

# MAINE STATE LEGISLATURE

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**WASHINGTON COUNTY DEVELOPMENT AUTHORITY**  
**ANNUAL REPORT**  
**July 1, 2006 – June 30, 2007**

**Introduction**

Pursuant to the provisions of Title 5 of Maine Revised Statutes Annotated, Chapter 383, Subchapter 3, Article 2-A, the Washington County Development Authority is required to submit an annual report to the Governor, the Executive Director of the Legislative Council and the joint standing committee of the Legislature having jurisdiction over business and economic development matters. The report must be submitted no later than 120 days after the close of the authority's fiscal year. The Authority's fifth fiscal year ended on June 30, 2007. This annual report must be submitted on or before the statutory deadline of October 28, 2007. The report that follows fulfills that requirement.

Section 13083-F of 5 MRSA requires that the annual report of the Authority include:

- A. A description of the authority's operations and activities;
- B. An accounting of the authority's receipts and expenditures and assets and liabilities at the end of its fiscal year;
- C. A listing of all property transactions pursuant to section 13083-D;
- D. A statement of the authority's proposed and projected activities for the ensuing year; and
- E. Recommendations regarding further actions that may be suitable for achieving the purposes of this article.

**History of the Authority**

The Washington County Development Authority was established by the Second Regular Session of the 120<sup>th</sup> Maine Legislature as Chapter 568 of the Laws of Maine 2001. The Authority was established in response to the need to create a state entity that could take title to the former Naval Computer and Telecommunications Station in Cutler, Maine from the United States Navy. Since that time, the legislation was amended to broaden the scope of the authority's mission to allow the authority to provide financial and technical assistance to any governmental entity and nonprofit located within Washington County in support of community and economic development projects. Representation was expanded to include all municipalities in Washington County, including the unorganized territories.

For the reporting period, the Authority was comprised of the following members: James Parker (Veazie), Janet Toth (Jonesboro), Shirley Erickson (Machiasport), Elmer Harmon (Dennysville), Eric Robinson (Alexander), Robert Tyler (St. Stephen, NB), Edward Pellon (Machias), David Burns (Whiting), James Porter (Calais), and Normand

Laberge (Trescott), Scott Harriman (Machias), George Finch (Eastport), James Frey (Milbridge). During October (2006) the following officers were elected: James Parker / Chairperson, James Frey / Vice-Chairperson, Scott Harriman / Secretary, and Normand Laberge / Treasurer. Since the re-organization of WCDA, the group has met monthly and will continue with this schedule into the foreseeable future.

George Finch (Eastport), James Frey (Milbridge), Scott Harriman (Machias), have since resigned from the group for personal reasons and their seats remain unfilled. James Porter has taken over the responsibility of Secretary.

The Trustees of the Authority have been appointed to staggered terms of one, two, three and four years. Ms. Toth serves as ex-officio, as the designee for the Commissioner of Economic and Community Development.

### **Operations and Activities**

The WCDA Trustees held at least twelve (12) regular meetings from 01.July.2006 to 30.June.2007. Major items of discussion during the course of the report period included the following subjects:

The Authority received \$115,000 in grants from the State of Maine Department of Economic and Community Development in December 2006 for the purpose of stimulating business in Washington County. Requests for proposals (RFPs) were issued in early 2007 for enhanced broad-band service, tourism / recreational, and aquaculture / agriculture projects. As of 30.June.2007 the authority has disbursed \$ 50,000 to Axiom Technologies to support broadband internet expansion, \$15,000 as a pass-through grant from the state to the Passamaquoddy Tribe and the remaining \$50,000 to seven different businesses supporting recreational/tourism and aquaculture/agriculture.

During the past year the authority has worked to establish priorities and goals. Improvement in high speed internet access is one such goal. It has established an effective working relationship with existing development groups in Washington County (e.g., SCEC and Washington County: One Community) and the authority has encouraged public and private participation in all Authority proceedings.

The Authority has signed a Memo of Agreement with Sunrise County Economic Council to provide administrative services.

### **Receipts and Expenditures**

See attached Financial Statement

### **Property Transactions**

There are no property transactions to report and WCDA does not own any property.

### **Proposed and Projected Activities**

The authority is seeking proposals for economic development projects through an RFP process and plans to fund up to \$20,000 from its existing reserve to help stimulate job growth.

The authority is also working closely with the Governor's appointed Task Force and the Department of Corrections to see what can be done to redevelop and/or expand the State prison in Washington County. This is looked on by the Authority as having strong potential for economic growth for the area.

### **Recommendations**

- The WCDA Board of Trustees has membership openings at this time and hope to have appointments made to fill the vacancies as soon as the Governor and Legislature can complete the appointments.

### **Attachments:**

- ❖ Financial reports: WCDA Annual Income Statement
- ❖ Grant awards 22.May.2007

<b>WASHINGTON COUNT DEVELOPMENT AUTHORITY [WCDA]</b>						
GRANT AWARDED ON 22.MAY.2007 AT WCDA MEETING						
DESCRIPTION OF PROJECTS						
<b>CATEGORY</b>	<b>RECIPIENT</b>	<b>LOCATION</b>	<b>AMOUNT</b>	<b>PROJECT</b>	<b>PURPOSE</b>	<b>ADDRESS</b>
	Axiom Technologies	Machias	\$50,000.00	Purchase Equipment & Supporting Services	Support Broadband Internet Expansion	76 Main Street, Machias, ME 04654
	Passamaquoddy Tribe	Indian Township	\$15,000.00	Study Economic Development	Economic Development Consulting Services	P.O. Box 301 Princeton, Maine 04668
RECREATIONAL / TOURISM	MACHIAS RIVER & BAY BOAT TOURS	MACHIAS	\$10,250.00	INCREASE NUMBER OF TOUR RIDES AND IMPROVE EFFICIENCY OF OPERATION	NAVIGATION ELECTRONICS (\$6,000), EFFICIENT PROP (\$3,000), MUFFLER SYSTEM (\$1,250)	DONALD GREEN MACHIAS RIVE & BAY BOAT P.O. BOX 658 MACHIAS, MAINE 04654
RECREATIONAL / TOURISM	DOWNEAST WILDERNESS EXPERIENCE	CHERRYFIELD	\$9,750.00	PLANNING FOR CONSTRUCTION OF LODGE AND MARKETING	DESIGN & PLANNING FOR LODGE (\$7,000); WEB SITE & MARKETING (\$2,000)	ARTHUR TENAN 19 TUCKER LANE CHERRYFIELD, MAINE 04622
AQUACULTURE / AGRICULTURE	QUODDY MIST	LUBEC	\$9,000.00	ASSIST IN EXPANSION OF EXISTING MARKET	COMPLIANCE LABELING (\$9,000)	QUODDY MIST 72 WATER STREET LUBEC, MAINE 04652
AQUACULTURE / AGRICULTURE	HARVESTLAND FARMS	MACHIAS	\$9,000.00	ASSIST IN ESTABLISHMENT OF VEGETABLE AND SMALL FRUIT FARM	CONSTRUCTION OF GREENHOUSE (\$5,500); PURCHASE OF ACCESSORIES (\$3,500)	CLARK O'SHAUGHNESSEY SUNRISE CANOE & KAYAK RR1 / BOX 344A MACHIAS, MAINE 04654
RECREATIONAL / TOURISM	SUNRISE CANOE & KAYAK	MACHIAS	\$5,000.00	REDUCE COST OF OPERATION TO ALLOW EXPANSION OF EFFORT	DEBT RETIREMENT (\$5,000)	WILLIAM LOOK O.W. & B.S. LOOK CO. INC. P.O. BOX 504 JONESPORT, MAINE 04649
AQUACULTURE / AGRICULTURE	O.W. & B.S. LOOK CO.	JONESPORT	\$5,000.00	SUPPLIER OF HERRING FEED FOR LOCAL FISHERMEN	ASSIST IN PURCHASE OF REFRIGERATION SYSTEM (\$5,000)	WILLIAM LOOK O.W. & B.S. LOOK CO. INC. P.O. BOX 504 JONESPORT, MAINE 04649
AQUACULTURE / AGRICULTURE	NANCY ODEN	JONESBORO	\$2,000.00	PLANNING FOR COMMUNITY GARDEN AT LOCAL PRISON	PREPARATION OF FEASIBILITY STUDY	NANCY ODEN JONESBORO, MAINE 04649
		TOTAL	\$115,000.00			

WASHINGTON COUNTY DEVELOPMENT AUTHORITY

TRANSACTIONS FROM 01 JULY 2006 TO 30 JUNE 2007

CHECKING ACCOUNT: 8011575930

MACHIAS SAVINGS BANK

DATE: 23 OCTOBER 2007

ANNUAL REPORT FOR 2006-2007

PREPARED BY: NORMAND LABERGE, TREASURER

ACTIVITY NO.	AMOUNT DEPOSIT [\$]	SOURCE	MO	DAY	YEAR	MISC. COST [\$]	AMOUNT CHECK [\$]	CHECK TO	PAYMENT FOR
1			7	11	2006		\$581.70	PRETI, FLAHERTY, BELIVEAU & PACHIOS CUTLER DEVELOPMENT CORPORATION	OLD PAYMENT INCURRED IN 2005-06 BY D.TILTON RELATED TO CUTLER NAVY TRANSACTION COST OF RE-INCORPORATION OF CDC [D. TILTON]
2			11	28	2006		\$750.00	PRETI, FLAHERTY, BELIVEAU & PACHIOS CALAIS ADVERTISER	CDC EXPENSES BROADBAND RFP BROADBAND RFP
3			12	11	2006		\$1,812.02	QUODDY TIDES	
4			1	22	2007		\$48.00	NORMAND LABERGE / REIMBURSEMENT FOR DCP AD	BROADBAND RFP
5			1	22	2007		\$41.25	BANGOR DAILY NEWS	BROADBAND RFP
6			1	22	2007		\$38.00	MACHIAS VALLEY NEWS	BROADBAND RFP
7			2	27	2007		\$201.52		
8			2	27	2007		\$38.00		
9	\$50,000.00		2	28	2007			AXIOM TECHNOLOGIES	FUNDS FOR BROADBAND INCLUDING \$25,000 MAINE MATCH BROADBAND GRANT MAINE PASS-THROUGH
10			3	13	2007		\$50,000.00		
11	\$15,000.00		4	4	2007			PASSAMAQUODDY TRIBE / INDIAN TOWNSHIP JIM FREY / RFP	FOR ECONOMIC DEVELOPMENT / EDDIE DUGAY
12			4	20	2007		\$15,000.00	DOWNEAST COASTAL PRESS	TWO (2) RFPs AD
13			4	30	2007		\$57.00	MACHIAS VALLEY NEWS	TWO (2) RFPs AD
14			5	22	2007		\$121.13	STATE OF MAINE APPR. MACHIAS RIVER & BAY BOAT TOURS	REIMBURSEMENT
15	\$50,000.00		8	15	2007				
16			6	16	2007		\$10,250.00	DOWNEAST WILDERNESS EXPERIENCE	RFP AWARDS
17			6	16	2007		\$9,750.00	QUODDY MIST	RFP AWARDS
18			6	16	2007		\$9,000.00	HARVESTLAND FARMS	RFP AWARDS
19			6	16	2007		\$9,000.00		
20			6	16	2007		\$5,000.00	SUNRISE CANOE & KAYAK	RFP AWARDS
21			6	16	2007		\$5,000.00	O.W. & B.S. LOOK COL	RFP AWARDS
22			6	16	2007		\$2,000.00	NANCY ODEN	RFP AWARDS
23			6	26	2007		\$2,121.02	PRETI, FLAHERTY, BELIVEAU & PACHIOS, LLP	OLD PAYMENT INCURRED IN 2005-06 BY D.TILTON FOR LAND TRANSACTION IN HARRINGTON
	\$115,000.00				SUM		\$120,809.64		

WASHINGTON COUNTY DEVELOPMENT AUTHORITY									
TRANSACTIONS FROM 01.JULY.2006 TO 30.JUNE.2007									
CHECKING ACCOUNT: 8011575930									
MACHIAS SAVINGS BANK									
DATE: 23.OCTOBER.2007									
ANNUAL REPORT FOR 2006-2007									
PREPARED BY: NORMAND LABERGE, TREASURER									
ACTIVITY NO.	AMOUNT DEPOSIT (\$)	SOURCE	MO	DY	YEAR	MISC. COST (\$)	AMOUNT CHECK (\$)	CHECK TO	PAYMENT FOR
WASHINGTON COUNTY DEVELOPMENT AUTHORITY									
TRANSACTIONS FROM 01.JULY.2006 TO 30.JUNE.2007									
ALL ACCOUNTS									
MACHIAS SAVINGS BANK									
DATE: 23.OCTOBER.2007									
ANNUAL REPORT FOR 2006-2007									
PREPARED BY: NORMAND LABERGE, TREASURER									
ASSETS / HOLDINGS		VALUE	ACCT. NO.	REFERENCE	INTEREST RATE (%)	MATURITY DATE			
CHECKING ACCOUNT BALANCE		\$25,980.33	8011575930	30.JUN.06	N/A	N/A			
		\$27,291.71	8011575930	29.JUN.07	N/A	N/A			
DIFF		\$1,311.38							
CERTIFICATE OF DEPOSIT		\$10,174.24	12001268	31.JUL.06	1.98	20.JUL.06			
		\$10,326.01	12001268	06.JUN.07	1.98	10.OCT.07			
DIFF		\$151.77							
MONEY MARKET BALANCE		\$8,045.87	8012412920	03.JUL.07	0.60	N/A			
		\$8,094.31	8012412920	03.JUL.07	0.60	N/A			
DIFF		\$48.44							
CHECKING ACCOUNT RECONCILIATION									
OUTSTANDING CHECKS ON 29.JUNE.2007				\$7,121.02					
ACTUAL CHECKS PAID ON 29.JUN.2007				\$113,688.62					
INCOME DURING REPORTING PERIOD				\$115,000.00					
DIFFERENCE				\$1,311.38					
DIFFERENCE IN BALANCE DURING PERIOD				\$1,311.38					
CHECK				\$0.00	OK				