

MAINE STATE LEGISLATURE

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Annual Report to the Legislature

February 2020

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State Director of Child Development Services

146 State House Station

Augusta, Maine 04333

207-624-6660

The following information is presented to the joint standing committee of the Legislature having jurisdiction over the education and cultural affairs, the joint standing committee of the Legislature having jurisdiction over health and human services matters and the joint standing committee of the Legislature having jurisdiction over the appropriations and financial affairs regarding the performance of the Child Development Services System. This report can also be found at <https://www.maine.gov/doe/learning/cds/reporting>.

The contents of this report include the requirements detailed in Maine Education Statue Title 20-A Part 4, Chapter 303, Section 7209, E as follows:

(1) The following financial information for the Child Development Services System in total and separately for the services provided to eligible children from birth to under 3 years of age and at least 3 years of age and under 6 years of age when the information can be separated for these age categories;

(a) Actual expenditures compared to the budget for each of the last 3 fiscal years for each regional site, the central office and the total Child Development Services System by function, including case management, direct services and administration;

Actual Expenditures Compared to Budget Last Three Fiscal Years - By Function									
	June	Budget	Variance	June	Budget	Variance	June	Budget	Variance
	FY2019	FY2019	FY2019	FY2018	FY2018	FY2018	FY2017	FY2017	FY2017
CM/CF Total	\$ 5,253,244	\$ 5,656,937	\$ (403,692)	\$ 5,679,504	\$ 6,227,957	\$ (548,453)	\$ 5,780,351	\$ 6,450,798	\$ (670,447)
Total Direct Service	27,240,274	25,353,010	1,887,264	26,279,665	22,984,022	3,295,663	25,903,247	24,656,022	1,247,225
Total Administration	5,732,498	6,490,035	(757,537)	5,603,713	6,907,010	1,303,298	7,087,602	5,321,385	(1,766,217)
TOTAL	\$38,226,016	\$37,499,982	\$726,034	\$37,562,882	\$36,118,969	\$1,443,913	\$38,771,201	\$36,428,206	\$2,342,995

For Regional site information see appendix A.

(b) Actual expenditures compared to the budget for each of the last 3 fiscal years for each regional site, the central office and the total Child Development Services System by expense type, including salaries, benefits, contracted services and transportation;

See appendix A.

(c) Actual revenues received compared to the budget for each of the last 3 fiscal years by revenue source; and

Actual Revenues Compared to Budget Last Three Fiscal Years - By Function									
	Actual Revenue	Budget	Variance	Actual Revenue	Budget	Variance	Actual Revenue	Budget	Variance
	FY2019	FY2019	FY2019	FY2018	FY2018	FY2018	FY2017	FY2017	FY2017
State Appropriation	\$ 29,110,202	\$ 29,210,221	\$ (100,019)	\$ 29,493,616	\$ 28,711,072	\$ 782,544	\$ 28,683,490	\$ 28,685,282	\$ (1,792)
Federal Part B – 611 & 619	3,689,066	3,508,410	180,656	3,729,536	2,980,901	748,635	3,960,486	2,980,901	979,585
Federal Part C	2,301,533	2,301,533	-	2,247,675	2,247,675	-	2,231,448	2,247,675	(16,227)
MaineCare	438,777	450,000	(11,223)	467,673	560,150	(92,477)	360,480	500,000	(139,520)
Insurance Billing	37,703	30,000	7,703	28,584	50,000	(21,416)	43,295	60,000	(16,705)
Private Insurance	42,791	-	42,791	183	14,000	(13,817)	7,883	14,000	(6,117)
Billing	975,000	975,000	-	849,106	975,000	(125,894)	359,309	950,000	(590,691)
Tuition & Miscellaneous	42,791	-	42,791	183	14,000	(13,817)	7,883	14,000	(6,117)
Chapter 676	975,000	975,000	-	849,106	975,000	(125,894)	359,309	950,000	(590,691)
Grants	-	-	-	1,145,730	815,000	330,730	-	631,711	(631,711)
State Agency	-	-	-	-	-	-	-	-	-
Clients	199,972	300,000	(100,028)	175,729	-	175,729	-	-	-
MaineCare Seed	500,000	500,000	-	-	-	-	-	-	-
PY & Add'l Funding	5,433,156	3,700,000	1,733,156	-	-	-	-	-	-
SPDG	-	-	-	-	-	-	-	-	-
Reimbursement	-	-	-	-	-	-	160,158	51,514	108,644
TOTAL	\$42,728,201	\$40,975,164	\$1,753,037	\$38,137,832	\$36,353,798	\$1,784,034	\$35,806,549	\$36,121,083	(\$314,534)

(d) The total dollar value of MaineCare claims paid through the Department of Health and Human Services for each of the last 3 fiscal years for services provided pursuant to children's individualized education programs or individualized family service plans that were billed directly to the MaineCare program by contracted service providers;

Currently, the Office of MaineCare Services is unable to provide information that differentiates reimbursement to contracted service providers for services provided per children's Individualized Education Programs or Individualized Family Service Plans and additional *medically necessary* services provided to children birth-to-5 years of age.

(2) The following data for the Child Development Services System in total and separately for the services provided to eligible children from birth to under 3 years of age and at least 3 years of age and under 6 years of age, including descriptions of any notable variations in these data among regional sites and any notable year-to-year trends over the past 5 years:

(a) The **number of children referred** to the Child Development Services System in the prior year by referral source, including the screening programs in Title 22, sections 1532, 8824, and 8943, and the **percentage of children referred found eligible for services**:

Calendar Year 2018	Ages Birth - 5	Ages Birth - 2	Ages 3 - 5
All Referrals*	8516	3520	4996
Eligibility Evaluation Completed	5204	1616	3588
Found Eligible	3717	1200	2517
Percent Found Eligible	71.4%	74.3%	70.2%
* referral date 10/1/2018 – 9/30/2019			

CDC Program	Ages Birth - 5	Ages Birth - 2	Ages 3 - 5
DHHS - CSHN - Birth Defects Program	5	5	0
DHHS - CSHN - Newborn Bloodspot Program	8	7	0
DHHS - CSHN - Newborn Hearing Program	7	7	0
* referral date 10/1/2018 – 9/30/2019			

(b) The **number of children who entered** the Child Development Services System in the prior year, categorized by **primary disability**:

Disability	Age 0-2	Age 3-5
Autism		334
Deaf-Blindness		1
Deafness		2
Developmental Delay	1200	202
Developmental Delay Kindergarten		14
Emotional Disability		27
Hearing Impairment		13
Intellectual Disability		11
Multiple Disability		41
Orthopedic Impairment		6
Other Health Impairment		312
Specific Learning Disability		0
Speech or Language Impairment		1534
Traumatic Brain Injury		1
Visual Impairment incl. Blindness		4
*eligibility date 10/1/2018 – 9/30/2019		

(c) The **number of children who exited** the Child Development Services System in **the prior year, categorized by primary disability and the reason for exit**;

Disability	All	Age 0-2	Age 3-5
Autism	343		343
Deaf-Blindness	1		1
Deafness	5		5
Developmental Delay	3414	3246	166
Developmental Delay (Kindergarten)	9		9
Emotional Disability	26		26
Hearing Impairment	7		7
Intellectual Disability	18		18
Multiple Disabilities	58		58
Orthopedic Impairment	6		6
Other Health Impairment	365		365
Specific Learning Disability	0		0
Speech and Language Impairment	1345		1345
Traumatic Brain Injury	0		0
Visual Impairment including Blindness	2		2
Total	5597	3246	2351
*exit date 10/1/2018 – 9/30/2019			

Exit Reason Age 0-2	Total
619 Eligibility Not Determined	192
619 Eligible, Exiting Part C	436
Attempts to Contact Unsuccessful	695
Deceased	4
Moved Out of State	38
No Longer Eligible for Part C, Under 3	55
Not Found Eligible for 619, Exit with No Referral	74
Not Found Eligible for 619, Exit with Referrals to Other Program	9
Not Found Eligible for Part C, Exit with No Referral	450
Not Found Eligible for Part C, Exit with Referrals to Other Program	71
Screening Passed, Exit	96
Withdrawn by Parents	1126
Total	3246
*exit date 10/1/2018 – 9/30/2019	

Exit Reason Age 3-5	Totals
Deceased	1
Exited to Non-Public School Setting	21
Exited to School Age Special Education Services (CDS only)	1661
Exited to School-Age Regular Education Services	164
Moved Out-of-State, Known to Be Continuing	37
Moved Out-of-State, Not Known to Be Continuing	48
No Longer Eligible for 619, Exited to Regular ECE	129
Not Found Eligible for 619, Exit with No Referral	397
Not Found Eligible for 619, Exit with Referrals to Other Program	25
Parents Refuse Services (CDS only)	759
Screening Passed, Exit	934
Status Unknown	418
Total	4593
*exit date 10/1/2018 – 9/30/2019	

- (d) The **number of children who transitioned, in the prior year, from early intervention services** for children birth to under 3 years of age **to special education and related services** for children at least 3 years of age and under 6 years of age;

Site	Children Transitioned
Aroostook	51
Downeast	43
First Step	63
Midcoast	99
Opportunities	30
PEDS	62
Reach	171
Two Rivers	54
York	190
Total	763
* transition date 10/1/2018 – 9/30/2019	

- (e) The unduplicated **count of children** who received direct services as of **December 1st** in the prior year;

Child count is now determined as of October 1.

Site Names	10/1/2018 (Preliminary)		
	619	C	Total
CDS Aroostook	80	67	147
CDS Reach	646	244	890
CDS First Step	246	113	359
CDS Two Rivers	214	76	290
CDS Midcoast	220	122	342
CDS Opportunities	129	50	179
CDS PEDS	173	90	263
CDS Downeast	140	51	191
CDS York	399	243	642
Total	2247	1056	3303

(f) The **number of children who received direct services** in the prior year by regional site and in total for the Child Development Services System, **categorized by primary disability**;

Disability	Total	Age Group	Aroostook	Reach	First Step	Two Rivers	Midcoast	Opportunities	PEDS	Downeast	York
Autism	930	3-5	26	268	91	151	74	50	83	46	141
Deaf-Blindness	3	3-5	0	1	0	0	1	0	0	0	1
Deafness	13	3-5	0	3	2	1	0	1	0	2	4
Developmental Delay	395	0-2	33	119	16	21	35	4	19	13	135
Developmental Delay (Kindergarten)	21	3-5	1	8	0	3	3	2	0	0	4
Emotional Disability	44	3-5	1	5	0	12	3	0	3	6	14
Hearing Impairment	36	3-5	0	6	3	2	4	3	3	3	12
Intellectual Disability	35	3-5	0	2	7	5	3	2	9	2	5
Multiple Disabilities	122	3-5	7	22	19	9	18	1	7	21	18
Orthopedic Impairment	17	3-5	0	3	2	3	2	2	0	2	3
Other Health Impairment	645	3-5	10	198	49	86	67	52	44	26	113
Specific Learning Disability	0	3-5	0	0	0	0	0	0	0	0	0
Speech or Language Impairment	2747	3-5	140	579	406	314	282	174	257	141	454
Traumatic Brain Injury	1	3-5	0	1	0	0	0	0	0	0	0
Visual Impairment incl. Blindness	5	3-5	0	3	0	0	0	0	0	0	2
Total	5014		218	1218	595	607	492	291	425	262	906

*eligibility dates 10/1/2018 – 9/30/2019

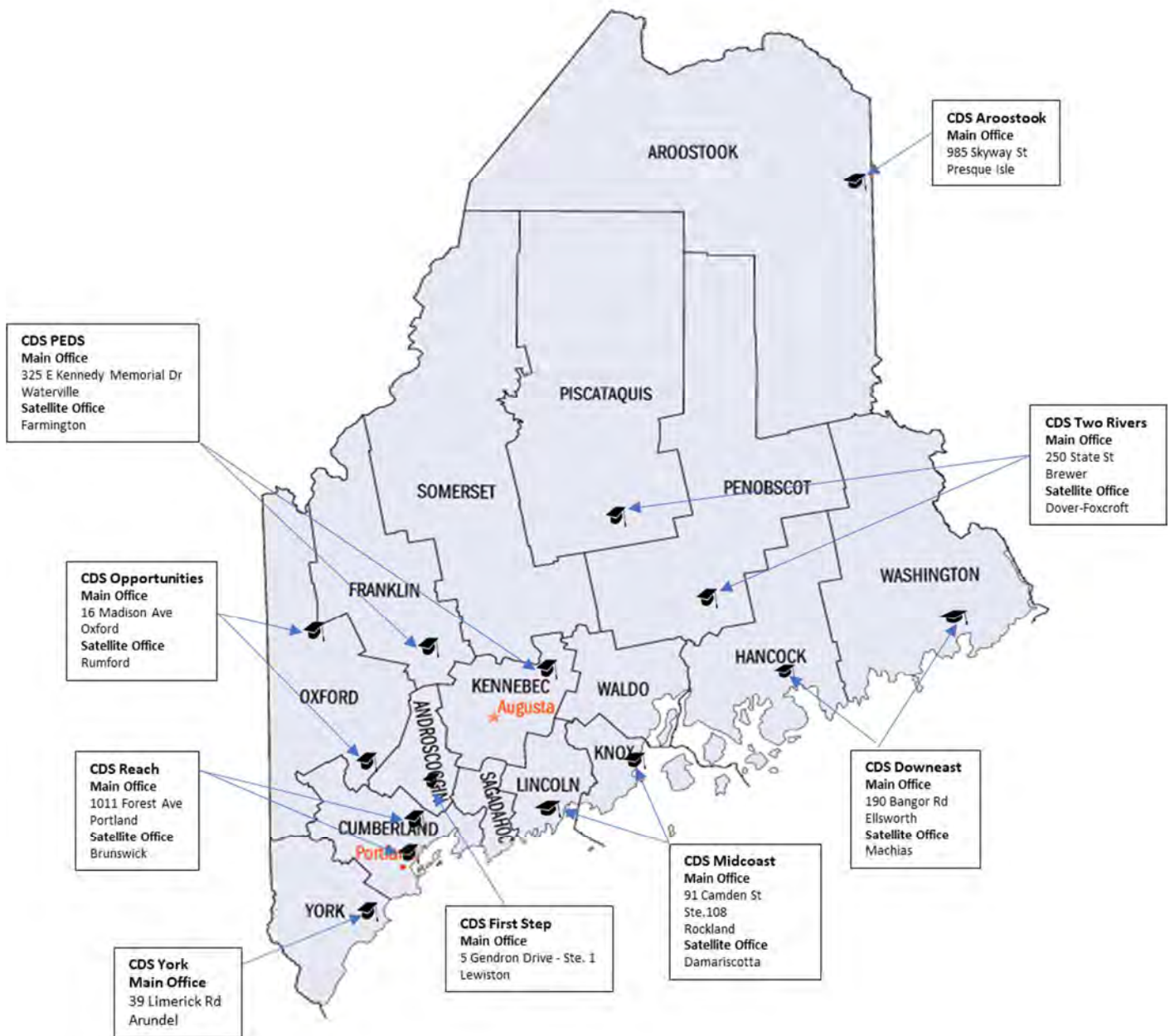
(g) The **percentage of children who received direct services** in the prior year **who had Maine Care coverage** for all or some of the services specified in their individualized education programs or individualized family service plans and the **percentage of children who received direct services** in the prior year **who had private insurance coverage** for

all or some of the services specified in their individualized education programs or individualized family service plans;

		Authorized Payment Source			Payment Source by Authorized Percentage			
	Total Children	CDS	MaineCare	Private Insurance	CDS	MaineCare	Private Insurance	
	Part C	1105	301	586	218	27%	53%	20%
	Part B	1858	275	1145	438	15%	62%	24%

*eligibility date 10/1/2018 – 9/30/2019

(3) A listing of the regional sites and their locations and the following data for the Child Development Services System in total and by regional site, including descriptions of any notable variations in these statistics among regional sites and any notable year-to-year trends over the past 5 fiscal years:



(a) The **total number of employees by function** and **the number of new employees hired in the prior fiscal year by function**:

Active Employees as of 06/30/2019					New Hires in Prior Fiscal Year 18-19			
Job Title	17-18 Count	17-18 FTE	18-19 Count	18-19 FTE	Count	FTE	New	Replacements
Accounts Payable Coordinator	1	1.00	1	1.00	0	0	0	0
Accounts Payable Processor	3	2.80	3	3.00	1	1	0	1
Accounts Receivables-Ins Billing Specialist	1	1.00	1	1.00	0	0	0	0
Case Manager/IEP Team Administrator	-	-	20	19.06	2	1.73	0	2
Case Manager/IEP Team Coordinator Level I	22	21.21	29	28.46	17	17	1	16
Case Manager/IEP Team Coordinator Level II	41**	39.60	17	16.80	6	5.29	1	5
Certified Occupational Therapy Assistant	2	1.36	2	1.36	1	1	0	1
Data Manager	0	0.00	1	1.00	1	1	0	1
Director	7	7.00	7	7.00	0	0	0	0
Early Childhood SpecEd Program Manager	7	6.80	7	6.80	2	2	0	2
Early Intervention Program Manager	8	8.00	8	7.80	1	1	0	1
Ed Tech I	8	2.10	3	1.37	0	0	0	0
Ed Tech II	8	3.26	6	3.11	1	0.31	0	1
Ed Tech III	65	37.71	59	34.03	17	10.3	5	12
Educational Consultant	8	7.46	9	8.26	0	0	0	0
Finance Director	1	1.00	1	1.00	0	0	0	0
Human Resources Director	1	1.00	1	1.00	0	0	0	0
License Clinical Social Worker	2	2.00	2	2.00	0	0	0	0
License Social Worker	2	2.00	2	2.00	0	0	0	0
Occupational Therapist	20	17.15	20	17.75	1	1	0	1
Office Operations Assistant	18	17.40	19	18.10	4	3.5	0	4
Office Operations Manager	9	8.23	9	8.93	0	0	0	0
Pay Source Specialist	0	0.00	1	1.00	1	1	1	0
Payroll & HR Assistant	1	1.00	1	1.00	0	0	0	0
Payroll and Benefits Specialist	1	1.00	1	1.00	0	0	0	0
Payroll Processor & Human Resources Assistant	1	1.00	1	1.00	0	0	0	0
Physical Therapist	5	3.59	5	3.59	0	0	0	0
Quality Assurance and Referral Coordinator	1	1.00	1	1.00	0	0	0	0
Quality Assurance Assistant	1	1.00	1	1.00	0	0	0	0
Reg Asst Site Dir/ECSPED Team Leader	1	1.00	1	1.00	0	0	0	0
School Psychologist	1	0.73	1	0.73	0	0	0	0
Service Coordinator Level I	25**	24.00	23	22.35	9	9	0	9
Service Coordinator Level II	-	-	6	6.00	0	0	0	0
Speech-Language Pathologist	18	14.04	14	12.26	2	2	1	1
Speech-Language Pathology Assistant	2	2.00	2	2.00	0	0	0	0
Staff Accountant	1	1.00	1	1.00	1	1	0	1
State Director*	1	1.00	1	1.00	0	0	0	0
State Early Childhood Sp Ed Tech Advisor	1	1.00	1	1.00	0	0	0	0
State Early Intervention Tech Advisor	0	0.00	0	0.00	0	0	0	0
Teacher of Children with Disabilities	66	56.59	64	55.24	9	7.65	1	8
Total*	294	298	352	303.00	76	66	10	66

*These numbers include Substitute Teachers and Educational Technicians

** CM/IEP Team Admin and SC2 positions were new categories beginning with 2019 CBA signed April 2019

- (b) The **number of private providers** that **contracted** with the Child Development Services System to **provide direct services, including transportation services**, and the **number of contracted providers delivering each type of service** in the prior fiscal year:

Services	#	Notes
All provider contracts	383	Some contracts are for more than one service and contractors range from sole proprietor to those with numerous employees.
Specially Designed Instruction	54	
Speech and Language Services	122	
Occupational Therapy Services	65	
Physical Therapy Services	38	
Transportation	18	
Other	154	Includes: Psychologists, Board Certified Behavior Analysts, Educational Consultants, Interpreters, and other specialty providers

- (c) The **number of children who received direct services** provided by Child Development Services System **employees** in the prior fiscal year and the **number of children who received direct services** provided by **contracted private providers** in the prior fiscal year;

Services provided by	# of segments	%
CDS Employees	134,004	30%
Contracted Providers	312,676	70%
Total Service Segments	446,680	
Total Number of Children	8,790	

- (d) The number of preschool or day care programs operated by each regional site, the average enrollment in each program, the percentage of enrollees that are children receiving services under individualized education programs or individualized family service plans and expenses and revenues for the prior fiscal year associated with the programs in each site;

	Total Enrollment	Children with IEP	% of enrollment with IEP
CDS Midcoast	42	37	88%
CDS Opportunities	18	14	78%
CDS Two Rivers	25	25	100%
	85	76	89%
*enrollment data as of 1/16/20			

Preschool classrooms operated solely by CDS for children ages 3-to-5 are located in Oxford, Dover-Foxcroft, Rumford, and Rockland.

- (e) The number of children who received direct services in the prior fiscal year while placed in preschool programs operated by public school systems;

Between 7/1/2018 and 6/30/2019, 719 children attended a public pre-k program (as indicated in the Child Information Network Connection (CINC) data system).

(4) Statistics and analysis of the following Child Development Services System performance measures for the prior fiscal year, including descriptions of any notable variations in these measures among regional sites and any notable year-to-year trends over the past 5 fiscal years;

- (a) Measures of compliance with key federal requirements related to timeliness, quality and effectiveness of service as set out in required annual federal reporting under the federal Individuals with Disabilities Education Act;

Summary of site-specific indicator data for FFY 2013 through FFY 2017. Detailed information can be found in Annual Performance Reports located at <https://www.maine.gov/doe/cds/stateperformance>.

- (b) Measures of compliance with key state requirements related to timeliness, quality and effectiveness of service as set out in statute and rules; Summary of site-specific indicator data for FFY 2013 through FFY 2017. Detailed information can be found in Annual Performance Reports located at <https://www.maine.gov/doe/cds/stateperformance>

Part C- Early Intervention FFY 2018 Data Summary by Regional Site

	C1 Timely Intervention	C2 Natural Environments	Child Outcome* Statement 1			Child Outcome Statement 2		
			A	B	C	A	B	C
CDS Aroostook	97.19	100%	51.22	79.07	58.33	32.56	30.23	39.53
CDS Downeast	96.59	97.96%	40.00	39.47	50.00	30.23	32.56	27.91
CDS First Step	94.89	98.32%	42.47	55.42	51.32	28.41	10.23	28.41
CDS Midcoast	98.10	99.12%	73.84	77.14	71.01	34.21	27.63	27.63
CDS Opportunities	97.59	92.86%	63.64	66.67	67.39	28.57	18.81	27.21
CDS PEDS	95.55	97.40%	66.67	67.12	68.12	47.50	43.75	48.75
CDS Reach	97.46	99.57%	84.33	83.13	84.43	26.90	25.15	29.82
CDS Two Rivers	95.89	98.63%	62.79	72.55	82.00	50.00	48.15	50.00
CDS York	96.05	99.57%	61.22	72.55	69.64	41.84	26.24	38.30

*Child Outcomes: A. Positive social-emotional skills (including social relationships); B. Acquisition and use of knowledge and skills (including early language/communication and early literacy); and C. Use of appropriate behaviors to meet their needs

Summary Statement 1: Of those children who entered the program below age expectations in each Outcome, the percent who substantially increased their rate of growth by the time they exited the program.

Summary Statement 2: The percent of children who were functioning within age expectations in each Outcome by the time they exited the program.

Part C- Early Intervention FFY 2013-2018 State Data Summary

(Detailed information can be found at <https://www.maine.gov/doe/cds/stateperformance>.)

	FFY 2013 (%)			FFY2014 (%)			FFY2015 (%)			FFY2016 (%)			FFY2017 (%)			FFY2018 (%)			Target		
C1 Timely Intervention	100			99.17			99.03			93.26			93.17			96.19			100		
C2 Natural Environments	99			99.89			98.79			98.40			99.23			98.91			95		
C3 Child Outcomes (0-2)*	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C
Summary Statement 1	45	54	61	55.4	67.73	67.24	59.52	71.69	67.97	64.03	73.59	68.34	64.24	67.99	70.54	65.18	71.12	70.23	53	60	53
Summary Statement 2	55	33	58	60.13	35.56	63.09	44.03	27.35	45.91	41.67	29.94	41.36	39.26	31.13	39.81	35.17	27.11	33.96	41	27	28
C4 Family Outcomes**	98	96	96	97.74	98.19	97.29	96.74	97.65	99.06	96.55	96.55	96.55	94.05	97.62	96.43	95.07	96.47	96.47	91	91	91
C5 Child Find 0-1	0.63			0.65			0.62			0.74			0.61			0.60					
C6 Child Find 0-3	2.17			2.3			2.34			2.43			2.39			2.46					
C7 Timely Evaluation	83			74.48			81.36			98.45			91.20			95.95			100		
C8 Transition	100	100	83	100	100	83.85	100	100	80.24	100	100	90.45	100	100	97.45	100	100	96.19	100	100	100

*Child Outcomes: A. Positive social-emotional skills (including social relationships); B. Acquisition and use of knowledge and skills (including early language/ communication and early literacy); and C. Use of appropriate behaviors to meet their needs

Summary Statement 1: Of those children who entered the program below age expectations in each Outcome, the percent who substantially increased their rate of growth by the time they exited the program.

Summary Statement 2: The percent of children who were functioning within age expectations in each Outcome by the time they exited the program.

**Family Outcomes: A. Percent of families participating in Part C who report that early intervention services have helped the family know their rights; B. Percent of families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs; C. Percent of families participating in Part C who report that early intervention services have helped the family help their children develop and learn

Part B/619- Early Childhood Special Education FFY2018 Data Summary by Regional Site

	Least Restrictive Environment	Timely Evaluation	Child Outcome*			Child Outcome			Transition IEP by 3
			Statement 1			Statement 2			
			A	B	C	A	B	C	
CDS Aroostook	54.67	93.85	92.98	98.36	96.36	38.46	44.62	49.23	90.85
CDS Downeast	59.11	89.55	59.38	67.71	46.25	12.87	11.88	32.67	91.45
CDS First Step	53.59	97.43	78.64	80.58	79.41	38.03	37.60	53.84	91.88
CDS Midcoast	45.50	94.58	81.67	85.22	67.42	30.48	35.29	47.59	88.00
CDS Opportunities	40.74	95.66	92.50	93.10	86.44	50.51	42.42	56.57	93.51
CDS PEDS	58.11	90.41	45.92	57.34	46.80	57.76	45.34	59.63	89.45
CDS Reach	70.44	92.89	60.61	68.14	71.13	24.47	48.94	61.41	90.38
CDS Two Rivers	45.97	91.22	61.36	64.60	55.79	46.63	39.89	60.67	89.95
CDS York	44.67	93.08	76.84	75.32	73.78	40.00	32.06	48.24	91.62

*Child Outcomes: A. Positive social-emotional skills (including social relationships); B. Acquisition and use of knowledge and skills (including early language/ communication and early literacy); and C. Use of appropriate behaviors to meet their needs
Summary Statement 1: Of those children who entered the program below age expectations in each Outcome, the percent who substantially increased their rate of growth by the time they exited the program.
Summary Statement 2: The percent of children who were functioning within age expectations in each Outcome by the time they exited the program.

Part B/619 - Early Childhood Special Education FFY 2013-2018 State Data Summary

(Detailed information can be found at <https://www.maine.gov/doe/cds/stateperformance>.)

	FFY 2013 (%)			FFY2014 (%)			FFY2015 (%)			FFY2016 (%)			FFY2017 (%)			FFY2018 (%)			Target		
B6 Least Restrictive Environment	65*		9*	58.42*		4.53*	58.36		0.87	56.13*		21.78*	47.69		24.37	47.88		21.07	A ≥ 53 B < 12.5		
B7 Child Outcomes (3-5)**	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C
Summary Statement 1	60	69	55	71.79	72.87	66.38	69.42	75.37	66.88	72.36	75.30	68.74	67.54	69.16	64.53	69.54	69.16	68.48	64	67	59
Summary Statement 2	61	51	69	54.5	50.4	69.2	49.21	51.04	67.48	43.24	42.31	60.57	40.91	40.46	55.46	38.53	40.90	55.95	38	36	52
B8 Parent Involvement	97*			96.7*			97.34			*			96.81						91		
B11 Timely Evaluation	81*			82.8*			81.43			88.99*			90.09			92.56			100		
B12 Transition IEP by 3	99			99.33			99.67			81.62			80.00			89.72			100		
* Represents CDS data only																					
**Child Outcomes: A. Positive social-emotional skills (including social relationships); B. Acquisition and use of knowledge and skills (including early language/ communication and early literacy); and C. Use of appropriate behaviors to meet their needs																					
Summary Statement 1: Of those children who entered the program below age expectations in each Outcome, the percent who substantially increased their rate of growth by the time they exited the program.																					
Summary Statement 2: The percent of children who were functioning within age expectations in each Outcome by the time they exited the program.																					

(c) **Measures of productivity** for Child Development Services System **employees providing case management and direct services to children;**

Direct Services	FTE of CDS Therapists**	Number of CDS Therapists*	Efficiency (including travel time) %	Cancelled or No-show Hours avg monthly	Total Prod Hrs avg monthly	Total Avail Hrs avg monthly	Miles avg monthly
OT & COTA Count	21.51	25	63.89%	170	1,048	2,295	14,636
PT Count	3.59	5	71.39%	26	251	467	2,869
SLP & SLPA Count	18.36	22	61.29%	194	847	1,850	10,040
SW/LCSW Count	3.5	4	70.33%	28	247	524	4,248
DIRECT SERVICE Count	59.81	85	65.87%	584	4,595	9,386	55,581

* Number of budgeted positions at beginning of FY 19 and includes full and part time positions.

** Full Time Equivalent of budgeted positions at beginning of FY 19

Case Management		FTE Positions FY19 (Not all positions were filled all or part of year)				FTE Positions FY19 (Not all positions were filled all or part of year)				FTE Positions FY19 (Not all positions were filled all or part of year)		
Site	Child Count PT B	Case Managers	Case Load Expectation	Case Load per FTE	Child Count PT B	Team Admin	Case Load Expectation	Case Load per FTE	Child Count PT C	Service Coordinators	Case Load Expectation	Case Load per FTE
AR	237	2	80	119	237	1	170	237	119	1	45	119
DE	347	3.5	80	99	347	0.88	170	394	119	1.8	45	66
FS	727	7.72	80	94	727	2.73	170	266	289	4	45	72
MC	617	5	80	123	617	3.55	170	174	266	4	45	67
OP	352	2	80	176	352	2	170	176	133	2	45	67
PEDS	523	4.45	80	118	523	1.73	170	302	229	1	45	229
RE	1493	10.8	80	138	1493	5.73	170	261	516	7	45	74
TR	644	4.8	80	134	644	2	170	322	188	2	45	94
YO	1064	9	80	118	1064	4	170	266	528	5.8	45	91
Entire State	6004	49.27	80	122	6004	23.62	170	254	2387	28.6	45	83

- (d) *Measures of per unit costs, including the average cost of delivered services per child by primary disability type, the average cost per unit of each type of therapy or service delivered by Child Development Services System staff and the average cost per unit of each type of therapy or service delivered by contracted providers;*

Cost per hour	CDS Employee	Contracted Provider Std Rate	Average NS Rates	# Providers with NS Rate
Social Work	20.54	55.00	66.00	1
PT	35.42	50.40	64.48	10
Speech	32.96	102.80	NA	-
OT	29.96	50.40	61.79	13

- (e) *Beginning January 1, 2015, the average age, both in aggregate and by primary disability type, at which children who were born in the State began receiving services from the Child Development Services System and the average age, both in aggregate and by primary disability type, at which children who were born in the State and who were delivered at home began receiving services from the Child Development Services System;*

This reporting feature is not yet available in the Child Information Network Connection (CINC) data system.

- (f) *Any other performance goals and measures established by the Child Development Services System to monitor effectiveness, efficiency and the cost of the Child Development Services System, which may include results of surveys of parents and guardians on the quality and effectiveness of services;*

No additional information to report.

(5) Beginning January 1, 2015, a report by each regional site in the Child Development Services System demonstrating trends of Child Development Services System employee costs and the results of coordination, utilization and development of services with a broad base of community resources, including private providers and public schools, midwives, resources from other agencies and other resources serving families and children from birth to under 6 years of age, consistent with the provisions of Title 22, section 3571, subsection 3; and

At the site level, Lori Whittemore continues to act as Regional Site Director for both **CDS Aroostook** (Presque Isle) and **CDS REACH** (Portland). This arrangement has been in place since July of 2013 and has proven effective in providing adequate oversight to both CDS' largest and smallest sites. There is much to be gained by examining best practices through both the lenses of a rural, traditionally under-resourced site and an urban site with access to more resources.

CDS Aroostook has expanded their partnership with Aroostook County Action Program (ACAP) to provide a full continuum of placement options so that all children are educated with typically developing peers to the greatest extent possible. As a result, a child who requires a special education setting, based on the significance of his or her disability, can be included in activities with typically-developing peers for portions of the day until the child can be successful in a fully inclusive setting. Because of the full continuum of options in each of the four locations across Aroostook County, children can easily transition, with adult support, for portions of the day within the same building. This is truly a model of capacity building, collaboration and fiscal efficiency for all of rural Maine.

CDS REACH has been working hard to partner with public pre-K's, which have expanded during this last year. The site and SAUs have developed capacity-building models in which CDS supports screening and early identification of children entering pre-k programs and SAUs use their staff to provide specially designed instruction and related services, funded by CDS, for children enrolled in the SAU's pre-k. This has allowed CDS REACH to reallocate resources to more effectively address those children waiting for services. This also allows public schools to develop a framework for the provision of services to pre-k aged children with CDS retaining the responsibility for Child Find, case management and funding.

Greg Armandi continues to be the regional site director for **CDS Opportunities** (Oxford) and the **CDS First Step** (Lewiston). The two sites are managed by one leadership team consisting of the site director, two program managers, two direct service team leaders, a clinical team leader, and two office managers. Certain administrative duties and services are shared by the two sites. Although historically challenged by insufficient staffing, the two sites are now nearly fully staffed in the case management department. The sites continue to advertise for vacant clinical and professional and para-professional educator positions. Salary increases have positively impacted recruitment of qualified applicants.

As a cost saving measure **CDS Opportunities** in Oxford negotiated a space reduction for its operation with the local school district also housed in the same building. Beginning in August 2019, CDS Opportunities designated one certified special education teacher/case manager to provide Child Find, case management, and educational observations for children residing in the RSU 10 and RSU 56 catchment areas. This partnership includes working with the local Head Start administered by Community Concepts, Inc.

Beginning in July 2019, **CDS First Step** funded two additional educational technicians in partnership with Promise Early Education Center to staff a special education classroom at the new Connors School in Lewiston. There are nine designated slots for any Head Start children in the Lewiston Public Schools catchment area with IEPs.

CDS Two Rivers (Brewer) continues to operate under the direction of Amy Bragg. It also administers the Stepping Stones program, for eligible children 3-5, in Dover-Foxcroft. CDS Two Rivers continues to implement two programs in collaboration with Penquis Head Start one in Brewer, the other in Dover-Foxcroft), as well as funding a teacher at KVCAP. CDS Two Rivers is working to build relationships with area school districts, and is now contracting with six different districts, including Bangor School Department to provide services including speech, occupational therapy, specially designed instruction, and adult support.

Barbara Browne continues in the Regional Site Director role at **CDS PEDS** (Waterville). The site continues to reach out to the medical community, preschools, childcares, and community organizations to increase awareness of CDS services and has been fortunate to be able to partner with Educare Central Maine which serves both typically developing children and children who may have disabilities. CDS PEDS is able to provide many children with typical preschool experiences and integrate necessary services, such as speech/language therapy and occupational therapy into those experiences. The site continues to provide support in local Head Starts and Pre-Ks to make it possible for children to attend programs in their own community whenever possible. CDS PEDS attempts to have regular, meaningful meetings with its providers and community partners to assure a strong, mutually beneficial relationship. CDS PEDS is also working with community providers of special purpose programming to expand availability for children with significant disabilities, such as autism.

Denise Howell, the Regional Site Director at **CDS Downeast** (Ellsworth) continues to expand the number of contracted SAUs in Washington and Hancock counties. These contracts include the provision of speech therapy, specially designed instruction, and educational technician support for children who are enrolled in the SAU's pre-k. Currently, RSU 93, RSU 76, and AOS 90 provide contracted services, which allows the site to reallocate its resources to those children who would otherwise be waiting for services. The provision of services, by the SAU, to identified children in its public pre-k program supports the continuity of services and service providers when those children eventually transition into the SAU's kindergarten.

CDS Midcoast (Rockland), under the leadership of Gail Page, has continued its provision of special education and related services in partnership with public 4-year old programs, Head Starts, and special purpose preschools. The Regional Site also operates a highly successful preschool program at its physical site. CDS Midcoast's partnerships with RSU 13, AOS 93, AOS 98, and St. George have resulted in an increased capacity to meet the needs of eligible children in the region and the site is currently working with Sequel Care of Maine to open a new preschool program in the Rockland area.

Lisa-Kay Folk continues in her role as Regional Site Director at **CDS York** (Arundel) and has maintained collaborations with numerous Head Starts and public 4-year old programs in the site's catchment area. The site has also conducted significant outreach, which has helped to preserve the positive relationships that it enjoys with community stakeholders.

(6) A description of current and emerging trends and challenges that are having an effect on or are expected to have an effect on costs, services or service delivery methods of the Child Development Services System; and [2013, c. 338, §1 (NEW).]

Entering FY19, CDS considered the challenges, trends, and opportunities that it encountered in FY18 and determined the best way forward to effectively address those challenges and to capitalize on identified trends and opportunities. CDS was successful in doing so, to varying degrees, due to or in spite of the impact of multiple factors.

For much of the past decade, the limited funding of CDS and, at times, the agency's failure to effectively manage that limited funding, has had a significant adverse impact on CDS' ability to meet its obligations. A major driver of that impact has been CDS' inability to provide competitive compensation and benefits and regular raises/salary step advancements to its employees and the challenges it presented in the recruitment and retention of qualified personnel.

Since 2009, CDS employees have received three salary step advancements and two salary step valuation increases (2% and 2.5%) for all employees. In that same time period, two position-specific salary step valuation increases were also provided: 10% for Teachers of Children with Disabilities and Case Managers, Level II (2014) and 10% for Licensed Clinical Social Workers and Educational Consultants. An example to illustrate the issue: A first-year, academic-year teacher hired in July 2009 would have received a Step 1 salary of **\$23,689**. With salary step advancements and increases in salary step valuations, if that teacher had remained in CDS employment into FY19, they would have been placed on Step 3 with a salary of **\$28,707**. The challenges of substandard compensation were only compounded by high cost health insurance which, if an employee required coverage for their spouse and children, included a **\$1,300** monthly premium and a **\$12,000** deductible.

To address this significant challenge, CDS Leadership worked closely with MDOE Leadership in preparation for collective bargaining in December 2018/January 2019. As a result, the final collective bargaining agreement included an increase to competitive salaries and two salary step advancements by Year 3 of the agreement and a move to State of Maine health insurance. For comparison: A first-year, academic-year teacher hired in July 2019 would receive a Step 1 salary of **\$28,214** and, beginning FY22, would receive a Step 3 salary of **\$34,746**. In addition, health insurance coverage for their spouse and children would include a **\$580** monthly premium and a **\$1,200** deductible.

These positive developments have the potential to positively impact recruitment and retention, resulting in increased capacity to meet the needs of children and families, manageable caseloads for CDS staff, and the ability to refine staff skills over the course of employment rather than a continuous cycle of training new employees.

To fulfill the ratified collective bargaining agreement, a significant increase in State appropriation was necessary, which the Legislature generously approved in the FY20-FY21 biennial budget. This increase in funding also addressed anticipated increases in MaineCare reimbursement rates (on which CDS bases its reimbursement for contracted services) and the increasing number of young children with disabilities for whom CDS is unable to provide timely services. To address its challenges in providing timely services, CDS actively recruited additional contracted providers, adding an additional 25 provider in FY19, including 12 additional SAUs compared to FY18. In addition, to build necessary system capacity, CDS included 31.5 new FTEs (a combination of new positions and increased hours) in its FY20 budget.

CDS has also maintained its fiscal vigilance by continuing past initiatives, including enforcing productivity requirements for CDS staff, using objective measures to evaluate and determine the necessity of nonstandard reimbursement rates when requested from contracted providers, sustaining revised reimbursement structures for certain services, and monitoring the accuracy of pay source information for third-party billing purposes. As a result, in FY19, CDS experienced a **16% increase in third-party revenue** and a decrease in specific budget lines. For example, CDS realized an **\$804,000 reduction in commercial transportation** and a **\$541,000 reduction in specially designed instruction**, compared to FY18 – both of which were significant cost-drivers in the past.

Moving forward, CDS anticipates a continued increase in third-party revenue due to the recent increase in coordination and collaboration between CDS, MDOE, and the Office of MaineCare Services (OMS). Specifically, legislative action regarding CDS and MDOE access MaineCare Evaluation, Prevention, Screening, Diagnosis, and Treatment (EPSDT) funding has helped to identify and remove barriers. In addition, CDS, MDOE, and OMS representatives attended the national Medicaid in Education conference in October 2019 and jointly developed recommendations to promote increased access to MaineCare funds by CDS and SAUs.

Despite the positive developments at CDS, some challenges remain. These include the statewide scarcity of qualified special education personnel to serve the birth-to-age 20 population, a failure to provide timely services to all eligible preschool-age children, and the lack of a funding model to ensure that the birth-to-five system is adequately funded moving forward.

Although CDS is currently able to offer competitive compensation and benefits, 14.5% of its budgeted positions were vacant as of December 2019. This inability to fill vacant positions – and to recruit qualified contracted providers – mirrors challenges that many of Maine’s SAUs are facing as well. As a result, as of December 2019, a large number of 3-

to-5-year-olds were waiting to receive some or all of the services identified on their IEPs, although this number is significantly less than at the same time in the previous year.

As mentioned above, CDS received a significant increase in its state appropriation for its FY20 budget. However, the absence of an established funding formula, such as the Essential Programs and Services (EPS) formula used by SAUs, perpetuates the risk that CDS could experience another extended period of underfunding, further impacting its ability to meet its obligations. A recurrence of significant budgetary restrictions would, as it has in the past, undermine CDS' ability to include necessary positions in its budget and to provide competitive compensation to support recruitment and retention. Compounding the issue further is CDS' exclusion from the statewide initiative to increase starting teacher salaries to \$40,000, which has the potential to return CDS compensation to noncompetitive levels.

CDS' Part C program's collaboration with the Maine Education Center for Deaf and Hard of Hearing has gained national recognition for its progressive approach to services to Deaf and hard of hearing infants and toddlers and their families. The Part C Leadership's participation in national technical assistance center activities such as the Part C Fiscal Cohort, Part C Data Analysis Workgroup, and the Part C Child Find Self-Assessment have provided valuable support in addressing challenges that the program faces.

CDS Part B§619 program continues to be a national leader in children with disabilities three-school age five receiving their special education services in inclusive settings. Maine serves over 60% of children with disabilities in regular Early Childhood Education settings, compared to the national average of 40%. Given this, Maine was part of a national peer review process on a set of High-Quality Indicators of Inclusion that will be established as a resource for States to scale up inclusionary practices. In addition, Maine continuous improvement approach to the itinerant model of providing Special Education and Related Services to children has resulted in the development of a rubric for supporting the professional growth of itinerant professionals through supervision, technical assistance and mentoring.

Finally, in the Fall Legislative session, three bills were submitted which would impact CDS. The first bill, which was signed into law, was LD 1635: Resolve, To Improve Access to Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Services for Children from Birth to 8 Years of Age. In response, a stakeholder group was convened for the purposes of collecting relevant data for inclusion in a final report which provided an overview of Child Find, data from Department of Health and Human Services and Department of Education programs which service this population, identified barriers, and recommendations.

The second was LD 512: Resolve, To Create the Task Force To Study and Plan for the Implementation of Maine's Early Childhood Special Education Services, the title of which was amended, in Committee, to read: Resolve, To Authorize the Legislature to Contract for an Independent Review to Evaluate and Plan for the Implementation of Maine's Early Childhood Special Education Services. The amended bill and its passage called for an independent evaluation of Maine's birth-to-five special education system with the evaluation entity determined through a request for proposals process. In January 2020, a contract for the independent evaluation was finalized with Public Consulting Group, Inc.

The third and most significant was LD 1715: An Act to Reorganize the Provision of Services for Children with Disabilities from Birth to 5 Years of Age which was carried over to the Legislature's short session in January 2020. As of this writing, no action had been taken on LD 1715.

APPENDIX A (1 b)
Financial Information

Actual Expenditures Compared to Budget for Last Three Fiscal Years – Consolidated

CHILD DEVELOPMENT SERVICES Summary of All Units YTD Consolidated Actual Expenses vs. Budget									
	June FY2019	Budget FY2019	Variance FY2019	June FY2018	Budget FY2018	Variance FY2018	June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$5,105,554.48	\$5,462,436.62	(\$356,882.14)	\$5,520,827.47	\$6,038,256.58	(\$517,429.11)	\$5,611,569.50	\$6,237,298.00	(\$625,728.50)
CM/CF Travel	147,689.72	194,500.00	(46,810.28)	158,676.14	189,700.03	(31,023.89)	168,781.72	213,500.00	(44,718.28)
CM/CF Total	5,253,244	5,656,937	(403,692)	5,679,504	6,227,957	(548,453)	5,780,351	6,450,798	(670,447)
Special Instruction Evals	59,017.09	37,800.00	21,217.09	49,418.73	20,100.05	29,318.68	33,094.91	13,671.00	19,423.91
Special Instruction	6,587,241.57	6,723,500.00	(136,258.43)	7,128,885.57	5,010,699.00	2,118,186.57	6,913,559.62	5,195,598.00	1,717,961.62
LRE Space	485,009.04	458,300.00	26,709.04	428,586.67	442,000.00	(13,413.33)	509,993.59	501,000.00	8,993.59
McCare Premiums	6,491.00	5,550.00	941.00	3,841.40	7,165.06	(3,323.66)	4,632.96	7,150.00	(2,517.04)
SI Salary & Benefits	5,506,134.31	5,767,204.46	(261,070.15)	5,377,237.53	6,603,612.98	(1,226,375.45)	5,848,399.43	6,838,233.00	(989,833.57)
Social Work Evals	19,175.25	16,060.00	3,115.25	14,935.39	18,450.02	(3,514.63)	4,230.52	11,100.00	(6,869.48)
Social Work Therapy	59,435.60	68,560.00	(9,114.40)	71,995.49	68,450.05	3,545.44	64,151.79	58,535.00	5,616.79
Social Work Sal & Benefits	312,878.22	285,828.28	27,049.94	264,899.44	274,381.10	(9,481.66)	326,728.37	332,587.00	(5,858.63)
Psychological Evals	495,756.08	526,000.00	(30,243.92)	543,674.37	348,800.15	194,874.22	407,299.53	444,000.00	(36,700.47)
Psych Therapy	5,906.76	9,900.00	(3,993.24)	19,058.07	28,400.02	(9,341.95)	46,998.81	49,200.00	(2,201.19)
PT Evals	29,100.51	35,750.00	(6,649.49)	29,986.67	25,080.09	4,906.58	27,965.72	25,000.00	2,965.72
Physical Therapy	271,909.72	268,400.00	3,509.72	280,971.90	237,300.08	43,671.82	243,669.77	203,500.00	40,169.77
PT Salary & Benefits	237,289.25	226,800.08	10,489.17	240,188.34	268,487.84	(28,299.50)	250,559.51	271,427.00	(20,867.49)
Speech Evals	534,582.70	313,700.00	220,882.70	326,766.42	220,748.06	106,018.36	303,224.48	280,848.00	22,376.48
Speech Therapy	3,795,090.90	2,221,800.00	1,573,290.90	2,243,321.06	1,909,676.07	333,644.99	2,378,131.51	1,775,750.00	602,381.51
ST Salary & Benefits	1,066,697.52	1,079,856.00	(13,158.48)	1,325,646.61	1,294,217.50	31,429.11	1,335,835.21	1,244,919.00	90,916.21
OT Evals	82,628.32	62,710.00	19,918.32	70,405.68	26,100.03	44,305.65	28,726.48	20,862.00	7,864.48
OT Therapy	680,608.24	476,650.06	203,958.18	552,434.03	406,460.08	145,973.95	452,268.60	407,485.00	44,783.60
OT Salary & Benefits	1,165,639.52	1,189,179.68	(23,540.16)	1,015,805.81	1,205,061.04	(189,255.23)	1,076,425.61	1,235,458.00	(159,032.39)
Audio Evals	49,289.48	39,550.00	9,739.48	38,001.32	44,200.11	(6,198.79)	43,741.75	46,300.00	(2,558.25)
Eye Evals	0.00	1,605.00	(1,605.00)	0.00	3,100.05	(3,100.05)	443.30	1,600.00	(1,156.70)
Medical/Nutrition Evals	10,117.52	5,175.00	4,942.52	9,881.22	1,850.05	8,031.17	2,060.24	27,900.00	(25,839.76)
All Other Evals	7,246.75	6,600.00	646.75	7,092.40	5,200.05	1,892.35	4,986.00	2,800.00	2,186.00
All Other Therapies	177,850.13	121,675.00	56,175.13	180,829.26	75,100.07	105,729.19	120,543.57	217,750.00	(97,206.43)
Team Meeting	518,259.99	400,000.00	118,259.99	422,339.48	322,350.14	99,989.34	418,069.47	350,500.00	67,569.47
Direct Support-Building Costs	679,660.38	866,571.51	(186,911.13)	686,892.00	594,818.88	92,073.12	315,538.91	854,099.92	(538,561.01)
Direct Support-Facilities	0.00	0.00	0.00	37.50	0.00	37.50	117.50	1,123,922.57	(1,123,805.07)
Staff Travel Direct Support	495,599.74	576,000.00	(80,400.26)	503,670.07	557,399.98	(53,729.91)	528,111.45	524,000.00	4,111.45
Child Transportation	454,123.13	122,125.00	331,998.13	155,940.78	92,130.06	63,810.72	111,870.83	119,000.00	(7,129.17)
Provider Transportation	1,234,143.60	978,000.03	256,143.57	1,228,450.89	887,710.11	340,740.78	1,168,849.73	931,500.00	237,349.73
Commercial Transportation	2,140,997.20	2,371,049.96	(230,052.76)	2,943,014.34	1,870,720.97	1,072,293.37	2,873,306.39	1,392,460.00	1,480,846.39
Instructional Supplies	12,138.99	34,220.00	(22,081.01)	18,005.66	30,432.04	(12,426.38)	10,739.56	34,667.00	(23,927.44)
Screening Supplies	28,752.01	35,975.00	(7,222.99)	24,698.13	48,500.06	(23,801.93)	31,216.20	60,500.00	(29,283.80)
Assistive Technology	31,603.37	30,925.00	678.37	72,853.10	35,300.09	37,553.01	17,765.80	62,700.00	(44,934.20)
Contract Admin/Monitoring DS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Service	27,240,274	25,353,010	1,887,264	26,279,665	22,984,002	3,295,663	25,903,247	24,656,022	1,247,225
Contract Admin/Monitoring	1,206,622.36	2,020,050.04	(813,427.68)	928,641.34	1,537,300.02	(608,658.68)	1,511,643.88	1,297,100.00	214,543.88
Staff Training	38,900.65	52,874.96	(13,974.31)	36,315.97	53,059.01	(16,743.04)	103,242.47	64,920.00	38,322.47
Site Director Salaries & Benefits	600,462.70	542,458.92	58,003.78	609,139.95	614,546.38	(5,406.43)	670,052.04	608,784.03	61,268.01
All Admin Salaries & Benefits	1,890,192.52	1,929,454.80	(39,262.28)	2,027,836.57	2,383,805.82	(355,969.25)	2,404,048.80	2,580,596.83	(176,548.03)
Legal/Audit/Fiscal	170,103.75	173,475.12	(3,371.37)	189,044.26	151,500.00	37,544.26	163,181.24	139,500.00	23,681.24
Office Cleaning	66,442.16	74,300.16	(7,858.00)	67,302.19	84,666.36	(17,364.17)	80,461.72	6,669.94	73,791.78
Repairs & Maintenance	41,981.16	32,600.04	9,381.12	49,732.04	32,714.28	17,017.76	45,135.74	8,420.39	36,715.35
Rent	234,294.52	104,840.28	129,454.24	255,325.85	372,189.00	(116,863.15)	629,837.02	93,873.00	535,964.02
Equipment Rental	56,495.42	69,884.40	(13,388.98)	64,207.53	66,725.64	(2,518.11)	60,230.24	8,270.17	51,960.07
All Insurance	31,389.27	32,350.08	(960.81)	32,971.60	39,816.48	(6,844.88)	33,927.99	4,202.46	29,725.53
Postage	82,391.16	87,074.88	(4,683.72)	81,828.59	88,617.00	(6,788.41)	86,123.28	14,193.96	71,929.32
Telephone	186,049.53	175,992.00	10,057.53	165,871.42	207,887.88	(42,016.46)	251,858.27	52,493.65	199,364.62
Advertising	1,102.12	8,260.08	(7,157.96)	4,729.35	13,131.00	(8,401.65)	13,438.86	11,081.00	2,357.86
Staff & Admin Travel	88,106.65	62,450.00	25,656.65	72,422.49	80,500.06	(8,077.57)	99,056.54	87,450.00	11,606.54
Office Supplies	126,192.55	127,499.76	(1,307.21)	123,786.81	120,898.32	2,888.49	123,055.40	22,265.40	100,790.00
Equipment Repair & Maintenance	720,097.96	783,555.12	(63,457.16)	689,546.40	826,203.84	(136,657.44)	579,871.16	137,881.33	441,989.83
Electric/Heat/Water	86,693.91	77,899.80	8,894.11	81,969.35	75,500.04	6,469.31	76,203.93	10,383.90	65,820.03
Dues & Subscriptions	11,297.75	8,724.96	2,572.79	10,297.02	9,474.96	822.06	11,071.52	11,360.00	(288.48)
Capital Equipment	20,876.98	46,999.92	(26,122.94)	37,084.88	64,500.00	(27,415.12)	69,981.39	82,670.00	(12,688.61)
Payroll Fees	72,905.16	78,764.96	(5,859.80)	74,940.58	78,379.80	(3,439.22)	70,538.89	73,799.00	(3,260.11)
Other	0.00	525.08	(525.08)	718.47	5,594.36	(4,875.89)	4,642.03	5,470.00	(827.97)
Total Administration	5,732,498.18	6,490,035.36	(757,537.18)	5,603,712.66	6,907,010.25	(1,303,297.59)	7,087,602.41	5,321,385.07	1,766,217.34
TOTAL	38,226,016.27	37,499,982.04	726,034.23	37,562,881.50	36,118,968.74	1,443,912.76	38,771,200.75	36,428,205.56	2,342,995.19

APPENDIX A - Expense Detail - Consolidated

	June	Budget	Variance	June	Budget	Variance	June	Budget	Variance
	FY2019	FY2019	FY2019	FY2018	FY2018	FY2018	FY2017	FY2017	FY2017
Case Management/Child Find	\$287,697	\$262,138	\$25,560	\$283,221	\$337,572	(\$54,351)	\$309,649	\$385,310	(\$75,661)
CM/CF Travel	16,491	23,000	(6,509)	18,277	20,000	(1,723)	18,278	21,000	(2,722)
CM/CF Total	304,188	285,138	19,050	301,497	357,572	(56,075)	327,927	406,310	(78,383)
Special Instruction Evals	170	3,000	(2,830)	2,586	1,200	1,386	975	500	475
Special Instruction	513,033	426,500	86,533	503,359	297,839	205,520	682,994	500,000	182,994
LRE Space	0	20,000	(20,000)	0	12,000	(12,000)	136	25,000	(24,864)
MeCare Premiums	0	200	(200)	0	200	(200)	94	400	(306)
SI Salary & Benefits	87,797	95,927	(8,130)	103,058	191,634	(88,576)	172,315	250,164	(77,849)
Social Work Evals	0	0	0	0	0	0	0	0	0
Social Work Therapy	0	0	0	0	0	0	0	0	0
Social Work Sal & Benefits	22,249	19,742	2,507	21,857	26,384	(4,527)	23,026	27,039	(4,013)
Psychological Evals	3,684	9,000	(5,316)	9,916	7,000	2,916	10,527	16,000	(5,473)
Psych Therapy	0	0	0	0	0	0	0	500	(500)
PT Evals	0	200	(200)	0	500	(500)	0	500	(500)
Physical Therapy	246	1,200	(954)	304	4,000	(3,696)	1,033	12,500	(11,467)
PT Salary & Benefits	0	0	0	0	0	0	0	0	0
Speech Evals	28,105	15,000	13,105	13,081	11,500	1,581	11,074	9,000	2,074
Speech Therapy	60,991	25,500	35,491	33,474	10,000	23,474	15,929	24,000	(8,071)
ST Salary & Benefits	73,003	67,660	5,343	73,347	74,441	(1,094)	75,865	76,388	(523)
OT Evals	7,224	1,000	6,224	5,816	3,300	2,516	2,098	2,000	2,098
OT Therapy	72,005	21,000	51,005	45,738	55,260	(9,522)	34,958	40,000	(5,042)
OT Salary & Benefits	0	58,363	(58,363)	0	0	0	3,006	55,009	(52,003)
Audio Evals	273	400	(127)	277	1,500	(1,223)	0	1,500	(1,500)
Eye Evals	0	200	(200)	0	500	(500)	0	500	(500)
Medical/Nutrition Evals	0	0	0	0	0	0	0	0	0
All Other Evals	0	0	0	0	0	0	0	1,000	(1,000)
All Other Therapies	56	2,000	(1,944)	19,860	0	19,860	675	15,000	(14,325)
Team Meeting	12,352	11,000	1,352	10,146	10,000	146	11,362	15,000	(3,638)
Direct Support-Building Costs	10,330	36,428	(26,098)	36,428	36,103	325	6,900	37,777	(30,877)
Direct Support-Facilities	0	0	0	0	0	0	0	87,364	(87,364)
Staff Travel Direct Support	15,856	30,000	(14,144)	19,491	27,000	(7,509)	22,264	26,000	(3,736)
Child Transportation	17,357	7,000	10,357	6,315	10,000	(3,685)	11,122	11,000	122
Provider Transportation	65,950	40,000	25,950	49,876	30,000	19,876	67,967	60,000	7,967
Commercial Transportation	94,996	100,000	(5,004)	112,894	55,000	57,894	86,093	71,000	15,093
Instructional Supplies	121	1,000	(879)	268	1,500	(1,232)	370	2,000	(1,630)
Screening Supplies	3,630	2,000	1,630	2,149	2,500	(351)	2,303	5,000	(2,697)
Assistive Technology	0	700	(700)	0	1,000	(1,000)	46	2,500	(2,454)
Contract Admin/Monitoring DS	0	0	0	0	0	0	0	0	0
Total Direct Service	1,089,429	995,020	94,409	1,070,241	870,361	199,880	1,245,131	1,374,641	(129,510)

Actual Expenditures Compared to Budget for Last Three Fiscal Years – Downeast

	June FY2019	Budget FY2019	Variance FY2019	June FY2018	Budget FY2018	Variance FY2018	June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$341,311	\$364,609	(\$15,090)	\$373,230	\$432,315	(\$59,086)	\$419,832	\$470,166	(\$50,334)
CM/CF Travel	11,140	17,500	3,017	11,955	17,500	(5,545)	15,744	17,500	(1,756)
CM/CF Total	352,450	382,109	(12,073)	385,185	449,815	(64,631)	435,576	487,666	(52,090)
Special Instruction Evals	1,901	2,500	(5,460)	1,993	1,500	493	1,329	2,871	(1,542)
Special Instruction	216,727	211,000	125,007	233,309	137,860	95,449	264,177	134,186	129,991
LRE Space	85,416	97,000	(41,043)	78,332	100,000	(21,668)	123,822	140,000	(16,178)
MeCare Premiums	0	0	0	0	0	0	0	0	0
SI Salary & Benefits	628,158	742,320	(129,361)	629,796	739,924	(110,128)	646,164	759,566	(113,402)
Social Work Evals	0	0	0	0	0	0	0	0	0
Social Work Therapy	248	500	(1,298)	1,041	1,050	(9)	1,183	2,135	(952)
Social Work Sal & Benefits	0	0	0	0	0	0	0	0	0
Psychological Evals	17,960	41,000	9,020	46,091	30,000	16,091	29,047	20,000	9,047
Psych Therapy	0	0	0	0	0	0	0	0	0
PT Evals	2,040	7,000	5,860	4,849	7,000	(2,151)	4,607	7,000	(2,393)
Physical Therapy	1,693	18,200	(31,700)	13,976	19,800	(5,824)	8,955	20,000	(11,045)
PT Salary & Benefits	0	0	0	0	0	0	0	0	0
Speech Evals	46,802	22,200	8,990	21,890	18,748	3,142	11,577	18,748	(7,171)
Speech Therapy	305,541	128,300	75,623	130,603	104,000	26,603	124,269	104,000	20,269
ST Salary & Benefits	83	0	(37,731)	0	0	0	0	0	0
OT Evals	1,492	110	(293)	106	0	106	362	0	(362)
OT Therapy	1,433	5,650	(152)	5,273	1,300	3,973	1,509	3,200	(1,691)
OT Salary & Benefits	134,002	134,160	(33,773)	124,022	155,238	(31,216)	161,912	167,553	(5,641)
Audio Evals	1,513	1,450	727	1,205	1,100	105	554	1,100	(546)
Eye Evals	0	175	(400)	0	400	(400)	0	400	(400)
Medical/Nutrition Evals	0	225	(500)	0	500	(500)	0	500	(500)
All Other Evals	790	0	0	0	0	0	0	0	0
All Other Therapies	2,636	2,075	(15,023)	6,330	5,000	1,330	(1,080)	45,000	(46,080)
Team Meeting	29,532	23,000	9,481	25,446	16,500	8,946	20,195	15,000	5,195
Direct Support-Building Costs	46,972	45,792	658	46,265	47,586	(1,321)	20,476	47,586	(27,110)
Direct Support-Facilities	0	0	32,581	0	0	0	0	70,054	(70,054)
Staff Travel Direct Support	55,169	79,000	(1,458)	56,398	76,400	(20,002)	85,845	78,000	7,845
Child Transportation	40,491	5,725	1,126	6,741	4,200	2,541	4,842	4,000	842
Provider Transportation	99,327	73,000	28,408	78,581	49,410	29,171	81,066	57,000	24,066
Commercial Transportation	66,064	145,050	182,678	151,773	75,000	76,773	204,592	45,000	159,592
Instructional Supplies	481	1,500	(3,869)	304	1,000	(696)	358	6,167	(5,809)
Screening Supplies	1,945	3,375	(3,900)	2,410	3,500	(1,090)	2,705	3,500	(795)
Assistive Technology	(1,634)	625	159	0	2,000	(2,000)	452	1,500	(1,048)
Contract Admin/Monitoring DS	0	0	0	0	0	0	0	0	0
Total Direct Service	1,786,781	1,790,933	174,358	1,666,733	1,599,016	67,717	1,798,553	1,754,428	44,125
Contract Admin/Monitoring	2,150	0	(580)	0	0	0	0	0	0
Staff Training	1,770	3,575	2,665	2,161	4,000	(1,839)	3,463	4,000	(537)
Site Director Salaries & Benefits	72,499	67,371	(1,376)	72,753	74,120	(1,367)	77,241	74,908	2,333
All Admin Salaries & Benefits	87,148	78,008	(9,311)	96,503	99,028	(2,525)	107,176	105,002	2,174
Legal/Audit/Fiscal	0	5,975	0	4,473	0	4,473	0	0	0
Office Cleaning	6,374	8,000	(62)	2,615	2,906	(291)	3,049	408	2,641
Repairs & Maintenance	3,474	2,500	(237)	3,377	2,944	433	2,903	658	2,245
Rent	8,947	6,942	(658)	7,014	6,556	458	32,241	7,214	25,026
Equipment Rental	5,135	6,300	(81)	5,538	2,226	3,312	3,569	276	3,293
All Insurance	2,633	2,800	(100)	2,787	3,567	(779)	2,675	49	2,626
Postage	5,213	4,525	(1)	4,645	3,717	928	3,784	461	3,323
Telephone	23,175	10,305	125	11,462	13,940	(2,478)	15,550	1,922	13,628
Advertising	50	890	(502)	681	1,231	(550)	701	1,231	(531)
Staff & Admin Travel	3,123	7,450	(565)	4,698	8,000	(3,302)	7,713	9,200	(1,487)
Office Supplies	6,688	7,000	(359)	6,946	6,399	547	6,226	922	5,304
Equipment Repair & Maintenance	59,480	65,754	(47,413)	60,872	61,474	(601)	49,667	5,924	43,743
Electric/Heat/Water	20	0	0	0	0	0	0	0	0
Dues & Subscriptions	390	350	(201)	308	1,000	(692)	542	1,100	(558)
Capital Equipment	812	2,200	(2,333)	3,150	5,500	(2,350)	3,330	5,500	(2,170)
Payroll Fees	5,736	6,065	(990)	6,248	5,930	318	5,069	5,930	(861)
Other	0	100	0	0	100	0	0	100	0
Total Administration	294,817	286,110	(61,978)	296,232	302,637	(6,405)	324,898	224,806	100,092
TOTAL	\$ 2,434,048	\$ 2,459,151	\$ 100,306	\$ 2,348,149	\$ 2,351,468	\$ (3,319)	\$ 2,559,027	\$ 2,466,900	\$ 92,127

APPENDIX A - Expense Detail - Downeast

Actual Expenditures Compared to Budget for Last Three Fiscal Years – First Step

	June FY2019	Budget FY2019	Variance FY2019	June FY2018	Budget FY2018	Variance FY2018	June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$555,354	\$722,747	(\$78,057)	\$703,859	\$781,943	(\$78,084)	\$771,678	\$845,764	(\$74,086)
CM/CF Travel	11,023	19,000	(3,511)	13,983	19,200	(5,217)	18,897	30,000	(11,103)
CM/CF Total	566,376	741,747	(81,568)	717,842	801,143	(83,301)	790,575	875,764	(85,189)
Special Instruction Evals	2,668	4,000	7,768	3,280	5,000	(1,720)	5,817	1,900	3,917
Special Instruction	742,229	955,000	174,956	858,762	861,000	(2,238)	845,046	996,974	(151,928)
LRE Space	3,560	4,500	11,295	2,063	7,000	(4,937)	10,197	21,000	(10,803)
MeCare Premiums	1,137	350	75	130	500	(370)	400	150	250
SI Salary & Benefits	582,915	658,721	(125,276)	733,277	852,822	(119,545)	817,144	890,900	(73,756)
Social Work Evals	0	450	176	353	250	103	274	400	(126)
Social Work Therapy	498	200	366	55	350	(295)	0	650	(650)
Social Work Sal & Benefits	0	0	0	0	0	0	0	0	0
Psychological Evals	64,061	70,000	12,699	69,825	59,500	10,325	74,533	68,000	6,533
Psych Therapy	720	450	2,081	0	1,200	(1,200)	1,363	700	663
PT Evals	1,382	3,700	(1,267)	2,827	3,450	(624)	4,202	2,500	1,702
Physical Therapy	13,475	18,000	(1,430)	15,048	16,800	(1,752)	20,049	19,000	1,049
PT Salary & Benefits	0	0	0	0	0	0	0	0	0
Speech Evals	8,859	32,000	36,867	36,657	17,000	19,657	32,590	46,000	(13,410)
Speech Therapy	252,428	233,000	92,860	204,967	200,000	4,967	237,511	194,000	43,511
ST Salary & Benefits	229,636	205,963	(35,233)	224,326	233,200	(8,874)	186,758	187,642	(884)
OT Evals	9,092	10,000	(4,915)	11,150	10,700	450	8,384	5,200	3,184
OT Therapy	43,771	40,000	23,258	26,084	49,400	(23,316)	49,911	68,000	(18,089)
OT Salary & Benefits	102,424	94,750	(28,805)	57,209	52,007	5,202	51,576	90,670	(39,094)
Audio Evals	3,072	3,000	(363)	2,688	2,100	588	2,708	2,000	708
Eye Evals	0	80	61	0	200	(200)	(61)	0	(61)
Medical/Nutrition Evals	0	200	0	0	0	0	0	0	0
All Other Evals	0	500	0	0	1,000	(1,000)	782	0	782
All Other Therapies	20,548	9,300	6,598	5,314	12,500	(7,186)	14,444	9,500	4,944
Team Meeting	31,739	64,000	5,812	51,349	66,000	(14,651)	59,820	61,000	(1,180)
Direct Support-Building Costs	81,749	108,000	(782)	101,059	105,667	(4,608)	47,788	97,719	(49,931)
Direct Support-Facilities	0	0	18,503	0	0	0	0	127,649	(127,649)
Staff Travel Direct Support	48,088	54,000	8,772	46,584	57,000	(10,416)	52,279	70,000	(17,721)
Child Transportation	19,962	5,400	1,373	5,701	8,350	(2,649)	6,617	10,000	(3,383)
Provider Transportation	67,579	95,000	26,540	96,702	97,500	(798)	141,492	98,000	43,492
Commercial Transportation	462,000	400,000	555,075	636,510	603,721	32,789	778,465	419,460	359,005
Instructional Supplies	1,576	1,300	(27)	589	2,000	(1,411)	251	500	(249)
Screening Supplies	3,478	3,000	6,073	1,679	4,000	(2,321)	2,688	4,000	(1,312)
Assistive Technology	3,706	6,600	9,742	3,118	9,800	(6,682)	6,938	6,000	938
Contract Admin/Monitoring DS	0	0	0	0	0	0	0	0	0
Total Direct Service	2,802,351	3,081,464	199,604	3,197,307	3,340,017	199,604	3,459,967	3,499,514	199,604
Contract Admin/Monitoring	0	0	0	0	0	0	0	0	0
Staff Training	2,734	4,600	(1,567)	3,219	3,000	219	2,363	2,500	(137)
Site Director Salaries & Benefits	58,259	52,139	11,966	58,204	57,496	708	48,419	48,577	(158)
All Admin Salaries & Benefits	134,772	125,695	(42,089)	136,216	130,037	6,179	141,275	146,548	(5,273)
Legal/Audit/Fiscal	0	0	0	0	3,000	(3,000)	0	0	0
Office Cleaning	5,368	6,100	(1,889)	5,870	7,500	(1,630)	4,850	358	4,492
Repairs & Maintenance	151	300	263	263	250	13	137	97	40
Rent	35,127	12,000	(1,093)	10,839	11,333	(494)	74,290	10,481	63,810
Equipment Rental	3,375	3,000	(361)	3,041	3,000	41	2,582	242	2,340
All Insurance	3,455	3,700	(120)	351	5,500	(5,149)	4,064	0	4,064
Postage	7,778	13,000	744	11,720	11,200	520	10,871	1,356	9,515
Telephone	19,757	11,952	(2,408)	11,421	29,992	(18,571)	21,275	1,924	19,351
Advertising	50	50	660	19	1,500	(1,481)	1,330	800	530
Staff & Admin Travel	1,424	2,000	286	428	2,000	(1,572)	3,608	5,500	(1,892)
Office Supplies	14,062	13,000	(382)	12,254	15,000	(2,746)	12,017	1,453	10,564
Equipment Repair & Maintenance	73,738	87,382	(29,980)	80,184	95,006	(14,821)	70,143	7,437	62,706
Electric/Heat/Water	13,740	11,400	(1,825)	10,805	13,000	(2,195)	12,009	823	11,185
Dues & Subscriptions	0	0	225	45	0	45	0	270	(270)
Capital Equipment	2,858	1,300	2,953	1,325	6,500	(5,176)	9,450	4,370	5,080
Payroll Fees	6,699	7,800	996	7,860	7,900	(40)	6,788	8,369	(1,581)
Other	0	20	0	0	200	(200)	0	100	(100)
Total Administration	383,346	355,438	(63,863)	354,063	403,414	(49,350)	425,473	241,206	184,267
TOTAL	\$ 3,752,073	\$ 4,178,649	\$ 657,418	\$ 4,269,212	\$ 4,544,574	\$ (275,361)	\$ 4,676,016	\$ 4,616,484	\$ 59,532

APPENDIX A - Expense Detail - First Step

Actual Expenditures Compared to Budget for Last Three Fiscal Years – Midcoast

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Actual Expenditures Compared to Budget for Last Three Fiscal Years – Opportunities

	June FY2019	Budget FY2019	Variance FY2019		June FY2018	Budget FY2018	Variance FY2018		June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$306,785	\$296,978	(\$77,728)		\$310,752	\$341,879	(\$31,127)		\$325,122	\$399,045	(\$73,923)
CM/CF Travel	6,868	15,000	(1,194)		10,812	17,000	(6,188)		9,504	20,000	(10,496)
CM/CF Total	313,652	311,978	(78,922)		321,563	358,879	(37,316)		334,626	419,045	(84,419)
Special Instruction Evals	2,720	700	350		2,240	1,500	740		1,088	1,500	(412)
Special Instruction	244,017	316,000	(123,951)		272,853	263,000	9,853		224,705	300,000	(75,295)
LRE Space	64	1,800	(2,015)		2,516	1,000	1,516		215	2,000	(1,785)
MeCare Premiums	105	200	0		0	500	(500)		0	0	0
SI Salary & Benefits	323,877	388,624	(124,581)		379,776	377,637	2,139		440,514	509,896	(69,382)
Social Work Evals	0	60	(12)		0	150	(150)		104	100	4
Social Work Therapy	83	300	0		0	800	(800)		578	0	578
Social Work Sal & Benefits	0	0	0		0	0	0		0	0	0
Psychological Evals	47,845	35,000	(9,073)		38,138	11,500	26,638		13,880	28,000	(14,120)
Psych Therapy	0	450	4,521		0	1,200	(1,200)		0	8,000	(8,000)
PT Evals	50	600	1,132		12	1,500	(1,488)		162	4,500	(4,338)
Physical Therapy	252	15,000	(6,602)		6,942	27,600	(20,658)		3,596	16,000	(12,404)
PT Salary & Benefits	12,665	22,726	(14,733)		14,098	25,735	(11,637)		16,671	25,589	(8,918)
Speech Evals	58,934	26,500	10,430		26,732	15,500	11,232		25,276	16,000	9,276
Speech Therapy	213,553	102,000	21,331		99,520	88,000	11,520		81,833	88,500	(6,667)
ST Salary & Benefits	38,783	81,551	(10,821)		76,866	93,110	(16,244)		78,356	95,074	(16,718)
OT Evals	4,876	4,000	434		4,348	2,400	1,948		1,583	1,400	183
OT Therapy	26,832	33,000	27,670		23,653	33,000	(9,347)		11,067	50,000	(38,933)
OT Salary & Benefits	53,569	48,525	(1,999)		52,812	53,179	(367)		51,847	54,420	(2,573)
Audio Evals	656	1,000	1,097		841	1,000	(159)		282	2,000	(1,718)
Eye Evals	0	150	0		0	250	(250)		0	0	0
Medical/Nutrition Evals	10,118	4,000	0		9,881	250	9,631		0	0	0
All Other Evals	0	1,000	0		598	1,500	(902)		646	0	646
All Other Therapies	490	3,300	(20,814)		3,666	3,600	66		2,189	10,000	(7,811)
Team Meeting	24,082	21,000	6,308		19,177	21,000	(1,823)		18,584	24,000	(5,416)
Direct Support-Building Costs	101,021	117,000	69		116,250	0	116,250		44,714	117,150	(72,436)
Direct Support-Facilities	0	0	8,260		0	0	0		0	115,822	(115,822)
Staff Travel Direct Support	17,558	34,000	(6,338)		26,014	32,000	(5,986)		28,216	23,000	5,216
Child Transportation	47,600	25,000	(11,102)		40,014	13,500	26,514		14,338	8,000	6,338
Provider Transportation	88,769	70,000	27,751		66,012	74,000	(7,988)		77,093	77,000	93
Commercial Transportation	92,161	141,000	45,581		117,123	187,000	(69,877)		203,387	185,000	18,387
Instructional Supplies	2,612	1,200	(2,229)		1,050	1,000	50		501	1,000	(499)
Screening Supplies	1,326	1,100	1,706		782	1,500	(718)		1,061	2,000	(939)
Assistive Technology	1,337	8,000	4,196		6,688	4,500	2,188		3,777	1,700	2,077
Contract Admin/Monitoring DS	0	0	0		0	0	0		0	0	0
Total Direct Service	1,415,955	1,504,786	(173,433)		1,408,604	1,338,411	70,193		1,346,265	1,767,651	(421,386)
Contract Admin/Monitoring	0	1,350	126		150	4,500	(4,350)		0	0	0
Staff Training	939	1,600	199		1,764	1,800	(36)		2,143	3,000	(857)
Site Director Salaries & Benefits	38,519	34,809	11,897		37,684	38,409	(725)		48,419	48,464	(45)
All Admin Salaries & Benefits	92,775	122,091	(42,826)		130,109	136,235	(6,126)		156,351	170,841	(14,490)
Legal/Audit/Fiscal	0	0	0		0	1,000	(1,000)		0	0	0
Office Cleaning	13,835	17,000	791		17,177	30,000	(12,823)		28,317	1,939	26,378
Repairs & Maintenance	10,541	8,500	(483)		10,439	8,000	2,439		6,989	465	6,524
Rent	8,784	10,000	77		9,774	127,000	(117,226)		76,725	9,850	66,875
Equipment Rental	4,640	5,400	864		5,482	10,000	(4,518)		6,777	543	6,234
All Insurance	2,118	2,100	(439)		2,146	3,400	(1,254)		2,518	0	2,518
Postage	7,853	5,200	(1,079)		5,253	6,700	(1,447)		6,317	388	5,929
Telephone	8,916	10,128	1,887		11,097	16,456	(5,359)		14,388	12,219	2,169
Advertising	50	150	(183)		74	1,500	(1,426)		1,533	700	833
Staff & Admin Travel	2,052	2,500	(126)		1,527	2,500	(973)		1,670	2,500	(830)
Office Supplies	10,307	8,500	(1,574)		9,869	10,000	(131)		9,481	698	8,783
Equipment Repair & Maintenance	38,398	49,223	(31,554)		40,881	46,897	(6,016)		36,417	45,494	(9,077)
Electric/Heat/Water	22,429	25,000	262		23,368	18,000	5,368		15,130	1,551	13,579
Dues & Subscriptions	64	100	195		122	350	(228)		264	600	(336)
Capital Equipment	2,825	12,000	(11,983)		6,685	1,000	5,685		724	2,000	(1,276)
Payroll Fees	4,853	4,800	(1,345)		4,768	5,300	(532)		4,350	6,000	(1,650)
Other	0	0	(45)		6	4,500	(4,494)		0	0	0
Total Administration	269,900	320,451	(75,338)		318,376	473,547	(155,170)		418,512	307,253	111,259
TOTAL	\$ 1,999,508	\$ 2,137,216	\$ (327,694)		\$ 2,048,544	\$ 2,170,837	\$ (122,294)		\$ 2,099,403	\$ 2,493,949	\$ (394,546)

APPENDIX A - Expense Detail - Opportunities

Actual Expenditures Compared to Budget for Last Three Fiscal Years – PEDS

	June FY2019	Budget FY2019	Variance FY2019	June FY2018	Budget FY2018	Variance FY2018	June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$634,642	\$588,564	\$12,822	\$650,765	\$659,835	(\$9,070)	\$638,517	\$638,708	(\$191)
CM/CF Travel	9,886	11,000	(6,423)	10,505	13,000	(2,495)	10,531	15,000	(4,469)
CM/CF Total	644,528	599,564	556,153	661,270	672,835	(11,565)	649,048	653,708	649,048
Special Instruction Evals	276	1,000	(435)	613	1,000	(387)	1,218	900	318
Special Instruction	238,356	240,000	73,856	299,288	164,000	135,288	204,277	135,000	69,277
LRE Space	4,735	10,000	(75,650)	8,110	15,000	(6,890)	795	80,000	(79,206)
MeCare Premiums	507	1,000	(1,687)	201	1,000	(799)	215	2,000	(1,785)
SI Salary & Benefits	651,766	688,565	(285,036)	663,658	858,009	(194,351)	670,578	753,330	(82,752)
Social Work Evals	0	2,500	1,455	1,215	4,000	(2,785)	2,612	4,500	(1,888)
Social Work Therapy	0	500	(5,829)	0	1,000	(1,000)	130	3,000	(2,870)
Social Work Sal & Benefits	51,096	45,875	32,900	34,431	34,737	(307)	37,520	38,601	(1,081)
Psychological Evals	44,999	33,000	7,283	39,168	25,000	14,168	27,948	25,000	2,948
Psych Therapy	0	1,000	1,507	0	5,000	(5,000)	8,946	0	8,946
PT Evals	2,313	5,000	8,416	3,023	6,000	(2,978)	7,100	5,000	2,100
Physical Therapy	7,117	24,000	11,320	22,887	30,000	(7,113)	36,438	25,000	11,438
PT Salary & Benefits	0	0	0	0	0	0	0	0	0
Speech Evals	36,409	20,000	919	25,780	15,000	10,780	17,034	0	17,034
Speech Therapy	213,836	140,000	77,807	148,345	134,000	14,345	161,212	90,000	71,212
ST Salary & Benefits	112,656	93,366	(57,328)	121,409	102,420	18,988	117,374	186,666	(69,292)
OT Evals	62	600	0	186	1,000	(814)	35	3,500	(3,465)
OT Therapy	2,711	5,000	1,097	4,833	5,500	(667)	13,123	5,500	7,623
OT Salary & Benefits	110,075	98,836	(2,544)	107,199	106,968	231	102,788	104,039	(1,251)
Audio Evals	3,485	3,000	(2,556)	2,042	3,000	(958)	2,985	500	2,485
Eye Evals	0	250	0	0	250	(250)	190	0	190
Medical/Nutrition Evals	0	0	0	0	0	0	0	0	0
All Other Evals	0	0	(600)	0	0	0	0	600	(600)
All Other Therapies	2,153	8,000	(13,644)	11,514	10,000	1,514	3,938	55,000	(51,062)
Team Meeting	25,849	35,000	21,813	36,304	35,000	1,304	44,692	29,000	15,692
Direct Support-Building Costs	57,522	102,659	(300)	97,228	100,139	(2,911)	7,210	73,564	(66,354)
Direct Support-Facilities	0	0	7,431	0	0	0	0	81,746	(81,746)
Staff Travel Direct Support	73,294	80,000	(23,581)	83,266	85,000	(1,734)	73,572	80,000	(6,428)
Child Transportation	35,167	12,000	(8,386)	8,017	12,000	(3,983)	9,742	14,500	(4,758)
Provider Transportation	36,653	98,000	107,534	137,090	85,000	52,090	98,344	90,000	8,344
Commercial Transportation	105,712	100,000	35,557	100,200	40,000	60,200	54,300	60,000	(5,700)
Instructional Supplies	226	2,000	(4,546)	596	8,000	(7,404)	1,234	4,000	(2,766)
Screening Supplies	2,294	1,500	(1,571)	2,190	3,000	(810)	2,762	10,000	(7,238)
Assistive Technology	(3,429)	500	8,102	432	1,000	(568)	30	8,000	(7,970)
Contract Admin/Monitoring DS	0	0	0	0	0	0	0	0	0
Total Direct Service	1,815,841	1,853,151	(86,696)	1,959,225	1,892,023	67,202	1,708,342	1,968,946	(260,604)
Contract Admin/Monitoring	0	0	3,271	2,356	0	2,356	4,040	0	4,040
Staff Training	3,074	4,600	(4,291)	2,864	6,100	(3,236)	2,003	7,850	(5,847)
Site Director Salaries & Benefits	44,962	71,262	(590)	56,918	78,986	(22,068)	99,655	41,085	58,570
All Admin Salries & Benefits	125,982	112,583	1,893	119,659	125,770	(6,111)	131,701	125,625	6,076
Legal/Audit/Fiscal	0	2,000	1,500	313	2,000	(1,688)	7,235	0	7,235
Office Cleaning	0	0	(756)	0	0	0	166	182	(16)
Repairs & Maintenance	3,203	0	(312)	471	0	471	4,165	212	3,953
Rent	24,516	18,316	(1,671)	17,347	17,866	(519)	112,081	13,125	98,956
Equipment Rental	3,171	7,635	(359)	2,300	0	2,300	927	379	548
All Insurance	3,268	3,000	(490)	3,286	0	3,286	3,486	484	3,001
Postage	7,525	8,000	(2,729)	6,548	0	6,548	5,341	908	4,432
Telephone	11,677	13,428	1,562	12,398	7,560	4,838	27,354	1,926	25,428
Advertising	50	20	699	104	500	(396)	1,046	0	1,046
Staff & Admin Travel	724	1,000	1,711	847	2,500	(1,653)	836	4,000	(3,164)
Office Supplies	8,603	10,000	609	11,288	0	11,288	10,919	1,968	8,950
Equipment Repair & Maintenance	66,108	63,005	(9,999)	61,444	81,435	(19,991)	48,728	7,693	41,035
Electric/Heat/Water	2,981	0	23	2,932	0	2,932	3,515	833	2,682
Dues & Subscriptions	30	0	496	192	0	192	767	900	(133)
Capital Equipment	2,779	6,500	(3,913)	809	13,000	(12,191)	26,815	36,300	(9,485)
Payroll Fees	6,863	7,000	(429)	7,281	7,000	281	5,949	7,000	(1,051)
Other	0	0	0	0	0	0	0	0	0
Total Administration	315,518	328,348	(13,775)	309,358	342,718	(33,360)	496,728	250,469	246,258
TOTAL	\$ 2,775,887	\$ 2,781,063	\$ (94,072)	\$ 2,929,853	\$ 2,907,576	\$ 22,277	\$ 2,854,117	\$ 2,873,123	\$ (19,006)

APPENDIX A - Expense Detail - PROJ PEDS

Actual Expenditures Compared to Budget for Last Three Fiscal Years – Reach

	June FY2019	Budget FY2019	Variance FY2019		June FY2018	Budget FY2018	Variance FY2018		June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$953,984	\$1,110,779	(\$164,518)		\$1,074,230	\$1,203,568	(\$129,338)		\$1,065,717	\$1,288,568	(\$222,851)
CM/CF Travel	21,630	31,000	3,189		24,985	27,000	(2,015)		24,737	25,000	(263)
CM/CF Total	975,613	1,141,779	(161,330)		1,099,215	1,230,568	(131,353)		1,090,454	1,313,568	(223,114)
Special Instruction Evals	27,963	15,000	4,058		19,053	6,000	13,053		10,053	3,000	7,053
Special Instruction	2,034,117	1,950,000	442,170		2,058,142	1,560,000	498,142		1,931,181	1,400,000	531,181
LRE Space	102,594	105,000	51,200		95,900	112,000	(16,100)		156,251	100,000	56,251
MeCare Premiums	4,742	3,500	353		3,275	4,800	(1,525)		3,759	3,200	559
SI Salary & Benefits	809,562	859,234	(354,775)		852,365	949,856	(97,491)		855,774	996,601	(140,827)
Social Work Evals	15,632	9,000	2,438		8,705	8,000	705		226	3,000	(2,774)
Social Work Therapy	14,607	30,000	(22,128)		25,288	30,000	(4,712)		12,589	25,000	(12,411)
Social Work Sal & Benefits	89,969	81,252	(15,658)		90,840	89,063	1,777		103,516	90,746	12,770
Psychological Evals	144,631	180,000	57,093		177,588	95,000	82,588		110,051	65,000	45,051
Psych Therapy	4,965	3,000	733		3,150	1,000	2,150		545	0	545
PT Evals	13,744	14,000	(99)		13,026	3,980	9,046		6,421	2,000	4,421
Physical Therapy	130,552	100,000	23,603		88,757	40,000	48,757		47,580	40,000	7,580
PT Salary & Benefits	108,423	99,626	(7,401)		109,056	118,698	(9,642)		113,215	113,245	(30)
Speech Evals	222,341	130,000	30,029		120,764	104,000	16,764		123,797	100,000	23,797
Speech Therapy	1,585,304	875,000	226,650		875,275	812,700	62,575		934,287	680,000	254,287
ST Salary & Benefits	59,907	54,275	(52,447)		59,137	59,568	(431)		59,924	59,546	378
OT Evals	22,901	14,000	3,939		17,247	2,700	14,547		5,632	3,600	2,032
OT Therapy	231,666	200,000	39,479		237,829	175,000	62,829		191,053	118,500	72,553
OT Salary & Benefits	242,965	219,992	(4,824)		221,122	246,267	(25,145)		237,437	239,341	(1,904)
Audio Evals	24,911	20,000	11,369		20,810	24,000	(3,190)		25,381	30,000	(4,619)
Eye Evals	0	500	(1,500)		0	1,000	(1,000)		0	500	(500)
Medical/Nutrition Evals	0	500	(23,560)		0	1,000	(1,000)		177	27,000	(26,823)
All Other Evals	1,574	2,000	0		1,666	1,000	666		748	1,000	(252)
All Other Therapies	39,879	50,000	37,036		59,679	25,000	34,679		48,393	60,000	(11,607)
Team Meeting	216,251	140,000	58,537		153,358	100,000	53,358		136,502	105,000	31,502
Direct Support-Building Costs	161,455	160,645	(4,740)		0	7,018	(7,018)		0	172,226	(172,226)
Direct Support-Facilities	0	0	58,003		0	0	0		0	244,863	(244,863)
Staff Travel Direct Support	59,572	80,000	9,722		62,720	75,000	(12,280)		66,068	55,000	11,068
Child Transportation	72,089	15,000	6,438		15,759	11,500	4,259		12,309	18,000	(5,691)
Provider Transportation	411,849	250,000	159,471		406,834	299,000	107,834		370,416	250,000	120,416
Commercial Transportation	656,881	525,000	294,327		759,039	400,000	359,039		470,446	300,000	170,446
Instructional Supplies	301	8,000	(8,602)		7,092	4,000	3,092		1,701	5,000	(3,299)
Screening Supplies	2,830	12,000	5,870		5,189	18,000	(12,811)		5,484	18,000	(12,516)
Assistive Technology	1,687	3,000	12,410		1,448	5,000	(3,552)		2,047	28,000	(25,953)
Contract Admin/Monitoring DS	0	0	(10,000)		0	0	0		0	0	0
Total Direct Service	7,515,864	6,209,524	1,029,191		6,570,113	5,390,150	1,179,963		6,042,962	5,357,368	685,594
Contract Admin/Monitoring	6,190	0	0		0	16,500	(16,500)		12,340	0	12,340
Staff Training	2,044	5,500	(2,013)		3,782	6,500	(2,718)		3,130	7,500	(4,370)
Site Director Salaries & Benefits	81,134	70,574	1,830		80,678	81,140	(462)		81,796	81,761	35
All Admin Salaries & Benefits	191,462	190,365	4,720		176,867	201,957	(25,090)		202,780	205,662	(2,882)
Legal/Audit/Fiscal	0	0	0		20,000	0	20,000		0	0	0
Office Cleaning	7,585	8,000	54		6,772	6,500	272		9,281	744	8,537
Repairs & Maintenance	1,891	2,000	(376)		1,963	3,000	(1,037)		2,964	595	2,369
Rent	8,498	9,081	(381)		169,550	163,779	5,771		163,911	13,850	150,061
Equipment Rental	10,758	9,000	(218)		9,002	13,500	(4,498)		10,902	1,265	9,637
All Insurance	5,189	5,000	14		8,477	6,600	1,877		4,932	303	4,629
Postage	16,937	20,000	(482)		15,656	26,000	(10,344)		22,374	1,340	21,034
Telephone	26,428	32,430	648		27,121	31,950	(4,829)		47,173	4,604	42,569
Advertising	65	750	383		0	1,000	(1,000)		1,212	500	712
Staff & Admin Travel	3,063	2,500	3,418		2,498	1,000	1,498		1,844	4,000	(2,156)
Office Supplies	23,424	22,000	478		20,273	24,000	(3,727)		21,133	1,637	19,495
Equipment Repair & Maintenance	118,307	129,987	(96,450)		117,545	125,549	(8,004)		97,349	7,713	89,636
Electric/Heat/Water	0	0	5,252		0	0	0		4,272	1,265	3,006
Dues & Subscriptions	856	300	195		523	150	373		99	1,000	(901)
Capital Equipment	5,115	4,000	(6,328)		3,795	5,000	(1,205)		5,723	8,000	(2,277)
Payroll Fees	10,919	11,500	205		11,382	11,000	382		9,296	10,000	(704)
Other	0	200	(100)		0	500	(500)		0	100	(100)
Total Administration	519,864	523,188	(89,155)		675,883	725,625	(49,741)		702,509	351,840	350,670
TOTAL	\$ 9,011,341	\$ 7,874,491	\$ 778,706		\$ 8,345,211	\$ 7,346,343	\$ 998,869		\$ 7,835,925	\$ 7,022,776	\$ 813,149

APPENDIX A - Expense Detail - REACH

Actual Expenditures Compared to Budget for Last Three Fiscal Years – State IEU (State Office)

	June FY2019	Budget FY2019	Variance FY2019		June FY2018	Budget FY2018	Variance FY2018		June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$0	\$0	0		\$0	\$0	0		\$0	\$0	0
CM/CF Travel	0	0	0		0	0	0		0	0	0
CM/CF Total	0	0	0		0	0	0		0	0	0
Special Instruction Evals	0	0	0		0	0	0		0	0	0
Special Instruction	0	0	0		0	0	0		0	0	0
LRE Space	0	0	0		0	0	0		0	0	0
MeCare Premiums	0	0	0		0	0	0		0	0	0
SI Salary & Benefits	0	0	0		0	0	0		0	0	0
Social Work Evals	0	0	0		0	0	0		0	0	0
Social Work Therapy	0	0	0		0	0	0		0	0	0
Social Work Sal & Benefits	0	0	0		0	0	0		0	0	0
Psychological Evals	0	0	0		0	0	0		0	0	0
Psych Therapy	0	0	0		0	0	0		0	0	0
PT Evals	0	0	0		0	0	0		0	0	0
Physical Therapy	0	0	0		0	0	0		0	0	0
PT Salary & Benefits	0	0	0		0	0	0		0	0	0
Speech Evals	0	0	0		0	0	0		0	0	0
Speech Therapy	0	0	0		0	0	0		0	0	0
ST Salary & Benefits	0	0	0		0	0	0		0	0	0
OT Evals	0	0	0		0	0	0		0	0	0
OT Therapy	0	0	0		0	0	0		0	0	0
OT Salary & Benefits	0	0	0		0	0	0		0	0	0
Audio Evals	0	0	0		0	0	0		0	0	0
Eye Evals	0	0	0		0	0	0		0	0	0
Medical/Nutrition Evals	0	0	0		0	0	0		0	0	0
All Other Evals	0	0	0		0	0	0		0	0	0
All Other Therapies	0	0	0		0	0	0		0	0	0
Team Meeting	0	0	0		0	0	0		0	0	0
Direct Support-Building Costs	0	0	0		0	0	0		0	0	0
Direct Support-Facilities	0	0	0		0	0	0		0	0	0
Staff Travel Direct Support	0	0	0		0	0	0		0	0	0
Child Transportation	0	0	0		0	0	0		0	0	0
Provider Transportation	0	0	0		0	0	0		0	0	0
Commercial Transportation	0	0	0		0	0	0		0	0	0
Instructional Supplies	0	0	0		0	0	0		0	0	0
Screening Supplies	0	0	0		0	0	0		0	0	0
Assistive Technology	25,508	0	25,508		54,691	0	54,691		(279)	0	(279)
Contract Admin/Monitoring DS	0	0	0		0	0	0		0	0	0
Total Direct Service	25,508	0	26,175		54,691	0	54,691		(279)	0	(279)
Contract Admin/Monitoring	1,197,512	2,014,700	(64,123)		924,460	1,514,700	(590,240)		1,493,504	1,296,600	196,904
Staff Training	10,834	10,000	33,308		10,252	10,000	252		74,689	10,000	64,689
Site Director Salaries & Benefits	0	0	0		0	0	0		0	0	0
All Admin Salries & Benefits	786,659	827,624	(5,380)		897,886	1,163,025	(265,139)		1,162,864	1,267,839	(104,975)
Legal/Audit/Fiscal	156,578	145,000	(12,333)		131,900	145,000	(13,100)		144,984	135,000	9,984
Office Cleaning	0	0	0		0	0	0		0	0	0
Repairs & Maintenance	220	2,000	(954)		0	2,000	(2,000)		877	2,000	(1,123)
Rent	1,320	8,800	(5,060)		1,320	8,800	(7,480)		1,250	0	1,250
Equipment Rental	0	0	0		0	0	0		0	2,000	(2,000)
All Insurance	1,329	2,000	(43)		1,605	2,000	(395)		1,877	2,000	(123)
Postage	2,888	6,000	(894)		3,003	6,000	(2,997)		4,396	6,000	(1,604)
Telephone	11,782	8,400	5,697		10,917	18,000	(7,083)		17,277	15,800	1,477
Advertising	687	4,000	(4,110)		1,745	4,000	(2,255)		2,476	4,000	(1,524)
Staff & Admin Travel	64,252	30,000	42,926		51,747	45,000	6,747		63,588	35,000	28,588
Office Supplies	9,180	10,000	3,846		9,819	10,000	(181)		15,352	10,000	5,352
Equipment Repair & Maintenance	72,424	66,280	11,609		61,730	40,880	20,850		46,052	37,840	8,212
Electric/Heat/Water	0	0	0		0	0	0		0	0	0
Dues & Subscriptions	8,159	5,500	5,422		7,440	5,500	1,940		7,407	4,000	3,407
Capital Equipment	1,248	5,000	768		6,054	5,000	9,989		9,989	10,000	(11)
Payroll Fees	6,944	12,000	(1,303)		6,573	12,000	(5,427)		13,027	8,000	5,027
Other	0	0	8,649		526	0	526		4,642	4,820	(178)
Total Administration	2,332,016	3,157,304	18,024		2,126,977	2,991,905	(864,928)		3,064,250	2,850,899	213,351
TOTAL	\$ 2,357,524	\$ 3,157,304	\$ 51,849		\$ 2,181,668	\$ 2,991,905	\$ (810,237)		\$ 3,063,970	\$ 2,850,899	\$ 213,071

Actual Expenditures Compared to Budget for Last Three Fiscal Years – Two Rivers

	June FY2019	Budget FY2019	Variance FY2019		June FY2018	Budget FY2018	Variance FY2018		June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$574,514	\$555,500	(\$32,843)		\$590,539	\$592,699	(\$2,160)		\$485,259	\$492,743	(\$7,484)
CM/CF Travel	17,766	20,000	6,290		18,654	19,000	(346)		19,829	30,000	(10,171)
CM/CF Total	592,280	575,500	(26,553)		609,194	611,699	(2,505)		505,089	522,743	(17,654)
Special Instruction Evals	986	1,600	3,299		2,815	1,400	1,415		3,630	500	3,130
Special Instruction	543,232	475,000	(103,551)		547,150	300,000	247,150		567,211	278,239	288,972
LRE Space	45,784	35,000	3,379		42,667	20,000	22,667		27,494	13,000	14,494
MeCare Premiums	0	0	(1,000)		0	0	0		0	1,000	(1,000)
SI Salary & Benefits	596,114	598,821	(331,453)		583,751	706,845	(123,094)		667,381	758,260	(90,879)
Social Work Evals	0	50	(100)		0	50	(50)		0	100	(100)
Social Work Therapy	0	50	2,356		0	250	(250)		(762)	250	(1,012)
Social Work Sal & Benefits	31,485	26,077	(1,415)		(1,350)	0	(1,350)		28,872	29,424	(552)
Psychological Evals	35,923	70,000	13,277		64,369	45,000	19,369		64,608	125,000	(60,392)
Psych Therapy	0	5,000	230		15,908	20,000	(4,092)		36,145	40,000	(3,855)
PT Evals	0	250	(72)		207	750	(543)		1,107	500	607
Physical Therapy	1,543	5,000	3,225		4,659	3,300	1,359		3,550	2,500	1,050
PT Salary & Benefits	56,359	50,550	2,862		55,065	55,910	(845)		53,429	61,386	(7,957)
Speech Evals	7,771	5,000	2,067		4,981	2,000	2,981		2,742	3,000	(258)
Speech Therapy	168,986	70,000	65,268		65,612	57,976	7,636		80,028	60,250	19,778
ST Salary & Benefits	137,094	213,493	(71,820)		223,041	275,026	(51,985)		267,630	265,887	1,743
OT Evals	666	500	341		459	100	359		252	1,000	(748)
OT Therapy	17,005	10,000	118		9,912	8,000	1,912		9,614	2,500	7,114
OT Salary & Benefits	166,255	149,979	2,043		163,635	161,052	2,583		130,001	168,755	(38,754)
Audio Evals	691	1,200	1,196		1,232	1,000	232		1,051	2,200	(1,149)
Eye Evals	0	100	(200)		0	100	(100)		0	200	(200)
Medical/Nutrition Evals	0	100	(400)		0	100	(100)		1,883	400	1,483
All Other Evals	0	100	(200)		0	100	(100)		0	200	(200)
All Other Therapies	20,783	10,000	2,360		13,647	12,000	1,647		12,755	12,250	505
Team Meeting	26,145	17,000	3,444		21,383	10,000	11,383		16,443	10,500	5,943
Direct Support-Building Costs	55,533	43,657	(9,507)		44,412	42,250	2,162		23,796	54,524	(30,728)
Direct Support-Facilities	0	0	10,214		38	0	38		118	116,492	(116,374)
Staff Travel Direct Support	50,880	65,000	(1,720)		56,295	50,000	6,295		48,193	55,000	(6,807)
Child Transportation	35,673	17,000	(3,485)		22,465	6,000	16,465		12,773	15,000	(2,227)
Provider Transportation	97,298	100,000	41,931		103,700	80,000	23,700		106,064	67,000	39,064
Commercial Transportation	120,826	230,000	51,948		220,517	135,000	85,517		240,903	62,000	178,903
Instructional Supplies	2,304	4,500	(272)		2,979	4,432	(1,453)		1,558	5,000	(3,442)
Screening Supplies	4,181	5,000	147		5,151	5,000	151		6,544	5,000	1,544
Assistive Technology	2,022	3,000	(5,963)		328	3,000	(2,672)		12	10,000	(9,988)
Contract Admin/Monitoring DS	0	0	0		0	0	0		0	0	0
Total Direct Service	2,225,541	2,213,028	(321,453)		2,275,027	2,006,641	268,386		2,415,026	2,227,317	187,709
Contract Admin/Monitoring	0	0	0		595	0	595		0	0	0
Staff Training	3,703	7,500	(2,421)		3,329	7,659	(4,330)		4,049	13,570	(9,521)
Site Director Salaries & Benefits	85,119	77,404	(671)		84,809	85,268	(459)		86,117	86,066	51
All Admin Salaries & Benefits	141,860	129,998	854		141,211	141,031	180		142,939	143,276	(337)
Legal/Audit/Fiscal	0	500	(1,000)		0	500	(500)		0	1,000	(1,000)
Office Cleaning	9,536	11,660	401		9,606	11,760	(2,154)		9,094	1,566	7,528
Repairs & Maintenance	13,832	9,550	(5,084)		24,911	10,000	14,911		20,942	3,876	17,066
Rent	8,051	16,527	(2,614)		16,814	15,630	1,183		39,401	20,171	19,230
Equipment Rental	3,546	3,550	(172)		5,344	6,500	(1,156)		6,651	1,769	4,882
All Insurance	3,707	4,750	(25)		3,811	4,750	(939)		3,557	951	2,606
Postage	8,450	9,550	112		9,254	9,000	254		7,261	2,700	4,560
Telephone	24,605	23,559	190		20,437	29,260	(8,823)		29,515	8,786	20,729
Advertising	100	500	(75)		487	500	(13)		1,089	750	339
Staff & Admin Travel	3,218	5,000	1,595		3,517	5,000	(1,483)		4,875	5,750	(875)
Office Supplies	8,671	10,000	(422)		7,056	10,000	(2,944)		7,686	2,835	4,852
Equipment Repair & Maintenance	66,092	73,347	(50,825)		64,978	87,000	(22,022)		50,592	16,420	34,172
Electric/Heat/Water	13,635	11,500	3,087		13,295	12,000	1,295		10,511	4,191	6,319
Dues & Subscriptions	641	775	(379)		300	775	(475)		550	1,240	(691)
Capital Equipment	1,287	8,000	(1,754)		3,262	17,500	(14,238)		6,049	7,000	(951)
Payroll Fees	7,778	7,900	(476)		8,085	7,250	835		6,377	7,500	(1,123)
Other	0	5	(250)		0	24	(24)		0	250	(250)
Total Administration	403,832	411,575	(59,929)		421,098	461,407	(40,309)		437,254	329,669	107,585
TOTAL	\$ 3,221,653	\$ 3,200,103	\$ (407,935)		\$ 3,305,319	\$ 3,079,747	\$ 225,572		\$ 3,357,369	\$ 3,079,729	\$ 277,640

APPENDIX A - Expense Detail - Two Rivers

Actual Expenditures Compared to Budget for Last Three Fiscal Years – York

	June FY2019	Budget FY2019	Variance FY2019	June FY2018	Budget FY2018	Variance FY2018	June FY2017	Budget FY2017	Variance FY2017
Case Management/Child Find	\$862,609	\$912,928	(\$171,335)	\$899,477	\$993,625	(\$94,148)	\$931,912	\$965,699	(\$33,787)
CM/CF Travel	34,020	40,000	6,511	31,930	35,000	(3,070)	32,656	35,000	(2,344)
CM/CF Total	896,629	952,928	(164,824)	931,407	1,028,625	(97,218)	964,568	1,000,699	(36,131)
Special Instruction Evals	7,798	2,000	221	817	2,500	(1,683)	2,130	2,500	(370)
Special Instruction	1,464,874	1,600,000	856,680	1,722,105	1,027,000	695,105	1,474,324	1,027,000	447,324
LRE Space	0	35,000	(28,609)	0	25,000	(25,000)	0	20,000	(20,000)
MeCare Premiums	0	300	218	235	165	70	165	400	(235)
SI Salary & Benefits	758,533	794,809	(149,458)	726,837	876,873	(150,036)	713,437	805,992	(92,555)
Social Work Evals	0	500	3,600	0	1,000	(1,000)	104	2,000	(1,896)
Social Work Therapy	34,768	35,000	34,652	40,359	35,000	5,359	49,019	22,500	26,519
Social Work Sal & Benefits	118,079	112,883	80	119,122	124,197	(5,075)	123,517	126,917	(3,400)
Psychological Evals	105,332	76,000	26,727	72,762	65,800	6,962	67,991	77,000	(9,009)
Psych Therapy	222	0	0	0	0	0	0	0	0
PT Evals	8,495	5,000	340	6,043	1,900	4,143	4,017	3,000	1,017
Physical Therapy	103,407	85,000	47,541	126,269	85,800	40,469	108,232	66,500	41,732
PT Salary & Benefits	0	0	0	0	0	0	0	0	0
Speech Evals	101,834	53,000	37,654	58,908	27,000	31,908	65,651	80,600	(14,949)
Speech Therapy	741,585	555,000	301,350	550,187	418,000	132,187	609,425	490,000	119,425
ST Salary & Benefits	228,217	175,625	(49,181)	80,269	203,619	(123,350)	73,494	74,253	(759)
OT Evals	33,721	20,000	2,467	28,523	2,900	25,623	5,313	3,200	2,113
OT Therapy	238,436	144,000	37,438	166,291	73,000	93,291	118,599	113,000	5,599
OT Salary & Benefits	208,130	241,318	(4,407)	153,190	295,779	(142,589)	197,795	209,492	(11,697)
Audio Evals	7,731	7,000	6,117	5,390	9,000	(3,610)	8,041	5,500	2,541
Eye Evals	0	150	265	0	400	(400)	314	0	314
Medical/Nutrition Evals	0	150	(1,000)	0	0	0	0	0	0
All Other Evals	2,028	3,000	(1,000)	4,114	1,600	2,514	2,810	0	2,810
All Other Therapies	34,804	35,000	2,236	51,198	6,000	45,198	23,119	10,000	13,119
Team Meeting	130,033	76,000	45,149	85,319	53,850	31,469	81,907	79,000	2,907
Direct Support-Building Costs	114,577	104,425	3,091	103,045	108,092	(5,047)	105,338	124,071	(18,733)
Direct Support-Facilities	0	0	(18,398)	0	0	0	0	136,722	(136,722)
Staff Travel Direct Support	90,997	84,000	20,382	73,680	85,000	(11,320)	72,133	67,000	5,133
Child Transportation	153,983	30,000	9,000	41,240	22,580	18,660	33,681	36,000	(2,319)
Provider Transportation	313,098	217,000	144,249	234,098	146,800	87,298	188,036	202,500	(14,464)
Commercial Transportation	329,248	450,000	401,801	508,837	200,000	308,837	533,587	165,000	368,587
Instructional Supplies	705	11,720	241	2,357	4,500	(2,143)	831	5,000	(4,169)
Screening Supplies	6,908	6,000	1,492	3,254	6,000	(2,746)	3,633	8,000	(4,367)
Assistive Technology	2,197	8,000	(6,374)	6,015	8,000	(1,985)	4,593	3,000	1,593
Contract Admin/Monitoring DS	0	0	(1,000)	0	0	0	0	0	0
Total Direct Service	5,339,742	4,967,879	1,723,565	4,970,465	3,917,356	1,053,109	4,671,237	3,966,147	705,089
Contract Admin/Monitoring	0	2,500	0	0	100	(100)	105	0	105
Staff Training	4,703	8,000	2,073	1,100	6,500	(5,400)	3,407	5,500	(2,093)
Site Director Salaries & Benefits	76,642	69,375	(559)	76,021	76,346	(325)	77,328	77,137	191
All Admin Salaries & Benefits	166,002	150,457	2,517	142,394	161,020	(18,626)	134,366	169,238	(34,872)
Legal/Audit/Fiscal	13,526	20,000	(5,000)	27,917	0	27,917	10,961	2,500	8,461
Office Cleaning	7,800	7,200	(3)	7,800	10,000	(2,200)	9,058	481	8,577
Repairs & Maintenance	414	2,000	(143)	1,432	20	1,412	0	15	(15)
Rent	1,982	11,604	198	11,456	9,335	2,121	6,545	7,929	(1,384)
Equipment Rental	16,218	21,000	(612)	19,133	16,000	3,133	14,578	901	13,677
All Insurance	4,068	5,000	75	4,045	5,000	(955)	4,107	9	4,098
Postage	15,366	12,000	78	15,127	16,000	(873)	15,575	601	14,974
Telephone	28,405	34,710	124	27,283	13,230	14,053	28,961	1,986	26,975
Advertising	0	150	(1,021)	0	500	(500)	1,350	100	1,250
Staff & Admin Travel	2,574	3,000	3,126	593	2,500	(1,907)	3,373	2,000	1,373
Office Supplies	27,096	27,000	(2,698)	26,211	25,000	1,211	21,072	1,502	19,571
Equipment Repair & Maintenance	102,459	115,190	(81,462)	88,635	116,217	(27,583)	77,356	3,003	74,352
Electric/Heat/Water	5,410	4,000	3	4,869	4,500	369	4,486	240	4,246
Dues & Subscriptions	607	1,000	(757)	658	1,000	(342)	856	1,000	(144)
Capital Equipment	2,899	6,000	(1,612)	10,901	5,000	5,901	3,812	5,000	(1,188)
Payroll Fees	9,456	8,000	1,117	8,905	8,000	905	7,174	8,500	(1,326)
Other	0	0	(100)	0	20	(20)	0	100	(100)
Total Administration	485,625	508,186	(84,655)	474,479	476,288	(1,810)	424,469	287,742	136,727
TOTAL	\$ 6,721,996	\$ 6,428,993	\$ 1,474,086	\$ 6,376,351	\$ 5,422,269	\$ 954,082	\$ 6,060,274	\$ 5,254,588	\$ 805,686