

MAINE STATE LEGISLATURE

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PUBLIC DOCUMENTS OF MAINE

BEING THE

ANNUAL REPORTS

OF THE VARIOUS

Public Officers ^{and} Institutions

FOR THE YEAR

1891.

VOLUME II.

AUGUSTA:

BURLEIGH & FLYNT, PRINTERS TO THE STATE.

1892.

TWENTY-FIRST ANNUAL REPORT

OF THE

Military and Naval Orphan Asylum,

AT

BATH, ME.

1890.



AUGUSTA:

BURLEIGH & FLYNT, PRINTERS TO THE STATE.

1891.

OFFICERS—1891.

SETH T. SNIPE, *President.*

WM. H. WATSON, *Secretary.*

H. A. DUNCAN, *Treasurer.*

TRUSTEES:

S. T. SNIPE,	Bath.	DAVID R. WYLIE,	Bath.
W. H. WATSON,	Bath.	HORATIO A. DUNCAN,	Bath.
JOHN D. ANDERSON,	Togus.	JOHN G. RICHARDSON,	Bath.
GREENLIEF T. STEVENS,	Augusta.		

EXECUTIVE COMMITTEE:

S. T. SNIPE, W. H. WATSON, J. G. RICHARDSON.

Committee on the Reception and Disposal of Children:

HON. J. G. RICHARDSON.

Committee on Grounds and Buildings:

DAVID R. WYLIE.

Matron: MRS. A. STETSON.

Lady Visitors:

Miss FRANCIS A. PACKARD, Bath.	Mrs. E. P. DONNELL, Bath.
Mrs. THOS. H. RICH, Auburn.	“ JULIA D. LAZELLE, Rockland.
“ ELLEN F. CARPENTER, Portland.	“ HENRY JOHNSON, Brunswick.

PRESIDENT'S REPORT.

To the Honorable Governor and the Executive Council of the State of Maine:

GENTLEMEN :—At the close of another year I hereby submit the twenty-second annual report of the Trustees of the Military and Naval Orphan Asylum of Bath and with it I have the honor to transmit the reports of the Treasurer and Lady Visitors for the year 1890.

The Asylum continues in its former state of prosperity and makes a happy home for the large number of soldiers' orphans gathered from all parts of the State. The home life during the past year has been much like that of previous years, while the responsibility imposed upon those who care for so large a number, is fully appreciated by the matron and her assistants, having been borne by the exercise of such wisdom, judgment and thoughtful consideration as to command the respect of the board, and successfully accomplish the purposes of the Institution.

The health of the children has been excellent, with the exception of the early part of the year when many of them suffered from the prevailing disease, la grippe, but by the blessing of our Heavenly Father, under the watchful care of the matron and her assistants there were no fatal cases. Since that time there have been few cases requiring the professional care of a physician.

In common with the other children of the city our wards enjoy the advantages of our schools, churches and Sunday schools, and in their rank in their studies they compare favorably with the same number from our best families. It is

safe to say they are as happy and contented and as well cared for in their home life as a majority of the children in our midst.

Eighty-one different children have been inmates of the home during the past year. Of this number twenty-two have been removed by relatives or places found for them in good homes, leaving the present number in the Asylum, fifty-nine, with an average for the year of seventy-one. For further particulars regarding the children we refer you to the report of the committee on children accompanying this.

We are fortunate in retaining the services of the present matron, Mrs. Stetson, who for more than eight years has done faithful work in looking after the wants of the little ones committed to her care.

We also take pleasure in commending the services of the housekeeper, Miss Chase, who has performed her arduous duties with much wisdom.

The Home has sustained a severe loss in the death of one of the lady visitors, Mrs. Ellen F. Lincoln, who was faithful in reporting to the Trustees many suggestions for the comfort of the children, and the welfare of the Institution.

As in former years the Maine Central Railroad, the Knox and Lincoln Railroad and the Eastern Steamboat Company have given the children much pleasure by complimentary excursion.

It is also our pleasant duty to thank the publishers of the following papers for sending them gratuitously to the Home. Bath Times, Bath Independent, Maine State Press, Portland Transcript, Lewiston Journal, Kennebec Journal, Waterville Mail, Brunswick Telegraph and Gospel Banner.

It gives us great pleasure to acknowledge the valuable gift of a beautiful quilt from the mother of Hon. J. M. Haynes of Augusta, Mrs. B. H. Haynes of Worcester, Mass. It is especially esteemed, as the lady though now in her ninetieth year made it entirely herself.

We would also acknowledge a donation for the New Year's tree from Sedgwick Post G. A. R., of this city.

By being as economical as was consistent with the best interest of the Home for the past year, we have been able to keep within our appropriation for the ordinary expenses, but have exceeded it for the amount appropriated for repairs. This can be accounted for in the fact that the boiler connected with the heating apparatus became unsafe, and a new one was furnished at an expense of \$513.63, and we are therefore obliged to report a deficiency of \$259.71. For a detailed account of the financial condition of the Institution I refer you to the report of the treasurer.

It has been the custom in the past to have the reports of the officers printed for distribution, but last year this was omitted, and I would recommend that those of last year be printed in connection with this year's, and that a sufficient number of copies be forwarded to the Commander of the Department of Maine G. A. R. previous to its meeting in February next, so that, at least one copy be allowed for each Post, that the old soldiers may know more about the Institution that cares for the orphans of their late comrades.

The Trustees are of an opinion that the sum of \$8000 a year will be required from the State for what may be termed the ordinary expenses of the Asylum, and for a proper care of the property, and for needed improvements \$500 a year additional, making a total appropriation of \$17,000, for the years 1891 and 1892.

We again invite the most careful scrutiny of the management of the Asylum by your honorable body, by the members of the legislature and especially by all ex-soldiers, and hope all will feel a personal interest in the good work.

In behalf of the Trustees,

SETH T. SNIPE, *President.*

BATH, ME., January 5, 1891.

TREASURER'S REPORT.

To the Officers and Members of Bath Military and Naval Orphan Asylum :

The treasurer respectfully submits his report as follows :

Balance of appropriation for drainage and repairs unexpended.....	479 32
Received from State Treasurer during year.....	8,000 00
" interest on invested fund.....	650 00
Amount to debit of new account.....	259 71
	<hr/>
	\$9,389 03
Paid current expenses of Home for year 1890.....	8,561 41
" permanent repairs.....	827 03
" balance of last year's expense account.....	59
	<hr/>
	\$9,389 03

Accounts current, giving classified items are herewith submitted:

The buildings and furniture are insured for \$11,000.

Your treasurer recommends asking the legislature for an appropriation for the years 1891-2, equal in amount to that granted for the two years last passed, viz. : For current expenses of maintenance of children, \$16,000 ; for permanent repairs and improvements, \$1,000.

Respectfully submitted,

H. A. DUNCAN, *Treasurer.*

BATH, January 5th, 1891.

TREASURER'S REPORT.

H. A. DUNCAN, TREASURER, *in acct. with* BATH MILITARY AND NAVAL ORPHAN ASYLUM.

		DR.		
1890.				
February 14...	To Received of State Treasurer.....		\$3,000 00	
June 26.....	“ “		3,000 00	
October 9	“ “		2,000 00	
	Interest on invested fund... ..		650 00	\$8,650 00
	Balance to credit of treasurer....			259 71
				<u>\$8,909 71</u>
1890.		CR.		
January 1	By Balance of last year's account.....			\$0 59
December 15 ..	By Sundry bills of expenses, paid during year, and classified as follows:			
	Pay roll.....		\$2,544 80	
	Medical attendance and medicines		218 84	
	Travelling and other small expenses of children		52 23	
	Freight, trucking and hacking		58 20	
	Provisions and groceries		2,181 03	
	Milk.....		512 81	
	Boots, shoes and repairing same.....		513 81	
	Books and stationery		135 14	
	Clothing and bedding.....		1,145 49	
	Travelling expenses of trustees and lady visitors.....		18 00	
	Water		50 00	
	Millinery		28 40	
	Crockery and kitchen ware.....		70 67	
	Fuel		442 11	
	Lights		171 41	
	Furniture and repairs on same		58 43	
	Ordinary repairs on buildings		233 68	
	Not classified.....		126 36	8,561 41
	By amount from repair account to balance that account			347 71
				<u>\$8,909 71</u>
1891.				
January 1.....	By Balance			\$259 71

IN ACCT. WITH SPECIAL APPROPRIATION FOR DRAINAGE AND REPAIRS.

		DR.		
1890.				
January 1.....	To unexpended balance of last year.....		\$479 32	
	Bal. carried to general exp. acct., above,		347 71	\$827 03
1890.		CR.		
June 14.....	By paid S. C. Lord, joiner		\$120 89	
	Silsby & Co, awnings.....		14 86	
	Rufus Deering, lumber.....		16 59	
	Jos. Varney, lumber		14 95	
	A. B. Colton, mason		8 40	
	Read Nichols, mason		67 43	
	A. D. Stetson, carpeting, etc.		70 28	
	Foote Bros., steam heating boiler, piping and labor		449 29	
	Reed & Healey, mason work, setting same		64 34	\$827 03

VISITING COMMITTEES' REPORT.

BATH, ME., December 16, 1890.

To Trustees of the Orphan Asylum, Bath, Maine:

I have made frequent visits to the Asylum, and have looked into the management as carefully as possible. From cellar to attic and through closets and drawers, I have found the building in good condition. The domestic department seems very skilfully regulated, the food good and suited to such a family of growing children. From all I can learn from my visits I think the discipline exceedingly judicious, and the moral tone all that can be required in any home. Neatness and order prevail, and loving care is bestowed.

One word more for the efficient matron. A bath-room and small dining-room seem needful for her comfort, and may it not be arranged the coming year. It would surely show appreciation of her faithful service.

Very respectfully,

Mrs. CAROLINE W. D. RICH.

BATH, December 31, 1890.

Mr. W. H. Watson:

DEAR SIR: Your favor of the 30th inst. is received and I take an early opportunity to comply with your request. My visits to the Military and Naval Orphan Asylum since May last have been full of interest to myself. It is a genuine sat-

isfaction to see an institution of the kind under such admirable management. So far as I can judge there seems opportunity neither for criticism or suggestion, and when the proposed dining-room for the benefit of the matron and her assistants becomes a fact, there will be nothing left to desire.

It was very gratifying to be told that there had been no case of illness among the forty-three children during the fall and their bright, happy faces bore witness to the kind and loving care they receive from their friend, Mrs. Stetson.

Respectfully yours,

FRANCES A. PACKARD.

Mrs. E. P. DONNELL.

Report of Committee on Children.

Eighty-one different children have been inmates of the Asylum during the year.

Twenty-two children have either been taken by relatives, or places found for such as could be sent out.

The average number for the year is seventy-one.

Fifty-nine children remain in the Asylum December 31, 1890.

J. G. RICHARDSON,

Committee on Children.

BATH, January 1, 1891.

Record of Children who have been Inmates of the
Asylum in 1890.

Name	Age.	Residence.	Parent.	Service
Achorn, Edward F.....	12	Waldoboro	Eben F. Achorn..	Navy.
Benson, Willie A.....	10	Buckfield	Thomas S. Benson..	1st Art.
“ Lewis	8	“	“ “	“
Bean, Huldah M.....	12	Bradford	Charles C. Bean.....	15th Reg
Barnes, James A.....	11	Rockland	J. H. Barnes.....	1st Art.
“ Edward D.....	9	“	“ “	“
“ Bertha L.....	12	“	“ “	“
“ Grace E.....	10	“	“ “	“
“ Fred M.....	8	“	“ “	“
Clark, Blanche.....	14	Old Town	Samuel A. Clark. ...	11th Reg.
“ Arthur B.....	10	“	“ “	“
“ Joseph.....	7	“	“ “	“
Champion, Gay B.....	10	Houlton.....	William Champion..	12th Reg.
“ Oliver M.....	6	“	“ “	“
Coombs, Harry.....	9	Mattawamkeag..	Hannibal H. Coombs.	6th Reg.
Crocker, Marcia M.....	13	Fort Fairfield....	Abner Crocker.	16th Reg.
“ Elsia M.....	9	“	“ “	“
Curran, Wm. E.....	8	Boothbay.....	Wm. Curran.....	U. S. Inf.
“ Edward W.....	6	“	“ “	“
Dale, Lillian M.....	13	Gardiner.....	James E. Dale.....	17th Reg
“ Cora D.....	10	“	“ “	“
“ Walker G.....	8	“	“ “	“
Dwinall, Benj. E.....	9	“	Chas. E. Dwinall	20th Reg.
Davis, Charles.....	10	Howland	Chas F. Davis.....	9th “
Doyle, Mary.....	15	Lewiston.....	Nicholas Doyle.....	1st Battery..
Drowne, Frank E.....	9	Portland.....	W. J. Drowne.....	7th Reg
Ellis, Edmund H.....	12	Belfast.....	Edwin B. Ellis.....	26th Reg.
Flagg, Lillie.....	12	Lewiston.....	Abel Flagg.....	13th “
“ Maggie.....	10	“	“ “	“
Flanders, D. Elmer.....	11	Westbrook.....	C. A. Flanders.....	1st Art.
“ Edith M.....	7	“	“ “	“
Foster, Walter W.....	8	Portland.....	James E Foster.....	7th Reg.
“ Arthur S.....	6	“	“ “	“
Hopkins, Lewis E.....	12	Richmond.....	Lewis E Hopkins.....	19th Reg.
“ Henry L.....	8	“	“ “	“
Hodges, Marshall.....	15	Portland.....	Thomas E Hodges....	10th Reg.
“ Katie.....	13	“	“ “	“
“ Thomas.....	10	“	“ “	“
Hatch, Herbert C.....	10	Bowdoinham.....	George M. Hatch....	19th Reg.
Kimball, David L.....	12	Bath.....	David Kimball.....	“
“ Georgie.....	7	“	“ “	“
Leighton, Sarah.....	8	Augusta.....	T. A. Leighton.....	Navy.
Lawrence, Mertie.....	12	Carmel.....	Henry Lawrence.....	7th Reg.
Lord, Josie B.....	12	Easton.....	Edward Lord.....	27th “
“ Freeman C.....	9	“	“ “	“
Lancaster, Laura.....	13	Lincoln.....	Zelotus Lawrence....	1st Cav.
“ Henry A.....	11	“	“ “	“
Maloney, Jennie.....	15	Lewiston.....	Patrick Maloney....	“
“ Walter P.....	12	“	“ “	“
“ Mary J.....	10	“	“ “	“
Monck, Inez E.....	11	Eas’ Sumner.....	Sidney S. Monck....	23d Reg.
“ Sadie.....	9	“	“ “	“
Newell, Olive G.....	12	Augusta.....	Atwood W. Newell....	26th Reg.
Nichols, Wm. F.....	11	Gardiner.....	Frank O. Nichols....	11th “

Record of Children—Concluded.

* Name.	Age.	Residence	Parent.	Service.
Nicholas, Wm. F.	10	Augusta	Dan'l N. Nicholas ...	31st Reg.
“ Augustus	8	“	“	“
Norcross, Blanche	7	Hallowell	Chas. M. Norcross ...	Navy.
“ Bessie	5	“	“	“
O'Brien, Wm. H.	10	Gardiner	Thos. O'Brien	6th Reg.
Proctor, Annie	12	Paris	Madison C. Proctor ...	5th Battery.
“ Percy	10	“	“	“
Richards, Lillian	12	Searsmont	Uriah Richards	10th Reg.
Rollins, Daisy C.	13	Sidney	John R. Rollins	17th “
“ Alice	10	“	“	“
“ Ida P.	8	“	“	“
Sanders, Edw. H.	11	Bath	John A. Sanders	4th U. S. Inf.
“ William C.	9	“	“	“
Sedgly, Ada	9	Bowdoinham	Benj. Sedgly	7th Reg.
“ Miriam R.	7	“	John O. Sedgly	“
“ William S.	5	“	“	“
Scott, Hannah	12	Augusta	Charles H. Scott	9th “
“ Charles F.	10	“	“	“
Smith, Ernest E.	11	Buxton	Charles A. Smith	17th “
“ Arthur E.	9	“	“	“
Thompson, Wm. C.	8	Auburn	Chas. A. Thompson ...	3d “
Tebbetts, George A.	15	Gardiner	James R. Tebbetts ...	Co G, unat'd.
“ John H.	10	“	“	“
Winslow, Flora B.	14	“	Chas. B. Winslow ...	3d Reg.
“ Ethel	11	“	“	“
Welch, Georgie	10	Hampton	Thomas Welch	6th Reg.
“ Thomas P.	9	“	“	“

STATE OF MAINE.

IN THE YEAR OF OUR LORD ONE THOUSAND EIGHT HUNDRED AND
EIGHTY-FIVE.

An Act to amend "An Act to incorporate the Bath Military and Naval
Orphan Asylum."

*Be it enacted by the Senate and House of Representatives in Legislature
assembled, as follows :*

Section 1. Section one is amended as follows, by striking out all after the word "the," in the eighth line, and the word "and," in the eleventh line, and inserting the words following, namely ; 'military or naval service of the United States government on the quota of Maine, during the war for the suppression of the rebellion, and have died subsequently, or who from age, poverty or disease are unable to rear, maintain and educate any of such children,' so that the section, as amended, shall read :

'Section 1. John Patten, Geo. F. Patten, Charles Davenport, Oliver Moses, and J. P. Morse their associates, successors and assigns are hereby constituted a body politic and corporate by the name of the trustees of the Bath Military and Naval Orphan Asylum, for the purposes of rearing and educating, gratuitously, in the common branches of learning and ordinary industrial pursuits, the orphans and half-orphans of officers, soldiers, seamen and marines who have entered the military or naval service of the United States government, on the quota of Maine, during the war for the suppression of the rebellion, and have died subsequently, or who from age, poverty or disease are unable to rear, maintain and educate any of such children, and shall have all the powers and be subject to all the duties and liabilities of like corporations in this State.'

Section 2. Section five is hereby amended, by adding the following : 'The president, clerk and treasurer, shall act as a board of guardians of all the children who are members of said asylum, and shall have all the powers and authority granted by law to guardians, and shall be authorized to bind out, indenture, or give away for adoption, with the consent of their parents, any of the children under their custody, when in their opinion and judgment, it is deemed for the advantage and benefit of said children,' so that said section as amended shall read as follows :

'Section 5. The trustees shall annually elect one of their number to be president of the board. They shall appoint a clerk and treasurer, both of whom shall be sworn, and shall hold their offices at the pleasure of the trustees. The clerk shall record all proceedings of the board, and copies of their records certified by him, shall be evidence in all cases in which the originals might be used. The treasurer shall be required to give suitable bond, and to renew the same whenever the trustees shall require. The president, clerk and treasurer shall act as a board of guardians, of all the children who are members of said asylum, and shall have all the powers and authority granted by law to guardians, and shall be authorized to bind out, indenture or give away for adoption, with the consent of their parents, any of the children under their custody, when in their opinion and judgment it is deemed for the advantage and benefit of said children.'

BY-LAWS

OF

Bath Military and Naval Orphan Asylum.

ARTICLE 1. This association shall be called the Bath Military and Naval Orphan Asylum, the objects and designs of which are to afford a home, food, clothing and education for destitute orphan children of soldiers, sailors and marines in the late war of the rebellion, to put them in the way of learning some useful trade or occupation, or otherwise provide for them till they have attained a suitable age to take care of themselves.

ART. 2. Any person may become a member of this association, during its pleasure, by a vote thereof, and on the payment of twenty-five dollars, any one shall become a member for life, by a vote of the association to that effect.

ART. 3. This association shall meet annually on the first Monday in January, public notice of which shall be given at least three days in one or more daily newspapers, at which meeting there shall be elected *three* gentlemen as trustees, and six lady visitors, not more than *two* (2) to be resident of the same town or city, who shall respectively hold their office until others are chosen to fill their place. The officers of the board of trustees shall be officers of the association, and seven members shall constitute a quorum.

ART. 4. Special meetings of the association shall be held at the request in writing of five members, to be called by the president, or in his absence by the secretary, in the same manner as the annual meeting.

ART. 5. The board of trustees shall consist of seven gentlemen, four appointed by the Governor and three to be chosen by the association at their annual meeting in January. They shall choose their own officers, fill vacancies that occur in their board, and also in board of lady visitors, during the remainder of the year, and make all needful by-laws and regulations, and three members shall constitute a quorum.

ART. 6. The board of trustees shall have the control and management of all real estate, investments, personal securities and other funds belong-

ing to the association, and shall exercise a general supervision over the asylum, and do all which its best interests, in their judgment, require, and report their doings in detail to the association at its annual meeting.

ART. 7. The lady visitors are expected to visit the asylum from time to time, and carefully observe the condition and internal management thereof, reporting annually, in writing, to the trustees, on or before the 15th of December, the result of their inspection, and at any other time when they shall deem it desirable for the interest of the institution.

ART. 8. These by-laws shall not be altered or amended, except at an annual or special meeting of the association, at which not less than ten members shall be present.

ART. 9. All by-laws inconsistent or conflicting with the above are hereby repealed.

The above are as amended and adopted at the annual meeting of the association, January 7, 1884.

W. H. WATSON, *Secretary.*

By-Laws of the Board of Trustees.

ARTICLE 1. The board of trustees shall meet on the first Monday in January of each year, for the purpose of organization. Stated meetings of the board shall occur quarterly, on the second Monday of April, July and October at 7.30 o'clock P. M. Special meetings shall be held upon written request of three or more trustees, by call of the president, or in his absence, of the secretary.

ART. 2. At each annual meeting the board shall elect, by ballot, a president, secretary and treasurer, an executive committee of three of its members, and a committee of one or more on reception and disposal of children, which committee shall continue to perform the duties charged upon them until their successors are elected. The executive committee shall have in charge all the interests of the asylum, which are not otherwise provided for in these by-laws; shall make all necessary purchases, engage or dismiss assistants employed in the institution, see that needed repairs are made, and report their doings at each quarterly meeting of the board, for its action thereupon. All bills against the asylum, with accompanying vouchers where possible, shall be required to be approved by a majority of the Executive Committee or by vote of the board at a meeting, before being paid by the treasurer. It shall be the duty of the Committee on Reception and Disposal of Children to entertain any and all propositions which may be made for receiving such orphans or half-orphans to the asylum as are entitled to its privileges, and to admit them to the institution, subject to the approval of the board at its next meeting. This committee shall also receive applications from parties desiring to adopt children who are full orphans, or to furnish homes for half-orphans, to investigate the character of the applicants, and if found satisfactory, to so report at the next subsequent meeting of the board, when, if objection is not made by the surviving parent, the board, may direct that such half-orphans be placed in the proffered homes. No child shall be received to or removed from the asylum except by approval of this committee or of the board of trustees, nor shall any half-orphan be received or removed except upon the approval of its surviving parent.

ART. 3. At each monthly meeting, or oftener, the lady visitors may make a report or statement to the trustees in reference to the asylum, and such action may be taken thereon as seems best. The report or statement shall be made in writing, dated and signed by the visitor or visitors.

ART. 4. The treasurer shall have charge of all moneys collected for the association, pay orders drawn upon him under a resolution of the board or by the approval of the Executive Committee. He shall give a bond which shall be satisfactory to the trustees; shall invest or hold all funds under their direction; shall keep an accurate account of his receipts and payments in a book for that purpose, which shall be open to the inspection of the trustees; and shall make an annual report to them, and also the association, at their annual meeting.

ART. 5. The secretary shall keep a record of the proceedings of the board of trustees, and report the same at its meetings. He shall give notice in writing of all stated and special meetings of the board.

ART. 6. These by-laws shall take effect from their adoption by the board. They may be altered or amended at a stated meeting by vote of a majority of the full board, notice having been given of the proposed alteration at a previous meeting.

ART. 7. Previously adopted by-laws, inconsistent with the foregoing, are hereby repealed; and amendments to such by-laws, conflicting with these, are declared void.

ART. 8. These by-laws, together with those of the association, and the statement of duties of employes, and regulations for government of the asylum, shall be read at each annual meeting of the board of trustees. They shall be conspicuously entered in the book of records, on pages set apart for them, and amendments or alterations shall be entered immediately after adoption, on pages reserved for that purpose following the entry of the by-laws.

The foregoing are as amended and adopted October 1, 1883.

W. H. WATSON, *Secretary.*

Duties of Employes, and Regulations for the Government of the Military and Naval Orphan Asylum.

THE MATRON

shall be recognized as the head of the family, which will be understood as including the orphans of the asylum and its employes. Under the advice and direction of the trustees, she shall have control of all that appertains to the welfare of the inmates.

She shall keep, in a book used for that sole purpose, a record of each child received to the asylum; of its age, full name, previous residence, military or naval service of its father, and any other information she may be able to obtain respecting its previous history, that may be likely to be of future worth to such a child. She shall also keep a record, of form available to the Trustees, of all children removed from the asylum to other homes, giving name, age and parentage, and the name and residence of the persons who receive them. In case of the return of children who have been placed in other homes, she shall learn from the Committee on Reception and Disposal of Children, the alleged reasons for their return, and record them with re-entry of the child's name.

She shall keep a true account of the time and wages of employes, whose bills for services shall be audited by her before they can be paid.

She shall cause all children whose health permits, to attend some church and the Sunday school connected therewith, at least once on each Lord's day. The previous religious training of the children shall be respected. They shall attend these services in charge of an employe or inmates of the asylum, to be designated by the Matron, or of some person selected therefor by the church at which the children attend.

She shall have power to temporarily suspend any employe for misdemeanor or disobedience of instructions, reporting such suspension at once to the Executive Committee, who alone shall have authority to make final disposition thereof.

In her temporary absence she may designate any employe to take her place, and such person will be the Acting Matron, and governed by the foregoing rules.

THE HOUSEKEEPER

shall be responsible to the Matron for the general cleanliness and order of the house; for the purchase, care and preparation of the food; for the proper performance of the laundry work, and for the conduct of the servants.

THE STEWARD AND GARDENER

shall have general oversight of the grounds and buildings; the care of the boilers and of the live stock, and of the out-door work, consulting with and being directed by the Matron and Executive Committee.

As need may require, and the number of inmates may warrant, a detail of boys shall be made by the Matron to assist him and be instructed by him. These boys shall be under his order during the time designated by the Matron, and any insubordination or impropriety on their part will be promptly reported to her by him. In no case will he be permitted to administer punishment to any child.

OTHER EMPLOYEES

will perform their respective duties as defined by the Matron, their right being recognized to state grievances of complaints directly to any member of the Executive Committee.

Employes will not be allowed at any time to absent themselves from the Home, without first receiving the consent of the Matron, and they will always, when leaving the asylum, leave the keys of apartments in their charge with the Matron. They are not permitted to receive visitors at the asylum, except upon permission of the Executive Committee. This regulation is not to be construed as forbidding them to receive occasional callers.

It is a condition of engagement of employes, that they are to devote their entire time and attention to the duties required of them, and so much of these regulations as define those duties shall be read to them before they enter upon their work.

NO INMATES

of the asylum, except the Matron, Housekeeper, and Steward and Gardener, are permitted in the garden or stable except as before provided for the detail of boys, unless by consent of the Matron or Gardener.

Doors will be locked and lights extinguished by ten o'clock P. M., save by special commission otherwise, given by the Matron and approved by the Executive Committee.

Boisterous play or loud conversation inside, or with persons outside the house is positively forbidden.

PUNISHMENT.

While for the maintenance of proper discipline, punishment of some sort may be necessary, it should not be resorted to until kindly methods have been fully tried and found unavailing. And in any case, the Matron shall, on assuming her duties, receive instructions from the Executive Committee as to methods of punishment to be followed.

RELIGIOUS SERVICES

of a character approved by the Executive Committee, shall be held at least once daily, under direction of the Matron, and shall be attended by all children not excused because of sickness or other absolutely necessary cause.

NEGLECT OF THESE DUTIES

or want of conformity to these regulations, on the part of any employe of the asylum, and persistence therein, will be regarded as sufficient cause for dismissal.

THESE RULES

shall go into effect from the date of their adoption by the Board of Trustees, and every employe shall be at once made acquainted with their requirements.

[Approved and adopted October 1, 1883.]

STATE OF MAINE.

IN COUNCIL, January 6, 1891.

Received, and seven hundred and fifty copies ordered printed.

ORAMANDAL SMITH, *Secretary of State.*