

# MAINE STATE LEGISLATURE

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Paul R. LePage  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND  
FINANCIAL SERVICES  
78 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0078

O.F.P.R.  
2012 APR -3 PM 12:25

H. Sawin Millett, Jr  
COMMISSIONER

**DATE:** April 2, 2012

**TO:** Senator Richard W. Rosen, Chair  
Representative Patrick S. A. Flood, Chair  
Members, Joint Standing Committee on Appropriations and Financial Affairs

**FROM:** H. Sawin Millett, Jr, Commissioner  
Department of Administrative and Financial Services

**SUBJECT:** Report on the Transfer of Available Other Special Revenue Fund Balances

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Public Law 2011, chapter 477, Part Q directed the Commissioner of the Department of Administrative and Financial Services to review cash balances in Other Special Revenue Fund accounts statewide and, working with executive branch departments and agencies, identify \$2 million dollars in available balances for transfer to the unappropriated surplus of the General Fund. The following describes the process by which the \$2 million was allocated and the specific accounts identified.

- Unexpended cash balances were downloaded from the accounting system for every Other Special Revenue Fund account as of February 16, 2012.
- Accounts having cash balances of less than \$100,000 were removed from the list.
- Reimbursement accounts that only generate revenues based on actual expenditures, accounts that pass-through federal dollars and accounts previously identified by the agencies as having other restrictions were excluded from the list.
- The \$2 million was allocated to each department based on their proportionate share of the remaining cash balances.
- Agencies provided a list of the accounts for adjustment, and the amount for each, to the Bureau of the Budget.

Please contact me, or Dawna Lopatosky in the Bureau of the Budget, if you have any questions related to this matter.

cc: Dawna Lopatosky, Bureau of the Budget  
Office of Fiscal and Program Review

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**PL 2011 Chapter 477**  
**Part Q Section Q-1 Transfer of Available Other Special Revenue Fund Balances**

<b>Dept</b>	<b>Umbrella Title</b>	<b>Account</b>	<b>Account Title</b>	<b>Amount</b>
ADM	Department of Administrative and Financial Services	014-18F-000201	Tax Revenue Collection	117,800
		014-18A-088303	Cap Construction & Improvement Reserve Fund -MYC	3,400
ATT	Department of the Attorney General	014-26A-031009	Attorney General Settlements	5,600
TEB	Maine Community College System	014-99T-055602	Maine Community College System	700
	Maine Community College System	014-99T-055601	Fire Service Training	700
CON	Department of Conservation	014-04A-022211	Office of the Commissioner	96,000
COS	Department of Corrections	014-03B-014401	Maine State Prison	9,600
COR	State Board of Corrections	014-95E-Z08701	State Board of Corrections	34,400
HUM	Department of Human Services (HHS)	014-10A-014303	Special Revenue Health	90,000
		014-10A-014201	Office of Management & Budget	45,000
		014-10A-019601	OMB Div of Reg Business Operations	45,000
		014-10A-045301	Family Independence - Regional	8,400
		014-10A-Z02002	Family Independence - SNAP Bonus Funds	190,000
DEF	Dept. of Defense, Veterans & Emergency Services	014-15A-010811	Maintenance & Repairs to Armories	8,600
ECC	Department of Economic & Community Development	014-19A-057749	Tourism Marketing Promotion Fund	113,600
EDU	Department of Education	014-05A-Z07713	Workshops	23,600
ENV	Department of Environmental Protection	014-06A-024714	ME Hazardous Waste Fund	109,000
		014-06A-042114	ME Environmental Protection Fund	68,000
ETH	Commission on Governmental Ethics and Elections	014-94E-041402	Clean Elections Act Chap 1 Initiated Bill	47,200
EXP	Public Advocate	014-07H-041003	Public Advocate Reg Fund	14,200
EXS	State Planning Office	014-07B-008201	State Planning Office	4,000
HED	Maine Health Data Organization	014-90H-084801	Maine Health Data Organization	22,200
HOV	Maine State Housing Authority	014-99H-044201	Maine State Housing Authority	6,200
LAB	Department of Labor	014-12A-085201	Emp Services Activity	18,000
MAR	Department of Marine Resources	014-13A-002715	Lobster Research, Education & Development Fund	32,500
		014-13A-025810	Departmentwide Indirect	32,500
PRS	Department of Professional and Financial Regulation	014-02A-009401	Administrative Services Div	473,800
PUS	Public Safety	014-16A-029301	Alcohol Server Education	20,000
		014-16A-Z07301	Unified Building Codes & Standards Fund	40,000
		014-16A-045701	Bureau of Highway Safety	14,600
PUU	Public Utilities Commission	014-65A-018401		134,200
SEC	Department of the Secretary of State	014-29A-069240	Admin Services and Corp- Bur of	15,400
		014-29B-007710	Maine Motor Vehicle Franchise Fund	15,400
TRC	Department of Transportation	014-17A-Z00707	Callahan Mine	118,400
WOR	Worker's Compensation Board	014-90C-019501	Employment Rehab Fund	22,000
<b>TOTAL</b>				<b>\$2,000,000</b>