,784 | 34,087 | | 211,141 | |
| RETIREMENTS | 973,733 | 784,693 | 26,257 | | 162,783 | |
| OTHER FRINGE BENEFITS | 169,350 | 153,047 | 3,542 | | 12,761 | |
| COMPUTER SERVICES | 201,388 | 179,901 | 3,312 | | 18,175 | |
| CONTRACTUAL SERVICES | 1,745,254 | 629,323 | 89,466 | | 1,026,465 | |
| RENTS | 46,926 | 46,926 | | | | |
| COMMODITIES | 56,500 | 55,127 | 1,373 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 4,065,781 | 3,162,564 | | | 903,217 | |
| TRANSFER TO OTHER FUNDS | 127,784 | | 17,017 | | 110,767 | |
| **TOTAL EXPENDITURES** | 13,773,920 | 10,156,308 | 310,143 | | 3,307,469 | |

# GOVERNOR'S OFFICE OF COMMUNICATIONS
## TONY RONZIO, DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 1 STATE HOUSE STATION, AUGUSTA, ME 04333-0001 *FAX:* (207) 287-1034
*Established:* 2011 *Telephone:* (207) 816-2938
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 662 *Citation:* T0002 *M.R.S.A., Sect.:* 00000010

**PURPOSE:**
The Governor's Office of Communications (the Office) exists to consolidate, coordinate, and streamline communication functions in state government. The Office is administered by the Executive Department.

**ORGANIZATION:**
The Office is under the control and supervision of a Director. The Director is appointed by and serves at the pleasure of the Governor.

**PROGRAM:**
The Office provides coordinated public communication services to state departments and agencies.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# GOVERNOR'S ENERGY OFFICE
## DAN BURGESS, DIRECTOR

*Central Office:* 3RD FLOOR CROSS OFFICE BLDG, AUGUSTA, ME 04330
*Mail Address:* 62 STATE HOUSE STATION, AUGUSTA, ME 04333-0062 *FAX:*
*Established:* 2008 *Telephone:* (207) 624-7449
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 647 *Citation:* T0002 *M.R.S.A., Sect.:* 000000009
*Average Counts-All Positions:* 14.000 *Legislative Count:* 14.00

**PURPOSE:**
The Governor's Energy Office (GEO) carries out the responsibilities of the State relating to energy resources, planning, and development. The GEO is responsible for planning and coordinating state energy policy in collaboration with relevant state agencies and serves as the primary energy policy advisor to the Governor. Maine's energy objectives are supported by statutory direction and in part through GEO oversight and administration of federal funding from the U.S. Department of Energy, including the State Energy Program funds.

**ORGANIZATION:**
The GEO is established in the Executive Department and is directly responsible to the Governor.

**PROGRAM:**
As the designated State Energy Office, the GEO provides policy leadership to address critical energy issues and to support the delivery of a clean, affordable, reliable, and resilient energy supply to meet Maine's energy needs and statutory requirements. The GEO works in partnership with various state agencies, federal and local officials, a broad array of stakeholders, and the public on energy issues and the GEO's Director serves on the Board of the Efficiency Maine Trust.
The GEO is currently providing leadership on a variety of efforts including studies, working groups, and program offerings related to energy planning, energy storage, offshore wind, distributed generation, workforce development, clean energy innovation, grid modernization, and other programs critical to the energy sector and the economy. The GEO also monitors energy markets and reports on heating fuel and energy prices on a regular basis.
By January 15th of each year, the Director prepares and submits to the Governor and to the joint standing committee of the Legislature having jurisdiction over utilities and energy matters an annual report, which describes the resources and activities of the Office devoted to carrying out its duties and describes the State's progress toward achieving the state's energy objectives.
The GEO is responsible for submitting an updated energy plan every two years. This plan shall include identification of opportunities to lower the total cost of energy to consumers; transmission capacity and infrastructure needs to facilitate the development and integration of new renewable energy generation within the state to support the State's renewable resource portfolio requirements; detail the State's progress in meeting its oil dependence reduction targets; address the association between energy planning and meeting greenhouse gas reduction goals; examine wind energy development; and describe the State's activities relating to the expansion of natural gas service.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| GOVERNOR'S ENERGY OFFICE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,514,851 | 472,606 | 156,365 | | 885,880 | |
| HEALTH BENEFITS | 432,238 | 134,812 | 41,500 | | 255,926 | |
| RETIREMENTS | 333,665 | 114,288 | 13,159 | | 206,218 | |
| OTHER FRINGE BENEFITS | 55,907 | 17,613 | 10,111 | | 28,183 | |
| COMPUTER SERVICES | 51,185 | 15,402 | 20,252 | | 15,531 | |
| CONTRACTUAL SERVICES | 3,770,845 | 1,044,418 | 382,973 | | 2,343,454 | |
| RENTS | 235,514 | 235,418 | | | 96 | |
| COMMODITIES | 858 | 1,298 | -440 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,237,500 | | 224,000 | | 1,013,500 | |
| EQUIPMENT | 6,900 | 6,900 | | | | |
| TRANSFER TO OTHER FUNDS | 23,649 | | 5,946 | | 17,703 | |
| **TOTAL EXPENDITURES** | 7,663,112 | 2,042,755 | 853,866 | | 4,766,491 | |

# GOVERNOR'S BOARD ON EXECUTIVE CLEMENCY
## FERNAND LAROCHELLE, ESQ., CHAIR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 1 STATE HOUSE STATION, AUGUSTA, ME 04333-0001 *FAX:*
*Established:* 1987 *Telephone:* (207) 287-3531
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 102J *Citation:* GFY95 *M.R.S.A., Sect.:* 000000008

**PURPOSE:**
As established by Executive Order 6 FY 19/20, March 15, 2019, the Governor's Board on Executive Clemency (the Board) is charged with the responsibility of investigating, evaluating, and providing advice to the Governor on all applications for gubernatorial clemency. The Board meets at the call of the Chair.

**ORGANIZATION:**
The Board consists of four members who have demonstrated humanitarian concern, a thorough knowledge of the criminal justice system, and who have demonstrated such qualities in their private and professional lives which assist them in evaluating the rehabilitation of persons convicted under criminal justice laws.

The members of the Board are appointed by the Governor to serve at the Governor's pleasure, and serve without compensation.

**PROGRAM:**
The Board reviews requests for pardons and commutations in order to determine a petitioner's eligibility for a hearing. After each hearing, the Board makes recommendations on each petition to the Governor. The sole power to grant clemency remains with the Governor.

Information on Executive Clemency and petition forms is available from the Pardon Clerk, Maine Department of Corrections, Division of Adult Community Services, 111 State House Station, Augusta, Maine 04333-0111.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# GOVERNOR'S JUDICIAL NOMINATIONS ADVISORY COMMITTEE

## JOHN A. HOBSON, ESQ., CHAIR

*Central Office:* 1 STATE HOUSE STATION, AUGUSTA, ME 04333-0001
*Mail Address:* 1 STATE HOUSE STATION, AUGUSTA, ME 04333-0001 *FAX:*
*Established:* 1979 *Telephone:* (207) 287-3531
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 102P *Citation:* GFY79 *M.R.S.A., Sect.:* 000005

**PURPOSE:**
As established by Executive Order 5 FY78/79 on March 5, 1979, the Governor's Judicial Nominations Advisory Committee is charged with the responsibility of investigating, evaluating, and providing advice to the Governor on all applicants for judicial appointments. The Committee meets at the call of the Chair.

**ORGANIZATION:**
The Committee consists of five or more members who represent various interests in Maine's legal community. The members are appointed by the Governor and serve at the Governor's pleasure.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# (OFFICE OF) PUBLIC ADVOCATE

## HEATHER SANBORN, PUBLIC ADVOCATE
## SHAREEN G THOMPSON, SPECIAL ASSISTANT TO PA

*Central Office:* 103 WATER STREET, 3RD FLOOR, HALLOWELL, ME 04347
*Mail Address:* 112 STATE HOUSE STATION, AUGUSTA, ME 04333-0112 *FAX:*
*Established:* 1981 *Telephone:* (207) 624-3687
*Reference: Policy Area:* 00 *Umbrella:* 07 *Unit:* 413 *Citation:* T0035A *M.R.S.A., Sect.:* 000001701
*Average Counts-All Positions:* 11.000 *Legislative Count:* 11.00

**PURPOSE:**
The Office of the Public Advocate (the Office) represents and advocates for the interests of utility ratepayers in matters before the Maine Public Utilities Commission (PUC), the Maine Legislature, federal and regional regulatory bodies, and in relevant courts.

In 2019, the Office was directed by statute, 35-A MRSA §1701, sub-§2-A, to contract with a person or entity to serve as the Non-wires Alternative (NWA) coordinator for the State of Maine. The coordinator is responsible for reviewing utility proposals for significant transmission and distribution investments and developing cost-effective NWAs.

In 2025, the Office completed its 44th year of advocacy on behalf of Maine utility customers, during which time, the Office has saved ratepayers over $2 billion for customers through its advocacy and negotiations.

**ORGANIZATION:**
The Office was established in 1981 by statute, 35-A MRSA §1701 et seq, as an agency of the Executive Department.

The Public Advocate is appointed by the Governor and is confirmed by the Legislature. The Public Advocate serves a 4-year fixed term that begins and ends in February in the middle of the gubernatorial term.

The Office currently consists of 11 employees: the Public Advocate, a Deputy Public Advocate, four staff attorneys, an economic analyst, a consumer advisor, a senior assistant/legislative liaison, a special assistant, and a legal assistant.

The Office also retains expert consultants to assist it in performing its duties in technically or financially complicated matters.

**PROGRAM:**
The Office advises customers regarding their utility bills and utility-related issues, provides information to customers regarding how to participate in PUC proceedings, advises customers regarding how to navigate the complaint process administered by the PUC's Consumer Assistance and Safety Division, and provides technical support in the development of programs that assist customers in lowering their utility bills.

**PUBLICATIONS:**
Guidelines for Consumer Participation in Public Hearings Held by the Maine Public Utilities Commission (no charge)

Annual Report to the Joint Standing Committee on Energy, Utilities and Technology of the Legislature - September 1, 2024 (no charge)

OPA Highlights, an electronic newsletter to consumers and other stakeholders providing highlights on activities in various utility cases (no charge)

All publications along with helpful links are available online at www.maine.gov/meopa.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| (OFFICE OF) PUBLIC ADVOCATE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,303,068 | | 1,303,068 | | | |
| HEALTH BENEFITS | 324,170 | | 324,170 | | | |
| RETIREMENTS | 261,145 | | 261,145 | | | |
| OTHER FRINGE BENEFITS | 52,320 | | 52,320 | | | |
| COMPUTER SERVICES | 43,921 | | 43,921 | | | |
| CONTRACTUAL SERVICES | 1,280,467 | | 1,280,467 | | | |
| RENTS | 48,195 | | 48,195 | | | |
| COMMODITIES | 7,580 | | 7,580 | | | |
| TRANSFER TO OTHER FUNDS | 22,183 | | 22,183 | | | |
| **TOTAL EXPENDITURES** | 3,343,049 | | 3,343,049 | | | |

# DEPARTMENT OF HEALTH AND HUMAN SERVICES
## SARA GAGNÈ-HOLMES, COMMISSIONER

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-3005
*Established:* 1975 *Telephone:* (207) 287-4223
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144 *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 3588.740 *Legislative Count:* 3588.00
Units:

*OFFICE OF CHILD AND FAMILY SERVICES*
*DIVISION OF DISEASE PREVENTION*
*DIVISION OF DISABILITY DETERMINATION SERVICES*
*DIVISION OF DISEASE SURVEILLANCE*
*DOROTHEA DIX PSYCHIATRIC CENTER*
*OFFICE FOR FAMILY INDEPENDENCE*
*MAINE CENTER FOR DISEASE CONTROL AND PREVENTION*
*DIVISION OF ENVIRONMENTAL AND COMMUNITY HEALTH*
*FINANCE*
*OFFICE OF MAINECARE SERVICES*
*OFFICE OF AGING AND DISABILITY SERVICES*
*OFFICE OF BEHAVIORAL HEALTH*
*MAINE PUBLIC DRINKING WATER COMMISSION*
*DIVISION OF FACILITIES MANAGEMENT*
*RIVERVIEW PSYCHIATRIC CENTER*
*SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD*

**PURPOSE:**
The mission of the Maine Department of Health and Human Services is to provide integrated health and human services to the people of Maine and to assist individuals in meeting their needs, while respecting the rights and preferences of the individuals and families it serves. The Department promotes health, safety, resilience and opportunity.

All of the Department's functions and activities are directed toward one or more of the following goals:
(a) Maine children grow up in safe, healthy, and supportive environments, allowing them to thrive throughout their lives;
(b) all adults have the opportunity to work, live with independence, and have good health; and
(c) older Mainers live with dignity in the place that balances their needs and preferences.

**ORGANIZATION:**
Effective July 1, 2004, the Governor and the Legislature created the Department of Health and Human Services (DHHS) by combining and reorganizing the former Department of Human Services (DHS) and the former Department of Behavioral and Developmental Services (BDS). The organizational framework for the new department was established the following year by Public Law 2005, Ch. 412.

**PROGRAM:**
The Department's statutory mandate requires it to provide the following programs and services to adults, children and families: economic assistance and employment support services; behavioral health services, including mental health and substance use prevention and treatment services; developmental disability and brain injury services; physical health services; public health services and affordable health care coverage.

Services targeted specifically for children, families, and adults include: child welfare services; early childhood services including Head Start and child care services; maternal and child health services including home-visiting programs; paternity establishment and child support enforcement and recovery services; residential and community support services for children and adults with disabilities; adult protective services; and long-term care services for older Mainers and adults with disabilities.

The Department delivers programs and services through an integrated delivery system that focuses on meeting the needs of individuals and families. The Department uses a combination of public personnel and contracts with private agencies to administer programs and deliver services.

The Department administers the Medicaid program funded jointly by the federal government's Centers for Medicare and Medicaid Services (CMS) and the State. MaineCare provides health care services for Maine's children and adults who are elderly, disabled, or with low income.

The Department's Office of Health Insurance Marketplace operates the state-based marketplace for affordable health care coverage. The Office was established under Public Law 2019, Ch. 653.

More information about the Department of Health and Human Services may be found at http://www.maine.gov/dhhs.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 239,357,238 | 119,447,645 | 83,817,039 | | 36,092,554 | |
| HEALTH BENEFITS | 72,674,310 | 40,032,070 | 20,751,645 | | 11,890,595 | |
| RETIREMENTS | 50,501,466 | 28,603,303 | 14,181,550 | | 7,716,613 | |
| OTHER FRINGE BENEFITS | 6,984,044 | 3,947,698 | 1,972,867 | | 1,063,479 | |
| COMPUTER SERVICES | 95,616,576 | 31,082,804 | 34,449,859 | | 30,083,913 | |
| CONTRACTUAL SERVICES | 311,522,468 | 95,642,298 | 61,718,477 | | 154,161,693 | |
| RENTS | 15,235,196 | 9,199,917 | 4,915,190 | | 1,120,089 | |
| COMMODITIES | 25,346,273 | 3,461,575 | 20,103,378 | | 1,781,320 | |
| GRANTS, SUBSIDIES, PENSIONS | 5,948,335,328 | 1,712,298,193 | 606,817,002 | | 3,629,220,133 | |
| BUILDING IMPROVEMENTS | 745,572 | 745,572 | | | | |
| EQUIPMENT | 3,005,636 | 2,013,837 | 99,404 | | 892,395 | |
| TRANSFER TO OTHER FUNDS | 10,993,371 | 5,000 | 5,036,588 | | 5,951,783 | |
| **TOTAL EXPENDITURES** | 6,780,317,478 | 2,046,479,912 | 853,862,999 | | 3,879,974,567 | |

| DEPARTMENT OF HEALTH AND HUMAN SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 693,385 | 693,385 | | | | |
| HEALTH BENEFITS | 155,662 | 155,662 | | | | |
| RETIREMENTS | 135,167 | 135,167 | | | | |
| OTHER FRINGE BENEFITS | 16,674 | 16,674 | | | | |
| COMPUTER SERVICES | 57,838 | 57,838 | | | | |
| CONTRACTUAL SERVICES | 1,692,386 | 1,692,386 | | | | |
| RENTS | 11,657 | 11,657 | | | | |
| COMMODITIES | 11,578 | 11,578 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 8,832,650 | 3,299,306 | 5,533,344 | | | |
| **TOTAL EXPENDITURES** | 11,606,997 | 6,073,653 | 5,533,344 | | | |

# OFFICE OF CHILD AND FAMILY SERVICES
## BOBBI JOHNSON, DIRECTOR

*Central Office:* 2 ANTHONY AVENUE, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-5282
*Established:* 1974 *Telephone:* (207) 624-7900
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 148 *Citation:* T0022 *M.R.S.A., Sect.:* 000005308
*Average Counts-All Positions:* 203.000 *Legislative Count:* 203.00

**PURPOSE:**
The Office of Child and Family Services (OCFS) serves and protects Maine's children and families by providing early care and education and child welfare services. Through these services OCFS ensures the safety, stability, happiness, and health of all Maine children and families.

**ORGANIZATION:**
OCFS is comprised of five primary divisions consisting of early care and education, child welfare, children's licensing and investigation, technology and support, and operations. OCFS' child welfare staff provide direct services, while the other divisions primarily support community providers who deliver services to children and families. OCFS has staff throughout the state in eight districts and thirteen district offices. OCFS' child welfare division also manages a statewide 24/7 intake hotline for reporting suspected child abuse and neglect. OCFS is

administered out of a central office located in Augusta.

**PROGRAM:**
Early Care and Education (ECE) focuses primarily on supporting families and providers through the Maine Child Care Affordability Program and efforts to enhance the quality and availability of child care statewide. The ECE division administers federal Child Care Development Block Grant (CCDBG) funding and state funding to provide subsidized child care for parents who are working or attending school or a job training program.

Child Welfare works with families and the community to promote long-term safety, well-being, and permanent families for children. Child abuse reports with allegations of abuse and/or neglect are investigated, and efforts are undertaken to keep children safe and to guide families in creating safe homes for children. When children cannot safely remain with their parents, child welfare staff petition the court for removal, place children with resource (foster) families, oversee the reunification process, and ensure the care of the children while in state custody. Child welfare seeks to reduce the risk and effect of adverse childhood experiences, such as neglect, abuse, or exposure to violence. Child welfare includes direct services delivered by caseworkers and supervisors throughout the state who investigate reports of abuse and/or neglect and act to protect children, but also includes oversight of the State's violence intervention and response services related to domestic abuse and sexual assault, resource (foster) home licensing, adoption, youth transition services (for youth reaching adulthood while in state custody), and child abuse prevention activities.

Children's Licensing and Investigation Services oversees the licensing of all facilities that provide care to children in the State. This includes all licensed child care providers and all residential facilities for children, including homeless shelters serving youth. Staff in this division work with individual providers on obtaining a license, ensure compliance with licensing rules, and investigate reports of alleged violations of licensing rules, as well as alleged out of home abuse and/or neglect.

Operations includes a variety of functions that assist OCFS staff in managing their day-to-day work. This includes contract oversight, quality assurance activities, technology and support services, data and analytics, and finance.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF CHILD AND FAMILY SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 12,481,119 | 7,008,582 | 2,178,433 | | 3,294,104 | |
| HEALTH BENEFITS | 4,045,177 | 2,208,482 | 591,592 | | 1,245,103 | |
| RETIREMENTS | 2,653,911 | 1,511,276 | 396,982 | | 745,653 | |
| OTHER FRINGE BENEFITS | 362,639 | 205,303 | 53,494 | | 103,842 | |
| COMPUTER SERVICES | 17,228,643 | 8,257,261 | 3,834,581 | | 5,136,801 | |
| CONTRACTUAL SERVICES | 32,185,824 | 13,525,895 | 633,955 | | 18,025,974 | |
| RENTS | 304,355 | 167,617 | 45,881 | | 90,857 | |
| COMMODITIES | 728,332 | 491,247 | 36,787 | | 200,298 | |
| GRANTS, SUBSIDIES, PENSIONS | 293,049,871 | 229,472,579 | 14,382,644 | | 49,194,648 | |
| TRANSFER TO OTHER FUNDS | 1,713,540 | | 416,409 | | 1,297,131 | |
| **TOTAL EXPENDITURES** | 364,753,411 | 262,848,242 | 22,570,758 | | 79,334,411 | |

# DIVISION OF DISEASE PREVENTION
## MARYANN HARAKALL, ASSOCIATE DIRECTOR

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-4743
*Established:* 1937 *Telephone:* (207) 557-2470
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144F *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 21.000 *Legislative Count:* 21.00

**PURPOSE:**
The Division of Disease Prevention (DDP) promotes health and disease reduction in the following program areas: Tobacco and Substance Use Prevention and Control Maternal and Child Health, Chronic Disease Prevention and Control, Oral Health, and the Women, Infants & Children (WIC) Nutrition Program. The DDP provides data-informed public health planning, implementation, and evaluation to decrease high-risk health behaviors and chronic diseases and improve the health of Maine residents across their life span.

**ORGANIZATION:**
The Office is organized under the Maine Center for Disease Control and Prevention.

**PROGRAM:**
The Tobacco and Substance Use Prevention and Control Program works to decrease the initiation of tobacco and substance use among Maine's youth and young adult population as well as promote adolescent health and injury prevention. By focusing on support and development of healthy, safe environments, this program seeks to prevent the onset of use of tobacco and other substances. It provides funding to local communities for these efforts through the Maine Prevention Network initiative for the implementation of programming, outreach, and education rooted in evidence-based models of service. This program strives to reduce risk factors while increasing known protective factors for youth across Maine.

The Maternal and Child Health (MCH) Program works to improve the health of the MCH population (women 15 to 44 years, children birth through 21 years, and children with special health needs). The MCH Program provides direct funding for community-based and public health nursing services. Data collection, analysis and dissemination are conducted to ensure programming is based on need and emerging health trends. The MCH Program collaborates with many different entities to ensure seamless services across the service population spectrum. It provides education on key topics such as safe sleep. The MCH Program also oversees the Maternal, Fetal, and Infant Mortality Review Panel (MFIMR) and publishes an annual report based on its findings.

The Chronic Disease Prevention and Control Program works to prevent, detect, and control some of the most serious chronic health conditions (asthma, cancer, obesity, diabetes, Alzheimer's disease, and cardiovascular diseases). This program applies collaborative strategies to improve the health of Maine people by: mobilizing partners to support evidence-based prevention efforts; gathering and disseminating data to drive healthy decision making; empowering patients to self-manage chronic disease; promoting evidence-based guidelines to strengthen health care systems; linking health care systems with community resources; and increasing access to and awareness of screening for early detectable chronic diseases.

The Oral Health Program strives to improve the health of Maine's citizens by promoting oral health and preventing dental disease in children. It provides school-based oral health services at schools across Maine. These services include oral health education, oral health assessment and screening, fluoride treatments, dental sealants, and assistance with care coordination to a dental home. It also works with partners across Maine to support collaborative, community-based oral health promotion programs.

The Women, Infants and Children (WIC) Nutrition Program, funded by the United States Department of Agriculture (USDA), is a supplemental nutrition program for pregnant, breastfeeding or postpartum women and infants and children from birth to five years. WIC counselors provide growth assessment, health screening, breastfeeding promotion and support and referrals, along with individualized nutritious food benefits. WIC services are available for families whose income is less than or equal to income guidelines established for the program by the USDA. WIC food benefits follow federal regulations. The WIC Program goals include positive pregnancy outcomes and optimal growth for infants and children.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF DISEASE PREVENTION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,489,330 | | | | 1,489,330 | |
| HEALTH BENEFITS | 599,095 | | | | 599,095 | |
| RETIREMENTS | 380,228 | | | | 380,228 | |
| OTHER FRINGE BENEFITS | 52,579 | | | | 52,579 | |
| COMPUTER SERVICES | 379,516 | | | | 379,516 | |
| CONTRACTUAL SERVICES | 2,424,585 | | | | 2,424,585 | |
| RENTS | 22,872 | | | | 22,872 | |
| COMMODITIES | 10,471 | | | | 10,471 | |
| GRANTS, SUBSIDIES, PENSIONS | 6,190,461 | | | | 6,190,461 | |
| TRANSFER TO OTHER FUNDS | 119,561 | | | | 119,561 | |
| **TOTAL EXPENDITURES** | 11,668,698 | | | | 11,668,698 | |

# DIVISION OF DISABILITY DETERMINATION SERVICES
## SAMANTHA GILMAN, ACTING ASSOCIATE DIRECTOR

*Central Office:* CARELTON MILLS, 1705 US RT 202, WINTHROP, ME 04364
*Mail Address:* CARELTON MILLS, 1705 US RT 202, WINTHROP, ME 04364 *FAX:* (866) 652-7253
*Established:* 1956 *Telephone:* (207) 287-9656
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144Z *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 57.500 *Legislative Count:* 57.50

**PURPOSE:**
Disability Determination Services (DDS) provides timely, accurate and fair disability decisions to Maine citizens filing under the Title II (coverage based) or Title XVI (low-income based) sections of the Social Security Act.

**ORGANIZATION:**
DDS exists as a partnership between the State and federal governments. The workforce includes disability claim adjudicators, physicians, psychologists, and various administrative and support people. Oversight and funding are provided by the Social Security Administration. The Office for Family Independence (OFI) within the Department of Health and Human Services (DHHS) is responsible for administration of DDS.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF DISABILITY DETERMINATION SERVICES<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,292,212 | | | | 3,292,212 | |
| HEALTH BENEFITS | 1,026,875 | | | | 1,026,875 | |
| RETIREMENTS | 680,061 | | | | 680,061 | |
| OTHER FRINGE BENEFITS | 91,113 | | | | 91,113 | |
| COMPUTER SERVICES | 154,099 | | | | 154,099 | |
| CONTRACTUAL SERVICES | 1,747,249 | | | | 1,747,249 | |
| RENTS | 402,989 | | | | 402,989 | |
| COMMODITIES | 22,901 | | | | 22,901 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,821,396 | | | | 1,821,396 | |
| TRANSFER TO OTHER FUNDS | 172,086 | | | | 172,086 | |
| **TOTAL EXPENDITURES** | 9,410,981 | | | | 9,410,981 | |

# DIVISION OF DISEASE SURVEILLANCE
## ANN FARMER, DIRECTOR

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-8186
*Established:* 1972 *Telephone:* (207) 287-3600
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144V *Citation:* T0022A *M.R.S.A., Sect.:* 000000201

**PURPOSE:**
The Division of Disease Surveillance promotes and protects the health of Maine people through programs focusing on the surveillance, prevention, control and testing of infectious diseases and conditions.

**ORGANIZATION:**
The Division of Disease Surveillance is organized under the Maine Center for Disease Control and Prevention.

**PROGRAM:**
The Division of Disease Surveillance implements its mission through key programs: Infectious Disease Epidemiology Program, Infectious Disease Prevention Program, and Maine Immunization Program.

The Infectious Disease Epidemiology Program conducts surveillance for notifiable diseases and conditions of potential public health significance, investigates outbreaks and clusters of disease, and recommends intervention strategies to reduce disease related morbidity and mortality. This program consults health care providers on the prevention and control of various infectious diseases and provides public health alerts and updates to key public health stakeholders.

The Infectious Disease Prevention Program partners with health professionals to prevent the transmission of diseases such as HIV, STD, Mpox, and Viral Hepatitis through targeted outreach and testing services. This program administers funds for case management for people living with HIV/AIDS and oversees the AIDS Drug Assistance program (ADAP) as the payer of last resort for low-income Mainers living with HIV/AIDS. This program also monitors the State-certified syringe service programs (SSPs) in Maine. The SSPs exchange syringes and make referrals to services such as primary care, STD clinics, HIV and hepatitis testing, and substance use treatment.

The Maine Immunization Program strives for full protection of Maine people from vaccine preventable disease. Through cooperative partnerships with health practitioners and community members, this program provides: vaccines; comprehensive education and technical assistance; vaccine-preventable disease tracking and outbreak control; and population-based management tools. This program manages universal immunization for insured or underinsured Maine children, and the federal Vaccines for Children Program while assuring compliance with federal guidelines. This program also provides a limited amount of vaccines from the Adult 317 Vaccine Program at no cost. The Adult 317 Vaccine Program allows for vaccines to be given to any adult 19 years and older who is either uninsured or underinsured.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF DISEASE SURVEILLANCE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 5,889 | | 5,889 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 47,297 | | 47,297 | | | |
| TRANSFER TO OTHER FUNDS | 137 | | 137 | | | |
| **TOTAL EXPENDITURES** | 53,323 | | 53,323 | | | |

# DOROTHEA DIX PSYCHIATRIC CENTER
## CAROLYN DIMEK, SUPERINTENDENT

*Central Office:* 656 STATE STREET, BANGOR, ME 04401
*Mail Address:* 656 STATE STREET, BANGOR, ME 04401 *FAX:*
*Established:* 1985 *Telephone:* (207) 561-5508
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 687 *Citation:* T0022A *M.R.S.A., Sect.:* 000000208
*Average Counts-All Positions:* 257.000 *Legislative Count:* 257.00

**PURPOSE:**
The Dorothea Dix Psychiatric Center (DDPC) operates under laws established by the Maine Legislature to provide care and treatment for both voluntary and court-committed patients. The hospital has its own Advisory Board with by-laws covering organization, purpose, duties, appointment process, committees, and relationship to the medical staff. DDPC is part of a comprehensive mental health system of services in the State, which includes community mental health centers with multiple branch offices, private psychiatric community hospitals, and private providers.

**ORGANIZATION:**
DDPC was established by the Legislature in 2005, renaming the former Bangor Mental Health Institute. The hospital's roots in the community date back to 1901, when it was known as the Eastern Maine Insane Hospital.

**PROGRAM:**
DDPC is a 67-bed facility. The hospital is organized into major clinical, administrative, and support service departments. DDPC has four adult inpatient treatment units, admitting 127 people in fiscal year 2025. Our three main building units are co-ed and represent a mixed milieu of adults. Our fourth unit, bordering our main building, provides acute inpatient psychiatric services to a mixed milieu of older adults. DDPC also has an Outpatient Services Program that serves patients found to be "not criminally responsible", who have been discharged into community settings and, on occasion, civil patients when extenuating circumstances in the community indicate that only DDPC can provide the needed service to prevent re-hospitalization.

The two state psychiatric hospitals, DDPC and Riverview Psychiatric Center, work closely together to create efficiencies by sharing resources, processes, and collaborating on admissions. Evaluating processes in all aspects of hospital functions is ongoing to maximize efficiency and offer treatment that is evidence-based and focused on personal recovery.

**LICENSES:**
State of Maine Division of Licensing and Certification - state license
The Joint Commission - hospital accreditation
Center for Medicaid and Medicare Services - certification to participate in the Medicare and Medicaid programs

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DOROTHEA DIX PSYCHIATRIC CENTER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 19,219,100 | 4,903,285 | 14,315,815 | | | |
| HEALTH BENEFITS | 5,405,457 | 3,368,735 | 2,036,722 | | | |
| RETIREMENTS | 4,258,094 | 2,630,986 | 1,627,108 | | | |
| OTHER FRINGE BENEFITS | 602,067 | 369,633 | 232,434 | | | |
| COMPUTER SERVICES | 582,269 | 582,269 | | | | |
| CONTRACTUAL SERVICES | 7,850,121 | 5,322,663 | 2,527,458 | | | |
| RENTS | 602,761 | 383,646 | 219,115 | | | |
| COMMODITIES | 1,550,999 | 1,545,511 | 5,488 | | | |
| BUILDING IMPROVEMENTS | 745,572 | 745,572 | | | | |
| EQUIPMENT | 23,647 | 23,647 | | | | |
| TRANSFER TO OTHER FUNDS | 290,773 | | 290,773 | | | |
| **TOTAL EXPENDITURES** | 41,130,860 | 19,875,947 | 21,254,913 | | | |

# OFFICE FOR FAMILY INDEPENDENCE
## IAN YAFFE, ASSOCIATE DIRECTOR

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-3455
*Established:* 1913 *Telephone:* (207) 592-1481
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144B *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 314.000 *Legislative Count:* 314.00

**PURPOSE:**
The Office for Family Independence (OFI) connects Maine residents to services and programs that foster health, safety, resilience, and opportunity and help them to meet a wide variety of needs. OFI maintains an integrated eligibility system and provides services to over one third of the State's population through an online portal, phone center, and 16 regional offices.

**ORGANIZATION:**
OFI is comprised of three divisions: Eligibility, Child Support, and Disability Determinations. The central office unit provides support to the Department's regional offices as well as managing policy and program functions and monitoring benefit distribution through quality assurance, investigations, and recovery operations. As an administrative unit of the Department, OFI is subject to the discretion of the Commissioner. Funding for all programs, except General Assistance, is provided by the federal and state government. General Assistance is funded by the state and municipal governments. All programs follow the regulations of their respective funding sources.

**PROGRAM:**
MaineCare (Medicaid) provides free and low-cost health insurance to Mainers who meet certain requirements, based on household composition and income. There are also additional options for people with disabilities and certain health conditions and those who need long-term care. OFI manages eligibility and enrollment for MaineCare and the Office for MaineCare Services (OMS) manages MaineCare benefits. MaineCare is funded through state contributions with a federal matching percentage.

The Supplemental Nutrition Assistance Program (SNAP) helps low-income households buy nutritious food through an electronic benefits transfer (EBT) card. SNAP Employment and Training (E&T) helps connect SNAP participants with job training and education. Finally, the Sun Bucksprogram provides families with a one-time benefit each year to buy healthy food for eligible children during school vacation. The majority of these benefits are 100% federally funded and the State pays a portion of the administrative costs.

Temporary Assistance for Needy Families (TANF) provides cash assistance to families while they work towards becoming self-sufficient. TANF is funded through a federal block grant with state maintenance of effort contributions. Additional

Support for People in Retraining and Employment (ASPIRE) helps TANF participants move towards financial independence through case management, job training, education, support, and employment services. Parents as Scholars (PaS) is a monthly benefit through TANF that helps parents working through a two- or four-year degree-granting education program. Alternative Aid Assistance helps TANF eligible parents who need short term help to find or maintain employment and Emergency Assistance (EA) provides benefits during emergency situations.

Whole Family Services support multi-generation family coaching services, helping whole families gain stability through early childhood education, adult education and career services, healthcare, and economic supports.

Higher Opportunity for Pathways to Employment (HOPE) helps Maine parents enroll in and complete training and education beyond high school by providing financial support for costs related to training and education.

My Maine Connection is a self-service portal that integrates eligibility and enrollment for MaineCare, SNAP, TANF, HOPE, and EA. In addition to the self-service portal, Maine residents can apply for or renew benefits through e-mail, mail, fax, or in-person at 16 regional offices.

General Assistance (GA) helps individuals and families to meet their basic needs through vouchers as a last resort for housing, food, utilities, and other immediate necessities. The Department and municipalities are jointly responsible for the GA administration. The Department reimburses eligible expenditures through a percentage set by the Legislature.

Division of Support Enforcement and Recovery (DSER) helps establish, enforce, and collect child support payments, locate parents, and establish paternity. DSER is funded through state contributions with a federal matching percentage.

The Fraud Investigation and Recovery Unit (FIRU) investigates allegations of fraud in all programs administered by the Department and pursues administrative or criminal sanctions in cases of intentional program misuse and abuse.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE FOR FAMILY INDEPENDENCE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 16,857,476 | 4,414,938 | 3,057,971 | | 9,384,567 | |
| HEALTH BENEFITS | 5,708,895 | 1,366,225 | 1,112,548 | | 3,230,122 | |
| RETIREMENTS | 3,518,128 | 878,404 | 707,423 | | 1,932,301 | |
| OTHER FRINGE BENEFITS | 486,626 | 122,687 | 92,376 | | 271,563 | |
| COMPUTER SERVICES | 32,009,720 | 11,220,526 | 14,434,405 | | 6,354,789 | |
| CONTRACTUAL SERVICES | 15,817,054 | 8,626,816 | 1,396,637 | | 5,793,601 | |
| RENTS | 141,380 | 76,728 | 12,583 | | 52,069 | |
| COMMODITIES | 237,899 | 84,604 | 13,347 | | 139,948 | |
| GRANTS, SUBSIDIES, PENSIONS | 317,601,866 | 79,494,775 | 90,216,702 | | 147,890,389 | |
| TRANSFER TO OTHER FUNDS | 1,113,197 | | 483,114 | | 630,083 | |
| **TOTAL EXPENDITURES** | 393,492,241 | 106,285,703 | 111,527,106 | | 175,679,432 | |

# MAINE CENTER FOR DISEASE CONTROL AND PREVENTION
## PUTHIERY VA, DIRECTOR

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-9058
*Established:* 1935 *Telephone:* (207) 287-8016
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144A *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 327.000 *Legislative Count:* 326.50

**PURPOSE:**
The Maine Center for Disease Control and Prevention (Maine CDC) serves as the State's public health agency. Its purpose is to preserve, protect, and promote the health of all Maine people.

**ORGANIZATION:**
The Director serves as the State Health Officer and the State public health leader. Maine CDC has 10 functional divisions: Administration and Operations, Office of the Chief Medical Officer (formerly Medical Epidemiology), Environmental and Community Health, Office of Readiness and Response (formerly Public Health Systems), Disease Prevention, Disease Surveillance, Health and Environmental Testing Laboratory, and Public Health Nursing, Division of Population Health Equity, and the Office of Injury and Violence Prevention.

**PROGRAM:**
The Maine CDC administers a broad range of public health programs and services including tobacco, substance use, and injury prevention; chronic disease prevention and control; maternal and children's health; nutritional services for women, infants, and children; accreditation for laboratories that provide environmental and marijuana testing; public drinking water safety and reliability; retail food safety; health inspection licensing, inspection, and enforcement; radiation protection; infectious disease prevention and control including response to pandemics, including the State Epidemiologist; infectious disease epidemiology; immunizations; lead poisoning control and prevention; environmental public health tracking and toxicology, including the State Toxicologist; HETL - the Health and Environmental Testing Laboratory; public health emergency preparedness and response; district public health; rural health and primary care; oral health; data, research, and vital statistics; and public health nursing.

Maine CDC Operations provides administrative oversight on operational matters to all divisions including personnel coordination, grants, and contract management, policy and compliance, regulation and enforcement, business systems management, financial administration, and leadership on strategic focuses.

The Office of the Chief Medical Officer provides medical leadership, guidance, and consultation on strategic, operational, and clinical issues to all programs. The Healthcare Epidemiology Program within the Office of the Chief Medical Officer works to reduce and prevent infections acquired in healthcare facilities, slow the spread of multidrug-resistant organisms, and respond to special pathogens such as Ebola and Marburg. Through collaboration with hospitals and other state agencies, this program regularly establishes best practices for the prevention of healthcare associated infections.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE CENTER FOR DISEASE CONTROL AND PREVENTION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 23,590,096 | 8,912,132 | 5,326,414 | | 9,351,550 | |
| HEALTH BENEFITS | 7,075,556 | 2,443,421 | 1,698,114 | | 2,934,021 | |
| RETIREMENTS | 4,908,151 | 1,792,437 | 1,128,775 | | 1,986,939 | |
| OTHER FRINGE BENEFITS | 684,025 | 246,296 | 166,133 | | 271,596 | |
| COMPUTER SERVICES | 11,020,091 | 840,942 | 675,277 | | 9,503,872 | |
| CONTRACTUAL SERVICES | 58,601,122 | 4,557,242 | 15,788,454 | | 38,255,426 | |
| RENTS | 1,153,253 | 253,320 | 401,458 | | 498,475 | |
| COMMODITIES | 21,081,732 | 207,962 | 19,818,771 | | 1,054,999 | |
| GRANTS, SUBSIDIES, PENSIONS | 45,610,852 | 2,595,146 | 10,086,205 | | 32,929,501 | |
| EQUIPMENT | 991,799 | | 99,404 | | 892,395 | |
| TRANSFER TO OTHER FUNDS | 1,797,466 | 5,000 | 607,192 | | 1,185,274 | |
| **TOTAL EXPENDITURES** | 176,514,143 | 21,853,898 | 55,796,197 | | 98,864,048 | |

# DIVISION OF ENVIRONMENTAL AND COMMUNITY HEALTH

## JENNIFER JAMISON, ASSOCIATE DIRECTOR

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-4172
*Established:* 1917 *Telephone:* (207) 215-6014
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144E *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 4.000 *Legislative Count:* 4.00

**PURPOSE:**
The Division of Environmental and Community Health exists to protect and promote the health and safety of Maine's population through regulatory oversight including: licensing; inspection and enforcement of laws and rules designed to ensure the safety of public drinking water; the proper disposal of subsurface wastewater; the proper storage, handling, preparation, and service of food; the investigation of allegations of professional negligence; and oversight of the implementation of any resulting corrective actions. The Division accredits environmental laboratories and cannabis testing facilities. The Division licenses and inspects sources of radiation and oversees the storage of high-level nuclear waste in Maine. The Division also conducts preventative environmental health campaigns and responds to incidences of childhood lead and carbon monoxide poisoning; tracks ambient air quality and many other environmental health and occupational disease factors; and creates resources related to healthy homes topics such as asthma, injury prevention, radon, bedbugs and other pests, secondhand smoke, heat-related illness, and recommendations for the safe consumption of fish and game.

**ORGANIZATION:**
The Division is organized under the Maine Center for Disease Control and Prevention.

**PROGRAM:**
The Division consists of five programs: The Drinking Water Program (DWP) ensures public water systems provide safe and reliable supplies of drinking water. This program regulates 1,900 public water systems. The Subsurface Wastewater Unit implements the State's Subsurface Wastewater Disposal Rules, site evaluator licensing, and provides oversight of local plumbing inspectors. The Health Inspection Program (HIP) licenses and inspects about 8,500 businesses including restaurants, mobile food carts, public pools and spas, campgrounds, youth camps, sporting camps, mass gatherings, lodging places, and body artists including body piercing, tattooing, micro-pigmentation, and electrology. HIP also licenses 1,800 tobacco retailers and 50 establishments providing compressed air. The Radiation Control Program (RCP) is responsible for emergency response to radiation events; oversight of radon testers, mitigators, and labs; minimizing radiation exposure through licensing and inspection of all sources of radiation including X-Ray, mammography, radioactive materials, and tanning facilities; oversight of low-level radioactive waste generators; and monitoring Maine's high-level nuclear waste storage facility. The Toxicology and Environmental Epidemiology Program (TEEP) works to protect public health by objective scientific evaluation of health risks for chemical and radiological exposure. TEEP develops health risk analyses to inform public on environmental health including per- and polyfluoroalkyl substances (PFAS), lead poisoning, private well water safety and testing, carbon monoxide poisoning, healthy fish-eating guidelines, and heat-related illness. The Childhood Lead Poisoning Prevention Program (CLPPP) promotes the long-term health of Maine children by preventing, detecting, and eliminating lead exposures in children's homes and other environments.

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**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF ENVIRONMENTAL AND COMMUNITY HEALTH<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 366,586 | | 366,586 | | | |
| HEALTH BENEFITS | 116,121 | | 116,121 | | | |
| RETIREMENTS | 73,785 | | 73,785 | | | |
| OTHER FRINGE BENEFITS | 10,380 | | 10,380 | | | |
| COMPUTER SERVICES | 105,870 | | 105,870 | | | |
| CONTRACTUAL SERVICES | 98,511 | | 98,511 | | | |
| RENTS | 28,195 | | 28,195 | | | |
| COMMODITIES | 3,064 | | 3,064 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 200 | | 200 | | | |
| TRANSFER TO OTHER FUNDS | 18,618 | | 18,618 | | | |
| **TOTAL EXPENDITURES** | 821,330 | | 821,330 | | | |

# FINANCE
## TODD HABER, ACTING DEPTUY COMM

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-3005
*Established:* 1975 *Telephone:* (207) 624-6922
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144M *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 176.000 *Legislative Count:* 176.00

**PURPOSE:**
The Department of Health and Human Services (DHHS) manages a $6.8 billion annual budget ($2.1 billion General Fund) and provides healthcare and social services to about a third of Maine's population. DHHS Finance links program operations with fiscal and audit activities to coordinate departmental policies, procedures, budgets, and strategies. DHHS Finance is responsible for stewardship and oversight of the Department's budget and for managing the Department's resources in an efficient and effective manner.

**ORGANIZATION:**
DHHS Finance is composed of the Division of Audit, Financial Management Services, Division of Contract Management, Facilities Management, and Business Technology Solutions. It also receives significant support from the DHHS Service Center and the MaineCare Finance Unit.

The Division of Audit has three areas. The MaineCare Cost Settlement Unit and the Social Service Contract Unit perform compliance and cost settlement audits on approximately 600 different provider organizations and community agencies that receive more than $1.8 billion of state and federal funds through either the MaineCare program or from contracted services. The Internal Audit Unit is responsible for monitoring all audit findings of the Department, as well as

testing internal controls to assure compliance with state and federal regulations.

The Division of Contract Management (DCM) oversees procurement administration for the Department. DCM processes approximately 2,100 agreements and amendments each year, including compiling, reviewing, and facilitating the approval of the contracts. Additional responsibilities include reviewing and monitoring financial activities including contract budgets and expenses, as well as the processing of over 14,500 invoice payments annually. Additionally, DCM provides oversight and technical assistance for competitive bidding processes such as request-for-proposals (RFPs). DCM promotes best business practices in contracting to ensure consistency, accountability, and cost-effectiveness so that services delivered meet the needs of beneficiaries, fulfill the mission of the Department, and adhere to requirements set forth by each funding source.

Financial Management Services is responsible for the financial analysis and coordination of budget and fiscal management activities. This groups oversees budget development, executions, and management; financial forecasting; and process improvement to align activities with department strategy and policies. The group tracks expenditures and forecasts future cash, allotment, and contractual obligations, while also reporting budgeted and actual expenses to executive leadership, program managers, the Maine Legislature, and other interested parties.

The DHHS Financial Service Center, which is part of the Department of Administrative and Financial Services (DAFS) but serves the Department in an exclusive client relationship, establishes and maintains internal and financial controls to ensure reliable financial reporting, effective and efficient operations, and compliance with applicable state and federal statutes, rules, and regulations. The Service Center is also responsible for all DHHS federal grant program accounting.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| FINANCE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 13,123,765 | 6,640,572 | 6,409,133 | | 74,060 | |
| HEALTH BENEFITS | 3,605,593 | 1,980,850 | 1,610,805 | | 13,938 | |
| RETIREMENTS | 2,845,313 | 1,543,381 | 1,287,691 | | 14,241 | |
| OTHER FRINGE BENEFITS | 396,420 | 218,045 | 176,917 | | 1,458 | |
| COMPUTER SERVICES | 13,988,036 | 2,467,062 | 11,520,605 | | 369 | |
| CONTRACTUAL SERVICES | 19,012,266 | 8,430,758 | 10,142,833 | | 438,675 | |
| RENTS | 10,272,819 | 6,469,753 | 3,803,066 | | | |
| COMMODITIES | 221,755 | 137,560 | 84,195 | | | |
| GRANTS, SUBSIDIES, PENSIONS | -4,049 | -4,069 | 20 | | | |
| TRANSFER TO OTHER FUNDS | 812,824 | | 812,824 | | | |
| **TOTAL EXPENDITURES** | 64,274,742 | 27,883,912 | 35,848,089 | | 542,741 | |

# OFFICE OF MAINECARE SERVICES
## MICHELLE PROBERT, DIRECTOR

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-2675
*Established:* 1978 *Telephone:* (207) 287-2093
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144D *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 244.000 *Legislative Count:* 244.00

**PURPOSE:**
The Office of MaineCare Services (OMS) administers the state's Medicaid program (MaineCare) that provides free or low-cost health insurance coverage for low-income Mainers so they can access the health care services they need to work, care for family, go to school, and participate in the community. OMS works collaboratively with other State agencies, the Legislature, the Office of the Governor, MaineCare members, health care providers, and other health care

purchasers on statewide healthcare improvement initiatives. OMS provides oversight necessary to ensure accountability and efficient and effective administration of benefit coverage and support services in alignment with Department goals, federal requirements, and State statutes.

**ORGANIZATION:**

OMS has a Director, a Chief Operating Officer, seven Associate Directors, a Medical Director, and a Medicaid Management Information Systems Project Manager.

**PROGRAM:**

Care Coordination: Oversees various care coordination programs including: efforts to reduce avoidable Emergency Department visits and increase use of appropriate outpatient services; support, care coordination, and education for individuals living with HIV/AIDS; case coordination for Maine residents who require solutions to complex healthcare, financial, and placement issues through integrated provider and community involvement; and medical prior authorizations.

Communications: Manages internal and external communications, member and stakeholder engagement, and staff development.

Compliance: Oversees provider enrollment, program integrity, case mix and administrative hearings.

Contract Management: Manages MaineCare's contracting and procurement processes.

Data Analytics: Analyzes and delivers program and financial information to stakeholders; assists with budget development and fiscal estimates; offers operational support and strategic insight; and oversees rate setting that establishes and maintains reimbursement policy and payment rates for providers and payment programs.

Delivery System Reform: Oversees strategic reform efforts to drive better, more comprehensive, integrated care and increased provider accountability through initiatives such as PCPlus, MaineMOM, and Accountable Communities.

Medical Director: Provides clinical expertise to ensure MaineCare policy and programs are evidence-based, equitable, and align with best practices that support improving members' health outcomes.

Pharmacy: Manages pharmacy benefit and costs including oversight of Pharmacy Benefits Administrator. Manages Pharmacy Help Desk, assists members with Medicare Part D enrollment, maintains Preferred Drug List, and oversees MaineCare's Drug Rebate program.

Policy: Works with CMS to develop rules, define scope of coverage, submit waiver requests, and maintain Medicaid State Plan.

Provider Services: Provider Relations staff work with MaineCare providers on complex billing issues, interpretation of policy, and training. Claims Adjustment staff adjust claims when needed due to programmatic changes, system changes, audits, or other reviews.

Medicaid Management Information System Operations: Identifies, designs, implements, and tests technical solutions for MaineCare's claims processing system in response to strategic, operational, and regulatory changes to address claims and billing issues.

Non-Emergency Transportation: Manages a statewide transportation brokerage system so eligible members receive transportation to and from MaineCare-covered services.

Quality Assurance: Performs internal claims audits; is responsible for the federal Payment Error Rate Measurement audit, an audit of claims and payments, and the federal Medicaid Eligibility Quality Control audit, an audit of eligibility determinations; and serves as a liaison for all external audits.

Third Party Liability: Ensures that MaineCare is the 'payor of last resort'. Programs include Estate Recovery, Casualty Recovery, and the Private Health Insurance Premium (PHIP) program.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF MAINECARE SERVICES<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 19,141,244 | 6,689,582 | 4,327,904 | | 8,123,758 | |
| HEALTH BENEFITS | 5,891,336 | 2,179,776 | 1,145,296 | | 2,566,264 | |
| RETIREMENTS | 4,076,565 | 1,481,490 | 826,714 | | 1,768,361 | |
| OTHER FRINGE BENEFITS | 564,520 | 206,452 | 115,191 | | 242,877 | |
| COMPUTER SERVICES | 9,605,928 | 1,218,397 | 349,441 | | 8,038,090 | |
| CONTRACTUAL SERVICES | 128,945,408 | 24,787,861 | 25,348,328 | | 78,809,219 | |
| RENTS | 204,471 | 79,800 | 116,112 | | 8,559 | |
| COMMODITIES | -1,720,527 | -1,753,033 | 13,938 | | 18,568 | |
| GRANTS, SUBSIDIES, PENSIONS | 4,774,290,600 | 992,595,190 | 434,033,309 | | 3,347,662,101 | |
| TRANSFER TO OTHER FUNDS | 3,058,185 | | 748,029 | | 2,310,156 | |
| **TOTAL EXPENDITURES** | 4,944,057,730 | 1,027,485,515 | 467,024,262 | | 3,449,547,953 | |

# OFFICE OF AGING AND DISABILITY SERVICES
## ELIZABETH HOPKINS, DIRECTOR

*Central Office:* 41 ANTHONY AVENUE, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-9230
*Established:* 2012 *Telephone:* (207) 287-9200
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144G *Citation:* T00022 *M.R.S.A., Sect.:* 000005106
*Average Counts-All Positions:* 322.000 *Legislative Count:* 322.00

**PURPOSE:**
The mission of the Office of Aging and Disability Services (OADS) is to promote the highest level of independence, health, and safety for older adults and adults with disabilities throughout Maine.

**ORGANIZATION:**
OADS was created by the Legislature on August 30, 2012, when it merged the former Office of Elder Services and Office of Adults with Cognitive and Physical Disability Services. The merger integrated the operations, programs, and services of the two offices and combined district operations under one organizational structure.

**PROGRAM:**
At the direction of the Commissioner, OADS establishes the overall policy objectives for functions and activities relating to older adults and adults with disabilities in Maine. Pursuant to federal and state laws, OADS promotes independence for older adults and adults with disabilities through services, including evidence-based prevention programs and comprehensive home and community-based services.

Programs fall within the following categories:

Adult Protective Services (APS) is responsible for receiving and investigating reports for abuse, neglect, and exploitation of incapacitated and dependent adults. APS is the Commissioner's designated representative for public guardianship and conservatorship services for adults who are incapacitated and have no family member or other private individual able or suitable to serve in those capacities.

Developmental Disability and Brain Injury Services supports persons with intellectual disabilities or Autism Spectrum Disorder, acquired brain injuries, or other related conditions. These services include community and state case management services, management of four federal home and community-based waiver programs, and a statewide crisis response system.

Long Term Services and Supports (LTSS) manages state and federal long term care programs serving older adults and adults with disabilities; oversees the medical eligibility process for long term care; and oversees policy relating to nursing facilities and community residential settings.

Aging Services acts as the Older Americans Act (OAA) State Unit on Aging, managing social services and nutrition programs funded by the OAA, as well as the State Health Insurance Program and Senior Medicare Patrol program.

Data and Quality Services leads the data analysis, quality improvement, compliance monitoring and research-related activities across OADS programs.

Operations includes office-wide operational resources for business services and contracts, information services and technology, human resources-related activities, and policy development and rulemaking.

For more information, please refer to the DHHS/OADS website at www.maine.gov.dhhs/oads

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF AGING AND DISABILITY SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 22,047,858 | 17,943,083 | 3,602,242 | | 502,533 | |
| HEALTH BENEFITS | 6,820,853 | 5,870,392 | 816,417 | | 134,044 | |
| RETIREMENTS | 4,754,645 | 4,007,290 | 635,206 | | 112,149 | |
| OTHER FRINGE BENEFITS | 629,082 | 536,844 | 78,094 | | 14,144 | |
| COMPUTER SERVICES | 1,326,455 | 1,096,095 | 95,249 | | 135,111 | |
| CONTRACTUAL SERVICES | 5,299,454 | 3,963,342 | 134,097 | | 1,202,015 | |
| RENTS | 688,787 | 651,447 | 27,966 | | 9,374 | |
| COMMODITIES | 98,916 | 88,945 | 3,170 | | 6,801 | |
| GRANTS, SUBSIDIES, PENSIONS | 333,704,022 | 301,407,381 | 20,272,993 | | 12,023,648 | |
| TRANSFER TO OTHER FUNDS | 169,635 | | 125,105 | | 44,530 | |
| **TOTAL EXPENDITURES** | 375,539,707 | 335,564,819 | 25,790,539 | | 14,184,349 | |

# OFFICE OF BEHAVIORAL HEALTH
## SARAH SQUIRRELL, DIRECTOR

*Central Office:* 41 ANTHONY AVENUE, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-9152
*Established:* 2012 *Telephone:* (207) 287-2595
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144H *Citation:* T00005 *M.R.S.A., Sect.:* 000020002
*Average Counts-All Positions:* 102.000 *Legislative Count:* 102.00

**PURPOSE:**
The Office of Behavioral Health (OBH) is grounded in the promotion of evidence-based, timely and appropriate access to behavioral health services with the goal of achieving improved outcomes for persons with mental illness and/or substance use disorders. OBH is the federally recognized single state agency (SSA) for mental health and substance use disorder services and State Opioid Treatment Authority, providing access to healthcare for the uninsured, funding for services not covered by Medicaid, program and policy development, and expertise to the provider community, legislature, and public.

**ORGANIZATION:**
Organizationally, OBH is led by a Director that reports to the DHHS Commissioner. The Director is supported by a Chief Operating Officer, Deputy Director and Clinical Director. OBH is otherwise generally organized by similar categorical areas including Mental Health, Substance Use, Housing, and Children's Behavioral Health Services - which notably transitioned to OBH from OCFS early in calendar year 2024.

**PROGRAM:**
OBH promotes a continuum of behavioral health services and supports spanning promotion, prevention, early intervention, treatment, crisis services, and recovery supports. OBH funds mental health and substance use disorder services across the lifespan by contracting with community-based services and provides

direct service through its Intensive Case Management program and State Forensic Services.

OBH is further responsible for behavioral health services delivery oversight, quality, and accountability across the State and monitors quality of services, timely access to care, and compliance of providers. OBH leads behavioral health policy development and rulemaking to advance and strengthen the system of care and works closes with the Consumer Council of System of Maine and Disability Rights Maine to ensure rights protections for individuals with serious and persistent mental illness.

OBH has advanced several initiatives and efforts in fiscal year 2025, outlined below.

OBH successfully resolved the Bates vs. DHHS Consent Decree in December 2024, having implemented strategies to improve timely access to high quality adult mental health services among community-based agencies. OBH and MaineCare together launched four Certified Community Behavioral Health Clinics (CCBHCs) in fiscal year 2025 with an additional center set to launch by December 2025. OBH continues to implement national best-practice reforms to Maine's crisis services. It is enhancing and expanding the operational capacity of the Maine Crisis Line (MCL)/988: in fiscal year 2024, the MCL answered 124,768 calls, chats and texts. An estimated 11,437 of these contacts were referred to mobile crisis teams: most were resolved in crisis stabilization and referred to community programs. OBH strengthened its statewide 24/7 mobile crisis teams and secured funding to expand its successful Cumberland County Crisis Receiving Center model to Penobscot and Androscoggin counties.

OBH works to advance the Opioid Response Strategic Plan, including in making naloxone widely available and in training recovery coaches. In fiscal year 2025, OBH added 9 recovery coaches to OPTIONS teams statewide, approved the operationalization of statewide peer navigation services, launched a Recovery Friendly Workplace program, offered free trainings in new ASAM criteria, and planned for the launch of Maine's first mobile opioid treatment program in October 2025. Recent drops in overdose deaths are credited to ongoing efforts to saturate Maine communities with naloxone: in fiscal year 2025 OBH's Maine Naloxone Distribution Initiative distributed 157,196 doses.

Fiscal year 2025 was the first full year that OBH supported children's behavioral health services, having absorbed the unit from OCFS in January 2024. OBH successfully transitioned two successful children's behavioral health pilots to CCBHCs for ongoing service: an 18-month children's behavioral health urgent care clinic and tele-behavioral health services in a school setting. OBH ramped up its efforts to embed evidence-based practices in the system of care, including in the implementation of the first children's ACT team in Maine, offsetting the costs for forty-seven (47) practitioners to reach accreditation Triple P Standard; and establishing a Center of Excellence for providers intending to deliver High Fidelity Wraparound services as soon as they are billable under MaineCare.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF BEHAVIORAL HEALTH<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 6,828,984 | 6,248,544 | | | 580,440 | |
| HEALTH BENEFITS | 1,970,887 | 1,829,755 | | | 141,132 | |
| RETIREMENTS | 1,421,830 | 1,325,150 | | | 96,680 | |
| OTHER FRINGE BENEFITS | 199,246 | 184,939 | | | 14,307 | |
| COMPUTER SERVICES | 1,219,159 | 473,402 | 364,490 | | 381,267 | |
| CONTRACTUAL SERVICES | 13,605,418 | 5,526,999 | 613,470 | | 7,464,949 | |
| RENTS | 356,422 | 321,529 | | | 34,893 | |
| COMMODITIES | 357,931 | 30,597 | | | 327,334 | |
| GRANTS, SUBSIDIES, PENSIONS | 159,968,420 | 97,287,498 | 31,172,932 | | 31,507,990 | |
| TRANSFER TO OTHER FUNDS | 215,650 | | 22,689 | | 192,961 | |
| **TOTAL EXPENDITURES** | 186,143,947 | 113,228,413 | 32,173,581 | | 40,741,953 | |

# MAINE PUBLIC DRINKING WATER COMMISSION

## CAROL WHITE, CHAIRPERSON
## JIM WILLIS, BOARD CLERK

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:*
*Established:* 1993 *Telephone:* (207) 287-2070
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 560 *Citation:* T00022 *M.R.S.A., Sect.:* 00002660C
*Average Counts-All Positions:* 4.000 *Legislative Count:* 4.00

**PURPOSE:**
The Maine Public Drinking Water Commission (the Commission) serves as an advisory board to the Maine Center for Disease Control and Prevention (Maine CDC) Drinking Water Program. The Commission evaluates the proportion of Drinking Water Program effort dedicated to each type of public water system, evaluates Drinking Water Program workloads, staffing, and resource needs and determines funding requirements, fee formula, fee assessments, and collection schedules for each type of public water system.

**ORGANIZATION:**
The Commission, created by the 116th Legislature, consists of nine members, eight who represent the interest of the regulated community and the drinking water public. The Commissioner of the Department of Health and Human Services or designee is the ninth member. Commissioners are appointed by the Governor and serve for a term of four years.

**PROGRAM:**
The Commission includes representatives of the drinking water industry and the public, providing them the opportunity to give input and oversight over the Maine CDC Drinking Water Program. The Commission meets on a quarterly basis with Drinking Water Program staff to review budgets and to discuss public water system needs. The Commission provides input on major policy setting at the Drinking Water Program and advocates on behalf of the Drinking Water Program when needed. In addition, the Commission makes annual recommendations to the Drinking Water Program on the rate and structure of the annual fee on public water systems.

In FY25, the Commission held meetings on November 6 , 2024 and May 28, 2025.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE PUBLIC DRINKING WATER COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 454,196 | | 454,196 | | | |
| HEALTH BENEFITS | 140,797 | | 140,797 | | | |
| RETIREMENTS | 93,093 | | 93,093 | | | |
| OTHER FRINGE BENEFITS | 13,412 | | 13,412 | | | |
| COMPUTER SERVICES | 26,902 | | 26,902 | | | |
| CONTRACTUAL SERVICES | 33,347 | | 33,347 | | | |
| RENTS | 57,550 | | 57,550 | | | |
| COMMODITIES | 25,108 | | 25,108 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 7,162,200 | 6,091,000 | 1,071,200 | | | |
| TRANSFER TO OTHER FUNDS | 20,874 | | 20,874 | | | |
| **TOTAL EXPENDITURES** | 8,027,479 | 6,091,000 | 1,936,479 | | | |

# DIVISION OF FACILITIES MANAGEMENT
## MARTHA KLUZAK, DIRECTOR

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04333
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-3005
*Established:* 2020 *Telephone:* (207) 287-5837
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 144R *Citation:* T0022A *M.R.S.A., Sect.:* 000000201
*Average Counts-All Positions:* 1185.000 *Legislative Count:* 1185.00

**PURPOSE:**
The Division of Facilities Management is comprised of District Operations' staff and Office Services' employees, whose major functions include physical plant management, oversight of general office operations, and coordination and administration of office and support services within leased and state-owned buildings throughout the State.

**ORGANIZATION:**
This division has employees throughout Maine. Working titles within this division include, but are not limited to, Business Services Managers, Office Managers, Receptionists, and Clerical and Administrative Assistants.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF FACILITIES MANAGEMENT<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 80,191,242 | 50,411,235 | 29,780,007 | | | |
| HEALTH BENEFITS | 24,404,272 | 15,034,617 | 9,369,655 | | | |
| RETIREMENTS | 16,337,351 | 10,572,264 | 5,765,087 | | | |
| OTHER FRINGE BENEFITS | 2,286,943 | 1,471,014 | 815,929 | | | |
| COMPUTER SERVICES | 6,467,179 | 3,424,140 | 3,043,039 | | | |
| CONTRACTUAL SERVICES | 7,837,855 | 4,669,222 | 3,168,633 | | | |
| RENTS | 747,517 | 544,255 | 203,262 | | | |
| COMMODITIES | 316,088 | 216,579 | 99,509 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 432 | 276 | 156 | | | |
| TRANSFER TO OTHER FUNDS | 1,212,085 | | 1,212,085 | | | |
| **TOTAL EXPENDITURES** | 139,800,964 | 86,343,602 | 53,457,362 | | | |

# RIVERVIEW PSYCHIATRIC CENTER
## STEPHANIE GEORGE-ROY, SUPERINTENDENT

*Central Office:* 250 ARSENAL STREET, AUGUSTA, ME 04333-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-6123
*Established:* 1934 *Telephone:* (207) 624-3900
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 686 *Citation:* T0022A *M.R.S.A., Sect.:* 000000208
*Average Counts-All Positions:* 360.240 *Legislative Count:* 360.00

**PURPOSE:**
Riverview Psychiatric Center (RPC) is an acute care psychiatric hospital providing care and treatment to individuals with serious and persistent mental illness. In addition to inpatient care services, RPC Outpatient Services supports patients living in the community with court ordered privileges.

**ORGANIZATION:**
RPC opened in June 2004. The hospital has its own Advisory Board with by-laws covering organization, purpose, duties, appointment process, committees, and the relationship to the medical staff.

**PROGRAM:**
RPC is a 92-bed acute care psychiatric hospital providing state of the art care to individuals in Maine with serious persistent mental illness and co-occurring disorders. It is organized into clinical, administrative, and support service departments. RPC has four (4) co-ed inpatient treatment units providing an acute level of care. During the fiscal year 2025 RPC admitted 212 patients and discharged 215 patients.

Riverview's Outpatient Services Program (OPS) includes community support services for patients on modified release/release status under NCR Title 15 who have obtained community privileges through the court system.

**LICENSES:**
State of Maine hospital License
Maine State Board of Pharmacy License
Centers for Medicare Certification
Joint Commission Accreditation

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| RIVERVIEW PSYCHIATRIC CENTER<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 19,580,643 | 5,582,306 | 13,998,337 | | | |
| HEALTH BENEFITS | 5,707,732 | 3,594,153 | 2,113,579 | | | |
| RETIREMENTS | 4,365,144 | 2,725,460 | 1,639,684 | | | |
| OTHER FRINGE BENEFITS | 588,321 | 369,812 | 218,509 | | | |
| COMPUTER SERVICES | 1,444,873 | 1,444,873 | | | | |
| CONTRACTUAL SERVICES | 16,365,980 | 14,539,115 | 1,826,865 | | | |
| RENTS | 240,165 | 240,165 | | | | |
| COMMODITIES | 2,400,025 | 2,400,025 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 59,111 | 59,111 | | | | |
| EQUIPMENT | 1,990,190 | 1,990,190 | | | | |
| TRANSFER TO OTHER FUNDS | 278,741 | | 278,741 | | | |
| **TOTAL EXPENDITURES** | 53,020,925 | 32,945,210 | 20,075,715 | | | |

# SEXUAL ASSAULT FORENSIC EXAMINER ADVISORY BOARD
## TINA PANAYIDES, CHAIR

*Central Office:* 95 STATE ST, AUGUSTA, ME 04330
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:*
*Established:* 2015 *Telephone:* (207) 623-1156
*Reference: Policy Area:* 05 *Umbrella:* 10 *Unit:* 685 *Citation:* T0005 *M.R.S.A., Sect.:* 000003360N

**PURPOSE:**
The Sexual Assault Forensic Examiner Advisory Board (the Board) is tasked with advising and assisting the State in promoting and supporting the statewide creation, growth, and sustainability of sexual assault forensic examiner programs.

**ORGANIZATION:**
The Board is comprised of 15 members appointed by the Commissioner of the Department of Health and Human Services. The term of each member of the board is 3 years. The members must include the following: one physician licensed to practice medicine in the State; one member representing a school of nursing; two sexual assault nurse examiners; one representative from a sexual assault support center; one member from a statewide coalition against sexual assault; one survivor of sexual assault; one attorney from the Office of the Attorney General, designated by the Attorney General; one employee of the Maine State Police Crime Laboratory; one member from a statewide association of prosecutors; one member from a statewide association of hospitals; one member who is a forensic pediatric health care provider; one representative of law enforcement; and two public members.

**PROGRAM:**
The Board provides advice and assistance regarding training, technical assistance, standards, and resources to the sexual assault forensic examiner programs.

The Board may establish prerequisites applicable to persons who wish to participate in sexual assault forensic examiner training and authorize the issuance of certificates to those who complete the training.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DEPARTMENT OF INLAND FISHERIES AND WILDLIFE

## JUDITH CAMUSO, COMMISSIONER
## TIMOTHY E. PEABODY, DEPUTY COMMISSIONER

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-6395
*Established:* 1980 *Telephone:* (207) 287-5202
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 137 *Citation:* T0012 *M.R.S.A., Sect.:* 000010051
*Average Counts-All Positions:* 314.357 *Legislative Count:* 307.00
Units:

*DIVISION OF LICENSING AND REGISTRATION*
*ADVISORY COUNCIL*
*DIVISION OF ENGINEERING*
*ADVISORY BOARD FOR THE LICENSING OF GUIDES*
*MAINE OUTDOOR HERITAGE FUND BOARD*
*DIVISION OF PUBLIC INFORMATION AND EDUCATION*
*BUREAU OF RESOURCE MANAGEMENT*
*BUREAU OF WARDEN SERVICE*

**PURPOSE:**

The Department of Inland Fisheries (the Department) and Wildlife was established to preserve, protect, and enhance the inland fisheries and wildlife; to encourage wise use of the resources; and to ensure the resources are maintained and perpetuated for their intrinsic and ecological values, for their economic contribution, and for their recreational, scientific, and educational use by the people of the State. In addition, the Department is responsible for the establishment and enforcement of laws and regulations governing fishing, hunting, and trapping; the registration and operation of snowmobiles, watercraft, and all-terrain vehicles; propagation and stocking of fish; acquisition of wildlife management areas; safety programs for hunters, snowmobiles, all-terrain vehicles, and watercraft; and, the issuing of licenses and permits (hunting, fishing, trapping, guide, wildlife possession/importation, as well as many other miscellaneous permits).

The overall department budget is comprised of three parts: general fund, federal grant funds, and other special revenue funds. The Department's revenue from license sales, registrations, fees, and other items is constitutionally protected and can only be used for the administration of the Department. This requires the Legislature to appropriate to the Department a general fund appropriation that is not less than the revenues collected by the Department for a given year. In essence, this gives the Department an advance from the general fund against anticipated revenue which is then repaid to the general fund with the Department's revenue from license sales, registrations, and fees as it is received through the fiscal year. This allows the Department to overcome fluctuations in license sales and fees that occur throughout the year, impacting cash flow, and instead have a predictable and responsible budget. The difference between the annual appropriated amount and the actual revenue earned through license sales, registrations, fees, and other items is the true general fund contribution to the Department. Federal funds come from the U.S. Fish and Wildlife Service's Wildlife and Sport Fish Restoration Program. These funds are distributed to state fish and wildlife agencies through grants authorized under the Pittman-Robertson Wildlife Restoration Act (PR) and the Dingell-Johnson Sport Fish Restoration Act (DJ). The funds are generated by excise taxes and import duties on equipment and gear manufactured for purchase by hunters, anglers, boaters, archers, and recreational shooters. Federal taxes on motorboat and small engine fuels are also a source of DJ funding. These federal funds require a matching share that come from state hunting, trapping, and fishing licenses. This program is an example of a user pay, user benefits program based on hunters, trappers, and anglers who recreate here in Maine. In this case all the residents and visitors to Maine benefit from the sportsman's dollars as they are used to manage all of the fisheries and wildlife resources of the State of Maine both game and nongame.

**ORGANIZATION:**

The Department, formerly the Department of Game, traces back to 1830 when wardens were first appointed by the Governor to enforce the moose and deer laws enacted that year. Two Commissioners of Fisheries were appointed in 1867. In 1880, the Commissioners were assigned responsibility for enforcing game laws as well as fish laws, and in 1895, their title was changed to Commissioners of Inland Fisheries and Game. The two Commissioners were later replaced by the Commissioner of Inland Fisheries and Game in 1917. Function divisions were added

as the Department mandates and responsibilities were expanded, e.g. Warden Service Aviation in 1937; Wildlife Division in 1938; Fisheries Division in 1951; Information and Education in 1955; Program Development and Coordination in 1968; Snowmobile Registration in 1969; Realty in 1970; Watercraft Registration and Safety in 1974.

Effective October 1, 1975, the Department was renamed the Department of Inland Fisheries and Wildlife. In 1984, the Department underwent its first Sunset Review by the Legislative Committee on Audit and Program Review. As a result, the Department was reorganized into the following: 1. Bureau of Administrative Services; 2. Bureau of Resource Management; 3. Bureau of Warden Service; 4. Office of the Commissioner, including the Division of Public Information and the Division of Program Development and Coordination.

In 2006, a statewide reorganization removed the financial and information technology functions of the agency and placed them within the newly-created Natural Resources Service Center and the Office of Information Technology. The Bureau of Administrative Services, as it was known prior to this reorganization became the Division of Licensing, Registration and Engineering in 2009 to more accurately reflect the duties of the Division. In 2011, the Division of Engineering was established as a separate Division to oversee maintenance, contracting, and repair of Department facilities.

**PROGRAM:**

The Department's program focuses on the management of the State's inland fish and wildlife (game and nongame species); enforcement, applied research studies, surveys, and inventories; program development (planning), artificial propagation, and stocking of fish; coordination of department interests between state and federal agencies and the private sector; environmental permitting coordination; the search for lost persons; the registration of watercraft, snowmobiles, and all-terrain vehicles; hunter/trapper education programs; and hunter, snowmobile, boating, and ATV safety programs.

The establishment of rules is an important part of the program carried out by the Department. The Commissioner provides abstracts of the inland fisheries and wildlife laws and rules for distribution to the public (six summaries plus migratory bird regulations are updated and distributed in electronic and some printed formats). The Open Water and Ice Fishing Regulations, upon filing with the Secretary of State as an electronic document and distributed to the public, are declared to be official consolidations of fishing rules.

A complete reporting of these programs will be included in the reports for the various bureaus and divisions.

**LICENSES:**

Commercial Whitewater Rafting Allocations
See individual Bureaus for other licenses and permits

**PUBLICATIONS:**

The Department has many varied electronic and print publications including law summaries, books on various species or species groups, and many colorful posters of fish and wildlife. Consult the Department's website for a complete list with pricing.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 25,153,212 | 17,731,386 | 2,104,883 | | 5,316,943 | |
| HEALTH BENEFITS | 7,075,894 | 4,977,424 | 526,951 | | 1,571,519 | |
| RETIREMENTS | 6,185,362 | 4,660,179 | 359,813 | | 1,165,370 | |
| OTHER FRINGE BENEFITS | 728,037 | 536,574 | 44,498 | | 146,965 | |
| COMPUTER SERVICES | 1,561,619 | 1,416,536 | 133,583 | | 11,500 | |
| CONTRACTUAL SERVICES | 12,100,673 | 7,438,946 | 2,058,707 | | 2,603,020 | |
| RENTS | 2,876,342 | 2,266,102 | 123,792 | | 486,448 | |
| COMMODITIES | 2,693,330 | 2,176,280 | 216,603 | | 300,447 | |
| GRANTS, SUBSIDIES, PENSIONS | 2,096,319 | 31,148 | 1,388,614 | | 676,557 | |
| PURCHASE OF LAND | 1,137,398 | | 505,192 | | 632,206 | |
| BUILDING IMPROVEMENTS | 9,630,782 | 1,452,122 | 1,705,907 | | 6,472,753 | |
| EQUIPMENT | 4,912,903 | 1,749,813 | 453,933 | | 2,709,157 | |
| INTEREST-DEBT RETIREMENT | | | | | | |
| TRANSFER TO OTHER FUNDS | 484,122 | 981 | 225,135 | | 258,006 | |
| **TOTAL EXPENDITURES** | 76,635,993 | 44,437,491 | 9,847,611 | | 22,350,891 | |

| DEPARTMENT OF INLAND FISHERIES AND WILDLIFE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 948,692 | 513,635 | 435,057 | | | |
| HEALTH BENEFITS | 183,800 | 87,890 | 95,910 | | | |
| RETIREMENTS | 185,599 | 114,766 | 70,833 | | | |
| OTHER FRINGE BENEFITS | 21,809 | 13,494 | 8,315 | | | |
| COMPUTER SERVICES | 1,166,639 | 1,059,079 | 107,560 | | | |
| CONTRACTUAL SERVICES | 2,247,718 | 1,761,340 | 486,378 | | | |
| RENTS | 660,419 | 659,539 | 880 | | | |
| COMMODITIES | 65,370 | 46,831 | 18,539 | | | |
| BUILDING IMPROVEMENTS | 1,133,769 | 430,669 | 703,100 | | | |
| INTEREST-DEBT RETIREMENT | -20 | | -20 | | | |
| TRANSFER TO OTHER FUNDS | 73,568 | 414 | 73,154 | | | |
| **TOTAL EXPENDITURES** | 6,687,363 | 4,687,657 | 1,999,706 | | | |

# DIVISION OF LICENSING AND REGISTRATION
## ANGIE DIONNE, DIRECTOR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATEHOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-8094
*Established:* 1965 *Telephone:* (207) 592-1536
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 167 *Citation:* T0012 *M.R.S.A., Sect.:* 000010052
*Average Counts-All Positions:* 20.000 *Legislative Count:* 20.00

**PURPOSE:**
The purpose of the Division of Licensing and Registration (the Division) is to administer the issuance of department licenses, stamps, and permits and the registration of snowmobiles, watercraft, and all-terrain vehicles.

**ORGANIZATION:**
In 1984, the 111th Legislature reorganized the Department of Inland Fisheries and Wildlife (the Department), thus creating the Bureau of Administrative Services as one of the major bureaus. This bureau was structured in the following manner: Accounting Section, headed by a Chief Accountant; Division of Engineering and Realty, headed by a Supervisor; Division of Licensing and Registration, headed by a Director; Personnel Section, headed by a Personnel Officer; and Central Purchasing and Supply Section, headed by a Property Officer.

During fiscal year 2005-06 a statewide reorganization of administrative functions substantially changed the make-up of Administrative Services. A new entity, the Natural Resources Service Center under the Department of Administrative and Financial Services, was established to provide budget, accounting, human resources, and payroll services to all of the Natural Resources departments

within state government. These functions were removed from the Department during that consolidation. In addition, the Office of Information Technology (IT) centralized the Department's IT functions under a consolidated Natural Resources IT cluster. The licensing and registration, engineering, and land acquisition functions were left in Administrative Services. In 2009, legislation was passed to change the name from the Bureau of Administrative Services to the Division of Licensing, Registration and Engineering to more accurately reflect the responsibilities and duties of the Division. In 2011, the Engineering Division was separated from Licensing and Registration to become its own division. The Natural Resources Service Center coordinates the purchase of capital equipment and supplies and disperses these items on a departmentwide basis. Adequate inventories of vehicle, snowmobile, and outboard motor parts, clothing, footwear, and miscellaneous items are held in stock to be issued to all field personnel.

**PROGRAM:**
The Division of Licensing and Registration provides the public with hunting and fishing licenses and miscellaneous permits through the Department's main office and designated license agents. The Division also registers all watercraft, snowmobiles, and all-terrain vehicles. The operation of these machines is regulated in cooperation with all law enforcement agencies and information is provided as required.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF LICENSING AND REGISTRATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,088,979 | 920,243 | 168,736 | | | |
| HEALTH BENEFITS | 385,860 | 325,671 | 60,189 | | | |
| RETIREMENTS | 237,316 | 199,623 | 37,693 | | | |
| OTHER FRINGE BENEFITS | 31,617 | 26,824 | 4,793 | | | |
| COMPUTER SERVICES | 312,694 | 292,945 | 19,749 | | | |
| CONTRACTUAL SERVICES | 883,729 | 568,441 | 315,288 | | | |
| RENTS | 51,093 | 50,937 | 156 | | | |
| COMMODITIES | 148,647 | 136,990 | 11,657 | | | |
| BUILDING IMPROVEMENTS | 1,032,765 | 1,021,454 | 11,311 | | | |
| EQUIPMENT | 631,660 | 605,860 | 25,800 | | | |
| TRANSFER TO OTHER FUNDS | 9,912 | 212 | 9,700 | | | |
| **TOTAL EXPENDITURES** | 4,814,272 | 4,149,200 | 665,072 | | | |

# ADVISORY COUNCIL
## ERIC WARD, CHAIRPERSON

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:*
*Established:* 1945 *Telephone:* (207) 287-5202
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 140 *Citation:* T0012 *M.R.S.A., Sect.:* 000010151

**PURPOSE:**
To provide advice and consent to the Commissioner of the Department of Inland Fisheries and Wildlife on regulation changes necessary for the proper implementation, enforcement, and interpretation of any provision of law that the Commissioner is charged with the duty of administering.

**ORGANIZATION:**
The Advisory Council is appointed by the Governor, subject to review by the joint standing committee of the Legislature having jurisdiction over inland fisheries and wildlife matters, and to confirmation by the Legislature. The Advisory Council consists of 11 members, 10 of whom represent the 16 counties of the State. The 11th member must be a member of a federally recognized Indian nation, tribe, or band in the State. The Commissioner is a non-voting member of the Council ex officio but may vote to break a tie. Appointments are for three years or until successors are appointed and qualified. No person shall serve more than

two consecutive three-year terms. Upon the death, resignation, or removal from office of any person so appointed, the Governor shall appoint a member to serve for the unexpired term.

The members of the Advisory Council receive $50 per day for their services and actual expenses for each fiscal year. The Council holds regular meetings with the Commissioner or Deputy Commissioner to provide information and advice on enhancing fisheries and wildlife resource management in the State. At the meeting held in May of each year, the Council may elect one of its members as chair and one as vice-chair.

**PROGRAM:**
The Advisory Council met with the Commissioner to review regulation changes and other department matters eight times during fiscal year 2024-25.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF ENGINEERING
## RICHARD PARKER, DIRECTOR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04333-0041
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:*
*Established:* 2011 *Telephone:* (207) 287-5218
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 661 *Citation:* T00012 *M.R.S.A., Sect.:* 00010052-A

**PURPOSE:**
The purpose of the Division of Engineering (the Division) is to administer contracts for work or services performed for the Department of Inland Fisheries and Wildlife (the Department); and to coordinate the design, maintenance, and report of all department-owned facilities and infrastructure by utilization of department staff and/or outside contractors. The Division also prepares the capital improvement plan to be printed in the budget document.

**ORGANIZATION:**
In 1984, the 111th Legislature reorganized the Department, thus creating the Bureau of Administrative Services as one of the major bureaus. This bureau was structured in the following manner: Accounting Section, headed by a Chief Accountant; Division of Engineering and Realty, headed by a Supervisor; Division of Licensing and Registration, headed by a Director; Personnel Section, headed by a Personnel Officer; Central Purchasing and Supply Section, headed by a Property Officer.

During fiscal year 2005-06 a statewide reorganization of administrative functions substantially changed the make-up of Administrative Services. A new entity, the Natural Resources Service Center under the Department of Administrative and Financial Services, was established to provide budget, accounting, human resources, and payroll services to all of the Natural Resources departments within state government. The licensing and registration, engineering, and land acquisition functions were left in Administrative Services. In 2009, legislation was passed to change the name from the Bureau of Administrative Services to the Division of Licensing, Registration and Engineering to more accurately reflect the responsibilities and duties of the Division. In 2011, the Engineering Division was separated from Licensing and Registration to become its own division. In 2024, the Chief Planner Position and the Water Access program were moved from Resource Management to the Engineering Division.

**PROGRAM:**
The Division oversees the design, maintenance, and repair of department-owned facilities, water access sites, and infrastructure including the preparation of a capital improvement plan to be printed in the budget document.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ADVISORY BOARD FOR THE LICENSING OF GUIDES
## JUDITH CAMUSO, COMMISSIONER

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-8094
*Established:* 1975 *Telephone:* (207) 287-5250
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 142 *Citation:* T0012 *M.R.S.A., Sect.:* 000010153

**PURPOSE:**
The Advisory Board for the Licensing of Guides (the Advisory Board) was established:
A. To provide advice and consent regarding rules proposed by the Commissioner of the Department of Inland Fisheries and Wildlife (the Department);
B. At the request of the Commissioner, to conduct oral examinations of applicants for guide licenses;
C. To review guide complaints and handle accordingly; and
D. To advise the Commissioner on granting and revoking guide licenses.

**ORGANIZATION:**
The Advisory Board, established by MRSA Title 5, section 12004-I, subsection 23, shall consist of the following eight members:
A. One subordinate officer of the Department designated by the Commissioner;
B. Two wardens of the Department;
C. Four representatives of the public, with no more than three holding licenses under MRSA Title 12, chapter 927, to be appointed by the Governor for a term of three years to reflect a wide diversity of guiding experience. At least two members shall be chosen for their expertise in outdoor recreation. The public members shall be compensated as provided in MRSA Title 5, Chapter 379; and
D. One marine patrol officer of the Department of Marine Resources.

**PROGRAM:**
The categories of licenses granted by the Advisory Board for the Licensing of Guides are as follows:
Master
Hunting
Fishing
Recreation
Hunting/Fishing
Hunting/Recreation
Fishing/Recreation
Sea Kayaking
Tidewater Fish
Recreation/Sea Kayaking
Fish/Tidewater

**LICENSES:**
Master Guides License
Hunting Guides License
Fishing Guides License
Recreational Guides License
Tidewater Guides License
Sea Kayaking Guides License

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE OUTDOOR HERITAGE FUND BOARD
## CAROL GAY, SECRETARIAT

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-8094
*Established:* 1995 *Telephone:* (207) 458-8421
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 585 *Citation:* T0012 *M.R.S.A., Sect.:* 000010308

**PURPOSE:**
The Maine Outdoor Heritage Fund was established by the Legislature in 1995 after it became clear there was insufficient funding for worthwhile projects that would perpetuate Maine's outdoor heritage -- the state's endangered species, wildlife habitat and pristine lands for outdoor recreation. By funding the program solely with revenue from the sale of special Outdoor Heritage lottery tickets, the Legislature was able to support financially worthwhile projects.

**ORGANIZATION:**
The Maine Outdoor Heritage Fund is governed by a board of seven members. The Commissioner of the Department of Inland Fisheries and Wildlife, the Commissioner of the Department of Agriculture, Conservation and Forestry and the Coordinator of the Natural Areas Program are permanent members. With approval from the Legislature, the Governor appoints four citizen members to staggered four-year terms. One citizen member must represent a state sportsman's organization, one must represent a state wildlife conservation organization and one must work in a field related to natural resources. The Board has hired an administrator on a contractual basis to perform the duties of administering the grants once they are awarded, organizing the application process for grants and coordinating with the Lottery Commission and other state and private organizations.

**PROGRAM:**
The Maine Outdoor Heritage Fund Board awards grants semi-annually to natural resources agencies and organizations for conservation and recreation projects that meet the guidelines stated in the Maine Outdoor Heritage Fund's Strategic Plan.

The grants are awarded in four categories:
- conservation of fisheries, wildlife, and habitat;
- acquisition and management of public lands, parks, wildlife conservation areas, public access, and outdoor recreation sites and facilities;
- conservation of endangered and threatened species; and
- natural resources law enforcement and protection of public health.

Revenue is raised from the sale of instant lottery tickets, which are available at most outlets that sell other Maine State Lottery tickets. The Outdoor Heritage ticket design changes twice per year.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE OUTDOOR HERITAGE FUND BOARD<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 220 | | 220 | | | |
| CONTRACTUAL SERVICES | 50,691 | | 50,691 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,211,734 | | 1,211,734 | | | |
| TRANSFER TO OTHER FUNDS | 4,987 | | 4,987 | | | |
| **TOTAL EXPENDITURES** | 1,267,632 | | 1,267,632 | | | |

# DIVISION OF PUBLIC INFORMATION AND EDUCATION
## EMILY MACCABE, DIRECTOR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:*
*Established:* 1952 *Telephone:* (207) 462-1017
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 236 *Citation:* T0012 *M.R.S.A., Sect.:* 000010056
*Average Counts-All Positions:* 14.230 *Legislative Count:* 13.00

**PURPOSE:**
The main function of the Division of Public Information and Education (the Division) is to lead the Department's efforts to inform, educate, and engage the public about Maine's fish and wildlife resources and how they are managed. Through education, outreach, media, and promotional efforts, the division helps people connect with Maine's outdoors and encourages safe and responsible recreation.

**ORGANIZATION:**
The Division was created in 1952, as the Information and Education Division, under authorization granted by the 96th Legislature in 1951. It was reorganized into the Public Information Division, effective July 1, 1980; it was again reorganized, as the Division of Public Information and Education under the Office of the Commissioner, effective April 24, 1984. Another reorganization, effective July 1, 1993, established the Division of Public Information and Education as its own unit. Currently, the Division includes 21 full-time positions, and two part-time positions and is supported by a large network of volunteers.

**PROGRAM:**
Information Center
The Information Center serves as the Department's central point of contact for the public. Staff at the Augusta headquarters respond to calls Monday through Friday, 8:00 a.m. to 5:00 p.m., helping residents and visitors get the information they need and connecting them to the right people.
Communications
Staff maintain the Department's website and develop and share content through the Department's social media channels and e-mail marketing platform, reaching audiences across the state and beyond.
Maine Wildlife Park
Located in Gray, Maine Wildlife Park welcomes over 100,000 visitors annually and offers educational programs to thousands of students each year. The park provides unique opportunities to learn about Maine's native wildlife, conservation, and habitat protection through exhibits, tours, and special events.
Maine Outdoor Programs
Maine Outdoor Programs is a collection of outdoor educational workshops and courses that provide opportunities for the public to gain or improve skills in a variety of outdoor recreational activities. These programs are offered in multiple formats, including virtual, online, and in-person sessions, and are coordinated and led by MDIFW staff, dedicated volunteers, and partnering organizations. Workshops and learning opportunities are tailored to different audiences and are open to all experience levels. Whether someone is taking their first steps toward learning a new skill or looking to build on existing experience, Maine Outdoor Programs are designed to be welcoming, hands-on, and engaging for everyone.
Education and Teacher Resources
The division supports educators across the state through workshops, training, and resources such as Project WILD, an award-winning national wildlife and conservation education program. These efforts help teachers integrate Maine's wildlife and conservation topics into their classrooms.
Public Outreach and Promotion
The division promotes Maine's hunting, fishing, and wildlife viewing opportunities both within the state and throughout the Northeast. Staff attend public events and organize outreach campaigns to recruit new hunters, anglers, and outdoor enthusiasts. Scholarships funded by the annual moose permit auction help send children to Maine's conservation camps each year.
Creative Services
The division provides photography, videography, graphic design, and display support to other Department divisions. These creative services help communicate

the Department's mission through print materials, displays, presentations, videos, and digital content.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF PUBLIC INFORMATION AND EDUCATION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 756,666 | 394,402 | 362,264 | | | |
| HEALTH BENEFITS | 266,009 | 121,344 | 144,665 | | | |
| RETIREMENTS | 159,086 | 83,506 | 75,580 | | | |
| OTHER FRINGE BENEFITS | 21,034 | 11,599 | 9,435 | | | |
| COMPUTER SERVICES | 24,165 | 22,528 | 1,637 | | | |
| CONTRACTUAL SERVICES | 1,115,559 | 683,315 | 432,244 | | | |
| RENTS | 85,107 | 49,000 | 36,107 | | | |
| COMMODITIES | 150,863 | 39,125 | 111,738 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 138,247 | | 138,247 | | | |
| BUILDING IMPROVEMENTS | 991,496 | | 991,496 | | | |
| EQUIPMENT | 1,894 | | 1,894 | | | |
| TRANSFER TO OTHER FUNDS | 94,934 | | 94,934 | | | |
| **TOTAL EXPENDITURES** | 3,805,060 | 1,404,819 | 2,400,241 | | | |

# BUREAU OF RESOURCE MANAGEMENT
## JAMES CONNOLLY, DIRECTOR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-6395
*Established:* 1965 *Telephone:* (207) 287-5259
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 189 *Citation:* T0012 *M.R.S.A., Sect.:* 000010053
*Average Counts-All Positions:* 137.087 *Legislative Count:* 134.00

**PURPOSE:**
The Bureau of Resource Management is responsible for the management of the State's inland fisheries and wildlife resources and the development of rules governing the effective management of these resources.

**ORGANIZATION:**
The Bureau of Resource Management was established by the 111th Legislature as a result of recommendations made by the Legislative Program Audit and Review Committee. The Bureau presently consists of the following divisions: Division of Wildlife and Division of Fisheries and Hatcheries.

**PROGRAM:**
Division of Wildlife: Management of Maine's wildlife is carefully planned and monitored. The Department of Inland Fisheries and Wildlife (the Department) biologists enlist members of the public to help develop long-term management goals for Maine's key wildlife species. Biologists use that public input in management systems that direct how the Division of Wildlife manages a species. The Department owns or has management agreements on more than 130,000 acres of land acquired for wildlife management purposes. These wildlife management areas (WMAs) are covered by management plans that are designed to maintain or create the highest quality wildlife habitats possible, allow public access and recreational use, and serve as demonstration areas. In addition, the Department works with the Bureau of Parks and Lands in the Department of Agriculture, Conservation and Forestry to implement wildlife habitat management on the State's public reserved and state park lands, as well as with private landowners interested in wildlife management.

The Division of Wildlife coordinates, supervises, plans, and directs all wildlife projects; collects and analyzes information on species abundance, use, habitat requirements, and habitat quality and quantity; monitors wildlife populations; maintains species assessments and management systems; produces technical reports; and develops recommendations for specific harvest and use regulations in support

of the Department's species management goals and objectives. The Division of Wildlife also provides biological guidance and technical support to all parties having management, planning, or regulatory responsibility concerning wildlife.

Division of Fisheries and Hatcheries: Maine's inland fisheries are managed under structured work programs that ensure the preservation, protection, enhancement, and wise use of the State's fishery resources. The conservation of native fish, their habitat, and providing sustainable recreational and commercial fisheries for both wild and stocked fisheries remain an important management focus. Maine is a recognized fishing destination in the eastern United States generating over $300 million annually to the State's economy.

The Fisheries Management section works with public members to plan and develop work programs to investigate, monitor, and manage recreational and commercial fisheries. Management includes various types of stocking programs, adoption of fishing regulations, population monitoring, supporting development of public water access, habitat improvement/restoration, remediation of invasive species, and research. Management recommendations are rooted in sound science and data collection guided by public input.

The Hatcheries Section is comprised of eight fish culture facilities and a fish pathology laboratory responsible for the propagation of healthy fish to support statewide fisheries management programs. Currently the hatchery program stocks over one million salmon and trout annually. The fish health lab also manages biosecurity interests related to importation and private fish cultivation.

The Environmental Review, Federal Aid Coordination, Water Access, and Habitat Information Transfer Programs are additional program areas located within Resource Management.

**LICENSES:**
Falconry Permits, Wildlife Rehabilitation Permits, Wildlife Importation Permits, Wildlife Possession Permits, Wildlife Exhibition Permits, Scientific Collection Permits, Depredation Permits, Animal Damage Control Licenses, WMA Bear Bait Permits, private pond stocking permit, fishing derby permits, bass tournament permits, cultivation permits, commercial sucker permits, municipality fish stocking permits, and yellow perch permits.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF RESOURCE MANAGEMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 9,376,258 | 4,281,337 | 430,087 | | 4,664,834 | |
| HEALTH BENEFITS | 2,956,618 | 1,411,121 | 130,011 | | 1,415,486 | |
| RETIREMENTS | 1,962,709 | 885,698 | 89,128 | | 987,883 | |
| OTHER FRINGE BENEFITS | 263,300 | 121,982 | 12,617 | | 128,701 | |
| COMPUTER SERVICES | 25,102 | 8,966 | 4,636 | | 11,500 | |
| CONTRACTUAL SERVICES | 4,889,973 | 1,669,026 | 678,060 | | 2,542,887 | |
| RENTS | 854,587 | 306,741 | 62,906 | | 484,940 | |
| COMMODITIES | 1,496,272 | 1,202,680 | 42,274 | | 251,318 | |
| GRANTS, SUBSIDIES, PENSIONS | 708,430 | 31,073 | 800 | | 676,557 | |
| PURCHASE OF LAND | 1,137,398 | | 505,192 | | 632,206 | |
| BUILDING IMPROVEMENTS | 6,472,753 | | | | 6,472,753 | |
| EQUIPMENT | 4,013,246 | 1,083,958 | 233,985 | | 2,695,303 | |
| INTEREST-DEBT RETIREMENT | 20 | | 20 | | | |
| TRANSFER TO OTHER FUNDS | 284,992 | | 34,685 | | 250,307 | |
| **TOTAL EXPENDITURES** | 34,441,658 | 11,002,582 | 2,224,401 | | 21,214,675 | |

# BUREAU OF WARDEN SERVICE

## DAN SCOTT, GAME WARDEN COLONEL
## AARON CROSS, GAME WARDEN MAJOR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-8094
*Established:* 1965 *Telephone:* (207) 287-2766
*Reference: Policy Area:* 04 *Umbrella:* 09 *Unit:* 218 *Citation:* T0012 *M.R.S.A., Sect.:* 000010054
*Average Counts-All Positions:* 133.540 *Legislative Count:* 132.00

**PURPOSE:**
The primary function of the Bureau of Warden Service (the Maine Warden Service) is to enforce MRSA Title 12, Chapters 901-939, to enforce all rules promulgated by the Commissioner of the Department of Inland Fisheries and Wildlife (the Department), and to enforce the U.S. Migratory Bird Treaty Act. In addition to these duties, the Maine Warden Service enforces the Maine boat laws and recreational vehicle laws (snowmobile and ATV). The Maine Warden Service is, by statute, responsible for searches for persons presumed lost or drowned in the fields, forests and inland waters of the State of Maine. Game Wardens of the Maine Warden Service are uniformed law enforcement officers with full police powers and statewide jurisdiction.

**ORGANIZATION:**
The Maine Warden Service was formally established on March 9, 1880, and was renamed the Bureau of Warden Service in 1984 as a part of the reorganization statute enacted by the 111th Legislature. The Bureau of Warden Service currently consists of a Game Warden Colonel (Chief Warden), a Game Warden Major (Deputy Chief Warden), a Game Warden Captain, 5 Game Warden Lieutenants, 15 Game Warden Sergeants, 4 Game Warden Investigators, 1 Chief Warden Pilot, 2 Game Warden Pilots, 90 District Game Wardens, 4 Game Warden Specialists, 1 Game Warden Chaplain, and 8 Deputy Game Wardens. Support services within the Maine Warden Service include a Dive Team, Incident Management Team (for Search and Rescue & Natural Disasters), K-9 Team, Special Investigations Team, Aviation Division, Evidence Recovery Team, Use of Force Team, Forensic Mapping Team, and Critical Incident Stress Debrief Team.

**PROGRAM:**
Conservation Law Enforcement: In fiscal year 2024-25, the Maine Warden Service responded to 26,527 complaints on matters of conservation law enforcement, search and rescue, and the Department rules and regulations. During fiscal year 2024-25, 2,458 persons were summonsed to court or arrested and 2,580 persons were warned for violation of laws and rules pertaining to fish, wildlife, boating, and recreational vehicles. To accomplish the Conservation Law Enforcement and Search and Rescue mission of the Maine Warden Service, in fiscal year 2024-25 Game Wardens drove 3,057,942 miles.

Search and Rescue: During fiscal year 2024-25, the Maine Warden Service responded to 395 searches for persons lost in the fields and forests of Maine or presumed to be drowned on the inland waters of the State.

Data Collection: The Maine Warden Service is responsible for assisting with compiling the following data for management purposes: assistance with the administration of fur tagging stations, big game registration stations, and tracking predation and vehicle mortality numbers of whitetail deer.

**LICENSES:**
Special dog training area license
License to hold field trials for sporting dogs
Snowmobile race permit
Import permit (fish and wildlife)
Eel permit for licensed trappers (20 lbs. of eels)
Permit to stock rabbits
Permit to allow the use of Black Powder guns by prohibited persons

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF WARDEN SERVICE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 12,982,395 | 11,621,768 | 708,518 | | 652,109 | |
| HEALTH BENEFITS | 3,283,607 | 3,031,398 | 96,177 | | 156,032 | |
| RETIREMENTS | 3,640,650 | 3,376,585 | 86,579 | | 177,486 | |
| OTHER FRINGE BENEFITS | 390,277 | 362,674 | 9,339 | | 18,264 | |
| COMPUTER SERVICES | 33,019 | 33,019 | | | | |
| CONTRACTUAL SERVICES | 2,913,003 | 2,756,824 | 96,046 | | 60,133 | |
| RENTS | 1,225,137 | 1,199,885 | 23,743 | | 1,509 | |
| COMMODITIES | 832,177 | 750,654 | 32,394 | | 49,129 | |
| GRANTS, SUBSIDIES, PENSIONS | 37,908 | 75 | 37,833 | | | |
| EQUIPMENT | 266,102 | 59,995 | 192,253 | | 13,854 | |
| TRANSFER TO OTHER FUNDS | 15,730 | 355 | 7,675 | | 7,700 | |
| **TOTAL EXPENDITURES** | 25,620,005 | 23,193,232 | 1,290,557 | | 1,136,216 | |

# JUDICIAL DEPARTMENT
## HON. VALERIE STANFILL, CHIEF JUSTICE

*Central Office:* CAPITAL JUDICIAL CENTER, AUGUSTA, ME 04330
*Mail Address:* 163 SHS, AUGUSTA, ME 04333-0163 *FAX:* (207) 430-4106
*Established:* 1820 *Telephone:* (207) 213-2951
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 274 *Citation:* T0004 *M.R.S.A., Sect.:* 000000001
*Average Counts-All Positions:* 622.000 *Legislative Count:* 622.00
Units:

*ADMINISTRATIVE OFFICE OF THE COURTS*
*BOARD OF BAR EXAMINERS*
*COURT ALTERNATIVE DISPUTE RESOLUTION SERVICE*
*DISTRICT COURT FOR THE STATE OF MAINE*
*COMMITTEE ON JUDICIAL CONDUCT*
*BOARD OF OVERSEERS OF THE BAR*
*SUPERIOR COURT*
*SUPREME JUDICIAL COURT*

**PURPOSE:**
The purpose of the Judicial Branch is to administer justice by providing a safe, accessible, efficient, and impartial system of dispute resolution that serves the public interest, protects individual rights, and instills respect for the law.

**ORGANIZATION:**
Until the signing of the Articles of Agreement for Separation in 1820, Maine was part of Massachusetts and included in the Massachusetts court system. In 1820, Article VI, Section 1, of the new Maine Constitution established the Judicial Branch of government stating: "The judicial power of the State shall be vested in a Supreme Judicial Court, and such other courts as the Legislature shall from time to time establish". From the start of statehood, the Supreme Judicial Court was both a trial court and an appellate court or "Law Court." The new State of Maine also adopted the same lower court structure as existed in Massachusetts, and the court system remained unchanged until 1852. The Court Reorganization Act of 1852 increased the jurisdiction of the Supreme Judicial Court to encompass virtually every type of case, increased the number of justices and authorized the justices to travel in circuits. The Probate Courts were created in 1820 as county-based courts and have remained so.

The next major change in the system came in 1929, when the Legislature created the statewide Superior Court as a trial court to relieve the overburdened Supreme Judicial Court. Meanwhile, the lower courts continued to operate much as they always had until 1961 when both the municipal court and trial justice systems were abolished and the new District Court created. The Administrative Court, which was created in 1978, was abolished on March 15, 2001.

The administrative structure of the Maine Judicial Branch is similar to a corporation. The Supreme Judicial Court serves as the Branch "board of directors" and by statute has general administrative and supervisory authority over the Branch. This authority is exercised by promulgating rules, issuing administrative orders, establishing policies and procedures, and generally advising the Chief Justice. The Chief Justice is designated as head of the Judicial Branch and is assisted by the State Court Administrator. Each of the two trial courts has a Chief Justice or Judge, appointed by and responsible to the Chief Justice, who also heads the Law Court. The Administrative Office of the Courts, under the direction of the State Court Administrator, assists in meeting the operational needs of the courts.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 47,470,282 | 43,981,134 | 3,196,557 | | 292,591 | |
| HEALTH BENEFITS | 13,419,889 | 12,486,997 | 877,763 | | 55,129 | |
| RETIREMENTS | 8,193,829 | 7,548,465 | 583,470 | | 61,894 | |
| OTHER FRINGE BENEFITS | 1,566,157 | 1,466,594 | 91,141 | | 8,422 | |
| COMPUTER SERVICES | 4,664,368 | 4,568,437 | 94,132 | | 1,799 | |
| CONTRACTUAL SERVICES | 27,447,300 | 26,317,555 | 826,643 | | 303,102 | |
| RENTS | 2,489,345 | 2,488,404 | 941 | | | |
| COMMODITIES | 1,191,578 | 1,188,366 | 2,284 | | 928 | |
| GRANTS, SUBSIDIES, PENSIONS | 4,755,481 | 1,349,000 | 3,406,481 | | | |
| BUILDING IMPROVEMENTS | 1,688,315 | | 1,688,315 | | | |
| EQUIPMENT | 386,130 | | 386,130 | | | |
| INTEREST-DEBT RETIREMENT | 15,923,833 | 15,923,833 | | | | |
| TRANSFER TO OTHER FUNDS | 57,792 | -1,227 | 52,294 | | 6,725 | |
| **TOTAL EXPENDITURES** | 129,254,299 | 117,317,558 | 11,206,151 | | 730,590 | |

| JUDICIAL DEPARTMENT<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 47,470,282 | 43,981,134 | 3,196,557 | | 292,591 | |
| HEALTH BENEFITS | 13,419,889 | 12,486,997 | 877,763 | | 55,129 | |
| RETIREMENTS | 8,193,829 | 7,548,465 | 583,470 | | 61,894 | |
| OTHER FRINGE BENEFITS | 1,566,157 | 1,466,594 | 91,141 | | 8,422 | |
| COMPUTER SERVICES | 4,664,368 | 4,568,437 | 94,132 | | 1,799 | |
| CONTRACTUAL SERVICES | 27,447,300 | 26,317,555 | 826,643 | | 303,102 | |
| RENTS | 2,489,345 | 2,488,404 | 941 | | | |
| COMMODITIES | 1,191,578 | 1,188,366 | 2,284 | | 928 | |
| GRANTS, SUBSIDIES, PENSIONS | 49,000 | 49,000 | | | | |
| BUILDING IMPROVEMENTS | 1,688,315 | | 1,688,315 | | | |
| EQUIPMENT | 386,130 | | 386,130 | | | |
| INTEREST-DEBT RETIREMENT | 15,923,833 | 15,923,833 | | | | |
| TRANSFER TO OTHER FUNDS | 57,792 | -1,227 | 52,294 | | 6,725 | |
| **TOTAL EXPENDITURES** | 124,547,818 | 116,017,558 | 7,799,670 | | 730,590 | |

# ADMINISTRATIVE OFFICE OF THE COURTS
## AMY QUINLAN, STATE COURT ADMINISTRATOR

*Central Office:* ADMIN OFFICE OF THE COURTS, PORTLAND, ME 04112-4820
*Mail Address:* BOX 4820, PORTLAND, ME 04112 *FAX:* (207) 822-0781
*Established:* 1975 *Telephone:* (207) 822-0792
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 425 *Citation:* T0004 *M.R.S.A., Sect.:* 000000015

**PURPOSE:**
The State Court Administrator, under the supervision of the Chief Justice of the Supreme Judicial Court, is required by statute to: survey and study Judicial Branch operations to improve administration and management of the court system; develop and recommend long-range plans for the Judicial Branch; examine the status of all court dockets and make recommendations concerning the assignment of personnel; investigate complaints about the operation of the courts; examine and maintain court statistical systems and collect and analyze statistical data relating to court operations; prescribe uniform policies and business methods to be used in all courts; implement standards and policies set by the Chief Justice; act as fiscal officer of the courts including the oversight of all budgetary and accounting functions; oversee labor management activities; and examine and supervise arrangements for court facilities, equipment, and supplies.

In addition, the State Court Administrator is required to submit an Annual Report to the Chief Justice, Legislature and Governor reporting the activities of the preceding fiscal year; maintain liaison with the other branches and agencies of government; prepare and plan for the operation of District and Superior Court clerks' offices; develop and implement educational and training programs for

nonjudicial personnel; plan and implement arrangements for court security; report on out-of-state travel; prepare impact statements for executive orders and proposed legislation; and perform other duties consistent with the powers delegated and assigned by the Chief Justice and the Supreme Judicial Court.

**ORGANIZATION:**
The Administrative Office of the Courts was created in 1975. The Office is directed by the State Court Administrator, who is appointed by and serves at the pleasure of the Chief Justice. The Administrative Office staff is appointed by the State Court Administrator with the approval of the Chief Justice. The staff administers the accounting, technology, fiscal, legislative, personnel, purchasing, planning, research, court operations, facility, and security related functions for the court system.

**PROGRAM:**
Under the direction of the State Court Administrator, the Administrative Office of the Courts continued its involvement in ongoing areas of court automation, fiscal administration, court security, facilities management, and personnel administration. Initiatives were undertaken to improve court security, enhance case processing technology, increase the availability and quality of interpretation services, and adapt court operations to meet the needs of Maine's citizens.

**PUBLICATIONS:**
All publications, along with Court statistics information and helpful links, are available online at www.courts.maine.gov.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF BAR EXAMINERS

## CHRISTOPHER K. MACLEAN ESQ., CHAIR
## MELISSA K. HANSEN, EXECUTIVE DIRECTOR

*Central Office:* 135 MAIN ST, STE A, BOX 305, BRUNSWICK, ME 04011
*Mail Address:* 135 MAIN ST, STE A, BOX 305, BRUNSWICK, ME 04011 *FAX:*
*Established:* 1899 *Telephone:* (207) 623-2464
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 291 *Citation:* T0004 *M.R.S.A., Sect.:* 000000801

**PURPOSE:**
The purpose of the Board of Bar Examiners is to examine all applicants for admission to the Bar as to their legal learning and general qualifications to practice as attorneys in the several courts of the State. After passing the examination or being found eligible for admission without examination, and compliance with the statutes has been accomplished, the Board issues a certificate of qualification which states the standing of the applicant and recommends his/her admission to the bar.

**ORGANIZATION:**
The Board is composed of seven lawyers of the State and two representatives of the public appointed by the Governor. As the terms of the members expire, members of the Board are appointed annually by the Governor on the recommendation of the Supreme Judicial Court and hold office for terms of five (5) years. Terms begin on the first day of January of the year of appointment and end on the last day of December of the year of expiration of the appointment.

The Board holds two examination sessions annually at such times and places in the State as the Board determines and the Supreme Judicial Court approves. The members of the Board elect a chair and a secretary who may, but need not be, the same person, and a treasurer. The Board makes rules and regulations relative to the performance and duties of the Board and to the examinations which the Board conducts. Five members of said Board shall constitute a quorum for the

transaction of business.

**PROGRAM:**
In its efforts to discharge its statutory duties, the Board must review its policies and practices in such matters as:

1. the necessity of examining applicants who already have been admitted by examination in other jurisdictions;
2. the eligibility of graduates of foreign law schools to take the bar exam;
3. the fairness and validity of examination procedures and standards;
4. the relationship of a law school education to the bar examination; and
5. the effectiveness of procedures to determine the character and fitness of applicants to practice law.

The Board works closely with the National Conference of Bar Examiners and the American Bar Association to receive the benefit of the experience of the other jurisdictions in bar examination matters.

**LICENSES:**
Certificate of Qualification for Admission to the Bar

**PUBLICATIONS:**
"Rules of the Board" - (Maine Bar Admission Rules)
Available online at www.mainebarexaminers.org

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# COURT ALTERNATIVE DISPUTE RESOLUTION SERVICE

## DIANE E. KENTY, ESQ, DIRECTOR
## HON. PETER MALIA, JUDGE, CHAIR

*Central Office:* 125 PRESUMPSCOT STREET, PORTLAND, ME 04112
*Mail Address:* PO BOX 4820, PORTLAND, ME 04112 *FAX:* (207) 822-0781
*Established:* 1996 *Telephone:* (207) 822-0719
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 589 *Citation:* T0004 *M.R.S.A., Sect.:* 000000018B

**PURPOSE:**
The purpose and objective of the Court Alternative Dispute Resolution Service (CADRES) is to provide an administrative structure for court-connected Alternative Dispute Resolution (ADR) services in Maine Courts.

**ORGANIZATION:**
The operation and policies of the CADRES are overseen by the Court Alternative Dispute Resolution Service Committee. Members of the Committee are appointed by the Chief Justice of the Supreme Judicial Court pursuant to 4 MRSA Section 18-B. The Director administers statewide rosters and oversees the work of mediators and other ADR neutrals. The neutrals provide services as required in each of the State's District and Superior Court locations.

**PROGRAM:**
CADRES provides ADR services, including mediation, arbitration, and early neutral evaluation, to the parties in court cases in Maine in all counties. CADRES selects and maintains statewide rosters of neutrals in various types of cases: small claims, family matters, evictions, land use/environmental and civil litigation. More than 100 neutrals are available statewide to provide ADR services under the auspices of the courts. In District Court, referral to mediation is mandatory in most contested family matters and is available in other types of cases. In Superior Court, pursuant to Rule 16B of the Maine Rules of Civil Procedure, ADR is required in many types of civil cases. Parties are permitted to choose the type of ADR process, i.e., mediation, arbitration, or early neutral evaluation, in which they will participate.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DISTRICT COURT FOR THE STATE OF MAINE
## HON. BRENT DAVIS, CHIEF JUDGE

*Central Office:* 1 COURT STREET, AUGUSTA, ME 04330
*Mail Address:* 163 STATE HOUSE STATION, AUGUSTA, ME 04333-0163 *FAX:*
*Established:* 1961 *Telephone:* (207) 213-2971
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 279 *Citation:* T0004 *M.R.S.A., Sect.:* 000000151

**PURPOSE:**
The purpose of the District Court is to serve as a court of general jurisdiction in law and equity for the State, excluding civil jury trials.

**ORGANIZATION:**
The District Court was originally created by the Legislature in 1961 as Maine's court of limited jurisdiction. The Court's jurisdiction has expanded substantially. In criminal matters, it has original jurisdiction in non-felony cases. However, effective July 1, 2015, the Judicial Branch developed a Unified Criminal Docket (UCD) for all criminal misdemeanor and felony matters. Responsibility for all criminal matters in the UCD is shared by justices of the Superior Court and judges of the District Court.

Until March 15, 2001, the Court had concurrent jurisdiction with the Superior Court in divorce and non-equitable civil cases involving not more than $30,000. As of March 15, 2001, the monetary claim limit for civil cases was eliminated, creating concurrent jurisdiction with the Superior Court. The District Court now has exclusive jurisdiction of divorce and family cases. The District Court also may grant equitable relief in a wide variety of cases including unfair trade practices and cases involving environmental law violations.

The District Court hears all child protection cases, and protection from abuse and protection from harassment cases. The District Court is the small claims court (for cases involving not more than $6,000) and the juvenile court. In addition, the District Court hears mental health, forcible entry and detainer, quiet title, and foreclosure cases. It is the only court available for the enforcement of money judgments. The District Court also has original jurisdiction over civil violations, and exclusive jurisdiction over all Violations Bureau matters.

There are 44 judges in the District Court, including the Chief Judge, who is designated by the Chief Justice of the Supreme Judicial Court. All District Court judges are appointed by the Governor, reviewed by the legislative Joint Standing Committee on the Judiciary, and confirmed by the Senate for seven-year terms. Pursuant to Administrative Order, District Court judges may also sit in the Superior Court. In the District Court, judges are assigned by the Chief Judge to sit in any District Court in the State.

**PROGRAM:**
Within the District Court, there are administrative units and systems designed to enable the Court to achieve its purposes. The Family Division of the District Court was established by the Second Session of the 118th Legislature, which enacted 4 M.R.S.A. section 183 as follows: "There is established within the District Court a Family Division that has jurisdiction over family matters filed in District Court. The Family Division shall provide a system of justice that is responsive to the needs of families and the support of their children." In May of 1998, Family Case Management Officers, renamed Family Law Magistrates in 2005, began to hear and dispose of certain family matter cases, usually involving child support.

The District Court Judges, along with Superior Court Justices, preside over the Adult Treatment and Recovery Courts, Co-Occurring Disorders Court, Family Recovery Court, and the Veterans Treatment Court. The Adult Treatment and Recovery Courts operate in York, Cumberland, Androscoggin, Hancock, Knox,

Lincoln, Sagadahoc, Waldo, Penobscot, Oxford, Franklin, and Washington Counties. The Co-Occurring Disorders Court and the Veterans Treatment Court are statewide courts located in Kennebec and Penobscot Counties.

The Family Recovery Court is operating within the Maine District Court in the Lewiston-Auburn area, the Bangor area and in Central Maine. This federally funded docket works with families in child protection proceedings when substance use disorder is a major problem in the family. The District Court also operates Domestic Violence Monitoring Courts in several locations throughout the State. This grant-funded docket provides ongoing court monitoring of individuals that have been convicted of criminal acts of domestic violence.

The Chief Judge of the District Court rosters all Guardians ad Litem (GAL), who are appointed by the Court in part to provide children with a voice in family and child protection matters in the District Court. The Chief Judge of the District Court also appoints all Bail Commissioners and Justices of the Peace.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# COMMITTEE ON JUDICIAL CONDUCT

## CATHY A. DEMERCHANT, CHAIR
## JOHN M. MCARDLE, ESQ., EXECUTIVE SECRETARY

*Central Office:* P.O.BOX 127, AUGUSTA, ME 04332
*Mail Address:* P.O.BOX 127, AUGUSTA, ME 04332 *FAX:*
*Established:* 1978 *Telephone:* (207) 623-1121
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 276J *Citation:* J1978 *M.R.S.A., Sect.:* SJC-00109

**PURPOSE:**
The Committee on Judicial Conduct was created by the Supreme Judicial Court by court order in 1978. The Committee is empowered to receive and investigate complaints of judicial misconduct. Judicial misconduct is defined by the Maine Code of Judicial Conduct, which was promulgated by the Supreme Judicial Court. By order of the Court, the Code of Judicial Conduct is binding on all state judges and magistrates, as set forth in the Code and the Court's order.

**ORGANIZATION:**
The Committee on Judicial Conduct consists of eight members appointed by the Supreme Judicial Court. One member is a Justice of the Superior Court, one is a Judge of the District Court, and one is a Probate Judge. Two members are attorneys at law admitted to practice in the State of Maine, and three are public members, all appointed by the Supreme Judicial Court upon the recommendation of the Governor. Four alternate members are also appointed to serve with respect to any matter from which a regular member is excused or otherwise unavailable.

**PROGRAM:**
Proceedings before the Committee are typically begun upon receipt of a complaint concerning the conduct of a judge. If the Committee members decide that the facts involved in the complaint appear to come within its authority, a copy of the complaint is submitted to the judge for a response, unless the allegations or facts available to the Committee show that no disciplinary misconduct is involved. At the time a complaint is submitted to the judge, an investigation is conducted appropriate to the circumstances of the complaint. Based upon its investigation and the judge's response, the Committee determines whether the complaint should be dismissed or whether an evidentiary hearing is necessary.

The Committee cannot itself impose disciplinary sanctions. Unless the complaint is dismissed, the Committee's findings and conclusions, together with recommendations, are reported to the Supreme Judicial Court in any matter in which the Committee finds misconduct warranting formal disciplinary action. Thereafter, the matter is in the hands of the Court. The Committee may also seek informal correction of any judicial conduct or practice that may create an appearance of judicial misconduct.

Upon written request of the Governor, the Legislature's Joint Standing Committee on Judiciary, or an appropriate federal agency or official, in connection with consideration of the appointment of a person who has been a judge, the Committee is directed to provide information on any complaints made against that person and the Committee's disposition thereof. The Committee reports annually to the Supreme Judicial Court a summary of each year's activities.

**PUBLICATIONS:**
The Committee has available for distribution material describing the Committee's operation and function, as well as the rules that govern the Committee's jurisdiction and procedure. Copies are available upon request. Copies of the available Annual Reports of the Committee are also distributed upon request. All of this information is also available on the Committee's website: www.cjc.maine.gov

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF OVERSEERS OF THE BAR

## EILEEN FAHEY, CHAIR
## ARIA EEE, ESQ., EXECUTIVE DIRECTOR

*Central Office:* 97 WINTHROP STREET, AUGUSTA, ME 04330
*Mail Address:* PO BOX 527, AUGUSTA, ME 04332-0527 *FAX:* (207) 623-4175
*Established:* 1978 *Telephone:* (207) 623-1121
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 276B *Citation:* J1978 *M.R.S.A., Sect.:* 000004890

**PURPOSE:**
The mission of the Board of Overseers of the Bar is to encourage and promote competent and ethical practice by members of the Maine Bar, and to make these standards known to members of the public, so that they have confidence in the legal profession in Maine. The Board accomplishes its mission on several fronts including attorney registration, continuing legal education, ethical guidance, and attorney regulation. The Guardian ad Litem Review Board, an independent unit within the Board, administers the registration and regulation of guardians ad litem as defined in the Maine Rules for Guardians ad Litem.

**ORGANIZATION:**
The Board of Overseers of the Bar was created by order of the Supreme Judicial Court, effective November 1, 1978 (Maine Bar Rules). The Board consists of nine (9) members selected by the Court, three (3) of whom are lay persons and six (6) of whom are members of the Bar of the State of Maine.

**PROGRAM:**
This Board's activities are limited to the performance of its duties as defined in the Maine Bar Rules, the Maine Rules of Professional Conduct, and the Maine Rules of Guardians ad Litem. In general, the Board supervises and administers the registration of attorneys admitted to the Maine Bar and Guardians ad Litem rostered by the Court; investigates and processes ethical complaints that allege violations of the Maine Bar Rules, the Maine Rules of Professional Conduct, or the Maine Rules for Guardians ad Litem; provides a procedure for the arbitration of fee disputes between clients and attorneys; and provides limited consulting and advisory services for the Court with respect to the interpretation and application of the Maine Bar Rules, the Maine Rules of Professional Conduct, and the Maine Rules for Guardians ad Litem.

**PUBLICATIONS:**
"The Grievance Process: Rules and Steps to Follow in the Grievance Process" (Free)

"Legal Fee Arbitration: Rules and Steps to follow in the Fee Arbitration Process" (Free)

"Board of Overseers of the Bar Annual Report." Posted on Board's website at www.mebaroverseers.org

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# SUPERIOR COURT
## HON. ROBERT E. MULLEN, CHIEF JUSTICE

*Central Office:* 47 COURT STREET, SKOWHEGAN, ME 04976
*Mail Address:* 47 COURT STREET, SKOWHEGAN, ME 04976 *FAX:* (207) 822-4283
*Established:* 1930 *Telephone:* (207) 822-4269
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 278 *Citation:* T0004 *M.R.S.A., Sect.:* 000000101

**PURPOSE:**
The Superior Court was originally created by the Legislature in 1929 as Maine's trial court of general jurisdiction. Since 2001, the Court no longer has jurisdiction over divorce, family matters, child protection, or protection from abuse and harassment family matters. The Superior Court has exclusive jurisdiction over civil jury trials, including medical malpractice cases; limited appellate jurisdiction regarding questions of law and de novo proceedings in certain District Court cases; and limited concurrent original jurisdiction with the Supreme Judicial Court over certain proceedings. Since its creation, the Superior Court has had exclusive jurisdiction over all felony-level criminal proceedings; however, the Judicial Branch has developed a Unified Criminal Docket (UCD) process for all criminal misdemeanor and felony matters, which was fully implemented statewide by July 1, 2015. Responsibility for criminal matters in the UCD is shared by justices of the Superior Court and judges of the District Court.

**ORGANIZATION:**
There are 17 justices of the Superior Court who hold sessions of the court in each of the State's 16 counties. The justices are appointed by the Governor for seven year terms, with the consent of the Legislature. A single justice is designated by the Chief Justice of the Supreme Judicial Court to serve as the Chief Justice of the Superior Court.

The Chief Justice of the Superior Court is responsible for establishing the regular and special assignments of the justices, for specifying when the Grand Jury shall be summonsed in each county, and for assigning justices to the Single-Justice program and to Post-Conviction Review matters, and to other matters throughout the State. The Chief Justice also supervises the Medical Malpractice Pre-Litigation Screening Panel program for all medical malpractice cases in the Superior Court.

**PROGRAM:**
In 2004, the Superior Court established a statewide Single-Justice system in which an individual justice is assigned for all purposes to each civil case and each criminal homicide case, including manslaughter, filed in the State. As a result, only one justice is responsible for all decisions and matters in each of those cases.

The Superior Court also conducts several types of problem-solving courts throughout the State, including the Business and Consumer Docket (aka The Business Court), the Adult Drug Treatment Court and the combined Co-occurring Disorders and Veterans Court. The Superior Court also has pioneered the use of judicially assisted settlement conferences, a highly successful form of mediation in which a judge not involved with the case being mediated serves as the neutral. This system is now used throughout the trial court system.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# SUPREME JUDICIAL COURT
## HON. VALERIE STANFILL, CHIEF JUSTICE

*Central Office:* CAPITAL JUDICIAL CENTER, AUGUSTA, ME 04330
*Mail Address:* 163 SHS, AUGUSTA, ME 04333-0163 *FAX:* (207) 430-4106
*Established:* 1920 *Telephone:* (207) 213-2951
*Reference: Policy Area:* 06 *Umbrella:* 40 *Unit:* 276 *Citation:* T0004 *M.R.S.A., Sect.:* 000000001

**PURPOSE:**
The purpose of the Supreme Judicial Court sitting as the Law Court is to serve as the final appellate tribunal for the State. The Supreme Judicial Court also has general administrative and supervisory authority over the Judicial Department and shall make and promulgate rules, regulations, and orders governing the administration of the Judicial Department.

**ORGANIZATION:**
The Supreme Judicial Court is the highest court in Maine, and, as the Law Court, is the court of final appeal. As of January 1, 2001, the Law Court hears appeals of civil and criminal cases from District and Superior Courts; appeals from all final judgments, orders, and decrees of the Probate Court; appeals of decisions of the Public Utilities Commission; and appeals from the Workers Compensation Board. A justice of the Supreme Judicial Court may be assigned by the Chief Justice to sit in the Superior Court or the District Court to hear cases of any type, including post-conviction matters and jury trials.

In addition, the Supreme Judicial Court defines and regulates the practice of law and the conduct of attorneys in Maine by the promulgation of Maine Bar Rules, published in the annual Maine Rules of Court. It also is the ultimate authority for admitting lawyers to the bar, and for administering lawyer discipline including disbarment. The justices of the Supreme Judicial Court may be called upon to make decisions regarding legislative apportionment and render advisory opinions concerning important questions of law on solemn occasions when requested by the Governor, Senate, or House of Representatives. Three members of the Maine Supreme Judicial Court serve as the Sentence Review Panel for the review of sentences of one year or more.

The Supreme Judicial Court has seven members: the Chief Justice and six Associate Justices. The justices must be trained in the law and are appointed by the Governor for seven year terms, with the consent of the Legislature. By statute, the Chief Justice is head of the Judicial Branch, and the Supreme Judicial Court has general administrative and supervisory authority over the Judicial Branch. Upon retirement, a Supreme Judicial Court Justice may be appointed an Active Retired Justice by the Governor, for a seven year term, with the consent of the Legislature. On assignment by the Chief Justice, an Active Retired Justice has the same authority as an active justice.

**LICENSES:**
Admission to Practice - Attorney At Law, 4 M.R.S.A. Sec. 801

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| SUPREME JUDICIAL COURT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 4,706,481 | 1,300,000 | 3,406,481 | | | |
| **TOTAL EXPENDITURES** | 4,706,481 | 1,300,000 | 3,406,481 | | | |

# DEPARTMENT OF LABOR

## LAURA FORTMAN, COMMISSIONER
## KIMBERLY SMITH, DEPUTY COMMISSIONER

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 54 STATE HOUSE STATION, AUGUSTA, ME 04333-0054 *FAX:* (207) 287-5292
*Established:* 1971 *Telephone:* (207) 621-5095
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 158 *Citation:* T0026 *M.R.S.A., Sect.:* 000001401A
*Average Counts-All Positions:* 582.500 *Legislative Count:* 582.50
Units:

*OFFICE OF THE COMMISSIONER*
*DIVISION OF ADMINISTRATIVE HEARINGS*
*STATE BOARD OF ARBITRATION AND CONCILIATION*
*DIVISION FOR THE BLIND AND VISUALLY IMPAIRED*
*DIVISION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED*
*COMMISSION FOR THE DEAF, HARD OF HEARING & LATE DEAFENED*
*BUREAU OF EMPLOYMENT SERVICES*
*BUREAU OF UNEMPLOYMENT COMPENSATION*
*PAID FAMILY AND MEDICAL LEAVE PROGRAM*
*BUREAU OF LABOR STANDARDS*
*MAINE LABOR RELATIONS BOARD*
*PANEL OF MEDIATORS*
*BOARD OF OCCUPATIONAL SAFETY AND HEALTH*
*BUREAU OF REHABILITATION SERVICES*
*STATE WORKFORCE BOARD*
*MAINE UNEMPLOYMENT INSURANCE COMMISSION*
*CENTER FOR WORKFORCE RESEARCH AND INFORMATION*

**PURPOSE:**
The Maine Department of Labor is committed to serving Maine workers and businesses by: helping employers recruit and train a talented workforce; helping workers develop the skills they need to be competitive in the economy; aiding people with disabilities to reach their career goals; assisting individuals when jobs are lost; ensuring safe and fair workplaces; and, providing research and analysis of workforce data to support Maine's economy.

**ORGANIZATION:**
The Department of Labor encompasses the units listed above. These units are organized around the Office of the Commissioner and seven core units: Employment Services; Labor Standards; Paid Family and Medical Leave; Rehabilitation Services; Unemployment Compensation; Workforce Research and Information, and the State Workforce Development Board. The Maine Labor Relations Board and the Unemployment Insurance Commission operate as quasi-independent agencies.

**PROGRAM:**
The Department is established in Maine Revised Statute Title 26 Section 1401-A to achieve the most effective utilization of the employment and training resources in the State by developing and maintaining an accountable state employment and training policy, by ensuring safe working conditions and protection against loss of income and by enhancing the opportunities of individuals to improve their economic status.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 31,013,411 | 4,720,586 | 3,560,343 | | 20,977,543 | 1,754,939 |
| HEALTH BENEFITS | 9,414,588 | 1,397,178 | 794,512 | | 6,725,735 | 497,163 |
| RETIREMENTS | 6,404,069 | 994,929 | 664,958 | | 4,362,066 | 382,116 |
| OTHER FRINGE BENEFITS | 897,369 | 137,825 | 95,187 | | 612,912 | 51,445 |
| COMPUTER SERVICES | 20,014,867 | 409,277 | 7,769,052 | | 4,329,560 | 7,506,978 |
| CONTRACTUAL SERVICES | 12,578,865 | 788,055 | 4,734,801 | | 5,187,878 | 1,868,131 |
| RENTS | 3,549,636 | 249,720 | 1,632,251 | | 1,559,180 | 108,485 |
| COMMODITIES | 274,801 | 41,239 | 164,878 | | 50,900 | 17,784 |
| GRANTS, SUBSIDIES, PENSIONS | 173,911,331 | 6,475,080 | 858,461 | | 27,363,155 | 139,214,635 |
| TRANSFER TO OTHER FUNDS | 975,837 | | 196,148 | | 502,747 | 276,942 |
| **TOTAL EXPENDITURES** | 259,034,774 | 15,213,889 | 20,470,591 | | 71,671,676 | 151,678,618 |

# OFFICE OF THE COMMISSIONER

## LAURA FORTMAN, COMMISSIONER
## KIMBERLY SMITH, DEPUTY COMMISSIONER

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 54 STATE HOUSE STATION, AUGUSTA, ME 04333-0054 *FAX:* (207) 287-5292
*Established:* 1983 *Telephone:* (207) 621-5095
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 168 *Citation:* T0026 *M.R.S.A., Sect.:* 000001401A
*Average Counts-All Positions:* 15.000 *Legislative Count:* 15.00

**PURPOSE:**
The Office of the Commissioner provides leadership and overall direction for the Department. The Office is also the primary liaison with the Legislature and the public.

**ORGANIZATION:**
The Office of the Commissioner is composed of the Commissioner, Deputy Commissioner, and their staff. The Governor appoints the Commissioner, who then appoints the Deputy Commissioner, bureau directors, and certain other staff. The other components of the Department report to the Office of the Commissioner.

**PROGRAM:**
The Office is responsible for the direction of the Department and ensuring that the Department's services are meeting the needs of Maine workers and businesses. Doing so means working closely with each of the Department's bureaus, with other state and federal agencies, with community partners, and with other interested parties.

In addition, the Office oversees communications within and outside of the Department. This includes press releases, electronic and print materials, the Department's website, and social media. The Office staff is the primary liaison with the Legislature, working with committee members and bill sponsors on legislation impacting Maine's workers and businesses.

In addition, the Office includes an operations unit and a customer service unit. Through these units, staff manage the Department's facilities, technology, business continuity and disaster recovery, and respond to general inquiries from the public.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF THE COMMISSIONER<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,136,923 | 342,967 | 793,956 | | | |
| HEALTH BENEFITS | 260,318 | 89,826 | 170,492 | | | |
| RETIREMENTS | 189,065 | 67,839 | 121,226 | | | |
| OTHER FRINGE BENEFITS | 41,012 | 11,451 | 29,561 | | | |
| COMPUTER SERVICES | 98,114 | | 98,114 | | | |
| CONTRACTUAL SERVICES | 3,272,249 | 227,631 | 3,044,618 | | | |
| RENTS | 136,511 | | 136,511 | | | |
| COMMODITIES | 22,535 | | 22,535 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,088 | | 1,088 | | | |
| TRANSFER TO OTHER FUNDS | 105,567 | | 105,567 | | | |
| **TOTAL EXPENDITURES** | 5,263,382 | 739,714 | 4,523,668 | | | |

# DIVISION OF ADMINISTRATIVE HEARINGS
## CHRISTOPHER GAGNE, DIVISION DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 30 STATE HOUSE STATION, AUGUSTA, ME 04333-0030 *FAX:* (207) 287-5949
*Established:* 1988 *Telephone:* (207) 621-5001
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 183 *Citation:* T0026 *M.R.S.A., Sect.:* 000001082

**PURPOSE:**
The Division of Administrative Hearings conducts hearings on appeals of unemployment benefit eligibility determinations.

**ORGANIZATION:**
The Division has historically been a unit within the Bureau of Unemployment Compensation. Effective September 2025, the Division was moved to a stand-alone entity within the Department of Labor through Public Law 2025 Chapter 388 Part A and Part PPP.

**PROGRAM:**
The Division conducts appeal hearings on decisions and actions taken primarily within the Bureau of Unemployment Compensation and the Bureau of Paid Family and Medical Leave.

**PUBLICATIONS:**
The Department publishes on its website information about the appeal process. Information on Unemployment appeals can be found at maine.gov/unemployment/appeals. Information on Paid Family and Medical Leave appeals can be found at maine.gov/paidleave.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE BOARD OF ARBITRATION AND CONCILIATION
## NEIL DALY, EXECUTIVE DIRECTOR, MLRB

*Central Office:* 19 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 90 STATE HOUSE STATION, AUGUSTA, ME 04333-0090 *FAX:* (207) 287-4416
*Established:* 1909 *Telephone:* (207) 287-2015
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 186 *Citation:* T0026 *M.R.S.A., Sect.:* 000000931

**PURPOSE:**
The Maine Board of Arbitration and Conciliation (BAC) was established to further harmonious labor-management relations in the State of Maine by endeavoring to settle disputes, strikes, and lockouts between employers and employees. It serves as a Board of Inquiry, as a Board of Conciliation in the private sector, or as a Board of Arbitration with power to inquire and to investigate labor-management disputes in the public or private sector.

**ORGANIZATION:**
The BAC consists of three primary members representing labor, management, and the public. There are six alternates, two for each of the primary positions. All primary and alternate members of the Board are appointed by the Governor for terms of three years. Appropriations for the Board are included in the budget of the Maine Labor Relations Board.

**PROGRAM:**
In FY25, the BAC received a total of 20 requests for BAC services, 18 of which involved requests for contract grievance arbitration, 1 requested fact-finding, and the final request was for interest arbitration. In addition, 8 requests for

BAC services were carried over from pre-FY25. In sum, 28 cases were pending before the BAC this year. Throughout this year, a total of 6 BAC cases were settled or withdrawn without the need for a hearing. For those cases that went to hearing, the BAC issued a total of 7 grievance arbitration decisions while 2 post-hearing decisions (including the interest arbitration) remained pending at the end of the fiscal year. Additionally, at the close of the fiscal year, thirteen cases remained pending a hearing, 5 of which were currently scheduled, 7 of which were being held in abeyance at the request of the parties, and the final, most recently filed case was awaiting a hearing date.

**LICENSES:**
None.

**PUBLICATIONS:**
Statute Establishing the Procedures of the State Board of Arbitration and Conciliation Uniform Arbitration Act.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION FOR THE BLIND AND VISUALLY IMPAIRED
## ELISSA ROWE, DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 150 STATE HOUSE STATION, AUGUSTA, ME 04333-0150 *FAX:* (207) 287-5292
*Established:* 1994 *Telephone:* (207) 623-7948
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 150 *Citation:* T0026 *M.R.S.A., Sect.:* 000001418A
*Average Counts-All Positions:* 35.000 *Legislative Count:* 35.00

**PURPOSE:**
The Bureau of Rehabilitation Services - Division for the Blind and Visually Impaired was established to provide a broad spectrum of services to people who are blind or visually impaired. These services include the prevention of blindness; location and registration of people who are blind or visually impaired; provisions of certain education services to children who are blind or visually impaired from birth to age 22; provision of vocational rehabilitation services to accomplish job placement; provision of instruction in blindness specific skills in the area of independent living; and provision of other social services.

**ORGANIZATION:**
The Division was established in 1941 as the Division of Eye Care in the Department of Health and Welfare. Since 1996, the Division has been part of the Bureau of Rehabilitation Services in the Department of Labor. The Division is based in CareerCenters and provides services throughout the State.

**PROGRAM:**
The Division for the Blind and Visually Impaired (DBVI) administers four programs specific to persons in Maine who are blind or visually impaired. The Education Program provides specific instructional services to blind children in assisting local school units to meet their responsibilities for a free appropriate public education under the Individuals with Disabilities Education Act (IDEA). These services (braille instruction, travel training, direct teaching, special materials, and personal and family counseling) are provided in part by DBVI staff and in part through contracted Teachers of the Visually Impaired (TVI). This program currently serves approximately 300 children per year.

The Independent Living Program provides direct blindness-specific skill instruction and training activities to assist older people in achieving or maintaining independence in their homes and communities and to avoid costly institutionalization. Services are provided in part by DBVI staff and in part by contracted Vision Rehabilitation Therapists. This program serves about 550 older

adults each year.

The Vocational Rehabilitation Program provides blindness-specific training and other services to enable people who are blind or visually impaired to acquire, retain, or advance in employment including through vocational counseling, application of technology, direct blindness-specific instruction, skill training activities, and a variety of purchased and contracted services. The Vocational Rehabilitation Program currently serves approximately 300 transitioning youth and adult clients.

The Business Enterprise Program (BEP) was developed under federal legislation enacted in 1936 called the Randolph-Sheppard Act. Under this law, legally blind individuals are given the priority to operate "vending facilities" on federal property. The operation of BEP facilities on state and municipal property in the State of Maine is provided by state legislation which parallels the Federal Act. This program provides employment opportunities for persons who are legally blind.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION FOR THE BLIND AND VISUALLY IMPAIRED<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,887,681 | 820,098 | | | 1,067,583 | |
| HEALTH BENEFITS | 580,416 | 267,235 | | | 313,181 | |
| RETIREMENTS | 392,361 | 169,839 | | | 222,522 | |
| OTHER FRINGE BENEFITS | 55,883 | 25,327 | | | 30,556 | |
| COMPUTER SERVICES | 201,381 | 57,338 | 1,550 | | 142,493 | |
| CONTRACTUAL SERVICES | 265,826 | 92,233 | 20,867 | | 152,726 | |
| RENTS | 241,970 | 107,840 | | | 134,130 | |
| COMMODITIES | 80,935 | 4,096 | 66,342 | | 10,497 | |
| GRANTS, SUBSIDIES, PENSIONS | 3,938,502 | 2,949,844 | 105,672 | | 882,986 | |
| TRANSFER TO OTHER FUNDS | 51,986 | | 2,134 | | 49,852 | |
| **TOTAL EXPENDITURES** | 7,696,941 | 4,493,850 | 196,565 | | 3,006,526 | |

# DIVISION FOR THE DEAF, HARD OF HEARING AND LATE DEAFENED

## TERRY MORRELL, DIRECTOR

*TTY:* (207) 623-7998
*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 150 STATE HOUSE STATION, AUGUSTA, ME 04333-0108 *FAX:* (207) 287-5292
*Established:* 1994 *Telephone:* (207) 623-7958
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 160 *Citation:* T0026 *M.R.S.A., Sect.:* 000001413

**PURPOSE:**
The purpose of the Division for the Deaf, Hard of Hearing and Late Deafened (DDHHLD) is to ensure equal opportunity for people who are deaf, hard of hearing, or late deafened to fully participate in, contribute to, and benefit from Maine's community.

**ORGANIZATION:**
DDHHLD was established on November 1, 1982, and was known as the Office of Deafness. DDHHLD received its present name in July of 2009, as the result of a five-year plan goal to make the Division more inclusive. In 2011, for streamlining purposes, legislation was put in place to move the supervision of DDHHLD under the Division of Vocational Rehabilitation (DVR). By moving the DDHHLD under DVR, employment services became an added service to this division to include four specialty vocational rehabilitation counselors for the deaf and hard of hearing and one Rehabilitation Counselor I.

**PROGRAM:**
DDHHLD's work is accomplished through contracts that provide individual and systemic advocacy, as well as the provision of telecommunications equipment. DDHHLD consults with and offers training to state agencies to assist in making

state services fully accessible. DDHHLD also provides information and referral services and periodicals to support consumers and providers. DDHHLD responds to approximately 100-150 calls per month concerning information, referral, training, advocacy, and other related services for people who are deaf, hard-of hearing, or late deafened. DDHHLD also administers the State's telecommunication device program, which provides telecommunications equipment for people with any disability on either a cost-share or loan basis depending on the individual's income. Supervision and oversight of four Vocational Rehabilitation Counselors for the Deaf and Hard of Hearing is provided by the Director. DDHHLD provides voluntary identification cards for people who are deaf or hard of hearing.

**PUBLICATIONS:**
1. Resources: A Guide to Services for People who are Deaf or Hard of Hearing.
2. Using Your TTY Comfortably.
3. Interpreting Licensure Brochures.
4. Maine-Lines Quarterly Newsletter.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# COMMISSION FOR THE DEAF, HARD OF HEARING & LATE DEAFENED

## LISETTE BELANGER, CHAIR
## BRENDA BECKER, VICE CHAIR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 150 STATE HOUSE STATION, AUGUSTA, ME 04333-0150 *FAX:* (207) 287-5292
*Established:* 1994 *Telephone:* (207) 623-7958
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 161 *Citation:* T0026 *M.R.S.A., Sect.:* 000001413C

**PURPOSE:**
The Commission for the Deaf, Hard of Hearing and Late Deafened advises the Director of the Bureau of Rehabilitation Services on the development and coordination of services to people who are deaf, hard of hearing and late deafened. The Commission evaluates the progress toward goals and recommendations and advises the Division on implementation plans.

**ORGANIZATION:**
The Commission has up to 23 members appointed by the Governor and representing equally the public, professionals, and people who are deaf, hard of hearing, or late deafened. Members serve 3-year terms and may serve multiple terms without limit. The Chair and Vice-Chair are appointed by the Commission and serve a two-year term. The Commission meets at the call of the Chair but not less than 4 times a calendar year.

**PROGRAM:**
Commission activities focus on services for senior citizens, adult education, employment, youth leadership, support for low cost hearing aids, and public accessibility for people who are deaf, hard of hearing, or late deafened.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF EMPLOYMENT SERVICES

## KIMBERLEY MOORE, DIRECTOR
## DAWN MEALEY, DEPUTY DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 55 STATE HOUSE STATION, AUGUSTA, ME 04333-0055 *FAX:* (207) 287-5933
*Established:* 1996 *Telephone:* (207) 287-7981
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 597 *Citation:* T0026 *M.R.S.A., Sect.:* 000001401A
*Average Counts-All Positions:* 115.500 *Legislative Count:* 115.50

**PURPOSE:**
The Bureau of Employment Services (BES) works to build and sustain a quality workforce by providing and/or connecting job seekers to training and employment opportunities and businesses to recruitment, training, safety, and other workforce-related services and resources.

**ORGANIZATION:**
The Bureau of Employment Services (BES) oversees workforce development programs that are governed by state and federal legislation, including the Federal Workforce Innovation and Opportunities Act (WIOA) and Wagner-Peyser Act, Registered Apprenticeship, the Competitive Skills Scholarship Program, and others. BES works with other state agencies, department bureaus, the State Workforce Board, the State's three local workforce boards, and other community-based service providers to provide workforce services through Maine's CareerCenter network.

**PROGRAM:**
The Bureau of Employment Services (BES) in consultation with several other organizations, oversees and administers the design and delivery of services aimed at building the workforce of the State and connecting workers with employers.

Through the CareerCenter network, individuals can access in-person and virtual resources to explore career options, search for employment, prepare for interviews, pursue training opportunities, and much more. A variety of workshops related to employment and training topics are available in-person and virtually.

Businesses can access resources on topics relating to human resources, safety, business incentives, Americans with Disabilities Act, labor laws, labor market information, licensing, and more. Businesses can list their job openings on the Maine Job Link 24 hours a day. CareerCenter space and online resources are available to employers for recruiting and interviewing activities and staff are available to assist with recruitment and training strategies, packaging of services, referral, development of job descriptions, and writing job orders. Training assistance is available in the form of Registered Apprenticeship and on-the-job training.

A Rapid Response Team is available to provide assistance to businesses and workers facing the effects of downsizing and lay-offs. This team conducts group and individual sessions to provide information about training, job opportunities, unemployment benefits, health insurance options, emergency supports, and other services. In addition, the Team delivers solutions to address the needs of businesses in transition, including comprehensive business engagement and layoff aversion strategies and activities designed to prevent or minimize the duration of unemployment.

**PUBLICATIONS:**
The Bureau of Employment Services (BES) publishes state policy and operational guidelines for the One-Stop CareerCenter system. Planning instructions for the operation of programs are issued to Maine's three Local Workforce Investment Areas and other contracted providers. Various fiscal reports required by the Maine Legislature and U.S. Department of Labor are routinely published. All publications are public domain and may be obtained by contacting BES.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF EMPLOYMENT SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 6,663,976 | 610,756 | 809,425 | | 4,643,761 | 600,034 |
| HEALTH BENEFITS | 2,159,694 | 198,065 | 204,145 | | 1,546,711 | 210,773 |
| RETIREMENTS | 1,407,335 | 132,333 | 190,889 | | 958,972 | 125,141 |
| OTHER FRINGE BENEFITS | 189,888 | 16,920 | 20,225 | | 135,931 | 16,812 |
| COMPUTER SERVICES | 2,846,836 | 117,834 | 102,149 | | 2,487,105 | 139,748 |
| CONTRACTUAL SERVICES | 1,694,889 | 42,939 | 111,635 | | 1,500,199 | 40,116 |
| RENTS | 1,120,220 | 88,261 | 269,883 | | 699,681 | 62,395 |
| COMMODITIES | 28,926 | 15,199 | 7,844 | | 5,239 | 644 |
| GRANTS, SUBSIDIES, PENSIONS | 19,047,969 | 200,000 | 46,557 | | 16,704,207 | 2,097,205 |
| TRANSFER TO OTHER FUNDS | 399,124 | | 54,438 | | 306,760 | 37,926 |
| **TOTAL EXPENDITURES** | 35,558,857 | 1,422,307 | 1,817,190 | | 28,988,566 | 3,330,794 |

# BUREAU OF UNEMPLOYMENT COMPENSATION

## SUZAN MCKECHNIE, DIRECTOR
## ERIC AUSTIN, DEPUTY DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04332-0259
*Mail Address:* 54 STATE HOUSE STATION, AUGUSTA, ME 04333-0054 *FAX:* (207) 287-2305
*Established:* 1980 *Telephone:* (207) 621-5161
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 169 *Citation:* T0026 *M.R.S.A., Sect.:* 000001082
*Average Counts-All Positions:* 200.000 *Legislative Count:* 200.00

**PURPOSE:**
The Bureau of Unemployment Compensation (the Bureau) contributes to the economic stability of Maine by providing temporary employer funded benefits to eligible individuals when they have lost their job through no fault of their own. The Bureau, in cooperation with federal and state agencies, operates multiple unemployment insurance benefit programs.

**ORGANIZATION:**
The Bureau is organized into five divisions:
The largest is the Division of Benefit Services (Benefit Services) which includes unemployment claims centers responsible for making initial determinations of benefit eligibility and for processing benefit claims. Benefit Services also includes the unemployment fraud investigation unit and benefit overpayment collections unit. Benefit Services handles all processes associated with banking and the issuance of benefit payments.

The Unemployment Insurance Tax Division incorporates all unemployment tax functions including employer registration, determination of employer unemployment insurance tax liability, employer account management, and employer tax and wage record collection. Staff within this division assist employers with questions regarding unemployment laws and regulations, worker classification to ensure unemployment insurance coverage, and any other questions related to the unemployment insurance employer account.

The Program Performance & Policy Division is responsible for the Bureau's technology production system support and interface with the system managed services vendor, system help desk services, staff training, and document management. It is also responsible for carrying out quality control reviews of claim processing, adjudication, and tax performance through the Benefit Accuracy Measurement unit.

The fourth division, Division of Administrative Hearings, is described separately in this report.

The final unit within the Bureau is the Unemployment Compensation Administration Office which is comprised of the senior Bureau leadership responsible for Bureau oversight and strategic direction, budget and contract administration, legislation and rule-making activities, reporting, and interface with the

program's federal partner, the U.S. Department of Labor.

**PROGRAM:**
The Bureau administers several unemployment programs with varying eligibility requirements, but all pertaining to the loss of employment that was not caused by the individual. The following programs were in effect during the fiscal year: State Unemployment Insurance (UI); Unemployment Compensation for Federal Employees (UCFE); Unemployment Compensation for Ex-Service Members (UCX); the Dislocated Workers Benefit (DWB) program; the federal Trade Readjustment Allowances (TRA) program; and Workshare that is a short-term compensation program.

During economic downturns such as the COVID-19 pandemic, the unemployment program acts as an economic stabilizer for the State. Benefits go directly to individuals to support themselves and their families, and their spending goes directly into Maine's economy.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF UNEMPLOYMENT COMPENSATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 9,459,373 | | 1,085,352 | | 8,374,021 | |
| HEALTH BENEFITS | 2,913,465 | | 151,326 | | 2,762,139 | |
| RETIREMENTS | 1,926,173 | | 178,797 | | 1,747,376 | |
| OTHER FRINGE BENEFITS | 279,350 | | 23,606 | | 255,744 | |
| COMPUTER SERVICES | 8,310,901 | | 7,405,363 | | 905,538 | |
| CONTRACTUAL SERVICES | 3,433,893 | | 1,354,202 | | 2,079,691 | |
| RENTS | 984,821 | | 984,821 | | | |
| COMMODITIES | 50,638 | | 46,794 | | 3,844 | |
| GRANTS, SUBSIDIES, PENSIONS | 139,515,908 | | 335,176 | | 2,063,302 | 137,117,430 |
| TRANSFER TO OTHER FUNDS | | | | | | |
| **TOTAL EXPENDITURES** | 166,874,522 | | 11,565,437 | | 18,191,655 | 137,117,430 |

# PAID FAMILY AND MEDICAL LEAVE PROGRAM

## LUKE MONAHAN, DIRECTOR
## REGGIE PARSON, DEPUTY DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04332
*Mail Address:* 54 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:*
*Established:* 2023 *Telephone:* (207) 621-5021
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 702 *Citation:* T0026 *M.R.S.A., Sect.:* 850-B
*Average Counts-All Positions:* 31.000 *Legislative Count:* 31.00

**PURPOSE:**
The Maine Paid Family and Medical Leave program provides up to 12 weeks of paid time off per year to workers experiencing a qualifying event, including dealing with a serious medical condition, taking care of a family member with a serious medical condition, taking actions to promote safety when experiencing domestic abuse or stalking, or preparing for a family member's deployment to active military service.

**ORGANIZATION:**
The Paid Family and Medical Leave program was established through Public Law 2023 Chapter 412, effective October 25, 2023. The program is divided into divisions for administration, benefit eligibility and payment, and contributions and wage reporting.

The Maine Paid Family and Medical Leave Authority - an advisory and oversight board established in the law was formed in 2024 and consists of 11 public members appointed by the Governor representing constituencies of various business and worker interests as well as 4 members from stakeholders in Maine State Government. The Authority meets quarterly to provide oversight and guidance to

the program based on the feedback and needs of their constituencies.

**PROGRAM:**
The Paid Family and Medical Leave program is currently in the implementation phase. The Program has adopted rules governing the administration of the program and employers and workers subject to the law began contributing premiums on January 1, 2025. The funds collected will be held to build the program trust fund used to fund benefits to Maine workers with qualifying events starting in May 1, 2026.

More information on the program and it's development are available at www.maine.gov/paidleave.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| PAID FAMILY AND MEDICAL LEAVE PROGRAM<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,154,905 | | | | | 1,154,905 |
| HEALTH BENEFITS | 286,391 | | | | | 286,391 |
| RETIREMENTS | 256,975 | | | | | 256,975 |
| OTHER FRINGE BENEFITS | 34,633 | | | | | 34,633 |
| COMPUTER SERVICES | 7,367,230 | | | | | 7,367,230 |
| CONTRACTUAL SERVICES | 1,828,016 | | | | | 1,828,016 |
| RENTS | 46,090 | | | | | 46,090 |
| COMMODITIES | 17,140 | | | | | 17,140 |
| GRANTS, SUBSIDIES, PENSIONS | | | | | | |
| TRANSFER TO OTHER FUNDS | 239,015 | | | | | 239,015 |
| **TOTAL EXPENDITURES** | 11,230,395 | | | | | 11,230,395 |

# BUREAU OF LABOR STANDARDS

## KATE BURKHART, DIRECTOR
## JOHN RIOUX, DEPUTY DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 45 STATE HOUSE STATION, AUGUSTA, ME 04333-0045 *FAX:* (207) 623-7934
*Established:* 1973 *Telephone:* (207) 623-7900
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 170 *Citation:* T0026 *M.R.S.A., Sect.:* 000000041
*Average Counts-All Positions:* 42.000 *Legislative Count:* 42.00

**PURPOSE:**
The Bureau of Labor Standards enforces state labor laws and regulations governing the employment of minors, the payment of wages, the protection of the health and safety of workers, and the protection of working people in general. The Bureau also provides outreach, education, and consultations to help employers achieve and maintain compliance with state and federal labor laws and improve workplace safety and health.

**ORGANIZATION:**
The Bureau was established in 1873 as an activity under the Secretary of State to collect and print statistics on manufacturing, mining, commercial, and industrial interests, together with the valuation and appropriations of municipalities. In 1887, the Bureau of Industrial and Labor Statistics was established by the Legislature. In 1911, this was changed to the Department of Labor and Industry with added responsibilities for enforcing laws regulating employment of children and women, the protection of the physical well-being of factory workers, and the payment of wages. The Department remained as a separate entity until 1972, when in the reorganization of state government, it became the Bureau of Labor and Industry within the new Department of Manpower Affairs. In 1975, the Bureau's name was changed to the Bureau of Labor. In 1981, when the name of the Department of Manpower Affairs was changed to the Department of Labor, the Bureau's name changed to the Bureau of Labor Standards.

**PROGRAM:**
The Bureau is comprised of three divisions and the State Monitor Advocate.

The Wage and Hour Division enforces state laws relating to employment. These include, but are not limited to: child labor, equal pay, minimum wage, overtime, nonpayment of wages, prevailing construction wages on publicly funded projects, earned paid leave, and severance pay. It inspects workplaces for compliance with state labor standards and investigates complaints alleging violations of these laws. The Division evaluates and approves requests for work permits for minors to ensure compliance with state and federal child labor requirements. The Division conducts outreach and education and offers classes for employers to promote compliance with all state labor standards laws.

The Workplace Safety and Health Division enforces workplace safety standards, as adopted by the Board of Occupational Safety and Health (also listed in this publication), at state and local government employers. Through the SafetyWorks! program, it provides training and on-site consultations at no cost to public and private employers, to help them improve workplace safety and health through compliance with state and federal requirements.

The Research and Statistics Division collects and publishes statistical data on the prevalence and causes of occupational injuries and illnesses. It conducts the annual Construction Wage Survey and collects certified payroll and other data used to set the prevailing wage for construction projects under 26 M.R.S.A. §1303 et seq. The Division also educates employers and enforces state laws governing workplace substance use testing.

The Maine State Monitor Advocate (SMA) monitors and reports to the U.S. Department of Labor on the Maine Department's services, including the employment complaint system, provided to migrant and seasonal farmworkers at CareerCenters.

**PUBLICATIONS:**
Available online:
www.maine.gov/labor/bls
www.safetyworksmaine.gov
www.maine.gov/labor/labor_laws/
https://www.maine.gov/labor/labor_laws/mma/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF LABOR STANDARDS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,857,207 | 1,053,982 | 834,419 | | 968,806 | |
| HEALTH BENEFITS | 832,414 | 301,284 | 267,307 | | 263,823 | |
| RETIREMENTS | 587,148 | 216,336 | 174,496 | | 196,316 | |
| OTHER FRINGE BENEFITS | 77,406 | 28,254 | 21,652 | | 27,500 | |
| COMPUTER SERVICES | 363,459 | 181,625 | 161,875 | | 19,959 | |
| CONTRACTUAL SERVICES | 473,459 | 240,587 | 165,132 | | 67,740 | |
| RENTS | 277,917 | 11,510 | 241,035 | | 25,372 | |
| COMMODITIES | 35,434 | 9,355 | 21,361 | | 4,718 | |
| TRANSFER TO OTHER FUNDS | 45,103 | | 24,591 | | 20,512 | |
| **TOTAL EXPENDITURES** | 5,549,547 | 2,042,933 | 1,911,868 | | 1,594,746 | |

# MAINE LABOR RELATIONS BOARD
## NEIL DALY, EXECUTIVE DIRECTOR

*Central Office:* 19 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 90 STATE HOUSE STATION, AUGUSTA, ME 04333-0090 *FAX:* (207) 287-4416
*Established:* 1972 *Telephone:* (207) 287-2015
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 180 *Citation:* T0026 *M.R.S.A., Sect.:* 000000968
*Average Counts-All Positions:* 3.500 *Legislative Count:* 3.50

**PURPOSE:**
Public-sector employees in Maine have the right to engage in collective bargaining, as provided by four separate laws that govern labor relations in the State. State, county, municipal, school department, university, community college, judicial, and legislative employees come within the Board's jurisdiction. The State's labor relations laws share a common foundation that establishes the framework for collective bargaining in Maine. The stated purpose of each law is to improve the relationship between public employers and their employees. Employees may choose to engage in collective bargaining by selecting a bargaining agent, i.e. union, to represent a group of the employees, called a bargaining unit, who share common working conditions.

The Maine Labor Relations Board's primary mission is to enforce the rights and obligations provided in the State's four public-sector labor relations laws. To do so, the Board and its affiliated organizations perform three central functions: (1) the certification of bargaining units, typically through an election, where employees vote on whether to be represented by a union; (2) the resolution of collective bargaining impasses through mediation, fact-finding, or interest arbitration; and (3) the adjudication of complaints that allege violations of the labor relations laws. The Board is responsible for resolving disputes over the composition of bargaining units, conducting and certifying elections for bargaining agents, conducting hearings for prohibited practice complaints, and issuing decisions and orders for those complaints.

**ORGANIZATION:**
The Maine Labor Relations Board consists of three primary members, one representing each of the elements of public sector labor, public sector management and the general public interest, with the member representing the general public interest serving as chair. These members, and their alternates (two for each of the primary positions), are appointed by the Governor and confirmed by the Legislature, and serve for terms of four years.

**PROGRAM:**
The municipal sector continues to be the most diversified and most active of all sectors utilizing the services of the Maine Labor Relations Board. During FY25, Board officials conducted nine elections and processed four majority sign-up petitions. Also in FY25, 23 prohibited practice complaints were filed with the Board. The administration and processing of these complaints involves both the Board and its staff in the details of docketing; arranging hearings before the Board members; processing prehearing conferences; scheduling post-hearing memoranda; meeting for deliberation of cases; research; and drafting the decisions themselves.

**PUBLICATIONS:**
INTERNET SITE: The Board's site may be found at the State of Maine web site and contains a search engine and a substantial data base of the Board's decisions. (www.maine.gov/mlrb)
The Municipal Public Employees Labor Relations Law The State Employees Labor Relations Act
The University of Maine System Labor Relations Act The Judicial Employees Labor Relations Act
The Rules and Procedures of the Maine Labor Relations Board
Index and Abstracts of MLRB Prohibited Practice and Representation Appeals Decisions, 1973-88

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE LABOR RELATIONS BOARD<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 329,892 | 291,767 | 38,125 | | | |
| HEALTH BENEFITS | 51,749 | 51,749 | | | | |
| RETIREMENTS | 73,518 | 73,518 | | | | |
| OTHER FRINGE BENEFITS | 8,590 | 8,590 | | | | |
| COMPUTER SERVICES | 15,844 | 15,844 | | | | |
| CONTRACTUAL SERVICES | 26,198 | 21,144 | 5,054 | | | |
| COMMODITIES | 843 | 843 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 260 | 260 | | | | |
| TRANSFER TO OTHER FUNDS | 9,086 | | 9,086 | | | |
| **TOTAL EXPENDITURES** | 515,980 | 463,715 | 52,265 | | | |

# PANEL OF MEDIATORS
## NEIL DALY, EXECUTIVE DIRECTOR

*Central Office:* 19 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 90 STATE HOUSE STATION, AUGUSTA, ME 04333-0090 *FAX:* (207) 287-4416
*Established:* 1976 *Telephone:* (207) 287-2015
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 187 *Citation:* T0026 *M.R.S.A., Sect.:* 000000892

**PURPOSE:**
The Panel of Mediators (Panel) was established to implement the public policy of the State of Maine by providing a full and adequate facility for the settlement of disputes between employers and employees or their representatives and other disputes subject to settlement through mediation. By law, mediation procedures are mandatory, whenever either party to a controversy requests such services and the Maine Labor Relations Board or its Executive Director finds that the dispute is subject to settlement through mediation and that it is in the public interest to mediate.

**ORGANIZATION:**
The Panel was established in 1951 and came under the administrative auspices of the Maine Labor Relations Board in 1973. The law provides that there be no less than five nor more than ten impartial mediators nominated by the Maine Labor Relations Board and appointed by the Governor for terms of three years. There are currently ten State Mediators.

**PROGRAM:**
In FY25, parties filed a total of 38 requests for Panel mediation. These requests typically involved parties at the municipal or county level. Additionally, 17 mediations were held over from previous fiscal years. Of the 55 matters pending in FY25, a total of 39 were closed during the year either through the parties reaching agreement during mediation itself or shortly thereafter.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF OCCUPATIONAL SAFETY AND HEALTH

## HARTLEY WEBB, CHAIR
## KATE BURKHART, DIRECTOR, LABOR STANDARDS

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 45 STATE HOUSE STATION, AUGUSTA, ME 04333-0045 *FAX:*
*Established:* 1975 *Telephone:* (207) 623-7900
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 179 *Citation:* T0026 *M.R.S.A., Sect.:* 000000564

**PURPOSE:**
The Board of Occupational Safety and Health was established to adopt reasonable rules for safe and healthful working conditions in places of public employment provided by state, county, and municipal governments and political subdivisions; school districts; and public corporations. The rules adopted by the Board must at least meet federal standards of occupational safety and health. The state program is federally approved as a state and local government employer occupational safety and health program. The Board also hears administrative appeals of Bureau of Labor Standards workplace safety and health enforcement actions.

**ORGANIZATION:**
The Board was created in 1976. There are ten members: nine appointed by the Governor and the Director of the Bureau of Labor Standards. Appointed members include management and labor representatives from state, county, and local government; two public members; and one member from the insurance industry.

The Bureau of Labor Standards enforces the rules adopted by the Board.

The expenditures of this unit are, by administrative decision, included with those of the Bureau of Labor Standards.

**PROGRAM:**
The Board shall meet at least twice yearly to review and propose regulations for adoption and otherwise assist the Bureau's enforcement activities.

**PUBLICATIONS:**
Website: www.maine.gov/labor/workplace_safety/publicsector.shtml

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF REHABILITATION SERVICES

## LIBBY STONE-STERLING, BUREAU DIRECTOR
## SAMANTHA FENDERSON, DIVISION DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 150 STATE HOUSE STATION, AUGUSTA, ME 04333-0150 *FAX:* (207) 287-5292
*Established:* 1994 *Telephone:* (207) 623-6799
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 152 *Citation:* T0026 *M.R.S.A., Sect.:* 000001412C
*Average Counts-All Positions:* 120.000 *Legislative Count:* 120.00

**PURPOSE:**
The purpose of the Bureau of Rehabilitation Services (BRS) is to help Maine people with disabilities find, maintain, and advance in employment and achieve full participation in the community. Working in partnership with the Maine Department of Health and Human Services, Maine Department of Education, and other rehabilitation providers, the Division of Vocational Rehabilitation administers state and federal rehabilitation services for people (including students transitioning from high school) with disabilities.

**ORGANIZATION:**
State administered rehabilitation services originated in 1921 with the creation of the Vocational Rehabilitation Division under the supervision of the State Board of Education. In 1969, the Legislature directed that a functional unit of rehabilitation services be created within the then Department of Health and Welfare to consolidate rehabilitation programs and to administer services under the federal Rehabilitation Act. BRS was created under this legislation. The administration of the Vocational Rehabilitation Division, the Division of Eye Care and Special Services, and the Division of Disability Determination Services were consolidated under this legislation. In 1994, the Legislature moved the BRS to the Maine Department of Education, and then in 1996, to the Maine Department of Labor.

**PROGRAM:**
The main program within BRS is the Division of Vocational Rehabilitation. This program provides comprehensive vocational rehabilitation services and endeavors to bring about full access to employment, independence, and community integration for people with disabilities including youth and young adults. The Division of Vocational Rehabilitation assists eligible individuals with physical or mental disabilities to prepare for and achieve an employment outcome. "Employment outcome" means entering, retaining, or advancing in full-time employment or, if appropriate, part-time competitive employment in the integrated labor market, supported-employment, or any other type of employment in an integrated setting. This includes self-employment, telecommuting, or business ownership that is consistent with an individual's strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF REHABILITATION SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 6,242,884 | 1,409,486 | -935 | | 4,834,333 | |
| HEALTH BENEFITS | 1,981,221 | 433,781 | 1,242 | | 1,546,198 | |
| RETIREMENTS | 1,283,205 | 293,244 | -450 | | 990,411 | |
| OTHER FRINGE BENEFITS | 175,343 | 42,124 | 143 | | 133,076 | |
| COMPUTER SERVICES | 589,038 | 908 | | | 588,130 | |
| CONTRACTUAL SERVICES | 1,383,456 | 54,679 | 33,292 | | 1,295,485 | |
| RENTS | 667,299 | 30,868 | | | 636,431 | |
| COMMODITIES | 38,088 | 11,577 | | | 26,511 | |
| GRANTS, SUBSIDIES, PENSIONS | 11,407,603 | 3,324,976 | 369,968 | | 7,712,659 | |
| TRANSFER TO OTHER FUNDS | 100,637 | | 332 | | 100,305 | |
| **TOTAL EXPENDITURES** | 23,868,774 | 5,601,643 | 403,592 | | 17,863,539 | |

# STATE WORKFORCE BOARD

## VAUGHAN WOODRUFF, CHAIR
## CHRISTOPHER QUINT, DIRECTOR

*Central Office:* 45 COMMERCE DR., AUGUSTA, ME 04330
*Mail Address:* 120 STATE HOUSE STATION, AUGUSTA, ME 04333-0120 *FAX:*
*Established:* 2018 *Telephone:* (207) 621-5087
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 605 *Citation:* T0026 *M.R.S.A., Sect.:* 000002006
*Average Counts-All Positions:* 3.000 *Legislative Count:* 3.00

**PURPOSE:**
The State Workforce Development Board (SWDB) is an employer-led board whose purpose is to ensure that Maine's workforce development system helps Maine people and businesses compete successfully in the global economy. The State Workforce Development Board was established to ensure that the State's workforce development system helps Maine people and businesses compete successfully in the global economy. The Board provides recommendations to the Governor in order to improve Maine's workforce system effectiveness.

**ORGANIZATION:**
The Board, which was formerly known as the Maine Jobs Council, was established in 1997 after the enactment of the federal Workforce Investment Act that required the establishment of state workforce investment boards in each state. The Board is composed of representatives from business, labor, education, community organizations, and the public, all appointed by the Governor.

**PROGRAM:**
To provide sound recommendations on Maine's workforce system, the Board meets quarterly and has established committees that conduct ongoing work. The committees are: Worker Employment, Education, and Training Committee; Industry Leadership Committee; and Workforce System Coordination Committee.

More information on the Board can be found on its website: www.maine.gov/swb.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE WORKFORCE BOARD<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 314,255 | | | | 314,255 | |
| HEALTH BENEFITS | 70,149 | | | | 70,149 | |
| RETIREMENTS | 80,008 | | | | 80,008 | |
| OTHER FRINGE BENEFITS | 9,147 | | | | 9,147 | |
| COMPUTER SERVICES | 9,837 | | | | 9,837 | |
| CONTRACTUAL SERVICES | 22,256 | | | | 22,256 | |
| RENTS | 9,025 | | | | 9,025 | |
| TRANSFER TO OTHER FUNDS | 7,947 | | | | 7,947 | |
| **TOTAL EXPENDITURES** | 522,624 | | | | 522,624 | |

# MAINE UNEMPLOYMENT INSURANCE COMMISSION
## PATRICK ENDE, ESQ., CHAIR

*Central Office:* 45 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 57 STATE HOUSE STATION, AUGUSTA, ME 04333-0057 *FAX:* (207) 287-4554
*Established:* 1936 *Telephone:* (207) 623-6786
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 172 *Citation:* T0026 *M.R.S.A., Sect.:* 000001081

**PURPOSE:**
The Maine Unemployment Insurance Commission conducts appellate reviews of benefit eligibility and unemployment tax determinations made by the Division of Administrative Hearings of the Maine Department of Labor and issues decisions on those appeals.

**ORGANIZATION:**
The Maine Unemployment Insurance Commission consists of three Commission members and their support staff. The three members are a representative of labor, a representative of employers, and a neutral member. The neutral member serves as Chair of the Commission and, by statute, must be an attorney licensed to practice law in the state of Maine. The members of the Commission are nominated by the Governor and confirmed by the committee of jurisdiction in the Maine Legislature and the Maine Senate. Each member is appointed to a six-year term, or until a new member has been appointed and duly confirmed. While the finances of the Commission are included in those of the Bureau of Unemployment Compensation, the Commission and the Bureau are separate entities.

**PROGRAM:**
The Commission review of decisions includes analyses of evidence, procedures, rules, statutes, and case law. After review, the Commission issues decisions on each appeal. Where the Commission determines that further development of the record is needed, the Commission may remand cases back to the Division of Administrative hearings for the taking of additional evidence. In limited circumstances, the Commission conducts additional hearings and issues decisions.

The Commission also processes requests for seasonal employer designations and decides appeals of state income tax offsets and wage garnishment cases.

The Commission issues final agency decisions for all unemployment benefit and tax appeals, subject to potential appeal to the Superior Court of Maine.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CENTER FOR WORKFORCE RESEARCH AND INFORMATION
## MARK MCINERNEY, DIRECTOR

*Central Office:* 45 COMMERCE DR, AUGUSTA, ME 04330
*Mail Address:* 118 STATE HOUSE STATION, AUGUSTA, ME 04333-0118 *FAX:* (207) 287-2947
*Established:* 1996 *Telephone:* (207) 621-5188
*Reference: Policy Area:* 01 *Umbrella:* 12 *Unit:* 594 *Citation:* T0026 *M.R.S.A., Sect.:* 000001401A
*Average Counts-All Positions:* 17.500 *Legislative Count:* 17.50

**PURPOSE:**
The Center for Workforce Research and Information collects, analyzes, and reports on Maine's labor market to assist a wide range of users in assessing conditions and trends. The Center provides the Department of Labor and other interested parties with information and analysis to support policy-making and to inform decision-making for a variety of constituents.

**ORGANIZATION:**
Before its reorganization in 2007, the Center previously operated as the Division of Labor Market Information Services and the Division of Economic Analysis and Research. The Director, who reports to the Commissioner of the Department of Labor, oversees a team of analysts who carry out the programs and services described below.

**PROGRAM:**
Program activities involve data collection, classifying data by industry, occupation, or geography, reviewing data for quality, and conducting research and analysis. Data and research are published to support decision-making. Much of the Center's information can be found online at www.maine.gov/labor/cwri. The Center works to produce data in collaboration with the U.S. Bureau of Labor Statistics in four core labor market information programs. These programs are: 1) Current Employment Statistics (CES), a survey of employers used to develop monthly estimates of nonfarm payroll jobs and wages by sector for the State and its metropolitan statistical areas; 2) Local Area Unemployment Statistics (LAUS), which provides monthly civilian labor force and unemployment estimates based on a survey of households and other data inputs; 3) Quarterly Census of Employment and Wages (QCEW), uses jobs and wages reported through quarterly unemployment insurance tax filings to provide the most detailed information on jobs and wages by industry and location; and 4) Occupational Employment and Wages Statistics (OEWS), a survey of employers on jobs and wages paid by occupation to develop estimates for more than 600 occupations.

The Center also manages MaineEARNS, a longitudinal database that integrates many of the Department of Labor's administrative datasets with information provided by data sharing partners. MaineEARNS provides information on employment and earnings of graduates of the University of Maine System, the Maine Community College System and Apprenticeship program completers, available at www.maine.gov/labor/cwri/data-by-topic/education-and-training-outcomes. This information supports data driven decision making for career and educational planning purposes. In addition, the Center provides employment projections by industry and occupation. The Center provides data and analysis in support of a variety of needs, including the State's Consensus Economic Forecasting Commission and other groups. Staff are available to discuss these data sources and to share their expertise.

**PUBLICATIONS:**
Website: www.maine.gov/labor/cwri contains articles and interactive data sets to provide customers with a wide variety of data and analysis about labor markets. Articles about workforce issues and trends are published at www.maine.gov/labor/cwri/news-and-publications

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| CENTER FOR WORKFORCE RESEARCH AND INFORMATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 966,314 | 191,530 | | | 774,784 | |
| HEALTH BENEFITS | 278,773 | 55,239 | | | 223,534 | |
| RETIREMENTS | 208,280 | 41,819 | | | 166,461 | |
| OTHER FRINGE BENEFITS | 26,114 | 5,157 | | | 20,957 | |
| COMPUTER SERVICES | 212,227 | 35,728 | | | 176,499 | |
| CONTRACTUAL SERVICES | 178,624 | 108,843 | | | 69,781 | |
| RENTS | 65,784 | 11,243 | | | 54,541 | |
| COMMODITIES | 259 | 169 | | | 90 | |
| TRANSFER TO OTHER FUNDS | 17,372 | | | | 17,372 | |
| **TOTAL EXPENDITURES** | 1,953,747 | 449,728 | | | 1,504,019 | |

# LAW AND LEGISLATIVE REFERENCE LIBRARY
## JESSICA LUNDGREN, DIRECTOR

*TTY:* (207) 287-6431
*Central Office:* STATE HOUSE, FLOOR 2, AUGUSTA, ME
*Mail Address:* 43 STATE HOUSE STATION, AUGUSTA, ME 04333-0043 *FAX:* (207) 287-6467
*Established:* 1971 *Telephone:* (207) 287-1600
*Reference: Policy Area:* 00 *Umbrella:* 31 *Unit:* 556 *Citation:* T00003 *M.R.S.A., Sect.:* 0000000171
*Average Counts-All Positions:* 14.000 *Legislative Count:* 14.00

**PURPOSE:**
The Maine State Law and Legislative Reference Library (the Library) is Maine's official state law library. It provides access to legal and legislative information to Maine residents and their governmental entities. The Library provides comprehensive reference services to all members of the Legislature and its staff as well as law library services for the use of all state government agencies, the judiciary, the bar, and the citizens of Maine.

**ORGANIZATION:**
The Library was established by statute in 1971 as a nonpartisan office of the Maine State Legislature, with a transfer of functions formerly performed by the law section of the Maine State Library.

**PROGRAM:**
The Library's purpose is supported by three core functions: reference services, access services, and digital collections.

REFERENCE SERVICES. Reference services facilitate access to specialized legislative and legal information regardless of a patron's location within the state. Librarians respond to requests for legislative and legal information using the Library's collections of print and online resources, including materials published by the Maine State Legislature, legal treatises, legal practice materials, case law, citators, statutes, and periodicals. The Library is a selective federal depository library. The Library provides reference services in person and by email, telephone, 711 relay, and post.

ACCESS SERVICES. Access services facilitate patron use of the Library's resources. They include circulation, interlibrary loan, technical services, and news clipping. Many of the Library's physical volumes circulate. All Maine residents are eligible for library borrowing accounts.

DIGITAL SERVICES. Digital services provide direct access to legislative and legal information. The Library maintains online repositories of documents and publications produced by the Maine State Legislature and other Maine State Government entities. The Library provides limited access to online legal research platforms, and it provides remote access to selected legal publications. The Library maintains reference resources related to Maine law and government on its website.

**PUBLICATIONS:**
*WEBSITE: http://legislature.maine.gov/lawlibrary/
*Law and Legislative Digital Library:
http://www.maine.gov/legis/lawlib/lldl/lldlhome.htm
*Historical lists
*Legislator biographical database
*Brief History of Indian Legislative Representatives (Starbird & Soctomah)
*Employment Law Legal Resources
*Family Law Legal Resources
*Estate Planning, Probate, and Trusts Legal Resources
*Legal Resources for Representing Yourself in Court
*Legal Research for the Beginner
*Primer on Maine Law
*Infographic Guides to Research
*Compiling a Legislative History
*Guide to Private and Special Laws
*What is Maine's Law On? summaries of Maine law on 40+ topics

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 904,270 | 904,270 | | | | |
| HEALTH BENEFITS | 229,689 | 229,689 | | | | |
| RETIREMENTS | 191,013 | 191,013 | | | | |
| OTHER FRINGE BENEFITS | 24,632 | 24,632 | | | | |
| COMPUTER SERVICES | 31,340 | 31,340 | | | | |
| CONTRACTUAL SERVICES | 319,804 | 319,804 | | | | |
| RENTS | 2,294 | 2,294 | | | | |
| COMMODITIES | 2,534 | 2,534 | | | | |
| **TOTAL EXPENDITURES** | 1,705,576 | 1,705,576 | | | | |

| LAW AND LEGISLATIVE REFERENCE LIBRARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 904,270 | 904,270 | | | | |
| HEALTH BENEFITS | 229,689 | 229,689 | | | | |
| RETIREMENTS | 191,013 | 191,013 | | | | |
| OTHER FRINGE BENEFITS | 24,632 | 24,632 | | | | |
| COMPUTER SERVICES | 31,340 | 31,340 | | | | |
| CONTRACTUAL SERVICES | 319,804 | 319,804 | | | | |
| RENTS | 2,294 | 2,294 | | | | |
| COMMODITIES | 2,534 | 2,534 | | | | |
| **TOTAL EXPENDITURES** | 1,705,576 | 1,705,576 | | | | |

# LEGISLATURE

## MATTHEA ELISABETH LARSEN DAUGHTRY, PRESIDENT OF THE SENATE
## RYAN D. FECTEAU, SPEAKER OF THE HOUSE

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:*
*Established:* 1820 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 260 *Citation:* C0004 *M.R.S.A., Sect.:* 001-00001
*Average Counts-All Positions:* 192.292 *Legislative Count:* 162.50
Units:

*STATE COMPENSATION COMMISSION*
*CITIZEN TRADE POLICY COMMISSION*
*OFFICE OF FISCAL AND PROGRAM REVIEW*
*OFFICE OF POLICY AND LEGAL ANALYSIS*
*OFFICE OF THE REVISOR OF STATUTES*
*MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION*
*STATE HOUSE AND CAPITOL PARK COMMISSION*
*COMMISSION ON INTERSTATE COOPERATION*
*COMMISSION ON UNIFORM STATE LAWS*
*OFFICE OF LEGISLATIVE INFORMATION TECHNOLOGY*
*SENATE*
*HOUSE OF REPRESENTATIVES*
*LEGISLATIVE COUNCIL*
*(OFFICE OF) EXECUTIVE DIRECTOR OF THE LEGISLATIVE COUNCIL*

**PURPOSE:**
"To make and establish all reasonable laws and regulations for the defense and benefit of the people of this State, not repugnant to this Constitution, nor to that of the United States." (Maine Constitution, Article IV, Part Third, Section 1.)

**ORGANIZATION:**
The organization of the Legislature of Maine is determined by the Constitution of Maine, by Maine Statutes, and by legislative rules. The Senate consists of 35 members, and the House of Representatives consists of 151 members. All members of both chambers are elected from single member districts. The House has three additional non-voting members who are elected by the Penobscot Indian Nation, the Passamaquoddy Tribe, and the Houlton Band of Maliseet Indians, respectively, to represent their tribes at the Legislature.

The 132nd Legislature is organized into 17 Joint Standing Committees by joint rule. The Joint Standing Committees established by the 132nd Legislature are: Agriculture, Conservation and Forestry; Appropriations and Financial Affairs; Criminal Justice and Public Safety; Education and Cultural Affairs; Energy, Utilities and Technology; Environment and Natural Resources; Health and Human Services; Health Coverage, Insurance and Financial Services; Housing and Economic Development; Inland Fisheries and Wildlife; Judiciary; Labor; Marine Resources; State and Local Government; Taxation; Transportation; and Veterans and Legal Affairs. Also, by Joint Rule, the Legislature established the Joint Select Committee on Joint Rules and the Government Oversight Committee.

**PROGRAM:**
The First Regular Session of the 132nd Maine Legislature was convened on December 4, 2024 and adjourned on March 21, 2025. In the First Regular Session, the Legislature considered 1,222 legislative instruments. Seventeen bills and eleven Resolves were chaptered into law. The First Special Session of the 132nd Maine Legislature convened on March 25, 2025 and adjourned on June 25, 2025. In the First Special Session, the Legislature considered 766 legislative instruments, in addition to legislation carried over from the previous session. 492 bills and 107 Resolves were chaptered into law. Five bills were vetoed by the Governor and the vetoes were sustained.

**PUBLICATIONS:**
*INTERNET SITE - https://legislature.maine.gov/
*SENATE AND HOUSE REGISTERS - (published biennially). Lists all legislators with key biographical information, photos, addresses, license plate numbers, districts, etc. Includes Maine Constitution, Joint Rules, House and Senate rules and Committee Rosters.
*HOUSE AND SENATE ROSTER and Seating Arrangement - (published biennially). Edited by the Clerk of the House and Secretary of the Senate. Contains photos.
*LEGISLATIVE RECORD - Complete record of legislative action, including

floor debates. Available in proof form by mail subscription through Legislative Document Service. Bound copies on loan through the State Library.
*MAINE'S PATH OF LEGISLATION - (Free of charge. Available on location.)
*HISTORY AND FINAL DISPOSITION OF LEGISLATIVE DOCUMENTS - Summary of the Legislature's action on all legislative documents considered during legislative session. Compiled by the Legislative Information Office.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 20,562,599 | 20,561,939 | | 660 | | |
| HEALTH BENEFITS | 5,985,899 | 5,985,899 | | | | |
| RETIREMENTS | 3,301,385 | 3,301,385 | | | | |
| OTHER FRINGE BENEFITS | 569,115 | 569,115 | | | | |
| COMPUTER SERVICES | 879,202 | 879,202 | | | | |
| CONTRACTUAL SERVICES | 3,730,473 | 3,722,979 | 6,244 | 1,250 | | |
| RENTS | 63,078 | 63,078 | | | | |
| COMMODITIES | 139,453 | 139,453 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 197,255 | 197,255 | | | | |
| EQUIPMENT | 260,780 | 260,780 | | | | |
| TRANSFER TO OTHER FUNDS | 358 | | 274 | 84 | | |
| **TOTAL EXPENDITURES** | 35,689,597 | 35,681,085 | 6,518 | 1,994 | | |

**Mattie Daughtry**

*President of the Senate*

**Ryan Fecteau**

*Speaker of the House of Representatives*

# STATE COMPENSATION COMMISSION
## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-1621
*Established:* 1981 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 316 *Citation:* T0003 *M.R.S.A., Sect.:* 000000002B

**PURPOSE:**
The State Compensation Commission (the Commission) was established to review the compensation of the Governor, Legislators, representatives of Indian tribes, the Secretary and Assistant Secretary of the Senate, the Clerk and Assistant Clerk of the House of Representatives, justices, and judges in accordance with 3 M.R.S.A., section 2-B.

**ORGANIZATION:**
The Commission consists of five members, two of whom are appointed by the Speaker of the House, two of whom are appointed by the President of the Senate and one who is appointed by a majority of the other members and who serves as the chair of the commission.

**PROGRAM:**
No later than January 15th of every even-numbered year the Commission submits to the Legislature and the joint standing committee of the Legislature having jurisdiction over state and local government matters a final report of the Commission. In the last year of each gubernatorial term of office, the report includes a recommendation for compensation of the Governor as established in Title 2, section 1. Before issuing their report, and subsequent to giving public notice, the Commission holds a public hearing on the report. The Commission is authorized to submit legislation required to implement its recommendations.

**PUBLICATIONS:**
Report of the Commission, January 2020:
http://www.legislature.maine.gov/doc/3822

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CITIZEN TRADE POLICY COMMISSION
## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:* (207) 287-1621
*Established:* 2004 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 681 *Citation:* T000010 *M.R.S.A., Sect.:* 000000011

**PURPOSE:**
The Citizen Trade Policy Commission is established to assess and monitor the legal and economic impacts of trade agreements on state and local laws, working conditions, and the business environment; to provide a mechanism for citizens and Legislators to voice their concerns and recommendations; and to make policy recommendations designed to protect Maine's jobs, business environment, and laws from any negative impact of trade agreements.

**ORGANIZATION:**
The Citizen Trade Policy Commission comprises 17 voting members and five ex officio nonvoting members as follows: voting members include three Senators; three Representatives; 10 members of the public (three of whom are appointed by the Speaker of the House, three by the President of the Senate, and four by the Governor); and the Attorney General or the Attorney General's designee.

Ex officio, non-voting members include the President (or designee) of the Maine International Trade Center and the Commissioners of the following departments or the commissioners' designees: Department of Labor; Department of Environmental Protection; Department of Agriculture, Conservation and Forestry; and the Department of Health and Human Services.

**PUBLICATIONS:**
2018 TRADE POLICY ASSESSMENT:

Turbulent Time for Trade: Impacts on Maine's Agriculture and Food Safety, by Ms. Debbie Barker, Washington D.C., October 2018

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

## OFFICE OF FISCAL AND PROGRAM REVIEW
## CHRISTOPHER W. NOLAN, DIRECTOR

*Central Office:* STATE HOUSE - ROOM 226, AUGUSTA, ME 04330
*Mail Address:* 5 STATE HOUSE STATION, AUGUSTA, ME 04333-0005 *FAX:*
*Established:* 1962 *Telephone:* (207) 287-1635
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 263F *Citation:* T00003 *M.R.S.A., Sect.:* 000000161

**PURPOSE:**
The Office of Fiscal and Program Review collects and analyzes fiscal and program information related to the finances and operation of state government for legislators, legislative committees, and commissions. As part of this role, the Office analyzes the Governor's budget and other appropriation requests, reviews all bills and amendments for their fiscal impacts to provide projections of revenue and appropriations, and monitors agency financial activities.

The Office also provides staff support to the Joint Standing Committee on Appropriations and Financial Affairs, the Joint Standing Committee on Taxation, the Joint Standing Committee on Transportation (for fiscal matters only), the Joint Standing Committee on Health and Human Services (for fiscal matters only), and other legislative committees as assigned. The Director of the Office and one of the Office's Principal Analysts represent the Legislature on the Revenue Forecasting Committee, which was established in law (5 M.R.S.A., section 1710-E) to provide policy makers with revenue projections.

**ORGANIZATION:**
The Office is one of several nonpartisan offices operating under the direction of the Legislative Council and its Executive Director. It is led by a director who is appointed by the Legislative Council and is staffed by eight other professional staff and two administrative positions.

**PUBLICATIONS:**
The following publications are available at
https://www.legislature.maine.gov/ofpr:
"Compendium of State Fiscal Information" (updated annually)
"Summary of Major State Funding Disbursed to Municipalities and Counties" (updated annually)
"The Budget Process" (updated biennially)
"The Fiscal Note Process: An Overview" (updated biennially)

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF POLICY AND LEGAL ANALYSIS
## DANIELLE FOX, DIRECTOR

*Central Office:* 2ND FLOOR, CROSS BLDG, RM 215, AUGUSTA, ME 04330
*Mail Address:* 13 STATE HOUSE STATION, AUGUSTA, ME 04333-0013 *FAX:* (207) 287-1275
*Established:* 1973 *Telephone:* (207) 287-1670
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 263P *Citation:* T00003 *M.R.S.A., Sect.:* 000000161

**PURPOSE:**
The Office of Policy and Legal Analysis is a nonpartisan office of the Maine Legislature that provides professional staff services to the Legislature's joint standing committees (except committees with jurisdiction over appropriations and financial affairs and taxation issues) and joint select committees.

Committee staff services include: assisting in the scheduling of committee work; conducting impartial policy and legal research and analysis and assisting the committee with its consideration of legislation; preparing and drafting committee papers (committee bills, amendments, and reports); and providing assistance in review of major substantive rules and regulatory agendas, of agencies under the Government Evaluation Act (GEA), of quasi-independent state entities, and of agency budgets.

Other services include: assisting legislators with information requests, including preparing general legal and policy background materials; conducting approved interim staff studies (nonpartisan research and analysis); providing professional staff services to interim legislative studies, including nonpartisan research and analysis, scheduling, and report preparation; and assisting the Revisor of Statutes in drafting legislative bill requests.

**ORGANIZATION:**
The Office of Policy and Legal Analysis is one of several nonpartisan offices operating under the direction of the Legislative Council and its Executive Director. The Office has a staff of 24, including an Office Director who is appointed by the Legislative Council.

**PUBLICATIONS:**
The following general reference publications are available for a nominal or no charge and are available on the office website:

"Legislators' Handbook - A Guide for Maine Legislators: Procedures, Services and Facts" updated at the beginning of each legislative biennium;

"Legislative Digest of Bill Summaries and Enacted Laws", published after adjournment of each regular session of the Legislature; and

*Legislative Study Reports on various topics, published each year.

*INTERNET SITE - https://legislature.maine.gov/opla/.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF THE REVISOR OF STATUTES
## EDWARD A. CHARBONNEAU, REVISOR OF STATUTES

*Central Office:* STATE HOUSE - FIRST FLOOR, AUGUSTA, ME 04330
*Mail Address:* 7 STATE HOUSE STATION, AUGUSTA, ME 04333-0007 *FAX:* (207) 287-6468
*Established:* 1928 *Telephone:* (207) 287-1650
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 263R *Citation:* T00003 *M.R.S.A., Sect.:* 000000161

**PURPOSE:**
The Office of the Revisor of Statutes (the Office) was originally created in 1928 and later established as the Office of Legislative Research in 1947. The Office reassumed its original name in 1986. The Office is nonpartisan and performs five primary functions: legislative drafting and editing; production of all legislative documents including bills, amendments, and sentiments; engrossing; publication of laws; and maintenance of the Maine statutes and the Constitution of Maine. The Office is the point where legislative instruments, including original bills and floor amendments, are initially filed and then produced in final form for introduction. The Office reviews, edits, and processes committee amendments and new drafts; serves as Clerk of the Committee on Bills in the Second Reading for both the House and Senate; and is responsible for examining all Bills in Second Reading for both the House and Senate and for engrossing all bills prior to their enactment; and receives from the Governor enacted legislation and chapters into law that legislation.

The Office publishes all laws enacted during each legislative session as the Laws of the State of Maine and assists the commercial publishers of the Maine Revised Statutes Annotated by providing materials for the supplementary pamphlets and pocket parts.

The Office may be contacted via e-mail: revisor.office@legislature.maine.gov.

**PUBLICATIONS:**
Available at the Office's website - https://legislature.maine.gov/ros/.

"Maine Revised Statutes Annotated" - Available to the public from Thomson Reuters, 610 Opperman Drive, Eagan, MN 55123, at current price.

"Maine Revised Statutes" - Available at the Office's website - http://legislature.maine.gov/legis/statutes/.

"Laws of the State of Maine" - Contains all session laws and related documents of each Legislative session. Electronic versions of the Laws of the State of Maine are available at: https://legislature.maine.gov/ros/pdf-editions-of-published-session-laws-and-other-materials/12024. Limited hard copies are available from the Office at the time of publication for a nominal fee and through the Law and Legislative Reference Library thereafter.

Chaptered Laws - Individual hard copies of laws enacted in the current biennium are available from the Engrossing Division at (207) 287-1324. Individual electronic copies of enacted laws beginning with the 117th Legislature are available online at the Office's website: http://legislature.maine.gov/ros/LawsOfMaine/#Law/.

Maine Legislative Drafting Manual - A guide for drafting legislative instruments, the manual is periodically updated by the Office. It is available from the Office's Publications website (https://legislature.maine.gov/ros/publications/9173) in various formats and hard copies are available to the public for a nominal fee.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE-CANADIAN LEGISLATIVE ADVISORY COMMISSION
## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:*
*Established:* 1978 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 300 *Citation:* T0003 *M.R.S.A., Sect.:* 000000227

**PURPOSE:**
The purpose of the Maine-Canadian Legislative Advisory Commission is to advise the Legislature in identifying ways to encourage increased cooperation between Maine and Canada, specifically between the Maine Legislature and the legislative bodies of Canada, and to promote economic, cultural, and educational exchanges between Maine and the Canadian provinces.

**ORGANIZATION:**
Created by statute in February 1978, the Maine-Canadian Legislative Advisory Commission consists of 12 members, six of whom are appointed by the Speaker of the House and six of whom are appointed by the President of the Senate. At least one member appointed by the President of the Senate and one member appointed by the Speaker of the House must be fluent in the French language.

**PROGRAM:**
The Maine-Canadian Legislative Advisory Commission continues to encourage and support economic, cultural, and educational exchanges between Maine and the Canadian provinces, including Franco-American Day activities.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE HOUSE AND CAPITOL PARK COMMISSION

## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR
## KIRK MOHNEY, CHAIR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:* (207) 287-1621
*Established:* 1988 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 519 *Citation:* T0003 *M.R.S.A., Sect.:* 000000901A

**PURPOSE:**
The State House and Capitol Park Commission (the Commission) was created in 1988 (Public Law 1987, chapter 816) to develop and recommend a plan for the preservation and development of the aesthetic and historical integrity of the State House and its immediate grounds and to work in cooperation with the Capitol Planning Commission to coordinate planning and specific projects. The Commission's jurisdiction was extended in 1989 to include Capitol Park.

**ORGANIZATION:**
The Commission comprises 11 voting members and five ex officio members. Voting members include the Director of the Maine Historic Preservation Commission; six members of the public (four of whom are appointed jointly by the Speaker of the House and the President of the Senate and two by the Governor); and the Governor, Speaker of the House, President of the Senate or their representatives. The Director of the Commission is appointed by the Legislative Council. The Director of the Maine Historic Preservation Commission is the Chair of the Commission.

Ex officio, non-voting members include the Director of the Maine State Museum; the Director of the Maine Arts Commission; the Director of the Bureau of General Services; the permanent chair of the Capitol Planning Commission; and the Executive Director of the Legislative Council.

**PROGRAM:**
The role of the Commission is to oversee the implementation of a master plan for repair and restoration projects in the State House and in Capitol Park.

The projects, all of which are in keeping with the master plans for the State House and Capitol Park, included regular maintenance on the Park's and State House's lawns, gardens, paths, and trees.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE HOUSE AND CAPITOL PARK COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 23,360 | 23,360 | | | | |
| COMMODITIES | 5,066 | 5,066 | | | | |
| **TOTAL EXPENDITURES** | 28,426 | 28,426 | | | | |

# COMMISSION ON INTERSTATE COOPERATION
## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:* (207) 287-1621
*Established:* 1939 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 272 *Citation:* T0003 *M.R.S.A., Sect.:* 000000201

**PURPOSE:**
The Commission on Interstate Cooperation was established in 1939 to carry forward Maine's participation in the Council of State Governments and to advance cooperation between the State of Maine and other units of government. The Commission itself was repealed by Public Law 2001, Chapter 352, effective September 21, 2001.

**PROGRAM:**
This program includes Maine's annual dues to two national organizations that serve as clearinghouses for information on state programs of national and international interest and provide support to state legislatures: the Council of State Governments and the National Conference of State Legislatures. The Council of State Governments/Eastern Regional Council is a bipartisan organization serving all three branches of government and provides a regional network for identifying and sharing ideas with state leaders and monitors activities in the federal government and their impact on state issues and programs. The National Conference of State Legislatures is a bipartisan organization which serves the legislators and legislative staff of the nation's 50 states, its commonwealths and territories with the objectives of improving the quality and effectiveness of state legislatures, fostering interstate communication and cooperation, and ensuring states a strong, cohesive voice in the federal system.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| COMMISSION ON INTERSTATE COOPERATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 373,727 | 373,727 | | | | |
| **TOTAL EXPENDITURES** | 373,727 | 373,727 | | | | |

# COMMISSION ON UNIFORM STATE LAWS
## ANN ROBINSON, ESQ., CHAIRPERSON

*Central Office:* 254 COMMERCIAL STREET, PORTLAND, ME 04101
*Mail Address:* 254 COMMERCIAL STREET, PORTLAND, ME 04101 *FAX:*
*Established:* 1955 *Telephone:* (207) 791-1186
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 271 *Citation:* T0003 *M.R.S.A., Sect.:* 000000241

**PURPOSE:**
The Commission on Uniform State Laws (the Commission) was established to examine subjects on which uniformity of legislation among the states is desirable and to

bring to the State of Maine the benefit of the sustained study and research of judges, lawyers, and legal scholars through the National Conference of Commissioners on Uniform State Laws.

**ORGANIZATION:**
The Commission is authorized and organized pursuant to 3 M.R.S.A. §241:

The Commission on Uniform State Laws, as established by Title 5, section 12004-K, subsection 8, shall consist of 3 members to be appointed for a term of 4 years by the Governor. The Commission shall also consist of any residents who, because of long service in the cause of state legislation, are elected life members of the National Conference of Commissioners on Uniform State Laws. The Commission shall examine subjects on which uniformity of legislation in the different states is desirable; ascertain the best means to effect uniformity; cooperate with the commissioners of other states in the consideration and drafting of uniform acts for submission to the Legislatures of the several states; and prepare bills for introduction in the Legislature.

Commissioners are not compensated for their work. They seek reimbursement for expenses as Maine's delegates to the National Conference. The National Conference seeks payment of dues from Maine.

**PROGRAM:**
The Commission is a participant in the National Conference of Commissioners on Uniform State Laws in its work as a committee of the whole and on its drafting and review subcommittees. To date, Maine has enacted over 100 Uniform Acts including, among others, the Uniform Commercial Code, Uniform Probate Code, Uniform Anatomical Gift Act as amended, Uniform Transfers to Minors Act, Uniform Guardianship and Protective Proceedings Act, Uniform Health Care Decisions Act (Advance Directives), Uniform Interstate Family Support Act, and Uniform Unclaimed Property Act.

The Commission, like its counterparts in other states, works through appropriate legislative committees, the Maine State Bar Association and others having an interest in the particular uniform act.

**PUBLICATIONS:**
Copies of any of the Uniform or Model Acts are available upon request or at www.uniformlawcommission.com

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| COMMISSION ON UNIFORM STATE LAWS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 10,000 | 10,000 | | | | |
| **TOTAL EXPENDITURES** | 10,000 | 10,000 | | | | |

# OFFICE OF LEGISLATIVE INFORMATION TECHNOLOGY
## NIK RENDE, DIRECTOR

*Central Office:* STATE HOUSE RM 132, AUGUSTA, ME 04330
*Mail Address:* 100 STATE HOUSE STATION, AUGUSTA, ME 04333-0100 *FAX:* (207) 287-2557
*Established:* 1996 *Telephone:* (207) 287-1625
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 263I *Citation:* *M.R.S.A., Sect.:*

**PURPOSE:**
The Legislative Council's Office of Legislative Information Technology (LIT) provides strategic planning, hardware, network, software development, and personal computer support services to all legislative offices in the areas of information technology (IT).

**ORGANIZATION:**
LIT is responsible for the operation and support of legislative computer systems, as well as for coordinating the design and development of the applications that support the legislative process and the operations of individual legislative offices. LIT is also jointly responsible for all chamber and committee room audio/video infrastructure, software, networks, servers, IT security, and legislative email systems.

**PROGRAM:**
For fiscal year 2024-25, LIT completed the outfit of all 14 committee rooms and the Legislative Council chamber with state-of-the-art audio/video equipment including the implementation of Zoom rooms, streamlining and simplifying the committee hearing process, and improving the user experience for the general public. LIT also implemented self-contained, mobile American Sign Language (ASL) interpreter carts, allowing ASL staff to interpret for the hard of hearing community both in the committee room and those participating online.

LIT also continues to provide technology support services to the production offices, the House of Representatives, the Senate, and individual members resolving hardware, software, and printing problems and providing educational assistance and instruction in the use of available technology throughout the fiscal year.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# SENATE

## MATTHEA ELISABETH LARSEN DAUGHTRY, PRESIDENT OF THE SENATE
## DAREK M. GRANT, SECRETARY OF THE SENATE

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 3 STATE HOUSE STATION, AUGUSTA, ME 04333-0003 *FAX:* (207) 287-5862
*Established:* 1820 *Telephone:* (207) 287-1500
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 261 *Citation:* C0004 *M.R.S.A., Sect.:* 002-00001

**PURPOSE:**
The Senate is the upper chamber of the Maine Legislature, and serves as the final confirming body of all bills passed before they are sent to the Governor. Under Article IV, Part Third, Section 9 of the Constitution of Maine, the Senate may originate all bills except those proposed for the purpose of raising revenue. It may, however, amend bills for the raising of revenue, provided that the amendment is not in fact used to introduce new raising of revenue.

The Senate is the sole judge of the qualifications of its members. It maintains sole authority to punish or censure its own members; it has the power to imprison persons who are not Senators for contempt; it determines its own rules for Senate proceedings; and it maintains a permanent journal of its proceedings.

By Constitutional Resolution, passed during the First Regular Session of the 107th Legislature and adopted by the voters in November, 1975, the Senate is empowered to confirm all gubernatorial nominations requiring Legislative approval (formerly confirmed by the Executive Council). Article IV, Part Second, Section 7, empowers the Senate to try all impeachments.

**ORGANIZATION:**
The Senate has remained constant in its form of organization as a Constitutional body since its establishment in 1820. As defined under Article IV, Part Second, Section 1 of the Constitution, the Senate currently consists of 35 Senators. Each Senator is elected for a term of two years, and limited to four consecutive terms. A Senator must be a citizen of Maine for at least one year, be a resident of the district for at least 3 months prior to the election and continue to reside within the district during the term of office, and be 25 years of age at the commencement of the term for which they are elected.

The Constitution requires that the Senate be reapportioned every 10 years, by the Senate itself or, if the Senate fails to do so within the required time, by the Maine Supreme Judicial Court. In 2021, the Legislature, by a vote of 2/3rds of the members in each body, apportioned the Senate and House districts.

The Senate elects a President who presides over all its proceedings and a Secretary and Assistant Secretary who serve as chief administrative officers. The major political parties in the Senate each elect their own leaders and assistant leaders who are permitted to hire their own staff assistants, with the approval of the presiding officer.

**PROGRAM:**
The First Regular Session of the 132nd Maine Legislature convened on Wednesday, December 4, 2024. The Senate met for 13 legislative sessions and adjourned Sine Die on Thursday, March 20, 2025.

The First Special Session of the 132nd Maine Legislature convened on Thursday, March 25, 2025. The Senate met for 36 days and adjourned Sine Die on Wednesday, June 25, 2025.

The Senate convened for the First Confirmation Session on Friday, November 14, 2025.

The Second Regular Session of the 132nd Maine Legislature will convene on Wednesday, January 7, 2026.

**PUBLICATIONS:**
Senate Website: https://www.legislature.maine.gov/senate

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# HOUSE OF REPRESENTATIVES

## RYAN D. FECTEAU, SPEAKER OF THE HOUSE
## ROBERT B. HUNT, HOUSE CLERK

*Central Office:* ROOM 300, STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 2 STATE HOUSE STATION, AUGUSTA, ME 04333-0002 *FAX:* (207) 287-1456
*Established:* 1820 *Telephone:* (207) 287-1400
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 262 *Citation:* C0004 *M.R.S.A., Sect.:* 001-00002

**PURPOSE:**
The House of Representatives has by Article IV, Part Third, Section 9 of the Maine Constitution, the sole power to originate bills for the raising of revenue and, by Article IV, Part First, Section 8 of the Maine Constitution, the sole power to impeach, although impeachments are tried in the Senate.

The House is the sole judge of the qualifications of its own members, determines its own rules for House proceedings, may alone punish its own members, keeps a journal of its proceedings, and has the power to imprison persons who are not House members for contempt.

**ORGANIZATION:**
The basic constitutional organization and functions of the House of Representatives have remained constant since its establishment in 1820. The House of Representatives consists of 151 members elected from single member districts for terms of 2 years. Members are limited to four consecutive terms. A Representative must be a citizen of the United States for at least five years prior to the election, have been a resident of Maine for at least one year, be a resident of the election district at the time of the nomination for placement on a primary, general or special election ballot, have been a resident of the election district for three months prior to the election and continue to be a resident of that district during the term, and be 21 years of age when seated as a member.

The Constitution of Maine requires that the House of Representatives be reapportioned by the Legislature itself, or, if this is not done within the required period of time, by the Supreme Judicial Court. The Legislature's reapportionment plan must be enacted by a vote of 2/3 of the Members of each House and such action is subject to the Governor's approval.

The House elects a Speaker who presides over the proceedings, a Clerk and Assistant Clerk. The individual political parties in the House elect their own leaders and assistant leaders. By House Rules (Rule 104) the leadership of the House is permitted to hire its own assistants.

**PROGRAM:**
The House convened its First Regular Session of the 132nd Maine Legislature on Wednesday, December 4, 2024 and adjourned Thursday, March 20, 2025. During the First Regular Session, there were 766 House-sponsored Legislative Documents, 1 Initiated Bill, 17 House Orders, 7 House-sponsored Joint Orders, 1 House Resolution and 7 House-sponsored Joint Resolutions considered. House members submitted 29 Floor Amendments and Committees submitted 5 Committee Amendments to the Clerk for reproduction. The House convened its First Special Session of the 132nd Maine Legislature on Tuesday, March 25, 2025 and adjourned Wednesday, June 25, 2025. During the First Special Session, there were 515 House-sponsored Legislative Documents, 1 Initiated Bill, 17 House Orders, 4 House-sponsored Joint Orders, 1 House Resolution and 18 House-sponsored Joint Resolutions considered. House members submitted 44 Floor Amendments and Committees submitted 705 Committee Amendments to the Clerk for reproduction.

**PUBLICATIONS:**
*HOUSE INTERNET SITE - https://legislature.maine.gov/house/

*HOUSE ADVANCE JOURNAL AND CALENDAR-Available in the Document Room and by email subscription at
https://lists.legislature.maine.gov/sympa/info/houseadvancecalendar.

*HOUSE SUPPLEMENTS - Available by email subscription at
https://lists.legislature.maine.gov/sympa/info/housesupplements.

*WEEKLY LEGISLATIVE REPORT - (published weekly during sessions). Edited by the Clerk of the House. Lists all bills printed and enacted, and resolves finally passed. Available at the Clerk's Office, by mail subscription through Legislative Document Service or by email subscription at
https://lists.legislature.maine.gov/sympa/info/weeklylegislativereport.

*WEEKLY LEGISLATIVE CALENDAR (published weekly). Edited by the Clerk of the House. Lists legislative committee meetings and the subjects committees are considering when not in regular session; meetings of commissions that include legislators as members; and scheduled meetings of public bodies of interest to legislators. Available at the Clerk's Office, by mail subscription through Legislative Document Service or by email subscription at
https://lists.legislature.maine.gov/sympa/info/weeklylegislativecalendar.

*SENATE AND HOUSE REGISTERS; HOUSE AND SENATE ROSTER and Seating Arrangement and LEGISLATIVE RECORD (See "Legislature")

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# LEGISLATIVE COUNCIL

## RYAN D. FECTEAU, CHAIR
## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 3 STATE HOUSE STATION, AUGUSTA, ME 04333-0003 *FAX:* (207) 287-5862
*Established:* 1973 *Telephone:* (207) 287-1500
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 263 *Citation:* T0003 *M.R.S.A., Sect.:* 000000161
*Average Counts-All Positions:* 192.292 *Legislative Count:* 162.50

**PURPOSE:**
The Legislative Council is responsible for overall administration and management of the Legislative Branch. Its general powers and duties are set out in statute (3 MRSA Section 162) and the Joint Rules adopted by the Legislature at the beginning of each biennium. They include approving of all legislative budgets and provision for financial oversight of legislative funds; establishing salary and benefit schedules for all legislative employees, except as otherwise provided by law; planning and overseeing projects designed to improve the organization, operation, and physical facilities of the Legislature; and allocating of work to legislative committees when the Legislature is not in session.

The Council also appoints the directors of the nonpartisan offices, including the Executive Director of the Legislative Council, the State Law Librarian, the Revisor of Statutes, and the Directors of the Offices of Fiscal and Program Review, Policy and Legal Analysis, and Legislative Information Technology. In addition, the Council appoints the nonpartisan Director of the Office of Program Evaluation and Government Accountability. The Council has the authority to adjust the salaries of the Constitutional Officers within the salary ranges specified in 3 MRSA Section 162-B.

**ORGANIZATION:**
The Legislative Council consists of the ten elected members of leadership: the President of the Senate, the Speaker of the House of Representatives, and the majority and minority leaders and assistant leaders of the 2 political parties with the greatest number of members in each body. The Council Chair and Vice-Chair are elected by the Legislative Council at the beginning of each legislative biennium and serve for the entire biennium. By tradition, the Council Chair alternates every two years between the House and the Senate. Any action by the Legislative Council requires the affirmative votes of a majority of the members.

The Council is supported by an Executive Director and six nonpartisan staff offices.

**PROGRAM:**
The Legislative Council is responsible by law for providing professional, nonpartisan staff support services to the Legislature and its officers, members, committees, and commissions. These services include bill drafting; general policy, legal, and fiscal research and analysis; fiscal note preparation; committee staffing; computer support services; public information; library and reference services and support; and general administrative services.

Further responsibilities of the Council include consideration of all bills submitted after cloture (after deadline bills) during any legislative session. In addition, the Council screens all bill requests prior to their introduction in the Legislature's Second Regular Session and all Special Sessions.

**PUBLICATIONS:**
See Publications listing for each office.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| LEGISLATIVE COUNCIL<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 20,562,599 | 20,561,939 | | 660 | | |
| HEALTH BENEFITS | 5,985,899 | 5,985,899 | | | | |
| RETIREMENTS | 3,301,385 | 3,301,385 | | | | |
| OTHER FRINGE BENEFITS | 569,115 | 569,115 | | | | |
| COMPUTER SERVICES | 879,202 | 879,202 | | | | |
| CONTRACTUAL SERVICES | 3,323,386 | 3,315,892 | 6,244 | 1,250 | | |
| RENTS | 63,078 | 63,078 | | | | |
| COMMODITIES | 134,387 | 134,387 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 197,255 | 197,255 | | | | |
| EQUIPMENT | 260,780 | 260,780 | | | | |
| TRANSFER TO OTHER FUNDS | 358 | | 274 | 84 | | |
| **TOTAL EXPENDITURES** | 35,277,444 | 35,268,932 | 6,518 | 1,994 | | |

# (OFFICE OF) EXECUTIVE DIRECTOR OF THE LEGISLATIVE COUNCIL

## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:* (207) 287-1621
*Established:* 1973 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 30 *Unit:* 264 *Citation:* T0003 *M.R.S.A., Sect.:* 000000162

**PURPOSE:**
The Executive Director is the executive officer of the Legislature and directs the activities and services of the nonpartisan staff offices consistent with policies established by the Legislative Council. Statutory functions of the Office include: agenda preparation and meeting management for the Legislative Council; implementing policy decisions of the Council; providing administrative support to the Legislature; including all legislative payroll and benefits administration; legislators' expense reimbursements; accounting and budgeting; and human resource management. The Executive Director has overall responsibility for improvements, renovations, and maintenance of the State House, other legislative facilities, and grounds and is an ex officio member of the State House and Capitol Park Commission.

Within the Office of the Executive Director is the Legislative Information Office which is responsible for providing information to the public and legislators on legislation and other legislative matters; maintaining information relating to legislation considered each biennium; producing the history and final disposition of bills; scheduling committee hearings on gubernatorial nominations; and coordinating the scheduling and work of committee clerks each legislative session.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DEPARTMENT OF MARINE RESOURCES

## CARL WILSON, COMMISSIONER
## MEREDITH MENDELSON, DEPUTY COMMISSIONER

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04333
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:* (207) 624-6024
*Established:* 1967 *Telephone:* (207) 624-6550
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188 *Citation:* T0012 *M.R.S.A., Sect.:* 000006021
*Average Counts-All Positions:* 189.000 *Legislative Count:* 188.50
Units:

*ADVISORY COUNCIL (TO MARINE RESOURCES)*
*BUREAU OF POLICY AND MANAGEMENT*
*BUREAU OF MARINE PATROL*
*BUREAU OF PUBLIC HEALTH*
*BUREAU OF MARINE SCIENCE*
*BUREAU OF SEA RUN FISHERIES AND HABITAT*

**PURPOSE:**

The Department of Marine Resources was established to conserve and develop marine and estuarine resources of the State of Maine by conducting and sponsoring scientific research, promoting and developing the Maine commercial fishing industry, administering and enforcing marine laws and regulations, and by advising agencies of government concerned with development or activity in coastal waters.

The Department has the authority to enter into reciprocal enforcement agreements with other states, interstate regional authorities and the federal government; to cooperate, consult and advise with other appropriate state agencies on all interrelated matters involving the coast and its marine resources; to assist the industry in the promotion and marketing of its products; to close contaminated shores, waters and flats; to make regulations to assure the conservation of renewable marine resources in any coastal waters or flats of the State; and to hold hearings and to publish notices as may be required by law.

**ORGANIZATION:**

The Department currently consists of five bureaus, including the Bureau of Policy and Management, the Bureau of Marine Science, the Bureau of Public Health, the Bureau of Sea Run Fisheries and Habitat and the Bureau of Marine Patrol. Advisory councils are established by statute for Lobster, Scallop, Sea Urchin, Shellfish, and Seaweed as well as Commercial Fishing Safety and Aquaculture. In addition, seven lobster policy management councils (Zones) are established with authority to hold referenda regarding lobster fishing regulations.

**PROGRAM:**

The Department is responsible for managing Maine's commercial and recreational fisheries. The seafood industry is an important economic driver of Maine's coastal communities, generating approximately $3.2 billion in economic activity annually. The Department continues to focus on conservation and management of marine resources, on seafood safety and public health, boating safety, and marine education.

In addition to management of state water fisheries, many fisheries management issues are addressed through the State's participation in the New England Fishery Management Council (e.g. groundfish, scallops, herring, monkfish) and the Atlantic States Marine Fisheries Commission (e.g. lobster, menhaden, striped bass). There will be continued demands on agency time to participate in development of federal and interjurisdictional fisheries management plans. The Department has specific regulatory authority to place immediate restrictions on emerging new fisheries. The Department gathers both commercial and recreational fishery landings statistics.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 17,739,776 | 9,577,547 | 3,552,112 | | 4,610,117 | |
| HEALTH BENEFITS | 4,696,566 | 2,495,270 | 935,241 | | 1,266,055 | |
| RETIREMENTS | 3,977,939 | 2,220,136 | 802,170 | | 955,633 | |
| OTHER FRINGE BENEFITS | 508,720 | 280,392 | 100,787 | | 127,541 | |
| COMPUTER SERVICES | 1,333,964 | 1,017,750 | 116,775 | | 199,439 | |
| CONTRACTUAL SERVICES | 7,541,403 | 3,299,629 | 1,884,526 | | 2,357,248 | |
| RENTS | 2,688,211 | 707,609 | 489,719 | | 1,490,883 | |
| COMMODITIES | 1,065,653 | 437,123 | 208,074 | | 420,456 | |
| GRANTS, SUBSIDIES, PENSIONS | 3,143,944 | 251,439 | 39,833 | | 2,852,672 | |
| BUILDING IMPROVEMENTS | 343,732 | | | | 343,732 | |
| EQUIPMENT | 2,645,199 | 776,262 | 487,167 | | 1,381,770 | |
| TRANSFER TO OTHER FUNDS | 772,196 | | 349,203 | | 422,993 | |
| **TOTAL EXPENDITURES** | 46,457,303 | 21,063,157 | 8,965,607 | | 16,428,539 | |

# ADVISORY COUNCIL (TO MARINE RESOURCES)

## KRISTEN (TOGUE) BRAWN, CHAIR
## CARL WILSON, COMMISSIONER

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04333
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:* (207) 624-6024
*Established:* 1947 *Telephone:* (207) 624-6550
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 190 *Citation:* T0012 *M.R.S.A., Sect.:* 000006024

**PURPOSE:**
The Marine Resources Advisory Council, established by Title 5, section 12004-G and Title 12, section 6024, consists of 17 members and provides advice to the Commissioner on policy matters affecting the fishing industry, and outlines the problems and needs of the segments of the industry they represent.

**ORGANIZATION:**
The Advisory Council of the Department of Sea and Shore Fisheries was created in 1947. In the State Government reorganization legislation of 1973, the 106th Legislature established the Department of Marine Resources, along with an expanded Marine Resources Advisory Council. Additional duties and responsibilities were assigned to the agency and its Council, along with those which previously were the responsibility of the Department of Sea and Shore Fisheries and its Advisory Council. The Advisory Council is appointed by the Governor and confirmed by the Legislature. It consists of commercial harvesters and dealers, a public member, recreational fishermen, a member of a federally recognized Indian nation, tribe or band in the State, and the chairs of the Lobster, Sea Urchin, Shellfish, and Aquaculture Advisory Councils.

**PROGRAM:**
The Council meets quarterly to provide advice to the Commissioner on policy matters affecting the industry, to provide advice and consent over department rule-making, and to outline the problems and needs of the Maine fishing industry.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF POLICY AND MANAGEMENT

## CARL WILSON, COMMISSIONER
## MEREDITH MENDELSON, DEPUTY COMMISSIONER

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04333
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:* (207) 624-6024
*Established:* 1978 *Telephone:* (207) 624-6550
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188A *Citation:* T0012 *M.R.S.A., Sect.:* 000006021
*Average Counts-All Positions:* 41.500 *Legislative Count:* 41.50

**PURPOSE:**
The Bureau of Policy and Management performs the administrative functions of the Department of Marine Resources (DMR), develops policy for the management of Maine's marine resources, and advises other governmental agencies concerned with development or activity in coastal waters.

Duties include coordination of public hearings for regulation changes following Administrative Procedures Act (APA) procedures; maintenance of statistics; licensing, and contact with central service agencies.

**ORGANIZATION:**
The Bureau of Policy and Management provides service to the Department in equipment and purchasing, and assists in the administration of financial records, federal and other revenue contracts and projects, and department contracts for special services. The Bureau includes policy staff that interact with the various councils that are advisory to the Department and is responsible for coordinating public hearings, liaising with the Legislature, and providing outreach and engagement with the marine fishing industry. State representation at the New England Fishery Management Council and the Atlantic States Marine Fisheries Commission is provided by bureau personnel.

**PROGRAM:**
The Bureau carries out directives of the Commissioner of Marine Resources in performing his/her statutory responsibilities. The Bureau provides data needed for departmental decisions, represents the Commissioner in matters concerning the Department, and assists in strategic planning and policy development as well as overseeing licensure and other administrative functions of the Department.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF POLICY AND MANAGEMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,843,831 | 2,101,505 | 1,435,963 | | 1,306,363 | |
| HEALTH BENEFITS | 1,266,715 | 509,704 | 378,517 | | 378,494 | |
| RETIREMENTS | 975,108 | 380,432 | 318,859 | | 275,817 | |
| OTHER FRINGE BENEFITS | 139,659 | 63,917 | 40,315 | | 35,427 | |
| COMPUTER SERVICES | 991,424 | 899,079 | 26,687 | | 65,658 | |
| CONTRACTUAL SERVICES | 2,999,333 | 1,764,282 | 572,569 | | 662,482 | |
| RENTS | 296,772 | 136,516 | 25,650 | | 134,606 | |
| COMMODITIES | 111,578 | 55,940 | 28,903 | | 26,735 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,642,982 | | | | 1,642,982 | |
| EQUIPMENT | 391,066 | 384,166 | | | 6,900 | |
| TRANSFER TO OTHER FUNDS | 188,183 | | 123,275 | | 64,908 | |
| **TOTAL EXPENDITURES** | 13,846,651 | 6,295,541 | 2,950,738 | | 4,600,372 | |

# BUREAU OF MARINE PATROL
## MATTHEW A. TALBOT, COLONEL

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:* (207) 624-6024
*Established:* 1978 *Telephone:* (207) 624-6585
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188P *Citation:* T0012 *M.R.S.A., Sect.:* 000006025
*Average Counts-All Positions:* 55.000 *Legislative Count:* 55.00

**PURPOSE:**
The Bureau of Marine Patrol (BMP) is the law enforcement arm of the Department of Marine Resources. Marine Patrol Officers are responsible for the enforcement of all commercial and recreational fishing laws and regulations in Maine's tidal waters. Maine has over 5,000 miles of coastline, over 125,000 registered boats, and 20,000 licensed harvesters. The regulation of Maine's robust marine resource industries involves a great deal of at-sea enforcement and patrol work dedicated to monitoring both inshore and offshore fisheries. Commercial and recreational fisheries of note include lobster, scallop, sea urchin, striped bass, herring, menhaden, and groundfish. BMP regulatory efforts also involve patrol and enforcement of onshore fisheries including but not limited to shellfish, marine worm, and elver. Maine is unique in that it has authority over all State licensed fishermen in both territorial waters and Federal waters within the Exclusive Economic Zone (EEZ) of the United States. In other words, BMP is routinely patrols well offshore in order to meet its mission. Enforcement plays a significant role in the continued success of the State's marine fisheries whether it be the inspection of over 3 million lobster traps fished along the coast or the necessary monitoring of the shellfish industry for public health risks. BMP also participates in aquaculture site inspections up and down the coast in support of this expanding industry.

In addition to the work performed at the harvester level, BMP is in part responsible for overseeing activity at seafood dealers in Maine; this includes wholesale and retail businesses from seafood processors to seafood restaurants. Additionally, BMP plays a lead role in boating safety along the Maine coast sharing the responsibility with the United States Coast Guard (USCG). BMP performs Homeland and Port Security services, working closely with the Maine State Police (MSP), Maine Emergency Management Agency (MEMA) and the USCG. Marine Patrol Officers are also federally deputized for fisheries enforcement with the National Oceanic and Atmospheric Administration (NOAA) through a joint enforcement agreement. This added responsibility requires officers to have knowledge and expertise in the enforcement of federal fisheries requirements. BMP is the State agency responsible for coastal searches and recoveries. Search and Rescue efforts are routinely coordinated with the USCG, as well as other State and local agencies.

For decades Maine Marine Patrol has embraced and stood behind a community policing model focused on voluntary compliance. BMP officers promote this philosophy on a daily basis by working very closely with the commercial fishing industry and the recreational fishing and boating public.

**ORGANIZATION:**
Marine Patrol Officers were initially Fish Wardens and later became Coastal Wardens. The agency can trace its history back to 1869 with the State's establishment of Fisheries Wardens, although county Fish Wardens began serving in 1843. In 1917 the appointment authority was transferred to the Commissioner of Sea and Shore Fisheries. In 1978 Sea and Shore Fisheries wardens were renamed Marine Patrol Officers.

BMP headquarters is currently located in Augusta and the state is divided into two divisions with offices in Boothbay and Lamoine. Currently BMP is made up of 49 sworn personnel and four support staff and marine mechanics.

BMP has a large fleet of watercraft for both inshore and offshore enforcement. The fleet boosts six large patrol vessels between 35 and 46 feet, nine mid-range patrol vessels between 23 and 33 feet, over a dozen small patrol vessels, and two sea planes. BMP patrol vessels and officers maintain a year-round presence on the coastal waters of the State.

**PROGRAM:**
BMP enforces the State's marine fisheries laws, federal regulations under a joint enforcement agreement, public health regulations, recreational and boating safety laws, and environmental regulations in cooperation with the Department of Environmental Protection. In addition, BMP collaborates with the USCG for search and rescue operations and Homeland Security issues. BMP continues to take on added responsibilities within the maritime environment. These, in part, include maintaining an active Underwater Recovery Team and Maritime Security Team in conjunction with the State Police, and a Whale Disentanglement Team in conjunction with NOAA. BMP officers routinely work closely with partner agencies at the local, State, and Federal levels, including Inland Fisheries and Wildlife (IF&W), USCG, National Marine Fisheries Service (NMFS/NOAA), and MEMA in order to support and respond to potential threats to the citizens, environment, and infrastructure of the State of Maine.

**LICENSES:**
Marine Patrol Officers are responsible for monitoring regulations that apply to all commercial and recreational fisheries within the tidal waters of Maine.

There are over 20,000 commercial licenses and several thousand recreational licenses issued by DMR. In addition, BMP is tasked with the inspection and oversight of approximately 1,800 wholesale and retail seafood facilities within Maine. The enforcement of DMR licensing laws is a cornerstone of resource management. Marine Patrol Officers also enforce boating registration laws on tidal waters.

**PUBLICATIONS:**
A summary of marine resource laws is published biannually following adjournment of the First Regular Session of each Legislature. All current marine resource regulations are available from the DMR website online.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF MARINE PATROL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,697,284 | 3,946,862 | 568,264 | | 182,158 | |
| HEALTH BENEFITS | 1,155,112 | 976,954 | 131,994 | | 46,164 | |
| RETIREMENTS | 1,304,197 | 1,097,885 | 155,376 | | 50,936 | |
| OTHER FRINGE BENEFITS | 143,809 | 119,203 | 18,864 | | 5,742 | |
| COMPUTER SERVICES | 129,387 | 94,438 | 34,949 | | | |
| CONTRACTUAL SERVICES | 1,614,573 | 632,051 | 982,521 | | 1 | |
| RENTS | 586,020 | 413,734 | 172,286 | | | |
| COMMODITIES | 221,181 | 118,832 | 94,570 | | 7,779 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,439 | 1,439 | | | | |
| BUILDING IMPROVEMENTS | 39,447 | | | | 39,447 | |
| EQUIPMENT | 1,550,844 | 360,558 | 453,936 | | 736,350 | |
| TRANSFER TO OTHER FUNDS | 105,578 | | 93,284 | | 12,294 | |
| **TOTAL EXPENDITURES** | 11,548,871 | 7,761,956 | 2,706,044 | | 1,080,871 | |

# BUREAU OF PUBLIC HEALTH
## J. KOHL KANWIT, DIRECTOR

*Central Office:* 194 MCKOWN PT. RD, WEST BOOTHBAY HARBOR, ME 04575
*Mail Address:* PO BOX 8, WEST BOOTHBAY HARBOR, ME 04575-0008 *FAX:* (207) 633-9579
*Established:* 2013 *Telephone:* (207) 633-9515
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188C *Citation:* T0012 *M.R.S.A., Sect.:* 000006021
*Average Counts-All Positions:* 34.000 *Legislative Count:* 34.00

**PURPOSE:**
The Bureau of Public Health is primarily responsible for implementation of the National Shellfish Sanitation Program (NSSP) in the State of Maine and the aquaculture licensing and leasing program. Members of the Bureau participate in

the Interstate Shellfish Sanitation Conference (ISSC) which is a cooperative management program charged with development of the NSSP Model Ordinance. There are five major programs within the Bureau: Growing Area, Inspection, Nearshore Marine Resources, Aquaculture and Pathology.

The Growing Area Program conducts water quality monitoring and pollution source identification for the classification of shellfish growing areas and monitors biotoxin or Harmful Algal Blooms (HABs) to ensure shellfish are safe for human consumption. This Program element includes the State's two US Food and Drug Administration certified laboratories that support the water quality, biotoxin and Vibrio sampling efforts through advanced methods.

The Dealer Inspection Program inspects and certifies bivalve shellfish dealers to ensure they have sanitary conditions and practices that reduce time and temperature abuse and eliminate contamination or adulteration. This program element is also responsible for illness investigations including product tracebacks, recalls and embargos and for the Vibrio Control Plan. In 2024, this program element incorporated annual aquaculture inspections of license and lease sites in marine waters and on land.

The Nearshore Marine Resources Program within the Bureau is responsible for the assessment and management of bivalve shellfish and other intertidal marine resources such as seaweeds, marine worms and gastropods. This program works closely with municipalities that choose to manage their bivalve shellfish resources with municipal shellfish conservation ordinances according to State laws and regulations. Staff are also tasked with reviewing environmental permits.

The Aquaculture Division was functionally added to the Bureau in 2023. This program oversees the issuance and compliance of aquaculture leases and licenses in Maine territorial waters and on land.

The Pathology Program was created in 2024 with the hiring of a Fisheries Pathologist who monitors the health of marine organisms as well as issuing import, transfer and lobster bait permits. This program also inspects land-based aquaculture facilities and certifies hatcheries both inside and outside of Maine.

The Bureau also facilitates the Shellfish Advisory Council and the Aquaculture Advisory Council, both comprised of industry members and interested members of the public who advise the Department on issues related to bivalve shellfish and aquaculture.

**ORGANIZATION:**
The Bureau of Public Health was created in fiscal year 2014 and separated from the Bureau of Resource Management which became the Bureau of Marine Science. In 2023, the Aquaculture Division was functionally moved from the Bureau of Policy and Management to the Bureau of Public Health. The Bureau is comprised of five programs: Growing Area, Inspection, Nearshore Marine Resources, Aquaculture and Pathology. Microbiology and biotoxin laboratories are located both at the West Boothbay Harbor and Lamoine State Park facilities serving the entire coast of Maine. Staff are stationed in Augusta, West Boothbay Harbor, Lamoine and Jonesboro.

**PROGRAM:**
The Bureau of Public Health evaluates shellfish growing areas and conducts a wholesale dealer evaluation and certification program to protect public health under the guidelines of the National Shellfish Sanitation Program. Staff and certified volunteers conduct water quality monitoring of shellfish growing areas and shoreline surveys to identify pollution sources with the goal of maintaining and/or increasing the amount of shellfish-producing areas open to harvest. Biotoxin sampling is conducted to monitor the occurrence of Harmful Algal Blooms (HABs) which can cause Paralytic Shellfish Poisoning, Amnesic Shellfish Poisoning and Diarrhetic Shellfish Poisoning. Highly-skilled volunteers and staff monitor phytoplankton in coastal waters to determine the presence of HABs. The Growing Area Program is evaluated by the US FDA every year. Water quality and biotoxin samples are processed in laboratories according to NSSP standards and requirements. The labs have an annual internal evaluation and external evaluations by the US FDA every three years. Shellfish dealer inspectors conduct routine site visits to all certified shellfish dealers and enhanced retailers to ensure compliance with bivalve shellfish sanitation regulations. The Dealer

Inspection Program is evaluated by the US FDA annually. Aquaculture inspectors conduct routine inspections of all aquaculture lease and license sites annually. Area biologists from the Nearshore Marine Resources Program work with municipalities with shellfish conservation ordinances to ensure they follow State guidelines and maintain healthy resources. They also conduct research on marine worms, seaweed and subtidal shellfish resources and monitor climate change in the intertidal zone. Environmental Permit Reviews are conducted in coordination with other State agencies and experts within the Department. Aquaculture leases and licenses are issued through an adjudicatory process following the Maine Administrative Procedures Act. Additional activities include processing renewals, transfers, expansions and amendments for existing leases as well as monitoring compliance and performance for all leases. The fisheries pathologist conducts routine monitoring of marine organisms to assess health status, approves stock sources, responds to unusual mortality events, issues import permits, certifies shellfish hatcheries and inspects land-based facilities.

**LICENSES:**
The Aquaculture Division issues Limited Purpose Aquaculture Licenses (LPAs) and Land-based Aquaculture licenses (LBAs).

The Growing Area Program issues permits for restricted area harvesting, relay activities and harvest under specific circumstances. The Inspection Program issues dealer certifications and import/export permits as authorized by the National Oceanic and Atmospheric Administration as well as Vibrio certificates. The Nearshore Marine Resources Program issues permits for shellfish transplant activities and conservation closures as well as certifications for Municipal Shellfish Wardens. The Pathology Program certifies shellfish hatcheries and issues permits for imports.

**PUBLICATIONS:**
Growing Area annual, triennial and sanitary survey reports and Quality Assurance Plans (laboratories)
Bureau of Public Health and Aquaculture bi-annual newsletter
Aquaculture Division Industry Newsletter
Aquaculture lease decisions

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF PUBLIC HEALTH<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,337,929 | 1,652,280 | 515,042 | | 170,607 | |
| HEALTH BENEFITS | 700,898 | 504,569 | 149,463 | | 46,866 | |
| RETIREMENTS | 493,733 | 345,010 | 113,396 | | 35,327 | |
| OTHER FRINGE BENEFITS | 64,417 | 45,299 | 14,206 | | 4,912 | |
| COMPUTER SERVICES | 2,341 | 2,341 | | | | |
| CONTRACTUAL SERVICES | 232,368 | 213,142 | 13,015 | | 6,211 | |
| RENTS | 102,583 | 99,804 | | | 2,779 | |
| COMMODITIES | 120,729 | 104,488 | 2,354 | | 13,887 | |
| EQUIPMENT | 22,058 | 22,058 | | | | |
| TRANSFER TO OTHER FUNDS | 46,002 | | 34,965 | | 11,037 | |
| **TOTAL EXPENDITURES** | 4,123,058 | 2,988,991 | 842,441 | | 291,626 | |

# BUREAU OF MARINE SCIENCE

## ERIN SUMMERS, ACTING DIRECTOR
## CARL WILSON, COMMISSIONER

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*Mail Address:* PO BOX 8, WEST BOOTHBAY HARBOR, ME 04575-0008 *FAX:* (207) 633-9579
*Established:* 1946 *Telephone:* (207) 633-9500
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188S *Citation:* T0012 *M.R.S.A., Sect.:* 000006021
*Average Counts-All Positions:* 42.000 *Legislative Count:* 42.00

**PURPOSE:**
The Bureau of Marine Science conducts scientific research, monitoring, assessment, restoration and education to conserve, restore, and manage the marine and estuarine fishery resources of the State of Maine. The Bureau encompasses five divisions: Biological Monitoring and Assessment; Ecology and the Environment; Education; Facilities Maintenance; and the newly formed Marine Mammal Research.

The Division of Biological Monitoring and Assessment conducts long-term fishery monitoring programs and research to provide information on stock status of commercially and recreationally valuable marine organisms that inhabit the State's coastal and offshore waters. The Division of Ecology and the Environment was created in 2021 in recognition of emerging issues that are directly impacting marine resources along the Coast of Maine, such as climate change and offshore wind development. The Division of Marine Mammal Research commenced in 2023 and leads the Department's scientific work on large whale species and related conservation issues. Programs include visual surveys, modeling, passive acoustic detection, habitat monitoring, and alternative fishing gear development. The Education Division operates the Maine State Aquarium, Learning Lab, the Burnt Island Lighthouse Station Resource Center, and provides education programs for numerous school groups and others throughout the year. Together the four divisions provide scientific information, services, and assistance to the public, industry, and governments. The Facilities Maintenance division maintains buildings and grounds of the West Boothbay Harbor Laboratory and Burnt Island, located in Southport.

**ORGANIZATION:**
The Bureau of Marine Science was established administratively in 1946 and is the oldest continuously operating marine research laboratory in the Gulf of Maine. Based on McKown Point in West Boothbay Harbor, the facility includes fishery, environmental, microbiology, and biotoxin laboratories; otolith aging capabilities, GIS and bottom mapping facilities; a wet lab; and the Maine State Aquarium. The Bureau encompasses five divisions: Biological Monitoring and Assessment; Ecology and the Environment; Education; Facilities Maintenance; and the newly formed Marine Mammal Research.

All five divisions work primarily out of the West Boothbay Harbor facility. However, division activities cover the coastal counties and waters out to seventy-five miles from shore.

The Marine Education Program operates the Maine State Aquarium, located immediately adjacent to the West Boothbay Harbor laboratory, from May through September and provides education programs for numerous school groups and others throughout the year. Educational and living history programs are conducted at the Burnt Island Lighthouse Station Resource Center. Educational materials are provided to schools throughout the year and presentations of living marine organisms are made at sportsman shows and other events throughout the year.

**PROGRAM:**
The Divisions of Biological Monitoring and Assessment, Ecology and the Environment, and Marine Mammal Research are engaged in interstate management of commercially and recreationally important species including American lobster, Atlantic herring, striped bass, Atlantic menhaden, bluefish, horseshoe crab, northern shrimp, and winter flounder through the Atlantic States Marine Fisheries Commission and federal processes such as the Atlantic Large Whale Take Reduction Team. Scientific staff participates in data collection, stock assessment, and management plan development for species including groundfish, monkfish, sea scallops, ocean quahogs, and Atlantic herring that are managed by the New England and Mid-Atlantic Fishery Management Councils and National Marine Fisheries Service. Commercial landings data are collected from seafood dealers and fishermen and provided to the National Marine Fisheries Service and Atlantic Coastal Cooperative Statistics Program. Tagging studies are conducted on selected species such as Atlantic halibut and winter flounder. Scientists participate in stock assessments and fishery management plan development through the Atlantic States Marine Fisheries Commission and New England Fishery Management Councils. Saltwater angler catches are sampled along the coast for the National Marine Fisheries Service Marine Recreational Fishery Information Program and Large Pelagics Survey. Long-term monitoring of atmospheric and oceanographic conditions in Boothbay Harbor is conducted. Research on large whale and fishing gear interactions are conducted along the entire length of the coast. Halibut research

is conducted largely in eastern Maine. Habitat use by white sharks in coastal waters is also assessed. The Education Division serves nearly 25,000 members of the public annually. Students and teachers learn of the Department's mission and Maine's marine resources through the Maine State Aquarium.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF MARINE SCIENCE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,310,887 | 1,464,740 | 881,492 | | 1,964,655 | |
| HEALTH BENEFITS | 1,173,312 | 408,068 | 236,193 | | 529,051 | |
| RETIREMENTS | 877,315 | 307,016 | 181,649 | | 388,650 | |
| OTHER FRINGE BENEFITS | 116,313 | 40,124 | 23,125 | | 53,064 | |
| COMPUTER SERVICES | 178,822 | 21,130 | 23,910 | | 133,782 | |
| CONTRACTUAL SERVICES | 2,480,721 | 620,491 | 251,839 | | 1,608,391 | |
| RENTS | 1,617,171 | 49,326 | 266,195 | | 1,301,650 | |
| COMMODITIES | 577,754 | 147,921 | 79,883 | | 349,950 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,433,587 | 250,000 | 39,833 | | 1,143,754 | |
| BUILDING IMPROVEMENTS | 304,284 | | | | 304,284 | |
| EQUIPMENT | 681,231 | 9,480 | 33,231 | | 638,520 | |
| TRANSFER TO OTHER FUNDS | 355,790 | | 84,013 | | 271,777 | |
| **TOTAL EXPENDITURES** | 14,107,187 | 3,318,296 | 2,101,363 | | 8,687,528 | |

# BUREAU OF SEA RUN FISHERIES AND HABITAT

## SEAN LEDWIN, BUREAU DIRECTOR
## CARL WILSON, COMMISSIONER

*Central Office:* 32 BLOSSOM LN, AUGUSTA, ME 04333
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:* (207) 633-9579
*Established:* 2020 *Telephone:* (207) 633-9500
*Reference: Policy Area:* 04 *Umbrella:* 13 *Unit:* 188R *Citation:* T0012 *M.R.S.A., Sect.:* 000006021
*Average Counts-All Positions:* 16.500 *Legislative Count:* 16.00

**PURPOSE:**
The Bureau of Sea Run Fisheries and Habitat is responsible for the conservation, management, restoration, and enhancement of Maine's diadromous fish species. Its mission is to sustain and restore populations that contribute to the ecological health, cultural heritage, and economic vitality of the state. Maine's diadromous species, including river herring, American eel, shad, striped bass, sturgeon, sea lamprey, and Atlantic salmon, are integral to the productivity and biodiversity of Maine's coastal and inland waters.

The Bureau's management programs are designed to conserve these species and the ecosystems they depend upon through coordinated restoration and science-based management. The Bureau leads efforts to restore access to historic habitats, improve ecological connectivity across river systems, and promote sustainable fisheries that balance ecological, social, and economic interests. Collaboration with federal, interstate, tribal, and local partners is a core element of this mission, ensuring that Maine's restoration and management strategies align with regional and national conservation goals.

**ORGANIZATION:**
The Bureau was established in 2007 through the consolidation of the former Maine Atlantic Salmon Commission and DMR's Division of Stock Enhancement. It operates under the direction of the Commissioner and Deputy Commissioner of the Department of Marine Resources and is led by a Bureau Director who oversees all management, restoration, and research activities.

The Bureau's central office is located in Augusta, with a field office in Jonesboro that supports work in eastern Maine. Because diadromous fish inhabit waters throughout the state, Bureau staff conduct monitoring, restoration, and management activities in every major watershed. The Bureau's multidisciplinary team of biologists, engineers, and technicians works collaboratively to implement

field programs, coordinate with partners, and deliver projects that advance the Department's broader fisheries and habitat objectives.

**PROGRAM:**

The Bureau's programs are built around an integrated, multi-species approach to managing Maine's diadromous fish resources. Central priorities include restoring access to historic habitats, improving fish passage, monitoring population health, and applying scientific data to guide adaptive management decisions. In addition to restoration and habitat work, the Bureau supports several important fisheries that support local economies and coastal communities, including the elver fishery, river herring harvests, and recreational striped bass fishery. These programs are guided by science-based management plans, interstate coordination, and the goal of ensuring sustainable harvest opportunities consistent with long-term conservation objectives.

A major component of the Bureau's work involves participation in the Federal Energy Regulatory Commission (FERC) licensing and relicensing processes for hydropower facilities. These proceedings provide essential opportunities to secure fish passage at dams, establish habitat restoration requirements, and develop long-term agreements that support the recovery of diadromous species. Because hydropower dams are often located on the mainstems of Maine's largest rivers, progress in these processes has a direct and substantial impact on statewide restoration success.

In addition to hydropower coordination, the Bureau has expanded its focus on improving connectivity in smaller rivers and streams. Projects to remove or upgrade non-hydropower dams, road crossings, and culverts are essential for reestablishing natural river function and enabling the migration of fish to critical spawning and rearing habitats. The Bureau also manages a range of restoration initiatives supported by state and federal funding, including infrastructure and resilience programs that bring significant investment to Maine's fisheries resources.

Through these efforts, the Bureau of Sea Run Fisheries and Habitat continues to fulfill its mission of conserving and restoring Maine's diadromous fish populations and their habitats. The Bureau's work ensures that these species, and the fisheries they support, remain an enduring part of Maine's natural heritage, economy, and the health of its river and coastal ecosystems for generations to come.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF SEA RUN FISHERIES AND HABITAT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,549,844 | 412,159 | 151,351 | | 986,334 | |
| HEALTH BENEFITS | 400,528 | 95,974 | 39,074 | | 265,480 | |
| RETIREMENTS | 327,586 | 89,793 | 32,890 | | 204,903 | |
| OTHER FRINGE BENEFITS | 44,522 | 11,849 | 4,277 | | 28,396 | |
| COMPUTER SERVICES | 31,991 | 762 | 31,229 | | | |
| CONTRACTUAL SERVICES | 214,410 | 69,664 | 64,582 | | 80,164 | |
| RENTS | 85,666 | 8,230 | 25,588 | | 51,848 | |
| COMMODITIES | 34,410 | 9,942 | 2,363 | | 22,105 | |
| GRANTS, SUBSIDIES, PENSIONS | 65,937 | | | | 65,937 | |
| TRANSFER TO OTHER FUNDS | 76,643 | | 13,666 | | 62,977 | |
| **TOTAL EXPENDITURES** | 2,831,537 | 698,373 | 365,020 | | 1,768,144 | |

# MAINE MARITIME ACADEMY
## CRAIG JOHNSON, PRESIDENT

*Central Office:* 1 PLEASANT ST, CASTINE, ME 04420
*Mail Address:* 1 PLEASANT ST, CASTINE, ME 04420 *FAX:* (207) 326-2109
*Established:* 1941 *Telephone:* (207) 326-4311
*Reference: Policy Area:* 02 *Umbrella:* 75 *Unit:* 370 *Citation:* S1941 *M.R.S.A., Sect.:* 000000037

**PURPOSE:**
Maine Maritime Academy (the Academy) is a public, co-educational college offering 24 programs of study in engineering, management, science, and transportation. Undergraduate and graduate-level majors prepare students for professional careers and as officers for the merchant marine and the uniformed services of the United States. The mission of the Academy is to provide a quality education focused on marine and related programs. The curriculum empowers students to take on leadership roles, encourage rigorous self-discipline, promote curiosity, and provide graduates with the skills, ethics, and knowledge needed to succeed in the global economy.

**ORGANIZATION:**
The administrative organization of the Academy is structured to fulfill the mission set forth in its charter. This is accomplished through the following five divisions: Academic Affairs; Advancement; Enrollment Management; Student Affairs; and Financial and Institutional Services. Under the policy guidance furnished by the Board of Trustees, the President of the Academy is the principal executive, being assisted by five division heads, each of whom oversees the respective operating departments. The operation of the Academy is subject to review by the federal government through the Maritime Administration, under regulations prescribed in 46 CFR, 310A. Fiscally, the Academy is supported by state appropriations, student fees, and a subsidy from the Maritime Administration. The training ship 'State of Maine' is made available to the Academy by the Maritime Administration, which funds major repairs. The Academy pays the cost of operating the ship on training cruises and while in port in Castine from its operating budget.

The Academy, through its Board of Trustees, is empowered to provide facilities and support services; to hire instructors and other employees; to determine compensation and dispose of property; arrange for actual experience for its students; to borrow money not in excess of $10,000,000 in aggregate at any time outstanding for the construction or improvement of any buildings or equipment; and to mortgage its property and pledge its revenues.

**PROGRAM:**
The Academy student enrollment numbers are approximately 892 students. Students from the State of Maine typically represent about two-thirds of this total. Approximately 90 percent of graduates are employed in a wide range of marine, engineering, business, transportation, and other professions within three months of graduation.

The Academy students benefit from hands-on education, international sea-time aboard the training ship the State of Maine or the schooner Bowdoin, cadet shipping aboard commercial vessels, and cooperative education assignments. Students become world-class mariners and engineers, supply chain managers, logistics professionals, and scientists in Maine and beyond.

The schooner Bowdoin, the official vessel of the State of Maine, provides a traditional sail training experience and serves as an enduring symbol of Maine's seafaring heritage. Alumni of the Academy work all over the world. Their success has resulted in a worldwide reputation for excellence and reliability in maritime, business, and scientific fields. The Academy's history dates back to 1941 when the Academy was founded by an act of the 90th Maine Legislature on March 21 of that year.

**PUBLICATIONS:**
Maine Maritime Academy Website: mainemaritime.edu
Maine Maritime Academy Undergraduate Catalog (online)

Maine Maritime Academy Viewbook (online)
Maine Maritime Academy Department Flyers (online)
Maine Maritime Academy Graduate Catalog (online)
Maine Maritime Academy Publications: Mariner Alumni Magazine (quarterly)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 16,960,471 | 16,449,165 | 189,638 | | | 321,668 |
| **TOTAL EXPENDITURES** | 16,960,471 | 16,449,165 | 189,638 | | | 321,668 |

| MAINE MARITIME ACADEMY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 16,960,471 | 16,449,165 | 189,638 | | | 321,668 |
| **TOTAL EXPENDITURES** | 16,960,471 | 16,449,165 | 189,638 | | | 321,668 |

# DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

## JOAN COHEN, COMMISSIONER

*Central Office:* 76 NORTHERN AVE, GARDINER, ME 04345
*Mail Address:* 35 STATE HOUSE STATION, AUGUSTA, ME 04333-0035 *FAX:* (207) 624-8690
*Established:* 1973 *Telephone:* (207) 624-8500
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 027 *Citation:* T0010 *M.R.S.A., Sect.:* 000008001
*Average Counts-All Positions:* 239.270 *Legislative Count:* 238.50
Units:

*DIVISION OF ADMINISTRATIVE SERVICES*
*BUREAU OF CONSUMER CREDIT PROTECTION*
*STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS*
*BUREAU OF FINANCIAL INSTITUTIONS*
*BUREAU OF INSURANCE*
*OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION*
*BOARD OF LICENSURE IN MEDICINE*
*STATE BOARD OF NURSING*
*STATE BOARD OF OPTOMETRY*
*BOARD OF OSTEOPATHIC LICENSURE*
*OFFICE OF SECURITIES*

**PURPOSE:**

The Department of Professional and Financial Regulation serves and protects the public through a broad range of responsibilities and activities, such as examining and overseeing state-chartered financial institutions; regulating bank holding companies; regulating insurance companies, agencies, and producers; regulating grantors of consumer credit; administering and enforcing the Maine Uniform Securities Act; and by licensing and regulating numerous professions and occupations.

The Department protects Maine consumers through its licensing, examining, and auditing activities. It conducts programs aimed at increasing voluntary compliance with State laws, investigates possible violations of law, and undertakes enforcement actions. The Department responds to consumer complaints and requests for information and conducts educational and outreach programs to make consumers aware of their rights under Maine laws.

**ORGANIZATION:**

The Department of Business Regulation was created in October 1973 as part of state government reorganization designed to consolidate related agencies along functional lines and strengthen executive direction. In 1987 the name of the Department was changed to Professional and Financial Regulation; and today, the Department consists of a centralized Administrative Services Division, which includes the Commissioner's Office, and 5 agencies: the Bureau of Financial Institutions, the Bureau of Insurance, the Bureau of Consumer Credit Protection, the Maine Office of Securities, and the Office of Professional and Occupational Regulation (OPOR) which administers 38 professional and occupational licensing programs.

In addition to programs directly administered by OPOR, 5 professional licensing boards are affiliated with the Department: the Board of Licensure in Medicine, the Maine State Board of Nursing, the State Board of Licensure for Professional Engineers, the Maine State Board of Optometry, and the Board of Osteopathic Licensure.

**PROGRAM:**

The Commissioner is the administrative head of the Department. In this capacity, the Commissioner provides centralized budgeting coordination, initiates and monitors all policy implementation and strategic planning, and directs the day-to-day management of the Department. The Commissioner develops the Department's legislative program and coordinates it within the Department and with the Administration.

The Commissioner is responsible for reviewing the policy and operation of agencies within the Department to ensure that each complies with its statutory and public service responsibilities. The Commissioner may not interfere with the exercise of discretionary regulatory or licensing authority vested by statute directly in the bureaus, offices, boards, and commissions of the Department.

In the case of affiliated boards, the Commissioner acts as a liaison with the Governor and with other units of state government. Affiliated boards submit their

budgets through the Department.

Internet Address: https://www.maine.gov/pfr

**LICENSES:**
See reports of component units.

**PUBLICATIONS:**
See reports of component units.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 14,816,157 | | 14,816,157 | | | |
| HEALTH BENEFITS | 4,243,251 | | 4,243,251 | | | |
| RETIREMENTS | 3,168,764 | | 3,168,764 | | | |
| OTHER FRINGE BENEFITS | 413,723 | | 413,723 | | | |
| COMPUTER SERVICES | 4,013,785 | | 3,987,137 | | 26,648 | |
| CONTRACTUAL SERVICES | 7,425,362 | | 7,237,934 | | 187,428 | |
| RENTS | 981,497 | | 965,343 | | 16,154 | |
| COMMODITIES | 101,646 | | 101,646 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 3,329,535 | | 33 | | 3,329,502 | |
| TRANSFER TO OTHER FUNDS | 369,691 | | 368,858 | | 833 | |
| **TOTAL EXPENDITURES** | 38,863,411 | | 35,302,846 | | 3,560,565 | |

# DIVISION OF ADMINISTRATIVE SERVICES

## JOAN COHEN, COMMISSIONER
## RACHEL H. HENDSBEE, DIRECTOR

*Central Office:* 76 NORTHERN AVE, GARDINER, ME 04345
*Mail Address:* 35 STATE HOUSE STATION, AUGUSTA, ME 04333-0035 *FAX:* (207) 624-8690
*Established:* 1974 *Telephone:* (207) 624-8511
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 028 *Citation:* T0010 *M.R.S.A., Sect.:* 000008003
*Average Counts-All Positions:* 11.000 *Legislative Count:* 11.00

**PURPOSE:**
The Administrative Services Division provides strategic planning, policy, legislative, media, administrative, information technology, security and licensing system support for all bureaus, offices, boards and commissions within the Department. Its administrative functions include budget development, contract review, purchases, cash receipts, computer services, reception, information security and facility management.

**ORGANIZATION:**
There are distinct functional units within the Division. The first is the Office of Commissioner, which serves as the central point of leadership within PFR, coordinating Department-wide strategic planning and policy development, serving as the primary contact for the Governor's office, the Legislature and other governmental agencies, facilitating communications with the public and media, and ensuring intra-agency cooperation and collaboration.

The Administrative Unit provides centralized fiscal and facility management for the Department.

The Information Systems Support Services Unit procures and provides services in support of the Department's extensive information technology needs.

**PROGRAM:**
The Administrative Services Division provides the services described above for

the entire Department of Professional and Financial Regulation. Additionally, the Division is responsible for ordering and arranging for the services provided to all units by outside staff agencies, including the Department of Administrative and Financial Services - Service Centers, the building owner and by private parties and vendors. The Division manages and administers the Department's centralized licensing database. Technical support for all Department computer services is provided by or procured through the Office of Information Technology.

Internet Address: https://www.maine.gov/pfr

**LICENSES:**
None

**PUBLICATIONS:**
None

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIVISION OF ADMINISTRATIVE SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 862,316 | | 862,316 | | | |
| HEALTH BENEFITS | 216,411 | | 216,411 | | | |
| RETIREMENTS | 213,278 | | 213,278 | | | |
| OTHER FRINGE BENEFITS | 24,482 | | 24,482 | | | |
| COMPUTER SERVICES | 3,591,259 | | 3,591,259 | | | |
| CONTRACTUAL SERVICES | 679,202 | | 679,202 | | | |
| RENTS | 66,691 | | 66,691 | | | |
| COMMODITIES | 5,338 | | 5,338 | | | |
| TRANSFER TO OTHER FUNDS | 82,015 | | 82,015 | | | |
| **TOTAL EXPENDITURES** | 5,740,992 | | 5,740,992 | | | |

# BUREAU OF CONSUMER CREDIT PROTECTION
## LINDA CONTI, SUPERINTENDENT

*WATS:* (800) 332-8529

*Central Office:* 76 NORTHERN AVE., GARDINER, ME 04345
*Mail Address:* 35 STATE HOUSE STATION, AUGUSTA, ME 04333-0035 *FAX:* (207) 582-7699
*Established:* 1975 *Telephone:* (207) 624-8529
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 030 *Citation:* T0009A *M.R.S.A., Sect.:* 6-103
*Average Counts-All Positions:* 24.000 *Legislative Count:* 24.00

**PURPOSE:**
The Bureau of Consumer Credit Protection was established to protect the citizens of Maine from unfair and deceptive practices with respect to consumer loans, credit sales, and debt collection. A primary responsibility of the agency is to protect Maine consumers through implementation of the Maine Consumer Credit Code (MCCC). The MCCC requires the agency to promote the development of equitable consumer credit practices, encourage competition among credit grantors, and ensure that the regulation of consumer credit transactions in Maine conforms to the policies of the federal Truth-in-Lending Act.

In addition, the agency is responsible for administration of consumer-related state laws regulating check cashers, collection agencies, consumer finance companies, credit, loan and mortgage servicers, credit reporting agencies, debt management and debt settlement companies, employee leasing companies, foreclosure purchasers, foreign currency exchangers, insurance premium finance companies, I.R.S. Code Section 1031 exchange facilitators, litigation funding companies, loan brokers, money transmitters, mortgage companies, mortgage loan originators, non-bank ATM operators, pawnbrokers, payday lenders, payroll processors, "plain language" consumer loan contract certification, real estate transaction settlement agents, refund anticipation loan facilitators, rent-to-own companies, repossession companies, residential real estate property preservation companies, retail creditors, returned check diversion program providers, student loan

servicers, and "guaranteed asset protection" (GAP) debt cancellation contract administrators.

The agency administers and staffs a toll-free mortgage foreclosure prevention hotline (1-888-NO-4CLOZ).

The agency serves as the state's "Student Loan Ombudsman," assisting student loan borrowers to resolve disputes with servicers and is required to maintain a registry of student loan servicers.

**ORGANIZATION:**

The Maine Consumer Credit Code, enacted by the 106th Legislature, took effect on January 1, 1975 and established an independent Bureau of Consumer Protection within the Department of Business Regulation. All personnel of the Division of Personal and Consumer Finance of the Bureau of Banking were absorbed by the Bureau of Consumer Protection. The 110th Legislature changed the name of the agency to the Bureau of Consumer Credit Protection. Public Law 1995, chapter 309 again changed the name of the agency, to the Office of Consumer Credit Regulation, effective January 1, 1996. This legislation also shifted responsibility for ensuring Consumer Credit Code compliance by banks and credit unions to the Bureau of Financial Institutions. The 123rd Legislature re-designated the agency as the Bureau of Consumer Credit Protection, effective September 20, 2007.

**PROGRAM:**

During FY25, the agency's Complaint Division responded to 220 complaints from Maine consumers resulting in $13,525 in recoveries for Maine consumers.

The Student Loan Ombudsman received 25 formal complaints during FY25.

The Bureau's Compliance Examination Division examined 134 companies, including 31 payroll processors, 54 auto dealers and other general creditors, 7 debt collectors, 4 debt management service providers, 7 supervised lenders, 1 loan broker, 2 pawnbrokers, 1 rent to own dealer, 10 consumer reporting agencies, 16 money transmitters, and 1 student education loan servicer. The Bureau cited creditors for 638 violations of the Consumer Credit Code, 7 violations of the Fair Credit Reporting Act, 47 Truth-in-Lending violations, 16 violations of the Fair Debt Collection Practices Act, and 100 violations of other laws, rules and regulations.

During FY25 the Bureau's foreclosure prevention and outreach staff mailed 19,119 informational letters to homeowners in default on their home mortgages.

Numbers of licensees for FY25: 1,677 Supervised Lenders including both mortgage and non-mortgage lending companies (538 main offices, 1,139 branches); 784 Other Creditors*; 265 Sales Finance Companies (158 main offices, 107 branches); 8 Insurance Premium Finance Companies (7main offices, 1 branch); 926 Debt Collectors (556 main offices, 370 branches); 282 Loan Brokers, including both mortgage and non-mortgage (201 main offices, 81 branches); 10,112 Mortgage Loan Originators; 50 Credit Reporting Agencies; 197 Money Transmitters; 2,368 non-bank ATM terminals; 38 Debt Management Service Providers (21 main offices, 17 branches); 207 Employee Leasing Companies; 5 Check Cashers (4 main offices, 1 branch); 39 Residential Real Estate Property Preservation Companies; 17 Exchange Facilitators (12 main offices, 5 branches); 5 Litigation Funding Providers (4 main offices, 1 branch); 219 Real Estate Settlement Agencies (179 main offices, 40 branches); 151 Payroll Processors; 77 Guaranteed Asset Protection (GAP) administrators; 70 Student Loan Servicers (45 main offices, 25 branches; and 26 Student Lender Registrants. In total, the Bureau oversaw 17,530 licensees and registrants.

*This year's "Other Creditor" tally includes the following categories: 235 Loan Servicers (153 main offices, 82 branches); 2 Manufactured Home Dealers; 128 New Car Dealers (112 main offices, 16 branches); 155 Used Car Dealers (127 main offices, 28 branches); 61 Rent-to-Own Merchants (51 main offices, 10 branches); 20 Pawnbrokers; and 183 Miscellaneous Retail Creditors (127 main offices, 56 branches).

**LICENSES:**

LICENSES: Collection Agencies, Supervised Lenders, Loan Brokers, Repossession Companies, Money Transmitters, Foreclosure Purchasers, Non-Sufficient Funds (NSF)

Check Diversion Companies, IRS Code Section 1031 Exchange Facilitators, Insurance Premium Finance Companies, Payday Lenders, Payroll Processors, Residential Real Estate Property Preservation Providers, Refund Anticipation Loan Facilitators, Mortgage Servicers and Mortgage Loan Originators, and Student Loan Servicers.

REGISTRATIONS: Consumer Credit Code Annual Creditor Notifications, Credit Reporting Agencies, Rent-to-Own Companies, Pawnbrokers, Non-bank ATM Operators, Debt Management Service Providers, Check Cashers, Foreign Currency Exchangers, Loan Servicers, Litigation Funding Providers, Manufactured Home Dealers, Used Car Dealers, New Car Dealers, Sales Finance Companies, General Creditors, Real Estate Settlement Agencies, GAP Administrators, and Private Student Lenders.

**PUBLICATIONS:**
Various guides (all booklets are free to Maine residents).

https://www.maine.gov/pfr/consumercredit

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF CONSUMER CREDIT PROTECTION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,425,851 | | 1,425,851 | | | |
| HEALTH BENEFITS | 414,824 | | 414,824 | | | |
| RETIREMENTS | 288,619 | | 288,619 | | | |
| OTHER FRINGE BENEFITS | 40,177 | | 40,177 | | | |
| COMPUTER SERVICES | 3,069 | | 3,069 | | | |
| CONTRACTUAL SERVICES | 333,097 | | 258,629 | | 74,468 | |
| RENTS | 38,774 | | 38,774 | | | |
| COMMODITIES | 6,706 | | 6,706 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 3,329,502 | | | | 3,329,502 | |
| TRANSFER TO OTHER FUNDS | 40,642 | | 40,642 | | | |
| **TOTAL EXPENDITURES** | 5,921,261 | | 2,517,291 | | 3,403,970 | |

# STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS

## BRENT M. BRIDGES, PE, CHAIR
## CHRISTINE M. WOJDYLA, EXECUTIVE DIRECTOR

*Central Office:* 77 SEWALL ST., #3001, AUGUSTA, ME 04330
*Mail Address:* 92 STATE HOUSE STATION, AUGUSTA, ME 04333-0092 *FAX:* (207) 287-3239
*Established:* 1935 *Telephone:* (207) 287-3236
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 322 *Citation:* T0032 *M.R.S.A., Sect.:* 000001301
*Average Counts-All Positions:* 2.000 *Legislative Count:* 2.00

**PURPOSE:**
The State Board of Licensure for Professional Engineers protects the public by establishing and maintaining professional standards for the regulation of the practice of engineering in Maine. The Board is authorized to examine qualifications of applicants and certify Engineer Interns and license Professional Engineers in Maine; to renew licenses upon receipt of required fees; to maintain a roster of all licensees; to make rules not inconsistent with state laws relating to professional engineers; to investigate complaints of alleged violations of such laws and rules; to conduct hearings; to subpoena witnesses and evidence; and to institute disciplinary action as warranted.

**ORGANIZATION:**
The Board has seven (7) members. The Governor appoints five (5) Professional Engineers and one (1) public member for staggered five-year terms. The seventh board member is the Chief Engineer of the Maine Department of Transportation who serves ex-officio. Board members elect a chair and a vice-chair from their membership each year. Board staff consists of two (2) positions, the Executive

Director and the Supervisor of Licensing.

The Board maintains membership in the National Council of Examiners for Engineering and Surveying (NCEES). Board members and staff participate in NCEES activities and serve on national committees with other member boards from all fifty states, the District of Columbia, and four U.S. territories. NCEES members promote reciprocal licensure and help assure minimum standards of competence to practice. Board members also maintain membership in professional engineering societies. These efforts keep the Board informed of trends in the engineering profession.

**PROGRAM:**
As of June 30, 2025, there were 8,147 professional engineers licensed in Maine. Of that total 1,990 or 24.4% have a Maine physical address.

During FY 2025, 689 candidates were licensed as professional engineers: 116 qualified for original licensure through examination. 573 qualified for licensure by comity with other jurisdictions. The 541 comity applicants who submitted a NCEES Record with their application received an expedited approval process because their credentials are reviewed and verified in advance by the National Council of Examiners for Engineering and Surveying (NCEES).

Professional qualifying examinations are administered under an agreement between the Board and the NCEES. The Principles and Practices Exam (PE) and the Structural Exam (SE) are qualifying exams for professional engineering licensure. The Fundamentals of Engineering Exam (FE) is the qualifying exam for engineer intern certification.

Since January 1, 2022, the NCEES PE exams have only been offered in computer-based testing (CBT) format. PE Exam CBT results for FY2025 are as follows:

PE exam CBT candidates: 168
PE exam CBT candidates who passed: 113 (67.3%)

The current SE exam is comprised of two components that may be taken in separate exam cycles up to five years apart. A passing score is reflected only after a candidate has received an acceptable result on both components. SE Exams transitioned to CBT in 2024. No paper SE examinations were administered in Maine during fiscal year 2025. One (1) SE CBT was successfully attempted relative to Maine in November 2024, and the candidate had satisfied full SE Exam requirements upon completion of this effort.

The FE exam is administered year-round through CBT at Pearson Vue testing centers. Applicants apply for Engineer Intern Certification after passing the FE exam and graduating from an approved degree program. FE results shown are for examinations administered from July 1, 2024 through June 30, 2025.

FE exam candidates: 257
FE candidates who passed the exam: 160 (62.3%)

Board meetings were held on these dates during fiscal year 2025: August 8, 2024; October 10, 2024; November 21, 2024; January 16, 2025; March 20, 2025; and June 12, 2025.

**LICENSES:**
Professional Engineer License
Engineer Intern Certification

**PUBLICATIONS:**
Internet address: https://www.maine.gov/professionalengineers

"Roster of Professional Engineers" $20.00 (printed) - available online at no cost.
"Title 32, Revised Statutes of Maine, Chapter 19, Engineers"
"02-322 C.M.R. Ch. 1-6"
"Newsletter" - Electronic - emailed to all licensees and available online at no cost.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 149,177 | | 149,177 | | | |
| HEALTH BENEFITS | 47,630 | | 47,630 | | | |
| RETIREMENTS | 32,825 | | 32,825 | | | |
| OTHER FRINGE BENEFITS | 3,883 | | 3,883 | | | |
| COMPUTER SERVICES | 15,408 | | 15,408 | | | |
| CONTRACTUAL SERVICES | 57,043 | | 57,043 | | | |
| RENTS | 26,825 | | 26,825 | | | |
| COMMODITIES | 4,482 | | 4,482 | | | |
| TRANSFER TO OTHER FUNDS | 8,435 | | 8,435 | | | |
| **TOTAL EXPENDITURES** | 345,708 | | 345,708 | | | |

# BUREAU OF FINANCIAL INSTITUTIONS
## LLOYD P. LAFOUNTAIN III, SUPERINTENDENT

*WATS:* (207) 624-8570

*Central Office:* 76 NORTHERN AVE., GARDINER, ME 04345
*Mail Address:* 36 STATE HOUSE STATION, AUGUSTA, ME 04333-0036 *FAX:* (207) 624-8590
*Established:* 1927 *Telephone:* (207) 624-8570
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 029 *Citation:* T0009B *M.R.S.A., Sect.:* 000000121
*Average Counts-All Positions:* 18.000 *Legislative Count:* 18.00

**PURPOSE:**
The Bureau of Financial Institutions was established to supervise all financial institutions chartered by the State and to maintain and promote the following: safe and sound financial practices; strength, stability, and efficiency of financial institutions; security of deposit and share funds; reasonable and orderly competition; and development and expansion of financial services advantageous to the public welfare.

The Bureau has been given the authority and responsibility to promulgate rules and regulations to govern the activities, operations, and procedures of financial institutions; conduct examinations of each financial institution supervised by the Bureau at least every 36 months; require reports and information necessary for proper supervision; summon persons and subpoena witnesses in connection with Bureau matters; order any state-chartered financial institution to cease violating any law or regulation or cease engaging in any unsafe and unsound financial practice; and approve or deny applications for new charters and applications by existing financial institutions to merge, acquire, consolidate, close offices, or convert to another charter. In 1996, the Bureau assumed the responsibility for enforcing Title 9-A M.R.S., the Maine Consumer Credit Code, with respect to financial institutions. In 2004, the Bureau assumed the responsibility for licensing and examining payroll processors that are financial institutions or subsidiaries of financial institutions.

**ORGANIZATION:**
The Bureau of Financial Institutions is an agency within the Department of Professional and Financial Regulation and divided into two functional sections with the responsibility for coordination and development of each area delegated to a senior manager. The Deputy Superintendent - Examinations supervises the Bureau's field examination staff, coordinates and monitors examinations, and provides close supervision of problem institutions. The Deputy Superintendent - Research, Administration & Legal Affairs is responsible for the development of the Bureau's database, bank monitoring systems, legislative and rulemaking activities, financial analyses, applications processing, consumer complaint resolutions, consumer outreach activities, and management of the office staff.

**PROGRAM:**
The Examination Division is responsible for examining in the areas of safety and soundness, information technology, bank holding companies, trust services, Bank Secrecy Act, and compliance. During FY25, 14 safety and soundness examinations and 24 specialized examinations (i.e. trust, compliance, information technology,

Bank Secrecy Act, payroll processing, and visitations) were completed. The above includes 6 safety and soundness examinations conducted jointly with federal regulators. A computer-based system also monitors bank performance between on-site visits.

In FY25, the Bureau received and processed (a) 1 notification from a Maine financial institution to close a branch within the State of Maine; (b) 4 notifications from financial institutions to establish an interstate branch; (c) 2 field of membership expansions for Maine credit unions; and (d) 1 application from a Maine financial institution to merge.

The Consumer Outreach Program provides a source of information for users of financial services in Maine. Through this program, the Bureau mediates disputes and interacts with the regulated community. In FY25, the Bureau responded to 425 consumer complaints and inquiries and assisted Maine consumers in obtaining restitution and other remedies. The Bureau maintains consumer resources on its website where consumers can learn about identity theft, internet fraud, money management, foreclosure assistance, and a variety of other topics related to financial products and services. In addition, Bureau outreach staff participate in training events and in a multijurisdictional working group that seeks to alert and inform consumers about financial scams and available resources.

**LICENSES:**
Payroll Processors

**PUBLICATIONS:**
Annual Report from the Superintendent to the Legislature for 2025 (back issues 1996-2024 available).

Consumer brochures available to the public: Bureau of Financial Institution's Consumer Outreach Program; Credit Reports and Identify Theft; Debit Card Holds; Save and Protect Your Money.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF FINANCIAL INSTITUTIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,209,645 | | 1,209,645 | | | |
| HEALTH BENEFITS | 318,292 | | 318,292 | | | |
| RETIREMENTS | 261,462 | | 261,462 | | | |
| OTHER FRINGE BENEFITS | 33,644 | | 33,644 | | | |
| CONTRACTUAL SERVICES | 188,015 | | 188,015 | | | |
| RENTS | 63,298 | | 63,298 | | | |
| COMMODITIES | 5,016 | | 5,016 | | | |
| TRANSFER TO OTHER FUNDS | 13,765 | | 13,765 | | | |
| **TOTAL EXPENDITURES** | 2,093,137 | | 2,093,137 | | | |

# BUREAU OF INSURANCE
## ROBERT L. CAREY, SUPERINTENDENT

*WATS:* (800) 300-5000

*Central Office:* 76 NORTHERN AVE., GARDINER,, ME 04345
*Mail Address:* 34 STATE HOUSE STATION, AUGUSTA, ME 04333-0034 *FAX:* (207) 624-8599
*Established:* 1970 *Telephone:* (207) 624-8475
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 031 *Citation:* T0024A *M.R.S.A., Sect.:* 000000200
*Average Counts-All Positions:* 73.000 *Legislative Count:* 73.00

**PURPOSE:**
To regulate all insurance entities and persons authorized to transact the business of insurance in Maine for the purpose of protecting the public interest. To accomplish this purpose the Maine Bureau of Insurance (MBOI) is empowered to license insurance companies, non-profit hospital, medical or other health service organizations, health maintenance organizations, medical utilization review

entities, third-party administrators, advisory organizations, captive insurance companies, multiple employer welfare arrangements, pharmacy benefit managers, and reinsurance intermediaries/managers. The MBOI registers preferred provider organizations, risk purchasing groups, risk retention groups, managing general agents, pharmacy benefits managers, and service contract providers.

The MBOI examines and analyzes insurance companies domiciled in the State of Maine. Financial examinations are performed not less than once every five years. Financial examinations assess domestic insurance companies' internal control environment, identify the insurer's prospective risks, and validate certain balance sheet accounts. Financial analysis is performed quarterly. Financial analysis includes follow-up of issues identified through the examination process, ratio analysis, ongoing compliance analysis, and capitalization analysis. In addition, the MBOI has certain limited responsibilities for the examination of foreign insurers authorized to do business in the state. The MBOI also reviews the annual statutory financial statements of insurance companies and licenses qualified applicants as insurance producers, consultants, and adjusters.

The MBOI is responsible for the administration of the rate-regulatory law of the State of Maine, and all policy forms, contracts, and illustrations. For those lines, where it is required, the MBOI reviews the advertising/marketing materials proposed to be used in Maine. The MBOI provides assistance to consumers regarding certain insurance related matters. The MBOI may seek suspension or revocation of licenses or impose financial penalties in instances where insurance companies, producers, consultants, or adjusters have failed to comply with the lawful regulations of the MBOI or the statutory provisions of 24 M.R.S.A. or 24-A M.R.S.A. Such enforcement action may result from a complaint or other investigation or a market conduct examination undertaken by the MBOI. The MBOI also, pursuant to 39-A M.R.S.A., authorizes and reviews workers' compensation self-insurers including entities, groups, and certain reinsurance accounts.

**ORGANIZATION:**
In 1868, a State Bank and Insurance Examiner was appointed and charged with making annual examinations of banks and insurance companies. Two years later, in 1870, the Office of the Insurance Commissioner was created, with the provision that this person could not at the same time serve as the Examiner of Banks. The Office of the Insurance Commissioner became the Insurance Department in 1959. Under the plan for State Government reorganization, the Insurance Department became the MBOI and was placed within the Department of Professional and Financial Regulation effective October 3, 1973.

**PROGRAM:**
The programs of the MBOI are implemented through various work units.

The Property and Casualty Unit (PCU) provides consumer assistance, analyzes, and regulates policy forms and rates for property and casualty insurance. PCU also resolves complaints involving workers' compensation rating issues and reviews all workers' compensation filings. PCU conducts consumer outreach throughout the year, including the production of informational brochures.

The Administrative Unit is responsible for the organization and maintenance of administrative and legislative files.

The Licensing Unit processes licenses for producers, adjusters, consultants, and agencies.

The Examination Unit examines domestic insurance companies.

The Alternative Risk Unit reviews and evaluates applications for self-insurers of workers' compensation, captive insurance companies, multiple employer welfare arrangements, continuing care retirement communities, health alliances, and reinsurance arrangements.

The Financial Analysis Unit (FAU) issues licenses to domestic insurers transacting business in Maine and monitors the solvency of insurers transacting business in Maine. Insurance companies seeking licensure submit financial and operational information to FAU for review. The level of ongoing financial review and analysis is determined by the entity's status as a domestic or foreign insurance company. FAU also reviews the following applicants: HMOs, surplus lines companies, risk retention groups, risk purchasing groups, managing general agents, reinsurance intermediaries, accredited reinsurers, fraternal benefit

societies, third party administrators, and service contract providers. FAU also performs market analysis. The market analysis function involves reviewing complaint data and financial results to determine companies that need market reviews.

The Market Conduct Unit (MCU) is responsible for ongoing surveillance of the Maine insurance marketplace to identify companies that may be operating in a manner that is not consistent with Maine laws, rules and regulations. Once identified, MCU takes action to bring the target company into compliance.

The Consumer Health Care Division (CHCD) reviews all life and health policy forms and processes license applications for medical utilization review entities and preferred provider organizations. CHCD also reviews managed care networks, provides information to consumers regarding health care plans, assists enrollees in understanding their rights under health care plans, and assists consumers with complaints. CHCD conducts consumer outreach throughout the year, attends various outreach events, and produces informational brochures.

The Life and Health Actuarial Unit (LHA) reviews rates for health, long-term care, and Medicare supplement. LHA also evaluates mandated benefits, maintains related databases, and is responsible for the data analysis of the individual and small group markets.

**LICENSES:**

LICENSES: Insurance Producers (Resident & Nonresident); Insurance Adjusters (Resident & Nonresident); Insurance Consultants (Resident & Nonresident); Insurance Agencies (Resident & Nonresident); Insurance Companies; Fraternal Insurance Companies; Inter-Insurers; Health Maintenance Organizations; Non-profit Hospital Medical Associations; Non-profit Organizations; Medical Utilization Review Entities; Third-party Administrators; Advisory Organizations; Reinsurance Intermediary-Broker; Reinsurance Intermediary Manager; Fire Assessment Companies; Private Purchasing Alliances; Insurance Adjusting Firms (Resident & Nonresident); Insurance Consulting Firms (Resident & Nonresident); Equipment Rental Company (Resident & Nonresident); Motor Vehicle Rental Company (Resident & Nonresident); Portable Electronic Device Vendors (Resident & Nonresident); Self Storage Insurance Providers (Resident & Nonresident); Specialty Purpose Reinsurance Vehicles; Structured Settlement Transferee (Resident & Nonresident); Supervising Travel Insurance Producer (Resident & Nonresident); Third Party Prescriptions; Captive Insurance Companies; Multiple Employer Welfare Arrangements; Pharmacy Benefit Management Entities; Viatical Providers.

AUTHORITY: Workers' Compensation Self-insurers.

APPROVALS: Workers' Compensation Self-insured Reinsurance Arrangements; Surplus Lines Insurance Companies; Accredited Reinsurer; Certified Reinsurer, and Reciprocal Jurisdiction Reinsurer.

REGISTRATION: Preferred Provider Organizations; Risk Purchasing Groups; Risk Retention Groups; Third-Party Prescription Programs; Managing General Agents; Structured Settlement Transferees; and Service Contract Providers; Insurance Branch Registrations for agencies and adjusting firms; Navigators.

**PUBLICATIONS:**

The bureau provides a number of consumer guides to provide information about various kinds of insurance. These guides which provide information about purchasing, coverage, claims, complaints and more can be found online at: https://www.maine.gov/pfr/insurance.

Consumer Guides by Kind of Insurance and Category:
Auto Insurance
Commercial Property & Liability Insurance
Disability Insurance
Health Insurance
Homeowners and Renters Insurance
Life Insurance, Annuities & Viaticals
Long-Term Care Insurance
Medicare Supplement Insurance
Pet Insurance
Workers' Compensation Insurance

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF INSURANCE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 5,082,640 | | 5,082,640 | | | |
| HEALTH BENEFITS | 1,426,472 | | 1,426,472 | | | |
| RETIREMENTS | 1,089,030 | | 1,089,030 | | | |
| OTHER FRINGE BENEFITS | 144,635 | | 144,635 | | | |
| COMPUTER SERVICES | 11,890 | | 10,112 | | 1,778 | |
| CONTRACTUAL SERVICES | 2,623,135 | | 2,536,362 | | 86,773 | |
| RENTS | 218,173 | | 218,173 | | | |
| COMMODITIES | 28,480 | | 28,480 | | | |
| TRANSFER TO OTHER FUNDS | 64,591 | | 64,053 | | 538 | |
| **TOTAL EXPENDITURES** | 10,689,046 | | 10,599,957 | | 89,089 | |

# OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION

## PENNY VAILLANCOURT, DIRECTOR

*TTY:* (888) 577-6690
*Central Office:* 76 NORTHERN AVE., GARDINER, ME 04345
*Mail Address:* 35 STATE HOUSE STATION, AUGUSTA, ME 04333-0035 *FAX:* (207) 624-8637
*Established:* 1976 *Telephone:* (207) 624-8603
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 041 *Citation:* T0010 *M.R.S.A., Sect.:* 000008003
*Average Counts-All Positions:* 71.000 *Legislative Count:* 71.00

**PURPOSE:**
The Office of Professional and Occupational Regulation (OPOR) administers 38 professional and occupational licensing programs. The statutory mission of OPOR and its licensing programs is to ensure that the public is served by competent and honest practitioners who have demonstrated a minimum level of proficiency in their fields. OPOR staff implements legislatively set qualifications for licensure and standards of practice and ethical conduct in conjunction with licensing boards and assists in conducting disciplinary proceedings.

**ORGANIZATION:**
The special session of the 107th Legislature established a central licensing division, now called the Office of Professional and Occupational Regulation (OPOR). Since that time, several new state licensing programs have been created and placed within OPOR. Licensing programs have also been transferred to OPOR from other departments and existing independent agencies have been moved into OPOR. Today, the Office oversees 30 professional and occupational licensing boards and directly administers 8 licensing programs without boards. OPOR staff is comprised of 70 authorized positions including regulatory board managers, investigators, inspectors, and support staff, organized into administrative work units and responsible for ensuring that licensing programs meet statutory mandates.

**PROGRAM:**
LICENSING: The Office of Professional and Occupational Regulation is an umbrella state agency that administers 38 licensing programs.

COMPLAINTS: During FY25 (July 1, 2024 - June 30, 2025) 1,520 complaints were active, 693 new complaints were opened, and 916 were closed.

Internet Address: https://www.maine.gov/pfr/professionallicensing

**LICENSES:**
During FY25, the Office of Professional and Occupational Regulation maintained records of more than 132,443 active and inactive licenses for professions ranging from Accountancy to Veterinary Medicine.

**PUBLICATIONS:**
The Office of Professional and Occupational Regulation maintains a comprehensive website that offers on-line initial license and license renewal for most professions, as well as information on license and continuing education requirements and disciplinary actions taken by regulatory programs. In addition, the agency uses the state GovDelivery subscription service to update licensees and the public about new information and important developments in each program.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,525,057 | | 3,525,057 | | | |
| HEALTH BENEFITS | 1,103,088 | | 1,103,088 | | | |
| RETIREMENTS | 720,146 | | 720,146 | | | |
| OTHER FRINGE BENEFITS | 95,190 | | 95,190 | | | |
| COMPUTER SERVICES | 193,700 | | 168,830 | | 24,870 | |
| CONTRACTUAL SERVICES | 2,165,197 | | 2,139,011 | | 26,186 | |
| RENTS | 320,321 | | 304,167 | | 16,154 | |
| COMMODITIES | 35,708 | | 35,708 | | | |
| TRANSFER TO OTHER FUNDS | 98,521 | | 98,226 | | 295 | |
| **TOTAL EXPENDITURES** | 8,256,928 | | 8,189,423 | | 67,505 | |

OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARDS/COMMISSIONS

| | |
|---|---|
| Board of Accountancy | |
| Candice Wright, Acting Board Manager | 624-8601 |
| State Board of Alcohol and Drug Counselors | |
| Vacant, Board Manager | 624-8420 |
| Maine State Board for Licensure of Architects, Landscape Architects and Interior Designers | |
| Cathy Pendergast, Board Manager | 624-8518 |
| Athletic Trainers | |
| Candice Wright, Acting Program Manager | 624-8601 |
| Board of Licensing of Auctioneers | |
| Cathy Pendergast, Board Manager | 624-8518 |
| Barbering and Cosmetology Licensing Program | |
| Vacant, Program Manager | 624-8625 |
| Boilers and Pressure Vessels Safety Program | |
| Holly Poirier, Program Manager | 624-8617 |
| Charities/Professional Solicitors | |
| Candice Wright, Acting Program Manager | 624-8601 |
| Board of Chiropractic Licensure | |
| Vacant, Board Manager | 624-8625 |
| Board of Complementary Health Care Providers | |
| Vacant, Board Manager | 624-8625 |
| Board of Counseling Professionals Licensure | |
| Vacant, Board Manager | 624-8420 |
| Board of Dental Practice | |
| Teneale Johnson, Acting Executive Director | 287-3333 |
| Board of Licensure of Dietetic Practice | |
| Candice Wright, Acting Board Manager | 624-8601 |
| Electricians' Examining Board | |
| Holly Poirier, Board Manager | 624-8617 |
| Elevator and Tramway Safety Program | |
| Holly Poirier, Program Manager | 624-8617 |
| Board of Licensure of Foresters | |
| Cathy Pendergast, Board Manager | 624-8518 |
| State Board of Funeral Service | |
| Candice Wright, Acting Board Manager | 624-8601 |
| Board of Certification for Geologists and Soil Scientists | |
| Holly Poirier, Board Manager | 624-8617 |
| Board of Speech, Audiology and Hearing | |
| Candice Wright, Acting Board Manager | 624-8601 |
| American Sign Language Interpreters | |
| Candice Wright, Acting Program Manager | 624-8601 |

| | | |
|---|---|---|
| Board of Licensure for Professional Land Surveyors | | |
| | Cathy Pendergast, Board Manager | 624-8518 |
| Maine Fuel Board | | |
| | Holly Poirier, Board Manager | 624-8617 |
| Manufactured Housing Board | | |
| | Peter Holmes, Executive Director | 624-8678 |
| Massage Therapy Licensing Program | | |
| | Candice Wright, Acting Program Manager | 624-8601 |
| Nursing Home Administrator Licensing Board | | |
| | Holly Poirier, Board Manager | 624-8617 |
| Board of Occupational Therapy Practice | | |
| | Candice Wright, Acting Board Manager | 624-8601 |
| Board of Pharmacy | | |
| | Vacant, Board Manager | 624-8625 |
| Board of Examiners in Physical Therapy | | |
| | Vacant, Board Manager | 624-8625 |
| Plumbers' Examining Board | | |
| | Holly Poirier, Board Manager | 624-8617 |
| Board of Licensure of Podiatric Medicine | | |
| | Vacant, Board Manager | 624-8420 |
| State Board of Examiners of Psychologists | | |
| | Vacant, Board Manager | 624-8420 |
| Radiologic Technology Board of Examiners | | |
| | Vacant, Board Manager | 624-8420 |
| Board of Real Estate Appraisers | | |
| | Cathy Pendergast, Board Manager | 624-8518 |
| Real Estate Commission | | |
| | Cathy Pendergast, Director | 624-8518 |
| Board of Respiratory Care Practitioners | | |
| | Vacant, Board Manager | 624-8420 |
| State Board of Social Worker Licensure | | |
| | Vacant, Board Manager | 624-8420 |
| Transient Sellers | | |
| | Candice Wright, Acting Program Manager | 624-8601 |
| State Board of Veterinary Medicine | | |
| | Vacant, Administrator | 624-8625 |

# BOARD OF LICENSURE IN MEDICINE

## RENEE M. FAY-LEBLANC, MD, CHAIR
## TIM E. TERRANOVA, EXECUTIVE DIRECTOR

*Central Office:* 161 CAPITOL ST., AUGUSTA, ME 04330
*Mail Address:* 137 STATE HOUSE STATION, AUGUSTA, ME 04333-0137 *FAX:* (207) 287-6590
*Established:* 1995 *Telephone:* (207) 287-3601
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 373 *Citation:* T0032 *M.R.S.A., Sect.:* 000003263
*Average Counts-All Positions:* 13.270 *Legislative Count:* 12.50

**PURPOSE:**
The Board of Licensure in Medicine (Board) was established in 1895 and was named at that time the Board of Registration of Physicians and Surgeons. The Board's mission is to protect the public. It accomplishes this by ensuring that applicants for licensure are ethical and competent to practice medicine or render medical services; investigating and, when appropriate, disciplining licensees; and educating licensees through rulemaking, letters of guidance, and by providing educational outreach such as links to relevant medical practice issues on its website.

**ORGANIZATION:**
When established in 1895, the Board consisted of 6 physicians appointed by the Governor. The physicians served for terms of 6 years. Since that time, the Legislature has changed the name and composition of the Board. At present, the Board is comprised of 11 members: six physicians; three public members; and two physician associates. All members are appointed by the Governor for terms of 6 years unless they are completing the term of a former member.

Although the law only requires the Board to meet quarterly, the Board convenes regular monthly meetings and typically meets 12 times per year. In July of odd-numbered years the Board elects a chair and a secretary, each of which have specific duties. Board meetings are open to the public and meeting dates and times are published on its website, and in the "Weekly Legislative Calendar." Any person may receive a public agenda in advance of any meeting by visiting the Board's Internet Address: https://www.maine.gov/md or by telephone request to the Board office.

The Board is affiliated with the Department of Professional and Financial Regulation but retains operational management and decision-making autonomy. Physician appointees to the Board must be graduates of legally chartered colleges or universities which confer degrees in medicine and must have actively engaged in the licensed practice of medicine in Maine for at least five years preceding appointment. Public representative appointees or their immediate household member(s) may not earn income from activities related to the practice of medicine. The physician associate appointees must be licensed by the Board and actively engaged in rendering medical services in Maine for at least five years preceding appointment to the Board.

Organizations in which the Board participates include the Eastern Region Medical Boards, the Federation of State Medical Boards, the Interstate Medical Licensure Compact Commission, the International Association of Medical Regulatory Authorities, and Administrators in Medicine.

**PROGRAM:**
LICENSURE: The Board utilizes the Federation Credentials Verification Service (FCVS) of the Federation of State Medical Boards as well as employment history to evaluate the qualifications of applicants for licensure. In addition, the Board is a member of the Interstate Medical Licensure Compact and issued letters of qualification and expedited licenses to qualified applicants.

COMPLAINTS, INVESTIGATIONS, AND DISCIPLINE: The Board receives complaints from the public including patients or relatives of patients. In addition, the Board initiates complaints and investigations based upon information received from a variety of sources including but not limited to healthcare providers, healthcare entities, law enforcement, the Department of Health and Human Services, other licensing boards, and the Federation of State Medical Boards Disciplinary Alert system. The Board imposes discipline by either entering into a Consent Agreement

with the licensee and the Office of Attorney General or by issuing a Decision and Order following a hearing in conformance with the Maine Administrative Procedure Act. All disciplinary actions are reported to the National Practitioner Data Bank and the Federation of State Medical Boards. In calendar year 2024, the Board issued thirty-three (33) adverse actions. License and discipline information is available at no cost at the Board office, by telephone, and at the Board's Internet Address: https://www.maine.gov/md.

**LICENSES:**
M.D. License to Practice Medicine and Surgery (Active and inactive)
M.D. License to Practice Medicine and Surgery as a Camp Physician
M.D. Temporary License to Practice Medicine and Surgery
M.D. Emergency License
M.D. Administrative License
M.D. Temporary Educational Certificate
M.D. Volunteer License
M.D. Consultative Telemedicine Registration
M.D. Emeritus License
Physician Associate License (Active and inactive)

**PUBLICATIONS:**
Consumer's Guide to the Licensing, Regulation, and Disciplining of Physicians in Maine
Licensee's Guide to the Complaint Process
Guide to the Informal Conference Process
Guide to the Adjudicatory Hearing Process

VIDEOS:
Board Overview, https://www.maine.gov/md/about
MD & PA Applications, https://www.maine.gov/md/licensure/md-license
When to file a Complaint, https://www.maine.gov/md/complaint/file-complaint
Investigative Process & Filing a Complaint,
https://www.maine.gov/md/complaint/file-complaint
Licensee Search Tutorial, https://www.maine.gov/md
Informal Conference Process, https://www.maine.gov/md/complaint/file-complaint
Adjudicatory Hearing Process, https://www.maine.gov/md/complaint/file-complaint

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOARD OF LICENSURE IN MEDICINE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 796,689 | | 796,689 | | | |
| HEALTH BENEFITS | 225,325 | | 225,325 | | | |
| RETIREMENTS | 169,115 | | 169,115 | | | |
| OTHER FRINGE BENEFITS | 22,349 | | 22,349 | | | |
| COMPUTER SERVICES | 104,325 | | 104,325 | | | |
| CONTRACTUAL SERVICES | 629,670 | | 629,670 | | | |
| RENTS | 91,314 | | 91,314 | | | |
| COMMODITIES | 6,859 | | 6,859 | | | |
| TRANSFER TO OTHER FUNDS | 22,850 | | 22,850 | | | |
| **TOTAL EXPENDITURES** | 2,068,496 | | 2,068,496 | | | |

# STATE BOARD OF NURSING

## KATHLEEN MCMANUS, MSN, RN, CNE, CHAIR
## KIM ESQUIBEL PHD, MSN, MPA, RN, EXECUTIVE DIRECTOR

*Central Office:* 161 CAPITOL ST., AUGUSTA, ME 04330
*Mail Address:* 158 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-1149
*Established:* 1915 *Telephone:* (207) 287-1133
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 380 *Citation:* T0032 *M.R.S.A., Sect.:* 000002151
*Average Counts-All Positions:* 8.000 *Legislative Count:* 8.00

**PURPOSE:**
The mission of the State Board of Nursing is to protect the public health and welfare in the area of nursing practice. The Board accomplishes this by ensuring that applicants for licensure are ethical and competent to practice nursing or render nursing services; approving the credentials of registered nurses who have completed an educational program that prepares the registered nurse to function as an advanced practice registered nurse (certified nurse practitioner, certified nurse-midwife, certified registered nurse anesthetist, and certified clinical nurse specialist); investigating and, when appropriate, disciplining licensees; prescribing curricula and establishing standards for prelicensure nursing educational programs preparing persons for licensure as registered nurses or as licensed practical nurses; prescribing the curriculum of programs of training that prepare certified nursing assistants to perform selected nursing services when such services are delegated by a registered nurse; and educating licensees through rulemaking, letters of guidance/concern, and by providing educational outreach such as providing links to relevant nursing practice issues on its website.

**ORGANIZATION:**
The State Board of Nursing was originally created as the Board of Examination and Registration of Nurses in 1915 and received its present name in 1959. From 1947 until 1961, the Board's office was located in Lewiston. In 1961, the office was moved to Portland, and in 1973, it was relocated to Augusta.

In 1991, the Board of Nursing was affiliated with the Department of Professional and Financial Regulation, but retains operational management and decision-making autonomy.

In 1995, an advanced practice registered nurse member was added to the Board of Nursing, which changed the composition of the Board as follows: one advanced practice registered nurse, five registered professional nurses (two from nursing education, two from nursing service, one from long-term care), one licensed practical nurse, and two representatives of the public. All members are appointed by the Governor for terms of four years. The Board annually elects from its membership a chairperson and a secretary. In addition, the Board appoints and employs an executive director, assistant executive director, and other qualified persons, not members of the Board.

**PROGRAM:**
During FY25 the Board met in 4 regular sessions for a total of 8 days; the Board met in 10 special sessions for a total of 10 days; the Board held 14 adjudicatory hearing sessions. In addition, Board members participated in committee meetings; served on committees of the National Council of State Boards of Nursing; and represented the Board at conferences or meetings with individuals or groups on matters pertinent to Board business.

LICENSURE:
A major responsibility of the Board of Nursing is the licensure of practitioners of nursing. The law provides that licensure as a registered nurse or as a licensed practical nurse in this State may be obtained by examination or endorsement of a license legally issued by the licensing authority of another state or country. In addition, Maine is a member of the Nurse Licensure Compact (NLC) which allows registered professional nurses and licensed practical (or vocational) nurses eligible for a multistate license to practice physically, electronically, and/or telephonically across a state border in other states that are members of the NLC.

Advanced Practice Registered Nurses licensed in FY25: 1,084

Nurses licensed by Endorsement during FY25: 1,550
Registered Professional Nurses from other jurisdictions: 1,475
Licensed Practical Nurses from other jurisdictions: 75

Nurses licensed by Examination during FY25: 1,017
Registered Professional Nurses: 963
Licensed Practical Nurses: 54

Nurses licensed by Renewal during FY25: 15,415
Advanced Practice Registered Nurses: 2,021
Registered Professional Nurses: 12,736
Licensed Practical Nurses: 658

TOTAL ACTIVE LICENSES: 35,896
Registered Professional nurses: 29,153
Licensed Practical Nurses: 1,625
Advanced Practice Registered Nurses: 5,118 (Certified Nurse Practitioners: 4,284; Certified Nurse Midwives: 131; Certified Registered Nurse Anesthetists: 651; Clinical Nurse Specialists: 52)

APPROVAL OF PRELICENSURE NURSING EDUCATION PROGRAMS:
Maine has 18 Board-approved nursing education programs to prepare registered nurses: 8 Baccalaureate Degree Nursing Programs and 10 Associate Degree Nursing Programs. There are 3 Board-approved nursing education programs to prepare licensed practical nurses. The Board granted interim approval to one Associate Degree Nursing Program and one Baccalaureate Degree Nursing Program.

COMPLAINTS, INVESTIGATIONS, AND DISCIPLINE: The Board receives complaints from the public, including patients or relatives of patients. In addition, the Board initiates complaints and investigations based upon information received from a variety of sources, including but not limited to healthcare providers, healthcare entities, law enforcement, the Department of Health and Human Services, other licensing boards, and the National Council of State Boards of Nursing Nursys Disciplinary Alert system. The Board imposes discipline by either entering into a Consent Agreement with the Licensee and the Office of the Attorney General or by issuing a Decision and Order following a hearing in conformance with the Maine Administrative Procedure Act. All disciplinary actions are reported to the National Practitioner Data Bank. During FY25 487 cases were active, 330 cases were opened, and 306 were closed. The Board executed 105 disciplinary actions.

**LICENSES:**

| | |
|---|---|
| LPN | License to Practice Practical Nursing |
| RN | License to Practice Registered Professional Nursing |
| APRN | License to Practice Advanced Practice Registered Nursing |

**PUBLICATIONS:**
Law Regulating the Practice of Nursing (available on website)
Rules and Regulations of the Maine State Board of Nursing (available on website)
Prescribed Curriculum for Nursing Assistant Training Programs (available on website)
Standardized Medication Course for Certified Nursing Assistants (available on website)

https://www.maine.gov/boardofnursing/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE BOARD OF NURSING<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 586,830 | | 586,830 | | | |
| HEALTH BENEFITS | 180,281 | | 180,281 | | | |
| RETIREMENTS | 125,905 | | 125,905 | | | |
| OTHER FRINGE BENEFITS | 16,804 | | 16,804 | | | |
| COMPUTER SERVICES | 63,048 | | 63,048 | | | |
| CONTRACTUAL SERVICES | 402,813 | | 402,813 | | | |
| RENTS | 87,125 | | 87,125 | | | |
| COMMODITIES | 1,948 | | 1,948 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 33 | | 33 | | | |
| TRANSFER TO OTHER FUNDS | 18,119 | | 18,119 | | | |
| **TOTAL EXPENDITURES** | 1,482,906 | | 1,482,906 | | | |

# STATE BOARD OF OPTOMETRY
## JAMES P. SMITH, O.D., MS, PRESIDENT

*Central Office:* 76 NORTHERN AVE., GARDINER, ME 04345
*Mail Address:* 113 STATE HOUSE STATION, AUGUSTA, ME 04333-0113 *FAX:* (207) 624-8637
*Established:* 1909 *Telephone:* (207) 624-8691
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 382 *Citation:* T0032 *M.R.S.A., Sect.:* 000002415
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The Maine State Board of Optometry was established to protect the people of Maine through regulation to maintain high professional standards in the practice of optometry. The primary responsibilities of the Board are to examine and license qualified applicants to practice the profession of optometry; to renew all licenses annually upon payment of a specified fee and presentation of evidence that the applicant has attended an educational program approved by the Board; and to revoke, refuse, or suspend any license for violation of the laws relating to optometry.

The Board investigates all complaints and cases of non-compliance with optometry law and rules and makes recommendations for disposition. It also enforces standards established by law and makes such other reasonable rules, consistent with the law, as the Board deems necessary.

**ORGANIZATION:**
The State Board of Optometry was established in 1909 as the State Board of Registration and Examination in Optometry and received its present name in October 1973. The Board consists of 6 members appointed by the Governor for terms of 5 years. Five of the members must be resident optometrists engaged in active practice for a period of at least 5 years prior to their appointment. The sixth member must be a consumer member having no pecuniary interest in optometry or optical products. Annually, the Board elects a president, secretary-treasurer, continuing education officer, and complaint officer.

**PROGRAM:**
The Board meets four times a year. The Board administers a written exam yearly or a virtual exam by appointment.

**LICENSES:**
LICENSES: All licensees must renew their license on or before April 1st of each year. Before a license can be renewed, licensees must complete 25 hours of continuing education requirements and pay a $490 renewal fee.

COMPLAINTS: The Board received nine complaints in FY25. Four cases were dismissed, two are pending Board review, two letters of guidance and one fine were given.

**PUBLICATIONS:**
The Maine Optometry Law
Rules of Practice Complaint Procedure

You may view information about the Board, download forms, view disciplinary actions, search for a licensee, renew license, and more at the Board's website: https://www.maine.gov/pfr/professionallicensing/professions/maine-state-board-optometry

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE BOARD OF OPTOMETRY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 48,351 | | 48,351 | | | |
| HEALTH BENEFITS | 14,471 | | 14,471 | | | |
| RETIREMENTS | 9,734 | | 9,734 | | | |
| OTHER FRINGE BENEFITS | 1,349 | | 1,349 | | | |
| COMPUTER SERVICES | 8,766 | | 8,766 | | | |
| CONTRACTUAL SERVICES | 21,469 | | 21,469 | | | |
| RENTS | 1,247 | | 1,247 | | | |
| COMMODITIES | 237 | | 237 | | | |
| TRANSFER TO OTHER FUNDS | 4,108 | | 4,108 | | | |
| **TOTAL EXPENDITURES** | 109,732 | | 109,732 | | | |

# BOARD OF OSTEOPATHIC LICENSURE

## CHRISTINE MUNROE, D.O., CHAIR
## LISA RYAN, D.O., VICE CHAIR

*Central Office:* 161 CAPITOL ST., AUGUSTA, ME 04330
*Mail Address:* 142 STATE HOUSE STATION, AUGUSTA, ME 04333-0142 *FAX:* (207) 536-5811
*Established:* 1916 *Telephone:* (207) 287-2480
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 383 *Citation:* T0032 *M.R.S.A., Sect.:* 000002561
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The Board of Osteopathic Licensure was established to protect the public through regulation of the practice of osteopathic medicine to maintain high professional standards. Its primary responsibilities are to determine the eligibility of, certify, and license qualified applicants to practice osteopathic medicine in Maine. The Comprehensive Osteopathic Medical Licensing Examination-USA (COMLEX-USA) is the accepted exam for licensure in Maine. Upon payment of specified fees, the Board can issue, renew, withhold, suspend, or seek revocation of all licenses. Furthermore, the Board has the power to make rules it considers necessary for the successful enforcement of its authority and the performance of its duties. As part of the biennial renewal process, the Board prepares and distributes its rules relative to continuing medical education and its code of ethics to each osteopathic physician licensed to practice in Maine.

**ORGANIZATION:**
The Board of Osteopathic Licensure, established in 1916, consisted of 5 members appointed by the Governor, for terms of 5 years. In 1976, the Legislature increased the Board to 6 members. In 2014, the Legislature increased the Board to 10 members, adding a Physician Associate. The Legislature again increased membership to 11 members, six being graduates of legally chartered colleges of osteopathic medicine and must, at the time of appointment, be/have been actively engaged in the practice of osteopathic medicine in Maine for at least the last five years; two members must be Physician Associates and three must be members of the public. The Chair, Vice Chair and Secretary are elected annually, chosen by and from the members of the Board.

**PROGRAM:**
Revision of statutes relating to the Board of Osteopathic Licensure in 1973 specified an increase in the registration fee from $4 to $25 per year as voted in June 1982, becoming effective in January 1983. The Board, at its meeting in July 1987, voted to increase the registration fee in order to increase revenue to meet expenses. Effective in 2000, licensees began renewing on a biennial basis by the final day of their birth month. The renewal fee is capped at $600.

Licensees must obtain 100 hours of Continuing Medical Education (CME) every two years for renewal of their license to practice. The Board statute and rules require that at least 40% of the 100 hours are in Category 1 as approved in the rules established by the Board. Per the CME rule, specialists may obtain Category 1 CME within their specialty - American Osteopathic Association (AOA), American Medical Association (AMA) or Accreditation Council for Graduate Medical Education (ACGME) - thus providing the public with the assurance that osteopathic physicians remain current with advances in osteopathic medicine, as well as medicine at large. If randomly audited, licensees must furnish the Board with satisfactory evidence of completion of the statutorily required hours.

As a rule, the Board meets each month. Special meetings may be called by the Chair with proper public notice.

**LICENSES:**
License to Practice Osteopathic Medicine
License to Practice Osteopathic Medicine as Locum Tenens
License to Practice as Camp Physician
License to Practice as a Visiting Instructor
Temporary Educational Permits (Interns & Residents)
Physician Associate Certificates

**PUBLICATIONS:**
"Consumer Guide" which explains the complaint process to members of the public, outlines the procedures and authority of the Board in its regulation of licensure, and provides some information regarding the osteopathic profession in general. A similar pamphlet is prepared for licensees.

Internet address: https://www.maine.gov/osteo

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOARD OF OSTEOPATHIC LICENSURE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 63,812 | | 63,812 | | | |
| HEALTH BENEFITS | 20,580 | | 20,580 | | | |
| RETIREMENTS | 11,897 | | 11,897 | | | |
| OTHER FRINGE BENEFITS | 1,660 | | 1,660 | | | |
| COMPUTER SERVICES | 9,403 | | 9,403 | | | |
| CONTRACTUAL SERVICES | 203,159 | | 203,159 | | | |
| RENTS | 15,652 | | 15,652 | | | |
| COMMODITIES | 1,314 | | 1,314 | | | |
| TRANSFER TO OTHER FUNDS | 8,023 | | 8,023 | | | |
| **TOTAL EXPENDITURES** | 335,500 | | 335,500 | | | |

# OFFICE OF SECURITIES

## JESSE A. DEVINE, SECURITIES ADMINISTRATOR

*WATS:* (877) 624-8551
*TTY:* () -711

*Central Office:* 76 NORTHERN AVE., GARDINER, ME 04345
*Mail Address:* 121 STATE HOUSE STATION, AUGUSTA, ME 04333-0121 *FAX:* (207) 624-8590
*Established:* 1973 *Telephone:* (207) 624-8551
*Reference: Policy Area:* 07 *Umbrella:* 02 *Unit:* 032 *Citation:* T00032 *M.R.S.A., Sect.:* 000016601
*Average Counts-All Positions:* 17.000 *Legislative Count:* 17.00

**PURPOSE:**
The principal mission of the Office of Securities is to protect Maine investors. The Office is responsible for administering and enforcing the Maine Uniform Securities Act. The Office reviews applications to register securities for sale in Maine and filings for exemptions from registration; licenses broker-dealers, broker-dealer agents, investment advisers, and investment adviser representatives doing business in Maine; conducts compliance examinations of the operations of licensed firms; administers an investor education program; responds to consumer complaints; investigates possible violations of the securities laws; and, when warranted by the circumstances, issues cease and desist and other administrative orders, institutes civil proceedings, or refers matters to the Attorney General for criminal prosecution. The Office also enforces the State Commodity Code and the Regulations of the Sale of Business Opportunities.

**ORGANIZATION:**
In 1913, two years after Kansas adopted the first "blue sky" law, Maine enacted a statute relating to "Dealers in Securities," to be administered by the Bank Commissioner. Over the years, that law was the subject of numerous changes, including the creation of a Securities Division, the establishment of a requirement for the registration of securities offerings, and the addition of anti-fraud and civil liability provisions. In 1986, legislation was passed giving the Securities Division enforcement powers over the sale of certain types of business opportunities and commodity contracts. In 1989, the Legislature transferred from the Bank Superintendent to the Securities Administrator the responsibility for administering and enforcing the securities laws, and, in 2001, the Securities Division was separated from the Bureau of Banking, becoming the Office of Securities. In 2005, the Legislature approved the Maine Uniform Securities Act (MUSA) which became effective on December 31, 2005. MUSA represented the first major overhaul of the state's securities laws since 1985. Maine adopted MUSA as part of a national effort to increase uniformity in state securities law, thus eliminating unnecessary burdens on the regulated industry, while still maintaining strong investor protection.

**PROGRAM:**
In FY25, the Office of Securities received and processed 28,787 applications and amendments to register securities, terminations of registrations, and notice filings for federally covered securities (decrease of 13% over FY24), and 764 private placement filings and amendments (increase of 9%). As of June 2025, there were 1,284 broker-dealers licensed to do business in Maine (a 3% decrease from FY24); 164,329 licensed agents of broker-dealers (increase of 4%); 1,430 investment adviser licensees or notice filers (increase of 2%); and 3,370 licensed investment adviser representatives (1% increase). In connection with the Office's review of licensing applications, the Office processed 72 broker-dealer applications (36% decrease from FY24); 34,039 agent applications (9% decrease); 11 investment adviser license applications (42% decrease); and 746 investment adviser representative applications (16% increase). The Office now receives and processes most securities filings and license applications electronically.

Conducted 2 examinations of licensed firms.

Through its enforcement efforts, entered into 3 consent orders, sanctioned 4 respondents, and assessed $330,754 in fines, penalties and other payments. Two cases referred by the Office to the Attorney General for criminal prosecution were resolved during the fiscal year resulting in $208,154 in restitution ordered and up to 18 months of imprisonment and 27 months of probation, collectively.

Collected $25,447,950 for the General Fund in filing fees (registration, licensing, and notice filing fees), fines and penalties.

Internet Address: https://www.maine.gov/pfr/securities

**LICENSES:**
Broker-Dealer; Agent; Investment Adviser; Investment Adviser Representative

**PUBLICATIONS:**
Available electronically and in hard copy: The Basics for Investing in Stocks; Fighting Fraud 101: Smart Tips for Older Investors; Getting Help With Your Investments; Maximize Your Retirement Investments; A Primer for Investing in

Bonds; and Resources For Maine Investors Approaching or in Retirement.

Available electronically: The ABCs for APS Professionals: How to Identify and Report Investment Fraud; Five Keys to Investing Success; Gold: What Every Investor Should Know; Mutual Funds and ETF's: Maybe All You'll Ever Need; Where to Invest Your College Money.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF SECURITIES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,065,789 | | 1,065,789 | | | |
| HEALTH BENEFITS | 275,877 | | 275,877 | | | |
| RETIREMENTS | 246,753 | | 246,753 | | | |
| OTHER FRINGE BENEFITS | 29,549 | | 29,549 | | | |
| COMPUTER SERVICES | 12,918 | | 12,918 | | | |
| CONTRACTUAL SERVICES | 122,561 | | 122,561 | | | |
| RENTS | 52,078 | | 52,078 | | | |
| COMMODITIES | 5,559 | | 5,559 | | | |
| TRANSFER TO OTHER FUNDS | 8,621 | | 8,621 | | | |
| **TOTAL EXPENDITURES** | 1,819,705 | | 1,819,705 | | | |

# OFFICE OF PROGRAM EVALUATION AND GOVERNMENT ACCOUNTABILITY

## PETER SCHLECK, DIRECTOR

*Central Office:* 111 SEWALL STREET, RM 104, AUGUSTA, ME 04330
*Mail Address:* 82 STATE HOUSE STATION, AUGUSTA, ME 04333-0082 *FAX:* (207) 287-1906
*Established:* 2002 *Telephone:* (207) 287-1901
*Reference: Policy Area:* 00 *Umbrella:* 33 *Unit:* 628 *Citation:* T0003 *M.R.S.A., Sect.:* 000000991
*Average Counts-All Positions:* 9.000 *Legislative Count:* 9.00

**PURPOSE:**
The Office of Program Evaluation and Government Accountability (OPEGA) assists the Legislature in ensuring that public funds are expended in the most effective, efficient and economical manner possible. It also aids the Legislature in ensuring that such funds are used to support activities and functions that produce satisfactory results and comply with state and federal mandates.

**ORGANIZATION:**
The Legislature created this non-partisan office by statute, Public Law 2001, chapter 702, with an effective date of July 25, 2002, but the start-up of OPEGA did not occur until the Director was hired in January 2005. The Director is appointed by the Legislative Council for a term of 5 years. By Joint Rule, the Legislature established the 12-member, bi-partisan and bi-cameral Government Oversight Committee which oversees the activities of OPEGA.

**PROGRAM:**
OPEGA conducts independent and objective program evaluations of state government operations including reviews of state tax expenditures. When determined necessary by the Government Oversight Committee, OPEGA may also conduct reviews of other entities receiving state funds or which expend private monies for public purposes. Such other entities include local and county governments, quasi-municipal governments, special districts, utility districts, regional development agencies, municipal or nonprofit corporations, state contractors, and any public official or public employee.

Program evaluation topics are selected by the Government Oversight Committee according to an established process. OPEGA defines the scope of each project in conjunction with the Government Oversight Committee, and then performs the review independently from the Government Oversight Committee. The work of OPEGA follows an established process that provides for ongoing communication with the entity under review.

OPEGA produces a final report on each review discussing the work performed, the conclusions reached, and any identified areas for improvement with related recommendations. The report is released and orally-presented to the Government Oversight Committee during a public meeting and is then distributed as a public record.

**PUBLICATIONS:**
Internet Site - http://www.legislature.maine.gov/opega
FAQ - General Information about the Government Oversight Committee and OPEGA
FAQ - Requesting an OPEGA Review
Reports and Information Briefs from Completed Reviews and Studies
OPEGA Annual Reports

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 963,456 | 963,456 | | | | |
| HEALTH BENEFITS | 226,380 | 226,380 | | | | |
| RETIREMENTS | 200,226 | 200,226 | | | | |
| OTHER FRINGE BENEFITS | 28,099 | 28,099 | | | | |
| COMPUTER SERVICES | 28,874 | 28,874 | | | | |
| CONTRACTUAL SERVICES | 31,723 | 31,723 | | | | |
| RENTS | 1,169 | 1,169 | | | | |
| COMMODITIES | 927 | 927 | | | | |
| **TOTAL EXPENDITURES** | 1,480,854 | 1,480,854 | | | | |

| OFFICE OF PROGRAM EVALUATION AND GOVERNMENT ACCOUNTABILITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 963,456 | 963,456 | | | | |
| HEALTH BENEFITS | 226,380 | 226,380 | | | | |
| RETIREMENTS | 200,226 | 200,226 | | | | |
| OTHER FRINGE BENEFITS | 28,099 | 28,099 | | | | |
| COMPUTER SERVICES | 28,874 | 28,874 | | | | |
| CONTRACTUAL SERVICES | 31,723 | 31,723 | | | | |
| RENTS | 1,169 | 1,169 | | | | |
| COMMODITIES | 927 | 927 | | | | |
| **TOTAL EXPENDITURES** | 1,480,854 | 1,480,854 | | | | |

# DEPARTMENT OF PUBLIC SAFETY

## MICHAEL SAUSCHUCK, COMMISSIONER
## DEREK GORNEAU, ASST TO THE COMMISSONER

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 104 STATE HOUSE STATION, AUGUSTA, ME 04333-0104 *FAX:* (207) 287-3042
*Established:* 1971 *Telephone:* (207) 626-3800
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 219 *Citation:* T0025 *M.R.S.A., Sect.:* 000002901
*Average Counts-All Positions:* 694.000 *Legislative Count:* 693.00
Units:

*DIVISION OF BUILDING CODES AND STANDARDS*
*BUREAU OF CAPITOL POLICE*
*MISSING CHILDREN INFORMATION CLEARINGHOUSE*
*MAINE CRIMINAL JUSTICE ACADEMY*
*BOARD OF TRUSTEES OF THE MAINE CRIMINAL JUSTICE ACADEMY*
*MAINE DRUG ENFORCEMENT AGENCY*
*CONSOLIDATED EMERGENCY COMMUNICATIONS BUREAU*
*EMERGENCY MEDICAL SERVICES BOARD*
*OFFICE OF THE STATE FIRE MARSHAL*
*GAMBLING CONTROL BOARD*
*BUREAU OF HIGHWAY SAFETY*
*STATE BUREAU OF IDENTIFICATION*
*BUREAU OF STATE POLICE*

**PURPOSE:**

The Department of Public Safety was established to serve the people by providing, coordinating and leading a responsive and comprehensive public safety system to protect their lives, rights and properties. Employees of the Maine Department of Public Safety will continue to serve the public to the best of their ability by being dedicated and accountable and by managing resources effectively and efficiently. The Maine Department of Public Safety seeks to preserve the public order and to protect the persons, property, rights and privileges of all people in the State through ethical leadership and the development of employees, while upholding and respecting the constitutional rights of all persons to liberty, equity and justice.

**ORGANIZATION:**

The Department of Public Safety was created in 1971, consolidating the former Department of State Police, the Enforcement Division of the State Liquor Commission, the employees of the Vehicle Equipment Safety Commission, the Division of State Fire Prevention of the Department of Insurance, and the Law Enforcement and Criminal Justice Academy, under the Commissioner of Public Safety.

In 1977, the Bureau of Capitol Police was added to the organization of the Department. The responsibility for the administration of the Highway Safety Program from the Department of Transportation was added and in 1990 the Legislature changed the name to the Bureau of Highway Safety.

The Maine Drug Enforcement Agency and the Maine Drug Enforcement Agency Advisory Board were created by the 113th Legislature to develop and carry out a Statewide Drug Enforcement Program.

Public Law 1991, chapter 588 transferred the responsibility for Emergency Medical Services to Public Safety.

During 1993, the 116th Legislature created the Missing Children Information Clearinghouse requiring the Department to collect and disseminate complete information related to missing children.

The 121st Legislature passed Public Law 2003, chapter 678, An Act Relating to the Establishment of a Central Maine Regional Public Safety Communication Center. Historically, emergency communications dispatch had been the responsibility of the Bureau of State Police within the Department of Public Safety. Sixty positions were transferred from the Bureau of State Police into the new Consolidated Emergency Communications Bureau. In addition, to provide the unit with a civilian director, the position of Director, Bureau of Consolidated Emergency Communications was created. The new Director began on October 25, 2006.

The 121st Legislature passed as Public Law 2003, Chapter 687, An Act to Establish the Gambling Control Board To License and Regulate Slot Machines at Commercial Harness Racing Tracks. The Gambling Control Board's responsibilities are to

establish rules and policies as well as licensing for slot machine operators and slot machine distributors. The 125th Legislature passed as Public Law 2011, chapter 417, An Act to Allow Table Games at a Facility Licensed to Operate Slot Machines on January 1, 2011, to include the licensing of Slot Machine operators to operate table games.

The Bureau of Building Codes and Standards was established within the Department of Public Safety to provide administrative support and technical assistance to the Codes and Standards Board, established in Title 5, section 12004-G, subsection 5-A. This Bureau has been consolidated under the Fire Marshal's Office. Public Law 2025, chapter 388 moved the Building Codes unit to the Maine Office of Community Affairs.

**PROGRAM:**
Other than administration of the Department, the activities during fiscal year 2025 are discussed in the individual reports of its bureaus.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 66,196,384 | 30,696,627 | 8,673,513 | 19,248,415 | 2,408,468 | 5,169,361 |
| HEALTH BENEFITS | 16,728,883 | 7,516,244 | 2,298,444 | 4,857,282 | 667,953 | 1,388,960 |
| RETIREMENTS | 17,342,911 | 8,005,139 | 2,444,257 | 5,162,301 | 536,612 | 1,194,602 |
| OTHER FRINGE BENEFITS | 2,400,376 | 1,130,527 | 313,706 | 750,484 | 60,550 | 145,109 |
| COMPUTER SERVICES | 8,120,469 | 3,497,206 | 1,087,809 | 1,547,044 | 1,596,638 | 391,772 |
| CONTRACTUAL SERVICES | 27,538,199 | 13,220,475 | 3,601,731 | 5,174,427 | 5,416,978 | 124,588 |
| RENTS | 1,941,584 | 1,363,734 | 200,280 | 249,212 | 12,856 | 115,502 |
| COMMODITIES | 4,931,625 | 2,693,796 | 316,176 | 1,417,846 | 478,007 | 25,800 |
| GRANTS, SUBSIDIES, PENSIONS | 21,151,115 | 437,804 | 17,598,008 | 323 | 3,114,980 | |
| BUILDING IMPROVEMENTS | 97,559 | 97,559 | | | | |
| EQUIPMENT | 1,419,965 | 214,786 | 205,609 | 115,654 | 883,916 | |
| INTEREST-DEBT RETIREMENT | 2,996,226 | 1,947,547 | | 1,048,679 | | |
| TRANSFER TO OTHER FUNDS | 1,380,600 | 175 | 422,345 | 663,056 | 130,926 | 164,098 |
| **TOTAL EXPENDITURES** | 172,245,896 | 70,821,619 | 37,161,878 | 40,234,723 | 15,307,884 | 8,719,792 |

| DEPARTMENT OF PUBLIC SAFETY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,639,552 | 725,658 | 227,359 | 103,472 | 583,063 | |
| HEALTH BENEFITS | 456,042 | 174,544 | 54,840 | 28,187 | 198,471 | |
| RETIREMENTS | 300,315 | 122,070 | 29,109 | 24,485 | 124,651 | |
| OTHER FRINGE BENEFITS | 50,269 | 19,633 | 12,617 | 2,972 | 15,047 | |
| COMPUTER SERVICES | 590,164 | 243,364 | 49,713 | 9,191 | 287,896 | |
| CONTRACTUAL SERVICES | 3,269,957 | 723,139 | 641,346 | 802,165 | 1,103,307 | |
| RENTS | 79,744 | 49,253 | 2,289 | 25,219 | 2,983 | |
| COMMODITIES | 15,560 | 8,964 | 4,022 | -18 | 2,592 | |
| GRANTS, SUBSIDIES, PENSIONS | 2,197,614 | 436,618 | 115,744 | | 1,645,252 | |
| EQUIPMENT | 62,274 | | | | 62,274 | |
| TRANSFER TO OTHER FUNDS | 83,070 | | 19,226 | 19,385 | 44,459 | |
| **TOTAL EXPENDITURES** | 8,744,561 | 2,503,243 | 1,156,265 | 1,015,058 | 4,069,995 | |

# DIVISION OF BUILDING CODES AND STANDARDS
## SAMANTHA HORN, DIRECTOR, MOCA

*Central Office:* , AUGUSTA, ME 04330
*Mail Address:* , AUGUSTA, ME 04330
*FAX:* (207) 287-3535
*Established:* 2008
*Telephone:* (207) 242-5839
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 642 *Citation:* T00025 *M.R.S.A., Sect.:* 000002372

**PURPOSE:**
The Fire Marshal's Office supports the Technical Building Codes and Standards Board, established under 5 M.R.S.A. §12004-G(5-A), which is responsible for

adopting and maintaining the Maine Uniform Building and Energy Code (MUBEC). The Board also resolves conflicts between building codes and the fire and life safety standards set forth in 25 M.R.S.A. §§2452 and 2465, and provides training for municipal building officials, local code enforcement officers, and third-party inspectors.

As of September 24, 2025, (Public Law 2025, chapter 388) the Building Codes and Standards program was transferred from the Office of State Fire Marshal to the Maine Office of Community Affairs (MOCA).

**ORGANIZATION:**
The Board consists of 11 voting members, appointed by the Governor. The Assistant State Fire Marshal of Inspections who is certified in building standards serves as the division director and principal administrative and supervisory employee of the board. The Assistant State Fire Marshal supervises the staff employed to carry out the duties of the board including, but not limited to, providing technical support and public outreach for the adoption of the code, amendments, conflict resolutions and interpretations. The Division and board will provide nonbinding interpretation of the code for professionals and the general public and will establish and maintain a publicly accessible website to publish general technical assistance, code updates and interpretations and post-training course schedules.

**PROGRAM:**
The Board adopts rules necessary to carry out its duties under this chapter. The Board adopts, amends and maintains the Maine Uniform Building and Energy Code and identifies and resolves conflicts between the Maine Uniform Building and Energy Code and the fire safety codes and standards. On January 31st of each calendar year beginning in 2011, the Board reports to the Joint Standing Committee of the Legislature having jurisdiction over building code matters on any proposals for conflict resolutions for codes and standards, proposals to improve the efficiency and effectiveness of those codes and standards, and alternative methods of funding for the Board to create an equitable source of revenue. The Board develops technical advisory groups of experts and interest group representatives as needed to provide the Board with detailed information and recommendations on amendments to the Maine Uniform Building and Energy Code, national model codes revisions and conflict resolution with other building-related codes and standards adopted in the State. The Board may direct the technical advisory groups to identify economic impacts on small businesses, housing affordability, construction costs, life-cycle costs or code enforcement costs of proposed changes to the Code. The Board ensures that training and certification regarding the Maine Uniform Building and Energy Code is readily available, affordable and accessible to municipal building officials and that historic preservation is a policy priority in the adoption and amendment of the Maine Uniform Building and Energy Code. The Board approves methods of energy performance rating for use in generating any consumer information labels that may be required in the marketing and sale of residential and commercial buildings.

**LICENSES:**
None

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF CAPITOL POLICE
## VACANT ,

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 68 STATE HOUSE STATION, AUGUSTA, ME 04333-0068 *FAX:* (207) 287-6212
*Established:* 2009 *Telephone:* (207) 287-4357
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 656 *Citation:* T00025 *M.R.S.A., Sect.:* 00002902
*Average Counts-All Positions:* 30.500 *Legislative Count:* 29.50

**PURPOSE:**
The Bureau of Capitol Police is a full service law enforcement agency responsible for the safety of the people and the security of the buildings that make up Maine's seat of government. The Bureau's area of responsibility includes all State-owned or controlled property in the City of Augusta, including the State House, the other State buildings within the Capitol Area campus, and the properties on the Eastside campus. Bureau police officers patrol these properties, investigate crimes, and enforce laws, including parking and traffic regulations, and respond to alarms and other calls for help or assistance on the campuses. A unit within the Bureau of Capitol Police is dedicated to specifically servicing the law enforcement, safety and security needs at the Riverview Psychiatric Center. As part of our protective role, Capitol Police screeners conduct entry screening for weapons at the entrance to the State House. The Bureau's night watchpersons check for safety or security issues at the 50 plus State-owned buildings and properties in Augusta at night and on weekends.

**ORGANIZATION:**
The Capitol Security Police Force was created by the Legislature in state fiscal year 1968 and was made a branch of the Department of Public Safety in 1977. The Legislature changed the Bureau's name from Capitol Security to Capitol Police in 2009 to better reflect the agency's law enforcement role.

**PROGRAM:**
The major objectives of the Bureau are ensuring the safety of members of the legislature, staff, employees, and visitors; and the security of the State buildings and property for the complexes to which we provide police service. During the fiscal year, the employees within the Bureau found, initiated, or responded to more than 50,000 documented events, incidents, or activities. More than 700 of these incidents resulted in criminal investigations being initiated. These range from thefts of property to assaults, criminal trespass, or criminal threatening. Officers investigated a number of threatening communications aimed at legislators or state employees and kept the peace at numerous public hearings, rallies and protests during the year. Officers issued more than 50 traffic summonses or warnings, and 8 parking tickets. They also investigated motor vehicle crashes. Capitol Police screeners examined more than 18,000 items being brought into the State House building and prevented more than 300 dangerous items from being brought into the building. Watchpersons conducted more than 27,000 safety and security checks.

**LICENSES:**
The Bureau of Capitol Police issues Capitol Area Activity Permits. More than 100 permits were issued for activities around the State House, in Capitol Park, or elsewhere in the capitol area.

**PUBLICATIONS:**
Capitol Area Security Regulations, Rules and Regulations Relating to Parking on State property in the Capitol Area

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF CAPITOL POLICE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,615,869 | 1,243,458 | 371,743 | | 668 | |
| HEALTH BENEFITS | 450,255 | 352,630 | 97,512 | | 113 | |
| RETIREMENTS | 405,777 | 303,973 | 101,604 | | 200 | |
| OTHER FRINGE BENEFITS | 60,250 | 45,372 | 14,865 | | 13 | |
| COMPUTER SERVICES | 223,073 | 210,552 | 12,521 | | | |
| CONTRACTUAL SERVICES | 143,324 | 117,242 | 10,804 | | 15,278 | |
| RENTS | 55,839 | 43,923 | 11,916 | | | |
| COMMODITIES | 105,387 | 94,190 | 11,197 | | | |
| **TOTAL EXPENDITURES** | 3,059,774 | 2,411,340 | 632,162 | | 16,272 | |

# MISSING CHILDREN INFORMATION CLEARINGHOUSE

## MICHAEL SAUSCHUCK, COMMISSIONER
## COL WILLIAM ROSS, CHIEF, MAINE STATE POLICE

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 104 STATE HOUSE STATION, AUGUSTA, ME 04333-0104 *FAX:* (207) 287-3042
*Established:* 1993 *Telephone:* (207) 626-3800
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 562 *Citation:* T0025 *M.R.S.A., Sect.:* 000002155

**PURPOSE:**
The Missing Children Information Clearinghouse was established as an operating unit of the Maine State Police and central repository of information for missing and exploited children.

**ORGANIZATION:**
The Missing Children Information Clearinghouse, by law, is the responsibility of the Commissioner of Public Safety.

**PROGRAM:**
The purpose of the Clearinghouse is to establish a system for communication of information related to children who are determined missing by their parents, guardians, legal custodians, or by a law enforcement agency, and to provide a centralized file for missing children within the state.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE CRIMINAL JUSTICE ACADEMY

## LINCOLN RYDER, DIRECTOR
## JOSHUA DALEY, ASSISTANT DIRECTOR

*Central Office:* 15 OAK GROVE ROAD, VASSALBORO, ME 04989
*Mail Address:* 15 OAK GROVE ROAD, VASSALBORO, ME 04989 *FAX:* (207) 877-8027
*Established:* 1973 *Telephone:* (207) 877-8000
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 228 *Citation:* T0025 *M.R.S.A., Sect.:* 000002801
*Average Counts-All Positions:* 14.000 *Legislative Count:* 14.00

**PURPOSE:**
The Maine Criminal Justice Academy was established to provide a central training facility for state, county and municipal law enforcement and corrections officers. The mission of the Maine Criminal Justice Academy is to provide the highest level of training, within given resources, to law enforcement and correctional officers in the state. By statute, the Academy is required to provide a basic training program for all full-time law enforcement officers, judicial marshals, capitol police officers, pre-service training for all part-time law enforcement officers and basic corrections training for all county and state correctional officers. The campus is located at the former Oak Grove-Coburn School in Vassalboro. From 1972 until 2000, the Academy was located in Waterville. The campus has a lecture hall that seats 70 students and 10 additional classrooms, extensive meeting space, on-site dining facilities, and houses up to 130 students. The building also has a state of the art special training center, a fully equipped weight/exercise room, an indoor running track, an outside obstacle course and formal parade grounds. The Academy also coordinates eight Regional Training Districts across the state, which provides in-service training to officers in remote areas.

**ORGANIZATION:**
The Academy has 15 full-time employees. In addition to the full-time staff, the Academy relies heavily on volunteer instructors from state, county and municipal law enforcement agencies, county and state corrections agencies, and other

criminal justice fields. The Academy provides many instructor development classes in order that these students can be the future volunteer instructors. This partnership philosophy has been supported by the Police Chiefs and Sheriffs in Maine to provide very cost-effective training to their respective agencies.

**PROGRAM:**
During calendar year 2024 the MCJA Board of Trustees certified 139 full-time state, county and municipal law enforcement officers who graduated from the Basic Law Enforcement Training Program, 259 corrections officers who graduated from the Basic Corrections Training Program, and 140 part-time law enforcement officers who graduated from the Law Enforcement Pre-service Training Program.

The Board waived 58 law enforcement officers from the Basic Law Enforcement Training Program and 1 correction officer from the Basic Corrections Training Program. The Board awarded 66 Instructor and 17 Firearms Instructor Certificates, 11 Executive Certificates, 18 Canine Handler Certificates and many others. During the training year, 154 Specialized and In-service courses were offered. For law enforcement and/or corrections officers, the Board revoked 19 certificates for criminal conduct/convictions, waived 11 certificates for criminal conduction/convictions and gave 4 consent agreements and/or suspensions for criminal conduct/convictions.

**LICENSES:**
1. 139 - Basic Law Enforcement Officer certifications
2. 140 - Part Time Law Enforcement Officer certifications
3. 259 - Basic Correctional Officer certifications
4. 5 - Judicial Marshal certifications
5. 11 - Law Enforcement Executive certifications
6. 17 - Firearms Instructor certifications
7. 66 - Instructor certifications
8. 11- Executive certifications
9. 15 - Law Enforcement Intermediate certifications
10. 18 - Law Enforcement Advanced certifications
11. 5 - Crisis Negotiator certifications
12. 4 - Law Enforcement Chaplain certifications
13. 10 - Drug Recognition Expert certifications
14. 18 - Canine Handler Team (Patrol and Detector) certifications
15. 0 - Canine Trainer or Assistant Canine Trainer certifications
16. 22 - Extensions for the Basic Law Enforcement Training Program
17. 7 - Extensions for the Basic Corrections Training Program
18. 6 - Extensions for Part-Time Officers to Work Beyond 1040 Hours in a Calendar Year
19. 16 - New courses were approved

**PUBLICATIONS:**
Annual Report to the Joint Standing Committee on Criminal Justice and Public Safety
Annual Training Catalog

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE CRIMINAL JUSTICE ACADEMY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 938,224 | 119,780 | 818,444 | | | |
| HEALTH BENEFITS | 330,017 | 33,381 | 296,636 | | | |
| RETIREMENTS | 194,417 | 30,552 | 163,865 | | | |
| OTHER FRINGE BENEFITS | 26,037 | 3,378 | 22,659 | | | |
| COMPUTER SERVICES | 126,374 | 126,374 | | | | |
| CONTRACTUAL SERVICES | 673,476 | 622,216 | 12,349 | | 38,911 | |
| RENTS | 21,759 | 19,810 | 1,949 | | | |
| COMMODITIES | 53,992 | 51,431 | | | 2,561 | |
| GRANTS, SUBSIDIES, PENSIONS | 97 | 97 | | | | |
| TRANSFER TO OTHER FUNDS | 202,723 | 175 | 196,359 | | 6,189 | |
| **TOTAL EXPENDITURES** | 2,567,116 | 1,007,194 | 1,512,261 | | 47,661 | |

# BOARD OF TRUSTEES OF THE MAINE CRIMINAL JUSTICE ACADEMY

## CHARKES J. RUMSEY IV PELLERIN, CHAIRPERSON

*Central Office:* 15 OAK GROVE ROAD, VASSALBORO, ME 04989
*Mail Address:* 15 OAK GROVE ROAD, VASSALBORO, ME 04989 *FAX:*
*Established:* 1969 *Telephone:* (207) 877-8000
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 227 *Citation:* T0025 *M.R.S.A., Sect.:* 000002802

**PURPOSE:**
The primary responsibilities of the Maine Criminal Justice Academy (MCJA) Board of Trustees are to certify and to set the standards for certification of graduates of the MCJA, to promulgate the standards for recruitment of MCJA students, and to prescribe the content of the curriculum. The MCJA Board of Trustees is empowered to certify and set standards for the certification and decertification of law enforcement executives, law enforcement officers, corrections officers, judicial marshals, capitol police officers, canine handler teams, instructors, probation officers, forest rangers, and many others.

**ORGANIZATION:**
The MCJA Board of Trustees currently consists of 18 members: The Commissioner of Public Safety, the Attorney General, the Colonel of the Maine Warden Service, the Chief of the State Police, and the Commissioner of Corrections, that are all ex-officio. The following members are appointed by the Governor: a county sheriff, a chief of a municipal police department, two officers of municipal police departments, an educator, a criminal prosecutor from one of the offices of the District Attorney, a representative of a federal law enforcement agency, three citizens, a municipal official and a non-supervisory corrections officer representing a state or county correctional facility; one person who is an attorney who represents defendants in criminal cases, and one person knowledgeable about public safety who has been recommended to the Governor by the Wabanaki tribal governments of the Mi'kmaq nation, The Houlton Band of Maliseet Indians, the Passamaquoddy Tribe at Motagkmikuk, the Passamaquoddy Tribe at Spavik and the Penobscot Nation. The member appointed by the Governor based on the recommendation of the Wabanaki tribal governments, must be recommended by the tribal governments, by a process determined by those governments that provides for the board membership to rotate among the tribal governments.

A designee of an ex officio member is a member of the board only during the term of office of the ex officio member who designated the designee. All of the other members of the board serve for a term of 3 years, except that the member appointed by the Governor based on the recommendation of the Wabanaki tribal governments serves for a term of 2 years.

**PROGRAM:**
During calendar year 2024, the MCJA Board of Trustees certified 139 full-time State, County and municipal law enforcement officers who graduated from the Basic Law Enforcement Training Program, 259 corrections officers who graduated from the Basic Corrections Training Program, and more than 140 part-time law enforcement officers who graduated from the Law Enforcement Pre-service Training Program. The Academy's staff and volunteer subject matter experts developed a variety of new training blocks for both law enforcement and corrections professionals. Basic programs, in-service and specialty classes, and associated testing consisted of over 253,000 training hours. Sixty-six in-service classes were delivered regionally to criminal justice professionals for a total of 12,736 training hours and the continued work to address training within the law enforcement and corrections professions.

**LICENSES:**
See the Maine Criminal Justice Academy

**PUBLICATIONS:**
See the Maine Criminal Justice Academy

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE DRUG ENFORCEMENT AGENCY
## SCOTT J. PELLETIER, DIRECTOR

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 166 STATE HOUSE STATION, AUGUSTA, ME 04333-0166 *FAX:* (207) 287-3042
*Established:* 1987 *Telephone:* (207) 626-3850
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 230 *Citation:* T0025 *M.R.S.A., Sect.:* 000002955
*Average Counts-All Positions:* 4.000 *Legislative Count:* 4.00

**PURPOSE:**
The Maine Drug Enforcement Agency was established to address the unprecedented threat to the health and safety of this State created by the distribution of scheduled drugs into, out of and within the State of Maine. The Maine Drug Enforcement Agency provides a central administrative structure for the establishment, coordination, and oversight of eight investigative task forces within the State of Maine through a multi-jurisdictional drug task force approach. The Maine Drug Enforcement Agency focus is to address the upper and mid-level drug dealers that operate below the interest of the federal law enforcement authorities that focus on international, interstate and substantial violators. The task force concept is an effective tool in proactively addressing the distribution of scheduled drugs through cooperative efforts of skills, enhanced intelligence sharing, increased personnel resources, and the utilization of state-of-the-art equipment. By collaboration, the agency reduces jurisdictional boundary issues. In addition to the consolidation of investigatory resources, the Maine Drug Enforcement Agency also integrates prosecuting personnel with the day-to-day case work investigators.

**ORGANIZATION:**
The Bureau of Intergovernmental Drug Enforcement was created by the 113th Legislature and codified in 25 MRSA, chapter 353. Funding of the Agency was established by the Anti-Drug Abuse Act of 1986. In 1991 the Legislature changed the agency's name to the Maine Drug Enforcement Agency. This Agency has been placed within the organizational structure of the Department of Public Safety and is managed by a Director who reports to the commissioner of Public Safety. The commissioner establishes and operates within the Maine Drug Enforcement Agency such regional task forces as the commissioner determines are required for effective drug law enforcement throughout the state. The investigative component of each task force is comprised of law enforcement officers drawn from municipal, county and state law enforcement agencies.

**PROGRAM:**
The mission of the Maine Drug Enforcement Agency is to disrupt the drug market, thereby undermining the ability of drug suppliers to meet, expand, and profit from drug demand while supporting prevention efforts and contributing to treatment efforts. Its goals are to: reduce the availability of drugs; protect the State's borders by stemming the flow of drugs into and through Maine; strengthen the State's drug law enforcement infrastructure; strengthen intelligence and information sharing; enhance collaboration and coordination with all law enforcement agencies; and establish effective partnerships with agencies focused on reducing drug use.

**PUBLICATIONS:**
Maine Drug Enforcement Agency Annual Report

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE DRUG ENFORCEMENT AGENCY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 276,249 | 230,271 | 45,978 | | | |
| HEALTH BENEFITS | 59,312 | 53,460 | 5,852 | | | |
| RETIREMENTS | 59,399 | 50,102 | 9,297 | | | |
| OTHER FRINGE BENEFITS | 7,334 | 5,994 | 1,340 | | | |
| COMPUTER SERVICES | 494,712 | 372,700 | 47,985 | | 74,027 | |
| CONTRACTUAL SERVICES | 6,472,625 | 5,547,882 | -18,376 | | 943,119 | |
| RENTS | 935,750 | 877,421 | 48,455 | | 9,874 | |
| COMMODITIES | 40,225 | 37,652 | 2,573 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 6,375 | | | | 6,375 | |
| TRANSFER TO OTHER FUNDS | 4,353 | | 755 | | 3,598 | |
| **TOTAL EXPENDITURES** | 8,356,334 | 7,175,482 | 143,859 | | 1,036,993 | |

# CONSOLIDATED EMERGENCY COMMUNICATIONS BUREAU
## VACANT , DIRECTOR

*Central Office:* 45 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 42 STATE HOUSE STATION, AUGUSTA, ME 04333-0042 *FAX:* (207) 287-3042
*Established:* 2006 *Telephone:* (207) 624-7076
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 219E *Citation:* T00025 *M.R.S.A., Sect.:* 00001533
*Average Counts-All Positions:* 66.000 *Legislative Count:* 66.00

**PURPOSE:**
The Bureau of Consolidated Emergency Communications carries out the policies, procedures, and standards that have been established to provide cooperative use of the Department of Public Safety's communications system for municipal, county, and state governmental agencies.

**ORGANIZATION:**
The Bureau of Consolidated Emergency Communications was established in Public Law 2009, chapter 317, which also transferred the responsibilities of the Maine Communications System Policy Board (established in Public Law 2003, chapter 678) to the newly created Bureau of Consolidated Emergency Communications. Historically, emergency communications dispatch has been the responsibility of the Bureau of State Police within the Department of Public Safety. The State Police ran four dispatch centers in Houlton, Orono, Augusta and Gray which provided services not only for themselves, but for several other state agencies, some municipalities, the Maine Turnpike Authority and for Aroostook County. The Policy Board legislation called for a separate communications unit within the Department. This administrative change was achieved in fiscal year 2007. Existing Emergency Communications positions were transferred from the Bureau of State Police into the new Bureau of Consolidated Emergency Communications. In addition, to provide the unit with a civilian director, the position of Director, Bureau of Consolidated Emergency Communications was created. Public Law 2003, chapter 359, An Act To Facilitate the Implementation, Maintenance and Operation of the E-9-1-1 Emergency System, directed the Emergency Services Communication Bureau at the Public Utilities Commission (PUC) to seek reduction of the number of public safety answering points (PSAP) to between 16 and 24. This resulted in the closing of a number of local PSAPs and in some cases caused not only emergency call-taking to be relocated, but also emergency dispatch to be moved. Public Law 2008, chapter 622, required that this Bureau submit to a rate setting case through the Maine Public Utilities Commission. The resulting Order on Docket 2008-225 would be the rates that the Bureau can charge to all it's state and local partners for PSAP call-taking and public safety dispatching services. With the issuing of that Order, several jurisdictions did not renew contracts and went to agencies that provided services for a lesser rate. Public Law 2009, chapter 617, in part removed the requirement that the Maine Public Utilities Commission hold a rate case for the setting of the Emergency Services Communications Bureau's user fees. This ability was returned to the Bureau of Consolidated Emergency Communications. In 2019, the Gray Regional Communications Center (RCC) relocated to the Augusta RCC and both the RCCs were combined into one larger

center.

**PROGRAM:**
The three emergency communications centers provide emergency and non-emergency call processing and dispatching for 8 state agencies, one county Sheriff's Office, 34 municipal law, fire, and or EMS services, and 2 PSAP-only services. The three centers also provide backup PSAP capabilities for the local and county PSAPS, with the Augusta location being the backup for the entire state.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| CONSOLIDATED EMERGENCY COMMUNICATIONS BUREAU<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 5,169,361 | | | | | 5,169,361 |
| HEALTH BENEFITS | 1,388,960 | | | | | 1,388,960 |
| RETIREMENTS | 1,194,602 | | | | | 1,194,602 |
| OTHER FRINGE BENEFITS | 145,109 | | | | | 145,109 |
| COMPUTER SERVICES | 391,772 | | | | | 391,772 |
| CONTRACTUAL SERVICES | 124,588 | | | | | 124,588 |
| RENTS | 115,502 | | | | | 115,502 |
| COMMODITIES | 25,800 | | | | | 25,800 |
| TRANSFER TO OTHER FUNDS | 164,098 | | | | | 164,098 |
| **TOTAL EXPENDITURES** | 8,719,792 | | | | | 8,719,792 |

# EMERGENCY MEDICAL SERVICES BOARD
## WIL ONEAL, DIRECTOR

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 152 STATE HOUSE STATION, AUGUSTA, ME 04333-0152 *FAX:* (207) 287-6251
*Established:* 1981 *Telephone:* (207) 626-3860
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 163 *Citation:* T0032 *M.R.S.A., Sect.:* 000000088

**PURPOSE:**
The Maine Emergency Medical Services (Maine EMS) Bureau and the Maine EMS Board are responsible for the regulation, direction, coordination, and licensure of the EMS system within the State of Maine. This includes oversight of all EMS services, personnel, educational facilities, educators, emergency medical dispatch centers, and emergency medical dispatchers.

**ORGANIZATION:**
The Maine EMS Licensing Board is comprised of 17 members that function as the emergency medical services (EMS) rulemaking authority and provide systemic direction to the Maine EMS Bureau and the system. The Maine EMS Licensing Board was created in Public Law 2025 under chapter 491. The Maine EMS Licensing Board consists of six members who are responsible for adjudication of complaints and discipline of individual licensees. The Maine EMS Bureau is staffed by a team of twelve individuals who provide support to the entire statewide system in all aspects of the delivery and monitoring of EMS care and dispatching guidance. Additionally, there are four EMS Regional Managers (one for each EMS Region) to assist in coordinating education and providing support to local EMS agencies regarding quality assurance, medical control, and mutual aid planning.

**PROGRAM:**
Maine EMS supports a variety of internal programs and committees that function as advisory groups for the Board including, but not limited to, community paramedicine, education, licensure examination, data, emergency medical dispatch, EMS for Children, interfacility transportation, investigations, quality assurance and improvement, Maine Stroke Alliance, Trauma Advisory Committee, and the Medical Direction and Practices Board. The system and Bureau office support a variety of training opportunities both in-person and online to help support EMS services, clinicians, and leadership throughout the system. The Bureau also

manages the electronic patient care reporting system that is used by all EMS agencies in the State of Maine to document patient encounters. Maintaining consistent, quality data is a key priority of Maine EMS and imperative for collaborative projects with other state agencies and external stakeholders. Maine EMS functions at the nexus between public health, emergency management, and clinical medicine. Coordination with systemic stakeholders, like the Maine Center for Disease Control and Prevention, are vital to monitoring, supporting, and improving the public's health in the State of Maine.

Financial information related to EMS is included under Department of Public Safety, Budget Unit 219.

**LICENSES:**
Ambulance Vehicle Licenses, Emergency Medical Service Vehicle Authorization, Ambulance and Non-Transporting Service Licenses and Permits, Emergency Medical Responder, Emergency Medical Technician, Advanced EMT, and Paramedic Licensure, EMS Training Centers, EMS Instructor-Coordinator Certification, Air Ambulance Licenses, Emergency Medical Dispatcher, Emergency Medical Dispatch Centers, Community Paramedicine Licensure.

**PUBLICATIONS:**
Laws and Regulations - Maine EMS System, Maine EMS Trauma System Plan, Maine EMS Prehospital Treatment Protocols (Updated Dec. 1, 2019), Clinical Behavioral Objectives for EMS Education, Maine EMS Run Report Manual, Maine EMS Paramedic Interfacility Transfer Program, Various Training Courses for Clinical Practice, Annual Reports detailing System Function, Maine EMS Comfort Care/Do Not Resuscitate patient/provider information kit, Special Circumstances Protocols, Various White Papers Regarding Medical Care, Emergency Medical Dispatch Priority Reference System, COVID-19 Resources and Guidance, Quality Improvement Newsletters (Covering various topics from cardiac arrest to COVID-19) All of the above documents are available through the Maine EMS web site: www.maine.gov/dps/ems

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| EMERGENCY MEDICAL SERVICES BOARD<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 248,160 | | 248,160 | | | |
| HEALTH BENEFITS | 73,360 | | 73,360 | | | |
| RETIREMENTS | 55,541 | | 55,541 | | | |
| OTHER FRINGE BENEFITS | 5,881 | | 5,881 | | | |
| COMPUTER SERVICES | 10,981 | | 10,981 | | | |
| CONTRACTUAL SERVICES | 5,851 | | 5,851 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 10,282,980 | | 10,282,980 | | | |
| TRANSFER TO OTHER FUNDS | 8,695 | | 8,695 | | | |
| **TOTAL EXPENDITURES** | 10,691,449 | | 10,691,449 | | | |

# OFFICE OF THE STATE FIRE MARSHAL

## SHAWN J. ESLER, STATE FIRE MARSHAL
## GREGORY DAY, ASST STATE FIRE MARSHAL

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 52 STATE HOUSE STATION, AUGUSTA, ME 04333-0052 *FAX:* (207) 287-6251
*Established:* 1973 *Telephone:* (207) 626-3870
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 224 *Citation:* T0025 *M.R.S.A., Sect.:* 000002396
*Average Counts-All Positions:* 44.000 *Legislative Count:* 44.00

**PURPOSE:**
The Office of State Fire Marshal (SFMO) serves as one of Maine's cornerstone public safety agencies, dedicated to protecting lives, property, and communities through prevention, education, and enforcement. Originally established in 1937 as the Division of State Fire Prevention to address an increase in fraudulent

insurance claims resulting from intentionally set fires, the agency's role quickly grew in both scope and complexity. In 1972, it was reorganized and renamed the Office of State Fire Marshal to reflect an expanded mission and broader statutory authority encompassing fire prevention, life safety, and fire-related law enforcement.

**ORGANIZATION:**

Today, the Office operates under the leadership of the State Fire Marshal and two Assistant State Fire Marshals, each responsible for a major division within the agency. The Investigations Division is charged with determining the origin and cause of fires and explosions, conducting arson investigations, gathering evidence, and preparing cases for potential prosecution. The Prevention Division enforces Maine's life safety and fire prevention codes, reviews building plans for compliance with fire protection and accessibility standards, and conducts inspections across a variety of public buildings and facilities.

The agency is supported by approximately 43 personnel statewide, including sworn fire investigators, fire inspectors, plan reviewers, administrative specialists, and a planning and research analyst. The Investigations Division is organized into three regional sections, each led by a Fire Investigations Sergeant and staffed with four Fire Investigators who provide statewide coverage for fire and explosion investigations. The Prevention Division includes two regional inspection sections and a statewide plan review section, each led by a supervisor and supported by administrative staff. Collectively, these teams ensure consistent, coordinated delivery of the Office's prevention, inspection, and enforcement responsibilities throughout Maine. The Office also includes a Planning and Research function that manages grants, oversees the state's fire reporting systems, and performs data analysis to identify trends and guide prevention strategies.

**PROGRAM:**

The programs of the State Fire Marshal's Office cover a wide range of responsibilities that collectively contributes to reducing Maine's fire burden and improves public safety. The Office investigates the origin and cause of fires and explosions, regulates the use and storage of explosives, fireworks, and flammable materials, and reviews plans for construction and renovation of public buildings. It issues permits for the installation of sprinkler systems, aboveground fuel tanks, and self-service gas stations.

A particularly important function of the Office is the inspection and permitting of amusement rides and mechanical attractions at fairs, festivals, and traveling shows throughout Maine. These inspections ensure that rides are properly maintained, operated safely, and compliant with manufacturer and national safety standards. The program is critical in preventing injury, maintaining public confidence, and supporting Maine's tourism and agricultural fair industries an essential part of the state's economy and culture.

In addition to regulatory oversight, the Office provides specialized training to fire and law enforcement professionals, construction trades, and caregivers, fostering technical competence and awareness in fire safety practices. Through public education programs, the Office reaches Maine's most vulnerable populations, promoting prevention and preparedness as a shared community responsibility. The agency also maintains data collection and analysis systems that support statewide policy development, risk reduction initiatives, and public reporting on fire incidents and outcomes.

Building Codes and Standards

The Office supports the Technical Building Codes and Standards Board, established under 5 M.R.S.A. §12004-G(5-A), which is responsible for adopting and maintaining the Maine Uniform Building and Energy Code (MUBEC). The Board also resolves conflicts between building codes and the fire and life safety standards set forth in 25 M.R.S.A. §§2452 and 2465, and provides training for municipal building officials, local code enforcement officers, and third-party inspectors.

As of September 24, 2025, the Building Codes and Standards program was transferred from the Office of State Fire Marshal to the Maine Office of Community Affairs (MOCA). Under MOCA's administration, the program continues to play a vital role in promoting uniform, safe, and efficient construction practices statewide while maintaining close coordination with the State Fire Marshal's Office on matters involving fire and life safety.

Commitment to Public Safety
From complex fire investigations to community risk-reduction initiatives, the Office of State Fire Marshal remains steadfast in its commitment to protecting the people and property of Maine. Its work reflects a unified mission one that values prevention over reaction, education over enforcement, and community partnership in all aspects of our work. Through collaboration with local fire departments, law enforcement agencies, and state and federal partners, the Office continues to strengthen Maine's culture of safety and preparedness.

**LICENSES:**
Permits:
Explosive Transportation
Explosive Storage
Construction Permit
Explosive User
Flammable Liquids, Aboveground
Fire Sprinkler System Permit
Barrier-Free Construction Permit
Fireworks Display Permit

Licenses:
Fire Sprinkler System Contractor License
Fire Sprinkler Inspection Technician
Traveling Circus, Carnival, Amusement Show, and Mechanical Rides
Theater and Motion Picture Houses
Motor Vehicle Racing
Fireworks Technician
Dance Facilities
Consumer Fireworks Sales
Code Enforcement Officer Certification

**PUBLICATIONS:**
Maine Safety Rules for Amusement Devices and Midways

Rules and Regulations Governing the Tents and Equipment of Circuses and Traveling Amusements

Rules and Regulations Relating to Structures Used by the Public as Spectators During Motor Vehicle Racing

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF THE STATE FIRE MARSHAL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,648,426 | 823,271 | 2,822,430 | | 2,725 | |
| HEALTH BENEFITS | 962,364 | 207,478 | 754,056 | | 830 | |
| RETIREMENTS | 1,159,191 | 278,467 | 880,134 | | 590 | |
| OTHER FRINGE BENEFITS | 100,358 | 22,414 | 77,891 | | 53 | |
| COMPUTER SERVICES | 359,064 | 16,374 | 342,690 | | | |
| CONTRACTUAL SERVICES | 838,202 | 35,200 | 727,918 | | 75,084 | |
| RENTS | 79,147 | 12,353 | 66,794 | | | |
| COMMODITIES | 253,916 | 2,274 | 217,048 | | 34,594 | |
| GRANTS, SUBSIDIES, PENSIONS | 115,744 | | 115,744 | | | |
| EQUIPMENT | 205,609 | | 205,609 | | | |
| TRANSFER TO OTHER FUNDS | 43,365 | | 42,543 | | 822 | |
| **TOTAL EXPENDITURES** | 7,765,386 | 1,397,831 | 6,252,857 | | 114,698 | |

# GAMBLING CONTROL BOARD
## MILTON F CHAMPION, EXECUTIVE DIRECTOR

*Central Office:* 45 COMMERCE DRIVE SUITE 3, AUGUSTA, ME 04330
*Mail Address:* 87 STATE HOUSE STATION, AUGUSTA, ME 04333-0087 *FAX:* (207) 287-4356
*Established:* 2004 *Telephone:* (207) 626-3900
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 633 *Citation:* T0008 *M.R.S.A., Sect.:* 000001002
*Average Counts-All Positions:* 22.000 *Legislative Count:* 22.00

**PURPOSE:**
The Gambling Control Board is a 5-member board appointed by the Governor charged with the regulation of casino gaming and advance deposit wagering as authorized by 8 MRSA, Chapter 31. The Gambling Control Unit is a bureau within the Department of Public Safety that reports to the Board and is responsible for the licensing, inspection, monitoring and investigation of the companies and individuals that are associated with casino gaming activities at licensed facilities in the State. Further, the Gambling Control Unit oversees the collection and distribution of funds that are generated from those operations.

**ORGANIZATION:**
The Executive Director serves as director to both the Gambling Control Unit and the Board. The director provides leadership, oversight, and administration of the 3 functional areas to include Licensing, Auditing and Inspections. In addition to the Executive Director, the Gambling Control Unit has 19 employees assigned to it. A Deputy Director to assist the Executive Director. A Secretary Associate, Office Specialist and two Office Associates are assigned to the unit to assist with the administrative duties of the Board and the Unit. One Licensing Supervisor assists with the process of licensing to include background investigations. Eight civilian inspectors are located at the gaming facilities during all hours the facilities are open to observe operations. Two auditors ensure proper accounting and distribution of funds generated from the casino facilities, advance deposit wagering, fantasy contests and sports wagering. Two charitable gaming inspectors oversee charitable gaming activities. Additionally, one position from the State Bureau of Identifications is financially supported due to the number of fingerprints from persons seeking licensure.

**PROGRAM:**
The Gambling Control Unit assists the Gambling Control Board in providing daily oversight of regulatory matters associated with casino gaming and advance deposit wagering. Specific responsibilities include budget planning, revenue distribution, rule promulgation, staff development, legislative analysis, individual and business licensing, and enforcement of administrative actions. The Unit also regulates charitable gaming, fantasy contests and sports wagering. The Unit's mission is to provide efficient, effective, and consistent regulation of authorized gaming in the State of Maine.

**LICENSES:**
Slot Machine or Casino Operators
Slot Machine and Table Game Distributors
Gambling Services Vendors
Slot machine or Casino Facility Employees
Distributor and Service Vendor employees
Advance Deposit Wagering Operators
Non-Profit Charitable Licenses
Non-Profit Charitable Registrations
Charitable Gaming Distributors
Internet Raffle Operators
Fantasy Contest Operators
Sports Wagering Facility Operators
Sports Wagering Mobile Operators
Sports Wagering Management Service Providers
Sports Wagering Suppliers
Sports Wagering Employees

**PUBLICATIONS:**
Annual Report to Governor from casino and advance deposit wagering annually on March 15, published on the Gambling Control Unit website.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| GAMBLING CONTROL BOARD<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,406,626 | 1,278,275 | 128,351 | | | |
| HEALTH BENEFITS | 460,555 | 413,210 | 47,345 | | | |
| RETIREMENTS | 297,116 | 270,828 | 26,288 | | | |
| OTHER FRINGE BENEFITS | 40,713 | 37,242 | 3,471 | | | |
| COMPUTER SERVICES | 111,329 | 75 | 111,254 | | | |
| CONTRACTUAL SERVICES | 863,639 | 93 | 863,546 | | | |
| RENTS | 68,463 | | 68,463 | | | |
| COMMODITIES | 17,122 | | 17,122 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 7,084,030 | 490 | 7,083,540 | | | |
| TRANSFER TO OTHER FUNDS | 13,038 | | 13,038 | | | |
| **TOTAL EXPENDITURES** | 10,362,631 | 2,000,213 | 8,362,418 | | | |

# BUREAU OF HIGHWAY SAFETY
## LAUREN V. STEWART, DIRECTOR

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 164 STATE HOUSE STATION, AUGUSTA, ME 04333-0164 *FAX:*
*Established:* 1980 *Telephone:* (207) 626-3840
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 221 *Citation:* T0025 *M.R.S.A., Sect.:* 000002902
*Average Counts-All Positions:* 12.000 *Legislative Count:* 12.00

**PURPOSE:**
The Bureau of Highway Safety is responsible for the State's highway safety program. The Bureau is authorized to develop and implement a process for obtaining information about highway safety programs of other federal, state, and local agencies; to provide technical assistance to other agencies and political subdivisions for development of highway safety programs; and to provide financial and technical assistance to other state agencies and political subdivisions in carrying out highway safety programs.

**ORGANIZATION:**
The Bureau of Safety was established under the Department of Public Safety in December 1980. In 1990, the Legislature changed the name to the Bureau of Highway Safety.

**PROGRAM:**
The Highway Safety component consists of the planning, development, implementation, and evaluation of Section 402, Title 23 U.S.C. Highway Safety Program in the State of Maine and related incentive funding. The Bureau administers and funds education and enforcement programs and other proven countermeasures to reduce and eliminate fatalities, serious injuries and property damage resulting from motor vehicle crashes. Emphasis areas include: occupant restraint for adults and children, speed and aggressive driving, law enforcement training programs, distracted driving, drowsy driving, alcohol and drug impaired driving, emergency medical services, driver training, teen driver safety, mature driver safety, motorcycle safety, pedestrian and bicycle safety, pupil transportation safety, and development and enhancement of state traffic records data systems. The Bureau is also responsible for the State's media program associated with driver education and awareness.

The Bureau administers the State's Implied Consent under 29-A MRSA, §2521; the Maine Driving Dynamics Defensive Driver Program (MDD); the federal Fatality Analysis Reporting System (FARS); and the Child Safety Seat Inspection and Distribution Program in Maine. The Bureau provides technical and financial assistance to agencies participating in these programs.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF HIGHWAY SAFETY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 750,468 | | 3,419 | 46,357 | 700,692 | |
| HEALTH BENEFITS | 266,129 | | 1,673 | 28,526 | 235,930 | |
| RETIREMENTS | 159,482 | | 685 | 9,403 | 149,394 | |
| OTHER FRINGE BENEFITS | 21,832 | | 97 | 1,197 | 20,538 | |
| COMPUTER SERVICES | 633,427 | | | 57,833 | 575,594 | |
| CONTRACTUAL SERVICES | 2,849,154 | | 10,891 | 267,660 | 2,570,603 | |
| RENTS | 19,364 | | | 19,364 | | |
| COMMODITIES | 94,446 | | 1,242 | 11,924 | 81,280 | |
| GRANTS, SUBSIDIES, PENSIONS | 1,463,353 | | | | 1,463,353 | |
| EQUIPMENT | 59,910 | | | | 59,910 | |
| TRANSFER TO OTHER FUNDS | 33,656 | | 126 | 3,105 | 30,425 | |
| **TOTAL EXPENDITURES** | 6,351,221 | | 18,133 | 445,369 | 5,887,719 | |

# STATE BUREAU OF IDENTIFICATION

## COL. WILLIAM ROSS, CHIEF, MAINE STATE POLICE
## MATTHEW R. RUEL, DIRECTOR

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 42 STATE HOUSE STATION, AUGUSTA, ME 04333-0042 *FAX:* (207) 287-3042
*Established:* 1937 *Telephone:* (207) 626-3803
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 223 *Citation:* T0025 *M.R.S.A., Sect.:* 000001541

**PURPOSE:**
The State Bureau of Identification, a division of the Maine State Police, is the central repository of criminal history record information for the State of Maine. The Bureau provides criminal history and sex offender registry information to agencies and persons authorized by law to receive such information, serves as the repository of fingerprint images provided by local agencies, and serves as the single point of transmission to the Federal Bureau of Investigation of all criminal history and fingerprint images.

**ORGANIZATION:**
The Bureau was created in 1937 as the central repository of criminal history record information.

**PROGRAM:**
The Bureau is enhancing and implementing new software to computerize its record systems and improve its biometric systems to better provide information to law enforcement agencies and the public. This is achieved by developing and enhancing automated information sharing with local law enforcement, the prosecutorial districts, and the court system. The automated Fingerprint Identification System went online in August 1998. These systems serve as a major component in law enforcement information sharing, not just at the state level but on the federal level also.

The Bureau provides information to its law enforcement partners in a 24/7 environment through an automated response. The Bureau also provides public criminal history information to the public as a fee-based service. Along with criminal history records information, the Bureau operates and maintains the sex offender registry. The registry staff work with local law enforcement agencies to refer new offenders and update verification information. In addition, the agency maintains all the information that is posted on the State Sex Offender Registry website.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF STATE POLICE

## COL WILLIAM ROSS, CHIEF MAINE STATE POLICE
## LT. COL BRIAN SCOTT, DEPUTY CHIEF

*WATS:* (800) 452-4664

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 42 STATE HOUSE STATION, AUGUSTA, ME 04333-0042 *FAX:* (207) 287-3042
*Established:* 1925 *Telephone:* (207) 626-3803
*Reference: Policy Area:* 06 *Umbrella:* 16 *Unit:* 222 *Citation:* T0025 *M.R.S.A., Sect.:* 000001501
*Average Counts-All Positions:* 480.500 *Legislative Count:* 480.50

**PURPOSE:**
The primary mission of the State Police is to safeguard the constitutional rights, liberty, and security of its citizens by enforcing the motor vehicle and criminal statutes of Maine and to provide professional aid in times of need and crisis. The Bureau was established to patrol the highways, especially outside the compact portion of cities and towns without local law enforcement agencies. The Bureau provides specialized response teams to support major critical incidents, manages the State's crime laboratory, the State's designated intelligence fusion center, the State Bureau of Identification, the Motor Vehicle Safety Inspection Program, the Unsolved Homicide Unit, the Major Crimes Units investigating all homicides in Maine (except those occurring in Portland and Bangor) and Maine's Computer Crimes Unit. The Bureau also provides security for the Governor and family on a twenty-four hour basis.

**ORGANIZATION:**
2021 marked the 100th anniversary as the State Police was established in 1921. In 1931 a reorganization act was passed by the Legislature designating the Chief as executive head of the State Police under the direction of the Governor. Six years later, the Division of Highway Safety and the State Bureau of Identification were created by the Legislature, under the control of the State Police. In 1939, the Bureau of Criminal Investigation and the Communications Division were established, along with the division of the State Police into six districts. Because of the increased demands for State Police services, the Bureau was reorganized several times during the 1950s and 1960s. In 1971, the Legislature incorporated the State Police into the Department of Public Safety. Today, the State Police is comprised of five field troops patrolling the rural areas and the Maine Turnpike, one troop focused on commercial vehicle enforcement regulations, three Major Crimes Units, Unsolved Homicide Unit, along with seven other units and numerous specialty teams organized within the Support Services Division.

**PROGRAM:**
The programs of the Maine State Police have primary goals of 1) patrolling rural areas of Maine without organized police departments for the purpose of preventing and investigating criminal activity; 2) enforcing traffic safety laws in rural areas, on the Maine Turnpike and Interstate System; 3) overseeing the Motor Vehicle Safety Inspection Program and enforcing the Commercial Motor Vehicle laws and rules; 4) investigating homicides that occur outside Portland and Bangor; 5) investigating child abuse/neglect cases; 6) providing specialized support, such as response teams, computer and crime laboratory services to all law enforcement agencies; 7) providing a repository for criminal history and records information; and, 8) and provide specialized administrative, licensing, and enforcement services.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF STATE POLICE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 50,503,449 | 26,275,915 | 4,007,629 | 19,098,586 | 1,121,319 | |
| HEALTH BENEFITS | 12,281,890 | 6,281,541 | 967,169 | 4,800,570 | 232,610 | |
| RETIREMENTS | 13,517,072 | 6,949,148 | 1,177,734 | 5,128,414 | 261,776 | |
| OTHER FRINGE BENEFITS | 1,942,594 | 996,495 | 174,885 | 746,315 | 24,899 | |
| COMPUTER SERVICES | 5,179,574 | 2,527,768 | 512,666 | 1,480,019 | 659,121 | |
| CONTRACTUAL SERVICES | 12,297,384 | 6,174,703 | 1,347,402 | 4,104,602 | 670,677 | |
| RENTS | 566,019 | 360,975 | 415 | 204,629 | | |
| COMMODITIES | 4,325,178 | 2,499,286 | 62,972 | 1,405,940 | 356,980 | |
| GRANTS, SUBSIDIES, PENSIONS | 922 | 599 | | 323 | | |
| BUILDING IMPROVEMENTS | 97,559 | 97,559 | | | | |
| EQUIPMENT | 1,092,173 | 214,786 | | 115,654 | 761,733 | |
| INTEREST-DEBT RETIREMENT | 2,996,226 | 1,947,547 | | 1,048,679 | | |
| TRANSFER TO OTHER FUNDS | 827,602 | | 141,603 | 640,566 | 45,433 | |
| **TOTAL EXPENDITURES** | 105,627,642 | 54,326,322 | 8,392,475 | 38,774,297 | 4,134,548 | |

# PUBLIC UTILITIES COMMISSION

## AMY DUMENY, ADMINISTRATIVE DIRECTOR
## MICHELLE PALMER, ASST. ADMIN. DIRECTOR

*WATS:* (800) 452-4699

*Central Office:* 26 KATHERINE DRIVE, HALLOWELL, ME 04347
*Mail Address:* 18 STATE HOUSE STATION, AUGUSTA, ME 04333-0018 *FAX:* (207) 287-1039
*Established:* 1913 *Telephone:* (207) 287-1357
*Reference: Policy Area:* 07 *Umbrella:* 65 *Unit:* 407 *Citation:* T0035A *M.R.S.A., Sect.:* 000000103
*Average Counts-All Positions:* 80.000 *Legislative Count:* 80.00
Units:
*EMERGENCY SERVICES COMMUNICATION BUREAU* *E-9-1-1 COUNCIL*

**PURPOSE:**
The Public Utilities Commission's (the Commission) purpose is to ensure that utilities in the State of Maine provide safe and reliable utility services at rates that are just and reasonable for customers and public utilities, while also helping achieve reductions in greenhouse gas emissions to meet the greenhouse gas emissions reduction levels set forth in Title 38, section 576-A. The Commission acts as a quasi-judicial body which decides cases involving rates, service, financing, and other activities of the utilities it regulates. The Commission also has investigatory and rulemaking authority. The Commission currently has jurisdiction over approximately 158 water utilities, 13 electric utilities, 4 gas utilities, 18 local telephone utilities, 1 water carrier, 271 competitive electricity providers, and 196 competitive local and interchange carriers.

The Commission is divided into five operating divisions with respective powers and duties as follows:

The ADMINISTRATIVE DIVISION is responsible for fiscal, personnel, contract, docket management and information technology, as well as physical plant. It provides support services to the other divisions and assists the Commission in coordinating its activities. The CONSUMER ASSISTANCE AND SAFETY DIVISION (CASD) receives, analyzes, and responds to complaints from Maine utility customers. It is also responsible for gas safety and Dig Safe activities. The LEGAL DIVISION represents the Commission before federal and state appellate and trial courts and agencies. It provides hearing examiners and staff attorneys in cases before the Commission. The TELEPHONE AND WATER DIVISION is responsible for financial, technical, and policy related investigations and analyses conducted by the Commission on telephone and water utilities. It provides expert advice to the Commission on such matters as revenues, expenses, engineering, economics, technology, and other technical aspects related to the telephone and water industries. The ELECTRIC AND GAS DIVISION is responsible for financial, technical, and policy related investigations and analyses conducted by the Commission on electric and gas utilities. It provides expert advice to the Commission on such matters as revenues, expenses, engineering, economics, technology, and other technical aspects related to the electric and gas industries.

**ORGANIZATION:**
The Public Laws of 1913, effective by Proclamation, after referendum on October 30, 1914, created the Commission. It was organized December 1, 1914. The Act abolished the Board of Railroad Commissioners, established in 1858, and conferred upon the Commission all powers vested in that Board, as well as the State Water Storage Commission, including custody and control of all records, maps, and papers pertaining to the offices of the Railroad Commissioners and the State Water Storage Commission, the latter of which was not legally abolished until 1916. The Commission retains jurisdiction over the transportation of passengers and property for compensation by vessel in Casco Bay under Private and Special Law 1963, chapter 174. Public Law 1983, chapters 207 and 617 specifically exempted dealers of gas in liquid form from Commission jurisdiction, which had not been previously exercised. Central tanks serving more than 10 customers are still subject to the jurisdiction of the Commission. Public Law 1983, chapter 304 deregulated one-way paging service. Public Law 1991, chapter 342 exempted cellular telephone providers from regulation as public utilities, as long as one provider does not "exclusively control" the assigned service area and unless the Commission determines that the cellular provider is engaged in providing basic exchange telephone service. Public Law 1999, chapter 718 gave the Commission enforcement authority over the Dig Safe damage prevention statute. Public Law

2003, chapter 359 moved the Emergency Services Communication Bureau to the Commission giving it oversight responsibility for the 9-1-1 program. Public Law 2011, chapter 623 and Public Law 2015, chapter 462 largely deregulated the telecommunications industry. Public Law 2015, chapter 462 provided for the removal of the obligation to provide Provider of Last Resort service, regulated by the Commission, in 22 specific municipalities.

The present Commission consists of 3 Commissioners appointed by the Governor subject to review by the legislative committee having jurisdiction over public utilities and to confirmation by the Senate, for terms of 6 years. The Governor designates one Commissioner as Chair and all 3 Commissioners devote full time to their duties.

**PROGRAM:**

The Commission regulates the state's electric transmission and distribution companies, telephone, gas, and water utilities, as well as water carriers. The basic purpose of this regulatory system is to assure safe, reasonable, and adequate service at rates that are just and reasonable to customers and public utilities. During the 12 months ending June 30, 2025, 425 cases were filed with the Commission and the Commission closed 320 cases.

The CASD is charged with ensuring that consumers and utilities receive fair and equitable service through CASD educational and complaint resolution programs. During the 12 months ending December 2024, CASD handled 13,539 consumer contacts, including 10,248 information requests and 1,741 complaints. Most complaints (93%) were related to the electric utilities, with .5% attributable to telephone utilities, .5% attributable to gas utilities, and 6% attributable to water utilities. In addition, the CASD ordered $255,194 in abatements to customers. The CASD received 1,274 utility exemption requests during 2024. Finally, CASD received 276 requests from utilities to disconnect customers' service during the winter months in 2024.

**LICENSES:**

LICENSES, PERMITS ETC: The Commission issues orders approving schedules of rates, terms, and conditions; certificates of public convenience and necessity to construct, own, or contract for major transmission facilities or to rebuild or relocate major transmission facilities; applications by providers of telephone, electric, or gas utility services to provide telephone, electric, or gas service in a municipality in which an existing utility is furnishing or authorized to furnish service, upon declaration by the Commission that the public convenience and necessity requires a second public utility; applications by competitive electricity providers for licenses to sell electricity to consumers (246 licensed to date although not all are active); and issues certificates of convenience and necessity to provide service to carriers of passengers and freight by water in Casco Bay.

**PUBLICATIONS:**

Annual Report to Joint Standing Committee on Energy, Utilities and Technology of the Maine Legislature. (No Charge)
Rules (No Charge)
Various consumer information publications (No Charge)
Electronic documents from the Commission such as orders, briefs, and rulemakings for parties or interested persons in cases can be obtained from the Commission's Case Management System, which can be accessed from the Commission's web site at: www.maine.gov/mpuc/. Copies of these materials may be requested and the requestor will be charged printing costs. All Commission reports, orders, rules, procurements, and docket information can be found on the Commission's website at: www.maine.gov/mpuc/.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 7,785,079 | | 7,738,554 | | 46,525 | |
| HEALTH BENEFITS | 1,764,820 | | 1,764,820 | | | |
| RETIREMENTS | 1,846,783 | | 1,846,783 | | | |
| OTHER FRINGE BENEFITS | 233,338 | | 233,338 | | | |
| COMPUTER SERVICES | 593,424 | | 593,424 | | | |
| CONTRACTUAL SERVICES | 8,641,179 | | 8,641,179 | | | |
| RENTS | 810,557 | | 810,557 | | | |
| COMMODITIES | 56,579 | | 56,579 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 6,906,721 | | 6,906,721 | | | |
| TRANSFER TO OTHER FUNDS | 125,666 | | 125,292 | | 374 | |
| **TOTAL EXPENDITURES** | 28,764,146 | | 28,717,247 | | 46,899 | |

| PUBLIC UTILITIES COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 6,926,975 | | 6,880,450 | | 46,525 | |
| HEALTH BENEFITS | 1,556,312 | | 1,556,312 | | | |
| RETIREMENTS | 1,657,563 | | 1,657,563 | | | |
| OTHER FRINGE BENEFITS | 208,394 | | 208,394 | | | |
| COMPUTER SERVICES | 475,747 | | 475,747 | | | |
| CONTRACTUAL SERVICES | 2,458,565 | | 2,458,565 | | | |
| RENTS | 623,044 | | 623,044 | | | |
| COMMODITIES | 24,606 | | 24,606 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 6,906,721 | | 6,906,721 | | | |
| TRANSFER TO OTHER FUNDS | 110,142 | | 109,768 | | 374 | |
| **TOTAL EXPENDITURES** | 20,948,069 | | 20,901,170 | | 46,899 | |

# EMERGENCY SERVICES COMMUNICATION BUREAU

## AMY DUMENY, ADMINISTRATIVE DIRECTOR
## MARIA JACQUES, DIRECTOR

*Central Office:* 26 KATHERINE DRIVE, HALLOWELL, ME 04347
*Mail Address:* 18 STATE HOUSE STATION, AUGUSTA, ME 04333-0018 *FAX:* (207) 287-1039
*Established:* 2003 *Telephone:* (207) 287-1357
*Reference: Policy Area:* 07 *Umbrella:* 65 *Unit:* 625 *Citation:* T0025 *M.R.S.A., Sect.:* 000002926
*Average Counts-All Positions:* 10.000 *Legislative Count:* 10.00

**PURPOSE:**
The Emergency Services Communication Bureau (the Bureau) is responsible for the implementation and management of the 9-1-1 system. The Bureau, in consultation with the 9-1-1 Council, is responsible for developing all system elements, standards, and cost estimates necessary to provide for the installation and operation of a statewide 9-1-1 system.

**ORGANIZATION:**
The Bureau was established in 1994 within the Department of Public Safety. Public Law 2003, chapter 359 moved the Bureau to the Public Utilities Commission giving it oversight responsibility for the 9-1-1 program. The Bureau is charged with the implementation and management of statewide 9-1-1, including the deployment of 9-1-1 service using emerging communications technologies including, but not limited to, internet protocol enabled services that can connect users to public safety answering points (Maine Revised Statutes, Title 25, section 2526).

**PROGRAM:**
Today, the Bureau oversees a statewide Next Gen 9-1-1 system, an advanced emergency communications system that allows access to 9-1-1 from non-voice services such as text messaging and automated crash notification systems as standards are developed and tested. This technology positions Maine's system well

to receive and recognize the location of 9-1-1 requests from any device.

Geographic Information Systems play a critical role within the Next Generation 9-1-1 system. Bureau staff provides local municipalities and counties technical assistance in the naming and numbering of all streets and road networks. The Bureau also offers a variety of courses at its training center to ensure that 9-1-1 call takers and dispatchers have all the necessary skills to handle emergency calls.

**PUBLICATIONS:**
Web Page www.maine.gov/maine911

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| EMERGENCY SERVICES COMMUNICATION BUREAU<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 858,104 | | 858,104 | | | |
| HEALTH BENEFITS | 208,509 | | 208,509 | | | |
| RETIREMENTS | 189,220 | | 189,220 | | | |
| OTHER FRINGE BENEFITS | 24,943 | | 24,943 | | | |
| COMPUTER SERVICES | 117,677 | | 117,677 | | | |
| CONTRACTUAL SERVICES | 6,182,614 | | 6,182,614 | | | |
| RENTS | 187,513 | | 187,513 | | | |
| COMMODITIES | 31,973 | | 31,973 | | | |
| TRANSFER TO OTHER FUNDS | 15,523 | | 15,523 | | | |
| **TOTAL EXPENDITURES** | 7,816,076 | | 7,816,076 | | | |

# E-9-1-1 COUNCIL
## PHILIP L. BARTLETT II, CHAIR, PUC

*WATS:* (800) 452-4699

*Central Office:* 26 KATHERINE DRIVE, HALLOWELL, ME 04347
*Mail Address:* 18 STATE HOUSE STATION, AUGUSTA, ME 04333-0018 *FAX:* (207) 287-1039
*Established:* 2003 *Telephone:* (207) 287-3831
*Reference: Policy Area:* 07 *Umbrella:* 65 *Unit:* 634 *Citation:* T0025 *M.R.S.A., Sect.:* 000002925

**PURPOSE:**
The 9-1-1 Council is composed of 17 members and was established to advise the Emergency Services Communication Bureau on the activities relating to the establishment of a 9-1-1 system, review and comment on rules proposed by the Bureau, assist in responding to and resolving service-related complaints, and provide public information about the operation of the 9-1-1 system.

**ORGANIZATION:**
The membership of the council is: one person appointed by the Public Utilities Commission, one person appointed by the Commissioner of Public Safety, and 15 persons appointed by the Governor from nominations as detailed in Maine Revised Statutes, Title 25, section 2925.

**PROGRAM:**
The Council shall advise and assist the Emergency Services Communication Bureau in the implementation of the 9-1-1 system.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DEPARTMENT OF THE SECRETARY OF STATE

## SHENNA BELLOWS, SECRETARY OF STATE
## KATHERINE MCBRIEN, CHIEF DEPUTY SECRETARY

*Central Office:* NASH SCHOOL, FLOOR 2, AUGUSTA, ME 04330
*Mail Address:* 148 STATE HOUSE STATION, AUGUSTA, ME 04333-0148 *FAX:* (207) 287-8598
*Established:* 1920 *Telephone:* (207) 626-8400
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250 *Citation:* T0005 *M.R.S.A., Sect.:* 000000081
*Average Counts-All Positions:* 467.500 *Legislative Count:* 467.50
Units:

*ADMINISTRATIVE SERVICES DIVISION (MOTOR VEHICLES)*
*MAINE STATE ARCHIVES*
*DIVISION OF ARCHIVES SERVICES*
*DIVISION OF CORPORATIONS, UCC AND COMMISSIONS*
*BUREAU OF CORPORATIONS, ELECTIONS AND COMMISSIONS*
*DIVISION OF DRIVER LICENSE SERVICES*
*DIVISION OF ELECTIONS AND APA*
*OFFICE OF INFORMATION SERVICES*
*DIVISION OF ENFORCEMENT SERVICES*
*DIVISION OF LEGAL AFFAIRS*
*MEDICAL ADVISORY BOARD (RE: LICENSING OF DRIVERS)*
*BUREAU OF MOTOR VEHICLES*
*DIVISION OF PUBLIC SERVICES*
*DIVISION OF RECORDS MANAGEMENT SERVICES*
*BUREAU OF THE SPECIAL ADVOCATE*
*TITLE SERVICES DIVISION*
*DIVISION OF VEHICLE SERVICES*

**PURPOSE:**

The Office of the Secretary of State provides administrative and policy oversight for the Department of the Secretary of State (the Department). The Secretary of State is provided for in the Constitution of the State of Maine and therein is required to attend the Governor, the Senate and the House of Representatives as they shall respectively require, to keep and preserve the records of all their official acts and proceedings, and to perform such other duties as required by law.

Maine statute provides for additional duties of the Department as follows: Title 4 (Notaries); Title 5 (Office of the Special Advocate, Address Confidentiality Program, Archives, Marriage Officiants, Boards and Commissions, and the Administrative Procedures Act); Title 10 (service and trade marks); Title 11 (Uniform Commercial Code filings); Titles 13, 13-A, 13-B and 13-C (corporations); Title 21-A (elections and citizen initiated legislation); Title 29-A (motor vehicles); Title 30-A (election of county officers) and Title 31 (limited partnerships and limited liability companies). There are approximately 800 separate sections of Maine law which refers to the duties of the Secretary of State.

Specifically, the Office of the Secretary of State is responsible for the overall administration, including finances, personnel and programs, of the Department's respective bureaus: the Maine State Archives; the Bureau of Corporations, Elections and Commissions; and the Bureau of Motor Vehicles.

**ORGANIZATION:**

The Secretary of State, as established by the Constitution of the State of Maine in 1820, is elected biennially, by ballot at a joint caucus of both bodies of the Legislature. In 1862, certificates of incorporation were required to be deposited with the Secretary of State, leading to the formation of a Corporation Division in 1870.

The Elections Division was established in 1891, when the Secretary of State was designated the responsibility for printing and distributing ballots to towns, providing returns and performing other duties related to elections.

The Bureau of Motor Vehicles was established in 1905, to provide for the registration of motor vehicles by the Secretary of State. In 1919, the registration of legislative counsel and employers became a function of the Secretary of State. In 1963, the State adopted the Uniform Commercial Code (UCC) to be administered by the Secretary of State as a function of the Corporations Division. Also in 1963, the Department was first recognized under the law with the Secretary of State being designated as its executive head.

The Maine State Archives, created in 1965 and administered by the State Archivist, was made a bureau of the Department in 1973. The Administrative Procedures Act became effective July 1, 1978. The Bureau of the Special Advocate

was created in 2011 to aid small businesses.

**PROGRAM:**
The Department is made up of three bureaus: the Maine State Archives, the Bureau of Corporations, Elections and Commissions (CEC), and the Bureau of Motor Vehicles (BMV), and two offices, the Office of the Secretary of State and the Office of Information Services. As a Constitutional Officer, the Secretary of State is charged with carrying out the Department's diverse responsibilities and unique mission.

Customer service and government efficiency are top priorities. The Department is recognized as a leader in the effort to enhance access to information and services using technology. With more than 27 online services in place, the Department continues to identify services that can be offered electronically and made available to the public and businesses 24 hours a day, 7 days a week. Through a partnership with the Information Resource of Maine (InforME), new online services are launched on a regular basis.

The Department takes its responsibilities in elections and civic education very seriously and conducts a variety of projects designed to strengthen our democracy. The Department is committed to equity and inclusion to improve representation for all Maine people.

The Department's commitment to the state's younger generation is evident in programs such as the Maine Student Mock Election, John Lewis Youth Leadership Award and the Eighth Grade Citizenship Awards. That commitment carries throughout the entire Department, as evidenced by improvements in teen driving laws and the Parent's Supervised Driving Program.

The Small Business Advocate works to resolve regulatory issues between state agencies and small businesses.

**LICENSES:**
See Bureau information for specific listings.
http://www.maine.gov/sos/corporations-commissions
http://www.maine.gov/sos/bmv/
http://www.maine.gov/sos/archives

**PUBLICATIONS:**
http://www.maine.gov/sos/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 26,354,940 | 4,112,129 | 275,074 | 21,968,057 | -320 | |
| HEALTH BENEFITS | 8,683,797 | 1,239,497 | 78,719 | 7,365,407 | 174 | |
| RETIREMENTS | 5,622,538 | 912,879 | 59,964 | 4,649,564 | 131 | |
| OTHER FRINGE BENEFITS | 748,875 | 115,929 | 7,589 | 625,342 | 15 | |
| COMPUTER SERVICES | 4,638,195 | 221,985 | 162,336 | 2,837,826 | 1,416,048 | |
| CONTRACTUAL SERVICES | 9,835,575 | 1,767,995 | 93,759 | 7,620,473 | 353,348 | |
| RENTS | 2,449,307 | 47,035 | 97,937 | 2,304,335 | | |
| COMMODITIES | 3,007,976 | 797,199 | 88,069 | 2,119,932 | 2,776 | |
| GRANTS, SUBSIDIES, PENSIONS | 434,759 | 21,130 | 372,756 | 873 | 40,000 | |
| EQUIPMENT | 18,131 | | | 18,131 | | |
| INTEREST-DEBT RETIREMENT | 929,871 | 228,389 | | 701,482 | | |
| TRANSFER TO OTHER FUNDS | 2,267,503 | | 37,379 | 2,153,407 | 76,717 | |
| **TOTAL EXPENDITURES** | 64,991,467 | 9,464,167 | 1,273,582 | 52,364,829 | 1,888,889 | |

# ADMINISTRATIVE SERVICES DIVISION (MOTOR VEHICLES)

## BRUNO INACIO, DIRECTOR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9013
*Established:* 1943 *Telephone:* (207) 624-9005
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250D *Citation:* T0029A *M.R.S.A., Sect.:* 000000151

**PURPOSE:**
The Division of Administrative Services (the Division) provides services for the bureaus, divisions, and sections within the Department of the Secretary of State. This includes the Bureau of Corporations, Elections and Commissions (CEC), the Maine Archives, Information Services, and the Bureau of Motor Vehicles (BMV). The divisions within the BMV consist of Driver License Services, Legal Affairs, Adjudications & Hearings, Enforcement, Anti-Theft & Regulations, Public Services, Titles and Vehicle Services. The Division provides financial and management support services including accounting, audit, budgeting, inventory management, plate manufacturing, records management, revenue collection, central stores and supply, mail handling, and facilities management. These services cover the main office, 13 branch offices, outreach locations, Archives, CEC, and the Office of the Secretary of State.

**ORGANIZATION:**
To maximize efficiencies, consolidate functions, and realize savings, the administrative functions of the CEC and the Maine Archives were merged with the Division as part of a cost savings measure in Public Law 2009, chapter 413. In May 2014, the Records Management and Retention section consisting of data entry, data management, central files, numerics, and micro-film/scanning was permanently assigned to the Division as these services are provided to the entire agency.

**PROGRAM:**
The primary functions and activities of the Division include providing General Fund and Highway Fund revenue projections to the Revenue Forecasting Committee; federal grant management; manufacturing and issuing regular and new specialty license plates; completing contracts; monitoring encumbrances and expenditures; ongoing human resources support to employees and supervisors; and facilities management. Audit Services conducts reviews of municipalities and audits vendor systems to ensure software upgrades reflect recent law changes. Records Management and Retention indexes vehicle and driver history and stores all records via digital image following policy and statutory requirements for in-house and state agencies, municipalities, and law enforcement.

**PUBLICATIONS:**
http://www.maine.gov/sos/bmv

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE STATE ARCHIVES

## CHRISTIAN COTZ, STATE ARCHIVIST
## TAMMY MARKS, DIRECTOR

*TTY:* () -711
*Central Office:* 230 STATE ST, AUGUSTA, ME 04330
*Mail Address:* 84 STATE HOUSE STATION, AUGUSTA, ME 04333-0084 *FAX:* (207) 287-5517
*Established:* 1965 *Telephone:* (207) 287-5793
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 255 *Citation:* T0005 *M.R.S.A., Sect.:* 000000094
*Average Counts-All Positions:* 19.500 *Legislative Count:* 19.50

**PURPOSE:**
The powers and duties of the State Archivist include responsibility for establishing rules, standards and procedures governing the creation, use, maintenance, retention, preservation, and disposal of State records. Under this general authority, the Maine State Archives assists the three branches of state government, as well as county and municipal government agencies, in making their operations more efficient and economical by applying modern records management techniques, including establishing disposition schedules under which agencies may destroy records having exhausted their value to the State; providing technical assistance in specialized fields such as files, forms, general paperwork, and electronic records procedures; and providing centralized storage and retrieval facilities for records that must be temporarily retained.

Professional archival services include the selection and preservation of hard copy and digital records that have permanent value to the State, accompanied by the application of specialized technologies and techniques designed to make such records readily accessible for use by the government and the public. These efforts include identifying and arranging records, developing finding aids (inventories, indexes, and guides) to record groups or series, assisting in-person users, responding to mail and electronic mail requests, publishing by microfilm services (duplication, digital to microfilm conversion, microfilm to digital conversion), printing selected records in high demand by the public, and posting electronic documents on the internet.

**ORGANIZATION:**
The Maine Legislature created the State Archives in 1965. In 1973 Archives was designated a central staff agency extending its jurisdiction to the counties and municipalities.

Two operating functions comprise the Maine State Archives: Records Management Services and Archives Services. The Office of the State Archivist is organized to supervise overall administrative and programming responsibilities and exercises general control over publications and agency participation in intergovernmental and public activities.

The State Archivist, with advice from the Archives Advisory Board, is responsible for authorizing the deaccession and destruction of archival government records that are no longer deemed to have permanent value. The Archives works with the Maine Historical Records Advisory Board to serve historical records repositories throughout Maine and serves as chair of the Board.

**PROGRAM:**
Records management consulting and training is available to all government agencies, including counties and municipalities. A comprehensive database system allows for retrieval of records. Special projects include scanning, digitizing, and/or re-filming of records whose original versions are in poor condition as well as deploying searchable databases in the Archives' Research Room. When funding is available, the Archives makes financial grants available for archival preservation and access projects.

**PUBLICATIONS:**
For information regarding collections, related cultural organizations, databases, and e-mail contacts, see website: www.maine.gov/sos/arc/.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE ARCHIVES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,218,497 | 1,218,497 | | | | |
| HEALTH BENEFITS | 417,473 | 417,473 | | | | |
| RETIREMENTS | 261,790 | 261,790 | | | | |
| OTHER FRINGE BENEFITS | 33,626 | 33,626 | | | | |
| COMPUTER SERVICES | 158,938 | 158,938 | | | | |
| CONTRACTUAL SERVICES | 146,890 | 146,890 | | | | |
| RENTS | 176 | 176 | | | | |
| COMMODITIES | 38,246 | 38,246 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 61,130 | 21,130 | | | 40,000 | |
| INTEREST-DEBT RETIREMENT | 228,389 | 228,389 | | | | |
| **TOTAL EXPENDITURES** | 2,565,155 | 2,525,155 | | | 40,000 | |

# DIVISION OF ARCHIVES SERVICES

## CHRISTIAN COTZ, STATE ARCHIVIST
## TAMMY MARKS, DIRECTOR

*Central Office:* 230 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 84 STATE HOUSE STATION, AUGUSTA, ME 04333-0084 *FAX:* (207) 287-5517
*Established:* 1971 *Telephone:* (207) 287-5793
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 255A *Citation:* T0005 *M.R.S.A., Sect.:* 0000095C

**PURPOSE:**
The Division of Archives Services (the Division) was established under the authority of the State Archives to preserve, maintain, service, and make available to the government and the public the permanently valuable (archival) documents of the State. Also included are vital records of birth, death, marriage, divorce records prior to 1892, criminal records, governmental proceedings, photographs, maps, trademarks, and court proceedings. The Division accomplishes this by assisting members of the public and state agencies in their research, by making historic state records available for research, and by ensuring the preservation of archivally designated state records.

**ORGANIZATION:**
The Division became operational upon the completion of construction of the Maine State Archives in 1971.

The Division works with the Secretary of State's Office of Information Services and with the State's Office of Information Technology to ensure the preservation of digital records and permanently valuable (archival) digital documents throughout state government. To fulfill this requirement, the Division purchased a digital preservation system during this fiscal year. To fulfill this requirement, the Division structured the new preservation system and began to populate it with the digital collection. 432,197 records were scanned and indexed and nearly 2 million uploaded to the system.

**PROGRAM:**
Services in the Research Room include quiet areas where researchers can examine archival documents and view images on computers and digital microfilm reader-printers. These images can be digitally scanned, reproduced in paper form, and made available on the internet.

During FY25, the Division responded to 2,406 requests for information and research assistance, prepared the collection for the move back to the Cultural Building, and planned for new high-density storage to be installed in the Wellness Pavilion. The collection began to move in May 2025.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF CORPORATIONS, UCC AND COMMISSIONS
## CATHY BEAUDOIN, DIRECTOR

*Central Office:* BALLARD CENTER, AUGUSTA, ME 04330
*Mail Address:* 101 STATE HOUSE STATION, AUGUSTA, ME 04333-0101 *FAX:* (207) 287-5874
*Established:* 1989 *Telephone:* (207) 624-7752
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250Q *Citation:* T0005 *M.R.S.A., Sect.:* 000000081

**PURPOSE:**
The purpose of the Division of Corporations, UCC and Commissions (the Division) is to serve as a repository for all records relating to over 145,000 business entities and nonprofit corporations operating in the State and over 217,000 liens filed on personal property under the Uniform Commercial Code. The Division also administers the appointment, renewal, and continuing education of over 22,700 Notaries Public; administers the licensing for over 22,900 marriage officiants; administers the application process for nominees for the office of Dedimus Justice for the Governor's Office; records and maintains appointments and information for over 260 boards and commissions listed in Title 5, chapter 379; and processes requests for Authentications, Apostilles and other certifications relating to public officials.

**ORGANIZATION:**
The Director is responsible for the programs of the Division. The Director reports to the Deputy Secretary of State responsible for all programs and activities of the Bureau of Corporations, Elections and Commissions.

**PROGRAM:**
The Division files all originating documents, amendments, and cancellations relating to business and nonprofit corporations, limited partnerships, limited liability companies, and limited liability partnerships and reviews proposed entity names against those on file for availability prior to filing; files over 131,000 annual reports disclosing officer information for all entities on file; assesses penalties for late filing of annual reports; and administratively dissolves or revokes entities which fail to file annual reports, pay penalties, maintain a contact person, or do not maintain workers' compensation insurance. The Division maintains over 3,000 active service and trademarks on file and reviews the design and text of the proposed marks against those on file for availability prior to filing. The Division annually files over 48,000 original records, amendments, and renewals of security interests in personal property under the Uniform Commercial Code and the Federal Food Security Act. The Division also maintains signature and oath records for Notaries Public, various State officials, and appointees to boards and commissions. These records are maintained both as an official record and for authenticating official acts. The Division annually reports to the Governor and the Legislature on potential vacancies and activities of boards and commissions. The Division issues commissions and provides continuing education for Notaries Public.

The Division works with businesses, the legal community, and other stakeholders to review and consider adoption of uniform or model state filing laws and procedures that are under the responsibility of the Division. The Division provides a number of online services to provide 24/7 access to filing systems or view information contained on the Division's database.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF CORPORATIONS, ELECTIONS AND COMMISSIONS

## JULIE FLYNN, DEPUTY SECRETARY OF STATE
## MELISSA PACKARD, DIRECTOR

*Central Office:* CROSS OFFICE BUILDING, AUGUSTA, ME 04330
*Mail Address:* 184 STATE HOUSE STATION, AUGUSTA, ME 04333-0184 *FAX:* (207) 287-5428
*Established:* 1989 *Telephone:* (207) 624-7736
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250P *Citation:* T0005 *M.R.S.A., Sect.:* 000000081
*Average Counts-All Positions:* 48.000 *Legislative Count:* 48.00

**PURPOSE:**
The Bureau of Corporations, Elections, and Commissions (the Bureau) is responsible for elections, corporations, and a variety of central filing activities. The Bureau has significant contact with the public in many areas including the following: conduct of state elections; corporation filings; Uniform Commercial Code (UCC) filings; oversight of the Administrative Procedure Act (state agency rule-making); recording of appointments to state offices, boards, and commissions; and commissioning of Notaries Public. In addition, the Bureau provides administrative support to the Maine State Archives and the Office of the Secretary of State.

**ORGANIZATION:**
The Bureau executes its responsibilities through a divisional structure. The Deputy Secretary of State is the administrative head of the Bureau. The Director of Election Administration, Audits and Administrative Services functions as a Bureau Director and reports to the Deputy Secretary of State. The Directors of the three divisions report directly to the Bureau Director. The Division of Elections has two Assistant Directors: an Assistant Director of Elections and an Assistant Director of Voter Registration. Each Assistant Director is a working supervisor who is responsible for the functioning of his or her area and reports to the Director of Elections, Voter Registration and Administrative Procedure Act. Overall operational responsibility for the Bureau rests with the Deputy and Bureau Director.

**PROGRAM:**
Annual customer contact includes inquiries in person, over the phone, by mail, and by e-mail to individuals or through email drop boxes. Customers also obtain significant information through the Bureau's webpages.

**LICENSES:**
http://www.maine.gov/sos/cec/ Filings and Commissions

Administrative Rules and Regulations
Business Corporations
Candidate Petitions
Initiative and People's Veto Petitions
Limited Liability Companies
Limited Liability Partnerships
Limited Partnerships
Marks
Miscellaneous Filings Required by Law
Nonprofit Corporations
Notary Public Commissions
Uniform Commercial Code Liens

**PUBLICATIONS:**
A Guide to Absentee Voting in Maine
All Agency Rules on the Web
Board and Commission Vacancies
Candidate's Guide to Ballot Access
Candidate Lists for Current Election, Tabulations, Officeholders
Citizen's Guide to the Referendum Election
Constitution of the State of Maine
Guide to the Rulemaking Process for State Agencies
House, Senate, and Congressional District Maps; Voting Districts by Municipality

Corporate Filing Requirements Reminders
Information on the Citizen Initiative and People's Veto Petition Processes
Maine Voter Information Guide
Notary Public Guide
Registered and Enrolled Voters Listing

Internet: www.maine.gov/sos/cec/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF CORPORATIONS, ELECTIONS AND COMMISSIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 3,092,616 | 2,893,632 | 198,984 | | | |
| HEALTH BENEFITS | 884,161 | 822,024 | 62,137 | | | |
| RETIREMENTS | 691,885 | 651,088 | 40,797 | | | |
| OTHER FRINGE BENEFITS | 87,853 | 82,303 | 5,550 | | | |
| COMPUTER SERVICES | 1,374,660 | 63,046 | 162,336 | | 1,149,278 | |
| CONTRACTUAL SERVICES | 1,965,939 | 1,621,105 | 94,130 | | 250,704 | |
| RENTS | 144,426 | 46,859 | 97,567 | | | |
| COMMODITIES | 762,975 | 758,953 | 1,246 | | 2,776 | |
| TRANSFER TO OTHER FUNDS | 89,415 | | 28,690 | | 60,725 | |
| **TOTAL EXPENDITURES** | 9,093,930 | 6,939,010 | 691,437 | | 1,463,483 | |

# DIVISION OF DRIVER LICENSE SERVICES
## CHRISTOPHER IRELAND, DIRECTOR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9295
*Established:* 1920 *Telephone:* (207) 624-9124
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250L *Citation:* T0029A *M.R.S.A., Sect.:* 000001251

**PURPOSE:**
The Division of Driver License Services (the Division) was established with the ultimate objective of assuring the safety of licensees and other users of the public ways. This objective is accomplished through effective administration of the laws via four programs: oversight of driver/rider education; examinations; license issuance; and license control. Today, the Division proudly employs 89 public servants.

**ORGANIZATION:**
The Division was established during a reorganization of the Bureau of Motor Vehicles. It originated as the Court Records Section in the early 1920s and remained as such until 1970 when it was formed into the Bureau of Driver Improvement and Financial Responsibility. Multiple smaller reorganizations occurred in the 1970s and 1990s. In 1999, as the result of Bureau reorganization, the Division came to be known as the Division of Driver License Services. In 2017, a Bureau reorganization transferred the oversight of driver/rider education from the Division. In 2022, oversight of driver/rider education was returned to the Division.

**PROGRAM:**
The Driver License Services Division contributes to roadway safety in Maine through professional application of laws, rules, and policies governing licensure and identity documentation for Maine citizens and ensures the safe and legal operation of motor vehicles at all stages of a driver's history. The Driver/Rider Education Unit verifies the quality of the education received by new operators by licensing all driver education, commercial vehicle driver education and motorcycle rider education schools and instructors. It is responsible for the training and certification of motorcycle safety instructors, and the education of individuals interested in obtaining a motorcycle license. In recent years, the Division has annually licensed roughly 400 licensed instructors and 20 licensed operating school locations. In total, this community trained and prepared over

12,000 students for their driver license examination.

Within the Division's Issuance Section, the Examination Scheduling Unit confirms that all necessary driver education has been completed and schedules examinations so that drivers seeking licensure can demonstrate they possess all the necessary skills for safe operation of a motor vehicle. The Medical Unit, with the support of the Medical Advisory Board, determines physical, emotional, and mental competence to operate a motor vehicle before a license is issued. The License Information Unit checks that all required documentation of identity, legal presence, and residency has been provided and oversees the renewal and replacement of licenses, to include REAL IDs, once they have been issued.

After the Issuance Section has determined that a driver is eligible to be licensed, our cadre of professional examiners provides the last stamp of approval before a new driver is licensed to operate any class of vehicle. These 30 professionals administer written, skills, and road exams year-round, in all weather, and across the State. Most of the commercial vehicle skills and road examinations take place on lots that belong to the Maine Department of Transportation.

The License Control Section monitors driver records to ensure compliance with state and federal motor vehicle laws. The Court Records and Operating Under the Influence (OUI) Units apply abstracts of motor vehicle-related convictions and adjudications received from the Maine Judicial System and from other states to driver history records. The OUI Unit suspends licenses based on administrative determination that a person operated a motor vehicle with an excessive alcohol level and manages the Ignition Interlock program that allows a driver to restore driving privileges early with the installation of an approved ignition interlock device. The Financial Responsibility and Accidents Unit reviews reports of traffic accidents to verify that all involved vehicles were insured as required by law and ensures drivers are appropriately insured in accordance with Maine statute.

**LICENSES:**
Motor Vehicle Operator's License; Class A, B, & C (Commercial, non-commercial and motorcycle)
Motor Vehicle Learner's Permits
Driver Education Licenses (School and Instructor)
Commercial Driver Education Licenses (School and Instructor)
Motorcycle Education Licenses (School and Instructor)

**PUBLICATIONS:**
All Rules are provided at no fee. Rules & Regulation
The Maine Point System and Administrative License Suspension
Driver License Examination Rules
Functional Ability Profiles Governing the Physical, Mental and Emotional Competence to Operate a Motor Vehicle
Rules for the Suspension of Commercial Driver's License
Rules for the Suspension of Licenses for Failure to Comply with Child Support Orders
Rules Governing Driver License Restrictions
Rules Governing the Sale of Records and Database Related to Driver History, Driver Licensing and Motor Vehicles
Rules for Ignition Interlock Devices
Rules Governing Driver Education
Rules Governing Motorcycle Rider Education
Rules Governing Acceptable Documents to Establish Legal Presence
Rules for the Collection of Driver's License Reinstatement Fees
Driver License Examination Manuals - CDL, non-CDL and motorcycle

Website: http://www.maine.gov/sos/bmv

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF ELECTIONS AND APA

## HEIDI PECKHAM, DIRECTOR
## SCOTT KING, ASSISTANT DIRECTOR

*Central Office:* CROSS OFFICE BUILDING, AUGUSTA, ME 04330
*Mail Address:* 184 STATE HOUSE STATION, AUGUSTA, ME 04333-0184 *FAX:* (207) 287-6545
*Established:* 1996 *Telephone:* (207) 624-7650
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250M *Citation:* T0021-A *M.R.S.A., Sect.:* 000000601

**PURPOSE:**
The purpose of the Division of Elections and Administrative Procedures Act (the Division) is to supervise and administer all elections for federal, state, and county offices and statewide referenda. In that capacity, the Division advises election officials from 500 municipalities, 600 candidates, and the general public regarding election laws and procedures; conducts training sessions for municipal election officials; prepares, proofreads, and distributes 2,750 separate ballot types and other election materials; conducts ranked-choice voting central counts and tabulates official election results; supervises recounts of contested races; oversees the application of the state's laws pertaining to candidate and citizen initiative petitions; and coordinates the statewide implementation of the National Voter Registration Act (NVRA), the Help America Vote Act (HAVA), the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA), and the Military and Overseas Voters Empowerment Act (MOVE), four federally mandated programs.

Additionally, the Division maintains records of approximately 2,200 rules filed under the Administrative Procedure Act (APA) for all state agencies and arranges for the publication of rule-making notices.

**ORGANIZATION:**
The Director the Division is responsible for the functions of the Division. The Assistant Director of Elections and the Assistant Director of Voter Registration report directly to the Director who reports directly to the Deputy Secretary of State assigned to the Bureau of Corporations, Elections and Commissions.

The Director of the Election Audit and Training Division oversees the unit focusing on risk-limiting audits and training of municipal officials. The Director reports directly to the Deputy Secretary of State.

**PROGRAM:**
The Division provides municipalities with extensive assistance in election practices and strives for the best possible procedures to ensure fair and efficient elections. The Division trains local election officials at an annual conference; conducts regional workshops in conjunction with the Maine Town and City Clerks Association; manages the statewide Central Voter Registration (CVR) system; manages the Absentee Ballot Request (ABR) service; oversees the Automatic Voter Registration (AVR) system; certifies candidate and citizen initiative petitions; creates candidate and citizen guides for the public; and is committed to providing accessible voting options to voters with disabilities. The Secretary of State convenes groups of stakeholders, as needed, to advise the Department on election issues including the wording of citizen initiatives and the implementation of new state and federal laws and procedures.

Under the APA, the Division ensures that APA rulemaking procedures mandated by statute are followed by state agencies and makes rules accessible to the public through newspaper advertising and through promulgation by electronic formatting on the Division's website.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF INFORMATION SERVICES
## DOUGLAS PERRY, DEPUTY SECRETARY OF STATE

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9291
*Established:* 2007 *Telephone:* (207) 624-9279
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250I *Citation:* T0005 *M.R.S.A., Sect.:* 000000081

**PURPOSE:**
The Office of Information Services (the Office) maintains a data center for the Department of the Secretary of State, and provides information technology (IT) products and services to support the business needs of the Bureau of Motor Vehicles (BMV), the Bureau of Corporations, Elections and Commissions, the Maine State Archives, and the Secretary of State's Office.

**ORGANIZATION:**
The Office was established in August of 2006 and provides information technology operations and support, including help desk, end-user support services, cybersecurity, and software development services to the bureaus and offices within the Department of the Secretary of State.

**PROGRAM:**
In fiscal year 2024-25, the Office continued to make across the board improvements to information technology capacity, performance, and reliability in the datacenter and business offices.

The Office continued to improve code deployment efficiency and speed via a continuous delivery process utilizing Jenkins pipelines and Docker containers to streamline workflows, standardize configurations, and enable virtualization. New database server infrastructure was configured and deployed for development environments and to enable User Acceptance Testing for modernization initiatives.

The Office implemented additional improvements to the application development process to enhance efficiency, collaboration, and project management across multiple concurrent projects. These ongoing improvements aim to further strengthen system stability, reduce deployment risks, and support more effective quality assurance. By refining environment configurations, automating deployment processes, and improving access controls, the Office is ensuring that development and testing activities remain isolated yet closely aligned with production standards.

The Office is in the final stages of development for changes to Registrations and Inventory associated with the New Plate Issuance project that will provide improved visibility to plate issuance and processing.

The Office developed and implemented changes to the Bureau of Motor Vehicles application and interfaces to support the National Registry of Certified Medical Examiners Final Rule II federal mandate.

The Office supported implementation, including accessibility and security testing, of the Online Voter Registration Service that enables voters to register or update their voter registrations securely online.

The Office continued to implement enhancements to the Corporations platform to improve workflows and efficiencies for business staff.

The Office transitioned 90% of all fax machines in the Bureau of Motor Vehicles to a secure digital fax solution that significantly reduces paper dependencies, streamlines processes between work areas, and increases workforce flexibility.

The Office supported installation, configuration and testing of IT and telecommunications equipment for a new mobile unit truck that will deliver BMV services to rural areas throughout the State.

The Office implemented improvements in the data center to improve efficiency and reduce power consumption; improvements included server virtualization and

reduction of server cabinets, and enhanced power infrastructure via redundancy and real-time monitoring. The Office improved administration, change management, and security of linux server infrastructure by implementing Center for Internet Security benchmark standards, a central update repository, improved ticketing and workflow automation.

The Office supported relocation of Maine State Archives to the Cultural Building following asbestos remediation and renovations, and relocation of the Secretary of State's Office during renovations in the Nash building. The Office also supported setup of a new BMV contact center in the Administrative Office.

The Office continued to support the Archives implementation of cloud hosted digital preservation as well as the Digital Records and Data Governance initiatives in which Archives is engaged.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF ENFORCEMENT SERVICES
## DEREK DINSMORE, DIRECTOR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9258
*Established:* 1980 *Telephone:* (207) 624-9257
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250E *Citation:* T0029A *M.R.S.A., Sect.:* 000000152

**PURPOSE:**
The Enforcement Services Division (the Division) was established to provide for the law enforcement, regulatory functions, and business licensing of the Bureau of Motor Vehicles. Such operations include regulation and enforcement of laws concerning various types of vehicle dealers to include recyclers, theft of automobile parts such as catalytic converters, title fraud, odometer fraud, auto theft investigations, registration evasion, insurance fraud, driver license and state identification card fraud, identity theft, and all other types of cybercrime, consumer complaints, and all other law enforcement duties assigned by the Secretary of State. Along with other special assignments, the Division oversees the management and training of the Secretary of State's Emergency Preparedness plans.

The Dealer Licensing Unit (the Unit) administers the licensing and renewal process for new and used automobile dealers, equipment, light trailer, heavy trailer, motorcycle dealers, vehicle auctions, and recyclers. The Unit issues new and used dealer licenses and plates, dealer wrecker plates, permits for demonstration of loaded trucks, mobile crushers, and off-site vehicle sales.

**ORGANIZATION:**
The Division encompasses four individual law enforcement units: the Northern Field Unit, the Southern Field Unit, the Salvage Unit, and the Cybercrime and Identity Protection Unit. The Division also consists of a Law Enforcement Support Unit and the Dealer Licensing Unit.

**PROGRAM:**
In fiscal year 2024-25, the Law Enforcement Unit had 4,147 cases assigned and closed 4,107 cases.

In fiscal year 2024-25, the Dealer Licensing Unit serviced and maintained numerous dealer license types. As of October 24, 2025, there were 2,467 active licenses.

The Division continues to investigate and enforce violations of motor vehicle, criminal, and civil statutes, focusing on the areas of consumer protection and public safety. The Division continues to provide services and regulate the automobile industry for the State of Maine.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF LEGAL AFFAIRS

## LYNNE GARDNER, DIRECTOR
## ANNE SCHOOLS, ASSISTANT DIRECTOR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9113
*Established:* 2009 *Telephone:* (207) 624-9093
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250F *Citation:* *M.R.S.A., Sect.:*

**PURPOSE:**
The Division of Legal Affairs, Adjudications and Hearings (the Division) was established to manage and administer the adjudicatory hearings program and the Motor Vehicle Franchise Board. This Division also provides legal advice, research, direction, and guidance to the Bureau of Motor Vehicles.

**ORGANIZATION:**
The Director is responsible for oversight of a legal staff who conducts administrative hearings, chairs the Motor Vehicle Franchise Board which conducts Board hearings, and performs legal research.

**PROGRAM:**
The Division schedules and conducts all administrative and Motor Vehicle Franchise Board hearings involving the suspension and restoration of driver's licenses, business dealer licenses, vehicle registrations and titles, and disputes between motor vehicle manufacturers and automobile dealers. The Division also performs legal research and training for the Bureau of Motor Vehicles and provides legal advice, guidance, and direction to staff in the administration and interpretation of state and federal law governing motor vehicles and drivers.

**PUBLICATIONS:**
Rules for Administrative Hearings
Rules of the Maine Motor Vehicle Franchise Board

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MEDICAL ADVISORY BOARD (RE: LICENSING OF DRIVERS)

## JOHN TAYLOR, CHAIR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9319
*Established:* 1981 *Telephone:* (207) 624-9000
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 259 *Citation:* T0029A *M.R.S.A., Sect.:* 000001258

**PURPOSE:**
The Medical Advisory Board (the Board) was established to advise the Secretary of State on medical criteria and vision standards relating to the licensing of drivers. It assists the Secretary of State in determining whether a person is qualified to be licensed as a motor vehicle operator. When the Secretary of State has cause to believe that a licensed driver or applicant may not be physically or mentally qualified to be licensed, advice may be sought from the Board. The Board formulates its advice from research, records, and reports. The Board may also initiate an examination or confidential report and may designate additional experts to help inform its advice to the Secretary of State. The licensed driver or applicant may cause a written report to be forwarded to the Board by a

physician of their choice, which must be given due consideration by the Board.

**ORGANIZATION:**
The Board was authorized in 1971 to consist of five members appointed by the Secretary of State. Today, Title 29-A directs minimum board composition to include specialists from the following medical fields: cardiology, gerontology, internal medicine, neurology or neurological surgery, ophthalmology, psychiatry, family practice, and rehabilitative medicine. The Secretary of State has appointed additional medical specialists from the fields of addiction medicine, emergency medicine, pulmonary and sleep medicine, and a nurse practitioner to better represent current medical dynamics across Maine.

**PROGRAM:**
The Board is required to meet at least once every two years, may hold as many meetings deemed necessary, and must maintain a calendar of scheduled meetings. Currently, the Board meets twice per year, typically in November and April. Additionally, the Board advises the Secretary of State on written medical and vision standards related to operator licensing which may be adopted as rules. The Board also coordinates efforts to educate health care providers and the public in medical aspects of motor vehicle operator licensing.

**PUBLICATIONS:**
Functional Ability Profiles Governing the Physical, Mental and Emotional Competence to Operate a Motor Vehicle Rev. May 2023

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF MOTOR VEHICLES

## CATHERINE CURTIS, DEPUTY SECRETARY OF STATE
## TINA CORKUM, SECRETARY SPECIALIST

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9013
*Established:* 1905 *Telephone:* (207) 624-9000
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250A *Citation:* T0029A *M.R.S.A., Sect.:* 000000351
*Average Counts-All Positions:* 400.000 *Legislative Count:* 400.00

**PURPOSE:**
The Bureau of Motor Vehicles (the Bureau) serves the residents of the State and all users of Maine highways by qualifying and licensing drivers and by issuing state credentials and maintaining records of driver history, vehicle ownership, and vehicle registration. Under the auspices of the Secretary of State, the Bureau provides various motor vehicle registration, license, and title services to the residents of Maine at the main office and thirteen branch locations throughout the State.

The Bureau ensures that applicants applying for operator's licenses have the ability, knowledge, and necessary skills for safe vehicle operation; investigates and licenses motor vehicle and trailer dealers; and conducts hearings on violations of motor vehicle laws to determine if the individual's privilege to operate or register a vehicle should be suspended, withheld, or revoked and determines when reinstatement is permissible.

The Bureau provides a method of registering and titling motor vehicles and collects the sales tax due when a vehicle is purchased from anyone other than a registered dealer.

**ORGANIZATION:**
The Bureau was organized in 1905 for the purpose of issuing lifetime licenses. In 1911, the Legislature changed the registration and licensing from a lifetime issue to an annual issue. In the 1920's, the Bureau had grown to the extent that

it was headed by a Chief Clerk, had a Registration and Licensing Section and a Court Records Section. In 1935, the requirements for semi-annual inspection of motor vehicles became a responsibility of the Bureau and in 1939 an Examination Section was added to administer the required rule on new licenses.

In 1942, the Bureau was reorganized and placed under the direction of the Director of Motor Vehicles, with an Assistant Director named in 1943. This organizational structure remained until 1970 when the Bureau was reorganized into four bureaus: Public Services, Finance and Administration, Data Processing and the Bureau of Driver Licenses. Several minor structural changes were made between 1970 and 1976 when the Bureau was reorganized into the Executive Section and three bureaus. Duties and responsibilities were added, and the Bureau evolved into an Office of the Deputy and six divisions: Administrative Services, Commercial Vehicles and Reciprocity, Driver Licensing and Control, Enforcement and Regulation, Information Services and Public Services.

In 1997, the Bureau began regulating driver education programs. In 1999, the Bureau of Motor Vehicles was reorganized once more into the Office of the Deputy, the Office of Investigations, and three divisions: Division of Administrative Services, Division of Driver License Services, and the Division of Vehicle Services. In 2001, the functions of the Planning Office were transferred to the Administrative Services Division. In 2007, the Division of Public Services was created to focus on customer service. In 2009, the Division of Driver License Services was reorganized resulting in the creation of the new Division of Legal Affairs, Adjudications, and Hearings. In 2017, the Office of Investigations was reorganized resulting in the creation of the new Division of Enforcement, Anti-theft and Regulation. In 2021 the Division of Title Services was created.

**PROGRAM:**
The Bureau provides licensing, registration, and title services through 13 branch office locations, the main office in Augusta, 468 municipal agents and 12 non-governmental agents.

The Bureau continues to expand its online services to include driver license and ID card renewals and replacements, organ donation, driving records, trailer registration renewals, over-limit permits, title lien releases and vanity plate search and order.

**LICENSES:**
Driver's License/Learner's Permit - See Division of Driver License Services
Driver Education School & Instructor Licenses - See Division of Enforcement, Anti-theft and Regulation
Commercial Registrations/Permits - See Division of Vehicle Services
All Other Registrations/Permits - See Division of Vehicle Services
State Identification Cards - See Division of Driver License Services
Car Dealer & Vehicle Recycler Licenses - See Division of Enforcement, Anti-theft and Regulation

**PUBLICATIONS:**
Title 29A - Motor Vehicle Laws
For copies contact:
Swan Island Press
402 Pork Point Rd
Bowdoinham, Maine 04008
Tel: 207-666-8291

On the Internet: http://www.maine.gov/sos/bmv/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF MOTOR VEHICLES<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 22,043,827 | | 76,090 | 21,968,057 | -320 | |
| HEALTH BENEFITS | 7,382,163 | | 16,582 | 7,365,407 | 174 | |
| RETIREMENTS | 4,668,862 | | 19,167 | 4,649,564 | 131 | |
| OTHER FRINGE BENEFITS | 627,397 | | 2,040 | 625,342 | 15 | |
| COMPUTER SERVICES | 3,104,596 | | | 2,837,826 | 266,770 | |
| CONTRACTUAL SERVICES | 7,722,746 | | -371 | 7,620,473 | 102,644 | |
| RENTS | 2,304,706 | | 371 | 2,304,335 | | |
| COMMODITIES | 2,206,755 | | 86,823 | 2,119,932 | | |
| GRANTS, SUBSIDIES, PENSIONS | 373,629 | | 372,756 | 873 | | |
| EQUIPMENT | 18,131 | | | 18,131 | | |
| INTEREST-DEBT RETIREMENT | 701,482 | | | 701,482 | | |
| TRANSFER TO OTHER FUNDS | 2,178,087 | | 8,688 | 2,153,407 | 15,992 | |
| **TOTAL EXPENDITURES** | 53,332,381 | | 582,146 | 52,364,829 | 385,406 | |

# DIVISION OF PUBLIC SERVICES

## PATTY LEIGHTON, DIRECTOR
## MATTHEW SIROIS, OFFICE SPECIALIST I

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9013
*Established:* 2007 *Telephone:* (207) 557-2344
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250N *Citation:* *M.R.S.A., Sect.:*

**PURPOSE:**
The Division of Public Services (the Division) carries out the mission and objectives of the Bureau of Motor Vehicles (the Bureau) under the direction of the Deputy Secretary of State and as prescribed by law. The Division focuses on providing a wide range of licensing and motor vehicle services to the citizens and businesses throughout the State of Maine at various offices and planned mobile unit sites, in alignment with the Bureau's Strategic Plan priorities of modernization, accessibility, and customer service excellence.

**ORGANIZATION:**
The Division operates within the Bureau and comprises a director, an office specialist, two regional managers, and one senior section manager. The two regional managers oversee thirteen branch managers and seventy-four customer representative associates across two field operations districts. Within the districts are thirteen branch office locations. The senior section manager oversees the continued evolution and operations of the Contact Center, as well as two dedicated Bureau customer representative trainers. The Contact Center consists of three employees. Planned expansion will enhance telephone-based customer support and coordinate with other divisions to address customer needs. In addition to branch and contact center operations, the Division serves the public through a partnership with eight American Automobile Association (AAA) offices throughout the State, further extending access to essential motor vehicle services.

**PROGRAM:**
The Division provides essential motor vehicle services, including but not limited to, the processing and issuance of commercial and non-commercial driver licenses, state identification cards, Real ID credentials, learner's permits, suspension restorations, various vehicle and trailer registrations, commercial vehicle permits, and disability placards.

The Division collaborates closely with other divisions within the Bureau adapt to evolving requirements and improve operations. To better serve the public, the Division oversees the branch appointment system and offers approximately 394 appointments daily across all branch offices. Current initiatives include enhancing the customer experience through a modernized lobby management system

and integrating emerging technologies to improve efficiency and service delivery, particularly for members of underrepresented communities. These initiatives directly support the Bureau's Strategic Plan goal of improving service delivery through innovation and inclusivity.

Within the past year, the Division updated its aging ticketing kiosk equipment with ADA-compliant models that include multilingual functionality and numbered window displays to improve clarity and service flow. The Contact Center continues to deliver timely, efficient resolutions while enabling the branches to focus on in-person needs.

The Division's training team ensures that every new employee receives consistent, high-quality onboarding and ongoing professional development for the complex Customer Representative Specialist Motor Vehicle Branch role. These efforts now extend beyond the Division, with training materials and guidance shared across the Bureau to promote consistency and collaboration statewide.
Current efforts are focused on reaching underserved populations through the redeployment of the mobile unit. The Division is finalizing a schedule to support northern Maine communities, furthering its commitment to accessibility, inclusion, and equitable service delivery. The Division remains committed to advancing the Bureau's Strategic Plan through innovation, collaboration, and continuous improvement in public service.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF RECORDS MANAGEMENT SERVICES

## CHRISTIAN COTZ, STATE ARCHIVIST
## TAMMY MARKS, DIRECTOR

*Central Office:* 230 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 84 STATE HOUSE STATION, AUGUSTA, ME 04333-0084 *FAX:* (207) 287-5517
*Established:* 1971 *Telephone:* (207) 287-5793
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 255R *Citation:* T0005 *M.R.S.A., Sect.:* 0000095C

**PURPOSE:**
The Division of Records Management Services (the Division), established under the authority of the State Archivist, assists state agencies in managing their records by means of record retention schedules which includes technical assistance to improve procedures for maintaining, storing, and servicing records as well as preservation imaging services.

**ORGANIZATION:**
The Division became operational upon construction of the Maine State Archives in 1971. It includes the State Records Center (the Records Center) and Imaging Center (the Center).

**PROGRAM:**
By law, the Maine State Archives furnishes copies of archival materials in its possession. The Center provides this service and microfilming paper records that are deemed too fragile to be handled. A digital and/or microfilm copy is generated for safe Research Room use and for preservation. In FY25 the Center imaged 84,441 records in Archives holdings. The Center also provides large format preservation scanning and image reproduction for records such as maps, trademarks, photographs, muster rolls, and charts. The Records Center provides safe, cost effective, environmentally controlled storage for state agency records (including computer media and microfilm records as well as paper files).

The Records Center also retrieves and provides access to records upon request and facilitates the destruction of records upon approval of the State Archivist and in accordance with approved records schedules. The Division works with the Secretary of State's Bureau of Information Services and with the Office of Information Technology, Department of Administrative and Financial Services to ensure the preservation of digital records and permanently valuable (archival) digital documents from throughout state government. The Records Center filled

1,525 requests in FY25.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF THE SPECIAL ADVOCATE
## DOROTHY CANELLI, CHIEF DEPUTY SEC OF STATE

*Central Office:* 103 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 148 STATE HOUSE STATION, AUGUSTA, ME 04333-0148 *FAX:* (207) 287-8598
*Established:* 2011 *Telephone:* (207) 626-8401
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 665 *Citation:* T00005 *M.R.S.A., Sect.:* 00000090-N

**PURPOSE:**
The Bureau of the Special Advocate exists to aid Maine small businesses and serves as an independent voice for Maine small businesses within our state. The Advocate assists small businesses of less than 50 employees that have specific grievances.

The Advocate is not a substitute for established agency procedures, rules, regulations, or the formal appeals process, nor can the Advocate reverse legal or adjudicatory determinations.

**ORGANIZATION:**
The Bureau of the Special Advocate was created in Public Law 2011, chapter 304 and reports directly to the Secretary of State.

**PROGRAM:**
The Bureau of Special Advocate provides assistance to Maine's small businesses by assisting them with a variety of statutory changes which may have an impact on them.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# TITLE SERVICES DIVISION
## VALERIE GRANT, DIRECTOR

*Central Office:* 101 HOSPITAL ST, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9239
*Established:* 2021 *Telephone:* (207) 624-9190
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250T *Citation:* *M.R.S.A., Sect.:*

**PURPOSE:**
The Division of Title Services (the Division) is responsible for the title program which establishes and maintains proof of ownership for most motor vehicles and trailers in order to protect ownership interests and to deter theft and fraud. The title program also records and releases liens and manages any brands that may be placed on a vehicle title such as rebuilt, repaired, or salvaged.

**ORGANIZATION:**
The Division is a stand-alone division. The Division has 31 positions: one Director, one Motor Vehicle Sr. Section Manager, three Office Specialist II Supervisors, one Office Specialist I Supervisor, one Management Analyst II, three Office Specialist II's, 14 Office Specialist I's, and 8 Customer Representative Associate II-Motor Vehicle positions.

**PROGRAM:**
The Division continues to determine ownership of a vehicle, lienholder information, and issue titles pursuant to the laws and policies of the Bureau of Motor Vehicles while assisting customers with compliance. Maine titles vehicles that are 25 model years and newer. Maine participates in the National Motor Vehicle Title Information System (NMVTIS). NMVTIS is a federally mandated program to collect and share title information among states and with certain authorized users. The title program is dependent on the National Crime Information Center (NCIC) system for identification of stolen vehicles and the National Insurance Crime Bureau (NICB) for insurance and salvage vehicle information. In fiscal year 2024-25, 447,535 titles were issued, and 51,917 title applications were rejected. 60,671 system-generated letters were created and mailed to stakeholders requesting missing or additional information need for the issuance of titles.

Communication between the Division, stakeholders, and citizens is critical in providing accurate and timely services to all customers. Oral and written communication (system generated letters) is the Division's primary mode of communication. The clerical staff (Customer Representative Associate II-Motor Vehicle positions) are responsible for handling all incoming phone calls, while the Office Specialists examine title applications and create the system-generated letters for applications that are incomplete. More than 60,760 system-generated letters were created. 69,876 phone calls were answered with a decrease of 9,308 phone calls from the previous year. The number of lost calls was significantly higher this year because of staffing vacancies due to transfers, promotions, leaving state service, etc.

The Division has two online programs through InforME: online duplicates and online lien releases. 40,598 liens were released online while 50,851 liens were released manually by internal staff. 8,539 online duplicate titles were issued while 13,256 duplicate titles were issued manually by internal staff.

The Electronic Lien Titling Program (ELT) allows lenders to receive an electronic title record in lieu of a paper title. 56,435 ELT title records were transmitted electronically to participating lenders. 165 active lenders are enrolled in the ELT program, while 4 lenders are Maine credit unions. The Division's goal is to achieve a system in which each step of the vehicle titling process can be performed electronically.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIVISION OF VEHICLE SERVICES
## NIKKI BACHELDER, DIRECTOR

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9204
*Established:* 1970 *Telephone:* (207) 624-9191
*Reference: Policy Area:* 00 *Umbrella:* 29 *Unit:* 250S *Citation:* T0029A *M.R.S.A., Sect.:* 000000101

**PURPOSE:**
The primary purpose of the Division of Vehicle Services (the Division) is to administer those motor vehicle laws pertaining to the registration of all classes of motor vehicles and trailers. The Division also administers both state and federally adopted commercial vehicle laws. Programs administered include all registration requirements, disability parking placards and plates, the municipal excise tax reimbursement program (ETR), the International Registration Plan (IRP), short term gross weight increase permits, long term trailers, and fuel use programs including the International Fuel Tax Agreement (IFTA). Furthermore, the Division administers the federal heavy vehicle use tax program (HVUT), other tax programs, verifying required insurance coverage for for-hire vehicles, the Unified Carrier Registration (UCR), and over dimensional/overweight permits for the movement of non-divisible loads. The Division also establishes and maintains motor vehicle reciprocity agreements between the State and other jurisdictions. The Division conducts motor carrier audits for IRP, IFTA, and UCR compliance.

The Division's Municipal Coordinators are responsible for training town municipal

registration agents as well as non-governmental agents.

The Motor Carrier Section within the Division participates in the Federal Motor Carrier Safety Administration's Performance and Registration Information Systems Management (PRISM) program and the Commercial Vehicle Information Systems and Networks (CVISN) program. These programs are designed to improve motor carrier safety and efficiency.

**ORGANIZATION:**
This Division is managed by a director, 2 senior section managers, a district tax audit manager, 2 section supervisors and 30 additional staff.

**PROGRAM:**
The Division continues to provide a single point of contact for the trucking industry and oversees the issuance of various commercial vehicle credentials. The effort to increase administrative efficiency and improve the database on commercial vehicles is ongoing. The Division also oversees the administration of laws pertaining to the registration of all classes of motor vehicles with passenger cars being the largest class. The Division also trains and oversees the municipalities in the registration and titling processes for the residents of their municipality.

The Division oversees Rapid Renewal, a web-based registration renewal program. The Division also offers several online services including, but not limited to ordering duplicate registrations, schedule registration reminders, checking vanity license plate availability, choosing type of vanity license plate, ordering vanity license plates, applying for over dimensional/overweight permits, IFTA E-file registration and payment of IFTA tax returns, UCR registration, certain nonresident military renewals, and various specialty and recognition registration plate programs.

In more recent years, the Division has issued several new types of vanity license plates including Commemorative Maine Bicentennial, Emergency Medical Services, Barbara Bush Children's Hospital, Autocycle, Maine Lighthouse Trust, and redesigned Special Veteran plates. Based on the vanity license plate law and the new vanity plate rule, the Division recalls vanity plates and denies new vanity license plates that meet certain criteria. The Division also oversees a variety of veteran license plates and a wide range of veteran decals. In 2025, the Division was heavily involved with the implementation and issuance of the new Pine Tree license plates, which replaced the chickadee license plates. This is the first new general issuance plate in our state in over 25 years and affects approximately 1.2 million people within Maine.

The Division also offers the IRP and IFTA computer system and a non-governmental registration agent program that allows non-governmental agents to issue long term and annual trailer registrations and motor vehicle registrations. In July 2024, the Division upgraded the IRP and IFTA computer system. The upgrade included allowing motor carriers to upload IRP documents, which allows staff to process motor carriers' credentials faster. The Division also offers an overlimit permit routing application that imports highway restriction information from the Maine Department of Transportation. The application allows permittees to apply online for permits at any time. Currently, the application is showing a self-issuance rate of a little over 90%. Self-issue means that the carrier completed the process with no employee intervention 90% of the time. The Division also administers the toll violation suspensions.

The Municipal and Agent Services website provides additional tools for all municipalities. The website is a one-stop shop allowing for easy access to information, fillable forms and improved communication between the agents and the Bureau.

**LICENSES:**
Fuel Use Identification Decals
Highway Crossing Permits (golf carts, etc.)
Island Use Only Registrations
Short Term Gross Weight Permit (booster)
Special Gross Weight Increase
Transit Plate (allows one-way trip of unregistered vehicle)
Vehicle Registrations (all classes)
International Fuel Tax Agreement Licenses

Long Term Trailer Registrations
Commercial Vehicle Registrations; IRP Registrations and Trip Permits
Operating Authority, including UCR
Over Dimensional/Overweight Permits
Permit to Move to an Inspection Station
Permit to Tow an Unregistered Trailer
Permit to Tow an Unregistered Vehicle
Special Registration Permit (limited operation on highway for trucks, truck-tractors, Special Mobile Equipment Class B)

**PUBLICATIONS:**
Brochures covering registration requirements
Registration Procedures Manual
Rules and Regulations
Laws for the Operation of Commercial Vehicles
International Registration Plan Manual
Fuel Tax Licensing Procedures
Motor Carrier Manual
Municipal & Agent Services Trainings
Veteran Commemorative Decal Poster
Veteran License Plates Brochure

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# RESERVE FUND FOR STATE HOUSE PRESERVATION AND MAINTENANCE

## SUZANNE M. GRESSER, EXECUTIVE DIRECTOR

*Central Office:* STATE HOUSE, AUGUSTA, ME 04330
*Mail Address:* 115 STATE HOUSE STATION, AUGUSTA, ME 04333-0115 *FAX:* (207) 287-1621
*Established:* 1997 *Telephone:* (207) 287-1615
*Reference: Policy Area:* 00 *Umbrella:* 32 *Unit:* 627 *Citation:* T0003 *M.R.S.A., Sect.:* S162,ss12A

**PURPOSE:**
The Reserve Fund for State House Preservation and Maintenance was established to provide sufficient funds for major repairs and renovations to the State House in accordance with MRSA Title 3, section 162, sub-section 12-A.

**PROGRAM:**
The Reserve Fund for State House Preservation and Maintenance was established to provide sufficient funds for major repairs and renovations to the State House in accordance with MRSA Title 3, section 162, sub-section 12-A. The key projects during FY25 included lighting updates, roofing repairs, exterior masonry repairs and restoration at the State House. Additional projects included painting and cosmetic upgrades in interior spaces of the building.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 192,046 | 192,046 | | | | |
| RENTS | 325 | 325 | | | | |
| COMMODITIES | 24,890 | 24,890 | | | | |
| **TOTAL EXPENDITURES** | 217,261 | 217,261 | | | | |

| RESERVE FUND FOR STATE HOUSE PRESERVATION AND MAINTENANCE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 192,046 | 192,046 | | | | |
| RENTS | 325 | 325 | | | | |
| COMMODITIES | 24,890 | 24,890 | | | | |
| **TOTAL EXPENDITURES** | 217,261 | 217,261 | | | | |

# DEPARTMENT OF TRANSPORTATION
## DALE DOUGHTY, ACTING COMMISSIONER

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3001
*Established:* 1972 *Telephone:* (207) 624-3000
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 229 *Citation:* T0023 *M.R.S.A., Sect.:* 000004205
*Average Counts-All Positions:* 1982.720 *Legislative Count:* 876.00
Units:

*BUREAU OF FINANCE AND ADMINISTRATION*
*MAINE AERONAUTICAL ADVISORY BOARD*
*MAINE STATE FERRY ADVISORY BOARD*
*OFFICE OF LEGAL SERVICES*
*BUREAU OF MAINTENANCE AND OPERATIONS*
*MAINE PILOTAGE COMMISSION*
*BUREAU OF PLANNING*
*BUREAU OF PROJECT DEVELOPMENT*
*PUBLIC TRANSIT ADVISORY COUNCIL*
*OFFICE OF FREIGHT AND BUSINESS LOGISTICS*

**PURPOSE:**
The mission of the Maine Department of Transportation (MaineDOT) is to support economic opportunity and quality of life by responsibly providing our customers the safest and most reliable transportation system possible, given available resources. MaineDOT was established to plan and develop transportation facilities and services designed to contribute to the economic growth of the State of Maine and the well-being of its people. MaineDOT plans for future transportation needs and assists in the development, operation, and maintenance of services and facilities, while promoting transportation safety. Key links in the transportation network are a highway system developed to promote safety, personal mobility, economic considerations, community values, and environmental conservation; port and water transportation facilities that support development of coastal resources; freight and passenger rail facilities to serve commerce and provide transportation alternatives; transit services for inter- and intra-city travel and for elderly and disabled populations; and an aviation infrastructure developed with the assistance of the MaineDOT. MaineDOT, on behalf of the State, also administers all federal or other monies intended for transportation uses.

**ORGANIZATION:**
MaineDOT had its origin in 1905, when a Commissioner of Highways was appointed by the Governor and charged with compiling statistics, disseminating information, working for better highways, and advising local officials on the best means of building and maintaining roads and sidewalks. In 1907, the Commissioner became head of a new State Highway Department, which was created to apportion money to political subdivisions, plan road improvements, and contract for road construction. In 1913, both the Department and the Office of Commissioner of Highways were abolished and replaced by a State Highway Commission, which consisted of three members whom the Governor appointed.
When the state highway system began to grow and state responsibility for highway construction and maintenance increased, the State Highway Commission expanded to include a central office in Augusta and seven offices located throughout the state. During the state government reorganization of 1972, the Commission was dissolved, and all its functions were transferred to a newly established Department of Transportation headed by a commissioner appointed by the Governor. At the same time, several independent, transportation-related agencies such as the Maine Port Authority were integrated into the Department. Major changes occurred once again in 1981 when the commissioner was authorized to organize the Department into bureaus and other units.

**PROGRAM:**
The program of MaineDOT is accomplished through its statutorily and administratively created units and the various activities of these units are individually reported in subsequent entries.
MaineDOT Goals are:
1. MANAGE THE EXISTING SYSTEM: Effectively manage Maine's existing transportation system for safety and effectiveness within reliable funding levels.
2. SUPPORT ECONOMIC OPPORTUNITY AND QUALITY OF LIFE: Wisely invest available resources to support economic opportunity for our customers.
3. BUILD TRUST: Demonstrate core values of integrity, competence, and service, both individually and organizationally.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

DEPARTMENT SUMMARY

| EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 117,073,200 | | 1,264,735 | 85,419,945 | 16,481,811 | 13,906,709 |
| HEALTH BENEFITS | 37,872,333 | | 342,670 | 28,070,521 | 4,990,803 | 4,468,339 |
| RETIREMENTS | 24,861,436 | | 253,375 | 18,006,090 | 3,768,658 | 2,833,313 |
| OTHER FRINGE BENEFITS | 4,948,219 | | 31,630 | 3,968,256 | 407,347 | 540,986 |
| COMPUTER SERVICES | 14,623,653 | | 75,414 | 11,977,232 | 1,485,668 | 1,085,339 |
| CONTRACTUAL SERVICES | 150,796,048 | | 30,474,485 | 55,212,788 | 43,794,193 | 21,314,582 |
| RENTS | 47,852,844 | | 41,403 | 45,690,919 | 689,877 | 1,430,645 |
| COMMODITIES | 36,247,433 | | 1,723,254 | 24,604,547 | 5,807,580 | 4,112,052 |
| GRANTS, SUBSIDIES, PENSIONS | 71,160,586 | | 16,085,613 | 30,922,396 | 24,152,577 | |
| PURCHASE OF LAND | 12,278 | | 12,278 | -18,341 | 18,341 | |
| EQUIPMENT | 669,608,683 | | 196,269,457 | 101,109,855 | 342,171,378 | 30,057,993 |
| INTEREST-DEBT RETIREMENT | 28,403,405 | | | | 28,403,405 | |
| TRANSFER TO OTHER FUNDS | 8,732,804 | | 1,266 | 8,643,823 | | 87,715 |
| **TOTAL EXPENDITURES** | 1,212,192,922 | | 246,575,580 | 413,608,031 | 472,171,638 | 79,837,673 |

DEPARTMENT OF TRANSPORTATION

| EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 57,806 | | 57,806 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 12,826,447 | | 6,153,723 | | 6,672,724 | |
| TRANSFER TO OTHER FUNDS | 1,257 | | 1,257 | | | |
| **TOTAL EXPENDITURES** | 12,885,510 | | 6,212,786 | | 6,672,724 | |

**Mission:** To support economic opportunity and quality of life by responsibly providing our customers the safest and most reliable transportation system possible, given available resources.

# MaineDOT
## A Mission Centric Organization

**Commissioner**
Dale Doughty

**Government Affairs and Constituent Services**
Meghan Russo

**Legal Services**
Anne Paré

**Deputy Commissioner**
Joyce Taylor

**Chief Engineer**
Bill Pulver

**Chief Operating Officer**
Andrew Bickmore

**Environmental Office**
David Gardner

**Communications / Creative Services**
Andrew Gobeil

**Asset Management Office**
TBD

**Safety and Mobility Office**
Robert Skehan

**Human Resources Office**
Beth Getchell

**Results and Information Office**
TBD

**Bureau of Planning**
Jennifer Grant

**Research & Innovation Office**
Jeffrey Pulver

**Bureau of Project Development**
Todd Pelletier

**Bureau of Maintenance and Operations**
Kyle Hall

**Bureau of Finance and Administration**
Katharine Wiltuck

# BUREAU OF FINANCE AND ADMINISTRATION
## KATHARINE WILTUCK, DIRECTOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3201
*Established:* 1972 *Telephone:* (207) 624-3202
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 231 *Citation:* T0023 *M.R.S.A., Sect.:* 000004206
*Average Counts-All Positions:* 95.000 *Legislative Count:* 95.00

**PURPOSE:**
The Bureau of Finance and Administration (the Bureau) was established to provide administrative and financial management support and services essential to the successful accomplishment of the goals and responsibilities of the Department of Transportation.

**ORGANIZATION:**
The Bureau originated as the Bureau of Accounts and Administration of the former State Highway Commission, established in 1913. During the state government reorganization of 1972, the commission was abolished, and the functions of the Bureau were transferred to the new Department of Transportation's Bureau of Administrative Services, which in February of 1981 was renamed the Bureau of Finance and Administration.

**PROGRAM:**
The Bureau's current focus is on enhancing the accuracy of financial forecasting and promoting complete accountability in the administration of transportation programs and funds.
Financial information and position counts for other units are also included in this program.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF FINANCE AND ADMINISTRATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 6,807,922 | | 22,308 | 6,785,614 | | |
| HEALTH BENEFITS | 2,057,874 | | 6,836 | 2,051,038 | | |
| RETIREMENTS | 1,484,096 | | 4,842 | 1,479,254 | | |
| OTHER FRINGE BENEFITS | 191,386 | | 529 | 190,857 | | |
| COMPUTER SERVICES | 1,811,597 | | | 1,811,597 | | |
| CONTRACTUAL SERVICES | 2,374,799 | | 351,808 | 2,022,991 | | |
| RENTS | 189,759 | | | 189,759 | | |
| COMMODITIES | 306,136 | | 1,051 | 305,085 | | |
| TRANSFER TO OTHER FUNDS | 74,622 | | 9 | 74,613 | | |
| **TOTAL EXPENDITURES** | 15,298,191 | | 387,383 | 14,910,808 | | |

# MAINE AERONAUTICAL ADVISORY BOARD
## NATE MOULTON, DIRECTOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:*
*Established:* 1978 *Telephone:* (207) 624-3560
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 245 *Citation:* T0006 *M.R.S.A., Sect.:* 000000302

**PURPOSE:**
The Maine Aeronautical Advisory Board (the Board) was established to advise the Maine Department of Transportation on all matters related to aeronautics, including recommended changes to state statute.

**ORGANIZATION:**
The Board shall be compromised of no fewer than seven (7) nor more than fifteen (15) voting members appointed by the Commissioner. All members shall normally serve a term of two years. Terms may be staggered so that approximately half of the Board is renewed each year. A member may be appointed to serve out the remainder of a term in the event of a vacancy. The Commissioner shall endeavor to appoint a balance of public and private sector members holding diverse knowledge and perspectives of the aeronautics industry. At the completion of a term, a member may be reappointed to serve at the pleasure of the Commissioner. There are no term limits. Members serve without compensation or expenses. The Commissioner of Transportation's designee shall serve as Secretary of the Board. This shall normally be the Director of Aviation from the Bureau of Planning. This position is non-voting and will ensure necessary support for the Board to fulfill its duties.

**PROGRAM:**
The Board continues to focus on bringing the benefits and advantages of aviation to the attention of the general public and improving the State's role in statewide aviation matters. The Board makes recommendations and proposes initiatives to improve the air transportation system while also providing recommendations on potential legislation.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE STATE FERRY ADVISORY BOARD
## EDWARD DUPONT, DIRECTOR,MSFS

*Central Office:* 517A MAIN ST. RT. 1, ROCKLAND, ME 04841
*Mail Address:* P.O. BOX 645, ROCKLAND, ME 04841-0645 *FAX:* (207) 596-2281
*Established:* 1975 *Telephone:* (207) 596-2601
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 325 *Citation:* T0023 *M.R.S.A., Sect.:* 000004301

**PURPOSE:**
The Maine State Ferry Service Advisory Board (the Board) was established to assist the Maine Department of Transportation (MaineDOT) on matters relating to the Maine State Ferry Service (MSFS). The Board shall submit to the Commissioner of the MaineDOT an annual report that shall include recommendations for change to MSFS and comment upon the present and future needs of the service.

**ORGANIZATION:**
The Board shall consist of one member and one alternate member from each of the island municipalities and plantations served by the MSFS and three members appointed by the Commissioner.

**PROGRAM:**
In fiscal year 2024-25, the Board which is comprised of 6 island representatives and alternate members from the communities and 3 mainland representatives advised MSFS management on the following key issues:
1. Input into Tariff 11
2. Vessel Management:
a.) Construction of the hybrid ferry M/V Captain Almer Dinsmore continues in Kingstown, RI. Delays with the integrator company BAE have delayed the delivery date; date pending.
b.) Design rescoping of the planned electric M/V George Mitchell are underway due to the high cost of shipyard bids exceeding available funding.
3. Infrastructure Maintenance:
a.) Maintenance and improvement work has been completed at multiple transfer bridges, piers, and buildings across the ferry service.
4. The primary Board topics for this year have been the ferry ticket fare increase, a focus on the MSFS budget variance reports, and input on maintaining ferry berthing on the islands rather than the mainland.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF LEGAL SERVICES
## ANNE PARE, CHIEF COUNSEL

*Central Office:* 24 CHILD ST., AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3021
*Established:* 1972 *Telephone:* (207) 624-3020
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 229L *Citation:* T0023 *M.R.S.A., Sect.:* 000004206

**PURPOSE:**
The Office of Legal Services (the Office) provides legal advice and representation on a broad spectrum of legal matters arising under various areas of substantive law including contracts, property, administrative, procurement, construction, eminent domain, environmental law, and dealing with all modes of transportation. The Office also ensures compliance with civil rights laws; reviews and advises on pending legislation; assists with rulemaking for the Maine Department of Transportation (MaineDOT) rules; provides real estate support to state agencies; handles claims, including claims before the State Claims Commission, and collections for the MaineDOT, and works with the Office of the Maine Attorney General and outside counsel on litigation and specified other matters.

**ORGANIZATION:**
The Office originated in 1962 as part of the State Highway Commission. The Civil Rights Office, a division of the Office, was added in 2010.

**PROGRAM:**
In fiscal year 2024-25, the Office was involved in the activities described above and in additional detail below.
Eminent Domain Matters - processed 90 new State Claims Commission referrals; presented 7 cases for hearing; settled 37 cases; waived 48 cases; and defaulted 7 cases. There were no cases appealed to the Superior Court.
Title Office - completed 962 title abstracts for the Bureau of Project Development, the Office of Freight and Business Services, the Bureau of Maintenance and Operations, and the Environmental Office. Title work and consultant attorney services were provided to other state agencies including DHHS, DACF, DEP, IF&W, and BGS.
Claims/Investigation Unit - provided investigative support on internal and external MaineDOT matters and processed and investigated 4 alleged tort claims; civil enforcement and recovery actions were brought in 63 cases, recovering $590,182.29; addressed 29 issues concerning Right-of-Way; and processed 37 claims of alleged negligence by contractors and received and disposed of 172 complaints due to road conditions and paint striping.
Civil Rights Office (CRO) - administers the following federal programs: the Disadvantaged Business Enterprise program, which helps socially and economically disadvantaged small businesses to participate in MaineDOT federally-funded contracts; the On-the-Job Training (OJT) Program, which teaches job skills to participants allowing them to secure permanent employment after completion of the training; the Davis-Bacon Act and related laws, which require contractors and subcontractors on federally funded construction projects to pay their laborers at least the local prevailing wages and fringe benefits; the Equal Employment Opportunity Program prohibiting discrimination in every aspect of employment; and Title VI, prohibiting discrimination in federally-funded programs and activities. In fiscal year 2024-25, 9 OJTs were hired, 4 of whom graduated from the OJT program and continue to work for the contractor who provided the training. Two OJTs are currently actively working on MaineDOT projects. CRO participated in trainings for all MaineDOT project residents and for local public agencies on the civil rights requirements for federally-funding projects.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF MAINTENANCE AND OPERATIONS
## KYLE HALL, DIRECTOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 623-2526
*Established:* 1980 *Telephone:* (207) 624-3567
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 234 *Citation:* T0023 *M.R.S.A., Sect.:* 000004206
*Average Counts-All Positions:* 1259.172 *Legislative Count:* 179.00

**PURPOSE:**
To sustain Maine's transportation network, the Bureau of Maintenance and Operations (M&O) performs work in three primary areas: Maintenance, Operations, and Production Support. Each area includes numerous work activities recorded by M&O as a measure of yearly accomplishments. The information collected is measured to the established levels of service of the Department of Transportation (MaineDOT). Heavy and medium trucks and any associated heavy equipment are managed through an internal services account managed by MaineDOT Fleet Services. This workforce has expertise in many diverse specialties. These subject areas combined with the knowledge of M&O and its employees allow for successful navigation of the geographical challenges realized within Maine. Utilizing both state forces and contractors allows M&O to realize a streamlined delivery of projects. This partnership allows M&O to achieve department goals.

**ORGANIZATION:**
M&O consists of five geographic regions, the Maine State Ferry Service, Fleet Services, and a Central Headquarters Unit. The Central Headquarters Unit is the support center for regional operations as well as the statewide divisions of Traffic Engineering, Community Services, Multimodal Operations, and Radio Operations.

**PROGRAM:**
M&O operates, inspects, and maintains Maine's diverse transportation system. This includes the State's highways, 478 miles of rail owned by the State, the Maine State Ferry Service, operations and oversight of state-owned airports, and numerous bridges owned and maintained by the State. Within the state highway systems, M&O is responsible for snow and ice control for Maine's 8,300 lane miles of state highways per established Customer Service Levels. Six hundred of these lane miles are contracted to be maintained by contractors and municipalities. Additionally, M&O provides emergency response services 24 hours a day, 365 days a year.
M&O's work also includes summer highway maintenance for 8,400 centerline miles of state and state aid highways; the inspection and maintenance of over 2,700 bridges and minor spans; 229 railroad bridges; and the inspection of approximately 800 municipality owned structures. The Maine State Ferry Service (MSFS) provides a vital link between the mainland and the island communities of Islesboro, North Haven, Swan's Island, Vinalhaven, Frenchboro, and Matinicus. M&O oversees the maintenance and operations of approximately 478 miles of state-owned railroad lines, with 372.61 miles of this being active rail, assisting in the transporting of goods across the State. M&O also manages highway access, signing, and additional traffic services to state, federal and municipal projects. M&O maintains a Transportation Management Center (TMC), open 24 hours a day 365 days a year. The TMC allows for the management of emergency field operations, communication to travelers on highway conditions, and provides centralized communication with other state entities during events. Maintenance of rest areas, Visitor Information Centers, the Penobscot Narrows Bridge Observatory, and Maine's 511 Traveler Information system, which keeps residents and visitors to the state informed, safe, and comfortable during travel on our highways, all fall within the purview of M&O. The operating resources required to maintain established service levels within M&O include:
=> Augusta headquarters, five regional offices, seven Ferry Service terminals, and Fleet Services are responsible for the maintenance, purchase, and inspection of the M&O's heavy equipment. Within the five regions there are 150 smaller crew maintenance facilities;
=> 778 pieces of heavy equipment;
=> Allocation of 1,307.7 full-time employees (FTEs), including 11 FTEs responsible for the year-round operation of the MSFS.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF MAINTENANCE AND OPERATIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 65,153,091 | | 125,000 | 56,421,587 | 1,503,140 | 7,103,364 |
| HEALTH BENEFITS | 22,437,855 | | | 19,341,576 | 628,750 | 2,467,529 |
| RETIREMENTS | 13,581,619 | | | 11,665,470 | 435,041 | 1,481,108 |
| OTHER FRINGE BENEFITS | 3,434,305 | | | 3,072,761 | 46,109 | 315,435 |
| COMPUTER SERVICES | 4,305,761 | | | 3,421,185 | 92,000 | 792,576 |
| CONTRACTUAL SERVICES | 60,074,734 | | 1,238,812 | 37,802,103 | 2,321,263 | 18,712,556 |
| RENTS | 44,079,572 | | | 42,201,615 | 449,823 | 1,428,134 |
| COMMODITIES | 31,693,976 | | 1,666,440 | 21,796,349 | 4,434,931 | 3,796,256 |
| GRANTS, SUBSIDIES, PENSIONS | 26,187,953 | | | 26,187,953 | | |
| EQUIPMENT | 707,865 | | | 707,865 | | |
| TRANSFER TO OTHER FUNDS | 595,782 | | | 508,067 | | 87,715 |
| **TOTAL EXPENDITURES** | 272,252,513 | | 3,030,252 | 223,126,531 | 9,911,057 | 36,184,673 |

# MAINE PILOTAGE COMMISSION
## LINDSEY PINKHAM, ADMINISTRATOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3099
*Established:* 1969 *Telephone:* (207) 380-4661
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 387 *Citation:* T0038 *M.R.S.A., Sect.:* 000000089

**PURPOSE:**
The Maine Pilotage Commission (the Commission) was established to provide for a system of state pilotage devoted to the preservation and protection of lives, property, the environment, and vessels entering or leaving state waters. It also acts to ensure the highest standard of efficiency and the availability of pilots that are well-qualified for the discharge of their duties in the aid of commerce and navigation.

**ORGANIZATION:**
The Commission is made up of seven members appointed by the Governor for three-year staggered terms. These members represent the three major pilotage areas of the state, businesses that use the services of pilots, and public members. An Administrator is appointed by the Commissioner of the Maine Department of Transportation. Typically, the Commission meets three times a year for non-emergency business.

**PROGRAM:**
The Commission establishes the rules, policies, and procedures that govern the licensing, training, and discipline of marine pilots in the state waters under the jurisdiction of the Commission. The Commission also approves the rates which pilots may charge for services and generally oversees the operational and safety requirements of deep draft ship movements. Administrative responsibility for the Commission is a function of the Department of Transportation, Office of Freight and Passenger Services.

**LICENSES:**
During FY25, there was one license issued; two current licenses were renewed; and no new route endorsements were issued. There are ten active and two inactive Maine Pilotage Commission pilots.

**PUBLICATIONS:**
www.mainepilotage.com

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BUREAU OF PLANNING
## JENNIFER GRANT, DIRECTOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3301
*Established:* 1972 *Telephone:* (207) 624-3227
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 232 *Citation:* T0023 *M.R.S.A., Sect.:* 000004206
*Average Counts-All Positions:* 117.394 *Legislative Count:* 110.00

**PURPOSE:**
The structure of the Bureau of Planning (the Bureau) has continually evolved to adjust to updated priorities of the Maine Department of Transportation (MaineDOT), new federal requirements and emphasis, and the constraints of federal and state funding. Bureau leadership endeavors to develop a streamlined organization that maintains frontline production and provides strong support to other department programs, even when resources are limited. To this end, leadership has diversified work assignments in the Bureau and strives to refine business processes to achieve greater efficiency, while maintaining accountability and responsiveness.
The Bureau is responsible for leading the transportation planning activities of the MaineDOT. The Bureau works proactively with all organizational units within the MaineDOT, and partners with federal, state, regional, tribal, local, and non-governmental entities in support of the MaineDOT's mission, "To responsibly provide our customers the safest and most reliable transportation system possible, given available resources."

**ORGANIZATION:**
In a state government reorganization of 1972, the State Highway Commission was abolished and functions of the Division of Planning and Traffic were transferred to the new Department of Transportation, later to be assumed by the department's administrative Bureau of Transportation Planning and Services. In 1996, the bureau revised its organizational structure to be consistent with the transportation planning requirements contained in federal and state laws, including the federal Intermodal Surface Transportation Efficiency Act, the federal Clean Air Act Amendment, and Maine's Sensible Transportation Policy Act. Additionally, on multiple occasions since 2015, the Bureau's structure has been updated to increase efficiency and better align its work units with the MaineDOT's needs and its strategic plan. The Bureau is currently under the direction of the Deputy Commissioner and is comprised of two major divisions - the Division of Public and Community Services and the Division of Freight and Business Logistics. Also included in the Bureau is a work unit focused on Financial Management.

**PROGRAM:**
The focus of Planning Administration and Management is to provide oversight and administration for the Bureau. The Bureau Director reports to the Deputy Commissioner and is responsible for strategically managing the Bureau's personnel and financial resources, oversees coordination with senior MaineDOT managers, as well as with leadership of federal, state, regional and municipal agencies, and sets bureau policy and direction. The Division Directors assist in the management and coordination of all bureau functions. The Office Specialist I in this office coordinates administrative support services for the entire bureau. The Bureau is divided into three main areas: Public and Community Services, Freight and Business Logistics, and Financial Management.
Public and Community Services Division - the focus is on customer outreach and education, and on efficiently meeting periodic and ongoing planning mandates. This division oversees three work units: Community Planning and Scoping, Community Services, and Passenger Planning and Administration.
Freight and Business Logistics Division - responsible for multimodal planning and administration related to freight and passenger services, specifically Federal Aviation Administration (FAA), Federal Railroad Administration (FRA), and Ports and Marine funded activities.
Financial Management - responsible for developing the Multimodal portion of the annual MaineDOT Three Year Work Plan, monitoring project schedule and budget performance, and managing the Multimodal Committee which reviews all multimodal project additions, changes, and withdrawals.

**LICENSES:**
N/A

**PUBLICATIONS:**
MaineDOT's Family of Plans free and online
MaineDOT's Carbon Reduction Strategy free and online
Numerous other publications and resources on a variety of technical subjects

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF PLANNING<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 8,105,947 | | 1,101,935 | | 200,667 | 6,803,345 |
| HEALTH BENEFITS | 2,395,585 | | 334,625 | | 60,149 | 2,000,811 |
| RETIREMENTS | 1,643,292 | | 247,475 | | 43,613 | 1,352,204 |
| OTHER FRINGE BENEFITS | 262,159 | | 30,972 | | 5,637 | 225,550 |
| COMPUTER SERVICES | 368,177 | | 75,414 | | | 292,763 |
| CONTRACTUAL SERVICES | 10,799,712 | | 7,705,782 | | 491,903 | 2,602,027 |
| RENTS | 39,465 | | 36,954 | | | 2,511 |
| COMMODITIES | 365,473 | | 49,425 | | 252 | 315,796 |
| GRANTS, SUBSIDIES, PENSIONS | 32,018,917 | | 9,868,255 | 4,670,809 | 17,479,853 | |
| PURCHASE OF LAND | 12,278 | | 12,278 | | | |
| EQUIPMENT | 63,726,600 | | 9,138,259 | 19,999,999 | 29,273,642 | 5,314,700 |
| TRANSFER TO OTHER FUNDS | 7,602,896 | | | 7,602,896 | | |
| **TOTAL EXPENDITURES** | 127,340,501 | | 28,601,374 | 32,273,704 | 47,555,716 | 18,909,707 |

# BUREAU OF PROJECT DEVELOPMENT
# TODD PELLETIER, DIRECTOR

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:*
*Established:* 1972 *Telephone:* (207) 624-3551
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 246 *Citation:* T0023 *M.R.S.A., Sect.:* 000004206
*Average Counts-All Positions:* 511.154 *Legislative Count:* 492.00

**PURPOSE:**
The mission of the Bureau of Project Development (the Bureau) is to deliver safe, cost-effective, and high-quality transportation projects and services to the Bureau's customers on schedule and budget. This entails development of transportation improvement projects from approval of funding through construction completion as well as delivery of certain non-project related engineering and technical services.

**ORGANIZATION:**
The Bureau was formed as a result of the Ernst & Whinney Management Study completed in the early 1970's. Its internal organization has evolved over the years to a new unique form that now combines functions into four project delivery Programs: Bridge, Highway, Regional, and Multimodal. Each program is composed of multi-functional project teams each having full responsibility for delivery of a specified collection of projects. The Bureau's organization also includes three support units: Construction Contracts, Property Office and Materials Testing & Exploration. Each of these units provides support for development of projects, but also departmentwide assistance and external non-project services appropriate to their expertise.

**PROGRAM:**
The overall transportation improvement program of the Maine Department of Transportation (MaineDOT) continues to emphasize improvement of the existing transportation network and facilities. Projects are developed through an inclusive process that is centered on minimizing and avoiding impacts during construction to the surrounding natural environment, to abutting property owners

and to the traveling public. Available federal funding, application of innovative financing and contracting techniques, and the willingness of the Legislature and Maine voters to provide matching dollars have allowed the MaineDOT to make significant improvements to Maine's transportation infrastructure. This past year the Bureau continued high production levels with delivery of many road and bridge improvements as well as other projects that improve facilities for other transportation modes such as marine, air, and rail.

**PUBLICATIONS:**
Standard Specifications for Construction
Various policy and procedural manuals

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BUREAU OF PROJECT DEVELOPMENT<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 37,006,240 | | 15,492 | 22,212,744 | 14,778,004 | |
| HEALTH BENEFITS | 10,981,019 | | 1,209 | 6,677,907 | 4,301,903 | |
| RETIREMENTS | 8,152,428 | | 1,059 | 4,861,366 | 3,290,003 | |
| OTHER FRINGE BENEFITS | 1,060,366 | | 128 | 704,638 | 355,600 | |
| COMPUTER SERVICES | 8,138,117 | | | 6,744,449 | 1,393,668 | |
| CONTRACTUAL SERVICES | 77,488,997 | | 21,120,277 | 15,387,693 | 40,981,027 | |
| RENTS | 3,544,047 | | 4,449 | 3,299,545 | 240,053 | |
| COMMODITIES | 3,881,847 | | 6,337 | 2,503,113 | 1,372,397 | |
| GRANTS, SUBSIDIES, PENSIONS | 127,268 | | 63,634 | 63,634 | | |
| PURCHASE OF LAND | | | | -18,341 | 18,341 | |
| EQUIPMENT | 605,174,217 | | 187,131,198 | 80,401,990 | 312,897,736 | 24,743,293 |
| INTEREST-DEBT RETIREMENT | 28,403,405 | | | | 28,403,405 | |
| TRANSFER TO OTHER FUNDS | 458,247 | | | 458,247 | | |
| **TOTAL EXPENDITURES** | 784,416,198 | | 208,343,783 | 143,296,985 | 408,032,137 | 24,743,293 |

# PUBLIC TRANSIT ADVISORY COUNCIL
## MEGAN HANNAN, CHAIR

*Central Office:* 24 CHILD ST, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3099
*Established:* 2015 *Telephone:* (207) 592-4077
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 684 *Citation:* T0023 *M.R.S.A., Sect.:* 00004209-A

**PURPOSE:**
The Public Transit Advisory Council (the Council) is a voluntary board that was established in 23 M.R.S.A. §4209-A to advise the Legislature and the department regarding public transit services in the State.

**ORGANIZATION:**
The Commissioner appoints members to the Council as required by statute in order to assure broad representation by location, transit modality, region, community type, and citizenry demographic.

**PROGRAM:**
The activities of the Public Transit Advisory Council are described below.
General:
The Council is to advise the Legislature and the Maine Department of Transportation (MaineDOT) regarding public transit services in the State.
Specific:
The Council shall advise MaineDOT on the review and approval of locally coordinated plans for regional transit under section 4209 and shall advise on any statewide strategic transit planning undertaken by MaineDOT, including any short-term and long-term fiscal, operating and capital investments, and the integration of transit planning with the Sensible Transportation Policy Act.

Report:
The Council shall report on its deliberations and any recommendations by March 1st of each odd-numbered year to the Governor and the joint standing committees of the Legislature having jurisdiction over transportation matters and health and human services matters. The report must include:

an assessment of the level of public transportation services and infrastructure provided to the public in each geographic region; recommendations for the level of service and supporting infrastructure that should be provided, an estimate of the cost of providing those services and supporting infrastructure and a recommendation for any necessary additional funding; and a progress report on the implementation of the most recent statewide strategic transit plan for MaineDOT as well as the quinquennial locally coordinated plan for regional transit under section 4209, subsection 2.

**PUBLICATIONS:**
Biennial Reports to the Governor and Legislature, 2019, 2021, 2023, and 2025; meeting minutes and supporting materials, 2016 - 2025. All Council publications, meeting materials, and records may be accessed at:
https://www.maine.gov/dot/programs-services/transit/advisory-council

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# OFFICE OF FREIGHT AND BUSINESS LOGISTICS
## NATE MOULTON, DIRECTOR, FREIGHT AND BUS

*Central Office:* 24 CHILD ST., AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:* (207) 624-3251
*Established:* 1981 *Telephone:* (207) 624-3560
*Reference: Policy Area:* 08 *Umbrella:* 17 *Unit:* 243 *Citation:* T0023 *M.R.S.A., Sect.:* 000004206

**PURPOSE:**
The Office of Freight and Business Logistics (OFBL) performs freight planning, program management, and manages special projects and operations, such as port and marine projects, rail operations, motor carrier enforcement and development/marketing. It advocates new freight and logistics ideas and technologies and implements economic development strategies in partnership with Maine businesses and shippers.

**ORGANIZATION:**
The Office of Freight Transportation was created in 1996 from the Bureau of Transportation Services. In 2007, the office was renamed to the Office of Freight and Business Services; and in 2022 it was renamed again as Office of Freight and Business Logistics and is now part of the Bureau of Planning. It is charged with planning and developing for a free-flowing intermodal freight network that offers Maine shippers greater choice among modes, increased productivity, improved environmental and safety benefits and reduced transportation costs.

**PROGRAM:**
OFBL is responsible for promoting freight transportation on Maine's highways, railroads, ports and harbors, and in the aviation. OFBL is involved in several initiatives including Commercial Vehicle Information Systems and Network (CVISN) with the Bureau of Motor Vehicles and the Maine State Police to utilize intelligent transportation systems technology in commercial vehicle regulation and operations. OFBL works with the State's railroad companies and the Federal Railroad Administration on key freight issues, rail inspection, advises on state rail policy, undertakes rail rehabilitation projects, and coordinates the siting of intermodal facilities. OFBL is also responsible for implementing the Industrial Rail Access Program (IRAP) and the Freight Rail Improvement Program to extend or improve rail access to businesses to reduce congestion on highways and provide transportation options to more efficient modes.
OFBL promotes maritime commerce and has worked to secure funding and provide project oversight for developments at the state's three commercial cargo ports.

OFBL works closely with the Maine Port Authority on port issues. OFBL provides oversight of the Small Harbors Improvement Program (SHIP) and the federally funded Boating Infrastructure Grant (BIG) Program which focus on improving coastal marine facilities. OFBL provides coordination for the prioritizing of dredging needs for federally maintained navigation projects in the State and provides administrative support to the Maine Pilotage Commission. OFBL works in cooperation with the state's major airports to promote the efficient movement of passengers and air freight. OFBL's planning document, the Integrated Freight Strategy 2024, provides policy and project guidelines for the office. OFBL coordinates and develops the Maine Department of Transportation's initiatives on Canadian trade and foreign trade such as Iceland and Europe.

**LICENSES:**
Maine State Marine Pilots License

**PUBLICATIONS:**
The Office of Freight Transportation has the following publications available:
Integrated Freight Strategy, Free;
Intelligent Transportation Systems - Commercial Vehicle Operations Business Plan, Free;
Study of Impacts Carried by Exempting Currently Non-Exempt Maine Interstate Highways from Federal Truck Weight Limits
Maine State Rail Plan

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# (OFFICE OF) TREASURER OF STATE

## JOSEPH PERRY, TREASURER OF STATE
## GREGORY OLSON, DEPUTY TREASURER

*Central Office:* CROSS BUILDING, 3RD FLOOR, AUGUSTA, ME 04330
*Mail Address:* 39 STATE HOUSE STATION, AUGUSTA, ME 04333-0039 *FAX:* (207) 287-2367
*Established:* 1820 *Telephone:* (207) 624-7477
*Reference: Policy Area:* 00 *Umbrella:* 28 *Unit:* 248 *Citation:* T0005 *M.R.S.A., Sect.:* 000000121
*Average Counts-All Positions:* 18.000 *Legislative Count:* 18.00

**PURPOSE:**
The Office of the Treasurer of State manages the State's general obligation debt, cash pool investments, banking needs, municipal revenue sharing distributions, trusts and unclaimed property program. The Treasurer serves on the boards of the Maine Municipal Bond Bank, MaineHousing, Maine Public Employees Retirement System, Finance Authority of Maine, Adaptive Equipment Loan Board, Maine Health and Higher Education Facilities Authority, Maine Governmental Facilities Authority, Maine Board of Emergency Municipal Finance, the Maine Public Utility Financing Bank, Maine Retirement Savings Program, Dirigo Health Agency Board of Trustees, and Indian Housing Mortgage Insurance Committee.

**ORGANIZATION:**
The Office of the Treasurer of State was established by the Constitution of the State of Maine in 1820 with the Treasurer being elected biennially by both Houses of the Legislature sitting jointly. The Deputy Treasurer of State is designated by law as the chief clerk of the Office of the Treasurer and performs the duties of the Treasurer in the event of a vacancy or other absence.

**PROGRAM:**
The Office of the Treasurer serves as the state's banker and reconciles cash receipts from all state departments. In fiscal year 2025, more than 124,576 cash receipts were reconciled; over 507,154 checks were paid, and more than 2.833 million electronic funds transfers were completed. Banking services provided to state departments include deposit access to 42 bank accounts, stop payments and/or reissues, wire transfers, positive pay, ACH debit, ACH credit, remote deposits, payment cards and more. Cash flow is monitored. Funds not needed to pay state expenses may be invested through the Treasurer's Cash Pool in obligations of the U.S. Government, CDs in Maine banks, money market deposit accounts, corporate bonds, and commercial paper. The Cash Pool includes 108 funds, averaged more than $3.9 billion in fiscal year 2025, and was managed for safety and liquidity with yield in mind. In fiscal year 2025, the Cash Pool garnered more than $178.7 million in earnings from investments, including more than $68.5 million to the General Fund.
The Office of the Treasurer of State issues all general obligation notes and bonds of the State. This responsibility includes the preparation of Official Statements, acquisition of credit ratings and the engagement of any auction processes, underwriters and other entities needed to accomplish the issuance. Transaction closing details and money transfers are also managed by the Treasurer, as are debt service payments and distribution requests. At the close of fiscal year 2025, the State of Maine's outstanding general obligation bond principal was $360.52 million.
Five long-term investments--the Governor Baxter Trust, Lands Reserved Trust, Permanent School Trust, Firefighters and Law Enforcement OPEB Trust and the Several Trusts--are managed by the Office of the State Treasurer through contracts with third parties. A trust investment advisory committee led by the Treasurer provides policy advice and authorization for investment transactions. At the close of fiscal year 2025 the value of the trust funds was $110.3 million.
The Unclaimed Property Program is administered by the Office of the State Treasurer. Nearly $51 million in unclaimed property was identified during fiscal year 2025. A total of 59,401 claims were paid, reuniting citizens with over $37.3 million of lost property.
The Office of the State Treasurer annually projects and monthly distributes Municipal Revenue Sharing to 486 municipalities and territories. Revenue sharing distributions are based on a portion of the sales tax, corporate tax, and personal income tax revenues. Population, State Valuation, and Tax Assessment statistics are updated annually and used to calculate the pro rata distribution for each municipality. Approximately $278 million was distributed during fiscal

year 2025.

**PUBLICATIONS:**
Official Statements prior to sales of State bonds and notes; Annual list of Maine Citizen's Unclaimed Property; Website www.maine.gov/treasurer.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,258,336 | 1,258,336 | | | | |
| HEALTH BENEFITS | 353,313 | 353,313 | | | | |
| RETIREMENTS | 281,938 | 281,938 | | | | |
| OTHER FRINGE BENEFITS | 36,477 | 36,477 | | | | |
| COMPUTER SERVICES | 315,357 | 74,565 | | | | 240,792 |
| CONTRACTUAL SERVICES | 388,511 | 210,525 | 1,525 | | | 176,461 |
| COMMODITIES | 18,914 | 18,892 | | | | 22 |
| GRANTS, SUBSIDIES, PENSIONS | 279,282,721 | | 279,282,721 | | | |
| INTEREST-DEBT RETIREMENT | 115,778,088 | 115,778,088 | | | | |
| TRANSFER TO OTHER FUNDS | 212 | | 212 | | | |
| **TOTAL EXPENDITURES** | 397,713,867 | 118,012,134 | 279,284,458 | | | 417,275 |

| (OFFICE OF) TREASURER OF STATE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,258,336 | 1,258,336 | | | | |
| HEALTH BENEFITS | 353,313 | 353,313 | | | | |
| RETIREMENTS | 281,938 | 281,938 | | | | |
| OTHER FRINGE BENEFITS | 36,477 | 36,477 | | | | |
| COMPUTER SERVICES | 315,357 | 74,565 | | | | 240,792 |
| CONTRACTUAL SERVICES | 388,511 | 210,525 | 1,525 | | | 176,461 |
| COMMODITIES | 18,914 | 18,892 | | | | 22 |
| GRANTS, SUBSIDIES, PENSIONS | 279,282,721 | | 279,282,721 | | | |
| INTEREST-DEBT RETIREMENT | 115,778,088 | 115,778,088 | | | | |
| TRANSFER TO OTHER FUNDS | 212 | | 212 | | | |
| **TOTAL EXPENDITURES** | 397,713,867 | 118,012,134 | 279,284,458 | | | 417,275 |

# BOARD OF TRUSTEES OF THE UNIVERSITY OF MAINE SYSTEM

## DANNEL P. MALLOY, CHANCELLOR
## TRISH RILEY, CHAIR OF THE BOARD

*Central Office:* 15 ESTABROOKE DR., ORONO, ME 04469
*Mail Address:* 15 ESTABROOKE DR., ORONO, ME 04469 *FAX:* (207) 581-9212
*Established:* 1968 *Telephone:* (207) 581-5844
*Reference: Policy Area:* 02 *Umbrella:* 78 *Unit:* 421 *Citation:* P&SL1967 *M.R.S.A., Sect.:* CH 229

**PURPOSE:**
The University of Maine System (UMS) is the coordinating, policy and planning entity for Maine's seven public universities and public law school. In that role, it provides undergraduate, graduate and professional education in a variety of fields, conducts research and performs public service for the people of the State. UMS was established to "develop, maintain and support a structure of public higher education in the State which will assure the most cohesive system possible for planning, action and service in providing higher educational opportunities..." (M.R.S.A., Title 20-A, subsection 10902).

The UMS Board of Trustees is empowered by its charter to appoint a Chancellor of UMS to serve as chief administrative and education officer and, on the nomination of the Chancellor, appoint University Presidents. The Board of Trustees, in consultation with the Chancellor, is the governing and planning body of UMS and in addition has responsibility to prepare and approve the operating and capital budgets; support and enhance UMS and its mission; provide sound financial management of UMS; exercise prudent stewardship of UMS assets; plan strategies for programs and allocation of resources that most effectively serve the educational needs of the citizens of the State; develop and maintain a strong system of accountability to the public for performance results of UMS; visibly advocate higher education as a means to strengthen the economy and communities of the State; and authorize contracts.

**ORGANIZATION:**
The UMS is organized into the following units:

> Governance and University Services (including Board of Trustees, Chancellor's Office, and centralized statewide operations)
> University of Maine (including the regional campus of the University of Maine at Machias)
> University of Maine at Augusta (includes eight academic outreach centers located around the state)
> University of Maine at Farmington
> University of Maine at Presque Isle
> University of Maine at Fort Kent
> University of Southern Maine
> University of Maine School of Law

**PROGRAM:**
INSTRUCTION. UMS offers the associate, baccalaureate, master's and doctoral degrees plus the certificate for advanced study, the professional degree in law and credits for Maine high school students through its early college programs. Academic programs include the arts and sciences, agriculture, forestry, technology, business, education, life sciences, marine sciences, engineering, law and nursing.

PUBLIC SERVICE. In addition to its instructional programs, UMS uses its university facilities, research capabilities and faculty, staff and student talent in direct support of community and individual needs throughout the state. For example, University of Maine Cooperative Extension, supported by federal, state, and county governments, provides education and information directly to families, farmers, businesses, organizations, communities and individuals. Public service activities are encouraged at each university and include direct aid by faculty experts to business and industry, the application of new research technologies and the communication of information of importance to the citizens of Maine.

RESEARCH. The research mission of UMS includes expanding faculty knowledge and

teaching competence, providing hands-on experiential research learning to students that prepares them for the workforce, increasing knowledge of Maine resources and improving their practical use and supporting growth of the Maine economy. Research and innovation are encouraged at all universities but is emphasized most at the University of Maine - a land, sea and space grant that has received R1 Carnegie designation - and the University of Southern Maine, which have been designated major centers for basic and applied research within UMS. Contributions have been particularly strong in forestry, engineering, climate change, clean energy applied science, public policy including in education and health and advanced manufacturing. UMS research unquestionably has benefited Maine's citizens, business, natural resources and government. State investment in research results in additional federal and private grants and creates jobs and economic and community growth in Maine.

**PUBLICATIONS:**

(1) Financial Report, University of Maine System: https://www.maine.edu/finance/policies-procedures-and-reports/annual-financial-reports
(2) University of Maine System website: http://www.maine.edu/

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DEPARTMENT SUMMARY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 1,545,953 | | | | | 1,545,953 |
| GRANTS, SUBSIDIES, PENSIONS | 295,360,495 | 279,431,260 | 4,537,190 | | 11,392,045 | |
| **TOTAL EXPENDITURES** | 296,906,448 | 279,431,260 | 4,537,190 | | 11,392,045 | 1,545,953 |

| BOARD OF TRUSTEES OF THE UNIVERSITY OF MAINE SYSTEM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 1,545,953 | | | | | 1,545,953 |
| GRANTS, SUBSIDIES, PENSIONS | 295,360,495 | 279,431,260 | 4,537,190 | | 11,392,045 | |
| **TOTAL EXPENDITURES** | 296,906,448 | 279,431,260 | 4,537,190 | | 11,392,045 | 1,545,953 |

# OFFICE OF AFFORDABLE HEALTH CARE
## MEG GARRATT-REED, EXECUTIVE DIRECTOR

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04330-0011
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:*
*Established:* 2021 *Telephone:* (207) 530-6071
*Reference: Policy Area:* 05 *Umbrella:* 90 *Unit:* 697 *Citation:* T00005 *M.R.S.A., Sect.:* 00003122
*Average Counts-All Positions:* 3.000 *Legislative Count:* 3.00

**PURPOSE:**
The Office of Affordable Health Care (the Office) is established as an independent executive agency for the purpose of analyzing health care costs in the State and developing proposals to improve the health care system for residents of the State.

**ORGANIZATION:**
The Office is led by an Executive Director appointed by the Governor and confirmed by the Legislature. The Office is also supported by two legislatively authorized staff positions. The Office's duties must be performed independently under the general policy direction of the legislative oversight committee and an advisory council comprised of 11 voting members appointed by the Speaker of the House and President of the Senate.

**PROGRAM:**
During FY25, the Office made available several reports including dashboards of health care utilization and payments at a facility and service level, an analysis of drivers of rising health insurance premiums in the state-regulated markets, and a report on options to increase health care coverage. The Office also provided analysis and commentary to the Legislature on other proposals and commissions relevant to the Office's scope. The advisory council convened bimonthly to review and provide feedback on the Office's work.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| OFFICE OF AFFORDABLE HEALTH CARE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 270,300 | 270,300 | | | | |
| HEALTH BENEFITS | 51,998 | 51,998 | | | | |
| RETIREMENTS | 67,471 | 67,471 | | | | |
| OTHER FRINGE BENEFITS | 8,152 | 8,152 | | | | |
| COMPUTER SERVICES | 5,773 | 5,773 | | | | |
| CONTRACTUAL SERVICES | 115,483 | 115,483 | | | | |
| COMMODITIES | 88 | 88 | | | | |
| **TOTAL EXPENDITURES** | 519,265 | 519,265 | | | | |

# MAINE CHARTER SCHOOL COMMISSION

## LEIGH WEISENBURGER ALBERT, CHAIR
## LANA EWING, EXECUTIVE DIRECTOR

*Central Office:* 111 SEWELL STREET, 5TH FLOOR, AUGUSTA, ME 04330-0000
*Mail Address:* 182 STATE HOUSE STATION, AUGUSTA, ME 04333-0182 *FAX:*
*Established:* 2011 *Telephone:* (207) 816-2187
*Reference: Policy Area:* 02 *Umbrella:* 90 *Unit:* 668 *Citation:* T0020A *M.R.S.A., Sect.:* 00002405-8

**PURPOSE:**
The Maine Charter School Commission (the Commission) was created by Public Law 2011, Chapter 414, to authorize and oversee public charter schools in Maine.

Maine's charter school law provides guidance for the Commission in the following areas:
--Improve pupil learning by creating more high-quality schools with high standards for pupil performance;
--Close achievement gaps between high-performing and low-performing groups of public school students;
--Increase high-quality educational opportunities within the public education system;
--Provide alternative learning environments for students who are not thriving in traditional school settings; create new professional opportunities for teachers and other school personnel;
--Encourage the use of different, high-quality models of teaching and other aspects of schooling;
--Provide students, parents, community members, and local entities with expanded opportunities for involvement in the public education system.

The mission of the Commission is to authorize, monitor, and support innovative public charter schools that provide a dynamic, superlative education for every student.

**ORGANIZATION:**
The Commission consists of seven members. Three members must be members of the state board, appointed by the state board for 3-year terms. The Governor appoints the four non-state board members, subject to review by the joint standing committee of the Legislature having jurisdiction over education matters and to confirmation by the Senate, for 4-year terms.

The work of the Commission is carried out by three staff members: Executive Director, Operations Director, and Administrative Assistant/Business Manager.

**PROGRAM:**
During the 2024-25 school year, Maine's public charter schools enrolled just over 2,700 students from 298 cities, towns and unorganized territories across the state. Approximately 23% of students have an IEP while 44% are economically disadvantaged.

Nine schools are currently authorized by the Maine Charter School Commission: ACADIA Academy (Grades PreK-6), Baxter Academy for Technology and Science (Grades 9-12), Community Regional Charter School (Grades PreK-12), Ecology Learning Center (Grades 9-12), Fiddlehead School of Arts & Sciences (Grades PreK-8), Maine Academy of Natural Sciences (Grades 9-12), Maine Arts Academy (Grades 9-12), Maine Connections Academy (Grades 7-12), and Maine Virtual Academy (Grades 7-12).

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE CHARTER SCHOOL COMMISSION | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| SALARIES & WAGES | 10,890 | | 10,890 | | | |
| COMPUTER SERVICES | 53,014 | | 53,014 | | | |
| CONTRACTUAL SERVICES | 637,043 | | 637,043 | | | |
| RENTS | 800 | | 800 | | | |
| COMMODITIES | 2,635 | | 2,635 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 21,042 | | 21,042 | | | |
| TRANSFER TO OTHER FUNDS | 5,776 | | 5,776 | | | |
| **TOTAL EXPENDITURES** | 731,200 | | 731,200 | | | |

# STATE BOARD OF EDUCATION
## PAULETTE BONNEAU, CHAIR

*Central Office:* 111 SEWALL ST., AUGUSTA, ME 04333-0023
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:*
*Established:* 1949 *Telephone:* (207) 624-6616
*Reference: Policy Area:* 02 *Umbrella:* 90 *Unit:* 077 *Citation:* T0020A *M.R.S.A., Sect.:* 000000401
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The State Board of Education (the Board) is authorized to act in an advisory capacity to the Commissioner of Education in matters concerning state laws relating to education. In addition, the Board is delegated specific powers to make recommendations to the Legislature for the efficient conduct of the public schools; to approve the formation of School Administrative Districts; grant permission for administrative units to enter into agreements for cooperative educational purposes; act upon articles of agreement for creation of an interstate school district; develop and adopt a plan for the establishment of career and technical education centers and regions; approve standards for school construction; approve school construction projects for state aid; work as a partner with the Department of Education regarding the essential programs and services school finance process; obtain information regarding applications for granting degrees; accredit programs at institutions of higher education that train educators; set the standards for educators' certification, authorization, and approval; approve applications for out-of-state institutions who wish to offer degree granting programs in Maine; review the applications for initial degree granting and make recommendations to the Legislature; participate in the State Authorization Reciprocity Agreement (SARA) through the New England Board of Higher Education; serve as the state agency for administering Carl D. Perkins federal funds; and review student transfers requested by a parent or superintendent dissatisfied with the decision of the Commissioner of Education.

**ORGANIZATION:**
The Board originated in 1846 as the Board of Education, consisting of one member from each county of the State. The Board was abolished in 1850 and recreated in 1869 as the State Board of Education, with a membership comprising the Superintendent of Common Schools (established 1854) and County Supervisors of Public Schools (established 1869). In 1872, the Board was again abolished along with the county supervisors, and its functions shifted to the superintendent who, in 1923, was designated Commissioner of Education. The Department of Education was created in 1931 in a major state government reorganization. However, it was not until 1949 that the Board was reestablished, this time consisting of ten members, five of whom were appointed by various interests in the State and five appointed by the Governor. At this point, the Board was delegated great authority over education activities of the State, including appointment of the Commissioner of Education and personnel of the Department. In 1957, authority to appoint all ten members of the Board was transferred to the Governor with the advice and consent of the Board. Effective July 1, 1972, the Board was changed to consist of 9 members. Since January 1, 1977, the Governor appoints members for five-year terms subject to review by the joint standing committee having jurisdiction over education and cultural affairs matters and to confirmation by the Senate. In

2007, the Legislature passed Public Law 2007, Chapter 200 allowing student representation on the Board. As a result, in 2008 the Board's membership expanded from nine to eleven as it added two high school students (non-voting) who are also appointed by the Governor.

**PROGRAM:**
In addition to fulfilling its statutory obligations in school construction, career and technical education, and certification and higher education, the Board continues to lead Maine's effort to advocate for high quality educator preparation programs, to advise the Maine Department of Education and the Education and Cultural Affairs Committee of the Legislature in policy development, and to elevate the teaching profession. Its members also serve on the Maine Teacher of the Year Program, the Maine Charter School Commission, and the Professional Standards Board.

In 2020, the Governor reactivated the Professional Standards Board, which makes recommendations to the Board, including, but not limited to, preservice education, continuing education, professional growth, initial certification, recertification, and paraprofessional training and certification. The Board promulgated Chapter 112, a routine and technical rule providing procedures guiding the operations of the Professional Standards Board in its role under Title 20-A, Chapter 502-B to make recommendations to the Board and advise the Department of Education.

Also in 2020, the Board received U.S. Department of Education approval of Maine's 4-year State Plan which covers Fiscal Year 2021 - Fiscal Year 2024 to implement the requirements of the Carl D. Perkins Career and Technical Education Act of 2006, as amended by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). The Board approves any needed revisions to the State Plan and an annual budget every spring. The Maine State Plan was updated in 2024 covering July 1, 2024 to June 30, 2028.

The Board developed its 2022-2026 Strategic Plan to guide its ongoing work. The priorities outlined in the plan are framed from the powers and duties given to the Board in the Maine Education and School Statutes, Title 20-A. Priority areas include board effectiveness, career and technical education, certification and higher education, and school construction and renovations. Progress on the Strategic Plan is documented annually in the milestones of the plan.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE BOARD OF EDUCATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 64,605 | 64,605 | | | | |
| HEALTH BENEFITS | 12,538 | 12,538 | | | | |
| RETIREMENTS | 9,065 | 9,065 | | | | |
| OTHER FRINGE BENEFITS | 906 | 906 | | | | |
| COMPUTER SERVICES | 4,191 | 4,191 | | | | |
| CONTRACTUAL SERVICES | 71,545 | 71,545 | | | | |
| COMMODITIES | 1,955 | 1,955 | | | | |
| **TOTAL EXPENDITURES** | 164,805 | 164,805 | | | | |

# CLEAN-UP AND RESPONSE FUND REVIEW BOARD

## PRENTICE (SKIP) STRONG, CHAIR
## MATTHEW SHANK, STAFF

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 17 STATE HOUSE STATION, AUGUSTA, ME 04333-0017 *FAX:* (207) 287-7826
*Established:* 1993 *Telephone:* (207) 287-7688
*Reference: Policy Area:* 04 *Umbrella:* 90 *Unit:* 564 *Citation:* T0038 *M.R.S.A., Sect.:* 000000568B

**PURPOSE:**
The Clean-up and Response Fund Review Board (the Board) was created to hear and decide appeals from insurance related decisions and monitor income and disbursements from the Clean-up and Response Fund (the Fund).

**ORGANIZATION:**
The Board consists of nine members appointed for 3-year terms as follows: one person representing the statewide association of energy dealers, appointed by the Governor; one person who has expertise in oil storage facility design and installation, oil spill remediation or environmental engineering, appointed by the President of the Senate; one person familiar with oil spill technology, appointed by the Speaker of the House of Representatives; one person with expertise in coastal geology, fisheries biology, marine fisheries, or coastal wildlife habitat, appointed by the President of the Senate; one person who is a licensed state pilot or a licensed merchant marine officer, appointed by the Speaker of the House of Representatives; the Commissioner of the Department of Environmental Protection or the Commissioner's designee; the State Fire Marshal or the State Fire Marshal's designee; and two members of the public appointed by the Governor. Of the two members of the public, one must have expertise in biological science, earth science, engineering, insurance or law, and neither member may be employed in or have a direct and substantial financial interest in the petroleum industry.

**PROGRAM:**
The Review Board has the following powers and duties:

To adopt rules and guidelines necessary for the furtherance of the Board's duties and responsibilities;

To monitor income and disbursements from the Fund and adjust fees as required to avoid a shortfall in the Fund;

To, at such times, in such amounts as it determines necessary and in consultation with the Department of Environmental Protection (the Department), direct the transfer of funds from the Underground Oil Storage Replacement Fund to the Fund;

To review the Department's priorities for disbursement from the Fund and make recommendations to the Commissioner on how the Fund should be allocated;

To review and comment on the state's marine oil spill contingency plan; and

To review and monitor issues for oil spill prevention and response and recommend to the Commissioner any regulatory changes that are appropriate.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE HEALTH DATA ORGANIZATION

## KARYNLEE HARRINGTON, EXECUTIVE DIRECTOR
## LAURIE SMITH, DIR FINANCE & OPERATIONS

*Central Office:* 151 CAPITOL STREET, AUGUSTA, ME 04330
*Mail Address:* 102 STATE HOUSE STATION, AUGUSTA, ME 04333-0102 *FAX:* (207) 287-6732
*Established:* 1996 *Telephone:* (207) 287-6722
*Reference: Policy Area:* 05 *Umbrella:* 90 *Unit:* 590 *Citation:* T0022 *M.R.S.A., Sect.:* 000008703
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
The purpose of the Maine Health Data Organization (MHDO) as defined in Title 22, Chapter 1683, is to create and maintain a useful, objective, reliable, and comprehensive health information database that is used to improve health care quality for Maine people and to promote transparency of the cost and quality of healthcare in the State in conjunction with the Maine Quality Forum through various mandated reports.

**ORGANIZATION:**
The MHDO was created in 1996 as an independent executive agency to maintain and expand the health information database of its predecessor agency, the Maine Health Care Finance Commission. The MHDO has implemented rules and internal policies and procedures specific to data governance for the collection, processing, storage, protection and security, data release and analysis of claims data, hospital inpatient and outpatient encounter data, prescription drug data, hospital financial and hospital and nursing home quality data. The organization exercises responsible stewardship specific to the security and privacy of the data when making the information accessible to the public. The MHDO is governed by a multi stakeholder Board of Directors (the Board) as defined in Title 22, Chapter 1683, Section 8703. The Governor appoints the members of the Board. Representation on the Board includes individuals from hospitals, payors, employers, consumers, providers, and government.

**PROGRAM:**
The MHDO makes data publicly available and accessible to the broadest extent consistent with the laws protecting individual privacy and proprietary information. Acceptable uses of MHDO data include, but are not limited to, study of health care costs, health care disparities, utilization, and outcomes; benchmarking; quality analysis; longitudinal research; other research; and administrative or planning purposes. MHDO's data request are posted here for a 30-day public comment period, prior to the decision to grant access to MHDO's data, https://mhdo.maine.gov/dataRequests_v2.htm.

MHDO's health care transparency website, www.comparemaine.org, provides average cost and quality information for over 200 common healthcare procedures at over 150 health care facilities for the top 5 health insurers in the State, prescription drug costs for the top 25 most costly and utilized drugs in Maine, the median payments for ground and air ambulance services by county and the median payments statewide for infusion therapy across various healthcare settings. This website is updated annually.
MHDO's health care data supports a variety of health care policy issues and programs including: workers' compensation, opiate monitoring, the Maine Guaranteed Access Reinsurance Program, Healthcare Associated Infections in Maine, consumers right to shop, annual spending on Primary Health Care and Behavioral Health Care in Maine, No Surprise Medical Billing, Cost of Insulin and the availability of Lower-cost Insulin in the State, MaineCare rate setting, Alzheimer's Disease and Related Dementia and the development of a Substance Use Vulnerability Index that will aid communities in understanding their substance use-related burdens and capacities which will be utilized to assess the impact of Opioid Settlement Funds over time.

**LICENSES:**
N.A.

**PUBLICATIONS:**
MHDO's recent publications can be found at https://mhdo.maine.gov under Recent Announcements.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HEALTH DATA ORGANIZATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 194,794 | | 194,794 | | | |
| HEALTH BENEFITS | 41,941 | | 41,941 | | | |
| RETIREMENTS | 37,975 | | 37,975 | | | |
| OTHER FRINGE BENEFITS | 5,151 | | 5,151 | | | |
| COMPUTER SERVICES | 74,304 | | 74,304 | | | |
| CONTRACTUAL SERVICES | 1,931,002 | | 1,931,002 | | | |
| RENTS | 61,368 | | 61,368 | | | |
| COMMODITIES | 21,384 | | 21,384 | | | |
| TRANSFER TO OTHER FUNDS | 15,060 | | 15,060 | | | |
| **TOTAL EXPENDITURES** | 2,382,979 | | 2,382,979 | | | |

# MAINE CONNECTIVITY AUTHORITY

## ANDREW BUTCHER, PRESIDENT
## LAURIE GRIFFIN POLLAND, FINANCE DIRECTOR

*Central Office:* 250 COMMERICAL STREET, PORTLAND, ME 04101
*Mail Address:* PO BOX 817, PORTLAND, ME 04104 *FAX:*
*Established:* 2021 *Telephone:* (207) 209-3868
*Reference: Policy Area:* 01 *Umbrella:* 90 *Unit:* 698 *Citation:* Title35-A *M.R.S.A., Sect.:* 00009404

**PURPOSE:**
In 2021, the Legislature created the Maine Connectivity Authority (MCA) to be more proactive and flexible in deploying funding and programming to provide universal, affordable, reliable high-speed internet to all and underserved locations in the State. MCA is committed to expanding access to reliable, high-speed and affordable internet service and to maximizing digital opportunity throughout the State. Led by an experienced staff and board appointed by the Governor, the MCA works to ensure three goals:

1. That effective, accessible connectivity be universally available in the State;

2. That there be secure, affordable, reliable, competitive, sustainable and forward-looking infrastructure that can meet future needs; and

3. That all residents, businesses, and institutions in Maine be able to take full advantage of the economic, health, educational and other opportunities available through connectivity services.

**ORGANIZATION:**
MCA is a body corporate and politic and a public instrumentality of the State of Maine, established in 2021 by Maine Revised Statutes, Title 35-A, chapter 94-A, section 9404 to carry out the powers conferred by chapter 94-A as an essential governmental function, and to achieve the State connectivity goals set forth in section 9403. Established to be the primary broadband agency responsible to plan, develop, invest, and enable broadband, MCA was operational in early 2022 and functionally integrated with the ConnectMaine Authority (CME) via a Memorandum of Understanding (MOU). Beginning July 1, 2022 MCA provided functional oversight of the CME. MCA consists of a board with eleven voting members and a president, both of whom are nominated by the Governor and approved by the Legislature.

**PROGRAM:**
A quarter of one percent (0.25%) assessment on all communications, video and internet service bills, and a ten-cent ($0.10) surcharge on all landline numbers is collected by the ConnectMaine Fund through CME. Through the organizational MOU between MCA and CME, these funds are used to assist MCA's efforts to expand the universal availability of broadband service by administering funds, supporting broadband investment, facilitating state support of the deployment of broadband infrastructure, collecting and disseminating broadband information, and promoting the use of broadband service. The majority of operating funds for MCA currently derive from the administration of several federal grants through the American Rescue Plan and Bipartisan Infrastructure Law.

MCA currently administers funds through grant programs, technical assistance and functional programs structured to optimize the impact of broadband deployment. Infrastructure grants are awarded to reach the last mile in the most rural places, connect communities ready to scale their infrastructure, ensure affordable options for everyone, and invest in partnerships to build a modern broadband infrastructure for Maine. Digital opportunity, partnership, and planning grants are awarded to accelerate community broadband planning at a regional scale through tailored technical assistance, and to build and support digital opportunity efforts to regions and tribes around the State.

In 2022, MCA received funding through two American Rescue Plan programs (State and Local Fiscal Recovery Funds / Maine Jobs Recovery Plan) and the Capital Projects Fund. Additionally, MCA assumed responsibility for the administration and management of CME's 2020 bond-funded programs as well as the 2021 Broadband Infrastructure Program through the National Telecommunications and Information

Administration.

MCA is actively managing more than $150M in grants to 100 projects. These public grants have also leveraged an additional $100M in private and community funding. The deployment of these infrastructure and digital opportunity projects has resulted in the connection of more than 85,000 homes and businesses across 213 communities.

To complement funding for last-mile broadband infrastructure, MCA has invested $20M in local capacity, place-based projects, affordable devices, digital literacy and technical assistance in every county. Through the $50M MOOSE Net Middle Mile project, MCA will continue to expand wireless and cellular communications, support grid modernization, support State and local facilities, and sustain connectivity efforts for public benefit.

**LICENSES:**
None

**PUBLICATIONS:**
2024 MCA Impact Report
Utility Pole Attachment Study for Broadband (2024)
State of Maine Broadband Service Triennial Plan (2025)
Capital Projects Fund 2025 Annual Performance Report (2025)
Final Report Pursuant to Resolves 2024, ch. 155, Resolve, to Direct the Maine Connectivity Authority to Develop Proposed Legislation to Increase Broadband Internet Access (2025)

*All of the above are available free of charge https://www.maineconnectivity.org

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE CONNECTIVITY AUTHORITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 5,401,290 | | | | 5,401,290 | |
| **TOTAL EXPENDITURES** | 5,401,290 | | | | 5,401,290 | |

# RACIAL, INDIGENOUS AND TRIBAL POPULATIONS

## MAULIAN BRYANT/ BRUCE KING / AMANDA COMEAU, COMMISSION CO-CHA ARIEL RICCI, EXECUTIVE DIRECTOR

*Central Office:* 45 CHURCH STREET, GARDINER, ME 04345
*Mail Address:* 45 CHURCH STREET, GARDINER, ME 04345 *FAX:*
*Established:* 2021 *Telephone:* (207) 530-7750
*Reference: Policy Area:* 00 *Umbrella:* 90 *Unit:* 696 *Citation:* T0005 *M.R.S.A., Sect.:* SEC25001
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
In 2019, the Maine Legislature created The Permanent Commission on the Status of Racial, Indigenous, and Tribal Populations, established by section 12004-I, subsection 74-J. The Commission is an independent entity with a statutory purpose to promote, implement, and coordinate programs that improve opportunities and reduce disparities for historically disadvantaged racial, Indigenous, and tribal populations in the State. The Commission is required to carry out research, seek public input, and annually report to the governor and Legislature. The Commission is permitted to promote and coordinate activities, inform the public, submit legislation, and advise and consult all three branches of government.

**ORGANIZATION:**
The Commission is comprised of seventeen volunteer members who serve for 2-year terms. There are no term limits. While not part of the criteria, the Commission is primarily led by people who identify as part of the state's racial,

Indigenous, and tribal populations. Commissioners are appointed by either: the governor, the Senate President, the Speaker of the House, each of the federally recognized tribes in the State, or the Permanent Commission itself. Public Law 2021, chapter 436 established the Permanent Commission as its own agency, as opposed to a Commission within the Department of Labor.

**PROGRAM:**
The Commission provides a mechanism for the State to address generational inequities that are rooted in systemic racism and colonization. It produces evidence-based reports, briefings, and interactive tools to understand the historic and current presence of communities of color in Maine, the presence or absence of disparate outcomes in Maine (and compared to national trends), and to uplift the issues and solutions shared by communities. The Commission also runs small grant programs to support community based organizations to implement programs that align with the Commission's statutory purpose. Commission staff collaborate with other agencies and non-government entities by providing training, sharing resources and learnings, and participating in working groups.

**LICENSES:**
None

**PUBLICATIONS:**
The following publications are available free of charge and can be downloaded from the Commission's website: www.pcritp.me

Social Drivers of Health Dashboard (August 2025)
Data Justice report (April 2025)
Restorative Justice report (February 2025)
Mapping Maine Communities (December 2024)
State of Racial Disparities (November 2024)
Place Justice (April 2024)
Justice for All (January 2024)
James Weldon Johnson Day (February 2023)
One Nation Under Fraud: A Remonstrance (April 2022)
Land Access for Indigenous & African American Farmers in Maine (February 2022)
Racial Disparities in Prenatal Access in Maine (January 2022)
Annual Reports for 2022, 2023, 2024, and 2025

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| RACIAL, INDIGENOUS AND TRIBAL POPULATIONS<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 521,186 | 521,186 | | | | |
| HEALTH BENEFITS | 130,604 | 130,604 | | | | |
| RETIREMENTS | 129,822 | 129,822 | | | | |
| OTHER FRINGE BENEFITS | 14,450 | 14,450 | | | | |
| COMPUTER SERVICES | 39,620 | 39,620 | | | | |
| CONTRACTUAL SERVICES | 747,310 | 311,049 | | | 436,261 | |
| RENTS | 49,888 | 49,888 | | | | |
| COMMODITIES | 2,759 | 2,759 | | | | |
| **TOTAL EXPENDITURES** | 1,635,639 | 1,199,378 | | | 436,261 | |

# MAINE RETIREMENT SAVINGS BOARD
## ELIZABETH BORDOWITZ, EXECUTIVE DIRECTOR

*Central Office:* , ,
*Mail Address:* 39 STATE HOUSE STATION, AUGUSTA, ME 04333-0039 *FAX:*
*Established:* 2021 *Telephone:* (207) 888-4706
*Reference: Policy Area:* 00 *Umbrella:* 90 *Unit:* 699 *Citation:* T00005 *M.R.S.A., Sect.:* 00000172

**PURPOSE:**
The Maine Retirement Savings Board was established to implement a public-private retirement savings program for Maine employees who do not have access to a retirement savings plan through their employer.

**ORGANIZATION:**
The Board consists of the State Treasurer and 8 members appointed by the Governor and confirmed by the Senate. One member must have experience relating to the interests of employees in achieving financial security through retirement savings, one must represent the interests of employees in retirement savings, one must represent the interests of small employers in retirement savings, one member must be retired and represent the interests of retirees. One member must have skills and knowledge in retirement savings and retirement investing. One member must have expertise in stakeholder outreach and marketing. One member must have expertise in online platforms and systems. One member must have expertise in program development and management.

**PROGRAM:**
The Board meets at least quarterly to oversee the public-private retirement savings program, including the Program Manager and the Program's investments. The Board develops the rules and policies for the Maine Retirement Investment Trust (MERIT). Board meetings are open to the public. As of June 30, 2025, 14,966 MERIT account owners held a total of $16,133,261in assets in their accounts.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE RETIREMENT SAVINGS BOARD | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| EXPENDITURES | | | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 255,000 | | | | | 255,000 |
| **TOTAL EXPENDITURES** | 255,000 | | | | | 255,000 |

# WORKERS' COMPENSATION BOARD

## JOHN C ROHDE, EXEC DIR/CHAIR
## BRYAN OUELLETTE, DD BUSINESS SERVICES

*WATS:* (888) 801-9087
*TTY:* () -711

*Central Office:* 442 CIVIC CENTER DR, STE 100, AUGUSTA, ME 04330
*Mail Address:* 27 STATE HOUSE STATION, AUGUSTA, ME 04333-0027 *FAX:* (207) 287-7198
*Established:* 1992 *Telephone:* (207) 287-3751
*Reference: Policy Area:* 07 *Umbrella:* 90 *Unit:* 351 *Citation:* T0039A *M.R.S.A., Sect.:* 000000151
*Average Counts-All Positions:* 107.000 *Legislative Count:* 107.00

**PURPOSE:**
The mission of the Workers' Compensation Board is to serve the employees and employers of the State fairly and expeditiously by ensuring compliance with workers' compensation laws, ensuring prompt delivery of benefits legally due, promoting the prevention of disputes, utilizing dispute resolution to reduce litigation and facilitating labor-management cooperation.

**ORGANIZATION:**
Policy is established by a seven-member board of directors having three labor representatives, three management representatives and an Executive Director who is Chair of the Board. The Governor appoints labor members from a list of nominees submitted by the AFL-CIO and management members from a list of nominees submitted by the Maine Chamber of Commerce and Industry. The Governor also appoints the Executive Director. These appointments are subject to review by the Joint Standing Committee on Labor, Commerce, Research and Economic Development with confirmation by the Legislature. Regional offices are in Caribou, Bangor, Augusta, Lewiston and Portland. Mediations and formal hearings are conducted at these offices. The central office is in Augusta.

**PROGRAM:**
The Board exists to facilitate the timely, fair and efficient resolution of disputes between employers and employees about work-related injuries and to ensure that all parties comply with their obligations under the Workers' Compensation Act. To administer the Workers' Compensation Act, the Board formulates and promulgates agency rules, facilitates the resolution of disputes through formal and informal means, tracks benefit payments, monitors employers for compliance with insurance coverage requirements, supervises medical protocols, tracks medical charges under the Board's fee schedule, administers an independent medical examiner system, and investigates and prosecutes complaints of fraud and misrepresentation. The Board accomplishes its mandates through the dispute resolution process, the Worker Advocate Program, the Monitoring, Audit and Enforcement (MAE) Program, the Abuse Investigation Unit and support staff.

The Board of Directors meet monthly to set policy pursuant to the mandates of the Act. The directors sit on three standing subcommittees: Budget, Personnel and Independent Medical Examiners (IME). The Budget subcommittee considers all budgetary matters, performance budgeting and determines the assessment. The Personnel subcommittee maintains the table of organization and prepares personnel policy. The IME subcommittee deals with the implementation of the Independent Medical Examiner Program. The Board has adopted standard operating procedures for all levels of dispute resolution that have eliminated backlogs and significantly reduced the length of time a case is in the system. The Board requires the use of Electronic Data Interchange (EDI) for filing of mandatory documents including First Reports of Injury and Notices of Controversy (claim denials). Interpreter services are provided by the Board at its expense. Notification of the availability of services is clearly displayed in all regional offices and is printed in an employee pamphlet.

The MAE Program was created in 1997 (1) to provide the Board, Legislature and Governor with timely and reliable data; (2) to monitor and audit payment and filing requirements; (3) to detect those insurers, self-insurers and third-party administrators that are not in compliance with workers' compensation laws; and (4) to ensure that all filing and compliance obligations under the Act are met. MAE compliance reports are issued quarterly and annually.

In 1996, the Legislature created a Workers Advocate Program to assist unrepresented employees through the mediation and formal hearing phases of dispute resolution.

**LICENSES:**
N.A.

**PUBLICATIONS:**
Except where noted, WCB publications are available free of charge and can be downloaded from the WCB website: https://www.maine.gov/wcb/. This includes Workers' Compensation Board Rules and Workers' Compensation Board of Directors meeting minutes. The WCB offers for sale "Facts About Maine Workers' Compensation Laws", pamphlet, 50 cents each. The pamphlet can also be download from the website for free. For assistance, or to order a publication, call (207) 287-3751.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| WORKERS' COMPENSATION BOARD<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 7,503,341 | | 7,503,341 | | | |
| HEALTH BENEFITS | 2,179,574 | | 2,179,574 | | | |
| RETIREMENTS | 1,600,533 | | 1,600,533 | | | |
| OTHER FRINGE BENEFITS | 220,855 | | 220,855 | | | |
| COMPUTER SERVICES | 726,624 | | 726,624 | | | |
| CONTRACTUAL SERVICES | 922,344 | | 922,344 | | | |
| RENTS | 919,412 | | 919,412 | | | |
| COMMODITIES | 59,969 | | 59,969 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 23,090 | | 23,090 | | | |
| TRANSFER TO OTHER FUNDS | 92,710 | | 92,710 | | | |
| **TOTAL EXPENDITURES** | 14,248,452 | | 14,248,452 | | | |

# ALLAGASH WILDERNESS WATERWAY ADVISORY COUNCIL
## PETER BOURQUE, CHAIR

*TTY:* (888) 577-6690
*Central Office:* 18 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-6170
*Established:* 2007 *Telephone:* (207) 287-3821
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 640 *Citation:* T0012 *M.R.S.A., Sect.:* 00001890-A

**PURPOSE:**
The Allagash Wilderness Waterway Advisory Council, working with the Waterway Superintendent, develops and maintains the plan that advances the mission and goals of the Waterway.

**ORGANIZATION:**
The Council consists of seven members, six appointed by the Governor and one appointed by the Northeast Regional Director of the National Park Service. Members annually elect a chair from among the seven members and serve terms of five years and no more than two terms. The Department of Agriculture, Conservation and Forestry administers the Allagash Wilderness Waterway as a separate region within the Bureau of Parks and Lands.

**PROGRAM:**
The Allagash Wilderness Waterway Advisory Council provides advice to the Superintendent of the Waterway and the Director of the Bureau of Parks and Lands. An endowment fund supports capital acquisitions and improvements, historical, cultural, and educational programs and facilities. The Advisory Council reports to the Director of the Bureau of Parks and Lands regarding the state of the Waterway.

The Council's efforts focus on understanding Allagash Wilderness Waterway statutes, future projects, rule changes, stabilization/restoration of historic structures, the location of snowmobile trails, and Tramway visitations by trail. At each meeting, the Allagash Wilderness Waterway Superintendent reports on past and planned activities. The Council guides the Waterway manager and his or her operating team in offering a user-friendly recreation experience for all visitors during all seasons.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ANIMAL WELFARE ADVISORY COUNCIL
## RONDA STECIUK, DIRECTOR

*Central Office:* 90 BLOSSOM LANE, DEERING BLDG, AUGUSTA, ME 04330
*Mail Address:* 28 STATE HOUSE STATION, AUGUSTA, ME 04333-0028 *FAX:* (207) 287-7548
*Established:* 1992 *Telephone:* (207) 287-3846
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 651 *Citation:* T0007 *M.R.S.A., Sect.:* 00003906-C

**PURPOSE:**
The Animal Welfare Advisory Council (the Council) was established in 2002 in accordance with Maine Revised Statutes (MRSA), Title 5, section 12004-I, subsection 2-C. The membership of the Council, terms of office, and duties are listed in MRSA, Title 7, section 3906-C.

**ORGANIZATION:**
The Council consists of 14 members appointed by the Governor as specified in MRSA, Title 7, section 3906-C.

Each member serves for a term of three years or until their successor is appointed. A member may not serve more than two consecutive terms. In the case

of a vacancy for any reason, the Governor shall appoint a member representing the same interest to fill the unexpired term.

The Council shall elect one of its members as chair. The chair serves for a two-year term and may not serve consecutive two-year terms. The Council shall hold regular public meetings every other month but may waive a succeeding meeting by majority vote. The chair shall call special meetings of the Council whenever requested by two or more members. The Council shall send notice and minutes of the meeting to the joint standing committee of the Legislature having jurisdiction over animal welfare matters.

**PROGRAM:**
The Council performs the following duties:

A. Reviews and advises the Commissioner of the Department of Agriculture, Conservation and Forestry on proposed revisions to the animal welfare laws and rules;

B. Assists the Commissioner in the continuing implementation and evaluation of the animal welfare laws and rules;

C. Reviews training programs for humane agents and animal control officers and makes recommendations for training appropriate to the duties of the humane agents and animal control officers;

D. Researches options for increasing revenue to the Animal Welfare Fund to ensure funding for the implementation and enforcement of the animal welfare laws and rules, as well as periodically evaluates the adequacy of funding for those laws and rules and makes recommendations to the Commissioner; and,

E. Advises the Commissioner on other matters related to the animal welfare program.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ARCHIVES ADVISORY BOARD
## CHRISTIAN COTZ, STATE ARCHIVIST

*Central Office:* 230 STATE STREET, AUGUSTA, ME 04333-0084
*Mail Address:* 84 STATE HOUSE STATION, AUGUSTA, ME 04333-0084 *FAX:* (207) 287-5517
*Established:* 1965 *Telephone:* (207) 287-5793
*Reference: Policy Area:* 00 *Umbrella:* 92 *Unit:* 257 *Citation:* T0005 *M.R.S.A., Sect.:* 000000096

**PURPOSE:**
The Archives Advisory Board serves to advise the State Archivist in administering the laws pertaining to archives and to perform other such duties as may be prescribed by law.

**ORGANIZATION:**
The Archives Advisory Board consists of ten voting members with expertise in the administrative, fiscal, legal and historical value of records. Voting members of the board must represent the spectrum of records in the State and are appointed by the Secretary of State as follows:

A. Two public members representing the interests of public access to government records, recommended by a public interest group;

B. Two members from municipal or county government with expertise in local government records, recommended by local or county government entities;

C. One member representing a state or local historical society, recommended by state or local historical society;

D. One member with expertise in the legal requirements of records retention and public records law, recommended by the Attorney General;

E. One member with expertise in the State's fiscal requirements of records retention, recommended by the Governor;

F. One member from the executive branch with expertise in executive branch records, recommended by the Governor;

G. One member from the Department of Administrative and Financial Services, Office of Information Technology with expertise in electronic records, electronic records management systems and emerging technology related to electronic records, recommended by the Governor; and

H. One member with expertise in journalism representing newspaper and otehr press interests, recommend by a statewide professional news organization.

The State Archivist serves as a nonvoting member. Voting members serve three-year terms and continue service until either reappointed or replaced. In case of a termination of an advisor's service during their term, the Secretary of State shall appoint a successor for the unexpired term. Per 5 MRSA §12004-I, subsection 8, advisors serve without compensation but are reimbursed for expenses incurred as a result of serving on the Board.

**PROGRAM:**
The Archives Advisory Board meets periodically during the fiscal year to advise the State Archivist on the disposition of records, retention schedules and administrative matters of concern. The chair and vice-chair of the Board also serve on the Maine State Cultural Affairs Council.

The State Archivist, with advice from the Advisory Board, is responsible for authorizing the destruction of state and local government records having no permanent value. Action taken by the State Archivist is evidenced by the issuance of an executed "Request for Approval to Dispose of Records" (form MSA 2.1073) or "Request for Approval to Establish Records Disposition Schedules" (form MSA 22.1073).

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES ADVISORY COUNC

## IAN YAFFE, DIRECTOR

*Central Office:* 109 CAPITOL STREET, AUGUSTA, ME 04330
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-3455
*Established:* 1997 *Telephone:* (207) 592-1481
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 601 *Citation:* T0022 *M.R.S.A., Sect.:* 000003789D

**PURPOSE:**
The Maine Temporary Assistance for Needy Families (TANF) Advisory Council (the Council) advises the Commissioner for the Department of Health and Human Services (DHHS) or the Commissioner's designee regarding education, training, job opportunities, quality employment, and business ownership opportunities, as well as the operation of any post-secondary education programs administered by DHHS and other matters affecting recipients of TANF cash and other TANF benefits.

**ORGANIZATION:**
Members of the Council are appointed by the Commissioner of DHHS and include TANF recipients. Other members include representatives of employers in the State; organized labor; women's interests; higher education; the delivery system for the federal Workforce Innovation and Opportunity Act (WIOA); and organizations that have experience in addressing the training, education, and job needs of low-income women. The Office for Family Independence (OFI) within DHHS is

responsible for the administration of the Council.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ACQUIRED BRAIN INJURY ADVISORY COUNCIL
## DEREK FALES, DHHS LIAISON FOR COUNCIL

*Central Office:* 41 ANTHONY AVENUE, AUGUSTA, ME 04330
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-9229
*Established:* 2007 *Telephone:* (207) 287-6656
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 652 *Citation:* T0034B *M.R.S.A., Sect.:* 00019001

**PURPOSE:**
Established in 2007, the Acquired Brain Injury Advisory Council (Council) provides oversight to the Department of Health and Human Services (DHHS), and advice to the Legislature. The Council, appointed by the Commissioner of DHHS, represents and advocates on behalf of the brain injury community in Maine, is composed of survivors, family members and caregivers, service providers, state representatives, and advocates.

**ORGANIZATION:**
The Commissioner of the DHHS appoints the 25-member board to two-year terms. Five members with acquired brain injuries must represent persons with acquired brain injuries; five members must represent families of persons with acquired brain injuries; two members must represent advocates for persons with acquired brain injuries; five members must represent providers of services to persons with acquired brain injuries; five members must represent state agencies with expertise in the areas of education, employment, prevention of brain injuries, homelessness, corrections, and services to veterans; one member must represent an aging and disability resource center; one member must represent a center for independent living; and one member must be the long-term care ombudsman. Members of the Council who represent state agencies serve ex officio, without the right to vote, and shall provide data, information, and expertise to the Council.

**PROGRAM:**
The Council is required to identify issues related to brain injury, including prevention and the needs of individuals with disabilities due to brain injuries and the needs of their families; recommend methods that will enhance health and well-being, promote independence and self-sufficiency, and protect and care for those at risk; and provide effective and efficient methods of prevention, service, and support.

The Council seeks information from the broadest range of stakeholders. The Council holds at least two public hearings annually to gather information on unmet needs and review the status and effectiveness of the array of brain injury programs and services.

A formal assessment was completed in 2021 to identify the needs and common gaps in Maine's brain injury service system. Once needs were identified, the Council began the process of developing a state action plan (the Plan). Through the collaborative efforts with local stakeholders, the Council identified current projects and developed actionable steps for addressing the gaps. The Plan identifies four strategic priorities: (1) improve access to brain injury services, natural supports, transportation, and housing as well as a reduction in waitlists for adults and children; (2) increase awareness; (3) improve screening; and (4) improve statewide data collection and reporting. A five year plan was developed and finalized in 2023.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE STATE CEMETERY PRESERVATION COMMISSION

## HELEN SHAW, BOARD CHAIR
## HUGH LEMASTER, BOARD VICE CHAIR

*Central Office:* , ,
*Mail Address:* SHS 108, AUGUSTA, ME 04333-0108 *FAX:*
*Established:* 2024 *Telephone:*
*Reference: Policy Area:* 00 *Umbrella:* 92 *Unit:* 706 *Citation:* Title 5 *M.R.S.A., Sect.:* Sec12004J

**PURPOSE:**
The Maine State Cemetery Preservation Commission (the Commission), established by Title 5, section 12004-J, subsection 21, is established as an independent commission to provide advice and education regarding matters related to local units of government and members of the public on preserving cemeteries and burying grounds.

**ORGANIZATION:**
There are ten members of the board: two members representing a statewide association dedicated to the preservation of neglected cemeteries; two members representing a statewide association of cemetery directors and supervisors; one member representing a statewide association representing municipalities; one member representing a statewide association of town clerks; one member representing a statewide association of funeral directors; the director of the Maine Bureau of Veterans' Services; one member representing a statewide association of real estate brokers; and one member representing a statewide historical society. An optional member may be jointly appointed by the tribal governments of the Mi'kmaq Nation, the Houlton Band of Maliseet Indians, the Passamaquoddy Tribes and the Penobscot Nation.

**PROGRAM:**
The Commission serves as an advisory board to advise and educate municipalities and property owners about the existence of burying grounds and cemeteries and the laws applicable to burying grounds and cemeteries; including on the proper care and preservation of graves, gravestones, walls, and fences in and around burying grounds and cemeteries. The Commission also has the responsibility to review statutes applicable to burying grounds and cemeteries and provide information to the Legislature on recommended changes. The Commission also has the responsibility to investigate violations of the laws governing burying grounds and cemeteries reported to the Commission and to prepare educational materials for distribution to municipalities and to officers of associations that have representatives on the Commission for distribution to their members.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE CHILDREN'S CABINET EARLY CHILDHOOD ADVISORY COUNCIL

## ANA HICKS, POLICY DIRECTOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04330
*Mail Address:* 181 STATE HOUSE STATION, AUGUSTA, ME 04333-0181 *FAX:*
*Established:* 2019 *Telephone:* (207) 446-5901
*Reference: Policy Area:* 02 *Umbrella:* 92 *Unit:* 693 *Citation:* T0005 *M.R.S.A., Sect.:* 00024051

**PURPOSE:**
The Maine Children's Cabinet Early Childhood Advisory Council (the Council) was created in Public Law 2019, chapter 450, to develop, maintain and evaluate under the direction of the Children's Cabinet a plan for sustainable social and financial investment in healthy development of the State's young children and their families. The Council focuses on programs and policies for children from

birth through aged 3. In addition, the Council serves as the State Advisory Council on Early Childhood Education and Care (SACs) for the State of Maine. The SACs partners with the State to ensure statewide coordination and collaboration among the wide range of early childhood programs and services in the State, including child care, Head Start, IDEA preschool and infants and families programs, and pre-kindergarten programs and services.

**ORGANIZATION:**
Members of the Council are appointed by the Speaker of the House, the Senate President, the Governor and the Children's Cabinet. Department of Health and Human Services and the Department of Education each appoint two staff members to serve as ex officio members. There are 21 members, including legislators, a business leader, representatives from the early care and education field, a researcher, a parent, a pediatrician, foundation representatives, and government officials. Except for ex officio members, members of the council are appointed for terms of 3 years. Members who are legislators are appointed for the duration of the legislative terms in which they were appointed. Members who are not legislators may serve beyond their designated terms until their successors are appointed.

**PUBLICATIONS:**
Over the summer of 2020, the Council sent three letters to the Children's Cabinet to provide a series of recommendations for the state's response to the COVID-19 pandemic. In addition, the Council published a report entitled Early Childhood Care and Education in Maine: A Landscape Report to be used mostly for internal planning purposes.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CONTINUING EDUCATION ADVISORY COMMITTEE
## DAWN KILGORE, INSURANCE CLAIMS EXAMINER

*Central Office:* 76 NORTHERN AVE, GARDINER, ME 04345
*Mail Address:* 34 STATE HOUSE STATION, AUGUSTA, ME 04333-0034 *FAX:* (207) 624-8599
*Established:* 1997 *Telephone:* (207) 624-8411
*Reference: Policy Area:* 02 *Umbrella:* 92 *Unit:* 518 *Citation:* T0024A *M.R.S.A., Sect.:* 000001481

**PURPOSE:**
The purpose of the Continuing Education Advisory Committee is to review and recommend courses that are submitted to the Bureau of Insurance by Course Providers. The courses are for the use of producers and consultants in the fulfillment of the continuing education requirements as a prerequisite to license continuation.

**ORGANIZATION:**
The committee consists of 6 members, to be appointed by the Superintendent of the Bureau of Insurance for terms of 3 years each, on a staggered term system to prevent the terms of more than 2 members from expiring in any one year. No person shall be eligible for appointment to such a committee unless that person is an active, full-time insurance producer or consultant and is a resident of this State. A person may be reappointed to the committee for more than one consecutive 3-year term.

The committee may consult with the Superintendent with respect to possible legislation or regulatory measures designed or intended to improve the quality, education, and nature of the services performed by producers and consultants.

Lastly, the members of the committee may serve without compensation but, with the Superintendent's approval, may be reimbursed for their reasonable travel expenses in attending any meeting called or approved by the Superintendent.

**PROGRAM:**
During fiscal year 2025 the Committee met monthly to review and recommend approval or disapproval of courses.

**LICENSES:**
This committee issues no licenses, but does participate in the review of and recommendations for continuing education courses used as a basis for renewing licenses by the Bureau of Insurance.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CRIMINAL LAW ADVISORY COMMISSION
## LAURA YUSTAK, CHAIR

*Central Office:* STATE OFFICE BUILDING, AUGUSTA, ME 04333
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:* (207) 287-3120
*Established:* 1989 *Telephone:* (207) 626-8800
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 139 *Citation:* T0017A *M.R.S.A., Sect.:* 000001351

**PURPOSE:**
The Legislature established the Criminal Law Advisory Commission (the CLAC) to, among other duties, conduct a continuing study of the criminal law of Maine (17-A M.R.S. §§ 1351, 1354). The CLAC reviews Legislative Documents (LDs) being considered by the Maine Legislature relating to the Maine Criminal Code, Maine Bail Code, Maine Juvenile Code, and other statutes as requested, and, through its Chair, provides written comments and/or testimony to the committees of jurisdiction. The CLAC may also recommend changes to the Legislature, the Supreme Judicial Court, and other entities "whose affairs pertain to the criminal justice system" (17-A M.R.S. § 1354(2)). The CLAC does not lobby for policy positions. Its members and consultants include attorneys and judges familiar with the history and structure of the Criminal Code, the Bail Code, and the Juvenile Code, and who focus on maintaining that structure consistent with the guiding principles of these statutes.

**ORGANIZATION:**
The CLAC consists of nine members appointed by the Attorney General who serve without salary. At least two members must have knowledge of juvenile laws and all members must have knowledge of the criminal law or experience in the prosecution or defense of criminal cases (17-A M.R.S. § 1352). The Senate and House Chairs of the Legislature's Committee on Criminal Justice and Public Safety serve as consultants to the CLAC. The Chief Justice of the Supreme Judicial Court appoints four consultants to the CLAC (17-A M.R.S. § 1353). Currently three of those consultants are active members of the Judiciary.

**PROGRAM:**
The Criminal Law Advisory Commission meets as needed throughout the year. In fiscal year 2024-25, the CLAC met 8 times for purposes of reviewing legislation considered during the First Regular & First Special Sessions of the 132nd Legislature (Jan. 24, 2025, Feb. 7, 2025, Feb. 21, 2025, March 7, 2025, March 21, 2025, April 11, 2025, April 25, 2025, and May 7, 2025). The CLAC consulted with and provided feedback to members of the Legislature, legislative staff, and interested stakeholders. The CLAC provided formal written testimony on approximately 50 bills related to the criminal and juvenile justice systems before the following Joint Standing Committees: Criminal Justice & Public Safety; Judiciary; Education & Cultural Affairs; and Marine Resources.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ADVISORY COUNCIL ON TAX-DEFERRED ARRANGEMENTS

## MICHAEL DUNN, CO-CHAIR - MANAGEMENT
## ROTATING , CO-CHAIR - LABOR

*Central Office:* 111 SEWALL STREET, AUGUSTA, ME 04333
*Mail Address:* 61 STATE HOUSE STATION, AUGUSTA, ME 04333-0061 *FAX:*
*Established:* 1973 *Telephone:* (207) 620-2478
*Reference: Policy Area:* 00 *Umbrella:* 92 *Unit:* 311 *Citation:* T0005 *M.R.S.A., Sect.:* 000000884

**PURPOSE:**
Administration of the Deferred Compensation Plan (the Plan) for the State is the responsibility of the Bureau of Human Resources, Office of Employee Health, Wellness, and Workers' Compensation staff within the Department of Administrative and Financial Services. The Advisory Council on Tax-deferred Arrangements (the Council) was established to work with the Plan providers, Plan participants, and potential participants. Goals of the Council include keeping the Plan document and the vendor contracts up to date, maintaining a reasonable investment policy, and increasing Plan participation. To achieve these goals, CapTrust Financial Advisors, an actuarial and human resource consulting firm, serves as an investment performance advisor, plan operations advisor, and educational advisor.

**ORGANIZATION:**
The original Council was established in 1973. Subsequent legislation created the Advisory Council on Tax-deferred Arrangements. Members include the Commissioner of Administrative and Financial Services or their designee as Chair; the Insurance Superintendent and the Superintendent of Financial Institutions or their designees; and nine labor employees recommended to the Governor by their particular labor unions as follows: six from Maine State Employees Association (MSEA), one from the Maine State Law Enforcement Association (MSLEA), one from American Federation of State, County and Municipal Employees (AFSCME), and one from the Maine State Troopers Association (MSTA). Employee representatives are nominated by their respective unions and appointed by the Governor for terms of 3 years. One representative each from Labor and Management serve as co-chairs of the Council, each with one vote on behalf of labor and management members. The Council meets as needed, but at least four times during a calendar year.

**PROGRAM:**
The Deferred Compensation Plan for employees of the State of Maine is a voluntary supplemental retirement plan under Internal Revenue Code section 457(b). Enrollment in the Plan is open at all times to all state employees. The Plan provides employees a vehicle to defer income on a pre-tax basis and provides retirement investment opportunities through 3 financial service organizations, Empower l, VOYA Financial, and Corebridge. The Council retains CapTrust Financial Advisors, an actuarial and human resource consulting firm, to assist with plan operations and investment oversight. They are charged with negotiating provider fees, recommending appropriate plan investment options, assisting with communication efforts, and advising the Council on plan compliance issues.

**PUBLICATIONS:**
https://www.maine.gov/bhr/oeh/benefits/Saving_for_Retirement

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE COMMISSION ON DOMESTIC AND SEXUAL ABUSE
## ELIZABETH WARD SAXL, EXECUTIVE DIRECTOR

*Central Office:* 45 MEMORIAL CIRCLE, STE 302, AUGUSTA, ME 04330
*Mail Address:* 45 MEMORIAL CIRCLE, STE 302, AUGUSTA, ME 04330 *FAX:* (207) 626-5503
*Established:* 1990 *Telephone:* (207) 626-0034
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 539 *Citation:* T0019A *M.R.S.A., Sect.:* 000004115

**PURPOSE:**
The Maine Commission on Domestic and Sexual Abuse advises and assists the executive, legislative, and judicial branches of state government on issues related to domestic and sexual abuse. The Commission may make recommendations on legislative policy actions, including training of various law enforcement officers, prosecutors, and judicial officers responsible for enforcing and carrying out the statutory provisions relating to domestic and sexual abuse.

**ORGANIZATION:**
The Commission is composed of up to 35 members appointed by the Governor and other members as designated by statute.

**PROGRAM:**
The Commission undertakes activities in the areas of criminal justice, legislation, and medical education and strongly believes that it is essential to educate the public and policy makers on the negative effects of domestic and sexual abuse or violence.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DOMESTIC ABUSE HOMICIDE REVIEW PANEL
## LISA BOGUE, CHAIR, DEP ATT GENERAL
## MICHAEL SAUSCHUCK, COMMISSIONER

*Central Office:* 111 SEWALL ST., AUGUSTA, ME 04330
*Mail Address:* 6 STATE HOUSE STATION, AUGUSTA, ME 04333-0006 *FAX:* (207) 287-3120
*Established:* 1997 *Telephone:* (207) 626-8800
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 600 *Citation:* T0019A *M.R.S.A., Sect.:* 0004115-4

**PURPOSE:**
The Domestic Abuse Homicide Review Panel was established in 1997 to review the deaths of persons who are killed by family or household members. Most Panel members have experience in providing services to victims of domestic abuse. The Panel meets monthly to review completed Maine homicide cases for the purpose of making system-based observations and recommendations for a biennial report. These observations and recommendations are directed to state and local agencies and include identification of system gaps, legislative, and rule changes as well as policy and procedural changes.

**ORGANIZATION:**
The Panel is an all volunteer, multidisciplinary group of individuals who attend monthly meetings to review cases with the purpose of making system-based observations and recommendations for the biennial report. Membership on the Panel is set forth in 19-A MRSA, section 4115(4)(A). The Panel is housed within the Office of the Attorney General.

**PROGRAM:**
The Panel reviews the deaths of persons killed as a result of domestic abuse homicides. These monthly reviews generate data which is collected and compiled relative to domestic abuse homicides. Additionally, the Panel issues a report

biennially that reflects the case reviews and makes specific recommendations and observations for systems changes that may save lives.

**PUBLICATIONS:**
The 14th Biennial Report of the Maine Domestic Abuse Homicide Review Panel (December 2023)

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# FAMILY LAW ADVISORY COMMISSION
## HON. JOHN MARTIN, CHAIR

*Central Office:* PO BOX 249, WISCASSET, ME 04578-0249
*Mail Address:* PO BOX 249, WISCASSET, ME 04578-0249 *FAX:*
*Established:* 1996 *Telephone:* (207) 206-2233
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 595 *Citation:* T0019A *M.R.S.A., Sect.:* 000000351

**PURPOSE:**
The Commission was created for the purpose of conducting a continuing study of the family laws of Maine and to make recommendations to the Maine Legislature.

**ORGANIZATION:**
The Commission is composed of eleven members experienced in family law. They include: an active Superior Court Justice, an active District Court Judge, an active Family Law Magistrate, a current Probate Court Judge, two members of the family law section of the Maine State Bar Association, a representative of a legal services organization, a representative of the Department of Human Services, a representative of the Court Alternative Dispute Resolution Service, and two public members, at least one of whom is experienced in providing mental health services. All members are appointed by the Chief Justice of the Maine Supreme Judicial Court.

**PROGRAM:**
The Commission meets regularly and issues written reports to the Legislature regarding family related legislation. The Commission operates without a budget.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE FIRE PROTECTION SERVICES COMMISSION
## SHAWN J. ESLER, STATE FIRE MARSHAL
## DAN BROOKS, CHIEF, COMMISSION CHAIR

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330
*Mail Address:* 52 STATE HOUSE STATION, AUGUSTA, ME 04333-0052 *FAX:* (207) 287-6251
*Established:* 2000 *Telephone:* (207) 626-3870
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 609 *Citation:* T0005 *M.R.S.A., Sect.:* 000003371

**PURPOSE:**
The Commission is established to monitor and evaluate the State's fire protection services system on a continuing basis and to provide recommendations to the appropriate State agencies and to the Legislature regarding necessary changes in the fire protection service system.

**ORGANIZATION:**
The Commission consists of 23 members appointed as follows: two members of the Senate and three members of the House who are members of the Joint Standing Committee of the Legislature having jurisdiction over fire protection matters; the State Fire Marshal or designee; Director of the Forest Fire Control Division or designee; Director of the Bureau of Labor Standards or designee; one municipal fire chief who is full-time; one municipal fire chief who is on call; one municipal fire chief who is a volunteer; six firefighters (two members of the Professional Fire Fighters of Maine and four members of the Maine State Federation of Firefighters); the administrator of the Maine Fire Training and Education Program; one member representing the Governor's Office; one public member; one member representing the insurance industry; the Director of Maine Emergency Medical Services or designee and the Director of the Maine Emergency Management Agency or designee.

**PROGRAM:**
The Commission has met on a regular basis and filed a report.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE FIRE PROTECTION SERVICES COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 2,000 | 2,000 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 162,328 | 162,328 | | | | |
| **TOTAL EXPENDITURES** | 164,328 | 164,328 | | | | |

# MAINE HISTORICAL RECORDS ADVISORY BOARD
## CHRISTIAN COTZ, STATE ARCHIVIST

*Central Office:* 230 STATE ST, AUGUSTA, ME 04330-0000
*Mail Address:* 84 STATE HOUSE STATION, AUGUSTA, ME 04333-0084 *FAX:* (207) 287-5517
*Established:* 1989 *Telephone:* (207) 287-5790
*Reference: Policy Area:* 00 *Umbrella:* 92 *Unit:* 533 *Citation:* T000005 *M.R.S.A., Sect.:* 00000098

**PURPOSE:**
The Maine Historical Records Advisory Board (the MHRAB) was created by Executive Order in 1989, in accordance with National Historical Publication and Records Commission (NHPRC) statutes and regulations to address historical records issues of statewide concern. In 2002, the MHRAB was established in statute in 5 MRSA, §98. The Board has responsibility for promoting NHPRC grant programs, including assisting applicants, developing proposals, and reviewing grant applications; monitoring legislation concerning public or historical records administration; providing leadership and coordination among existing archives and records management institutions; sponsoring and encouraging educational and public awareness programs relating to historical records; and promoting the publication of historical records.

**ORGANIZATION:**
The MHRAB is organized within the office of the State Archivist and serves to encourage the preservation of and access to historical records within the State. In support of its mission, the MHRAB's duties include:

A. Make recommendations to the National Historical Publications and Records Commission regarding the funding of proposals seeking support from that commission;

B. Develop, maintain and execute a strategic plan supporting the MHRAB's priorities for funding recommendations and other activities;

C. Seek, receive and administer nonstate funds to support its priority activities;

D. Work cooperatively with other state historical records advisory boards, especially in New England;

E. Report biennially to the joint standing committee of the Legislature having jurisdiction over state and local government matters on the MHRAB's activities and on the condition of historical records in the State.

The MHRAB consists of between seven and eleven members, appointed by the Governor for three years, with renewable three-year terms. The majority of the members shall have experience in the administration of historical records, or in a field of research or activity which makes extensive use of historical records. The State Archivist and the Director of the Maine Historical Society shall be members, and, as required by NHPRC regulation, one is appointed by the Governor to act as MHRAB State Coordinator serving a four-year term with a possibility of reappointment. The Maine State Archives serves as fiscal agent for the MHRAB. Board members serve without compensation but may be reimbursed for legally allowed expenses.

**PROGRAM:**
The MHRAB applies for grants from the NHPRC and provides grants to Maine repositories to preserve and provide access to valued historical records. Grants are awarded to archives, historical societies, libraries, museums and others. The MHRAB also reviews and makes recommendations regarding Maine grant proposals to the NHPRC.

The Maine Historical Records Advisory Board Fund was established for use by the MHRAB. Balances in the fund may not lapse and must be carried forward and used for the purposes of the MHRAB. The MHRAB may accept and deposit in the fund money from private and public sources.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATEWIDE HOMELESS COUNCIL

## RICHARD HOOKS WAYMAN, CHAIR
## SCOTT TIBBITTS, COORDINATOR

*WATS:* (800) 452-4668

*Central Office:* 26 EDISON DRIVE, AUGUSTA, ME 04330-4633
*Mail Address:* 26 EDISON DRIVE, AUGUSTA, ME 04330-4633 *FAX:*
*Established:* 2005 *Telephone:* (207) 626-4600
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 635 *Citation:* T0030A *M.R.S.A., Sect.:* 000005046

**PURPOSE:**
The Statewide Homeless Council (the Council) was established in 2005, replacing the Interagency Task Force on Homelessness and Housing Opportunities. The authorizing legislation was amended in 2008 and again in 2015 to expand the Council's advisory role and to add additional members to the Council.

The purpose of the Council is to serve as an advisory committee to the Maine State Housing Authority, the Governor, the Legislature, the Maine Department of Health and Human Services (DHHS), the Maine Department of Corrections (DOC), and the Maine Bureau of Veterans' Services on homeless matters. The Council is charged with providing leadership to end homelessness and providing support to the regional homeless councils; educating people on homeless issues; serving as coordinator of information; assessing statewide needs; identifying potential resources; providing assistance to people who are homeless by identifying resources and improving access to them; and reviewing, monitoring and

implementing plans to end homelessness.

**ORGANIZATION:**
The Council consists of 14 members. The Governor appoints six members, two from each of the State's three regional homeless councils, based on nomination provided by the three councils. The director of the Maine State Housing Authority is a member. Three members are appointed jointly by the President of the Senate and the Speaker of the House, one from each of the three homeless councils. The Commissioners of DHHS and DOC and the Director of the Bureau of Maine Veterans' Services or their designees, are also members. The chair of the Council is a representative of the Governor. Members serve until their successors are appointed and qualified. The Maine State Housing Authority provides staff support to the Council.

**PUBLICATIONS:**
None.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# HOMELAND SECURITY ADVISORY COUNCIL
## PETER ROGERS, CHAIR

*Central Office:* 45 COMMERCE CENTER, AUGUSTA, ME 04333
*Mail Address:* 72 STATE HOUSE STATION, AUGUSTA, ME 04333-0072 *FAX:* (207) 287-3180
*Established:* 2006 *Telephone:* (207) 624-4400
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 636 *Citation:* T0037B *M.R.S.A., Sect.:* 000000708

**PURPOSE:**
The Maine Homeland Security Advisory Council (the HSAC) advises the Governor on all matters related to homeland security, including terrorism and bioterrorism issues. The HSAC provides a forum for the top officials in the State to collaborate, share essential information, and develop a unified strategy to address homeland security issues in Maine.

**ORGANIZATION:**
The HSAC was established by Executive Order of the Governor in the summer of 2005. The HSAC was later formally adopted by the Maine State Legislature in the Spring of 2006. Membership of the Council was expanded by statute in 2011 and again in 2025. Statutory reference is 37-B MRSA §708.

The HSAC is comprised of 11 members including the Director of Maine Emergency Management Agency; the Commissioner of Defense, Veterans, and Emergency Management; the Commissioner of Public Safety; the Director of the Maine Center for Disease Control and Prevention within the Department of Health and Human Services; the Chief of the Maine State Police within the Department of Public Safety; a representative of the Governor; the Commissioner of the Department of Inland Fisheries and Wildlife; the Commissioner of the Department of Marine Resources; the Commissioner of the Department of Agriculture, Conservation and Forestry; the Chief Information Officer of the Office of Information Technology within the Department of Administrative and Financial Services; and the Director of the Maine School Safety Center within the Department of Education.

**PROGRAM:**
The HSAC meets regularly to discuss the coordination of homeland security activities between state agencies and the most effective use of homeland security grant funds.

The Maine Emergency Management Agency coordinates the HSAC under the the Adjutant General, who is also the Governor's Homeland Security Advisor. The HSAC brings together law enforcement, public health, and other safety and security officials from state departments as well as federal offices operating in Maine, to share

information and brief on emerging homeland security issues.

Throughout 2025, the HSAC convened regular threat briefings with the Maine Information Analysis Center, FBI, and Maine Information Technology addressing key issues such as cyber threats to critical infrastructure and domestic violent extremism.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# NEW VENTURES MAINE ADVISORY COUNCIL

## JANET SMITH, EXECUTIVE DIRECTOR
## SUZANNE SENECHAL-JANDREAU, PROGRAM DIRECTOR

*Central Office:* 331 WATER ST, HANDLEY HALL, AUGUSTA, ME 04330
*Mail Address:* 46 UNIVERSITY DRIVE, UMA, AUGUSTA, ME 04330-9410 *FAX:*
*Established:* 1977 *Telephone:* (207) 621-3440
*Reference: Policy Area:* 01 *Umbrella:* 92 *Unit:* 390 *Citation:* T0020A *M.R.S.A., Sect.:* 000010924

**PURPOSE:**
To help displaced homemakers and other disadvantaged individuals achieve success in the Maine economy by providing training and individual support that leads to employment, self-employment, access to higher education, asset, and leadership development.

**ORGANIZATION:**
New Ventures Maine (NVME) is administered by and operates under the University of Maine Augusta/University of Maine System (UMA/UMS). A statewide Advisory Council, appointed by the Governor, supports the work of program staff.

**PROGRAM:**
In fiscal year 2025, NVME continued to offer a full range of employability, life skills, and self-employment services through a toll-free resource phone line, seven regional Resource Centers, and community-based outreach sites, and through distance learning platforms.

NVME served a total of 1,245 individuals (70% female, 30% male and 0.3% non-binary or undisclosed) through workforce, entrepreneurship, or financial literacy training courses and workshops; individual technical assistance and/or information and referral services; placement assistance; and follow up services. Linkages with employers' pathways workshops and panels, while partnerships with other education and training providers, continued to play a significant role in expanding access to postsecondary education for adult learners.

NVME worked cooperatively with a wide range of human service, education and training, employment, economic and business development, and advocacy organizations at all levels. Partners included the Departments of Education, Labor, Health and Human Services, Transportation, and Economic and Community Development; the University of Maine System including the Maine Small Business Development Centers; the Community College System; Community Action Agencies; United Ways; CA$H Maine; and local and statewide financial institutions among others.

**PUBLICATIONS:**
NVME's Annual Report, graduate profiles and other news articles are available for download on NVME's website.
The General Fund budget for fiscal year 2025 was $1,328,282 to New Ventures Maine, UMA/UMS.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF LICENSURE OF PROFESSIONAL INVESTIGATORS

## MATHEW CASAVANT, LIEUTENANT

*Central Office:* 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME 04330-0000
*Mail Address:* 164 STATE HOUSE STATION, AUGUSTA, ME 04333-0164 *FAX:* (207) 287-3424
*Established:* 2011 *Telephone:* (207) 624-7210
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 667 *Citation:* T00032 *M.R.S.A., Sect.:* 00008103-A

**PURPOSE:**
The Board of Licensure of Professional Investigators purpose is to protect the public by improving the standards relative to the practice of private investigation and to protect the public from unqualified practitioners.

**ORGANIZATION:**
The board consists of seven members who must be residents of the State and are appointed by the Governor as follows: Two members of the State Police recommended by the Chief; one member recommended by the Attorney General; three members of the public; and one administrator from a local or county law enforcement agency. The board shall meet at least once a year.

**PROGRAM:**
The Board of Licensure of Professional Investigators provides advice; reviews written examinations for professional investigator applicants; advises the Chief on granting, suspending and revoking the licenses of professional investigators; establishes standards governing the safety and conduct of persons licensed under this chapter; and recommends investigations regarding alleged violations.

**LICENSES:**
Not applicable.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF LICENSURE OF WATER SYSTEM OPERATORS

## AMY LACHANCE, PROGRAM DIRECTOR
## SARAH FUNDAUN, CAPACITY DEVELOPMENT SPEC

*Central Office:* 286 WATER STREET, AUGUSTA, ME 04330-0000
*Mail Address:* 11 STATE HOUSE STA, AUGUSTA, ME 04333-0011 *FAX:* (207) 287-4172
*Established:* 1977 *Telephone:* (207) 557-2380
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 429 *Citation:* T0022 *M.R.S.A., Sect.:* 000002624A

**PURPOSE:**
The Board of Licensure of Water System Operators (the Board) was reestablished in 1995 to protect public health by ensuring that water treatment and distribution systems operators are qualified to operate public water systems. All community and nontransient, noncommunity (NTNC) water systems and transient systems using surface water as a source must be operated by qualified persons who have the experience, knowledge and ability to maintain the public water system to protect public health.

**ORGANIZATION:**
The Board consists of nine members appointed by the Governor as follows: three water treatment or water distribution system operators, one holding a Class II license, one holding a Class III license and one holding a Class IV license; one member of the public who is a registered professional engineer; one person who is an educator in the field of water supply or service; one person who is a water management representative; one person who represents a "very small water system," as defined in rules of the Board; one person who is an owner or manager of a NTNC

public water system; and one person from the Department of Health and Human Services whom the Commissioner may recommend, subject to appointment by the Governor.

The Board maintains membership in the Association of Boards of Certification for testing services.

**PROGRAM:**
The Board met six times in fiscal year 2025: August 2, 2024, September 17, 2024, November 1, 2024, December 6, 2024, February 6, 2025, May 16, 2025. There are currently 943 water operator licenses issued by the Board, including 14 operator-in-training licenses. In fiscal year 2025 a total of 334 exams were taken, with 161 exams being passed. Exams are available through electronic testing in Auburn, Bangor, Farmington, Portland, Presque Isle, and South Portland.

A total of 154 new licenses were issued in FY25. No operator licenses were revoked in FY25.

The Board strongly supports the professionalism of water operators. It reviews and approves professional development courses to fulfill training requirements for biennial license renewal. The Board also promotes initial and upper-level training for operators.

**LICENSES:**
Very Small Water System Operator
Class I Water Treatment
Class II Water Treatment
Class III Water Treatment
Class IV Water Treatment
Class I Water Distribution
Class II Water Distribution
Class III Water Distribution
Class IV Water Distribution

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# LOBSTER ADVISORY COUNCIL
## JEFF PUTNAM, CHAIR

*Central Office:* 107 LITTLEFIELD ROAD, CHEBEAGUE ISLAND, ME 04017
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333 *FAX:*
*Established:* 1979 *Telephone:* (207) 650-3327
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 340 *Citation:* T0012 *M.R.S.A., Sect.:* 000006462A

**PURPOSE:**
The Lobster Advisory Council advises the Commissioner of the Department of Marine Resources on activities that relate to the lobster industry. The Council may investigate problems affecting the lobster industry and make recommendations to the Commissioner and the Marine Resources Advisory Council concerning its investigations. The Council may review research programs and make recommendations to the Commissioner. The Council may consider issues or disputes brought to the Council by Lobster Zone Management Councils and make recommendations to the Commissioner. The Council provides advice to the Commissioner in regard to expenditures made from the Seed Lobster Fund.

The Commissioner appoints five members to the Maine Lobster Marketing Collaborative from among a list of nominees prepared by the Lobster Advisory Council.

**ORGANIZATION:**
The Lobster Advisory Council consists of one person from each of the seven Lobster Zone Councils; two persons who hold wholesale seafood licenses that are primarily dealers in lobsters; one person who is a member of the general public and three persons who hold lobster and crab licenses that are not members of any Zone Council, each of which must be from a different county. The terms on the Lobster Advisory Council of those from the Lobster Zone Councils are coterminous with terms on the latter council. Terms of other individuals are three years. The Chair of the Lobster Advisory Council is ex-officio to the Department of Marine Resources Advisory Council.

**PROGRAM:**
The Lobster Advisory Council meets as needed to address topics of interest to the lobster industry. It provides advice and input on the fisheries management plan for the conservation and regulation of the lobster fishery. The Lobster Advisory Council is an integral partner in Maine's lobster co-management system. The Council provides feedback on lobster related items before the Joint Standing Committee on Marine Resources.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ORGAN DONATION ADVISORY COUNCIL
## CATHERINE CURTIS, DEPUTY SECRETARY OF STATE

*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9013
*Established:* 2011 *Telephone:* (207) 624-9003
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 660 *Citation:* T0029A *M.R.S.A., Sect.:* 00001402-B

**PURPOSE:**
The Organ Donation Advisory Council was established to A) assist the Secretary of State in coordinating efforts of all public and private agencies within the state concerned with the donation and transplantation of organs and tissues; B) advise the Secretary of State on policy and priorities of need in the state for a comprehensive program relating to organ and tissue donation and transplantation; C) assist the Secretary of State in developing strategies to increase donations that the council may find effective; D) establish numerical goals for increasing the rates of organ and tissue available to individuals with life threatening conditions; and E) administer the Maine Organ and Tissue Donation Fund to facilitate the education and registration of residents of the State.

**ORGANIZATION:**
The Organ Donation Advisory Council is comprised of 10 members: the Secretary of State and the Commissioner of the Department of Health and Human Services or their designees; a representative from the Department of the Secretary of State, Bureau of Motor Vehicles; the president of a statewide medical society; a representative of a federally designated organ procurement organization; and 5 members of the public with experience in the field of organ and tissue donation.

**PROGRAM:**
The Organ Donation Advisory Council meets four times each year and convenes special meetings at the call of the chair.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE POET LAUREATE ADVISORY SELECTION COMMITTEE

## JULIE HORN, VISUAL ART DIRECTOR
## AMY HAUSMANN, EXECUTIVE DIRECTOR

*Central Office:* 193 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 25 STATE HOUSE STATION, AUGUSTA, ME 04333-0025 *FAX:* (207) 287-2725
*Established:* 1995 *Telephone:* (207) 287-2790
*Reference: Policy Area:* 03 *Umbrella:* 92 *Unit:* 581 *Citation:* T0027 *M.R.S.A., Sect.:* 000000421

**PURPOSE:**
The State Poet Laureate Advisory Selection Committee is authorized by 27 MRSA, §421, to nominate the State Poet Laureate to be appointed by the Governor for a 5-year term.

**ORGANIZATION:**
The Maine Arts Commission assembles an advisory selection committee, the State Poet Laureate Advisory Selection Committee, of no more than five members with expertise in poetry to select the State Poet Laureate. The Advisory Committee is composed of the Director of the Maine Arts Commission and the Director of the Maine State Library or their designees and up to three other members with expertise in poetry. The Poet Laureate must be a poet of recognized merit.

**PROGRAM:**
N.A.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE REDEVELOPMENT LAND BANK AUTHORITY

## TUCK O'BRIEN, EXECUTIVE DIRECTOR

*Central Office:* , ,
*Mail Address:* 129 STATE HOUSE STATION, AUGUSTA, ME 04333-0129 *FAX:*
*Established:* 2022 *Telephone:* (207) 553-0255
*Reference: Policy Area:* 01 *Umbrella:* 92 *Unit:* 701 *Citation:* T30-A *M.R.S.A., Sect.:* 00005154

**PURPOSE:**
The Maine Redevelopment Land Bank Authority (MRLBA) was established to assist municipalities and other entities in this State in the redevelopment of properties, including properties that are blighted, abandoned, environmentally hazardous, and functionally obsolete in order to return those properties to productive use. Blighted, abandoned, environmentally hazardous, and functionally obsolete property burdens public resources and it is in the best interest of the State to assemble and dispose of these properties in order to strengthen and revitalize the economy of the State and municipalities. Municipalities, counties, and unorganized territories have properties that they cannot restore to productive use due to a variety of technical or financial issues so the MRLBA is necessary to facilitate the coordinated redevelopment of these properties as it serves the public interest.

**ORGANIZATION:**
The Governor appoints 9 members to serve a 3-year term as commissioners of MRLBA,

subject to review and confirmation by the joint standing committee of the Legislature having jurisdiction over economic and community development matters. These members must include: a resident of the State who is a real estate broker licensed by the Real Estate Commission; a resident of the State who is responsible for community redevelopment as an employee of a state-chartered bank; a resident of the State from each of the 2 congressional districts; a full-time municipal economic and community development director in the State; a full-time planning professional employed by an urban or regional planning organization in the State; a person with experience in the field of preservation of historic property; a person with experience in environmental remediation of commercial property; and a person with experience in the development of residential communities and housing development. Ex officio members to serve as nonvoting members or their designee include the Commissioners of the following state departments: Economic and Community Development, Environmental Protection, and Transportation; the Director of the Maine State Housing Authority; and the Director of the Maine Historic Preservation Commission. MRLBA selects a chair and a vice-chair from among its voting members and adopts bylaws to govern procedures. MRLBA shall hire an executive director and may hire staff and employ counsel as necessary.

As of June 30, 2025, Maine Redevelopment had hired its second employee, Operations Manager. In addition, the organization had completed its first full fiscal year and budgeting cycle.

**PROGRAM:**
Over that year, Maine Redevelopment met with over 44 municipalities to listen to their perspectives and toured dozens of potential projects. Maine Redevelopment concluded its first project in Van Buren and is currently engaged in Projects in East Millinocket, Hartland, Liberty, Jonesport, Bangor, Houlton and East Machias.

During the 132rd Legislature the role of Maine Redevelopment was expanded to include assessing the status of state surplus property and proposing redevelopment options.

Work has centered on four key program areas: municipal technical assistance, brownfields, land banking and special projects. Maine Redevelopment launched a grant program in January 2025, which supports municipalities in stabilizing abandoned property and is currently building a database to identify and assess properties statewide. Over the coming year, Maine Redevelopment will complete an update to its strategic plan and continue staffing and programmatic build out.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE REDEVELOPMENT LAND BANK AUTHORITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 1,451,670 | | 1,451,670 | | | |
| **TOTAL EXPENDITURES** | 1,451,670 | | 1,451,670 | | | |

# RIVER FLOW ADVISORY COMMISSION
## PETER ROGERS, CO-CHAIR

*Central Office:* 45 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 72 STATE HOUSE STATION, AUGUSTA, ME 04333-0072 *FAX:* (207) 287-3180
*Established:* 1997 *Telephone:* (207) 624-4400
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 593 *Citation:* T0037B *M.R.S.A., Sect.:* 000001131

**PURPOSE:**
The River Flow Advisory Commission (the Commission) was established in statute in 1997, having existed as an "ad hoc" organization since the early 1980s. Its purpose is to act as a technical advisory commission to the Department of Defense, Veterans and Emergency Management (DVEM) and the Governor's Office on issues of flow of the state's rivers and streams. The Commission shall also

facilitate communication of river flow data between dam operators, river basin managers, state agencies, the United States Geological Survey and the National Weather Service during floods and droughts and shall administer the State's hydrologic monitoring program in cooperation with the United States Geological Survey. The Maine Emergency Management Agency (MEMA) carries out the planning and preparedness activities for the Commission.

**ORGANIZATION:**
The Commission is composed of at least 15 members. The Director of the MEMA and the District Chief of the United States Geological Society (USGS) Maine Water Science Center serve as co-chairs. Other members include the State Geologist; the Commissioners of the Departments of Agriculture, Conservation and Forestry, Environmental Protection, Inland Fisheries and Wildlife, Marine Resources, Transportation, and Health and Human Services or their designees; the Meteorologists-in-Charge of the National Weather Service Forecast Offices in Maine; representatives from private commerce and industry including major hydroelectric power producers; the Director of the Senator George J. Mitchell Center for Environmental and Watershed Research at the University of Maine; and a representative of the public appointed by the Governor.

**PROGRAM:**
The Commission meets at least annually to discuss and issue an advisory statement on the potential for major river flooding due to hydrologic conditions prior to the Spring snowmelt and runoff. The Commission has the power and duty to advise the Governor and DVEM on issues of flow in state rivers and streams, assist in communication of river flow data between dam operators, river basin managers, state agencies, federal agencies, and administer the state's cooperative hydrologic monitoring program in cooperation with the USGS.

The state's Drought Task Force is an extension of the Commission and assists in monitoring, coordinating, and managing responses to droughts and recommends actions to minimize impacts to public health, safety, the environment, and agriculture. The Drought Task Force convened for the first time in 2002. Since then, the Drought Task Force has been active periodically, most notably in 2016 and 2020-2022. In response to ongoing drought conditions in much of Maine, the Drought Task Force met twice in 2025 and will continue to meet until the ground freezes to assess drought conditions and impacts in Maine.

**PUBLICATIONS:**
Annual Reports of the Commission
Cooperative Snow Survey Reports (issued weekly during snowmelt season)
All publications available online at: http://www.maine.gov/rfac

Drought Task Force Reports available online at:
https://www.maine.gov/mema/hazards/drought-task-force

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# SHELLFISH ADVISORY COUNCIL
## MIKE PINKHAM, CHAIR

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04333
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:*
*Established:* 2008 *Telephone:* (207) 624-6550
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 645 *Citation:* T0012 *M.R.S.A., Sect.:* 00006038

**PURPOSE:**
The Shellfish Advisory Council shall make recommendations to the Commissioner of the Department of Marine Resources and the joint standing committee of the Legislature having jurisdiction over marine resources matters concerning:

A. How best to utilize state agencies, municipal governments, the shellfish industry and citizen groups to make improvements to and maintain the quality of the State's coastal waters and to expedite the opening of closed shellfish flats; and B. Matters of interest to the State's shellfish industry including but not limited to shellfish resource management, public health protection and the activities and recommendations of a multistate organization that promotes shellfish sanitation.

The Council is responsible for bringing forward to the Commissioner matters of concern to the shellfish industry and for assisting the Commissioner with the dissemination of information to members of the shellfish industry.

**ORGANIZATION:**
The Council consists of: four members who are commercial shellfish license holders; two members who are shellfish aquaculture lease holders; one member who is a municipal official involved in pollution permitting or mitigation; two members who are licensed wholesale seafood dealers who have been issued a shellfish sanitation certificate; one public member with knowledge of and interest in coastal water quality; two members who are municipal shellfish officials including but not limited to a municipal shellfish conservation warden or a member of a municipal shellfish management committee; one member who has been issued a shellfish depuration certificate; and one member who has a demonstrated knowledge of biological science and, at a minimum, a bachelor's degree. Terms are for three years, and the terms of the officers are for one year. The Chair of the Council is also a member of the Marine Resources Advisory Council.

**PROGRAM:**
The Shellfish Advisory Council met four times in fiscal year 2024-25, with two meetings held in Augusta and two in Ellsworth. Over the course of the year, the Council considered a range of issues affecting Maine's shellfish resources and municipal programs. Discussion topics included environmental and public-health conditions, harvesting and licensing matters, enforcement updates, and legislative and regulatory developments.

The Council also reviewed items related to its broader work-plan priorities, such as fishery management needs, municipal coordination, industry challenges, and communication and outreach tools used in shellfish management. Additional attention was given to operational improvements, climate-related considerations, and ongoing issues affecting shellfish habitats and access.

**PUBLICATIONS:**
Agendas, minutes, and other material presented at meetings of the Shellfish Advisory Council are available through the Department of Marine Resources' website.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

## SUBSTANCE USE DISORDER SERVICES COMMISSION
## LESLIE CLARK, CHAIR

*Central Office:* 41 ANTHONY AVE., AUGUSTA, ME 04330
*Mail Address:* 11 STATE HOUSE STATION, AUGUSTA, ME 04333-0011 *FAX:*
*Established:* 1993 *Telephone:* (207) 287-2595
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 577 *Citation:* T0005 *M.R.S.A., Sect.:* 000020065

**PURPOSE:**
The Substance Use Disorder Services Commission (the Commission) serves as an advocate and resource for the State on substance use disorder intervention, prevention, treatment, and recovery. The Commission promotes and assesses activities designed to meet and remediate challenges of substance use disorder in

the State. With the support of the Department of Health and Human Services (DHHS), the Commission reviews and evaluates on a continuing basis state and federal policies and programs relating to substance use disorder. In cooperation with DHHS, the Commission keeps the public informed by collecting and disseminating information, by conducting or commissioning studies and publishing the results of those studies, and by issuing publications and reports. The Commission, based on its activities performed, makes recommendations relating to substance use disorder to DHHS and the Governor.

**ORGANIZATION:**
MRSA Title 5, §20065 delineates the Commission membership with expectations for qualifications that include expertise on substance use disorder and various member representation including appointees by the Governor, President of the Senate, and Speaker of the House of Representatives. Public Law 2019, chapter 432, An Act to Amend the Laws Governing the Substance Use Disorder Services Commission was approved by the Governor on June 20, 2019 and became effective September 19, 2019. This law updated the aforementioned statute for what was formerly known as the Substance Abuse Services Commission, in turn updated from the seminal Maine Council on Alcohol and Drug Abuse Prevention and Treatment.

**PROGRAM:**
The Commission implemented a more effective structure to succeed in meeting statutory mandates to an Integrated Wellness-Oriented System of Care design. The Commission is now structured in a format that includes full commission meetings that alternate monthly with five pillar meetings: Prevention, Intervention/Harm Reduction, Treatment, Recovery, and Legislative and are comprised of a subset of commission members, Office of Behavioral Health (OBH)/DHHS representatives, and other stakeholders.

During fiscal year 2025, the Commission met every other month. Each of the full integrated meetings included reports from the OBH, Maine Center for Disease Control and Prevention (Maine CDC), and the Director of Opioid Response. Additionally, each of the five pillar meetings had representation from the Department.

To support the ongoing efforts of the Commission, OBH continues to assign representatives to both the full commission and to each of the pillar meetings. OBH's commitment to the Commission includes ongoing communication and collaboration through consistent representation and coordination with various DHHS stakeholder groups through the Maine CDC and Opioid Coordinating Council. OBH maintains consistent engagement with the Commission as part of required strategic planning for substance use disorder policy and program development in addition to implementation and feedback of the Behavioral Health Strategic Plan and the Opioid Response Strategic Plan.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ADVISORY BOARD FOR THE LICENSING OF TAXIDERMISTS
## STEVE ALLARIE, CHAIR

*Central Office:* 353 WATER STREET, AUGUSTA, ME 04330
*Mail Address:* 41 STATE HOUSE STATION, AUGUSTA, ME 04333-0041 *FAX:* (207) 287-8094
*Established:* 1990 *Telephone:* (207) 287-5290
*Reference: Policy Area:* 04 *Umbrella:* 92 *Unit:* 540 *Citation:* T0012 *M.R.S.A., Sect.:* 000010155

**PURPOSE:**
The Advisory Board for the Licensing of Taxidermists was established to advise the Commissioner regarding implementation of MRSA Title 12, sections 10155, 10909, 12952, and 12953, and any related rules and to assist in the development of and in conducting examinations.

**ORGANIZATION:**
The Advisory Board for the Licensing of Taxidermists shall consist of the following four residents of Maine:
A. Two employees of the Department of Inland Fisheries and Wildlife, appointed by the Commissioner, one of whom may be a retired employee who has experience in taxidermy; and
B. Two licensed taxidermists with expertise in the art of taxidermy are appointed by the Governor.

All members, except state employees, are entitled to receive compensation as provided in MRSA Title 5, chapter 379.

**LICENSES:**
General Taxidermy License
Mammal & Head Taxidermy License
Bird Taxidermy License
Fish Taxidermy License
Skull Mount Taxidermy License

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# TELECOMMUNICATIONS RELAY SERVICES COUNCIL

## JOHN POST, COUNCIL CHAIR
## BENJAMIN FRECH, EXECUTIVE DIRECTOR

*Central Office:* , ,
*Mail Address:* 160 CAPITOL STREET, SUITE 4, AUGUSTA, ME 04330 *FAX:*
*Established:* 1990 *Telephone:* (207) 807-6439
*Reference: Policy Area:* 05 *Umbrella:* 92 *Unit:* 538 *Citation:* T0035A *M.R.S.A., Sect.:* 000008704

**PURPOSE:**
The Telecommunications Relay Services Council (the Council), as established by Title 5, section 12004-G, subsection 30-C, shall evaluate telecommunications relay services in the State of Maine and implement the Maine Telecommunications Relay Services program as certified by the Federal Communications Commission pursuant to 47 Code of Federal Regulations, Part 64, Subpart F.

**ORGANIZATION:**
The Council is authorized to hire a part-time Executive Director to assist in carrying out the powers and duties of the Council. Council members consist solely of those individuals appointed pursuant to statutory mandate. From within the members of the Council, a slate of officers is elected comprised of the Chair, the Vice-Chair, and the Treasurer. The Council provides direction to the Chair, who has the authority to form subcommittees to carry out the directives of the Council. The Executive Director is responsible for ensuring filings are made as necessary for any state or federal certifications or reports. The Treasurer is responsible for receiving reimbursement requests for activities on behalf of the Council. The Treasurer and the Chair are jointly tasked with the approval of any reimbursement requests.

**PROGRAM:**
The Council is tasked with administering the Telecommunications Relay Service (TRS) program within the State. TRS is a program where individuals call a single number, 7-1-1, which connects them to the TRS Provider for the State who acts as a translator between hearing individuals and deaf or hard of hearing individuals to permit telephonic communications among all users of the public switched telephone network. The primary benefit of this system is that it does not require both parties to the call to have assistive devices, such as TTY machines, thus opening the door for deaf and hard of hearing individuals to contact any other telephone user in the State, from their grandchild to their bank to the local pizza shop, without limitations or added costs by either party.

One priority for this program is to ensure that there is a high quality, reliable TRS program in the State that is compliant with federal standards and trends. To accomplish this goal, the Council has engaged in a request for proposal (RFP) proceeding to select the TRS provider for the State. The current TRS provider for Maine is T-Mobile and the current provider for Captioned Telephone Service (CTS) is Hamilton Relay.

Another priority for this program is to ensure that people are aware of TRS and educated in how to use the system. To accomplish this goal, the Council requires the TRS provider to support outreach throughout the State in conjunction with Maine groups who work with the deaf and hard of hearing communities. The Council also requires the TRS provider to support the Council in its efforts to perform outreach to constituencies beyond the deaf and hard of hearing community to ensure that when people or businesses receive a TRS call they do not hang up. In addition, the TRS provider supports the Council's continued involvement with federal organizations to ensure that the Council can adequately address existing standards for services provided by the TRS provider.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| TELECOMMUNICATIONS RELAY SERVICES COUNCIL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| COMPUTER SERVICES | 2,848 | | 2,848 | | | |
| CONTRACTUAL SERVICES | 358,273 | | 358,273 | | | |
| RENTS | 237 | | 237 | | | |
| TRANSFER TO OTHER FUNDS | 4,206 | | 4,206 | | | |
| **TOTAL EXPENDITURES** | 365,564 | | 365,564 | | | |

# BOARD OF VISITORS - MAINE CORRECTIONAL CENTER

## BRAD FOGG, BOARD CHAIR
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 17 MALLISON FALLS RD., WINDHAM, ME 04062
*Mail Address:* 17 MALLISON FALLS RD., WINDHAM, ME 04062 *FAX:* (207) 893-7001
*Established:* 1982 *Telephone:* (207) 893-7000
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 449 *Citation:* T0034A *M.R.S.A., Sect.:* 0003001A

**PURPOSE:**
To monitor programs, rights, and administrative issues concerned with Maine Correctional Center, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

**ORGANIZATION:**
The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

A women's specific board of visitors is also established in statute. No members have been appointed to that board yet. Once members have been appointed, that board will exist at Maine Correctional Center.

**PROGRAM:**
1. Visitations to Maine Correctional Center;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner, Chief Administrative Officer, and appropriate Legislative Committees; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF VISITORS - MAINE STATE PRISON

## PERRY GATES, CHAIRPERSON
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 807 CUSHING RD., WARREN, ME 04864
*Mail Address:* 807 CUSHING RD., WARREN, ME 04864 *FAX:* (207) 273-5316
*Established:* 1982 *Telephone:* (207) 273-5300
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 450 *Citation:* T0034A *M.R.S.A., Sect.:* 00003001A

**PURPOSE:**
To monitor programs, rights, and administrative issues concerned with Maine State Prison, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

**ORGANIZATION:**
The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

Maine State Prison and Bolduc Correctional Facility share a board of visitors.

**PROGRAM:**
1. Visitations to Maine State Prison;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner, Chief Administrative Officer, and appropriate Legislative Committees; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF VISITORS - LONG CREEK YOUTH DEVELOPMENT CENTER

## DANIEL BELYEA, BOARD CHAIR
## RANDALL LIBERTY, COMMISSIONER

*Central Office:* 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106
*Mail Address:* 675 WESTBROOK STREET, SOUTH PORTLAND, ME 04106 *FAX:* (207) 822-2775
*Established:* 1982 *Telephone:* (207) 822-2600
*Reference: Policy Area:* 06 *Umbrella:* 92 *Unit:* 448 *Citation:* T0034A *M.R.S.A., Sect.:* 00003001A

**PURPOSE:**
To monitor programs, rights, and administrative issues concerned with Long Creek Youth Development Center, and to report to the Commissioner and appropriate Legislative Committees, as well as the Governor's Office.

**ORGANIZATION:**
The board of visitors is established in law under 34-A MRS §3001-A. The Chairman and committee members are appointed by the Governor. Each board is required to have 7 members.

**PROGRAM:**
1. Visitations to Long Creek Youth Development Center;
2. Meeting with appropriate members of the staff as well as residents;
3. Written reports, including observations and recommendations to the Commissioner and Superintendent; and,
4. Meetings to review observations and recommendations with the Commissioner, Chief Advocate, and various other representatives of the Department of Corrections and/or institutions.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE ARTS COMMISSION

## AMY HAUSMANN, EXECUTIVE DIRECTOR
## JULIE HORN, ASSISTANT DIRECTOR

*Central Office:* 193 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 25 STATE HOUSE STATION, AUGUSTA, ME 04333-0025 *FAX:* (207) 287-2725
*Established:* 1966 *Telephone:* (207) 287-2724
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 088 *Citation:* T0027 *M.R.S.A., Sect.:* 000000401
*Average Counts-All Positions:* 10.000 *Legislative Count:* 10.00

**PURPOSE:**
The Maine Arts Commission was established by the Legislature to encourage and stimulate public interest and participation in the cultural heritage and cultural programs of our state; to expand the State's cultural resources; and to encourage and assist freedom of artistic expression for the well-being of the arts, and to meet the needs and aspirations of people in all parts of the State.

**ORGANIZATION:**
The Maine Arts Commission, an independent state agency, is governed by a board appointed by the Governor for their interest in the arts and related fields. The Maine Arts Commission works to advance the arts by providing services and limited funding to artists, arts organizations, communities and schools throughout Maine. Our work centers around the understanding that creativity and community are the keys to building a vibrant, healthy future for Maine.

**PROGRAM:**
This year, the Maine Arts Commission advanced its mission to serve all people who call Maine home by placing art and creativity at the heart of belonging, well-being, and community resilience. Guided by our strategic pillars - Service, Connection, Funding, and Advancement - we supported programs and initiatives that affirm our belief that creativity is a bridge that builds connection between communities and generations. We saw artists and cultural workers create work that helped reduce isolation, bring joy, and nurture belonging for older adults, veterans, students, rural communities, and all who benefit from creative expression. From public art installations to community programs, from veteran celebrations to statewide convenings on arts education, our work reflects the guiding principle that creativity is essential to health and a pathway to resilience and community cohesion.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE ARTS COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 737,120 | 545,018 | | | 192,102 | |
| HEALTH BENEFITS | 207,231 | 133,721 | | | 73,510 | |
| RETIREMENTS | 178,698 | 134,263 | | | 44,435 | |
| OTHER FRINGE BENEFITS | 20,266 | 14,308 | | | 5,958 | |
| COMPUTER SERVICES | 28,897 | 28,897 | | | | |
| CONTRACTUAL SERVICES | 175,870 | 140,070 | | | 35,800 | |
| RENTS | 612 | 612 | | | | |
| COMMODITIES | 4,012 | 4,012 | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 648,038 | 100,000 | | | 548,038 | |
| TRANSFER TO OTHER FUNDS | 25,094 | | | | 25,094 | |
| **TOTAL EXPENDITURES** | 2,025,838 | 1,100,901 | | | 924,937 | |

# BAXTER STATE PARK AUTHORITY

## PATTY CORMIER, CHAIR
## KEVIN ADAM, DIRECTOR

*Central Office:* 64 BALSAM DRIVE, MILLINOCKET, ME 04462
*Mail Address:* 64 BALSAM DRIVE, MILLINOCKET, ME 04462 *FAX:*
*Established:* 1931 *Telephone:* (207) 723-9616
*Reference: Policy Area:* 04 *Umbrella:* 94 *Unit:* 293 *Citation:* T0012 *M.R.S.A., Sect.:* 000000901
*Average Counts-All Positions:* 46.909 *Legislative Count:* 25.00

**PURPOSE:**
Baxter State Park is the result of the vision of former Governor Percival P. Baxter. He donated the first parcel of land in 1931 and, over the years, added various parcels until his final acquisition in 1962, bringing the Park's area to 201,018 acres. Since then, the Authority has purchased and been gifted additional acreage to bring the Park to its current size of 209,644 acres. In addition to the various gifts of land, Governor Baxter also left two sizable trust funds to carry out the operation and maintenance of the Park without the need for state funding.

Governor Baxter expressed his desire for the Park to be forever retained and used for state forest, public park, and public recreational purposes. He also stated that the Park should "be kept and remain in its natural wild state, serving as a sanctuary for beasts and birds".

**ORGANIZATION:**
While the name Baxter State Park bears the word "State," it is separately administered and is not connected with the larger state park system (Department of Agriculture, Conservation and Forestry).

The Baxter State Park Authority is a three-person authority that includes the Maine Attorney General, the Director of the Maine Forest Service, and the Commissioner of Inland Fisheries and Wildlife. This authority has full control and management over the Park and is responsible for fulfilling all Trust obligations. The Authority operates the Park through a Park Director with the support of a leadership team of a Chief Ranger, a Director of Administrative Services, and a Natural Resource Director.

The Park relies on a variety of sources to cover its operational costs. Around 40% of these costs come from camping fees, entrance fees, revenues from wood products, and other generous donations. The remaining 60% is funded by revenues from trusts established by Percival Baxter in 1945 and continued through his will after his passing in 1969. These funds are essential for the ongoing care and maintenance of the Baxter State Park, ensuring its preservation for future generations to enjoy.

**PROGRAM:**
The forever wild and forest management areas of Baxter State Park are managed according to the wishes of the donor, Percival Baxter, as outlined in the Trust Deed Communications. All policy decisions prioritize preserving and protecting park resources over recreational needs. Park staff and various Advisory Committees assist in the process of policy-making and decision-making by the Authority.

There are over 40 peaks and ridges besides Katahdin in the Park. The trail system features over 215 miles of trails popular with hikers, mountain climbers, and naturalists. The Baxter State Park operates eight (8) roadside campgrounds and two (2) backcountry campgrounds, providing an overnight capacity of slightly over 1,000 campers. Fishing within the Park is sought after with 41 Heritage Brook Trout waters completely in the Park, and 2 partially in the Park. There are also numerous individual backcountry sites for visitors to enjoy, and it has over 52,000 acres open to hunting for the public.

The Park is a premier year-round destination for outdoor enthusiasts. A year-round staff of 24 swells to about 70 in the summer, including office administration and reservation personnel, field and law enforcement rangers, and resource specialists. Roughly 58,000 people visit the Park annually.

**LICENSES:**
Entrance permits for day use, overnight use, and seasonal use
Advance reservations for all overnight facilities in Baxter State Park
Permits to allow research activities, media production activities, and other special uses

**PUBLICATIONS:**
Baxter State Park Annual Report - free
Baxter State Park Management Plan - free
Various books and guides on nature, recreation, ecology, etc. -fee
Baxter State Park Trail Guide - fee
Baxter State Park Maps - fee

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BAXTER STATE PARK AUTHORITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,979,150 | | 2,979,150 | | | |
| HEALTH BENEFITS | 769,153 | | 769,153 | | | |
| RETIREMENTS | 630,486 | | 630,486 | | | |
| OTHER FRINGE BENEFITS | 77,117 | | 77,117 | | | |
| COMPUTER SERVICES | 212,559 | | 212,559 | | | |
| CONTRACTUAL SERVICES | 1,010,474 | | 1,010,474 | | | |
| RENTS | 13,203 | | 13,203 | | | |
| COMMODITIES | 250,728 | | 250,728 | | | |
| BUILDING IMPROVEMENTS | 198,832 | | 198,832 | | | |
| EQUIPMENT | 253,353 | | 253,353 | | | |
| TRANSFER TO OTHER FUNDS | 71,624 | | 71,624 | | | |
| **TOTAL EXPENDITURES** | 6,466,679 | | 6,466,679 | | | |

# STATE CIVIL SERVICE APPEALS BOARD
## SUSAN P. HERMAN, CHAIR

*Central Office:* 79 STATE HOUSE STATION, AUGUSTA, ME 04333-0074
*Mail Address:* 79 STATE HOUSE STATION, AUGUSTA, ME 04333-0074 *FAX:* (207) 287-4452
*Established:* 1986 *Telephone:* (207) 287-4447
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 388 *Citation:* T0005 *M.R.S.A., Sect.:* 000007081

**PURPOSE:**
The State Civil Service Appeals Board is established to mediate grievances and disputes, and to hear and resolve classification appeals which are filed by employees of the State who are excluded from the collective bargaining process pursuant to 26 MRSA, sections 979 and 1021 to 1034.

**ORGANIZATION:**
On July 1, 1986, the State Civil Service Appeals Board was established to perform grievance and appeal functions formerly performed by the State Personnel Board. The Board consists of 5 members of the public who have experience in personnel management or labor relations. Appointments to the Board are made by the Governor with review by the Joint Standing Committee on State and Local Government and confirmation by the Legislature. One member of the Board is designated by the Governor as a chair. Each appointment is for a term of four years until a successor has been appointed and qualified.

**PROGRAM:**
The Board meets as required to hear appeals.

**PUBLICATIONS:**
State Civil Service Appeals Board Procedures for Appeal - Free
May be obtained through the Office of the Commissioner of the Department of Administrative and Financial Services Webpage:

www.maine.gov/bhr/state-employees/state-civil-service-appeals-board.
Email: CSAB.BHR@maine.gov

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE COMMISSION FOR COMMUNITY SERVICE
## BRITTANY GLEIXNER-HAYAT, EXECUTIVE DIRECTOR

*Central Office:* 19 ELKINS LANE ROOM 105, AUGUSTA, ME 04330-0000
*Mail Address:* 105 STATE HOUSE STATION, AUGUSTA, ME 04333-0105 *FAX:*
*Established:* 1995 *Telephone:* (207) 624-7792
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 578 *Citation:* T0005 *M.R.S.A., Sect.:* 000007501

**PURPOSE:**
The Maine Commission for Community Service (the Commission), doing business as Volunteer Maine, is the state agency partner for the Corporation for National Service. The Commission's statutory purpose and duties broaden responsibilities beyond federal initiatives. Its mission is to "foster community service and volunteerism to meet human and environmental needs." Among the assigned duties are to identify priority needs to be met by volunteer and national service; develop comprehensive plans to address issues in Maine's volunteer sector; provide technical assistance and training to national service programs; and increase collaboration among public and private sector community volunteer service organizations. The Commission makes sub-grants to community agencies to operate AmeriCorps and Climate Corps programs. The Commission also provides technical assistance and training to community volunteer organizations. It is the state lead for Service Enterprise implementation which improves the impact of organizations engaging volunteers. It is also the co-chair of the Donations Coordination Team that activates through MEMA during emergencies. The Commission operates the Maine Service Fellows, a state corps focused on the most rural areas.

**ORGANIZATION:**
The Commission has 24 voting-members appointed by the Governor. All serve as volunteers. Representation is directed by statute. Appointed members serve three-year, staggered terms. Voting members elect a chair from their ranks. Ex-officio members are the Commissioner of the Maine Department of Education or his/her designee and a representative of the Corporation for National Service. Commissioners are supported by a staff of 6.5 FTEs. Since July 1, 2012, the Commission's fiscal agent has been the Maine Department of Education.

**PROGRAM:**
The Commission managed $2.5 million from the Corporation for National and Community Service and $400,000 in non-federal resources. Grants and contracts to community agencies amounted to just over $2 million to address critical community needs through AmeriCorps service.

**PUBLICATIONS:**

These reports are located on the Commission's website, www.volunteermaine.gov:
- Maine Climate Corps Program
- Maine Service Fellows Program
- Annual Reports
- Strategic Plan
- 2024 AmeriCorps Programs in Maine

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE STATE CULTURAL AFFAIRS COUNCIL
## PETER MERRILL, CHAIRPERSON

*Central Office:* C/O MAINE STATE LIBRARY, AUGUSTA, ME 04333-0064
*Mail Address:* 64 STATE HOUSE STATION, AUGUSTA, ME 04333-0064 *FAX:*
*Established:* 1990 *Telephone:* (207) 287-5631
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 546 *Citation:* T0027 *M.R.S.A., Sect.:* 000000552

**PURPOSE:**
The Maine State Cultural Affairs Council, as established in 5 MRSA, § 12004-G, subsection 7-A, shall ensure a coordinated, integrated system of cultural resources, programs and projects and shall ensure the support of cultural heritage institutions and activities of the State.

**ORGANIZATION:**
The Maine State Cultural Affairs Council was established in 1990 to coordinate the resources, programs and projects of the cultural agencies with statewide responsibilities. The Maine State Cultural Affairs Council consists of the chair of the Council, appointed by the Governor from one of the following boards and commissions; and the chair and vice-chair or their designees from the Maine Arts Commission, the Maine Historic Preservation Commission, the Maine Library Commission, the Maine Humanities Council, the Maine Historical Society, the Archives Advisory Board, and the Maine State Museum Commission. Non-voting members include a staff member from the Office of the Governor and the directors of the seven cultural agencies.

**PROGRAM:**
The Maine State Cultural Affairs Council continues to implement the charge given in 27 MRSA, section 552 by: 1) providing a forum for interagency cooperation and planning; 2) planning for coordinated budget requests for the State Cultural Agencies; 3) publishing useful information concerning statewide cultural issues; and 4) administering the New Century Community Program Fund. The Maine State Cultural Affairs Council works in coordination with Maine's locally based organizations to distribute grant funds through the New Century Community Program. The Council also works with Maine's locally based organizations to promote coordinated cultural activities, the creative economy and community revitalization.

**LICENSES:**
N.A.

**PUBLICATIONS:**
Maine State Cultural Affairs Council Annual Report

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE CULTURAL AFFAIRS COUNCIL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| CONTRACTUAL SERVICES | 12,801 | 5,801 | 7,000 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 17,019 | 17,019 | | | | |
| **TOTAL EXPENDITURES** | 29,820 | 22,820 | 7,000 | | | |

# MAINE ECONOMIC GROWTH COUNCIL

## STEVE VON VOGT, CO-CHAIR
## REPRESENTATIVE JAMES DILL, CO-CHAIR

*Central Office:* 5 COMMUNITY DRIVE, AUGUSTA, ME 04330
*Mail Address:* P.O. BOX 3, AUGUSTA, ME 04332 *FAX:* (207) 622-6346
*Established:* 1993 *Telephone:* (207) 622-6345
*Reference: Policy Area:* 01 *Umbrella:* 94 *Unit:* 573 *Citation:* T0010 *M.R.S.A., Sect.:* 000000929A

**PURPOSE:**
The Maine Economic Growth Council (the Council) was established to develop, maintain, and evaluate a long-term economic plan for the State. The Council's responsibilities include the development of a long-range plan, goals, benchmarks, and alternative strategies for a sustainable state economy. Additionally, the Council will monitor progress in accomplishing the State's goals and benchmarks and recommend changes in the plan to reflect the dynamics of the international, national, and state economy.

**ORGANIZATION:**
The Council's full complement is 19 members appointed for 3-year terms. The Commissioner of the Department of Economic and Community Development is a permanent member. The remaining 18 members are jointly appointed by the Governor, President of the Senate, and Speaker of the House of Representatives. Fourteen members are appointed from the public to represent a broad range of expertise in areas including labor, environment, business, and education, one of whom must also serve on the Maine Innovation Economy Advisory Council. Also appointed to the Council are four members of the Legislature having a demonstrated interest in economic development. Public Law 2013, chapter 102 amended the statute by requiring that legislative membership be one senator and one representative from both the majority and minority parties. By statute, the Council is staffed by the Maine Development Foundation (MDF).

**PROGRAM:**
The Council's first report, Goals for Growth: Progress 95, released thirty years ago, proposed to monitor progress in six key areas: Innovative Businesses, Productive Workers/Reward Employment, Vital Communities, Healthy Natural Resources, Efficient Government, and State-of-the-Art Infrastructure. Measures of Growth 97 identified 57 benchmarks in the six areas, with subsequent reports tracking and evaluating Maine's performance on these indicators. Since those initial reports, the Council has constantly modified and refined the core product to ensure it is measuring the key indicators of Maine's economy, using the best available data to provide a clear and comprehensive evaluation of the most critical factors affecting Maine's economy. Over the past couple of editions, the report added three additional metrics (Labor Force Participation, Entrepreneurship, and Mental & Behavioral Health) for a total of 31 benchmarks. The report now also has much-improved interactive web and mobile presentation of the content. The Council distributes the Measures of Growth report widely and conducts briefings for organizations and agencies statewide. The MDF uses the measures to inform its broader work and to anchor the Policy Leaders Academy for legislator economic education. The Council has also informed and aligned progress reporting and insights to the 10-Year Economic Development Strategy, developed in 2019 and refreshed in the Spring of 2024 by the Department of Economic and Community Development with Council input and collaboration. The 2024 30th edition of the report highlighted several notable thirty-year trends in the fundamentals of Maine's economy.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF EMERGENCY MUNICIPAL FINANCE
## JEROME GERARD, STATE TAX ASSESSOR

*Central Office:* 51 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 24 STATE HOUSE STATION, AUGUSTA, ME 04333-0024 *FAX:* (207) 287-3618
*Established:* 1954 *Telephone:* (207) 624-9620
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 319 *Citation:* T0030A *M.R.S.A., Sect.:* 000006101

**PURPOSE:**
To enable municipalities that have fallen into financial difficulties to receive assistance from the State, to be reestablished on a sound financial basis and to assure collection of taxes due from those municipalities to the State.

**ORGANIZATION:**
The Commissioner of the Department of Administrative and Financial Services, the State Treasurer and the State Tax Assessor compose the Board of Emergency Municipal Finance (the Board).

**PROGRAM:**
Any municipality that is financially unable to provide for its direct relief and work programs or its contributory share of public assistance programs of any nature, may apply to the Department of Health and Human Services for funds from the State for that purpose. The municipal officers must apply in writing and send a copy of the application to the Board. Prior to the expenditure of such funds, the affairs of the municipality must be taken over by the Board.

If a municipality falls one year and six months behind in the payment of its taxes to the State, defaults on any bond issue or payment of interest due, or neglects to pay school and other salaries due and has received funds from the State in support of its poor, the Board may audit or investigate the financial condition of the municipality. If after the audit or investigation the Board finds it necessary it may, by a majority vote, take over local government.

Once the Board takes control, a return to municipal self-governance requires repayment of relevant debts and a finding by the Board or its appointee that the financial affairs of the municipality may be resumed under local control.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE EMERGENCY RESPONSE COMMISSION
## PETER ROGERS, CHAIR

*Central Office:* 45 COMMERCE DRIVE, AUGUSTA, ME 04330
*Mail Address:* 72 STATE HOUSE STATION, AUGUSTA, ME 04333-0072 *FAX:* (207) 287-3178
*Established:* 1987 *Telephone:* (207) 624-4400
*Reference: Policy Area:* 06 *Umbrella:* 94 *Unit:* 410 *Citation:* T0037B *M.R.S.A., Sect.:* 000000792

**PURPOSE:**
The State Emergency Response Commission (SERC) oversees the implementation of a comprehensive program of planning and training for effective emergency response to hazardous materials releases.

**ORGANIZATION:**
The SERC is composed of 14 members: The Director of the Maine Emergency Management Agency, who serves as the chair; the Commissioner of the Department of Environmental Protection; the Commissioner of the Department of Health and Human Services; the Director of Maine Emergency Medical Services within the Department of Public Safety; the Commissioner of the Department of Labor; the Commissioner of the Department of Transportation; the Chief of the State Police within the

Department of Public Safety; the following four representatives appointed by the Governor: a representative of municipal government, a representative of the Maine Fire Chiefs' Association, a representative of a professional firefighters' union and a representative of private commerce and industry; a representative of volunteer firefighters, appointed by the Speaker of the House of Representatives; a representative of an environmental organization representative of the general public, appointed by the President of the Senate; and, a representative of organized labor, appointed by the Speaker of the House of Representatives.

**PROGRAM:**

The SERC program performs three essential functions: under federal and state law it monitors the performance of facilities that store or use large volumes of hazardous substances; it provides support to Local Emergency Planning Committees that are required under federal law to develop plans in the event of an accidental release of a hazardous substance; and, it supports several Regional Response Teams and Decontamination Strike Teams placed strategically throughout the State of Maine.

Pursuant to these functions, SERC provides training for approximately 2,000 first responders annually. This includes basic hazardous materials response courses and more specialized training such as ammonia response and tank truck rollover response.

Additionally, staff monitor over 2,500 facilities that provide information on an annual basis about the hazardous materials they store. Approximately 20% of these facilities possess a category of hazardous materials known as Extremely Hazardous Substances.

In 2025, the SERC conducted a Commodity Flow Study on the movement of hazardous materials throughout the state. The purpose of this study was to provide a comprehensive view of transportation hazards by identifying the volume and nature of the movement of hazmat transported into, out of, and through the State of Maine. The findings from the study are intended to support the SERC, local first responders, and public officials in planning for hazmat transportation incidents, conducting risk assessments, developing mitigation strategies and advancing public protective actions throughout the state. Preparation for and mitigation of the most significant hazards builds resilience and capacity for less hazardous events. This study updates the previous commodity flow study conducted 2014/2015.

**PUBLICATIONS:**

Guidance, model plans, and other reports available online at:
https://www.maine.gov/mema/hazards/serc/library

FINANCES, FISCAL YEAR 2025: The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# KIM WALLACE ADAPTIVE EQUIPMENT LOAN PROGRAM FUND BOARD

## JILLIAN SAUCIER, CHAIR
## HALEIGH DUMONT, CLERK, ALPHA ONE

*Central Office:* C/O ALPHA ONE, 115 THAMES ST, PORTLAND, ME 04104
*Mail Address:* PO BOX 10238, PORTLAND, ME 04104 *FAX:* (207) 799-8346
*Established:* 1988 *Telephone:* (207) 810-7376
*Reference: Policy Area:* 05 *Umbrella:* 94 *Unit:* 178 *Citation:* T0010 *M.R.S.A., Sect.:* 000000373

**PURPOSE:**
To help people with disabilities become more independent and productive members of the community. The program makes available direct loans to borrowers at tiered interest rates and terms that are specifically tailored to meet the financial needs of individual borrowers. Business entities may also borrow from the fund to help make businesses accessible to individuals with disabilities.

**ORGANIZATION:**
The Kim Wallace Adaptive Equipment Loan Program Fund Board consists of nine members. Seven members are appointed by the Governor and confirmed by the Maine Legislature. Of these members, one must be an experienced consumer lender; one must be a certified public accountant; and the remaining five must be people with a range of disabilities. The Director of the Bureau of Rehabilitation Services within the Department of Labor or the Director's designee and the Treasurer of the State of Maine or the Treasurer's designee also serve on the Board.

The Board currently contracts with Alpha One, a nonprofit community-based agency offering services to persons with disabilities, to provide initial assistance to program applicants and help determine the appropriateness of the equipment to be purchased.

**PROGRAM:**
The program provides flexible term loans to assist people with disabilities become more productive members of the community. Businesses may also borrow from the fund to make their facilities more accessible to people with disabilities and to make physical and structural changes necessary to allow a business to hire individuals with disabilities.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES

## JONATHAN WAYNE, EXECUTIVE DIRECTOR
## WILLIAM J. SCHNEIDER, ESQ., CHAIR

*Central Office:* 45 MEMORIAL CIRCLE, AUGUSTA, ME 04330
*Mail Address:* 135 STATE HOUSE STATION, AUGUSTA, ME 04333-0135 *FAX:* (207) 287-6775
*Established:* 1976 *Telephone:* (207) 287-4179
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 270 *Citation:* T0001 *M.R.S.A., Sect.:* 000001002
*Average Counts-All Positions:* 6.000 *Legislative Count:* 6.00

**PURPOSE:**
The Commission on Governmental Ethics and Election Practices (the Commission) is an independent commission established to guard against corruption or undue influencing of the election process and against misconduct or the appearance of misconduct by Legislators.

The general duties of the Commission are to investigate and make advisory

recommendations to the appropriate body of the Legislature of any apparent violations of the ethical standards set by the Legislature; to issue advisory opinions and guidelines on problems or questions involving possible conflict of interest in matters under consideration by, or pertaining to, the Legislature; and to administer the sources of income disclosure law.

Additional responsibilities of the Commission are to administer and investigate any violations of the requirements for campaign reports and campaign financing, including the provisions of the Maine Clean Election Act (MCEA); to conduct biennially, in conjunction with the Attorney General and the Chair of the Legislative Council, an ethics seminar for Legislators; to administer the lobbyist disclosure laws; and to administer and ensure effective implementation of the MCEA.

**ORGANIZATION:**
The Commission, established by 5 MRSA, section 12004-G, §33, consists of five members appointed by the Governor from nominee lists submitted by Legislative Leadership. Appointees are subject to review by the joint standing committee of the Legislature having jurisdiction over legal affairs and confirmation by the Senate.

No more than two members may be enrolled in the same political party. Each member serves a three-year term. A person may not be appointed to the Commission who is a member of the Legislature or who was a member of the previous Legislature, or who was a declared candidate for an elective county, state or federal office within two years prior to the appointment, or who holds an elective county, state or federal office, or who is an officer, director, employee or primary decision maker of a party committee, political action committee (PAC) or candidate committee authorized under 21-A MRSA, §1013-A(I)(B).

Pursuant to 1 MRSA, section 1006, the Commission may call for the aid or assistance in the performance of its duties on the Attorney General, Secretary of State, Office of the State Auditor, or any law enforcement agency in Maine.

**PROGRAM:**
Advisory Opinion, Notices, and Report Audits: During FY25, the Commission conducted regular public meetings, issued informal advisory opinions, and its staff rendered oral advice regarding the interpretation of the statutes administered by the Commission. The staff distributed filing notices to all candidates, PACs, ballot question committees (BQC), and lobbyists with reporting or disclosure obligations and processed reports filed by those reporting entities. Additionally, the staff conducted compliance reviews and limited audits of the reports of candidates, PACs, BQCs, and lobbyists. An external auditor conducted audits of certain publicly funded candidates from the FY24 cycle.

Complaints, Late Filings, Penalties: During FY25, the Commission investigated complaints and ruled on the lateness of filings concerning candidate campaigns, party committees, PACs, BQCs, and lobbyists. The Commission referred cases to the Attorney General for appropriate action regarding the failure to pay penalties for the late filing of reports or the failure to file reports.

Opinions, Lawsuits, Fees: The Commission considered requests for the waiver of certain statutory requirements by candidates, lobbyists, PACs, and political party committees and issued guidance on the interpretation of statutes and rules subject to the Commission's jurisdiction.

**LICENSES:**
N.A.

**PUBLICATIONS:**
The Commission distributes copies of the governmental and legislative ethics laws, lobbyist disclosure procedures, campaign reports and finance laws for candidates, the laws governing PACs and BQCs, the Maine Code of Fair Campaign Practices, and the MCEA. Other publications include: filing schedules, registrations, and reporting forms for lobbyists, PACs, BQCs, party committees, and candidates for state and county; sources of income statements for Legislators and legislative candidates and executive branch officials; rosters of registered PACs and BQCs, lobbyists, and candidates/treasurers; candidate compliance

manuals; summaries of campaign contributions/expenditures; and an annual report of lobbyist compensation.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 543,145 | 257,085 | 286,060 | | | |
| HEALTH BENEFITS | 160,219 | 75,661 | 84,558 | | | |
| RETIREMENTS | 130,072 | 62,080 | 67,992 | | | |
| OTHER FRINGE BENEFITS | 14,975 | 6,905 | 8,070 | | | |
| COMPUTER SERVICES | 272,365 | 68,702 | 203,663 | | | |
| CONTRACTUAL SERVICES | 526,439 | 104,554 | 421,885 | | | |
| RENTS | 75,876 | 43,247 | 32,629 | | | |
| COMMODITIES | 1,424 | | 1,424 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 1,310,598 | | 1,310,598 | | | |
| TRANSFER TO OTHER FUNDS | 26,726 | | 26,726 | | | |
| **TOTAL EXPENDITURES** | 3,061,839 | 618,234 | 2,443,605 | | | |

# FINANCE AUTHORITY OF MAINE

## CARLOS R. MELLO, CEO
## RENEE OUELLETTE, CHAIR

*Central Office:* C/O FAME, 5 COMMUNITY DR., AUGUSTA, ME 04330-0000
*Mail Address:* PO BOX 949, AUGUSTA, ME 04332-0949 *FAX:* (207) 623-0095
*Established:* 1983 *Telephone:* (207) 623-3263
*Reference: Policy Area:* 01 *Umbrella:* 94 *Unit:* 457 *Citation:* T0010 *M.R.S.A., Sect.:* 000000964

**PURPOSE:**

The Finance Authority of Maine (FAME), a quasi-independent state agency, is Maine's business and higher education finance authority. FAME's mission is to enrich business and educational outcomes through relevant, timely financial support to Maine's people.

FAME initially was established in 1983 as Maine's business finance agency. In that role, FAME was charged with supporting the start-up, expansion and growth of Maine businesses by working with Maine's banking community to improve access to capital. FAME provides direct loans, loan insurance, tax credits, bonds, and other programs to help Maine businesses grow. In 1990, FAME's mission was significantly expanded by the Maine Legislature when it assumed responsibility for administering the State's higher education finance and outreach programs.

Through grants, loans, loan repayment, and other programs, FAME helps students and their families meet the costs associated with higher education. FAME administers Maine's Section 529 Education Savings Program, NextGen 529, and oversees outreach and financial education activities that are designed to encourage Maine people to aspire to and pursue higher education.

FAME works to grow the number of Maine residents with quality in-state jobs by deploying financial resources needed to obtain relevant postsecondary education and increase economic development. FAME accomplishes its mission by working closely with the State's higher education, commercial lending, economic development and business communities, as well as the Governor and Maine Legislature, in the formulation and implementation of financial services and programs that help fill gaps that exist in Maine's capital.

**ORGANIZATION:**

FAME is overseen by a fifteen-member board of directors that has the following makeup: two members with experience in natural resource-based enterprises; two veterans; one certified public accountant; one commercial lender; one attorney; one member with expertise in student financial aid; one member knowledgeable in the field of higher education; three members at-large; three state officials,

including the Commissioner of Economic and Community Development, a natural resource agency commissioner and the State Treasurer.

Members of the FAME Board are appointed by the Governor and are subject to review and confirmation by the Maine Legislature. Each member, other than the state officials, serves for a term of four years, with a maximum of two four-year terms possible. The Chief Executive Officer is appointed by the Governor for a four-year term, subject to review and confirmation by the Maine Legislature, to supervise and direct the administrative and technical activities of FAME on a day-to-day basis.

**PROGRAM:**
BUSINESS FINANCE: FAME administers and oversees programs that may be utilized individually or in combination with other financing mechanisms to assist business development in Maine. These programs include: Commercial Loan Insurance Program; OnLine Answer Program; FAME Direct Loan Program; Regional Economic Development Revolving Loan Program; Linked Investment Program for Commercial Enterprises; Linked Investment Program for Agriculture; Maine Seed Capital Tax Credit Program; Maine New Markets Capital Investment Tax Credit Program; and various bond financing programs.

Additionally, the following programs are administered in conjunction with other state departments or agencies: Agricultural Marketing Loan Program; Dairy Improvement Fund; Potato Marketing Improvement Fund Program; Maine Rural Development Authority; Nutrient Management Loan Program; and Compliance Assistance Loan Program.

EDUCATION FINANCE AND OUTREACH: FAME maintains and administers the following state higher education finance and outreach programs: Maine State Grant Program; Educators for Maine Program; Maine Education Savings Program (NextGen 529®); Maine Dental Education Loan and Loan Repayment Programs; the Harold Alfond College Challenge a/k/a Alfond Grant; Maine Health Professions Loan Program; Maine Health Care Provider Loan Repayment Pilot Program; the Doctors for Maine's Future Scholarship Program; Nursing Education Loan Repayment Program; Maine Veterinary Medicine Loan Program; Tuition Waiver Programs; The Maine Loan; Foreign Credentialing and Skills Recognition Grant Program; and financial education.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| FINANCE AUTHORITY OF MAINE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 29,960,500 | 28,540,394 | 782,602 | | 637,504 | |
| **TOTAL EXPENDITURES** | 29,960,500 | 28,540,394 | 782,602 | | 637,504 | |

# MAINE HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY

## TERRY HAYES, EXECUTIVE DIRECTOR

*Central Office:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330
*Mail Address:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330 *FAX:* (207) 623-5359
*Established:* 1971 *Telephone:* (207) 622-1958
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 336 *Citation:* T0022 *M.R.S.A., Sect.:* 000002054

**PURPOSE:**
To assist private nonprofit hospitals, nonprofit nursing homes, community health facilities, for-profit nursing and boarding homes, and private, nonprofit institutions for higher education within the State of Maine in both short and long-term financing for the construction and equipping of health-care and educational facilities, and the refinancing of existing indebtedness by providing financial advisory services and access to the tax-exempt and taxable bond markets.

**ORGANIZATION:**
The Maine Health and Higher Educational Facilities Authority (the Authority) consists of 12 members, including the Treasurer of the State, the Commissioner of Health and Human Services, the Commissioner of Education, and the Superintendent of Financial Institutions who serve as ex officio members, as well as eight other members who are residents of the State and are appointed by the Governor for terms of five years. The Authority annually elects one of its members as chairman and one as vice-chairman. The Authority appoints an Executive Director who is not a member of the Authority that serves at the pleasure of and is responsible for the day-to-day activities of the Authority. The Executive Director also serves as both the secretary and treasurer of the Authority.

**PROGRAM:**
Bonds, notes, or any other obligations of the Authority while utilizing the moral obligation reserve fund makeup of the State do not constitute an obligation of the State or any political subdivision within the State. Each bond issue of the Authority is secured solely by revenues derived from the project financed by the proceeds of said issue. Bonds of the Authority may be secured by a gross pledge of the revenues derived from the project. In addition, the Authority may take title to the project and lease it back to the hospital, nursing or boarding home, or institution for higher education or may take a mortgage on the project. Each healthcare facility or institution for higher education agrees, among other things, to pay the Authority sufficient monies at all times to pay principal and interest on outstanding bonds.

During fiscal year 2025, the Authority issued $187,380,000 in General Resolutions conduit debt on behalf of its borrowers which is not debt of the Authority or moral obligation debt of the State. During Fiscal year 2025 the Authority issued $164,545,000 of reserve resolution moral obligation debt. The Authority does not receive any appropriation from the State. It derives its revenue from fees charged to participating eligible borrowers using its financing capabilities. The Authority charged origination and loan servicing fees based on type of loan, financing, and borrower.

**PUBLICATIONS:**
Annual Report - Audit

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE HISTORIC PRESERVATION COMMISSION
## KIRK MOHNEY, DIRECTOR

*Central Office:* 55 CAPITOL ST, AUGUSTA, ME 04330
*Mail Address:* 65 STATE HOUSE STATION, AUGUSTA, ME 04333-0065 *FAX:* (207) 287-2335
*Established:* 1971 *Telephone:* (207) 287-2132
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 089 *Citation:* T0027 *M.R.S.A., Sect.:* 000000502
*Average Counts-All Positions:* 16.231 *Legislative Count:* 12.00

**PURPOSE:**
The Maine Historic Preservation Commission (the Commission) works to preserve the architectural, historic, and environmental heritage of the people of the State, and to develop and promote the cultural, educational, and economic benefits of these resources.

**ORGANIZATION:**
The Commission was created by the 105th Legislature in 1971 as an Independent State Commission. In 1973, the Commission was placed in the Department of Educational and Cultural Services for administrative purposes, and in 1979 it became a bureau of the Department. In 1990 the 114th Legislature established the Commission as an independent agency. The Commission consists of eleven members made up as follows: Commissioner or representative of the departments of Transportation and Agriculture, Conservation and Forestry; and nine

representatives from among the citizens of Maine, one of whom must be elected chair and one of whom must be elected vice-chair. Among the public members, all of whom are appointed by the Governor, there must be at least one prehistoric archaeologist, one historic archaeologist, one historian, one architectural historian, and one architect. The term of office of each member is 5 years. Each member serves for the term of the member's appointment and thereafter until the member's successor is appointed; but in any event no more than 2 consecutive terms. All vacancies are filled for the balance of the unexpired term in the same manner as the original appointments.

**PROGRAM:**

The Commission administers the National Historic Preservation Act of 1966 in the State of Maine. The program includes the following activities: Historic Preservation Planning; National Register of Historic Places, Preservation Tax Incentives; Survey and Inventory; Development, Acquisition and Covenants; Review and Compliance; and Local Government Certification. Agency staff provide guidance and advice to governmental agencies, organizations, and individuals in the area of historic preservation. During fiscal year 2025, the Commission provided Historic and Archaeological resource data to 59 municipalities for use in the development of local comprehensive plans; expanded the National Register of Historic Places by 9 individual buildings, 1 site, and 2 historic districts; reviewed the Part 1, 2 and/or 3 of 29 tax credit applications leading to the certification of 7 historic rehabilitation projects with a total value of over $109 million dollars; added 698 properties to the Maine Historic Resources Inventory; and reviewed 1,799 projects to evaluate their impact on historic properties.

**LICENSES:**

Pursuant to 27 MRSA §374, any party wishing to excavate a protected archaeological site (listed in the National Register of Historic Places which is state-owned or is subject to a preservation agreement between the landowner and the Commission), must apply for an Excavation Permit to the Director of the Commission with a written research proposal. If a site which is not state-owned is involved, permission to excavate in writing from the landowner must accompany the permit application. If an Excavation Permit is granted, it must be co-signed by the Director of the Commission, the Director of the Maine State Museum, and (if involving a state-owned site) the Director of the agency with primary jurisdiction.

**PUBLICATIONS:**

Heritage For the Future, 2021-2026 Edition: Maine's Statewide Historic Preservation Plan.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HISTORIC PRESERVATION COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 817,413 | 420,416 | 64,889 | | 332,108 | |
| HEALTH BENEFITS | 238,887 | 124,725 | 18,788 | | 95,374 | |
| RETIREMENTS | 179,558 | 91,483 | 13,295 | | 74,780 | |
| OTHER FRINGE BENEFITS | 21,314 | 10,750 | 1,915 | | 8,649 | |
| COMPUTER SERVICES | 32,673 | 18,975 | 2,939 | | 10,759 | |
| CONTRACTUAL SERVICES | 126,592 | 45,005 | 6,498 | | 75,089 | |
| RENTS | 102 | 102 | | | | |
| COMMODITIES | 9,740 | 3,353 | | | 6,387 | |
| GRANTS, SUBSIDIES, PENSIONS | 179,307 | 4,310 | | | 174,997 | |
| TRANSFER TO OTHER FUNDS | 69,789 | | 10,626 | | 59,163 | |
| **TOTAL EXPENDITURES** | 1,675,375 | 719,119 | 118,950 | | 837,306 | |

# MAINE HUMAN RIGHTS COMMISSION

## KIT THOMSON CROSSMAN, EXECUTIVE DIRECTOR
## MICHAEL WHITMAN, OPERATIONS DIRECTOR

*Central Office:* 19 UNION STREET, AUGUSTA, ME 04330
*Mail Address:* 51 STATE HOUSE STATION, AUGUSTA, ME 04333-0051 *FAX:* (207) 624-8729
*Established:* 1972 *Telephone:* (207) 624-6290
*Reference: Policy Area:* 06 *Umbrella:* 94 *Unit:* 348 *Citation:* T0005 *M.R.S.A., Sect.:* 000004561
*Average Counts-All Positions:* 16.000 *Legislative Count:* 16.00

**PURPOSE:**
The Maine Human Rights Commission (the Commission) was established to investigate and prevent discrimination in employment, housing, education, access to public accommodations, or extension of credit on account of actual or perceived race, color, sex, sexual orientation or gender identity, physical or mental disability, religion, ancestry, or national origin; in employment, discrimination on account of actual or perceived age, familial status, and genetic predisposition; in housing, discrimination on account of actual or perceived source of income and familial status; in public accommodations, discrimination on account of actual or perceived age and, for lodging, accompaniment by a minor child or children; and in extension of credit, on account of actual or perceived age and marital status. The Maine Human Rights Act also prohibits discrimination in employment because an employee asserted a right with a prior employer under the Workers' Compensation Act; prohibits retaliation in employment because an employee reported unsafe or unlawful activity in the workplace under the Whistleblower's Protection Act; and prohibits discrimination in housing and employment because a person sought and received an order of protection under Title 19-A, section 4007.

**ORGANIZATION:**
The Commission was enacted in 1971, with its provisions becoming effective in 1972, to promote the full enjoyment of human rights and personal dignity by all inhabitants of the State of Maine. The Commission shall have no more than 5 members, no more than 3 of the members may be of the same political party. The members are appointed for terms of 5 years each by the Governor, subject to review by the joint standing committee of the Legislature having jurisdiction over judiciary matters and confirmation by the Legislature. The Governor shall designate one member to be the chair. The Commission has the power to establish and maintain a principal office and other such offices within the State as it deems necessary; meet and function at any place within the State; appoint a full-time executive director and counsel to the Commission; and appoint other personnel including, but not limited to, investigators, attorneys, compliance personnel and secretaries, as it deems necessary.

**PROGRAM:**
DISCRIMINATION COMPLAINTS. During fiscal year 2025, 690 new complaints were filed with the Commission and the Commission closed 704 cases. After updating inventory data, there were 714 cases active at the end of fiscal year 2025.

LITIGATION. The Commission is represented in the courts of the State of Maine by the Commission's own counsel.

PUBLIC EDUCATION AND INFORMATION. The Commission issues information on its website and in other publications and speaks to groups (upon request and otherwise), when possible, in an effort to educate people about the provisions and remedies under the Maine Human Rights Act.

**LICENSES:**
N.A.

**PUBLICATIONS:**
Maine Human Rights Act, Whistleblower's Protection Act, Procedural Rules and Regulations, 'MHRA Guarantees' Poster, Accessibility Requirements for Public Accommodations and Places of Public Employment, Accessibility Requirements of the Maine Human Rights Commission, Assistance Animals in Housing, Attorney Referral Listing, COVID-19 Information, Employment Regulation; Employment Poster, Equal

Educational Opportunity Regulations; Procedural Rules, Housing Applicant Inquiry Guide, Housing Poster; Unlawful Housing Harassment Brochure, Housing Regulations of the Maine Human Rights Commission; Housing Procedural Rule, Learn What Inquiries Are Lawful and What Inquiries Are Not Lawful When Applying For Housing, Pre-Employment Inquiry Guide, Public Accommodation Regulations Relating to Handicap Discrimination in Public Conveyances, Service Animal Guidance, Sexual Harassment Poster; Sexual Harassment Brochure; Sexual Harassment Trainer Listing, Sexual Orientation in Education Guidance, Students Rights under the Maine Human Rights Act Brochure, Multimedia: COVID-19 and Discrimination PSA Video; COVID-19 and the Maine Human Rights Act Video.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HUMAN RIGHTS COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,152,368 | 881,716 | | | 270,652 | |
| HEALTH BENEFITS | 343,192 | 267,186 | | | 76,006 | |
| RETIREMENTS | 252,683 | 195,761 | | | 56,922 | |
| OTHER FRINGE BENEFITS | 31,241 | 23,824 | | | 7,417 | |
| COMPUTER SERVICES | 52,329 | 45,158 | 1,575 | | 5,596 | |
| CONTRACTUAL SERVICES | 165,780 | 76,233 | 33,364 | | 56,183 | |
| COMMODITIES | 15,076 | 6,290 | 229 | | 8,557 | |
| TRANSFER TO OTHER FUNDS | 31,294 | | 522 | | 30,772 | |
| **TOTAL EXPENDITURES** | 2,043,963 | 1,496,168 | 35,690 | | 512,105 | |

# MAINE INDIAN TRIBAL-STATE COMMISSION

## NEWELL LEWEY, CHAIR
## JILL TOMPKINS, EXECUTIVE DIRECTOR

*Central Office:* 10 COMMISSARY POINT ROAD, TRESCOTT, ME 04652
*Mail Address:* PO BOX 35, WHITING, ME 04691 *FAX:*
*Established:* 1980 *Telephone:* (207) 726-8555
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 409 *Citation:* T0030 *M.R.S.A., Sect.:* 000006212

**PURPOSE:**
The Maine Indian Tribal-State Commission (the Commission) was established by the Act to Implement the Maine Indian Claims Settlement of 1980 to "continually review the effectiveness of the Act and the social, economic, and legal relationship between the Houlton Band of Maliseet Indians, Passamaquoddy Tribe and the Penobscot Indian Nation and the State and to make reports and recommendations to the Legislature and the tribal nations." The Commission has specific statutory mandates, including the promulgation of fishing regulations on designated water bodies, making recommendations concerning the acquisition of lands to be placed in trust for the Passamaquoddy Tribe or Penobscot Nation, designating extended reservations, and commenting on draft solicitations for the development of offshore wind projects in the Gulf of Maine.

**ORGANIZATION:**
The Commission consists of thirteen appointees from the parties to the Maine Indian Land Claims Settlement. Six of its members are appointed by the Governor of Maine and confirmed by the Legislature; the Houlton Band of Maliseet Indians appoints two; the Passamaquoddy Tribe appoints two; and the Penobscot Nation appoints two; and the thirteenth member, who is the chairperson, is selected by the twelve appointees. The Mi'kmaq Nation, although not a party to the Commission, appoints an official observer.

The Commission's budget is comprised of State and Tribal appropriations and private grant funds. The Commission is staffed by one full-time Executive Director and one full-time Projects Coordinator. Consultants with legal, research, writing, and teaching expertise are utilized to assist in carrying out Commission projects.

**PROGRAM:**
The Commission's projects come within one of five priority focus areas.

Improving the Settlement Act's Effectiveness and Tribal-State Relations: the Commission issues research reports and participates in Tribal-State Task Force efforts to reach mutually beneficial solutions to Settlement Act-related conflicts. The Commission tracks the implementation of the Maine Tribal-State Collaboration Act by reviewing agency agreements and reports. the Commission, in partnership with Wabanaki Public Health and Wellness, is developing a Wabanaki-focused cultural competency training designed to enhance tribal-state working relationships.

Education and Outreach: The Commission has created and maintains a comprehensive online library of resources about the Settlement Act. the Commission produces "Tributaries," a narrative journalism series about the Wabanaki peoples, their history, and their present-day concerns. The Commission monitors and advocates for the implementation of the Wabanaki Studies Law of 2001. Public talks and an informational telephone line staffed by the Commission provide the public, tribal, state, and federal agencies with a wide range of information about the Wabanaki nations and current tribal-state relations.

Natural Resource Protection: The Commission develops fishing rules for Indian territory boundary waters that balance fisheries conservation needs and tribal sustenance rights. In collaboration with Wabanaki fisheries biologists and the Maine Department of Inland Fish & Wildlife, revisions to the current regulations are being developed. the Commission published SEA RUN: A Study Regarding the Impact of Maine Policies on the Quality and Quantity of Traditional Tribal Fish Stocks and Sustenance Practices. Frequent presentations on SEA RUN are given by Commission staff and consultants to school groups and at other public events. the Commission tracks environmental conditions potentially harmful to Wabanaki lands and populations and explores preventive and remedial measures.

Sustaining Cultures: The Commission promotes Wabanaki inclusion in State land decision-making. the Commission provides opportunities for Wabanaki culture and language to be preserved and shared. The Commission monitors the repatriation of Wabanaki lands, remains, funerary objects, and cultural heritage items.

Economic and Revenue Development: the Commission collects and analyzes data on Wabanaki successes and barriers in economic development. The Commission tracks the implementation of Wabanaki-owned sports betting and provides recommendations for operational improvement. Planning has begun for an in-depth study to be conducted of economic successes and challenges experienced by the Wabanaki tribal nations. A report of the study's findings and recommendations will be published in 2027.

**PUBLICATIONS:**
The following publications are available free of charge and can be downloaded from the Commission website:
https://www.mitsc.org/category/mitsc-reports-testimony-presentations. For assistance, email: jill@mitsc.org or call (207)726-8555.
Sea Run- A Study Regarding the Impact of Maine Policies on the Quality and Quantity of Traditional Tribal Fish Stocks and Sustenance Practices- June 2023; audiobook published October 2025.
The Wabanaki Studies Law: 21 Years after Implementation (Joint report with the Maine Civil Liberties Union, the Wabanaki Alliance, and the Abbe Museum)- October 2022.
Summary of the Maine Indian Land Claims Settlement of 1980- September 2022.
The United Nations Declaration on the Rights of Indigenous Peoples: Brief History and Current Status- September 2022.
Summary of Recent Positive Developments in Tribal-State Relations- June 2022,
Maine Indian Tribal-State Commission Biannual Report for 2020 & 2021- January 2022,
Research Report on the 1876 Removal of Article X, Section 5 from Printed Copies of the Maine Constitution- January 2021.
The Drafting and Enactment of the Maine Indian Claims Settlement Act: Report on Research Findings- February 2017 (with Suffolk University Law School).
Roundtable to Review the Maine Indian Claims Settlement Act- September 2016.
Assessment of the Intergovernmental Saltwater Fisheries Conflict Between Passamaquoddy and the State of Maine- June 2014.
At Loggerheads: The State of Maine and the Wabanaki- January 1997
Maine Indian Claims Settlement: Concepts, Context, and Perspectives- February

1995.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE INDIAN TRIBAL-STATE COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 268,500 | 268,500 | | | | |
| **TOTAL EXPENDITURES** | 268,500 | 268,500 | | | | |

# MAINE STATE LIBRARY
## LORI STOCKMAN, STATE LIBRARIAN

*Central Office:* 242 STATE STREET, AUGUSTA, ME 04330-0000
*Mail Address:* 64 STATE HOUSE STATION, AUGUSTA, ME 04333-0064 *FAX:* (207) 287-5615
*Established:* 1937 *Telephone:* (207) 287-5600
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 075 *Citation:* T0027 *M.R.S.A., Sect.:* 000000001
*Average Counts-All Positions:* 42.500 *Legislative Count:* 42.50

**PURPOSE:**
The purpose of the Maine State Library is to provide, broaden and improve access to information in a variety of formats to citizens regardless of location of residency.

**ORGANIZATION:**
The Maine State Library includes Administration, Collections Development, Digital Initiatives and Promotion, Library Development, Public and Outreach Services, and Research and Innovation.

**PROGRAM:**
The Program of the Maine State Library (MSL) is supported by several components. Administration: This program is defined by the role of the State Librarian. As such, the State Librarian has administrative oversight of operations and programs offered by the Maine State Library. Other programs include Collection Development, Digital Initiatives and Promotion, Library Development, Public and Outreach Services, and Research and Innovation. General Fund appropriations support the salary of the State Librarian, and the programs delivered by the Maine State Library. All statutory requirements of the Maine State Library are carried out by the State Librarian and through the aforementioned operational programs. Such requirements include, but are not limited to: contents and exchanges - essentially building a collection and making it available through the lending of materials statewide; ensuring an operation open to the public to conduct research and utilize numerous library resources; overseeing the collection of state agency publications; and using resources to make libraries stronger throughout Maine. The Maine State Library has three primary operating departments: 1) The Collections Development, Digital Initiatives and Promotion Department is responsible for the acquisition and care of over 600,000 books, serial volumes and government documents as well as other special collections belonging to the Maine State Library. The unit is responsible for activities to digitize collections items and provide online access to those materials. Staff of the division are also charged with maintaining the library website and social media accounts as well as publicizing programming and library issues to different constituencies. Collections priorities of the Maine State Library are consistent with statutory obligations as defined in MRSA Title 27 §2 as well as the Agency's long-standing goal of serving as the State's premier library on the history, resources and publications of Maine. 2) The Library Development Department is responsible for the administration of federal Library Services and Technology Act (LSTA) programs aimed at facilitating statewide resource sharing and improved library services in Maine. The division also oversees state and federal data collection, compilation and dissemination concerning public libraries services. Specific activities of the division can be categorized as consulting services,

professional development and continuing education; infrastructure: shared statewide resources; and broadband access and E-Rate. 3) The Public and Outreach Services, Research & Innovation Department oversees the development and delivery of all direct one to one service. Embracing a philosophy of service that people are at the center of the library's mission to inspire and cultivate learning, advance knowledge and nurture and strengthen communities, this division models best demonstrated service practices through direct library lending (circulation), reference, outreach (to the underserved) and innovation. Specific activities of the division can be categorized as public services; outreach services for underserved; and research and innovation.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE LIBRARY<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 2,795,123 | 2,063,423 | | | 731,700 | |
| HEALTH BENEFITS | 860,733 | 645,428 | | | 215,305 | |
| RETIREMENTS | 602,752 | 453,706 | | | 149,046 | |
| OTHER FRINGE BENEFITS | 76,136 | 55,809 | | | 20,327 | |
| COMPUTER SERVICES | 136,373 | 117,378 | 1,800 | | 17,195 | |
| CONTRACTUAL SERVICES | 1,566,660 | 1,028,497 | 179,759 | | 358,404 | |
| RENTS | 28,892 | 6,336 | 22,288 | | 268 | |
| COMMODITIES | 75,987 | 57,132 | 8,611 | | 10,244 | |
| GRANTS, SUBSIDIES, PENSIONS | 355,943 | 335,143 | | | 20,800 | |
| EQUIPMENT | 22,279 | | 22,279 | | | |
| TRANSFER TO OTHER FUNDS | 68,597 | | 8,498 | | 60,099 | |
| **TOTAL EXPENDITURES** | 6,589,475 | 4,762,852 | 243,235 | | 1,583,388 | |

# MAINE LIBRARY COMMISSION

## LORI STOCKMAN, STATE LIBRARIAN
## BRYCE CUNDICK, CHAIRPERSON

*Central Office:* 242 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 64 STATE HOUSE STATION, AUGUSTA, ME 04333-0064 *FAX:* (207) 287-5615
*Established:* 1973 *Telephone:* (207) 287-5600
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 082 *Citation:* T0027 *M.R.S.A., Sect.:* 000000111

**PURPOSE:**
The purpose of the Maine Library Commission is to review recommendations of the State Librarian with regard to the policies and operations of the Maine State Library and the State's library program. The Commission also gives advice and makes recommendations with regard to the administration of federal funds. The Commission is also charged with appointing the State Librarian.

**ORGANIZATION:**
The Commission membership must be broadly representative of the State's libraries and ensure geographic diversity and broad individual experiences and consist of the following: A. Two members representing public libraries; B. Two members representing kindergarten to grade 12 libraries; C. One member representing a large university library; D. One member representing a small college library; E. One member representing a community college library; F. One member representing a special or institution library; G. One member representing persons with disabilities; H. One member serving as a trustee for a library in the State; I. One member of the Maine Library Advisory Council; J. One member representing underserved and rural communities; K. One member representing a

Native American community; and L. Two at-large members.

**PROGRAM:**
The Maine Library Commission held four meetings during fiscal year 2025. The Commission has monitored progress on numerous areas of special interest such as the renovation of the Cultural Building and expected move back into the building in FY26, expenditure of Institute of Museum & Library Services federal funds, other budgetary matters pertaining to the State Library, and the overall governance oversight of the State Library.

**LICENSES:**
N.A.

**PUBLICATIONS:**
See Maine State Library at http://www.maine.gov/msl/

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE LOBSTER MARKETING COLLABORATIVE
## MARIANNE LACROIX, EXECUTIVE DIRECTOR

*Central Office:* 2 UNION STREET #204, PORTLAND, ME 04101
*Mail Address:* 2 UNION STREET #204, PORTLAND, ME 04101 *FAX:*
*Established:* 2021 *Telephone:* (207) 541-9310
*Reference: Policy Area:* 01 *Umbrella:* 94 *Unit:* 097 *Citation:* T0012 *M.R.S.A., Sect.:* 0006455-A

**PURPOSE:**
The Maine Lobster Marketing Collaborative markets and promotes the sale of Maine lobster in local, regional, national and world markets year-round.

**ORGANIZATION:**
The Maine State Legislature established the Maine Lobster Promotion Council in 1991 at the request of the Maine lobster industry. In 2013, the Maine Lobster Promotion Council was renamed the Maine Lobster Marketing Collaborative (MLMC) and funded through 2018, with subsequent legislatures funding the organization at the same level through 2021 and again through 2026. In 2022, the Legislature passed a bill redirecting 20% of funds collected through the marketing surcharge to the Lobster Legal Defense Fund for a 2-year period ending June 2024. The MLMC is a public instrumentality of the State, funded primarily through assessments paid by lobster license holders, dealers and processors and managed by an 11-member Board of Directors composed of four harvesters, three dealers/processors and two public members; the Commissioner of the Department of Marine Resources and the Commissioner of the Department of Economic and Community Development (or the Commissioners' designees) serve as ex officio members.

**PROGRAM:**
Over the past year, MLMC worked to maintain Maine Lobster's brand reputation while driving demand for Maine Lobster among consumer and trade customers, with a focus on the U.S. market. The marketing program employed a variety of tactics including proactive and reactive public relations, social media, digital advertising, educational outreach, trade shows and content creation. MLMC partnered with #1 recipe database Allrecipes to inspire cooking with Maine Lobster at home, created Maine Lobster Tours in key metro markets, leveraged National Lobster Day and Maine Lobster Week to drive demand in the fall season and promoted positive storytelling of the fishery throughout the year.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE LOBSTER MARKETING COLLABORATIVE<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 1,719,397 | | 1,719,397 | | | |
| **TOTAL EXPENDITURES** | 1,719,397 | | 1,719,397 | | | |

# MAINE MOTOR VEHICLE FRANCHISE BOARD
## JOHN FLYNN, CHAIR

*TTY:* (207) 624-9105
*Central Office:* 101 HOSPITAL STREET, AUGUSTA, ME 04330
*Mail Address:* 29 STATE HOUSE STATION, AUGUSTA, ME 04333-0029 *FAX:* (207) 624-9113
*Established:* 2003 *Telephone:* (207) 624-9131
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 632 *Citation:* T0010 *M.R.S.A., Sect.:* 000001187

**PURPOSE:**
The Motor Vehicle Franchise Board was established to hear and decide complaints between motor vehicle manufacturers, distributors and dealers arising under the Motor Vehicle Franchise Law.

**ORGANIZATION:**
The Motor Vehicle Franchise Board was authorized in fiscal year 2003. The Board consists of seven regular members and four alternate members who are appointed by the Governor. The seventh member serves as chairperson and is appointed by the Secretary of State.

**PROGRAM:**
The Motor Vehicle Franchise Board hears disputes between motor vehicle manufacturers, distributors and dealers. The Motor Vehicle Franchise Board assesses an annual fee to fund the Board pursuant to Title 10 sections 1171-B and 1187-A of the Maine Revised Statutes, and Board Rule § 1 (2) (B).

**PUBLICATIONS:**
Rules of the Motor Vehicle Franchise Board

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE MUNICIPAL BOND BANK
## TERRY HAYES, EXECUTIVE DIRECTOR

*Central Office:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330
*Mail Address:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330 *FAX:* (207) 623-5359
*Established:* 1972 *Telephone:* (207) 622-9386
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 376 *Citation:* T0030A *M.R.S.A., Sect.:* 000005951

**PURPOSE:**
The Maine Municipal Bond Bank (the Bank) was established to reduce overall long-term borrowing costs of governmental units within the State for capital improvement projects through lower interest rates and reduced processing costs of bond issues. The Bank is empowered to issue bonds and notes in its own name and to use the proceeds therefrom to directly purchase the bonds or notes of governmental units. The result is to combine a number of smaller bond issues into a single attractive package which the Bank then offers to the national market.

**ORGANIZATION:**
The Bank, established in 1972, consists of a five-member Board of Commissioners, including the Treasurer of State and the Superintendent of Financial Institutions, ex officio, and three Commissioners appointed by the Governor, for terms of three years. The Board elects one of its members as chairman and appoints an Executive Director who also serves as both secretary and treasurer.

No state appropriations are allocated to the Bank's General Bond Resolution program. The Bank pays all costs of issuance on behalf of local governmental units using the Bank's General Bond Resolution, except for local bond counsel, a prorated share of underwriters' sales commission and any negative arbitrage on the moral obligation reserve fund. Operating expenses are covered by the bond refunding savings, grant administrative fees and income from investment of operating funds.

The Bank does not receive any appropriations from the State to operate these programs but does receive administrative and/or loan servicing fees from participating eligible borrowers.

**PROGRAM:**
In September of 2024, the Bond Bank in-substance defeased a total of $34,535,000 of the Transportaion Infrastructure Fund Group Series 2021A bonds. In November of 2024, bonds were issued in the General Tax-Exempt Resolution totaling $32,560,000 that assisted 15 governmental units in financing their capital projects and also issued $30,715,000 to in-substance defease $40,325,000 of the Series 2014C bonds. In May of 2025, bonds were issued in the amount of $68,185,000 that assisted 31 governmental units in financing their capital projects.

**PUBLICATIONS:**
Annual Report

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

MAINE MUNICIPAL BOND BANK

| EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 69,331 | 69,331 | | | | |
| **TOTAL EXPENDITURES** | 69,331 | 69,331 | | | | |

# MAINE STATE MUSEUM

## BERNARD FISHMAN, MUSEUM DIRECTOR
## SHEILA MCDONALD, DEPUTY DIRECTOR

*Central Office:* 230 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 83 STATE HOUSE STATION, AUGUSTA, ME 04333-0083 *FAX:* (207) 287-6633
*Established:* 1966 *Telephone:* (207) 287-2301
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 073 *Citation:* T0027 *M.R.S.A., Sect.:* 0000000081
*Average Counts-All Positions:* 21.000 *Legislative Count:* 21.00

**PURPOSE:**
The Maine State Museum (MSM) seeks to share what is meaningful about Maine and its place in the world in order to inspire people to discover Maine's past, understand its present, and imagine its future. It conducts this mission through the selection, preservation, study, and educational use of objects and information representing the compelling significance of Maine's natural and cultural heritage. Located in Augusta, MSM maintains some 800,000 items representing the full range of Maine's archaeological, cultural, and environmental history. MSM has now returned to the Cultural Building after the completion of a multi-year renovation. MSM's work continues through collections management, displays in the State House and Blaine House, building new exhibits for the re-opening, the development and delivery of online and other educational programs, and through general collections development and research.

**ORGANIZATION:**
The Maine State Museum, legislatively established in 1836, is the nation's oldest state museum. Re-established several times, in 1965 it became an autonomous agency of state government under its own Commission, and moved into Augusta's new Cultural Building, near the State House, in 1971. It also operates three collections storage facilities. Exhibits have been closed for the Bureau of General Services' Cultural Building renovation, but MSM's first stage of public re-opening will occur in 2026.

**PROGRAM:**
EDUCATION: Lacking on-site programming, MSM produced on-line public educational programs and outreach events reaching 4,218 people in FY25; organized 368 State House, Blaine House, and museum tours for 8,704 visitors; and had a total electronic visitation of 333,188. Planning continued for the Lunder Education Center and three new exhibits: Beyond the Postcard: Stories of the Maine; Vector: A Whale's Life in the Gulf of Maine; and Maine Quilts, in addition to the refurbishment of At Home in Maine. MSM has 22 full-time equivalent staff positions; its affiliated Friends group has 1.5 FTE positions. Across all departments volunteers contributed 1,636 hours, mostly for collections care. MSM had 256 research visit hours, mostly in the Science and History Divisions.

COLLECTIONS: The pace of collection acquisitions and loans was intentionally slowed to accommodate intense exhibit planning, but MSM accessioned 55 collection groups containing about 450 separate objects, including 15 linear feet of archival collections, 10 photographic collections, and 2 archaeological collections.

Acquisitions included works by artist Ellen Hodgkin to memorialize victims of the Lewiston shooting (2025.33); nautical charts used by Brunswick Capt. Robert Giveen to carry slave economy goods from southern US ports to European harbors (2024.59); a scrapbook by celebrated cookbook author Marjorie Standish (2025.20); hats given by Stephen and Tabitha King (2025.26); and furniture given by the Blaine family to Sarah Dixon, a Black servant who worked in the Blaine House (2025.4).

MSM has objects on loan for display to 13 institutions, including the European exhibit consortium Musealia, and has borrowed 20 items for in-house exhibits.

The Archaeology Division worked towards increasing its visibility with local groups and the global archaeological community. Staff gave presentations at national conferences, to community groups, and to school classes. Staff responded to numerous inquiries and research requests, and made a number of site visits. A summer intern researched archaeological site inventories to prepare for the reopening of the 12,000 Years in Maine exhibit.

Another summer intern in Conservation worked on the hull portions of the DownEaster St. Mary, which will be among the reopened exhibits.

The Natural Science Division continued development of entomological collections and contributed to displays in the Lunder Center and the Vector exhibit. Science Staff presented 7 public programs, published a paper on the extinct sea mink in a peer-reviewed journal, and worked with the Maine Forest Service on a database project. Specimens were lent to Maine schools. Staff were active with such partner organizations as the Science Advisory Board for Baxter State Park, Maine Entomological Society, Maine Department of Inland Fisheries and Wildlife, and Department of Environmental Protection.

FRIENDS OF THE MAINE STATE MUSEUM: The Friends, an independent but closely affiliated 501c(3) support organization, with museum participation completed a comprehensive communications plan in preparation for the museum's re-opening, and organized preview tours and presentations around the state. It upgraded the museum's logo and website, developed new operational policies, and strengthened its staffing.

EXHIBITS: MSM's exhibitions, past and planned, are represented on the museum website: www.mainestatemuseum.org.

**LICENSES:**
Any person, agency or institution desiring to excavate an archaeological site on state-controlled land (including submerged lands beneath the ocean up to three miles offshore and beneath navigable rivers, lakes, and great ponds) must submit

a written application for a permit to the Maine State Museum (approval must also be given by the Maine Historic Preservation Commission and the agency controlling the property.)

Any person, agency or institution desiring to use the image, design, or dimensions of any object in MSM collections for any purpose must submit a written application to the museum's collections manager.

**PUBLICATIONS:**
Website address: www.mainestatemuseum.org

BOOKS:
Around the Kennebec Valley: The Herman Bryant Collection (Arcadia Publishing), Gay M. Grant, 2022

Maine Quilts: 250 Years of Comfort and Community (Maine State Museum and Down East Books), Laureen A. LaBar, 2021

A Story of Maine in 112 Objects (Maine State Museum and Tilbury House), Bernard Fishman, ed., 2018

Kosti Ruohomaa: The Photographer Poet (Down East Books), Deanna Bonner-Ganter, 2016

OLDER PUBLICATIONS:
Maine Voices from the Civil War (Maine State Museum), Laureen A. LaBar, 2013; The Swordfish Hunters (Bunker Hill Publishing), Bruce J. Bourque, 2013; Everyday Lives: An Interim Report on Archaeological and Environmental Investigations of Malaga Island, Phippsburg, Maine (Univ. of Southern Maine and Maine State Museum), Nathan D. Hamilton and Robert M. Sanford, 2012

MSM EXHIBIT HANDBOOKS:
Regional Struggle-National Story (2020); Women's Long Road: 100 Years to the Vote (2019); Maine + Jewish: Two Centuries (2018); Over There/Down Home: Mainers in World War I (2017); Beyond Boundaries: The World of the Capote (2016); and Malaga Island, Fragmented Lives (2013).

MSM STAFF CONTRIBUTIONS:
Andrew R. Beaupre: Chapter 2, Space, Place and the Creation of the Southern Border of New France, in `The Archaeology of Colonial Fortifications,' M.S. Nassaney and S. Escribano-Ruiz, eds., Univ. of Florida Press, 2024

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE MUSEUM<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 1,380,820 | 1,371,845 | 8,975 | | | |
| HEALTH BENEFITS | 445,385 | 442,495 | 2,890 | | | |
| RETIREMENTS | 294,205 | 292,358 | 1,847 | | | |
| OTHER FRINGE BENEFITS | 34,473 | 34,239 | 234 | | | |
| COMPUTER SERVICES | 96,375 | 93,148 | 3,227 | | | |
| CONTRACTUAL SERVICES | 190,488 | 131,398 | 59,090 | | | |
| RENTS | 11,763 | 10,323 | 1,440 | | | |
| COMMODITIES | 85,215 | 72,835 | 12,380 | | | |
| BUILDING IMPROVEMENTS | 172,774 | 172,774 | | | | |
| TRANSFER TO OTHER FUNDS | 37 | | 37 | | | |
| **TOTAL EXPENDITURES** | 2,711,535 | 2,621,415 | 90,120 | | | |

# MAINE STATE MUSEUM COMMISSION

## BERNARD FISHMAN, MUSEUM DIRECTOR
## MICHAEL BARRETT, CHAIR

*Central Office:* 10 WATER ST, HALLOWELL, ME 04347
*Mail Address:* 83 STATE HOUSE STATION, AUGUSTA, ME 04333-0083 *FAX:* (207) 287-6633
*Established:* 1966 *Telephone:* (207) 287-6607
*Reference: Policy Area:* 03 *Umbrella:* 94 *Unit:* 085 *Citation:* T0027 *M.R.S.A., Sect.:* 000000082

**PURPOSE:**
The Commission, established in 1965, meets regularly to formulate or approve policies and exercise supervision of Maine State Museum activities.

**ORGANIZATION:**
The Maine State Museum Commission consists of up to 15 members, as approved by the Governor, serving for once-renewable terms of five years, or until replaced.

**PROGRAM:**
In FY25 the Museum Commission met quarterly, in addition to Executive Committee meetings and meetings of temporary committees. The Commission was engaged in reviewing museum programs; following the progress of the Cultural Building renovation and its effects on museum collections and exhibit planning; providing operational, financial and ethical oversight; assisting with fundraising for museum activities; and working with the Friends of the Maine State Museum organization.

**LICENSES:**
See Maine State Museum.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY

## PATRICIA QUINN, EXECUTIVE DIRECTOR

*Central Office:* 75 W COMMERCIAL ST., SUITE 104, PORTLAND, ME 04101
*Mail Address:* 75 W COMMERCIAL ST., SUITE 104, PORTLAND, ME 04101 *FAX:* (207) 780-1001
*Established:* 1995 *Telephone:* (207) 780-1000
*Reference: Policy Area:* 08 *Umbrella:* 94 *Unit:* 584 *Citation:* T0023 *M.R.S.A., Sect.:* 000008111

**PURPOSE:**
The Northern New England Passenger Rail Authority (NNEPRA) was created in 1995 by the Maine State Legislature as a result of a citizens' initiative to reestablish and support the provision of regularly scheduled passenger rail service to and within Maine. NNEPRA is directed to take actions to support passenger rail service, including the acquisition, holding, use, operation, repair, construction, reconstruction, rehabilitation, modernization, rebuilding, relocation, maintenance, and disposition of railroad lines, railway facilities, rolling stock, machinery and equipment, trackage rights, and real and personal property of any kind. In addition, NNEPRA manages host railroad agreements, a contract with Amtrak, insurance liability and marketing, and coordinates station operations.

**ORGANIZATION:**
NNEPRA consists of a board of 7 directors. The 7 directors are the Commissioner

of Transportation, who is a director ex officio; the Commissioner of Economic and Community Development, who also is a director ex officio; and five directors who are members of the public, appointed by the Governor and confirmed by the Legislature for five-year staggered terms. The Governor shall name one of the appointed members as chair of NNEPRA.

**PROGRAM:**
Pursuant to its mandate, NNEPRA is currently providing five round trips of intercity passenger rail service between Brunswick and Boston's North Station. In 2026, NNEPRA plans to add an additional round trip between Wells and Brunswick in support of enhanced commuter options in Maine.

**PUBLICATIONS:**
Schedules and supporting materials

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# STATE BOARD OF PROPERTY TAX REVIEW
## PHIL ST.ONGE, EXECUTIVE DIRECTOR

*Central Office:* 19 ELKINS LANE, ELKINS BLDG., AUGUSTA, ME 04330
*Mail Address:* 49 STATE HOUSE STATION, AUGUSTA, ME 04333-0049 *FAX:*
*Established:* 1986 *Telephone:* (207) 592-0574
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 391 *Citation:* T0036 *M.R.S.A., Sect.:* 000000271

**PURPOSE:**
The State Board of Property Tax Review (The Board) was established to hear and determine tax abatement appeals involving nonresidential properties with an equalized valuation of $1,000,000 or more and appeals arising under: 1) the tree growth tax law (36 MRSA, §571 et seq.); 2) the farm and open space law (36 MRSA, §1101 et seq.); 3) mine site cases (as provided in 36 MRSA, §2865); 4) Working Waterfront designations (36 MRSA, §1131 et seq.); 5) municipal valuation appeals {36 MRSA, §272).

**ORGANIZATION:**
The Board is established under 5 MRSA, §12004-B and consists of 15 members appointed by the Governor. Except for appointments made at the formulation of the Board, the term of each member is three years. An appointment to fill a vacancy shall be for the remainder of the unexpired term. Membership is divided equally among attorneys, real estate brokers, engineers, retired assessors and public members. The chairman, who is elected by the body, assigns a panel of members to hear a given appeal, with three constituting a quorum. Such hearings are held de novo. After hearing, the Board has the power to raise, lower or sustain the original assessment.

**PUBLICATIONS:**
State Board of Property Tax Review - Rules of Procedure

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| STATE BOARD OF PROPERTY TAX REVIEW<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 163,491 | 163,491 | | | | |
| HEALTH BENEFITS | 14,828 | 14,828 | | | | |
| RETIREMENTS | 38,269 | 38,269 | | | | |
| OTHER FRINGE BENEFITS | 4,188 | 4,188 | | | | |
| COMPUTER SERVICES | 5,832 | 5,832 | | | | |
| CONTRACTUAL SERVICES | 91,051 | 91,051 | | | | |
| COMMODITIES | 347 | 347 | | | | |
| **TOTAL EXPENDITURES** | 318,006 | 318,006 | | | | |

# MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM

## DR. REBECCA M. WYKE, CHIEF EXECUTIVE OFFICER

*WATS:* (800) 451-9800
*TTY:* (207) 512-3102

*Central Office:* 139 CAPITOL STREET, AUGUSTA, ME 04332-0349
*Mail Address:* P.O. BOX 349, AUGUSTA, ME 04332-0349 *FAX:* (207) 512-3282
*Established:* 1942 *Telephone:* (207) 512-3100
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 411 *Citation:* T0005 *M.R.S.A., Sect.:* 000017101

**PURPOSE:**
The Maine Public Employees Retirement System (MainePERS) administers retirement programs that cover: 1) state employees, 2) all of the state's public school teachers and administrators, 3) the state's judges, 4) the state's legislators, and 5) employees of the various political subdivisions that choose to participate in the MainePERS as Participating Local Districts (PLDs). MainePERS is also responsible for the payment of benefits from the Governor's Retirement Fund. MainePERS is responsible for administering the Group Life Insurance Program which provides life insurance benefits for both active and retired state employees, legislators, judges, public school teachers, and for employees of PLDs that elect to offer this coverage to their employees.

MainePERS administers the MaineSTART defined contribution retirement plans that are established under sections 401(a), 403(b), and 457(b) of the Internal Revenue Code. These plans are presently available to employees of those employers that have adopted one or more of the plans. As of June 30, 2025, there are 7 employers participating in the 401(a) plan with 105 participants, 82 employers participating in the 457(b) plan with 1,215 participants, and one employer participating in the 403(b) plan with 614 participants.

**ORGANIZATION:**
The responsibility for the operation of MainePERS is held by MainePERS' Board of Trustees (the Board), which is comprised of eight members. State law specifies the Board's composition. The State Treasurer is an ex officio member of the Board. The seven other trustee seats include three that are to be filled by MainePERS members: one is to be a teacher member elected by the Maine Education Association; one is to be a state employee elected by the Maine State Employees' Association; and one is to be a PLD member appointed by the Maine Municipal Association. The remaining four trustee seats are held by persons appointed by the Governor: two are to have training or experience in investments, accounting, banking, or insurance, or as actuaries; one is to be chosen from nominees submitted by the Maine Education Association - Retired; and one is to be a MainePERS retiree, chosen from nominees submitted by retired state employees, retired PLD employees, the Maine Association of Retirees or a committee composed of representatives of those groups.

The Board contracts with qualified professional actuaries for the actuarial services necessary for its oversight of plan funding and the discharge of those of its other responsibilities that involve actuarial information and analysis.

The Board's management of MainePERS investments is embodied in its investment policy. The policy states the Board's underlying investment objectives, sets out the investment strategies intended to realize the objectives, and establishes

guidelines and criteria for implementation of the strategies. The Board employs an investment consultant to assist in development and implementation of investment policy.

The Board is the final administrative decision-maker in matters involving the rights, credits, and benefits of members. It has established an administrative appeals process for the making of such decisions, including the use of independent Hearing Officers who serve under contract. In decisions on disability retirement appeals, statutorily established medical review service providers and independent health care providers provide recommendations as to the medical aspects of disability. The Board's final administrative decisions are appealable to Superior Court.

The Board appoints the Chief Executive Officer of MainePERS, who is responsible for the work of MainePERS' staff. The staff is organized into the Office of the Chief Executive Officer and the Departments of Investments, Finance, Member Service, Information Technology, and Legal and Administration.

**PROGRAM:**
Covered members of MainePERS include both active and inactive members. Active members are those currently working for a MainePERS participating employer who are contributing to MainePERS. As of June 30, 2025, there are approximately 55,890 active members in MainePERS. Inactive members are those who have contributed in the past and whose contributions remain with MainePERS but who are not contributing presently. As of June 30, 2025, there are approximately 62,727 inactive members in MainePERS.

The MainePERS benefits payroll comprises benefits paid to service retirees, beneficiaries of service retirees, disability retirees and survivors of members who become deceased prior to retirement. At June 30, 2025, a total of 51,515 people were receiving benefits. The total monthly benefits payroll paid for the month of June 30, 2025 was $108,687,230. While this number fluctuates month to month, as does the number of benefit recipients, fluctuations are relatively small. Thus, the June 30 numbers can be viewed as an approximate monthly average for FY25.
Those looking for more details concerning the membership, finances, or benefits of MainePERS are invited to contact MainePERS for information.

**PUBLICATIONS:**
Annual financial and actuarial reports, as well as various member, employer and retiree publications are available free of charge and can be downloaded from the MainePERS website: www.MainePERS.org.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 2,181,483 | 2,181,483 | | | | |
| **TOTAL EXPENDITURES** | 2,181,483 | 2,181,483 | | | | |

# SACO RIVER CORRIDOR COMMISSION

## CHERI DUNNING, EXECUTIVE DIRECTOR
## HALEY LACHANCE, ADMINISTRATIVE ASSISTANT

*Central Office:* 81 MAPLE STREET, CORNISH, ME 04020
*Mail Address:* P.O. BOX 283, CORNISH, ME 04020-0283 *FAX:*
*Established:* 1973 *Telephone:* (207) 625-8123
*Reference: Policy Area:* 04 *Umbrella:* 94 *Unit:* 412 *Citation:* T0038 *M.R.S.A., Sect.:* 000000954

**PURPOSE:**
The Saco River Corridor Commission (the Commission) protects the drinking water quality of the Saco River and the integrity of natural resources along the Saco,

Ossipee, and Little Ossipee Rivers. MRSA 38, Chapter 6, initiated by the Maine State Legislature in 1973, is the source of the Commission's authority, mission, and program elements and seeks to protect the quality of land and water within the Saco River Corridor (the Corridor). Values of the Corridor include economic, natural, scenic, recreational, and wildlife resources that have been identified as important to the State and its residents. The Saco River serves as a drinking water reservoir, which requires the additional oversight and protection of the Commission. Several hundred thousand people rely on the Saco River for their drinking water needs.

The Corridor area, 300 miles of riverfront, includes the Saco River from Saco Bay to the New Hampshire border; the Ossipee River from its confluence with the Saco River to the New Hampshire border; and the Little Ossipee River from its confluence with the Saco River to the New Hampshire border, including both Lake Arrowhead and Balch Pond.

The Commission administers regulations developed for the region because the rivers serve as drinking water reservoirs for Biddeford, Saco, and several adjacent communities. It is a function of this Commission to review applications for permits and variances filed under provisions of MRSA 38, Chapter 6, and to ensure the continuing land and water quality of the Corridor.

**ORGANIZATION:**

The Commission is a single unit agency consisting of one regular and one alternate member from each of twenty municipalities in the three counties whose jurisdictions include land or water within the Corridor. These forty seats are appointed to staggered three-year terms by elected officials of the municipalities of the Corridor. The Commission members are the deciding body of the Commission, while the staff presently consists of an executive director, administrative coordinator, environmental compliance evaluator, water quality program manager, water quality coordinator, and volunteers. The Commission's personnel provide information and support services to the Commission, applicants, residents, businesses, and municipal officials concerned with the Corridor, water quality, and development impacts along the rivers.

**PROGRAM:**

The Commission meets to review permit applications for development and use within the Corridor. Their decisions ensure compliance with MRSA Title 38, Chapter 6, and avoid the mixture of incompatible or detrimental uses within the Corridor. With available resources, the Commission's staff assist applicants, abutters, code enforcement officers, and municipal officials to support the purpose of the MRSA Title 38, Chapter 6. During FY25, the Commission conducted four public hearings, 18 subcommittee meetings, and 11 Commission meetings. Members considered a total of 164 permit applications for development within the Corridor. Under the guidance of the Commission, staff manage the permit process and recordkeeping, conduct site inspections, tree removal authorizations and compliance checks, pursue violations of MRSA Title 38, Chapter 6, and bring emerging matters to the attention of the Commission. The Commission continues to coordinate enforcement efforts with the Office of the Attorney General.

Although the Commission's primary function is regulatory, it also continues its historic role as a monitor of and advocate for the Saco River and its surrounding environment. To this end, the Commission engages staff and volunteers to coordinate a water quality monitoring program at 42 separate sites. From May to mid-September, samples are taken on a bi-weekly basis at each monitoring site, with additional samples taken at highly recreated sites weekly. Ten trained volunteer monitors participated during the 2025 season. The program includes on-site physical parameter testing, in-house bacteria analysis, and nutrient parameter sampling by a certified laboratory. The Commission staff provides annual reports of water quality data to each Corridor municipality to track short-term trends and identify water quality problems, and makes the data available to the Maine Department of Environmental Protection and other entities.

**LICENSES:**

The Commission issue permits for the construction or expansion of buildings and structures, initiation or change of land uses, earthmoving or fill, deposition of wastes, or the alteration of shorelines and floodplains within the statutorily defined Corridor along the length of the three major rivers. The Commission staff may issue Certificates of Compliance (dependent upon conditions of the

permit or variance) as required by the Commission.

**PUBLICATIONS:**
1. Copies of An Act to Establish the Saco River Corridor - $5.00*
2. The Saco River Corridor: the View from the Valley - the original plan explaining the background and development of the Corridor concept and containing the proposal which resulted in the Saco River Corridor Act. -$4.00*
3. The Saco River: a Survey of Recreational Use - 1977 - $3.00
4. Saco River Corridor: Open Space & Recreation Potential- 1969 - $7.00
5. The Saco River: a History & Canoeing Guide By: Viola Sheehan- 1976 - $6.50
6. Annual Water Quality Monitoring Report*
7. DVD Protecting the Saco River through water quality - $8.00
8. Informational Pamphlet - free*

*available digitally for free

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| SACO RIVER CORRIDOR COMMISSION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 217,101 | 46,960 | 170,141 | | | |
| **TOTAL EXPENDITURES** | 217,101 | 46,960 | 170,141 | | | |

# MAINE SPACE CORPORATION
## TERRY SHEHATA, PH.D., EXECUTIVE DIRECTOR

*Central Office:* 74 ORION STREET, BRUNSWICK, ME 04011
*Mail Address:* 74 ORION STREET, BRUNSWICK, ME 04011 *FAX:*
*Established:* 2022 *Telephone:* (207) 831-6907
*Reference: Policy Area:* 00 *Umbrella:* 94 *Unit:* 708 *Citation:* TITLE 5 *M.R.S.A., Sect.:* SEC 13201

**PURPOSE:**
The Maine Space Corporation (MSC) was established under Title 5, §13201, to position Maine as a national and global leader in the space economy by leveraging its geographic, research, educational, and industrial assets. The Corporation's primary purpose is to support the development of a coordinated space ecosystem in Maine that advances innovation, entrepreneurship, economic growth, and workforce development. It serves as a catalyst to attract investments, build strategic partnerships, and promote responsible and sustainable space activities, with an emphasis on satellite launches, data and analytics, climate and environmental monitoring, and space-related research and development.

**ORGANIZATION:**
The MSC is a 501c3 organization, quasi-independent state entity governed by a 17-member board of directors appointed in accordance with state legislation. When exercising the powers conferred to it by this chapter, the Corporation is deemed to act as an instrumentality of the State conducting an essential governmental function. The Corporation operates from its central office in Brunswick Landing, Brunswick, Maine, and is led by an Executive Director. It works collaboratively with state agencies, universities, research institutions, industry leaders, nonprofits, and national partners to align strategic goals and activities in support of Maine's Space Industry Workforce Development Roadmap. The Corporation serves as an integrator and convener of stakeholders across public, private, and academic sectors to promote space infrastructure development and commercial innovation.

**PROGRAM:**
MSC's core programs are organized around three strategic pillars of the Maine Space Complex:
1. Launch Sites and Services: Planning and supporting the development of safe,

reliable, and environmentally responsible small satellite launch capabilities from Maine's unique geographic location.
2. Space Data and Advance Analytics: Facilitating access to space-based data and advanced analytics platforms to address climate change, environmental monitoring, and community resilience.
3. Space R&D Innovation Hub: Advancing research, development, testing, and commercialization of space technologies through a statewide innovation hub that includes lab and test facilities, entrepreneurial support, and STEM education and workforce development initiatives.

The MSC also leads and participates in regional collaboration efforts, such as the New England Space Innovation Consortium, and works to secure funding through federal, philanthropic, and private-sector sources to support mission-aligned programs and infrastructure projects.

**LICENSES:**
As of this reporting period, the MSC does not directly hold operational licenses for launch activities or satellite operations.

**PUBLICATIONS:**
MSC engages in strategic planning, policy guidance, and public outreach through reports, white papers, and published documents. Notable publications during the reporting period include:

- Strategic Plan
- 10-Year Implementation Plan
- Draft Space Data and Advanced Analytics Center Implementation Plan
- Draft Space R&D and Innovation Hub Implementation Plan
- Draft Launch Sites and Services Implementation Plan
- Maine Space Industry Workforce Development Roadmap

Additional technical publications are anticipated as the Corporation's space R&D and testing programs grow, particularly through collaboration with universities, national labs, and industry partners.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE TECHNOLOGY INSTITUTE
## BRIAN WHITNEY, PRESIDENT

*Central Office:* 16 MIDDLE ST. STE 201, PORTLAND, ME 04101-5163
*Mail Address:* 16 MIDDLE ST. STE 201, PORTLAND, ME 04101-5163 *FAX:* (207) 582-4772
*Established:* 1999 *Telephone:* (207) 582-4790
*Reference: Policy Area:* 01 *Umbrella:* 94 *Unit:* 611 *Citation:* T0005 *M.R.S.A., Sect.:* 000015302

**PURPOSE:**
The Maine Technology Institute (MTI) was established to encourage, promote, stimulate, and support research and development activities leading to the commercialization of new products and services in the State's technology-intensive sectors; to enhance the competitive position of those sectors; and increase the growth of clusters of industrial activity within those sectors, thereby generating new jobs for Maine people. MTI is critical to the State's economic development strategy and a significant driver to the long-term expansion of research and development assets resulting in the creation of new ventures. During fiscal year 2024-25, MTI used its $6.7 million appropriation, along with investment returns and loan repayments, to put $7.97 million to work across 303 distinct projects across Maine. This funding helped leverage $13.9 million in private sector matching investment.

**ORGANIZATION:**
MTI leads the development of a strong culture of innovation in the State of Maine and is well-positioned for continued growth and effectiveness. It is organized

as a nonprofit corporation, consistent with the provisions of the Federal Internal Revenue Code. Bylaws were drafted and corporation documents were filed in September 1999. Bylaws were updated in October 2019. A Board of Directors consisting of thirteen voting members and two nonvoting members governs MTI. The Governor appoints ten directors, eight represent the targeted technologies and two have demonstrated finance, lending, or venture capital experience. The Commissioner of the Department of Economic and Community Development, the Chancellor of the University of Maine System, the President of the Maine Community College System and the Director of the Governor's Office of Policy, Innovation and the Future, or their designees, are ex-officio members. The MTI President is a nonvoting director. Seven subsidiary boards, each representing a targeted technology sector, were formed, and function to advise and support the MTI Board of Directors. Approximately 120 domain experts comprise the membership of these technology boards.

**PROGRAM:**
MTI makes direct investments in ventures pursuing promising technologies, providing targeted commercialization assistance to Maine companies, and strengthening Maine's technology clusters. It works with organizations and individuals focused on expanding the State's entrepreneurial ecosystem to stimulate new venture formation. Regarded as the leader and dominant player in this effort, MTI programs require at least a 1:1 matching contribution from award recipients. MTI award programs are based on scientific or technical merit, commercial feasibility, and economic impact potential to the State. Funding from MTI signals a critical validation or endorsement of an idea, product, or service. The MTI application process requires a disciplined approach demanding that the entrepreneur attempt to define a business model and build a business case for his or her idea, product, or service. That validation helps lend credibility and better positions the product or process for success in the marketplace and with investors and traditional lenders.

In addition to managing its core state funds, MTI was also asked to assist the State as it worked to distribute approximately $1 billion in federal discretionary American Rescue Plan Act funding as part of the Maine Jobs & Recovery Plan (MJRP). The MJRP makes substantial investments in economic development, worker attraction and training, affordable housing, health and human services, and higher education, to name just a few. During fiscal year 2024-25, MTI was specifically involved in the deployment of phase two of the Pandemic Recovery for an Innovative Maine Economy (PRIME 2) program. Ultimately, MTI made 48 awards totaling $9.99 million in the aggregate.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# WELLS NATIONAL ESTUARINE RESEARCH RESERVE MANAGMNT AUTHORITY

## PAUL DEST, EXECUTIVE DIRECTOR

*Central Office:* LAUDHOLM FARM, WELLS, ME 04090
*Mail Address:* 342 LAUDHOLM FARM ROAD, WELLS, ME 04090 *FAX:*
*Established:* 1990 *Telephone:* (207) 646-1555
*Reference: Policy Area:* 04 *Umbrella:* 94 *Unit:* 335 *Citation:* S1989 *M.R.S.A., Sect.:* 000000108

**PURPOSE:**
The Wells National Estuarine Research Reserve was established in 1986 pursuant to Section 315 of the Federal Coastal Zone Management Act of 1972, as amended. The objective of the Act is protection and management of estuarine resources. Wells Reserve addresses this mission through environmental education, research and natural resource stewardship programs. The Wells National Estuarine Research Reserve Management Authority was established in 1990 by Private and Special Law 1989, chapter 108. As an instrumentality of the State, the Authority supports and promotes the interests of Wells Reserve through managing and sustaining the coastal lands and other resources within the reserve; furthering coordination and cooperation among state agencies, the Town of Wells and the U.S. Fish and

Wildlife Service, and the Laudholm Trust; developing and implementing programs for research, education, and natural resource stewardship; and providing public access.

**ORGANIZATION:**

The Authority was established by the State Legislature in 1990. The Authority is governed by a Board of Directors composed of the Commissioner of the Department of Agriculture, Conservation and Forestry (DACF), or the Commissioner's designee; the Regional Director of Region 5 of the United States Fish and Wildlife Service or the Director's designee; a representative of the town of Wells, as designated by the town's board of selectmen; a representative of the Laudholm Trust, as designated by the Board of Trustees; and a public member with an established reputation in the field of marine or estuarine research, appointed by the Governor for a term of three years. In addition, the following members are ex officio nonvoting members: The Director of the Maine Coastal Program and the Director of the Office for Coastal Management, National Oceanic and Atmospheric Administration, or the Director's designee.

An Executive Director serves as chief executive to the Authority. The Executive Director supervises staff with program responsibility in the areas of research, education, natural resource stewardship and facility management.

Core program funding is provided by the Office for Coastal Management/National Ocean Service/National Oceanic and Atmospheric Administration. Laudholm Trust, a nonprofit organization with 1,600 members, provides most of the nonfederal match funds for this federal grant. Other funds come from income earned from programs and admission fees and from private and government grants.

**PROGRAM:**

OPERATIONS and MANAGEMENT

Headquarters and visitor center are located at the historic Laudholm Farm. The Reserve is open 365 days a year. Seven miles of interpretive trails are open daily, from 7 a.m. to sunset. The Reserve has a visitor center with exhibits, a gift shop, a library, an auditorium, and a research lab. Another feature of the Reserve is the Maine Coastal Ecology Center, a 6,000 square-foot building that houses a research lab, interpretive exhibits, a Geographic Information Systems (GIS) lab and offices. Annual visitation is approximately 30,000. The Reserve also has the Alheim Commons, a campus consisting of two buildings that provide housing to visiting coastal scientists, educators and resource managers.

COASTAL TRAINING PROGRAM

The Reserve Coastal Training Program (CTP) provides vital science-based information and technology to decision makers whose work impacts the coastal environment. CTP also sponsors workshops and conferences on coastal resource topics.

RESEARCH and MONITORING

Estuaries and salt marshes, where fresh and salt water meet, are critical in protecting marine resources from pollution that filters toward the ocean. Estuaries are vital links to the Gulf of Maine, and support one of the most important fisheries in the world. The field and laboratory research, aided by volunteers, town/state officials, students and visiting investigators, support such projects as: Estuarine Fish Distribution-quantify value of marsh dominated estuaries and watersheds for the survival, growth/reproduction of Gulf fishes; Estuarine Water Quality-long term monitoring of water quality to detect improvements/decline in water resources as a result of land use and human activities; and Salt Marsh Restoration-identify/measure damaging effects of tidal restriction.

EDUCATION

The educational programs of the Wells Reserve are designed to inform the public and coastal management decision-makers about the significance of coastal environments and watersheds. The Education Program has a popular Spring and Fall guided program for school groups called Exploring Estuaries. The Reserve has several summer programs for children. The Junior Researcher Day Camp allows children ages 9-11 to assist scientists with ongoing research and to learn about the varied habitats of the Reserve. The Reserve also offers one-day exploration sessions introducing children ages 6 to 11 to science and nature. The Education Program also offers the following: guided walks, events, and lectures; internships and fields studies for high school and college students; and exhibits

and self-guided interpretive tours.

NATURAL RESOURCE STEWARDSHIP
The Reserve conserves and manages wildlife habitats and maintains trails for the public, and cooperates on management activities with Rachel Carson National Wildlife Refuge. The Reserve encompasses 2,250 acres of protected lands. Furthermore, the Reserve works with community groups and organizations in southern Maine towns on coastal habitat restoration, watershed management and land conservation.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# DIRIGO HEALTH

## KARYNLEE HARRINGTON, EXECUTIVE DIRECTOR
## LAURIE SMITH, DIR FINANCE & OPERATIONS

*Central Office:* 151 CAPITOL STREET, AUGUSTA, ME 04330
*Mail Address:* 53 STATE HOUSE STATION, AUGUSTA, ME 04333-0053 *FAX:* (207) 287-9922
*Established:* 2003 *Telephone:* (207) 287-9900
*Reference: Policy Area:* 05 *Umbrella:* 95 *Unit:* 629 *Citation:* T0024A *M.R.S.A., Sect.:* 000006902
*Average Counts-All Positions:* 2.000 *Legislative Count:* 2.00

**PURPOSE:**
The Maine Quality Forum (MQF) was established in 2003 as part of Dirigo Health in Title 24-A, Chapter 87 and is responsible for monitoring and improving the quality of health care in the State of Maine.

**ORGANIZATION:**
Title 24-A, Chapter 87, Section 6951 describes the duties of the MQF which include: coordinating the collection of healthcare quality data; promoting the transparency of comparative healthcare quality and performance data on a publicly accessible website; reporting annually on both the amount of primary care and behavioral health care spending there is in the State of Maine; conducting educational campaigns to help consumers make informed decisions and engage in healthy lifestyles; and several healthcare infection prevention activities including an annual report on the rates of healthcare associated infections in Maine hospitals.

**PROGRAM:**
Specifically, MQF is required by statute to develop three annual reports and submit to the Legislature and the Commissioner of the Department of Health and Human Services (DHHS) in January of each year. The three reports are in the following areas: the total spending, utilization, workforce capacity, access and overall health status of Mainers specific to primary care services in Maine; annual spending on behavioral health care services in Maine; and the rate of healthcare associated infection rates in Maine hospitals. MQF is mandated to convene and staff the Maine Primary Care Advisory Council, an 18-member council defined in statute, promote the transparency of health care quality data in collaboration with the Maine Health Data Organization (MHDO). MQF is responsible for the health care quality data posted on www.comparemaine.org and for making recommendations on proposed changes to Rule 90-590 Chapter 270, Uniform Reporting System for Quality Data Sets; and for the public reporting of these data which can be found at: https://mhdo.maine.gov/quality_data_reports.htm.

**LICENSES:**
N.A.

**PUBLICATIONS:**
In collaboration with DHHS Maine-CDC and the University of Southern Maine, MQF is responsible for the Maine's Infection Prevention Forum (MIPF) website, https://maineinfectionpreventionforum.org. The MIPF website is a repository for the latest infection prevention courses and resources designed to support the educational needs of health care and direct care workers. MQF supports the ongoing maintenance, including content updates, and developing new relevant courses for the MIPF website. Additional publications include the Annual Primary Care Spending and Behavioral Health Care Spending Reports and the Annual Healthcare Associated Infections in Maine Report, which can be found at: https://mhdo.maine.gov/mqf.html.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DIRIGO HEALTH<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 268,090 | 268,090 | | | | |
| HEALTH BENEFITS | 63,767 | 63,767 | | | | |
| RETIREMENTS | 68,505 | 68,505 | | | | |
| OTHER FRINGE BENEFITS | 7,847 | 7,847 | | | | |
| COMPUTER SERVICES | 258,609 | 258,609 | | | | |
| CONTRACTUAL SERVICES | 677,179 | 677,179 | | | | |
| **TOTAL EXPENDITURES** | 1,343,997 | 1,343,997 | | | | |

# DOWNEAST INSTITUTE FOR APPLIED MARINE RESEARCH AND EDUCATION

## DR. BRIAN BEAL, DIRECTOR OF RESEARCH

*Central Office:* 39 WILDFLOWER LANE, BEALS, ME 04611-0083
*Mail Address:* PO BOX 83, BEALS, ME 04611-0083 *FAX:*
*Established:* 2003 *Telephone:* (207) 497-5769
*Reference: Policy Area:* 04 *Umbrella:* 95 *Unit:* 624 *Citation:* S2003 *M.R.S.A., Sect.:* CHAP 29

**PURPOSE:**
The Downeast Institute for Applied Marine Research and Education (DEI) is a private non-profit organization whose mission is to improve the quality of life for the people of downeast and coastal Maine through marine research, marine science education, and innovations in wild and cultured fisheries. DEI serves as the Marine Science Field Station of the University of Maine at Machias.

**ORGANIZATION:**
DEI is overseen by a 16-member volunteer board of directors and employs 11 full time and four part time employees. Undergraduate interns assist at DEI's Great Wass Island shellfish hatchery and running seawater laboratory during the summer months but may also work on special projects through the year.

**PROGRAM:**
Originally the Beals Island Regional Shellfish Hatchery, DEI has been conducting successful applied marine research that has been transferred to individual harvesters/fishermen, communities and fisheries managers since 1987. DEI's commercial-scale research hatchery supports marine research, public stock enhancement, aquaculture development, and K-12 education. DEI is the only hatchery in Maine producing soft-shell clam seed for municipal shellfish conservation programs. Recent research has resulted in commercialization of seeded mussel ropes for aquaculture, and has focused on developing new candidate species for aquaculture such as razor clams, sea scallops, European oysters, and Arctic surf clams. Current projects include intertidal monitoring to help municipalities quantify the settlement and survival of intertidal species, such as soft-shell clams, at a total of 25 sites along the Maine coast; a selective breeding program to develop American oysters that will grow well in the colder waters east of Franklin; commercialization of Arctic surf clam farming technology; and developing hatchery and nursery technology for sea scallops. Besides its hatchery, DEI's facility includes a variety of laboratories with and without flowing seawater and a specially designed lab to conduct independent experiments on the effects of ocean acidification and warming on marine life. A residence hall and conference room enable DEI to accommodate students and host a variety of educational events. DEI's education center offers marine science research opportunities for students of all ages, marine science summer camps for K-12 youth, and professional development opportunities leading to recertification for teachers interested in enhancing STEM learning in their classrooms. DEI's education programs focus on the use of the local marine environment as a tool to engage and excite students in science using hands-on, inquiry-based projects that highlight marine science. The $12,500 annual allocation by the Maine Legislature has provided the matching funds and demonstration of state support that allows DEI to attract over $1 million in annual funding for operations, research, and

education programs.

**PUBLICATIONS:**
To view a list of published research, visit DEI's web site at http://downeastinstitute.org/publications

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DOWNEAST INSTITUTE FOR APPLIED MARINE RESEARCH AND EDUCATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 12,554 | 12,554 | | | | |
| **TOTAL EXPENDITURES** | 12,554 | 12,554 | | | | |

# EFFICIENCY MAINE TRUST

## MICHAEL STODDARD, EXECUTIVE DIRECTOR
## GREG LECLAIR, DIRECTOR, FINANCE & ADMIN

*Central Office:* 168 CAPITOL STREET, SUITE 1, AUGUSTA, ME 04330-6856
*Mail Address:* PO BOX 219, BRUNSWICK, ME 04011 *FAX:* (207) 213-4153
*Established:* 2009 *Telephone:* (866) 376-2463
*Reference: Policy Area:* 07 *Umbrella:* 95 *Unit:* 648 *Citation:* T00035A *M.R.S.A., Sect.:* 00010103
*Average Counts-All Positions:* 1.000 *Legislative Count:* 1.00

**PURPOSE:**
The Efficiency Maine Trust was established for the purposes set forth in the Efficiency Maine Trust Act, 35-A MRSA §10101, et seq., as may be amended (the Act), including without limitation, developing, planning, coordinating and implementing energy efficiency and alternative energy resources programs in the State of Maine (the State) to: 1) provide uniform, integrated planning, program design and administration of energy programs; 2) reduce energy costs and improve security of the State and local economies; 3) ensure that all expenditures of the Trust are cost-effective in terms of avoided energy costs; and, 4) actively promote investment in cost-effective energy efficiency measures and systems that use alternative energy resources for consumers in the State.

**ORGANIZATION:**
The governing body is a Board of Trustees made up of 9 voting members: 7 are appointed by the Governor and 2 are ex officio - the Commissioner of the Maine Department of Energy Resources and the Director of Maine State Housing Authority. The 7 members who are appointed by the Governor serve staggered 3-year terms. The administrative staff is overseen by the Executive Director who reports to the Board of Trustees.

**PROGRAM:**
Efficiency Maine offers a comprehensive suite of programs to help Maine businesses and homeowners purchase and install high efficiency products, electric vehicles and chargers, and home weatherization to lower their energy bills and reduce emissions of greenhouse gases. The programs approved for implementation in Efficiency Maine's current three-year strategic plan are:
- Commercial & Industrial - Custom Program
- Commercial & Industrial - Prescriptive Program
- Distributor and Retail Initiatives
- Home Energy Savings Program
- Low Income Initiatives
- Electric Vehicle Initiatives
- Demand Management Program
- Strategic Initiatives
- Evaluation, Measurement and Verification
- Innovation Program
- Public Information and Outreach

Descriptions of all available programs can be found at the Efficiency Maine website at efficiencymaine.com.

**PUBLICATIONS:**
Annual Report FY24
Financial Report with Independent Auditor's report for Period Ending 06/30/25
Toll free: 1-866-376-2463

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| EFFICIENCY MAINE TRUST<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 100,344 | | 100,344 | | | |
| HEALTH BENEFITS | 33,280 | | 33,280 | | | |
| RETIREMENTS | 25,510 | | 25,510 | | | |
| OTHER FRINGE BENEFITS | 2,851 | | 2,851 | | | |
| GRANTS, SUBSIDIES, PENSIONS | 18,957,848 | | | | 18,957,848 | |
| TRANSFER TO OTHER FUNDS | 16,453 | | 16,453 | | | |
| **TOTAL EXPENDITURES** | 19,136,286 | | 178,438 | | 18,957,848 | |

# MAINE HUMANITIES COUNCIL
## SAMAA ABDURRAQIB, EXECUTIVE DIRECTOR

*WATS:* (866) 637-3233

*Central Office:* 674 BRIGHTON AVENUE, PORTLAND, ME 04102
*Mail Address:* 674 BRIGHTON AVENUE, PORTLAND, ME 04102 *FAX:* (207) 773-2416
*Established:* 2001 *Telephone:* (207) 773-5051
*Reference: Policy Area:* 03 *Umbrella:* 95 *Unit:* 621 *Citation:* PL1999 *M.R.S.A., Sect.:* CH401 PLL1

**PURPOSE:**
Maine Humanities Council (the Council) is an independent statewide nonprofit organization committed to creating connections, fostering agency, and inspiring engagement in Maine people of all ages and educational levels. The Council's programs, events, grants, and online resources encourage critical thinking and conversation across social, economic, and cultural boundaries. Primary audiences include grades 3-12 teachers and students, low literacy adults, immigrants and refugees, public library patrons, veterans, adults in the justice system, and the general public.

**ORGANIZATION:**
The Council was founded in 1976 as a nonprofit affiliate of the National Endowment for the Humanities (NEH) and is overseen by a board of trustees drawn from around the State. The 2024 budget was approximately $1.8 million, derived from federal funding from the National Endowment for the Humanities (NEH), as well as individuals, private foundations, and earned revenue. The Council has been recognized nationally for its innovative and exemplary programming. The Harriet P. Henry Center for the Book is the programming arm of the Council. This designation was awarded to the Council by the Library of Congress.

**PROGRAM:**
At present, the Council's only funding from state government is an appropriation for grants; 100% of this appropriation is returned to Maine communities as awards for historical, civic, and educational activities in museums, historical societies, libraries, and other community nonprofits. None of these funds are retained by the Council for administration, personnel or overhead.

The Council reaches a wide range of audiences through book groups, lecture series, and other activities. In 2024, we reached 23,000 Mainers through our programming.

The Discussion Project, a multi-session facilitated book discussion program, meets the specific needs of individual communities. It partners with organizations statewide and prioritizes people and organizations serving those who are the most isolated from each other and the wider community, whose work has a public impact, and those serving and led by members of communities traditionally under-resourced in the humanities (including but not limited to Black and indigenous populations, people of color, the LGBTQ community, people in rural areas, disabled people, and immigrants and refugees).

The Council's library programming takes place statewide. Programming includes the Discussion Project, Maine Speaks (a speaker program on current events), and Read ME, which provides to public libraries an easy-to-implement community reading program that highlights the work of Maine authors and helps promote Maine authors early in their careers. Library programming reaches over 2,500 people each year.

The Council offers a grants program that supports and increases access to community-driven humanities initiatives in Maine, particularly in rural or under-resourced communities; increases the capacity of nonprofits, especially those less experienced in grant writing; stimulates meaningful community dialogue; and invites diverse audiences to discover the humanities. In 2024, the Council gave 77 grants to Maine nonprofits. These distributions include grants from two new grant lines that launched in 2024.

Department of Corrections Programming connects incarcerated Mainers with books, short stories, and poems, and shares the opportunity to reflect on the unique concerns they face while exploring issues relating to incarceration. In 2024, we ran 28 sessions in DOC facilities, with 341 individual convenings.

The Council partners with the Civil Rights Team Project, a program of the Maine Attorney General's Office, which coordinates student groups in Maine schools to increase the safety of elementary, middle level, and high school students by reducing bias-motivated behaviors and harassment. The Civil Rights Team Project reaches approximately 900 students in grades 3-12 in 160 schools.

The Big Question is an annual public event focused on a large philosophical question. The Council draws guides from a range of disciplines who present their approach from within their expertise. Recent questions have included How can we know?, Who is we? and How should life be? This program reaches approximately 60 people each year.

Readers Retreat is a two-day series of talks in which participants focus on an important text and interact with each other and with scholars in a conference-like setting. Readers Retreat serves over 300 people.

**PUBLICATIONS:**
The Maine Humanities Council publishes a free monthly e-newsletter, and three update mailings.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HUMANITIES COUNCIL<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 163,357 | 163,357 | | | | |
| **TOTAL EXPENDITURES** | 163,357 | 163,357 | | | | |

# MAINE COMMISSION ON PUBLIC DEFENSE SERVICES

## FRAYLA TARPINIAN, EXECUTIVE DIRECTOR
## ELEANOR MACIAG, DEPUTY EXECUTIVE DIRECTOR

*Central Office:* 32 BLOSSOM LN MARQUARDT BLDG, AUGUSTA, ME 04330
*Mail Address:* 154 STATE HOUSE STATION, AUGUSTA, ME 04333-0154 *FAX:*
*Established:* 2009 *Telephone:* (207) 287-3309
*Reference: Policy Area:* 06 *Umbrella:* 95 *Unit:* 649 *Citation:* T00004 *M.R.S.A., Sect.:* 00001801
*Average Counts-All Positions:* 82.500 *Legislative Count:* 82.50

**PURPOSE:**
The Maine Commission on Public Defense Services (the Commission) is responsible for providing efficient, high-quality representation to Maine citizens who are entitled to counsel at state expense under the United States Constitution or under the Constitution or statutes of Maine.

**ORGANIZATION:**
The Maine Commission on Public Defense Services was established through Public Law 2009, chapter 419, effective June 17, 2009. The Commission assumed the responsibility for providing indigent legal services from the Judicial Branch on July 1, 2010. The Commission was originally named the Maine Commission on Indigent Legal Services and was renamed the Maine Commission on Public Defense Services as part of Public Law 2023, chapter 558, effective March 21, 2024.

**PROGRAM:**
The Commission uses assigned private attorneys, counsel, and employed defenders to provide representation to criminal defendants, juvenile defendants, and parents in child protective cases who are indigent. The Commission is responsible for establishing minimum experience; training and other qualifications for assigned counsel and contract counsel; establishing standards for the delivery of indigent legal services; providing training and support to assigned and contract counsel; and processing and authorizing payment of assigned counsel vouchers and other indigent case related expenses.

**LICENSES:**
N.A.

**PUBLICATIONS:**
N.A.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE COMMISSION ON PUBLIC DEFENSE SERVICES<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| SALARIES & WAGES | 4,526,597 | 4,539,144 | -12,547 | | | |
| HEALTH BENEFITS | 974,498 | 968,423 | 6,075 | | | |
| RETIREMENTS | 979,734 | 973,791 | 5,943 | | | |
| OTHER FRINGE BENEFITS | 132,184 | 131,654 | 530 | | | |
| COMPUTER SERVICES | 416,577 | 416,577 | | | | |
| CONTRACTUAL SERVICES | 48,406,340 | 38,808,036 | 9,573,988 | | 24,316 | |
| RENTS | 363,073 | 363,073 | | | | |
| COMMODITIES | 291,312 | 291,312 | | | | |
| **TOTAL EXPENDITURES** | 56,090,315 | 46,492,010 | 9,573,989 | | 24,316 | |

# CENTERS FOR INNOVATION

## ANNE LANGSTON NOLL, EXEC. DIR., AQUACULTURE

*Central Office:* 193 CLARKS COVE ROAD, WALPOLE, ME 04573
*Mail Address:* 193 CLARKS COVE ROAD, WALPOLE, ME 04573 *FAX:*
*Established:* 1999 *Telephone:* (207) 271-2734
*Reference: Policy Area:* 01 *Umbrella:* 95 *Unit:* 606 *Citation:* T0005 *M.R.S.A., Sect.:* 000013141

**PURPOSE:**
The purpose of the Centers for Innovation is to generate sustainable employment and increase commercial productivity in Maine's aquaculture industrial sectors.

**ORGANIZATION:**
The State of Maine supports an Aquaculture Innovation Center.

**PROGRAM:**
The mission of Maine Aquaculture Innovation Center (MAIC) is to advance economically, environmentally, and socially sustainable aquaculture as an innovative and competitive solution that contributes to food and economic security, provides goods and services, sustains livelihoods for healthy Maine communities, and supports ecosystem conservation. MAIC conducts, sponsors and facilitates innovative applied research and development projects from sustainable aquaculture systems. MAIC invests in the enhancement of aquaculture capacity in Maine, serves as a clearinghouse of educational information, facilitates knowledge exchange, and encourages strategic alliances that promote research, technology transfer, and research commercialization. MAIC manages the Aquaculture Business Incubators facilitated by the Department of Economic and Community Development. One goal of MAIC is to accelerate the early-stage development of aquaculture and marine science technology-based companies through continual and focused business assistance, information exchange, technical relationships, shared services and reduced overhead.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| CENTERS FOR INNOVATION<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 118,009 | 118,009 | | | | |
| **TOTAL EXPENDITURES** | 118,009 | 118,009 | | | | |

# SMALL ENTERPRISE GROWTH BOARD

## JOE POWERS, MANAGING DIRECTOR
## TERRI WARK, OFFICE OPS MGR, BD CLERK

*Central Office:* , ,
*Mail Address:* P.O. BOX 63, NEWPORT, ME 04953 *FAX:*
*Established:* 1996 *Telephone:* (207) 305-0006
*Reference: Policy Area:* 01 *Umbrella:* 95 *Unit:* 592 *Citation:* T0010 *M.R.S.A., Sect.:* 000000384

**PURPOSE:**
Small Enterprise Growth Fund (SEBG), doing business as Maine Venture Fund (MVF), is the State's venture capital fund. MVF is a competitive venture capital fund; many businesses are reviewed, but MVF only invests in those scalable companies that stand out as providing the combination of best expected return on investment and greatest positive impact on the State. MVF is a revolving, non-lapsing fund. As money is returned to MVF through return on its investments, it is invested in other scalable Maine companies with the potential for high growth and public benefit.

**ORGANIZATION:**
SEBG is an eleven-member Board of Directors that oversees MVF. Ten of the eleven members are appointed by the Governor through the gubernatorial application process. Of those, five must have relevant experience or background in early-stage investing, or in managing high-growth small businesses; three must have experience in the development of technological innovation; one must be involved in commercial lending; and one must be an attorney with experience in securities law. The eleventh seat is an ex-officio seat for the Department of Economic and Community Development Commissioner or his/her designee. Board member functions include determining MVF's mission and purpose; approving investments to qualifying small businesses; hiring and providing ongoing support and guidance to the Managing Director and reviewing the performance of that individual; providing ongoing support and guidance to the portfolio companies of MVF; and working closely with the Managing Director in keeping the Legislature apprised of MVF's activities and needs.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE VACCINE BOARD

## KIDSVAX®, LLC , SERVICE AGENT
## NAOMI ANDREWS, CHIEF OF STAFF

*Central Office:* 125 NORTH STATE ST., CONCORD, NH 03302-1885
*Mail Address:* PO BOX 1885, CONCORD, NH 03302-1885 *FAX:* (855) 543-7329
*Established:* 2010 *Telephone:* (855) 543-7829
*Reference: Policy Area:* 05 *Umbrella:* 95 *Unit:* 659 *Citation:* T00022 *M.R.S.A., Sect.:* 00001066-3

**PURPOSE:**
The Maine Vaccine Board (MVB) was established by the 2nd Regular Session of the 124th Maine Legislature in accordance with Public Law 2009, chapter 595. MVB was given the authority and an outline of a mechanism to fund the purchasing of lifesaving childhood vaccines as established by rule and in accordance with the Universal Childhood Immunization Program each year. MVB is charged with (i) determining the assessment rate to ensure adequate funding for the purchase of childhood vaccines; (ii) selecting vaccines available without charge to Maine healthcare providers for the benefit of Maine children; and (iii) allocating the costs equitably among payers for childhood vaccines provided to Maine residents. MVB began raising funds for the State of Maine in August 2011 and started funding state vaccine purchases in January 2012. In fiscal year 2025, MVB collected over $18.8 million to fund the purchase of childhood vaccines. The Universal Childhood Immunization Program funded by MVB has produced significant savings in vaccine costs.

**ORGANIZATION:**
MVB consists of 9 members: three representatives of health insurance carriers; three representatives of providers in the State as nominated by statewide associations of providers; a representative of employers that self-insure for health coverage; a representative of the pharmaceutical manufacturing industry; and one non-voting ex officio member, the Commissioner of the Department of Health and Human Services (or the commissioner's designee). MVB or one of its committees met 5 times in fiscal year 2025. MVB has engaged an independent Maine licensed public accounting firm to audit its financial statements each year.

**PUBLICATIONS:**
FY25 Audited Financial Statements
FY25 MVB Program Savings Calculations
VaxFacts ME 2024-2025
MVB maintains a website which documents its activities in detail at www.MEvaccine.org

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ATLANTIC STATES MARINE FISHERIES COMMISSION

## JOSEPH CIMINO, CHAIR
## DAN MCKIERNAN, VICE CHAIR

*Central Office:* 32 BLOSSOM LANE, AUGUSTA, ME 04330
*Mail Address:* 21 STATE HOUSE STATION, AUGUSTA, ME 04333-0021 *FAX:*
*Established:* 1942 *Telephone:* (207) 624-6550
*Reference: Policy Area:* 04 *Umbrella:* 98 *Unit:* 290 *Citation:* T0012 *M.R.S.A., Sect.:* 000004603

**PURPOSE:**
The purpose of the Atlantic States Marine Fisheries Commission (ASMFC) is to promote the better utilization of the fisheries - marine, shell and anadromous - of the Atlantic seaboard by the development of a joint program for the promotion and protection of such fisheries, and by the prevention of physical waste of the fisheries from any cause. ASMFC provides a forum for discussion and resolution of common problems amongst the 15 Atlantic coast states, and assists the states in developing joint programs. In addition, the Commission participates in the Interstate Fisheries Management Program, whose goal is uniform management and protection of the nation's fisheries resources and viable commercial and recreational fishing industries.

**ORGANIZATION:**
ASMFC was established by a compact entered into by the various Atlantic coastal states beginning in 1941. The Congressional Consent Act was signed by the President on May 5, 1942, and ASMFC met and organized in New York on June 5, 1942. The participating states are Maine, New Hampshire, Massachusetts, Rhode Island, Connecticut, New York, New Jersey, Pennsylvania, Delaware, Maryland, Virginia, North Carolina, South Carolina, Georgia, and Florida. Each is represented by a member of the administrative agency in charge of marine fisheries, a Legislative member appointed by the Presiding Officers of the Legislature, and a person appointed by the Governor. Maine's three members are the Commissioner of the Department of Marine Resources, a member from the Legislature, and a member from industry.

ASMFC operates through boards and committees comprised of groups of states. The National Marine Fisheries Service (NMFS) of the Department of Commerce's National Oceanic and Atmospheric Administration (NOAA) is designated as the primary research agency of the Commission, cooperating with the research agencies of each state and the U.S. Fish and Wildlife Service (USFWS) for that purpose.

**PROGRAM:**
Through its executive office, ASMFC maintains active liaison with all Washington-based fisheries organizations of professional or industry status, including the American Fisheries Society, the Association of Fish and Wildlife Agencies, the American Sportfishing Association and the National Fisheries Institute as well as other environmental, conservation and industry groups.

Contract funds from NMFS and USFWS, as well as Congressional appropriations, are used to reimburse travel expenses for state biologists, law enforcement, managers, and administrators who participate in the various committees that have been established to develop regional management programs for interstate Atlantic coast species. Lobster, shrimp, eels, striped bass, bluefish, Atlantic sturgeon, Atlantic sea herring, winter flounder, American shad and river herring programs are of special concern to Maine.

ASMFC has continued its cooperative agreement with the NMFS to administer the Interjurisdictional Fisheries Management Program. This Interstate Fisheries Management Program includes state/federal projects involving Northern Shrimp, Shad, and River Herring, Atlantic Herring, American Lobster, Atlantic Menhaden, Striped Bass, Atlantic Sturgeon, Bluefish, the Cooperative Statistics Program, and related activities such as interstate shellfish transportation and fish/shellfish disease control. The major focus of the Commission's interstate program has expanded to implement P.L. 103-206, the Atlantic Coastal Fisheries Cooperative Management Act. The Act establishes affirmative obligations on the states to implement the Commission's Fishery Management Plans or be subject to a federal moratorium on all fishing for the species at issue within the offending state until that state achieves compliance with the plan.

**PUBLICATIONS:**
Interstate Fisheries Management Plans for a number of commercially important species in Maine, including American Eel, Northern Shrimp, American Lobster, Jonah Crab, Atlantic Sturgeon, Striped Bass, Bluefish, Atlantic Menhaden, Atlantic Sea Herring, Black Sea Bass, and Winter Flounder.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# NORTHEASTERN INTERSTATE FOREST FIRE PROTECTION COMMISSION

## PATTY CORMIER, DIRECTOR, FORESTRY

*TTY:* (888) 577-6690
*Central Office:* HARLOW BLDG, 18 ELKINS LANE, AUGUSTA, ME 04330
*Mail Address:* 22 STATE HOUSE STATION, AUGUSTA, ME 04333-0022 *FAX:* (207) 287-8422
*Established:* 1949 *Telephone:* (207) 287-2791
*Reference: Policy Area:* 04 *Umbrella:* 98 *Unit:* 327 *Citation:* S1949 *M.R.S.A., Sect.:* 000000075

**PURPOSE:**
The Northeastern Interstate Forest Fire Protection Commission was established to promote effective prevention and control of wildfires in the Northeastern Region of the United States and adjacent areas in Canada. The primary functions of the Commission are to: provide mutual aid; coordinate wildfire protection plans; consult and advise on the prevention and control of wildfires; provide centralized training in uniform wildfire protection methods; and request research assistance from the U.S. Forest Service. The Commission also includes a forest health working team to address forest pest situations, which could impact wildfire response.

**ORGANIZATION:**
The Northeastern Interstate Forest Fire Protection Commission was established under the Northeastern Interstate Forest Fire Protection Compact, of which the State of Maine became a contracting state in 1949. Maine's representation on the Commission consists of three members, including the Director of the Bureau of Forestry or designee (ex officio), a legislator appointed by the Governor, and a citizen appointed by the Governor, both of the latter for a term of three years.

**PROGRAM:**
The activities of the Northeastern Interstate Forest Fire Protection Commission are designed to further promote the effectiveness of wildfire protection in each of the member states and provinces within the Compact. Compact Commissioners meet annually to provide program oversight and approve the annual budget. There are several working teams that conduct collaborative work comprised of regular agency employees. The Operations Committee, consisting of each agency's fire supervisor, meets twice a year to review and approve the Compact's actions, giving operational leadership. Member agencies working together create a heightened state of regional wildfire preparedness and response.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE-ISLAND OF IRELAND TRADE COMMISSION

*Central Office:* , ,
*Mail Address:* , , *FAX:*
*Established:* 2024 *Telephone:*
*Reference: Policy Area:* 01 *Umbrella:* 98 *Unit:* 705 *Citation:* Title 5 *M.R.S.A., Sect.:* Sec12004K

**PURPOSE:**
The Maine-Island of Ireland Trade Commission (MIITC) is created by Public Law 2023, chapter 616 to promote cooperation between Maine and the island of Ireland.

Between Maine and the island of Ireland, MIITC will:
1. Advance bilateral trade and investment.
2. Initiate joint action regarding policy issues of mutual interest.
3. Promote business and academic exchanges.
4. Encourage mutual economic support.
5. Encourage mutual investment in the infrastructure.
6. Address other issues as determined by MIITC.

**ORGANIZATION:**
MIITC consists of 9 non-compensated members to serve a 4-year term; however, the initial appointments will be staggered. The appointment of members are as follows:

Two members of the Senate, appointed by the President of the Senate:
1. One member of the party holding the largest number of seats in the Legislature

2. One member of the party holding the second largest number of seats in the Legislature.

Two members of the House of Representatives, appointed by the Speaker of the House of Representatives:
1. One member of the party holding the largest number of seats in the Legislature.
2. One member of the party holding the second largest number of seats in the Legislature.

The Governor shall appoint 5 members:
1. One representative of a public institution of higher education.
2. One representative of a statewide chamber of commerce.
3. Two members representing the Irish-American communities, organizations or interests.
4. One member of the public.

Vacancies must be filled in the same manner as the original appointment was made to finish its existing term.

MIITC members shall elect a chair and a vice-chair from among its members. A majority of the members of the commission constitutes a quorum and a quorum is required for the transaction of the business of the commission. The chair may appoint from among the members subcommittees and subcommittees chairs.

MIITC shall submit an annual report to the Governor and the joint standing committee of the Legislature having jurisdiction over innovation, development, economic advancement and business matters by February. The report must include recommendations as determined appropriate by the commission to effectuate its purpose.

To support its activities, MIITC shall seek outside funds, through direct solicitation or other fundraising methods, alone or with other groups, and may accept gifts, grants and bequests from individuals, corporations, foundation, governmental agencies and public and private organizations and may expend those funds for the purposes consistent with MRSA Title 10, section 21.

As of June 30, 2025 MIITC was not yet in functioning status.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE-NEW HAMPSHIRE INTERSTATE BRIDGE AUTHORITY
## DALE DOUGHTY, ACTING COMMISSIONER

*Central Office:* 24 CHILD STREET, AUGUSTA, ME 04330
*Mail Address:* 16 STATE HOUSE STATION, AUGUSTA, ME 04333-0016 *FAX:*
*Established:* 1936 *Telephone:* (207) 624-3000
*Reference: Policy Area:* 08 *Umbrella:* 98 *Unit:* 419 *Citation:* S1937 *M.R.S.A., Sect.:* 000000018

**PURPOSE:**
The Interstate Bridge Authority (the IBA) has responsibility to maintain US Route 1 interstate bridge for vehicular, railroad, and other traffic over the Piscataqua River between Kittery, Maine and Portsmouth, New Hampshire.

**ORGANIZATION:**
The IBA consists of 6 members. Three are appointed by the Governor of the State of Maine, including the Commissioner of the Department of Transportation of the State of Maine, and three are appointed by the Governor of the State of New Hampshire including the Commissioner of the Department of Transportation of the State of New Hampshire, with the advice and consent of the New Hampshire Council. The IBA is empowered to elect a chairman, vice-chairman, treasurer, assistant treasurer and clerk from the membership.
The IBA is a body corporate and politic created by the laws of the states of Maine and New Hampshire and by a compact entered by said states which was consented to by the Congress of the United States.
The makeup and mission of the IBA is currently under review.

**PROGRAM:**
Throughout the year the IBA's activities have been on hold as the original Sarah Mildred Long Bridge has been closed and the new bridge is under construction.

**PUBLICATIONS:**
A history of the IBA is available at selected libraries. Other IBA documents are generally internally oriented.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# NEW ENGLAND BOARD OF HIGHER EDUCATION
## DANIEL CHUHTA, DEP COMM OF EDUCATION

*Central Office:* 111 SEWALL ST, AUGUSTA, ME 04330
*Mail Address:* 23 STATE HOUSE STATION, AUGUSTA, ME 04333-0023 *FAX:* (207) 624-6700
*Established:* 1955 *Telephone:* (207) 624-6600
*Reference: Policy Area:* 02 *Umbrella:* 98 *Unit:* 081 *Citation:* T0020A *M.R.S.A., Sect.:* 000011002

**PURPOSE:**
The New England Board of Higher Education (NEBHE) is a congressionally authorized regional, non-profit agency that seeks to encourage cooperation and efficient use of educational resources among the region's six states and 260 public and private colleges and universities. Basic funding comes from the six states, private foundations, and New England corporations. The NEBHE seeks to increase New England educational opportunities and services; promote regional coordination and cooperation among New England state governments and public and private institutions of higher education; analyze and publish regional information

related to higher education; and sponsor studies and forums on regional public policy.

**ORGANIZATION:**

Of the eight members who represent the State of Maine, two are ex officio, the Chancellor of the University of Maine and the Commissioner of the Department of Education. Four others are named by the Governor for 2-year terms, one is a member of the Senate appointed by the President of the Senate and another is a member of the House of Representatives appointed by the Speaker of the House. All members are reimbursed for their actual expenses incurred in the performance of their official duties.

Each state is represented on the NEBHE by members of academic, professional, governmental, and citizen groups appointed by the Governor and Legislature of each state. Each state delegation annually elects a chairman who serves on the NEBHE's Executive Committee.

**PROGRAM:**

The NEBHE sees the following as primary in achieving its purpose: to provide a facility and staff capable of continuous research and evaluation relevant to higher education in New England; to serve as a center for the collection and dissemination of information pertinent to the institutions and agencies concerned with higher education; to serve as an administrative and fiscal agent for higher educational contracts and agreements among the institutions and governments in New England; to provide consultative services on educational topics of major regional significance to the institutions, agencies, and governments of New England; to serve as a vehicle for the regional implementation of federally and privately financed programs related to higher education; and to serve as the agent for the Regional Students Program.

Although programmatic directions are flexible in response to changing educational needs, the NEBHE anticipated that the following basic programs will continue to be included among NEBHE's services to the region: Task Force on Minority Student Enrollment and Retention, Commission on Legal Studies and Practice in New England, International Education and the Economy of New England, and research and compilation of enrollment, program, tuition, and cost data at institutions of higher education in the region. Recent initiatives include the New England: Public Policy Collaborative, Excellence Through Diversity Program, Technology Partnership, Telecommunications and Distance Learning Program, and College Ready New England. In addition, they sponsored the New England - State Authorization Reciprocity Agreement (NE-SARA) program.

20-A M.R.S.A. §405, sub-§3(W) authorized the State Board of Education to participate in the State Authorization Reciprocity Agreement (SARA) through the NEBHE. Thus, the Maine Department of Education is the new portal agency for SARA. SARA is an agreement among its member states, districts, and U.S. territories that establishes comparable national standards for interstate offerings of postsecondary distance-education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions in a state other than the one where they reside. SARA is overseen by a national council and administered by four regional higher education compacts, with the NEBHE being the regional entity for the State of Maine.

**PUBLICATIONS:**

Connection: New England's Journal of Higher Education & Economic Development
New England Regional Student Program Enrollment Report
New England Regional Student Program Offerings
New England Higher Education and the Economy: Commission Prospectus Issues Reports
Preliminary Report, A Threat to Excellence
Financing Higher Education: The Public Investment
Renewing Excellence
Biomedical Research & Technology: A prognosis for International Economic Leadership
Equity and Pluralism: The Report of the Task Force on Black and Hispanic Enrollment and Retention in New England Higher Education
Law & the Information Society
New Choices Facing College & University Pension Funds

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# ST. CROIX INTERNATIONAL WATERWAY COMMISSION
## NEAL BERRY, EXECUTIVE DIRECTOR

*Central Office:* 112 BARKER STREET, CALAIS, ME 04619
*Mail Address:* PO BOX 610, CALAIS, ME 04619 *FAX:* (207) 952-9153
*Established:* 1987 *Telephone:* (207) 952-9069
*Reference: Policy Area:* 04 *Umbrella:* 98 *Unit:* 497 *Citation:* T0038 *M.R.S.A., Sect.:* 000000994

**PURPOSE:**
The St. Croix International Waterway Commission (The Commission) was established through a 1986 Memorandum of Understanding and subsequent reciprocal legislation between the State of Maine and the Province of New Brunswick to create a cooperative commission to manage common heritage along the St. Croix River, including East Grand Lake and Spednic Lake. The St. Croix River is noted for its recreational fisheries, outdoor recreation, and other outstanding natural resources. The St. Croix International Waterway corridor includes two of the State's largest lakes, a 30 mile/48 km outstanding river segment, twelve communities, being the ancestral homeland of the Passamaquoddy Tribe, and the site of the earliest European settlement in North America at the International Historic Site located on Saint Croix Island.

The Commission's purpose was set out in the Memorandum of Understanding in the following objectives: protect and manage natural and recreational resources; encourage and maintain a high quality back country recreational and educational experience; encourage tourism and resultant economic benefits; protect and promote awareness of human heritage resources, including both Indian and early European; ensure coordination in the planning and management of shared resources; establish mechanisms and processes to be used to ensure fair representation of all user groups; and obtain optimal benefits for recreational and educational use of the resources while recognizing the historic and current economic importance of the forest resource, including its management and commercial utilization.

Overall, the Commission functions to coordinate the transboundary management of natural resources, recreation, and economic development along the 110 mile/177 km International St. Croix River Corridor. The St. Croix International Waterway: A Heritage - A Future Management Plan was developed in October 1993 defining the goals, management directions, and policies, and was adopted by Maine and New Brunswick in 1994.

**ORGANIZATION:**
The Commission is an independent, international body governed by eight commissioners, four (4) appointed by the Governor of the State of Maine and four (4) by the Premier of the Province of New Brunswick. From those appointed, a Co-Chair is assigned from each country. State and Provincial liaisons and U.S. and Canadian federal observers also serve on the Commission to support the Commission in an advisory capacity.

**PROGRAM:**
The Commission offers programs that run year-round, and seasonally from April to October, including the Heritage River Recreation Program. The Commission also offers environmental programs that provide employment opportunities for regional residents, often students seeking to gain experience and build skills in the outdoor recreation, biology, or environmental management fields.
RECREATION
The Recreation Program represents several objectives by protecting, managing, and promoting shared natural and recreational resources in a fair and equitable manner. This helps ensure future access to backcountry camping, most at no charge, that supports the regional fishing, guiding, and outfitter industries. Through funding from the State of Maine, the Province of New Brunswick, a private endowment fund, and campsite fees, the Commission maintains 102 backcountry facilities (portages, boat launches, access points, and campsites) along the St. Croix River, including Spednic Lake and East Grand Lake in both Maine & New

Brunswick. It continues to implement a Leave No Trace policy for all sites. Maintenance includes cleaning, inspection, and repair of campsite facilities on a rotating weekly or bi-weekly schedule, depending on site utilization and governmental funding.

ECONOMIC DEVELOPMENT & COMMUNITY ENGAGEMENT

The Commission continues to work with several rural revitalization efforts in both Maine and New Brunswick. In addition to previous collaborations, the Commission is a member of both the St. Croix Valley and St. Stephen Area Chambers of Commerce and now sits on the Washington County Community College Recreation Tourism Committee. The Commission interacts and engages with the community, agencies, and both regional and State and Provincial governments. The administration office is located in Calais, ME and staff are afforded work visas to work in both Canada and the U.S. during employment. In 2022, the Commission was awarded the non-profit of the year by the St. Croix Valley Chamber of Commerce.

ENVIRONMENTAL PROGRAMS

The Commission is contracted by various organizations, primarily governmental, to collect scientific data through experienced field staff. This includes:

- St. Croix River Anadromous Fish Counts at the Woodland Dam - following the removal of the Milltown dam in 2023, the Commission began counting fish at the next dam upstream in Baileyville in 2024 and 2025. Results were communicated to various groups, agencies, and stakeholders in both the U.S. and Canada through issuance of weekly reports, and a final report.
- East Grand Lake Acoustic Telemetry - working together with Maine Department of Inland Fisheries and Wildlife and New Brunswick Department of Natural Resources biologists and researchers from Acadia University, the Commission began a project to investigate Lake Trout and Lake Whitefish habitat use, spawning habitat, and age class structure in East Grand Lake at the headwaters of the St. Croix River by acoustically tagging 15 Lake Whitefish, and 20 Lake Trout in the winter of 2024-2025. The Commission is leading the project, with financial support from the International Joint Commission, the Maine Outdoor Heritage Fund, and the New Brunswick Wildlife Trust Fund.

**PUBLICATIONS:**

Since the Commission's inception, it has produced several technical publications on St. Croix water quality, fisheries, recreation, and development topics. The website (www.stcroix.org) has been undergoing new changes to totally revamp its appearance and materials. This new website has more information that is commonly requested, including a water levels page highlighting the various water gauges and discharge gauges available throughout the watershed. The Commission will continue to actively engage in activities that reflect its original purpose, including the 5-year review of the 2015-2025 strategic plan, respond to technical and general inquiries, and engage stakeholders and the community. Further information is available to the public on the Commission's website www.stcroix.org or by calling the administration office, and emailing programs@stcroix.org.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| ST. CROIX INTERNATIONAL WATERWAY COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 85,000 | 85,000 | | | | |
| **TOTAL EXPENDITURES** | 85,000 | 85,000 | | | | |

# NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION

## PETER ZAYKOSKI, JETCC PROGRAM MANAGER

*Central Office:* 584 MAIN STREET, SOUTH PORTLAND, ME 04106
*Mail Address:* 584 MAIN STREET, SOUTH PORTLAND, ME 04106 *FAX:* (207) 771-9028
*Established:* 1947 *Telephone:* (207) 253-8020
*Reference: Policy Area:* 04 *Umbrella:* 98 *Unit:* 428 *Citation:* T0038 *M.R.S.A., Sect.:* 000000532

**PURPOSE:**
New England Interstate Water Pollution Control Commission (NEIWPCC) is a regional commission that helps the states of the Northeast preserve and advance water quality. NEIWPCC responds to emerging challenges by deploying resources across three interconnected areas that protect and enhance ecological and public health throughout the region: (1) Connection & Engagement; (2) Research & Action; and (3) Training & Outreach.

**ORGANIZATION:**
In 1947 the 80th U.S. Congress passed legislation allowing for the formation of interstate water pollution control agencies. The states of Connecticut, Rhode Island, and Massachusetts responded at once by forming the NEIWPCC. Shortly thereafter, Vermont, Maine, New Hampshire and New York (because of interstate waterways connecting it with the New England states) joined by signing NEIWPCC's new Compact Agreement.

**PROGRAM:**
NEIWPCC's primary task is to coordinate the activities of its member states as they strive for water quality improvement. NEIWPCC encourages personal communication and information exchange while its professional staff provides a variety of services to member states.

Maine benefits directly from NEIWPCC's capabilities through its management of the Maine Joint Environmental Training Coordinating Committee (JETCC). Located in South Portland, JETCC was established in 1985 as part of the former New England Regional Wastewater Institute. JETCC was created to work in conjunction with the Maine Department of Environmental Protection and Maine Water Environment Association in offering training opportunities for Maine's water and wastewater treatment plant operators.

In addition to maintaining its original role as a vehicle for training, JETCC has evolved into a tool for collaboration among personnel in the water pollution control community and regulatory staff from a variety of state agencies facing environmental issues. As a result, JETCC not only assists with the delivery of specific training and outreach programs but also furthers the goals of many state agencies with public education and training for a variety of environmental professionals as well as personnel in the fields of drinking water supply and water pollution control.

**PUBLICATIONS:**
NEIWPCC Annual Report (published each year in April)
Reports on Benefits of Membership (published annually in December; separate versions created for each member state, including Maine)
Interstate Water Report (print newsletter published 2x/year)
Streamlined (e-mail newsletter, distributed quarterly)
LUSTline (bulletin on underground storage tank issues published 3x/year)
NEIWPCC-JETCC Training Newsletter (emailed at least monthly)
JETCC NewsBrief (emailed quarterly)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 52,950 | 52,950 | | | | |
| **TOTAL EXPENDITURES** | 52,950 | 52,950 | | | | |

# WILD BLUEBERRY COMMISSION OF MAINE

## LISA HANSCOM, CHAIRPERSON
## TIFFANY LINSCOTT, VICE-CHAIR

*Central Office:* 5784 YORK COMPLEX BUILDING #4, ORONO, ME 04469
*Mail Address:* 5784 YORK COMPLEX BUILDING #4, ORONO, ME 04469 *FAX:*
*Established:* 1977 *Telephone:* (207) 581-1475
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 294 *Citation:* T0036 *M.R.S.A., Sect.:* 000004312C

**PURPOSE:**
The Wild Blueberry Commission of Maine is charged to allocate and administer wild blueberry tax funds to better conserve and promote the prosperity and welfare of this State and of Maine's wild blueberry industry by fostering wild blueberry research and extension programs, supporting the development of promotional opportunities, and carrying out other activities in support of the State's wild blueberry industry. We work towards our vision of creating an agricultural business environment that promotes a vibrant wild blueberry community and fosters profitability, innovation, and the social, economic, and environmental sustainability of Maine's wild blueberry farms and food processors across all scales of production.

**ORGANIZATION:**
The Wild Blueberry Commission of Maine consists of ten seats appointed by the Commissioner of Agriculture, Conservation, and Forestry, five of which are grower-representative seats and five of which are processor-representative seats. The Commission elects a chair and a vice chairperson from among its members and employs an executive director to execute the administrative responsibilities of the wild blueberry tax program. The legislation also creates a Wild Blueberry Advisory Committee to the University of Maine, our bylaws create a Fresh Pack and Value Added Committee, and the legislation provides for the formation of additional committees as needed.

**PROGRAM:**
Wild blueberry tax revenue is allocated to promotion and advertising, research and extension, administration, and other activities related to the economic viability of the Maine wild blueberry industry. Most of the research and all of the extension activities are programmed through the Maine Agricultural and Forestry Experiment Station and the Cooperative Extension at the University of Maine. The Experiment Station maintains a research farm known as Blueberry Hill Farm in the town of Jonesboro. The Commission's collaborative relationship with the University of Maine has increased Maine's production capacity by 500% over the last 50 years. Today, Maine is capable of producing over 100 million pounds of wild blueberries, up from a five-year average of 19 million pounds in 1981.

Market development and promotion activities are carried out primarily through the allocation of funds to the Wild Blueberry Association of North America - United States (WBANA-US) promotion program. This organization promotes the attributes of the wild blueberry to increase demand. WBANA-US also funds and promotes the compelling results of wild blueberry health research.

The Commission carries out a number of activities to deliver on its mission and vision. One such program, Wild Blueberry Weekend, is an agritourism event bringing Mainers and tourists alike to wild blueberry farms and partner establishments across the State. The Commission runs a national school food service promotion program, exhibits at trade shows and fairs, engages in state and federal policy, and much more. The Commission has a robust industry communications program that include biennial grower listening sessions, surveys, a website, and an emailed newsletter. This program both educates the industry on the use of the tax and generates ongoing input from producers on how best to use it.

**PUBLICATIONS:**
Bulletins, fact sheets, scientific articles, and newsletters are published by the Commission, the Maine Agricultural Experiment Station, and Cooperative Extension at the University of Maine, Orono, Maine. The Wild Blueberry Commission releases an annual report of its activities, which is available for download on its

website www.wildblueberrycornmissionofmaine.org.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| WILD BLUEBERRY COMMISSION OF MAINE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 1,350,949 | | 1,350,949 | | | |
| **TOTAL EXPENDITURES** | 1,350,949 | | 1,350,949 | | | |

# UNIVERSITY OF MAINE SYSTEM WILD BLUEBERRY ADVISORY COMMITTEE

## BROGAN TOOLEY, CHAIR
## SPENCER FISER, VICE-CHAIR

*Central Office:* 5784 YORK COMPLEX BUILDING #4, ORONO, ME 04469
*Mail Address:* 5784 YORK COMPLEX BUILDING #4, ORONO, ME 04469 *FAX:*
*Established:* 1945 *Telephone:* (207) 581-1475
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 426 *Citation:* T0036 *M.R.S.A., Sect.:* 000004312

**PURPOSE:**
The University of Maine System Wild Blueberry Advisory Committee (Advisory Committee) works with the University of Maine's wild blueberry research and extension faculty, the Director of the Maine Agricultural Experiment Station, and the Dean of the Cooperative Extension Service in an advisory capacity. The University of Maine's wild blueberry research and extension team submits proposals to the Advisory Committee for research and extension funding. Funding requests and proposals are granted to University of Maine faculty based upon project alignment with the Advisory Committee's stated research priorities.

**ORGANIZATION:**
The Advisory Committee consists of seven members who are appointed by the Wild Blueberry Commission of Maine to serve four-year terms. Members may be reappointed for successive terms. Annually, the Advisory Committee elects a chairperson and vice chairperson from within its membership. The Wild Blueberry Commission of Maine designates their executive director as an ex officio member of the Advisory Committee.

**PROGRAM:**
Program results and/or recommendations are presented in annual research reports and University of Maine Cooperative Extension and Maine Agricultural and Forest Experiment Station publications. In 2025, research and extension faculty were awarded $155,451 to support six University of Maine wild blueberry research and extension projects.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF THE MAINE CHILDREN'S TRUST INCORPORATED

## HEIDI AAKJER, EXECUTIVE DIRECTOR

*Central Office:* 56 LEIGHTON RD, AUGUSTA, ME 04330
*Mail Address:* 56 LEIGHTON RD, AUGUSTA, ME 04330 *FAX:* (207) 213-6301
*Established:* 1994 *Telephone:* (207) 623-5120
*Reference: Policy Area:* 05 *Umbrella:* 99 *Unit:* 576 *Citation:* T0022 *M.R.S.A., Sect.:* 000003883

**PURPOSE:**
Maine Children's Trust, Inc. (MCTI) was established to prevent the abuse and neglect of Maine's children and to provide a mechanism for voluntary contribution by individuals and groups for annual and long-term funding of prevention programs related to child abuse and neglect. Sources of funds include the State of Maine's Tax Check-off program, state grants, federal funding, and donated funds from the corporate, individual, and foundation sectors. Funds are used to support statewide child abuse and neglect prevention activities including financial allocations to interested parties who respond to annual request for proposals.

**ORGANIZATION:**
Established on April 7, 1994, MCTI is comprised of at least 17 members appointed as follows: one Maine State Senator, one Maine State Representative, four members from the Maine Association of Child Abuse and Neglect Prevention Councils, two representatives from the Department of Health and Human Services (DHHS) appointed by the DHHS Commissioner, three members appointed by the Governor, three appointed by the Maine Chamber of Commerce and Industry and at least three by majority vote of the Board of MCTI.

MCTI is a nonprofit corporation held to be an essential governmental function.

**PROGRAM:**
Responsibilities include:

a) Create public awareness in both the public and private sectors regarding prevention programs and prevention policies.

b) Encourage active financial and in-kind participation from the public and private sectors carrying out MCTI's purposes.

c) Develop, initiate, propose, or recommend ideas or innovations in rules, laws, policies and programs concerning child abuse and neglect to the Governor, Legislature, agencies, the business community, and other groups.

d) Review applications for grants and award grants and provide funding to recipients and initiatives that best address reduction of child abuse and neglect through prevention.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOARD OF THE MAINE CHILDREN'S TRUST INCORPORATED<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 3,316 | | 3,316 | | | |
| **TOTAL EXPENDITURES** | 3,316 | | 3,316 | | | |

# CIVIL AIR PATROL

## COL MARK R. HYLAND, WING COMMANDER
## JENNIFER COFFINBARGER, WING ADMINISTRATOR

*Central Office:* RM 105, BLDG 7, CAMP KEYES, AUGUSTA, ME 04330
*Mail Address:* 403 TAY RD, KENDUSKEAG, ME 04450 *FAX:*
*Established:* 1941 *Telephone:* (207) 626-7830
*Reference: Policy Area:* 06 *Umbrella:* 99 *Unit:* 238 *Citation:* T0006 *M.R.S.A., Sect.:* 000000301

**PURPOSE:**
The Civil Air Patrol (CAP) provides an organization to aid United States citizens through voluntary contribution of their efforts, services and resources for the maintenance of aerospace education and to assist in meeting local, state and national emergencies, particularly air search and rescue and disaster relief.

To accomplish the purposes for which it was chartered, the CAP: (1) conducts a

nationwide internal and external program of aerospace education including coordination of workshops conducted at local schools and communities; (2) conducts a comprehensive cadet program, including an International Air Cadet Exchange, special activities and supervision of cadet encampments; (3) maintains an emergency services capability to meet the requests of the Air Force and state and local officials for search and rescue, disaster relief,and other support missions; (4) conducts a comprehensive Senior Training Program to provide qualified personnel at all levels of CAP; (5) assists local, state and other federal agencies in emergency operations; (6) conducts a flight management program for assigned aircrew members and manages an aircraft maintenance program for corporate owned aircraft; and, (7) maintains a nationwide communications capability to support emergency services operations and conduct official CAP business.

**ORGANIZATION:**

The CAP is the official auxiliary of the United States Air Force and a nonprofit corporation which functions in accordance with its constitution, bylaws, regulations and other directives issued by its National Headquarters. It was formed on December 1, 1941, and incorporated by the United States Congress on July 1, 1946. On May 26, 1948, the Civil Air Patrol became an auxiliary of the United States Air Force. The Secretary of the Air Force has been given authority to furnish assistance to the CAP and to accept and utilize the services in the fulfillment of noncombat missions of the Air Force.

The organization consists of the National Headquarters at Maxwell Air Force Base in Alabama; eight regional headquarters - Northeast, Mid-Atlantic, Great Lakes, Southeast, North Central, Southwest, Rocky Mountain, and Pacific; and fifty-two wings - one for each state, the District of Columbia, and Puerto Rico. A wing is composed of a wing headquarters unit and all subordinate units within geographical boundaries of a state. Wing Commanders are appointed by the National Headquarters and have command authority over all CAP units and members thereof, within their respective wings. The squadron is the community level organization of the CAP, and includes three types: Senior Squadrons, composed of senior members only; Cadet Squadrons, composed primarily of cadets with a minimum of three seniors to meet supervisory, administrative and training requirements; and Composite Squadrons, composed of both senior and cadet members conducting both senior and cadet programs.

**PROGRAM:**

One of the primary missions of the CAP is to save lives and relieve human suffering while protecting the lives and equipment of those involved in providing these services. The Emergency Services Mission includes search and rescue, civil defense and disaster relief operations (in support of local, state, federal and other emergency services organizations). Mutual support relationships exist with the National Association for Search and Rescue (NASAR); U.S. Coast Guard Auxiliary (USCGA); the Federal Emergency Management Agency (FEMA); Federal Aviation Administration (FAA); U.S. Army Forces Command (FORSCOM); various Army, Navy, Coast Guard and other U.S. Department of Defense agencies; the Maine Emergency Management Agency (MEMA); The Maine National Guard; American National Red Cross; Salvation Army; Volunteers of America (VOA); and other humanitarian organizations.

The Cadet Program provides opportunities for learning, maturing and accepting leadership to young Americans from 12 to 21 years of age. With advice and assistance from the United States Air Force, the Air Force Reserve and CAP senior members at the national, regional, state, and local levels, cadets are exposed to a structured program of aerospace education leadership, physical fitness and moral and ethical values in group and individual activities. As a cadet progresses through this structured program, he or she accomplishes a series of 15 achievements, each involving study and performance in the five program areas. Upon completion of each achievement, the cadet earns increased cadet rank, decorations, awards, eligibility for national special activities and an opportunity for both flight and academic scholarships.

The CAP has an internal and external aerospace education program. The internal program is designed to provide aerospace education to the CAP membership, both senior and cadet. The external program provides the general public with the aerospace education necessary to ensure the development of aerospace and the maintenance of aerospace supremacy. The Aerospace Education Program provides all American citizens with an understanding of, and an appreciation for, the

importance of aviation and space exploration to society and to national security.

**PUBLICATIONS:**
Civil Air Patrol publications and prices are available from the National Headquarters bookstore.
Address and phone: CAP National Headquarters, 105 South Hansell Street, Bldg. 714, Maxwell AFB, AL 36112-6332. (877) 227-9142.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# CONNECTMAINE AUTHORITY
## NICK BATTISTA, BOARD CHAIR

*Central Office:* 111 SEWALL STREET, 3RD FLOOR, AUGUSTA, ME 04333
*Mail Address:* 59 STATE HOUSE STATION, AUGUSTA, ME 04333-0145 *FAX:*
*Established:* 2006 *Telephone:* (207) 624-9949
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 639 *Citation:* T0035A *M.R.S.A., Sect.:* 000009203

**PURPOSE:**
In 2006, the Legislature created the ConnectMaine Authority (CME) to identify unserved areas of the State; develop proposals for broadband expansion projects, demonstration projects and other initiatives; administer the process for selecting specific broadband projects; and provide funding, resources, and incentives. The CME expands the universal availability of broadband service by administering funds, supporting broadband investment, facilitating state support of deployment of broadband infrastructure, collecting and disseminating broadband information, and promoting use of broadband service. The CME supports local and regional broadband planning by providing technical and financial assistance to identify broadband needs and to develop and implement plans to meet those needs.

**ORGANIZATION:**
The CME began operations in June 2007 with the goal of expanding broadband services in the State. CME consisted of a seven voting member board and a staff until July 2022, then CME entered into a Memorandum of Understanding (MOU) with the Maine Connectivity Authority (MCA) and MCA began providing functional oversight of CME.

Although the CME and MCA remain separate legal entities, with separate Boards of Directors, the CME and MCA have agreed that given their similar operational objectives, functional integration represents the best course to ensure efficient and well-coordinated broadband planning and oversight services. The CME and MCA have an MOU whereby MCA staff provide contractual support services to the CME Board of Directors (BOD) to implement CME programs, with MCA staff providing supervision of all CME Funds starting August 1, 2022. The goal of the CME-MCA MOU is to enable alignment of the CME and MCA programs within the framework of the two separate legal entities with their respective Boards of Directors to better serve Maine citizens.

Any federal funds already awarded to CME will remain with CME, and future federal funds received under existing awards will remain with CME. The CME BOD has authorized the MCA to administer those funds on behalf of the CME and has appointed the President of MCA as the contract representative for the CME federal grants.

**PROGRAM:**
The goal of both CME and MCA is to facilitate the universal availability of broadband to all Maine households and businesses, and to help them understand the valuable role it can play in enriching their lives and helping their communities thrive. A quarter of one percent (0.25%) assessment on all communications, video and internet service bills, and a ten-cent ($0.10) surcharge on all landline

numbers is collected by the ConnectMaine Fund through CME. Through the organizational MOU between MCA and CME, these funds are used to assist MCA's efforts to expand the universal availability of broadband service by administering funds, supporting broadband investment, facilitating state support of the deployment of broadband infrastructure, collecting and disseminating broadband information, and promoting use of broadband service.

CME administers funds through grant programs. Infrastructure grants are awarded to support investments in expanding the availability of broadband services in unserved areas for the greatest relative improvement to existing internet service. Additionally, CME may use funds to assist proposed projects qualifying for other sources of funding. Planning grants have been awarded to develop plans for expanding the availability of broadband services.

**PUBLICATIONS:**
ConnectMaine Authority Annual Report to the Joint Standing Committee on Energy, Utilities and Technology of the Maine Legislature:
https://www.maine.gov/connectme/about/financial-reports (No Charge)

State of Maine Broadband Action Plan:
https://www.maine.gov/connectme/about/annual-reports (No Charge)

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE DAIRY AND NUTRITION COUNCIL

## JENNI TILTON-FLOOD, CHAIR
## SARAH LITTLEFIELD, EXECUTIVE DIRECTOR

*Central Office:* 337 STATE ST SUITE 2, AUGUSTA, ME 04330
*Mail Address:* 337 STATE ST SUITE 2, AUGUSTA, ME *FAX:*
*Established:* 1975 *Telephone:* (207) 530-9043
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 016 *Citation:* T0007 *M.R.S.A., Sect.:* 000002998B

**PURPOSE:**
The Maine Dairy and Nutrition Council is a USDA qualified dairy checkoff organization. It is the nutrition education, public and industry relations component of the total dairy checkoff initiative in Maine to increase demand for dairy products through nutrition education. The industry wide dairy marketing plan stresses the nutritional benefits and contributions of dairy products, in accordance with scientific recommendations and in conjunction with dietary guidelines.

**ORGANIZATION:**
The Council was established in 1949 as the Milk Advisory Committee, later renamed the Maine Dairy Council, and in 1975 became the Maine Dairy and Nutrition Council. In 1996, the Maine Dairy and Nutrition Council became a public instrumentality of the State of Maine. Maine law provides for funding, Council appointments, and Council members' term limits.

The Council is funded under the Dairy Production Stabilization Act of 1983 National Dairy Promotion and Research Order, dairy checkoff assessment paid by Maine dairy farmers to the Maine Dairy Promotion Board and by milk dealers and/or dairy processors. This assessment is incurred by dealers and processors purchasing Maine produced milk, Maine producer dealers selling their own milk and out of state processors and dealers purchasing milk produced outside of the State and sold within the State. First handlers incur the assessment when purchasing Maine produced milk and selling it outside the State.

**PROGRAM:**
The Maine Dairy and Nutrition Council is an affiliated unit of National Dairy Council®, United Dairy Industry Association, and is one of Dairy Management Inc, 16 state and regional organizations across the country. The Maine Dairy and

Nutrition Council utilizes and provides to educators, health professionals and consumers a variety of nutrition education materials, programs, and resources. Many of the programs and resources are developed by National Dairy Council®, and are reviewed and/or endorsed by organizations such as the American Academy of Pediatrics, American Academy of Nutrition and Dietetics, National Medical Association, and the School Nutrition Association.

The nutrition education and physical activities program "Fuel Up To Play 60" is a partnership between National Dairy Council® and the National Football League implemented in Maine schools with students and program advisors, focused on creating healthy school environments by making healthy food choices and stressing the importance of sixty minutes of daily physical activity. Grants and incentives to accomplish Fuel Up To Play 60 goals, based on prescribed criteria, are made available to schools by the Maine Dairy and Nutrition Council and channeled through the GENYOUth Foundation.

Maine Dairy and Nutrition Council has at its disposal nutrition education resources, research reports and findings, and downloadable/printable materials. The Council exhibits at many health professional, school nutrition, and consumer education conferences and community events.

Their website, www.drinkmainemilk.org, provides links to additional nutrition education materials and resources.

**PUBLICATIONS:**
Nutrition education materials, posters and brochures.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE DAIRY PROMOTION BOARD

## HEATH MILLER, CHAIR
## SARAH LITTLEFIELD, EXECUTIVE DIRECTOR

*Central Office:* 337 STATE ST. SUITE 2, AUGUSTA, ME 04330
*Mail Address:* 337 STATE ST. SUITE 2, AUGUSTA, ME 04330 *FAX:*
*Established:* 1953 *Telephone:* (207) 530-9043
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 024 *Citation:* T0007 *M.R.S.A., Sect.:* 000002992A

**PURPOSE:**
The Maine Dairy Promotion Board is a USDA qualified dairy checkoff organization. It is the communication, public and industry relations component of the total dairy checkoff program in Maine, focusing on increasing demand for dairy products as part of a dairy industry wide marketing plan. The Maine Dairy Promotion Board is one of 16 affiliated state and regional member organizations of United Dairy Industry Association. Maine Dairy Promotion Board is an affiliate of Dairy Management, Inc. located in Rosemont, Illinois and as such, an affiliate of National Dairy Council®, Innovation Center for U.S. Dairy®, Dairy Research Institute® and United States Dairy Export Council®.

**ORGANIZATION:**
The Board was established in 1953 as the Maine Milk Committee, later becoming the Maine Dairy Promotion Board. In 1996 the Maine Dairy Promotion Board became a public instrumentality of the State of Maine. Federal and Maine laws provide for funding. The Board is funded under federal Public Law 98-180, the Dairy Production Stabilization Act of 1983, National Dairy Promotion and Research Order, and the dairy checkoff assessment. The Dairy Act authorized a national dairy producer funded program for dairy product promotion, research, and nutrition education, to increase human consumption of milk and dairy products. The dairy checkoff assessment is paid by Maine dairy farmers on each hundredweight of milk produced. Maine law also provides for Board appointments and Board members' term limits.

**PROGRAM:**
The Maine Dairy Promotion Board implements the national Unified Marketing Plan in Maine along with other United Dairy Industry Association state and regional dairy checkoff organizations across the country. The Unified Marketing Plan is a coordinated marketing program designed to communicate, promote and encourage the use of milk and dairy products to all aspects of the general public to strengthen the dairy industry's position in the marketplace. A portion of the promotion budget is allocated to media messaging and communications, supplemented by other promotions designed to call attention to dairy products, dairy ingredients, the dairy industry, and to encourage the consumption of milk and other dairy products.

Dairy Optimization is an initiative targeted to increase the consumption of milk and other dairy products with children in Maine and the nation's schools. Nationally, programs in quick-serve restaurants, such as McDonald's, Domino's, Pizza Hut and others have resulted in dramatic increases in the utilization of dairy products. Promotion activities include consumer messaging, conference exhibits, trade shows, dairy industry events, school cafeteria programs and promotions, recipe development, dairy industry posters and education programs such as specific Media Trainings, "Telling Your Story" and the website "Dairy Good". Other promotions supplement media messaging and public and industry relations programs such as National June Dairy Month and Milk2MyPlate. A dairy crisis communications program in Maine is part of a national effort to protect and enhance the dairy industry. Dairy industry communications are a key factor within the Maine Dairy Promotion Board. 3-Every Day of Dairy and Undeniably Dairy are consumer education initiatives targeting consumers, dairy processors, dairy manufacturers and retailers. The website usdairy.com provides access to information about dairy farming and related dairy industry information as does Maine's website www.drinkmainemilk.org.

For the benefit of Maine dairy farmers selling milk on the Boston Regional Market, the Maine Dairy Promotion Board can, at the Board's discretion, elect to transfer a portion of the dairy checkoff income to the New England Dairy Promotion Board to help support promotion programs in the other five New England states.

**PUBLICATIONS:**
Dairy checkoff information and brochures, dairy industry messaging, posters and related materials, crisis information, dairy product recipes and dairy promotion items.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE DEVELOPMENT FOUNDATION

## MICHAEL MCKERNAN, CHAIR
## YELLOW LIGHT BREEN, PRESIDENT & CEO

*Central Office:* 5 COMMUNITY DRIVE, C/O FAME, AUGUSTA, ME 04330
*Mail Address:* P.O. BOX 3, AUGUSTA, ME 04332 *FAX:*
*Established:* 1977 *Telephone:* (207) 622-6345
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 399 *Citation:* T0010 *M.R.S.A., Sect.:* 000000916

**PURPOSE:**
The Maine Development Foundation (MDF) is a nonprofit economic development corporation created by the Maine Legislature in 1977 to capitalize on the interests, resources, and efforts of the public and private sectors. Maine Development Foundation champions sustainable, long-term growth for Maine. It is a catalyst for new ideas and provides common ground for solving problems and advancing issues.

**ORGANIZATION:**
Enabling legislation (10 M.R.S.A. §§ 915-928) for the MDF was passed by the 108th Legislature and took effect in October, 1977. MDF has the power of a private

corporation, which allows the MDF Board of Directors (the Board) the freedom to establish and change the activities of MDF as it sees fit, and act decisively to take advantage of economic development opportunities. All but two of the Board are elected by contributors to MDF. The Board includes both public and private members. This is designed to encourage active participation of private business and local development interests, and establish the public/private partnership at the Board level. This partnership has improved MDF's access to the private sector's ability to generate new business activity and has helped organize public and private resources to stimulate additional business activity in Maine. The Board consists of up to 19 people: sixteen elected by the membership and two appointed by the Governor. Of these sixteen, eight must come from the public sector and eight from among the private sector. The president is appointed by the other members and is the final member. MDF is financed by membership dues, fee for service, contracts, and grants. Corporations, counties, cities, towns, and other organizations can become members by contributing to MDF.

**PROGRAM:**

LEADERSHIP MAINE is a nine-month learning program for mid- and senior level managers from business, government, education and the nonprofit sector. This program is experiential and helps participants gain new awareness about issues facing Maine's economic future, new skills needed for effective leadership, and networks with others throughout the State.

INSTITUTE FOR CIVIC LEADERSHIP is a eight-month inward journey during which leaders hone their understanding of themselves, their teams, their organizations, and communities while developing and practicing the necessary skills in an experiential setting to lead effectively in today's fast-paced environment.

MAINE ECONOMIC GROWTH COUNCIL is a permanent, 19 member council appointed by the Governor, the Speaker of the House and the President of the Senate to establish and maintain a long-range economic development plan for the State and benchmarks to measure progress. This council is staffed by the Maine Development Foundation.

POLICY LEADERS ACADEMY helps prepare Maine legislators to lead in an increasingly dynamic environment through learning experiences which result in greater knowledge about the economy (using the work of the Maine Economic Growth Council as a guide), and broader leadership skills to ensure their effectiveness.

THE MAINE DOWNTOWN CENTER (MDC), supported by 15 volunteer advisors, is the leading resource for downtown revitalization statewide. MDC serves as Maine's State Coordinator for the National Main Street Center utilizing a four-point historic preservation-based economic development strategy to create vibrant, healthy downtowns. MDC works in dozens of communities representing every county in Maine, including 11 nationally accredited Main Street communities and 14 Affiliate programs and 7 state designated Municipal programs.

REALIZE!MAINE serves as a catalyst, collaborator, and a convener of Maine's young people with a stake in a common future by providing professional, social, cultural, recreational, and civic opportunities in Maine. This program undertakes collective statewide activities and also supports, convenes, and sub-grants to regional network groups which implement impactful programming.

MAINE ADULT PROMISE is a partnership initiative of MaineSpark working to increase aspirations and attainment of post-secondary credentials and degrees by adult learners including by creating a statewide network of MaineSpark Navigators, establishing a statewide online portal for potential adult students, and developing outreach opportunities between employers and providers.

FOREST OPPORTUNITY ROADMAP (FOR/MAINE), to which MDF is a partner and project manager, is an industry-led cross-sector collaboration that has come together to realize the next generation of Maine's forest economy by working to diversify the State's wood products industry, strengthen the workforce/education pipeline, attract capital investments, and foster economic prosperity in communities impacted by recent mill closures.

SEAMAINE, or the Seafood Economic Accelerator for Maine, to which MDF is a partner and project manager, is an industry-led initiative bringing together leaders in Maine's commercial fishing, aquaculture, and seafood economy. This statewide initiative has developed a roadmap and action plan for economic growth,

market and workforce development, and greater resiliency in Maine's seafood economy.

**PUBLICATIONS:**
Measures of Growth, Maine Economic Growth Council, Forest Opportunity Roadmap/Maine, SEAMaine Roadmap for the Marine Living Resource Economy, Leadership Maine and Institute for Civic Leadership Alumni Directory, Various research reports, surveys, and program and economic evaluations

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

MAINE DEVELOPMENT FOUNDATION

| EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 58,444 | 58,444 | | | | |
| **TOTAL EXPENDITURES** | 58,444 | 58,444 | | | | |

# DISABILITY RIGHTS MAINE
## KIMBERLY A. MOODY, EXEC DIR

*Central Office:* 160 CAPITOL ST. STE. 4, AUGUSTA, ME 04330
*Mail Address:* 160 CAPITOL ST. STE. 4, AUGUSTA, ME 04330 *FAX:* (207) 621-1419
*Established:* 1977 *Telephone:* (207) 626-2774
*Reference: Policy Area:* 05 *Umbrella:* 99 *Unit:* 475 *Citation:* T0005 *M.R.S.A., Sect.:* 000019501

**PURPOSE:**
To provide protection and advocacy services for people of all ages who have a disability and who meet enabling legislation eligibility criteria. Specifically, Disability Rights Maine (DRM) provides: 1) advocacy assistance for people with disabilities who have experienced a violation of their rights based on disability or who are seeking a reasonable accommodation for their disability; 2) information and referral for rights and services related to disability; 3) training on disability-related rights and services for people with disabilities and their family members; 4) legal representation for eligible clients; and 5) telecommunications equipment and training on its use as well as outreach and support to deaf, hard of hearing, late deafened, and deaf-blind Maine residents.

**ORGANIZATION:**
DRM is a private nonprofit agency with a governing Board of Directors. DRM is mandated and enabled by both federal and state laws.

**PROGRAM:**
DRM represents individuals with disabilities by providing information and referral, individual representation, legal representation, rights training, telecommunications equipment for the deaf and hard of hearing, and systemic advocacy.

**PUBLICATIONS:**
*Annual Report
*A Basic Guide to Self-Advocacy
*Advance Health Care Directives for Planning Mental Health Care
*Employment Rights for People with Disabilities
*Involuntary Hospitalization and Outpatient Services Laws
*Maine's Criminal Responsibility Law: How Does It Affect Me?
*Rights of Persons Living in Residential Facilities that Provide Mental Health Treatment Brochure
*How to File a Grievance Against a Community Mental Health Provider
*Supported Decision-Making Handbook
*What is the Client Assistance Program Brochure
*General Agency Brochure

*Telecommunications Equipment Program Brochure
*Voting and Election Day Rack Cards
*Youth Self-Advocacy Rack Card
*Kids Rights Rack Card
*Developmental Services Rights Rack Cards
*Supported Decision-Making Rack Card
*Social Security and Work Rack Card
*Deaf Services Rack Cards - Visual Gestural Communication, Civil Rights, Peer Support Group
*PAIMI Advisory Council Rack Card
*Employment Rights Rack Card
*Brain Injury Rack Card
All current publications can be viewed at DRM's website - https://drme.org/resources/brochures

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| DISABILITY RIGHTS MAINE<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 73,022 | 73,022 | | | | |
| **TOTAL EXPENDITURES** | 73,022 | 73,022 | | | | |

# ME ED CTR DEAF & HARD OF HEAR & GOV BAXTER SCHOOL FOR DEAF

## STEVE CONNOLLY, EXECUTIVE DIRECTOR
## DEAN FLANAGIN, DIR OF OPERATIONS

*Central Office:* MACKWORTH ISLAND, FALMOUTH, ME 04105
*Mail Address:* MACKWORTH ISLAND, FALMOUTH, ME 04105 *FAX:* (207) 781-6319
*Established:* 1997 *Telephone:* (207) 781-3165
*Reference: Policy Area:* 02 *Umbrella:* 99 *Unit:* 613 *Citation:* T0020A *M.R.S.A., Sect.:* 000007401

**PURPOSE:**
The Maine Educational Center for the Deaf and Hard of Hearing (MECDHH) and The Governor Baxter School for the Deaf (GBSD), encompasses early intervention and family services: 0-2 programming and statewide education and family services: deaf education programming in site-based programs on Mackworth Island, Portland public schools and the Brewer public schools. MECDHH/GBSD offers an array of quality, evidenced-based services to all deaf and hard of hearing children, their families and the greater community. MECDHH/GBSD provides early intervention, early childhood programming, educational programming and consultation for deaf and hard of hearing children statewide.

MECDHH/GBSD Mission: In collaboration with families and professionals throughout Maine, we provide transformative learning, language-focused education, and opportunities for social-emotional growth, empowering deaf and hard of hearing individuals birth to 22 to reach their full potential.
MECDHH/GBSD Vision: A community where all individuals, families and professionals are united in support of deaf and hard of hearing success.

**ORGANIZATION:**
GBSD had its origin as the Portland School for the Deaf, founded in 1876. It operated on Spring Street as part of the Portland School System as the Maine School for the Deaf within the Bureau of Institutions. When the Bureau of Institutions dissolved, the organization was placed in the Department of Mental Health and Corrections. It remained there until transferred to the Maine Department of Education. From 1982 through 1996 the Maine Department of Education's Office of Federal/State/Local Relations served as liaison to the Commissioner and Legislature and resource on administration and policy matters.

In 1953, funds donated by Governor Baxter and funds granted by the Legislature

were used for the construction of a new residential facility for the deaf on Mackworth Island, which was left by Governor Baxter for that purpose. In 1957, the Legislature honored the Governor by officially changing the name of the school to GBSD. In 1997, the Governor appointed a separate School Board to oversee the operation of GBSD. In 2005, to better reflect the statewide mission of the organization, the name was changed to the MECDHH/GBSD.

**PROGRAM:**
MECDHH/GBSD provides a wide range of services for children ages 0-2 years of age and students Pre K - age 22. Services are provided to families and professionals statewide. Comprehensive programming include: parent infant programming on Mackworth Island, deaf education, site based programs in Portland housed in East End Community School, Lyman Moore Middle School, Portland High School and Portland Arts and Technical High School. The Brewer site based program is housed in the Brewer Community School and Brewer High School. The Mackworth Island Preschool site based program is housed on Mackworth Island in Falmouth. Through a memorandum of understanding with Child Development Services, Maine Department of Education, collaborative early intervention services for deaf and hard of hearing children are provided statewide. Outreach services for students age 3-22 are provided by referral through 504 and individualized education program (IEP) teams in public schools statewide.

**LICENSES:**
DHHS Childcare license, NAEYC Childcare accreditation

**PUBLICATIONS:**
MECDHH/GBSD Strategic Plan
https://www.mecdhh.org/deaf-children-maine-language/strategic-plan/
MECDHH/GBSD Annual Report (our most recent annual report):
https://www.mecdhh.org/annual-report-2021/

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE GOVERNMENTAL FACILITIES AUTHORITY
## TERRY HAYES, EXECUTIVE DIRECTOR

*Central Office:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330
*Mail Address:* 127 COMMUNITY DRIVE, AUGUSTA, ME 04330 *FAX:* (207) 623-5359
*Established:* 1987 *Telephone:* (207) 622-9386
*Reference: Policy Area:* 00 *Umbrella:* 99 *Unit:* 405 *Citation:* T0004 *M.R.S.A., Sect.:* 000001602

**PURPOSE:**
The Maine Governmental Facilities Authority was established to assist state government in financing the construction and equipping of state facilities by providing access to the tax exempt bond market.

**ORGANIZATION:**
Established in 1987 as the Maine Court Facilities Authority, the State Legislature created the Maine Governmental Facilities Authority (the Authority) in September 1997 as its successor. The Authority consists of a five-member Board of Commissioners. This includes the Treasurer of the State and the Commissioner of the Department of Administrative and Financial Services who serve as ex officio members and three other members who are residents of the State and are appointed by the Governor for terms of five years. The Board of Commissioners elects one of its members as chairman and one as vice-chairman. The Executive Director of the Maine Municipal Bond Bank serves as the Executive Director of the Maine Governmental Facilities Authority and is responsible for the day-to-day activities of the Authority. The Executive Director also serves as both the secretary and treasurer of the Authority.

**PROGRAM:**
No bonds were issued during fiscal year 2025.

The Authority does not receive an appropriation from the State of Maine. It derives its revenue from loan servicing fees charged to participating eligible borrowers using its financing capabilities.

**PUBLICATIONS:**
Annual Report - Audit

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE HISTORICAL SOCIETY
## STEPHEN BROMAGE, EXECUTIVE DIRECTOR

*Central Office:* 489 CONGRESS ST, PORTLAND, ME 04101-3498
*Mail Address:* 489 CONGRESS ST, PORTLAND, ME 04101-3498 *FAX:* (207) 775-4301
*Established:* 1822 *Telephone:* (207) 774-1822
*Reference: Policy Area:* 03 *Umbrella:* 99 *Unit:* 176 *Citation:* S1822 *M.R.S.A., Sect.:* 000000118

**PURPOSE:**
Incorporated by the State of Maine in 1822, the Maine Historical Society (www.mainehistory.org) is a charitable, educational, nonprofit corporation whose mission is to preserve and share Maine's story.

**ORGANIZATION:**
Maine Historical Society (MHS) is a private 501(c)3 non-profit whose mission is to preserve and share Maine's story. Founded in 1822, two years after Maine became a state, MHS has been collecting, preserving, and promoting research, scholarship, and engagement with Maine history ever since. MHS is focused on building capacity and laying the foundation for its third century of service to Maine. MHS works closely with partners and communities throughout the state and serves a statewide audience, visitors to Maine, and people interested in Maine throughout the world, approximately 500,000 people annually on our campus; through outreach programs; and online. MHS is governed by a volunteer Board of Trustees made up of 24 civic leaders from across the state. MHS's staff includes 22 full-time and 12 part-time employees supported by an annual operating budget of approximately $2.8 million. The budget is funded by membership, an annual fund, earned income, endowment, foundation and government grants, and a small annual allocation (<2% of MHS's operating budget) from the State of Maine General Fund. MHS's 2022-2027 Business Plan, adopted by the Board of Trustees in June 2022, provides an implementation strategy for pursuing MHS's core vision, values, purpose, and strategic goals. The Business Plan draws on and invests in the unique assets and expertise that MHS has built over the past 200 years, the cornerstone of our mission, work, and future. MHS is dedicated to exploring what makes Maine - Maine; and to drawing together, sharing the stories, and celebrating the contributions that people from every corner of the state; and from away - make to the Maine Experience.

**PROGRAM:**
MHS's mission includes the following programs: (a) The Brown Research Library houses the largest collection of archival material of Maine history, serving researchers, educators, students, genealogists, among others. MHS collections include archaeological material on the Wabanaki experience; maps and treaties showing European exploration and settlement; topics including immigration, religion, social, and political movements; Maine's involvement in world events; and exceptional photography, architecture, and engineering records. MHS provides archival, curatorial, and storage services. The Brown Library serves 10,000 researchers annually. (b) The MHS Museum offers exhibitions and programs casting contemporary issues in the context of Maine History. Recent exhibits have explored 13,000 years of Wabanaki stewardship in Maine (2019), Maine's Bicentennial (2020), Maine's place in the national dialogue on race and equity

(2021), two centuries of MHS's newly catalogued clothing collection (2022), climate, justice & natural history (2023), music in Maine (2024), and 250 years of true crime in Maine (2025). Each initiative includes an exhibition, digital resources, public programs and online educational resources. The Museum includes the Wadsworth-Longfellow House (1785-6), a National Historic Landmark and the boyhood home of Henry Wadsworth Longfellow. Our Educators conduct on-site and remote programs for students, teachers, and adults in both the Longfellow House and museum exhibits. Secondary school students use the Research Library through specialized classroom projects. MHS provides extensive education resources, including primary documents and curriculum material, through Maine Memory Network. The MHS Museum is visited by 12,000 patrons and 1,500 students each year. (c) The Maine Memory Network, a nationally-recognized digital platform, empowers Maine communities to share collections, stories, and perspectives. MMN evolved constantly since its 2001 launch and serves as a platform for diverse historical interests. It includes materials contributed by 300+ local Maine partners, hundreds of digital exhibits, My Maine Stories - a portal for individuals to share their stories, and Maine History Online, a sprawling introduction to Maine. (d) MHS presents its annual Maine History Maker Award honoring contemporary Mainers for contributions to Maine today. Recent recipients include the Nelson Family, Joan Benoit Samuelson, Earle Shettleworth, Jr., Harold Pachios, Severin Beliveau, and the L.L. Bean family.

**LICENSES:**
N.A.

**PUBLICATIONS:**
MHS supports diverse publishing and scholarly activities. MHS publishes the journal Maine History in partnership with the History Department at the University of Maine. MHS also regularly host fellowships and scholarly forums. Recent book publications include Photography: A History, 1840-2015, Up for Grabs: Timber Pirates, Lumber Barons, and the Battles Over Maine's Public Lands, A Century of Portland Painters 1820-1920, and the Bicentennial republication of Ronald Banks, Maine Becomes a State. MHS participates in the New England Regional Fellowship Consortium and has just launched the P.D. Merrill Research Fellowship to promote and support research into the business and economic history of Maine.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HISTORICAL SOCIETY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 94,864 | 94,864 | | | | |
| **TOTAL EXPENDITURES** | 94,864 | 94,864 | | | | |

# MAINE HOSPICE COUNCIL
## KANDYCE POWELL, EXECUTIVE DIRECTOR

*Central Office:* 136 STATE STREET, SUITE 220, AUGUSTA, ME 04330
*Mail Address:* P.O. BOX 2239, AUGUSTA, ME 04338-2239 *FAX:* (207) 622-1274
*Established:* 1984 *Telephone:* (207) 626-0651
*Reference: Policy Area:* 05 *Umbrella:* 99 *Unit:* 516 *Citation:* T0022 *M.R.S.A., Sect.:* 000008611

**PURPOSE:**
The Maine Hospice Council (MHC) exists to ensure increased equitable access to high quality end-of-life and palliative care in Maine. MHC's mission is to promote universal access to quality end-of-life care through innovation, creativity, education, advocacy, and collaboration.

**ORGANIZATION:**
MHC was incorporated in 1984. Initially, funding for MHC's operations was made possible by legislation in 1989. Today, the annual grant from the General Fund

represents approximately 16% of the Council's operating budget.

MHC is overseen by a volunteer Board of Directors comprised of 7 members. The organization employs one full-time Executive Director, one part-time Executive Assistant and one part-time subcontracted bookkeeper. Other project managers may be hired as grant monies allow. Workplace giving (Maine Share), annual appeal, private donations, estate planning, education conferences, special events, grant funding, consulting, contracts and membership dues comprise some of the diverse sources of funding. However, it should be noted that the Coronavirus Pandemic had a significant impact on revenue.

**PROGRAM:**

MHC remains the only statewide organization focused solely on end-of-life and palliative care. The hallmarks of MHC's work encompasses advocacy, inclusivity, collaborative partnerships, outreach, education, and program development for the underserved and disenfranchised. Greater access to quality end-of-life and palliative care remain MHC's priority.

Examples of MHC's collaborative partnerships have been the Maine Cancer Pain Initiative, Maine Consortium of PC (Palliative Care) and Hospice, Robert Wood Johnson Community/State Partnership, ALS Collaborative, Maine State Prison Hospice Program, Hospice Veterans Partnership, Palliative Care and Quality of Life Interdisciplinary Advisory Council, POLST (Physician Orders for Life Sustaining Treatment) Coalition (MHC is the administrative home for Maine POLST), Portland Health Equity Alignment and the Maine Cancer Pain Initiative.

MHC has often taken a leadership role in relevant policy development and discussions, most recently Public Law 2021, chapter 438, An Act to Advance Palliative Utilization in the State. MHC also continues to be a placement site for interns, graduate students, and Doctoral candidates. At the request of the Maine legislative joint standing committee on judiciary matters, MHC developed and published "Pain Management at End of Life: A Physician's Self Study Packet", which qualified for 3 Category 1 Continuing Medical Education credits (CMEs). In addition, MHC acts as a clearinghouse and resource center for consumers and healthcare professionals by offering information, resource materials, education, and trainings.

**PUBLICATIONS:**

- "Consumer Protection and End-of-Life Care" - published in partnership with the Attorney General's Office.
- "Hospice/Veterans Partnership of Maine " brochure, in partnership with Maine Veterans Homes and Togus VAMC
- "Maine Hospice Guide"
- "Listen to Me"
- Hospice Resource Bibliography
- Six Session Course, "Pain Management from an IDT Perspective" (video) - $150
- "Hospice" brochure
- Sounds of Comfort CD, "Born Again"- $17.88
- POLST in Maine" DVD
- "On Life and Living: The Hospice Experience" DVD
- POLST "Train the Trainer" Manual

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE HOSPICE COUNCIL | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 63,506 | 63,506 | | | | |
| **TOTAL EXPENDITURES** | 63,506 | 63,506 | | | | |

# MAINE STATE HOUSING AUTHORITY
## DANIEL BRENNAN, DIRECTOR

*WATS:* (800) 452-4668

*Central Office:* 26 EDISON DRIVE, AUGUSTA, ME 04330-4633
*Mail Address:* 26 EDISON DRIVE, AUGUSTA, ME 04330-4633 *FAX:* (207) 626-4678
*Established:* 1969 *Telephone:* (207) 626-4600
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 346 *Citation:* T0030A *M.R.S.A., Sect.:* 000004722

**PURPOSE:**
The Maine State Housing Authority (MaineHousing) was created by the Maine Legislature in 1969 to address the problems of unsafe, unsuitable, overcrowded, and unaffordable housing. MaineHousing's mission is to assist Maine people in obtaining and maintaining quality, affordable housing and services suitable to their housing needs. In carrying out this mission, MaineHousing provides leadership, leverages federal, state, and private resources, and promotes partnerships to develop and implement sound housing policy. MaineHousing's programs, on an annual basis, benefit more than 90,000 Maine households - about one of every six households in the State.

**ORGANIZATION:**
MaineHousing "is a public body, corporate and politic and an instrumentality of the State." It functions as an administratively independent authority and receives no General Fund appropriations from the Legislature for its operations.

MaineHousing is governed by a board of 10 commissioners, 8 of whom must be appointed by the Governor and confirmed by the Legislature upon the recommendation of the Labor and Housing Committee. The Director of MaineHousing, who is appointed by the Governor and confirmed by the Legislature, serves as an ex officio nonvoting commissioner. The State Treasurer serves as an ex-officio voting commissioner. The other 8 commissioners vote.

MaineHousing couples the methods and efficiencies of the private financial markets with the federal tax incentives of tax-exempt bonds to invest in affordable housing for Maine people.

MaineHousing also is a conduit for bringing a wide range of federal and other funding to Maine, including low income housing tax credits, block grants and competitive grants.

MaineHousing is both Maine's finance agency and a public housing authority for those parts of the State without one.

**PROGRAM:**
MaineHousing's programs and services fall into the following general categories:

HOUSING DEVELOPMENT. MaineHousing provides financing and financial incentives for private development of affordable rental housing for families, older Mainers and persons with special needs. This both provides affordable rents and stimulates Maine's economy.

HOME BUYING ASSISTANCE. MaineHousing provides low-cost fixed rate mortgages to first time homebuyers and other assistance to help make homeownership affordable for more Maine people.

HOME IMPROVEMENT ASSISTANCE FOR LOW-INCOME HOUSEHOLDS. MaineHousing offers programs to help with home improvement needs, including: grants to abate contaminated well water; grants to make heating, electrical, or structural repairs and improve home accessibility; grants to make homes lead safe; and loans to fund repair of homes damaged in a declared natural disaster.

ASSET MANAGEMENT. MaineHousing oversees the operation of the thousands of rental units that MaineHousing financed or that MaineHousing manages via federal programs, including ensuring the units meet fiscal affordability and safety standards.

RENTAL ASSISTANCE. Properties developed with MaineHousing financing offer more affordable rents to consumers. Rental assistance also is provided in the form of

federal "Section 8" Housing Choice Vouchers and a pilot State-funded eviction prevention program.

ENERGY ASSISTANCE. MaineHousing offers fuel assistance using funds from the federal Home Energy Assistance Program (HEAP), and home energy improvements such as home weatherization and heating system repair or replacement that make homes more affordable for the long-term.

HOMELESS ASSISTANCE. MaineHousing subsidizes emergency shelters and other housing options for people who are homeless. MaineHousing also works with homeless service providers and other organizations toward a shared goal of preventing and eliminating homelessness in Maine.

**PUBLICATIONS:**
MaineHousing.org provides general information on MaineHousing programs and services as well as access to a wide range of publications such as annual reports, program guides, and housing research.

www.mainehousing.org

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE STATE HOUSING AUTHORITY<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 149,938,639 | 3,057,000 | 146,061,804 | | 819,835 | |
| **TOTAL EXPENDITURES** | 149,938,639 | 3,057,000 | 146,061,804 | | 819,835 | |

# MAINE INSURANCE GUARANTY ASSOCIATION

## BARBARA P. LAW, EXECUTIVE SECRETARY
## ANDREA ROSSI, VICE PRESIDENT, OPERATION

*WATS:* (800) 852-2003

*Central Office:* ONE BOWDOIN SQUARE, BOSTON, MA 02114-2916
*Mail Address:* ONE BOWDOIN SQUARE, BOSTON, MA 02114-2916 *FAX:* (617) 305-0001
*Established:* 1970 *Telephone:* (617) 227-7020
*Reference: Policy Area:* 07 *Umbrella:* 99 *Unit:* 353 *Citation:* T0024A *M.R.S.A., Sect.:* 000004436

**PURPOSE:**
The Maine Insurance Guaranty Association is an organization created by statute whereby all licensed property and casualty insurance companies are required to belong. The purpose of the Guaranty Association is to pay covered claims of insolvent property and casualty insurance companies that conducted business in Maine.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE INTERNATIONAL TRADE CENTER

## WADE MERRITT, PRESIDENT

*Central Office:* 2 PORTLAND FISH PIER, STE 204, PORTLAND, ME 04101
*Mail Address:* 2 PORTLAND FISH PIER, STE 204, PORTLAND, ME 04101 *FAX:* (207) 541-7420
*Established:* 1996 *Telephone:* (207) 541-7400
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 587 *Citation:* T0010 *M.R.S.A., Sect.:* 000000945

**PURPOSE:**
Maine International Trade Center (MITC) was established to enhance the competitive advantage of state businesses in global markets. The purpose of MITC, through its private and public board, is to provide and enhance international trade services in coordination with the economic development activities of the private sector, community, and regional activities of the private sector, community and regional agencies, and state government. MITC also promotes the State of Maine to potential investors overseas.

**ORGANIZATION:**
MITC was created by the State Legislature in 1996 to expand Maine's economy through increased international trade in goods and services. MITC is a public-private partnership funded through the Department of Economic and Community Development (DECD), membership dues of nearly 300 companies and business organizations, as well as corporate sponsor contributions. MITC members are in all 16 counties throughout Maine and range from sole proprietors to major employers (81% with less than 100 employees; 75% with less than 25 employees). The 9-person office provides critical services to Maine's small and medium sized businesses including customized counseling and trade-specific training to help businesses identify and take advantage of opportunities in the global marketplace. MITC assists nearly 300 companies across Maine annually. The budget request includes funding for the State Director and Maine North Atlantic Development Office (MENADO) Director, as well as pass-through grant funding in support of its operations. The powers and duties of MITC are detailed in MRSA Title 10, chapter 107-B.

**PROGRAM:**
Reporting directly to the Commissioner and through its strategic partners DECD; Maine Department of Agriculture, Conservation and Forestry; U.S. Department of Commerce; Maine Technology Institute; Maine Manufacturing Extension Partnership; Maine Port Authority; Maine Small Business Development Centers; U.S. Small Business Administration; Finance Authority of Maine; Manufacturers Association of Maine; and Food Export USA), MITC coordinates the following:

International trade missions/shows:
MITC organizes in-person and virtual trade activities in targeted markets and at top industry trade shows to introduce Maine companies and industries to prospective overseas clients and partners.

Educational Seminars and Resources:
MITC recommends existing quality training resources produced by partners such as the U.S. Department of Commerce and the State International Development Organization (SIDO) for new-to-export small businesses and engages contractors to provide specific training for Maine companies with export experience such as ExporTech.

Focused Initiatives:
Invest in Maine, an initiative of MITC and DECD established to promote job creation and growth through investment, introduces the State as a strategic location for overseas companies looking to expand or enter the U.S. market. Working with lead generating contractor OCO Global, foreign direct investment efforts are focused on engaging with potential investors in Italy. MENADO was formed in 2013 to increase trade, investment, and collaborative activity between the State of Maine and markets of the North Atlantic, as well as engagement in Arctic affairs. MITC's North Atlantic initiative connects Maine businesses and institutions with opportunities in the North Atlantic region to expand trade and increase investment.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE MILITARY AUTHORITY

## MG DIANE L. DUNN, COMMISSIONER/ADJ GENERAL
## MICHELLE LENIHAN, DEPUTY COMMISSIONER

*Central Office:* 32 CONNECTICUT ROAD, LIMESTONE, ME 04750
*Mail Address:* 63 STATE HOUSE STATION, AUGUSTA, ME 04333-0063 *FAX:* (207) 287-3019
*Established:* 2001 *Telephone:* (207) 287-3018
*Reference: Policy Area:* 06 *Umbrella:* 99 *Unit:* 620 *Citation:* T0037B *M.R.S.A., Sect.:* 000000391

**PURPOSE:**
The Maine Military Authority was established by law in the first regular session of the 120th Legislature as a body corporate and politic and a public instrumentality of the State. The Authority exists to operate the Maine Readiness Sustainment Maintenance Center and to maintain, rebuild, repair, and store equipment for the State, for the United States Departments of the Army, Air Force, Navy and Treasury, and local, state, federal agencies/departments, foreign governments, and private industry.

**ORGANIZATION:**
The Authority ceased operations in fiscal year 2018-19 and maintains only one employee at its office in Limestone to oversee the discontinuance of operations.

**PROGRAM:**
Initially the program was incepted to provide maintenance and repair services to National Guard vehicles and funded through a Cooperative Agreement with the National Guard Bureau. The Cooperative Agreement terminated September 30, 2015, due to defense spending cuts. The program is currently in process of ceasing operations.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MIDCOAST REGIONAL REDEVELOPMENT AUTHORITY

## DANIEL STEVENSON, EXECUTIVE DIRECTOR
## HEATHER NEAL, CFO

*Central Office:* SUITE 200, 15 TERMINAL RD., BRUNSWICK, ME 04011
*Mail Address:* SUITE 200, 15 TERMINAL RD., BRUNSWICK, ME 04011 *FAX:*
*Established:* 2008 *Telephone:* (207) 798-6512
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 654 *Citation:* T00005 *M.R.S.A., Sect.:* 00013083G

**PURPOSE:**
The Midcoast Regional Redevelopment Authority (MRRA), a component unit of the State of Maine, is a municipal corporation created by MRSA Title 5, section 13083-G, and charged with the responsibility to acquire and manage property at the former Naval Air Station Brunswick (NAS Brunswick) and the Topsham Annex and to facilitate the rapid redevelopment of properties to recover from economic and employment loss as result of base closure.

**ORGANIZATION:**
MRRA is governed by a twelve-member Board of Trustees (the Board) appointed by the Governor and confirmed by the Maine State Senate. Power and duties of the Board are established by statute. The bylaws direct the Board to adopt an annual budget, provide for an annual audit, appoint various committees, and hire an Executive Director. The Executive Director is the chief executive officer and is responsible for carrying out the policies of the trustees, overseeing the daily operation of MRRA and appointing staff.

**PROGRAM:**
NAS Brunswick was a 3,200 acre military enclave within the jurisdictional limits of the Town of Brunswick, in Cumberland County, Maine. Now known as Brunswick Landing, the base was built as a multi-purpose campus that has changed over many years to serve a variety of purposes. It has been an airport since its initial development in the late 1930s, built on the site of the State's first municipal airfield. The Brunswick Executive Airport opened as a general aviation airport on April 2, 2011. In total there are over 200 buildings totaling over 1.75 million square feet on the base; forty of which would be considered significant facilities that will be redeveloped by MRRA. MRRA's targeted business clusters as described in the Reuse Master Plan include composite research and development and manufacturing; aviation and aerospace research, maintenance, repair, and manufacturing; information technology; and a world-renowned business complex for integrated research and development, manufacturing, testing, company incubation, and productive operation of green energy technology products and services. To date, 150 businesses and entities call Brunswick Landing home, including satellite campuses of the Southern Maine Community College and University College at Bath/Brunswick. Collectively, these organizations employ over 2,800 individuals. In July of 2021, the Maine Public Utilities Commission approved Terms and Conditions for MRRA to offer electric utility distribution services at Brunswick Landing.

**PUBLICATIONS:**
MRRA Strategic Business Plan (2024)
BNAS Reuse Master Plan (December 2007)
Topsham Annex Reuse Master Plan (December 2007) Brunswick Airport Master Plan Study (December 2009)
Design Guidelines (July 2010)
Annual Reports and Audits available at MRRA website www.brunswicklanding.us

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# COMBAT SPORTS AUTHORITY OF MAINE

## CHRIS GUILD, CHAIRMAN
## STEVEN WALLACE, TREASURER

*Central Office:* , ,
*Mail Address:* PO BOX 10525, PORTLAND, ME 04104 *FAX:* (207) 636-8032
*Established:* 2009 *Telephone:* (207) 800-7374
*Reference: Policy Area:* 07 *Umbrella:* 99 *Unit:* 650 *Citation:* T00008 *M.R.S.A., Sect.:* 00000522

**PURPOSE:**
The Combat Sports Authority of Maine (CSAM) is established to regulate and promote mixed martial arts and professional boxing competitions, exhibitions and events in the State as set forth in MRSA Title 8, chapter 20. A mixed martial arts (MMA) competition or professional boxing, exhibition, or event may not be held in the State prior to the adoption of rules pursuant to this statute.

**ORGANIZATION:**
CSAM is made up of a Board of Directors consisting of seven members appointed by the Governor. The Board elects a chair, secretary, complaint officer and treasurer from among its members.

**PROGRAM:**
CSAM has spent calendar year 2025 promoting and regulating 4 boxing events and 4 mixed martial arts events.

The duties of the Board consist of registering the event and working with the promoters on approving the fight card. CSAM also registers all fighters and verify that all proper medical clearance has been received, blood work done and an eye exam performed. CSAM monitors weigh-ins to make sure fighters make weight and on fight day, CSAM instructs inspectors who oversee the taping of hands,

pre-fight medicals, counting of tickets, escorting fighters to post fight exams, and general enforcement of Maine rules regarding MMA, Kickboxing, and professional boxing. CSAM holds monthly board meetings where upcoming events, issues, and any changes that need to be made to processes or rules are discussed. Five percent of ticket sales from these events come back to CSAM along with fees from licensing fighters, events, managers, seconds, trainers, and anyone else associated with the fight. These revenues have netted CSAM roughly $1,000. This money will be used for administrative costs and legal fees.

**LICENSES:**
CSAM reviews and grants licenses to all fighters, promoters, referees, corners, timekeepers, and judges who are involved with any MMA or professional boxing competition, exhibition, or event in the State pursuant to the rules established by CSAM.

**PUBLICATIONS:**
We published both public notices for technical rules governing kickboxing and substantive rules for kickboxing and Muay Thai fees this fiscal year. CSAM will produce an annual report, codified rules, bylaws, and a business plan.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# PINE TREE LEGAL ASSISTANCE
## THOMAS FRITZSCHE, EXECUTIVE DIRECTOR

*Central Office:* 88 FEDERAL STREET, PORTLAND, ME 04101
*Mail Address:* PO BOX 547, PORTLAND, ME 04112 *FAX:* (207) 828-2300
*Established:* 1983 *Telephone:* (207) 774-4753
*Reference: Policy Area:* 06 *Umbrella:* 99 *Unit:* 479 *Citation:* PL 1983 *M.R.S.A., Sect.:* C. 477

**PURPOSE:**
Founded in 1966, Pine Tree Legal Assistance, Inc. is a Maine not-for-profit corporation incorporated to provide free legal assistance to low-income persons with civil legal problems.

**ORGANIZATION:**
Pine Tree Legal Assistance, Inc. is governed by a 24-member Board of Directors composed of licensed Maine attorneys, eligible clients, and one 'at large' member. The Administrative Office is in Portland (774-4753). Individuals seeking legal assistance can contact Pine Tree by phone (924-8322) on Mondays 12:00pm - 2:30pm; Tuesdays 9:00am - 11:30am; and Thursdays 9:00am - 11:30am. Pine Tree Legal Assistance, Inc. has strict financial accountability measures, receives consistently clean annual audits, and has a Platinum Star rating from GuideStar for transparency and accountability.

**PROGRAM:**
Pine Tree Legal Assistance is a statewide, not-for-profit law firm providing direct civil legal advocacy for individuals and families who are unable to afford private counsel, maintenance and development of program website resources and self-help and other community-facing educational tools, and training events and presentations to client groups, social service providers, members of the private bar, and others. In calendar year 2024, Pine Tree Legal Assistance served 17,654 people through a total of 7,372 individual cases, reached 8,664 people through community education activities including consultations, meetings, presentations, and trainings, and its websites were utilized by 833,369 unique users in 2024, accessing Pine Tree's website for a total of 1,552,303 page views. Clients' eligibility for direct services is determined based on income, assets, and other factors. Because our resources are limited, we generally restrict direct legal services to individuals and families whose household's annual adjusted gross income is at or below 125% of the federal poverty guidelines. Pine Tree is restricted from serving a small number of individuals based on immigration status

and incarceration.

**PUBLICATIONS:**
Pine Tree offers a comprehensive library of self-help tools, legal information, and resources which are available to everyone online at no charge at https://ptla.org, https://kidslegal.org, and https://statesidelegal.org.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| PINE TREE LEGAL ASSISTANCE | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| EXPENDITURES | | | | | | |
| GRANTS, SUBSIDIES, PENSIONS | 650,000 | 650,000 | | | | |
| TOTAL EXPENDITURES | 650,000 | 650,000 | | | | |

# MAINE POTATO BOARD
## JEANNIE M. TAPLEY, EXECUTIVE DIRECTOR

*WATS:* (800) 553-5516

*Central Office:* 744 MAIN STREET RM. 1, PRESQUE ISLE, ME 04769
*Mail Address:* 744 MAIN STREET RM. 1, PRESQUE ISLE, ME 04769 *FAX:* (207) 764-4148
*Established:* 1986 *Telephone:* (207) 769-5061
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 330 *Citation:* T0036 *M.R.S.A., Sect.:* 000004603

**PURPOSE:**
The Maine Potato Board was established as a public instrumentality of the state to provide for the advancement of the Maine potato industry in the public interest and for the public good, under the auspices of a state agency. Under the Board, all elements of the Maine potato industry are represented and work together under the leadership of a unified, public board to solve the problems facing the industry.

**ORGANIZATION:**
The Board is an eleven-member group, serving two-year terms, representing grower, processor and shipper elements of the industry. The Board selects a president, vice-president, treasurer and secretary from its members, and appoints an Executive Director and Assistant Executive Director to administer programs and policies established by the Board.

**PROGRAM:**
Potato tax revenue for the twelve-month period ending June 30, 2025 was $829,338. Maine growers harvested approximately 52,500 acres, producing 17.8 million hundredweight of potatoes. The planted acreage was composed of 71% processing varieties, 11% table stock varieties and 18% seed varieties. Approximately 9,060 acres were entered for seed certification.

The tax revenues of the Maine Potato Board in 2024-2025 were used as follows: 27% for Administration (Board), 22% Advertising/Marketing, 38% Research, 13% Other. The Board was represented with exhibits at trade shows.

The Maine Potato Board financed research through the University of Maine, and the Cooperative Extension. Other projects including Future Farmers of America, Maine Ag in the Classroom and other educational projects, also benefited from the Maine Potato Board grants.

**PUBLICATIONS:**
Maine Potato Recipe booklets (printed--free)
Spuddy coloring books (free)

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE POTATO BOARD<br>EXPENDITURES | TOTAL FOR ALL FUNDS | GENERAL FUND | SPECIAL REVENUE FUNDS | HIGHWAY FUND | FEDERAL FUNDS | MISC FUNDS |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 1,082,562 | 160,902 | 921,660 | | | |
| **TOTAL EXPENDITURES** | 1,082,562 | 160,902 | 921,660 | | | |

# SEED POTATO BOARD
## JEANNIE M. TAPLEY, EXECUTIVE DIRECTOR

*Central Office:* 744 MAIN STREET ROOM 1, PRESQUE ISLE, ME 04769
*Mail Address:* 744 MAIN STREET ROOM 1, PRESQUE ISLE, ME 04769 *FAX:* (207) 764-4148
*Established:* 2009 *Telephone:* (207) 769-5061
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 657 *Citation:* T00007 *M.R.S.A., Sect.:* 00002151

**PURPOSE:**
The Maine Seed Potato Board was established to foster and improve the seed potato industry of the State of Maine. Its primary responsibilities are to produce, or cause to be produced, through contract or otherwise, sufficient acreages of foundation seed potatoes of various varieties for distribution and sale to Maine potato growers; to work with and through the Agricultural Experiment Station of the University of Maine in conducting a program of foundation seed potatoes annually; to purchase, own, sell or convey farm real estate and farm equipment as necessary for the purpose of producing seed potatoes; and to make rules and regulations pertaining to its program of production, distribution and sales of seed potatoes. Proceeds from the sale of seed potatoes are credited to the operating account of the board.

**ORGANIZATION:**
The Maine Seed Potato Board was organized in April 1945. It initially consisted of six members appointed by the Governor from specified areas for terms of three years, and the Commissioner of Agriculture, Conservation and Forestry served as chairman. A number of changes in the board's structure have occurred since then, and the last one occurred in 2009 when the Legislature voted to transfer oversight of the board from the Department to the Maine Potato Board. The Commissioner now serves as a member and appoints two members to include a representative of the potato industry in a county other than Aroostook County and a person producing potatoes in Aroostook County primarily for processing. The Maine Potato Board appoints six members representing the potato industry in Aroostook County and to include one grower producing primarily tablestock potatoes and another grower producing potatoes primarily for processing. The board is authorized to elect a secretary, who need not be a member of the Board.

**PROGRAM:**
The Board carries out its mission through the operation of a foundation seed potato production facility known as the Porter Farm in Masardis, Maine. Over 200 different varieties are maintained in a tissue culture bank and approximately 30 varieties of seed potatoes are produced in the fields each year. The facility is equipped with tissue culture production, disease testing laboratories, seed storages with climate control systems, greenhouses and an irrigation system to support the production of nuclear and foundation seed. In 2009, the Board began producing minitubers in a state-of-the-art greenhouse using hydroponics that allowed them to produce high quality minitubers at very competitive prices. It also enabled them to increase the volume of seed at a much faster rate to meet growing demands for new varieties.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# MAINE PUBLIC BROADCASTING CORPORATION

## RICK SCHNEIDER, PRESIDENT & CEO

*WATS:* (800) 884-1717

*Central Office:* 1450 LISBON STREET, LEWISTON, ME 04240
*Mail Address:* 1450 LISBON STREET, LEWISTON, ME 04240 *FAX:* (207) 783-5193
*Established:* 1992 *Telephone:* (207) 783-9101
*Reference: Policy Area:* 03 *Umbrella:* 99 *Unit:* 561 *Citation:* P1991 *M.R.S.A., Sect.:* CH 848

**PURPOSE:**
The Maine Public Broadcasting Corporation (Maine Public) is Maine's premier, independent media resource serving the entirety of Maine, dedicated to creating exceptional opportunities for the communities it serves to engage with critical issues, compelling stories and quality entertainment. Every day, Maine Public connects the people of Maine to each other, to the world, and the world to Maine through the open exchange of information, ideas and cultural content. Maine Public is renowned for creating award-winning programs, as well as airing content from Public Broadcasting Service (PBS), National Public Radio (NPR), and other independent producers.

**ORGANIZATION:**
Formed in 1992, Maine Public is an independently owned and operated nonprofit organization.

Maine Public has administrative offices and production facilities for television, radio and web services in Lewiston, Bangor, Augusta and Portland. The station's transmitters and translators, located throughout the State, deliver programs to nearly all of Maine's citizens. The organization employs just under 115 full-time and part-time people.

Maine Public is governed by a volunteer Board of Trustees which include the President of Maine Public, a Gubernatorial appointee, a University System appointee and up to 24 Community Members from across the State. The Board meets a minimum of four times a year and all meetings are open to the public.

Maine Public has a volunteer Community Advisory Board (CAB) with membership reflecting the diversity of the State and Maine Public's audiences. The purpose of the CAB is to advise the Board of Trustees and Maine Public staff as to whether the programming and other policies of Maine Public meet the needs of the communities that the station serves. The CAB meets twice a year and its meetings are also open to the public.

Maine Public's revenues come from the voluntary contributions from just over 55,000 individual supporters, as well as underwriting support from businesses and nonprofit organizations.

Additional funding is received through an annual appropriation from the State of Maine and from television & radio community service grants from the Corporation for Public Broadcasting.

**PROGRAM:**
Maine Public is the only statewide public media service providing local and national content on television, the radio and online to Maine residents, free of charge. Maine Public is committed to bringing local, national and international news, public affairs including extensive coverage of the state government in action in Augusta, and cultural programming that informs, educates and enriches our citizens. This is reflected in statewide reporting with dedicated reporters covering educational issues, state government, and environmental and health care challenges facing Maine.

Maine Public has its primary radio channel, Maine Public Radio, and a secondary radio channel, Maine Public Classical, that provides classical music, jazz, and opera across the state. Maine Public has continued to add new locally produced classical and jazz programming to its weekday and weekend lineups.

Maine Public continues to make inroads in serving as many regions and populations as possible. Maine Public produces Maine Public News Connect, an online video series presenting the top news stories from Maine Public Radio, translated and

delivered weekly in French, Spanish, Portuguese, and Somali languages, to provide Maine's immigrant communities with access to important news and information. This program includes weekly translated newsletters in these four languages in addition to Khmer and Arabic. Maine Public is soon going to expand both its Maine Public Radio and Maine Public Classical signals in northern and western Maine with seven new total signals.

Maine Public Radio carries significant international, national, and local programming. Maine Public's own Morning Edition and afternoon newscasts include content each day that explores Maine topics and issues with depth and substance. Maine Public's daily call in show, Maine Calling, covers a wide spectrum of topics relevant to Maine listeners. Maine Public's program Speaking in Maine features some of the most interesting and relevant forums taking place across Maine.

Maine Public Television productions include High School Quiz Show Maine, the Maine Public Film Series, coverage of the Maine Principals' Association Invitational High School Basketball State Finals, the annual broadcast of the Governor's State of the State Address, an exciting outdoor show called Borealis, and coverage of events and developments in Maine's State Capital.

Maine Public Television can be streamed for free from mainepublic.org and through the Maine Public app.

Maine Public partners with non-profits across the State to promote their events on air and through Maine Public's Community Calendar.

**PUBLICATIONS:**
Each month Maine Public publishes Experience, a radio and television program guide that doubles as a Maine Public magazine. With a distribution to over 12,000 members, Experience is additionally available at all of Maine Public's offices and online.

Maine Public makes available a daily news headlines email, a weekly newsletter called THE TEN, A Maine Calling newsletter, and a periodic newsletter centered on politics in Maine called Maine's Political Pulse. A number of news-related and non-news podcasts are developed and released each week including a Maine Calling podcast. In the coming year, Maine Public will release a podcast series called Breakdown about the Lewiston shooting in 2023, a second season of Essential Salt created in partnership with Maine College of Art, and a series featuring Maine Veterans sharing their own unique stories. All of these are free and available to all.

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| MAINE PUBLIC BROADCASTING CORPORATION<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 2,456,952 | 1,650,000 | | | 806,952 | |
| **TOTAL EXPENDITURES** | 2,456,952 | 1,650,000 | | | 806,952 | |

# MAINE RURAL DEVELOPMENT AUTHORITY

## DEBORAH JOHNSON, CHAIR
## MICHELLE MACKENZIE, CLERK, FAME

*Central Office:* C/O FAME, 5 COMMUNITY DR., AUGUSTA, ME 04332-0949
*Mail Address:* PO BOX 949, AUGUSTA, ME 04332-0949 *FAX:* (207) 623-0095
*Established:* 2002 *Telephone:* (800) 228-3734
*Reference: Policy Area:* 01 *Umbrella:* 99 *Unit:* 626 *Citation:* T0005 *M.R.S.A., Sect.:* 000013120A

**PURPOSE:**
The Maine Rural Development Authority (MRDA) was established to provide loans to communities, agencies, or businesses for the development of commercial facilities as a lender or investor in the acquisition, development, redevelopment, and sale of commercial facilities or on a speculative basis in areas where economic and financial needs are not adequately supported by private investment.

MRDA's purpose is to also assist areas of the State hard hit by the loss of a substantial number of jobs or the loss of a large employer. MRDA works with private investors, banks, and municipalities to help develop commercial buildings to attract businesses and employers and to redevelop existing properties for commercial or industrial use that would otherwise remain vacant.

**ORGANIZATION:**
MRDA is a public instrumentality of the State. A Board of Trustees (the Board), consisting of seven members, governs MRDA. The Governor appoints five of the trustees; the CEO of the Finance Authority of Maine (FAME) and the Commissioner of the Department of Economic and Community Development serve as ex officio voting members. The Commissioner is chair of the Board. Bylaws were adopted in the fall of 2002. MRDA contracts with FAME for staff and project support.

**PROGRAM:**
MRDA meets its purpose through three specific programs: the Speculative Industrial Building Program, the Commercial Facilities Development Program, and the Rural Manufacturing and Industrial Site Redevelopment Program. The programs are governed by statute and by rules adopted by the MRDA. In the programs, MRDA acts as a stimulus to private and public investment in these facilities to create more job opportunities in Maine communities.

The Speculative Industrial Facilities Program (Chapter 99-626-01) provides loans to communities to develop commercial or industrial facilities on a speculative basis. This program was developed in 1973, and was housed in the State Development Office, and later the Department of Economic and Community Development before being transferred to the MRDA.

The Commercial Facilities Development Program (Chapter 99-626-02) allows MRDA to serve as the principal, partner, lender, or investor to initiate the redevelopment of existing facilities that are suitable for commercial or industrial use for subsequent sale or lease. This program requires at least a 25% match per project, which the MRDA can waive in cases of severe economic distress.

The Rural Manufacturing and Industrial Site Redevelopment Program (Chapter 99-626-03) is intended to provide grants for technical assistance, planning, or implementation related to the rehabilitation, revitalization, and marketing of manufacturing and industrial sites in rural communities.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF TRUSTEES OF THE MAINE COMMUNITY COLLEGE SYSTEM

## PETER DELGRECO, CHAIR

*Central Office:* 323 STATE STREET, AUGUSTA, ME 04330
*Mail Address:* 323 STATE STREET, AUGUSTA, ME 04330 *FAX:* (207) 629-4048
*Established:* 1986 *Telephone:* (207) 629-4000
*Reference: Policy Area:* 02 *Umbrella:* 99 *Unit:* 480 *Citation:* T0020A *M.R.S.A., Sect.:* 000012705

**PURPOSE:**
The Maine Community College System (MCCS) Board of Trustees was established in 1986, to be the policy making authority of the MCCS. It is charged with developing and adopting policies for the operation of the MCCS, establishing the administrative council, and approving programs and policies recommended by the

MCCS president and the administrative council; preparing and adopting a biennial line-category, operating budget; and developing and adopting personnel policies and procedures.

**ORGANIZATION:**

The MCCS Board of Trustees consists of 15 members. Twelve are from the fields of business, industry, labor, education, and the general public, and one is a student from one of the community colleges. The Commissioner of the Department of Education and the Commissioner of the Department of Labor serve ex officio.

Public Law 1985, chapter 695, "An Act to Establish the Maine Vocational-Technical Institute System" was signed into law in 1986, setting in motion an evolving reorganization of a statewide network of vocational-technical institutes into today's MCCS. The names of the seven colleges were all changed on July 1, 2003.

The MCCS constitutes a "public instrumentality of the state" but not a "line" state agency included in or attached to a cabinet department; its status vis-a-vis state government is similar to that of the Maine Maritime Academy and the University of Maine System.

Maine law defines the basic mission of the MCCS in the following terms: "To provide associate degree, diploma, and certificate programs directed at the educational, career and technical needs of the State's citizens and the work force needs of the State's employers." The law further defines the primary goals of MCCS as follows: "to create an educated, skilled and adaptable labor force that is responsive to the changing needs of the economy of the State and to promote local, regional and statewide economic development."

**PROGRAM:**

The MCCS offers more than 300 certificate, advanced certificate, and associate degree program options designed to prepare students for careers and/or transfer to four-year colleges and universities. Credentials are awarded in the following program areas: Arts, Humanities, Digital Media and Communication; Business and Hospitality; Computer Science and Information Technology; Education, Human Services, and Social and Behavioral Sciences; Health Sciences; Industrial Technology and Transportation; Public Safety; and Sciences, Engineering and Mathematics. MCCS also offers a wide range of non-credit short-term workforce training.

The MCCS Office, set up by legislation to provide statewide coordination and leadership to the seven colleges, operates in Augusta. The seven-college system consists of Central Maine Community College in Auburn, Eastern Maine Community College in Bangor, Kennebec Valley Community College in Fairfield and Hinckley, Northern Maine Community College in Presque Isle, Southern Maine Community College in South Portland and Brunswick, Washington County Community College in Calais, and York County Community College in Wells and Sanford. Off-campus centers are located in East Millinocket, Houlton, and Damariscotta.

The MCCS operates the Maine Quality Centers, an economic development program established by the Legislature in 1994 that provides new or expanding Maine firms and their employees with grants for customized education and training. The MCCS also operates the Embark program, which provides scholarships and college-transition services for high school students who face barriers to college.

**PUBLICATIONS:**

Maine Community College System Viewbook - free
Maine Community College System Brochure - free
Course catalogs for each campus - free
Maine Community College System Newsletter (issued electronically) - free
Maine Community College System Fact Sheet - free

**FINANCES, FISCAL YEAR 2025:** The expenditure information for this unit was generated from the Budget and Financial Management System (BFMS).

| BOARD OF TRUSTEES OF THE MAINE COMMUNITY COLLEGE SYSTEM<br>**EXPENDITURES** | **TOTAL FOR ALL FUNDS** | **GENERAL FUND** | **SPECIAL REVENUE FUNDS** | **HIGHWAY FUND** | **FEDERAL FUNDS** | **MISC FUNDS** |
|---|---|---|---|---|---|---|
| GRANTS, SUBSIDIES, PENSIONS | 107,664,887 | 87,502,570 | 12,513,298 | | 7,641,111 | 7,908 |
| **TOTAL EXPENDITURES** | 107,664,887 | 87,502,570 | 12,513,298 | | 7,641,111 | 7,908 |

# MAINE TURNPIKE AUTHORITY

## ANDRE J. BRIERE, CHAIR
## PETER MERFIELD, EXECUTIVE DIRECTOR

*WATS:* (877) 682-9433

*Central Office:* 2360 CONGRESS STREET, PORTLAND, ME 04102
*Mail Address:* 2360 CONGRESS STREET, PORTLAND, ME 04102 *FAX:*
*Established:* 1941 *Telephone:* (207) 871-7771
*Reference: Policy Area:* 08 *Umbrella:* 99 *Unit:* 420 *Citation:* T0023 *M.R.S.A., Sect.:* 000001965

**PURPOSE:**
The Maine Turnpike Authority (the Authority) is a quasi-state agency created by the Maine Legislature in 1941 to construct, manage and operate the 109-mile toll highway from Kittery to Augusta.

**ORGANIZATION:**
The Authority consists of 7 members including the Commissioner of the Department of Transportation or his designee, who is an ex officio member. The Governor appoints one member from each of the counties of York, Cumberland, Androscoggin and Kennebec, and two at-large members who are residents of the State, which are subject to confirmation by the Legislature. The Governor appoints a chairman from the group of 6. The Authority is empowered to elect a secretary, a treasurer and an executive director. The Authority is a body both corporate and politic, and is an independent agency created by the Legislature.

**PROGRAM:**
Throughout the year the Authority has enhanced, maintained, and operated the Turnpike through its collection of tolls.

**LICENSES:**
The Authority issues permits that authorize loads and overlimit loads.

**PUBLICATIONS:**
Rules Governing the Use of the Maine Turnpike
Maine Turnpike Authority Annual Report

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

# BOARD OF TRUSTEES OF THE MAINE VETERANS' HOMES

## BRAD KLAWITTER, CHIEF EXECUTIVE OFFICER

*Central Office:* 460 CIVIC CENTER DRIVE, AUGUSTA, ME 04330
*Mail Address:* 460 CIVIC CENTER DRIVE, AUGUSTA, ME 04330 *FAX:* (207) 430-4242
*Established:* 1977 *Telephone:* (207) 622-0075
*Reference: Policy Area:* 05 *Umbrella:* 99 *Unit:* 397 *Citation:* T0037B *M.R.S.A., Sect.:* 000000603

**PURPOSE:**
The Board of Trustees of the Maine Veterans' Homes was established to plan, build and manage homes for veterans, their spouses and widowers. There are currently six State Veterans Homes with a total of 628 beds.

**ORGANIZATION:**
The Board of Trustees of the Maine Veterans' Homes was established in 1977 and consists of 13 members appointed by the Governor. The Board elects a Chairman, Vice Chairman, Treasurer, and Secretary from its members. The members of the board serve without pay, but may be reimbursed for expenses.

**PROGRAM:**
Maine Veteran's Homes (MVH) was established by the Maine Legislature in 1977 as a quasi-state "body corporate" to provide long-term care and support to eligible veterans and family members. Unique to State Veterans Homes across the nation, MVH operates as a nonprofit organization and receives no routine direct state appropriations. MVH operates six facilities in locations that were set by statute: Augusta, Caribou, Scarborough, Bangor, South Paris, and Machias. MVH's mission statement is "Caring for Those Who Served". Seventy-five percent of all admissions are reserved for veterans, but other candidates for admission include the spouse of the veteran, widow or widower of such veteran, and Gold Star Parents in need of nursing home care and residential care.

**PUBLICATIONS:**
None.

**FINANCES, FISCAL YEAR 2025:** The Bureau of the Budget does not maintain comprehensive fiscal data relative to this unit.

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