

MAINE STATE LEGISLATURE

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Public Documents of Maine:

BEING THE

ANNUAL REPORTS

OF THE VARIOUS

Public Officers and Institutions

FOR THE YEAR

— 1887 —

VOLUME II.

AUGUSTA:

BURLEIGH & FLYNT, PRINTERS TO THE STATE.
1888.

EIGHTEENTH ANNUAL REPORT

OF THE

Military and Naval Orphan Asylum,

AT

BATH, ME.

1886.



AUGUSTA:

SPRAGUE & SON, PRINTERS TO THE STATE.

1887.



OFFICERS.

MR. CHARLES BENJAMIN MERRILL, *President.*

MR. WILLIAM H. WATSON, *Secretary.* MR. H. A. DUNCAN, *Treasurer.*

TRUSTEES :

MR. CHARLES BENJAMIN MERRILL, Portland.

MR. S. T. SNIPE, Bath.

MR. WILLIAM H. WATSON, Bath.

MR. DAVID R. WYLIE, Bath.

MR. HORATIO A. DUNCAN, Bath.

MR. JOHN GREEN RICHARDSON, Bath.

MR. SAMUEL W. LANE, Augusta.

EXECUTIVE COMMITTEE :

Messrs. SNIPE, WATSON, RICHARDSON.

COMMITTEE ON THE RECEPTION AND DISPOSAL OF CHILDREN :

MR. JOHN G. RICHARDSON.

Matron : Mrs. A. STETSON.

LADY VISITORS :

Mrs. Z. H. TRUFANT, Bath.

“ E. P. DONNELL, Bath.

“ T. H. RICH, Auburn.

“ IRA P. BOOKER, Brunswick.

“ JULIA D. LAZELLE, Rockland.

“ ELLEN F. CARPENTER, Portland.

PRESIDENT'S REPORT.

To the Honorable Governor and the Executive Council of the State of Maine.

GENTLEMEN :—In accordance with the requirements of law I have the honor to submit herewith the Eighteenth Annual Report of the Trustees of the Military and Naval Orphan Asylum at Bath, transmitting herewith the annual reports of the Treasurer and the "Lady Visitors," together with a copy of the Act of Incorporation, and the by-laws and rules of the Association, and a record of the children, inmates of the Home during the year 1886.

The number of children now at the Home is (60) sixty, and during the past year we have had under our charge (112) one hundred and twelve, making an average of (71) seventy-one. Of this number (49) forty-nine have been provided with permanent homes, with parties well vouched for in every case by members of the Grand Army residing in the vicinity of the applicant. Great care has been exercised by the Trustees in the selection of homes for the children, and it is a source of satisfaction that out of the whole number of children sent out by us, but one has been returned to the Asylum as unworthy.

During the year past death has removed two of the children, viz: Flora A. Bean, age 16 years, from Danvers, Mass., daughter of William A. Bean of 7th Battery Artillery. She died from consumption.

Flossie Vesta Brown, age 6 years, from Winslow, daughter of William A. Brown of 3d Maine Infantry. Cause of death, inflammation of brain.

With these exceptions, the health of the children has been excellent, and there has been an exemption from any severe or dangerous epidemic diseases, though at times the care and strength of the Matron and her Assistants have been severely taxed by the prevalence of infantile troubles of mild form.

If the Trustees could be authorized to prepare a ward for hospital purposes, for the better accommodation of sick and convalescing children, it would be a great comfort and blessing to the inmates.

The suggestions made by the "Lady Visitors," are commended to your favorable consideration.

The last Legislature, by its amendments to the charter and the liberal appropriation for the support of the Asylum, declared that the State intended to continue the beneficent charities of the Home to the class of children for which so many years it had made provision.

The generous and noble gifts of the State have been a faithful fulfilment of the promises made to her sons, who responded to her call for help, in the death struggle of the Union with Secession, and the pledges then given still continue to the children who are left in penury and destitution, with no other legacy than that of descent from the heroic patriots, by whose valor the Republic was preserved.

The Trustees have received from the retiring Governor the kindly consideration of official visits to the Home. The children have found in the Executive of the State a strong friend. We trust that the same interest will be evinced by the new Head of the State.

The Grand Army has been brought into close relations with the Institution by the action of the Executive in appointing the Department Commander as a member of the "Board of Trustees," so that the management of the Guardians of the Soldiers' Orphans is not only directly under the inspection of the representatives of the soldier element itself, but is shared by it.

It is with pleasure that we acknowledge the munificent gift of a first-class piano from the Executive Committee of the

“Grand Army,” donated by them from the surplus left in their hands upon closing the accounts of the Nineteenth National Encampment of the “G. A. R.,” held at Portland in June, 1885.

The Lady Visitors have given valuable assistance during the past year by their visits to the Home and consultations with the Matron, and their reports herewith annexed are referred to your consideration.

We gladly call attention to the kindness evinced by the various transportation companies from whom favors have been received, viz. : Knox & Lincoln, Supt. White; The Eastern Steamboat Co.; and particularly the Maine Central R. R. Co., upon which, from the extent of its lines, we have had occasion for greater claims. Passenger and Ticket Agent Boothby has very kindly assisted the children on many occasions and aided them in passing to and from the Asylum.

But the Report of the Trustees would not be complete without an especial acknowledgment of the large-hearted generosity of Vice President and General Manager Payson Tucker, whose kindness and charities are so well known all over our State.

In behalf of the “wards of the State” we render to all these benefactors their hearty thanks and the just recognition of unvarying good will towards them and their Home.

“Inasmuch as ye have done it unto the least of these,—ye have done it unto me.”

The constant and unwearied attention and services of the Medical Supervisor, Dr. Briry, and the motherly care and devotion of the Matron, Mrs. Stetson, deserve recognition from the Trustees and all who have an interest in the inmates of the Home.

For the running expenses and extra repairs upon the buildings, to keep them in order and good condition, we ask for an appropriation for the years 1886 and 1887 of the sum of (\$17,500) seventeen thousand and five hundred dollars—*i. e.*, eight thousand for each year for current expenses and fifteen hundred dollars for repairs.

We also ask that authority be given to the Trustees to sell a lot of land belonging to the corporation, situated in Bath, on the corner of State Street, opposite the Home, and of no use at present, on such terms and for such a price as they may deem best for the interests of the Institution.

For an account of our stewardship during the past two years we refer to the Report of the Treasurer herewith submitted.

In conclusion, the Trustees invoke from the people of Maine and their representatives in the Legislature and the Governor and Council, an increased interest in this work, and we invite the closest scrutiny of the management, renewing the request made in our Report of last year, "that the accounts of the Treasurer may be regularly audited, and that at least quarterly visitations be made to the Asylum by a Committee of the Governor and Council."

In behalf of the Trustees.

CHARLES BENJAMIN MERRILL,
President.

TREASURER'S REPORT.

To the Bath Military and Naval Orphan Asylum Association.

The Treasurer respectfully reports that the total resources of the Association for the past year have been \$10,831.01, viz :

Balance from last year.....	\$2,211 91
Received from State Treasurer.....	7,500 00
" " Depart. Maine, G. A. R.	300 00
" " Invested fund.....	740 00
" " Other sources.....	79 10
	\$10,831 01

The expenditures have been as follows :

Maintenance of children.....	\$8,337 90
Special repairs on buildings, last year's debtor balance.....	\$1,339 48
This year's repairs.....	649 12
	1,988 60
Exchange of piano, G. A. R. Fund, balance paid by Home....	300 00
Balance in hand unexpended.....	204 51
	\$10,831 01

Average cost of maintenance per child, \$117.42.

I would suggest that the Association, through its Trustees, recommend to the Legislature an appropriation of \$16,000 for current expenses of maintenance of children for the years 1887 and 1888, which, in your Treasurer's opinion, is as

small a sum as the Trustees can be expected to use in maintaining the Home in its present condition. No items for permanent repairs are included in this estimate.

Respectfully submitted.

H. A. DUNCAN, *Treasurer*,
Bath M. and N. O. Asylum.

BATH, January 3, 1887.

VISITING COMMITTEE'S REPORT.

BRUNSWICK, ME., Dec. 28, 1886.

W. H. Watson, Secretary of Trustees of the Military and Naval Orphan Asylum.

The Lady Visitors have attended to the duty assigned them, and desire to say that at their visits the several departments of the House were carefully inspected, and bore evidence of good management, and confirmed the former good opinion of the ability and purpose of the Matron, Mrs. Stetson. There is but one suggestion that seems of sufficient importance to mention, and that relates to dining-room accommodations for the officers of the household. The present dining-room has no more capacity than the convenience and comfort of the children demand, and should be exclusively for their use. The meals of the children are necessarily at a different time from those of the officers, and it is not easy to have the children's room well ordered, either immediately before or after the hour for the children's meals. The visitors are unanimously of the opinion that a separate dining-room for the officers should be assigned and fitted whenever the funds will allow, believing it will be a wise expenditure, and an improvement that will better enable the housekeeper to daily enforce that system and order which is so essential to the best condition of the affairs of the household.

Respectfully yours,

MRS. I. P. BOOKER.

PORTLAND, ME.

To the President of the Military and Naval Orphan Asylum at Bath.

DEAR SIR:—I paid an unexpected visit to this Institution at a very early hour of a cold day in winter. The house was warm and comfortable, the air good. The Matron was superintending each department in turn. Every one helping her in her work seemed alert and cheerful. After we had made a careful inspection of each room, the children came in from school. A happy family and well cared for by all within the walls of the Institution.

With the changes already referred to for the comfort and health of the Matron, this Home would occupy the highest rank on the list of similar good works in our country.

Respectfully submitted.

ELLEN F. CARPENTER.

Report of Committee on Children.

One hundred and eleven different children have been inmates of the Asylum during the year.

Forty-nine children have been taken by relatives, or had homes provided for them, and two have died, one from consumption and one from brain disease. These names have a star prefixed to same.

Sixty children remain in the Home, December 31, 1886, and application for the admission of children are now being considered.

The average number of inmates for the year is seventy-one.

J. G. RICHARDSON,
Committee on Children.

Record of the Children who have been Inmates of the Bath
Military and Naval Orphan Asylum, in the Year 1886.

Name.	Age.	Residence.	Parent.	Service.
Bonney, Sarah	12	Portland, Me .	A. G. Bonney	12th Infantry.
“ George	7	“ ..	“ “	“
“ Fred C.	5	“ ..	“ “	“
“ Annie M.	5	“ ..	“ “	“
Barnum, Charles P.	14	Auburn.....	A. G. Barnum.....	12th “
“ George H.	12	“ ..	“ “	“
Bean, Flora A.	15	Danvers, Mass.	William R. Bean	7th Battery.
“ Huldah M.	7	Bradford.	Charles C. Bean	15th Infantry.
Brawn, Mary E.	9	Milford.....	Iiram B. Brawn	2d & 20th Inf.
Brown, Charles W.	11	Winslow	William A. Brown...	3d Infantry.
“ William E.	8	“ ..	“ “	“
“ Flossie V.	6	“ ..	“ “	“
Brown, Melville D.	12	Milford	Thomas D. Brown ...	8th “
“ Harold M.	7	“ ..	“ “	“
Burns, Rosa.	5	Rockland	George W. Burns	12th “
Bailey, Warren E.	13	Augusta	Albert B. Bailey	16th “
“ Blanche	10	“ ..	“ “	“
Coombs, George H.	14	Mattawamkeag	Hannibal H. Coombs,	6th “
“ Harry E.	5	“ ..	“ “	“
Clark, Mabel A.	15	Oldtown	Samuel A. Clark	11th “
“ Harry	13	“ ..	“ “	“
“ Blanche	10	“ ..	“ “	“
“ Arthur B.	7	“ ..	“ “	“
“ Joseph	6	“ ..	“ “	“
Cowing, Charles F.	5	Rockland	Emerson Cowing.	4th “
Davis, Charles	6	Howland.....	Charles H. Davis	9th “
Dennis, Edwin M.	10	Rockland	Edwin B. Dennis	11th “
“ Ellis D.	9	“ ..	“ “	11th “
Doyle, Mary A.	11	Lewiston.....	Nicholas Doyle.....	1st B't 12th Inf.
“ James	12	“ ..	“ “	“
Darrington, Annie B.	13	“ ..	Patrick Darrington ..	17th U. S. Inf.
Dailey, Fred	11	“ ..	John C. Dailey	11th Infantry.
“ William L.	8	“ ..	“ “	“
Ellis, Edmund H.	10	Belfast.....	Edwin B. Ellis.....	26th “
Foster, Gertie E.	15	Monmouth ...	Llewellyn Foster.....	30th “
“ Ralph E.	9	“ ..	“ “	“
Frost, Ada.....	12	Calais	Benjamin P. Frost ..	6th “
Gillpatrick, Elmer.	12	Lisbon.....	Almon L. Gillpatrick,	12th “
“ Bertie.....	9	“ ..	“ “	“
Griffin, Mary A.	16	Readfield	G. W. Griffin.....	14th “
Gray, Charles.	11	Auburn.....	John Gray	17th U. S. Inf.
Hawes, Angie.....	16	Belgrade	Wilson Hawes.....	9th Infantry.
“ Stella.....	9	“ ..	“ “	“
Hunt, Herbert A.	10	Gardiner.....	George W. Hunt.....	28th “
“ Freeman F.	12	“ ..	“ “	“
Harlow, Fred	9	Turner	Wallace Harlow	9th “
Hopkins, Fred R.	11	Augusta	Henry R. Hopkins...	9th “
“ Harry.....	6	“ ..	“ “	“
Johnson, Florence	13	Bowdoinham ..	Levi D. Johnson.....	24th “
“ Eliza J	12	“ ..	“ “	“
“ John H.	6	“ ..	“ “	“
Johnson, Perley	8	Stowe	George W. Johnson ..	21st “
“ Frank E.	5	“ ..	“ “	“
Kenniston, Fred.....	6	Palermo	C. W. Kenniston.....	3d “
Kimball, Lillie F.	8	Chelsea	Charles M. Kimball ..	5th Battery.
“ Charles H.	6	“ ..	“ “	“

Record of Children—Concluded.

Name.	Age.	Residence.	Parent.	Service.
Lowell, Clarence.....	12	Bath.....	Emery E. Lowell....	2d Cavalry.
“ Morris R.....	12	Phipsburg.....	John Lowell.....	9th Infantry.
“ Elisha L.....	10	“.....	“.....	“.....
Lord, Josie B.....	9	Easton.....	Edward L. Lord.....	27th “
“ Freeman E.....	7	“.....	“.....	“.....
Lawrence, Martin.....	13	Carmel.....	Henry Lawrence.....	7th “
“ Merta.....	8	“.....	“.....	“.....
Lancaster, Laura P.....	10	Lincoln.....	Zelotus Lawrence....	1st Cavalry.
“ Henry A.....	8	“.....	“.....	“.....
McKay, Lizzie.....	13	Bath.....	Hugh McKay.....	32d Infantry.
“ Ada.....	10	“.....	“.....	“.....
McGowan, William H...	15	Portland.....	William McGowan...	31st “
Marston, William M...	10	Gray.....	Andrew J. Marston...	U.S. Engineers.
Newell, Angas L.....	13	Augusta.....	Atwood W. Newell...	26th Infantry.
“ Olive G.....	9	“.....	“.....	“.....
Nichols, Hiram A.....	9	“.....	Charles A. Nichols...	13th “
Patten, Millie R.....	13	Oldtown.....	Alonzo Patten.....	1st Cavalry.
Page, Harry.....	13	Chelsea.....	Isaac K. Page.....	19th Infantry.
Reynolds, Electa E...	16	Burnham.....	Gilman H. Reynolds...	20th “
“ Mark W.....	13	“.....	“.....	“.....
“ Lottie M.....	7	“.....	“.....	“.....
Rowe, Frank.....	10	Skowhegan.....	James F. R. Rowe...	9th “
Rollins, Alfred W.....	13	Augusta.....	John Rollins.....	17th “
“ Rosa M.....	10	“.....	“.....	“.....
“ Daisy C.....	8	“.....	“.....	“.....
“ Alice.....	6	“.....	“.....	“.....
Robbins, James.....	16	Biddeford.....	A. D. Robbins.....	5th “
Sweat, John A.....	11	Howland.....	Albion B. Sweat.....	31st “
Sheehan, Louise.....	11	Lewiston.....	Albion B. Sheehan...	1st and 9th Inf.
Smith, Mabel.....	15	Etna.....	Llewellyn Smith.....	9th Infantry.
“ Everett L.....	16	“.....	“.....	“.....
“ Alden L.....	13	“.....	“.....	“.....
“ Allen D.....	11	Belgrade.....	Allen Smith.....	15th “
“ Arthur W.....	9	“.....	“.....	“.....
Sawtelle, Frank.....	9	Augusta.....	Charles E. Sawtelle...	1st H. Artillery.
Salsbury, Everett L...	15	Ellsworth.....	Benjamin B. Salsbury,	8th Infantry.
“ Harvey B.....	9	“.....	“.....	“.....
Tibbetts, James M.....	15	Gardiner.....	James R Tibbetts...	Co. G, unat'ch'd.
“ George A.....	10	“.....	“.....	“.....
“ John H.....	6	“.....	“.....	“.....
Trott, Winnie.....	21	Woolwich.....	Thomas Trott.....	3d Infantry.
Welch, Georgie E.....	7	Hampdon, Va..	Thomas Welch.....	6th “
“ Thomas P.....	5	“.....	“.....	“.....
Winslow, Warren.....	13	Gardiner.....	Charles B. Winslow...	3d “
“ Flora B.....	9	“.....	“.....	“.....
“ Ethel.....	7	“.....	“.....	“.....
Welch, Henry.....	9	Auburn.....	Henry D. Welch.....	9th “
Wilson, Julia W.....	12	Edgecomb.....	Charles E. Wilson....	20th “
“ Jennie L.....	12	“.....	“.....	“.....
“ Annie H.....	8	“.....	“.....	“.....
Woods, Joseph A.....	15	Yarmouth.....	Joseph Woods.....	23d & 30th Inf.
Jewell, Gracie T.....	13	Livermore.....	George W. Jewell....	21st Infantry.
Stover, Charles W.....	12	Sullivan.....	George D. Stover....	6th Battery.
McKague, Wallace....	13	Gardiner.....	John McKague.....	31st Infantry.
“ William M...	12	“.....	“.....	“.....

STATE OF MAINE.

IN THE YEAR OF OUR LORD ONE THOUSAND EIGHT HUNDRED AND
EIGHTY-FIVE.

An Act to amend "An Act to incorporate the Bath Military and Naval
Orphan Asylum."

*Be it enacted by the Senate and House of Representatives in Legislature
assembled, as follows :*

Section 1. Section one is amended as follows, by striking out all after the word "the," in the eighth line, and the word "and," in the eleventh line, and inserting the words following, namely : 'military or naval service of the United States government on the quota of Maine, during the war for the suppression of the rebellion, and have died subsequently, or who from age, poverty or disease are unable to rear, maintain and educate any of such children,' so that the section, as amended, shall read :

'Section 1. John Patten, Geo. F. Patten, Charles Davenport, Oliver Moses, and J. P. Morse, their associates, successors and assigns, are hereby constituted a body politic and corporate by the name of the Trustees of the Bath Military and Naval Orphan Asylum, for the purposes of rearing and educating, gratuitously, in the common branches of learning and ordinary industrial pursuits, the orphans and half-orphans of officers, soldiers, seamen and marines who have entered the military or naval service of the United States government, on the quota of Maine, during the war for the suppression of the rebellion, and have died subsequently, or who from age, poverty or disease are unable to rear, maintain and educate any of such children, and shall have all the powers and be subject to all the duties and liabilities of like corporations in this State.'

Section 2. Section five is hereby amended, by adding the following :
'The president, clerk and treasurer, shall act as a board of guardians of all the children who are members of said asylum, and shall have all the powers and authority granted by law to guardians, and shall be authorized to bind out, indenture, or give away for adoption, with the consent of their parents, any of the children under their custody, when in their

opinion and judgment, it is deemed for the advantage and benefit of said children,' so that said section as amended shall read as follows:

'Section 5. The trustees shall annually elect one of their number to be president of the board. They shall appoint a clerk and treasurer, both of whom shall be sworn, and shall hold their offices at the pleasure of the trustees. The clerk shall record all proceedings of the board, and copies of their records certified by him, shall be evidence in all cases in which the originals might be used. The treasurer shall be required to give suitable bond, and to renew the same whenever the trustees shall require. The president, clerk and treasurer shall act as a board of guardians, of all the children who are members of said asylum, and shall have all the powers and authority granted by law to guardians, and shall be authorized to bind out, indenture or give away for adoption, with the consent of their parents, any of the children under their custody, when in their opinion and judgment it is deemed for the advantage and benefit of said children.'

BY-LAWS

OF

Bath Military and Naval Orphan Asylum.

ARTICLE 1. This association shall be called the Bath Military and Naval Orphan Asylum, the objects and designs of which are to afford a home, food, clothing and education for destitute orphan children of soldiers, sailors and marines in the late war of the rebellion, to put them in the way of learning some useful trade or occupation, or otherwise provide for them till they have attained a suitable age to take care of themselves.

ART. 2. Any person may become a member of this association, during its pleasure, by a vote thereof, and on the payment of twenty-five dollars, any one shall become a member for life, by a vote of the association to that effect.

ART. 3. This association shall meet annually on the first Monday in January, public notice of which shall be given at least three days in one or more daily newspapers, at which meeting there shall be elected *three* gentlemen as trustees, and six lady visitors, not more than *two* (2) to be resident of the same town or city, who shall respectively hold their office until others are chosen to fill their place. The officers of the board of trustees shall be officers of the association, and seven members shall constitute a quorum

ART. 4. Special meetings of the association shall be held at the request in writing of five members, to be called by the president, or in his absence by the secretary, in the same manner as the annual meeting.

ART. 5. The board of trustees shall consist of seven gentlemen, four appointed by the Governor and three to be chosen by the association at their annual meeting in January. They shall choose their own officers, fill vacancies that occur in their board, and also in board of lady visitors, during the remainder of the year, and make all needful by-laws and regulations, and three members shall constitute a quorum.

ART. 6. The board of trustees shall have the control and management of all real estate, investments, personal securities and other funds belonging to the association, and shall exercise a general supervision over the

asylum, and do all which its best interests, in their judgment, require, and report their doings in detail to the association at its annual meeting.

ART. 7. The lady visitors are expected to visit the asylum from time to time, and carefully observe the condition and internal management thereof, reporting annually, in writing, to the trustees, on or before the 15th of December, the result of their inspection, and at any other time when they shall deem it desirable for the interest of the institution.

ART. 8. These by-laws shall not be altered or amended, except at an annual or special meeting of the association, at which not less than ten members shall be present.

ART. 9. All by-laws inconsistent or conflicting with the above are hereby repealed.

The above are as amended and adopted at the annual meeting of the association, January 7, 1884.

W. H. WATSON, *Secretary.*

By-Laws of the Board of Trustees.

ARTICLE 1. The board of trustees shall meet on the first Monday in January of each year, for the purpose of organization. Stated meetings of the board shall occur monthly, on the first Monday of each month, at 7.30 o'clock P. M. Special meetings shall be held upon written request of three or more trustees, by call of the president, or in his absence, of the secretary.

ART. 2. At each annual meeting the board shall elect, by ballot, a president, secretary and treasurer, an executive committee of three of its members, and a committee of one or more on reception and disposal of children, which committees shall continue to perform the duties charged upon them until their successors are elected. The executive committee shall have in charge all the interests of the asylum which are not otherwise provided for in these by-laws; shall make all necessary purchases, engage or dismiss assistants employed in the institution, see that needed repairs are made, and report their doings at each monthly meeting of the board, for its action thereupon. All bills against the asylum, with accompanying vouchers where possible, shall be required to be approved by a majority of the Executive Committee or by vote of the board at a meeting, before being paid by the treasurer. It shall be the duty of the Committee on Reception and Disposal of Children to entertain any and all propositions which may be made for receiving such orphans or half-orphans to the asylum as are entitled to its privileges, and to admit them to the institution, subject to the approval of the board at its next meeting. This committee shall also receive applications from parties desiring to adopt children who are full orphans, or to furnish homes for half-orphans, to investigate the character of the applicants, and if found satisfactory, to so report at the next subsequent meeting of the board, when, if objection is not made by the surviving parent, the board may direct that such half-orphans be placed in the proffered homes. No child shall be received to or removed from the asylum, except by approval of this committee or of the board of trustees, nor shall any half-orphan be received or removed except upon the approval of its surviving parent.

ART. 3. At each monthly meeting, or oftener, the lady visitors may make a report or statement to the trustees in reference to the asylum, and such action may be taken thereon as seems best. The report or

statement shall be made in writing, dated and signed by the visitor or visitors.

ART. 4. The treasurer shall have charge of all moneys collected for the association, pay orders drawn upon him under a resolution of the board or by the approval of the Executive Committee. He shall give a bond which shall be satisfactory to the trustees; shall invest or hold all funds under their direction; shall keep an accurate account of his receipts and payments in a book for that purpose, which shall be open to the inspection of the trustees; and shall make an annual report to them, and also the association, at their annual meeting.

ART. 5. The secretary shall keep a record of the proceedings of the board of trustees, and report the same at its meetings. He shall give notice in writing of all stated and special meetings of the board.

ART. 6. These by-laws shall take effect from their adoption by the board. They may be altered or amended at a stated meeting by vote of a majority of the full board, notice having been given of the proposed alteration at a previous meeting.

ART. 7. Previously adopted by-laws, inconsistent with the foregoing, are hereby repealed; and amendments to such by-laws, conflicting with these, are declared void.

ART. 8. These by-laws, together with those of the association, and the statement of duties of employes, and regulations for government of the asylum, shall be read at each annual meeting of the board of trustees. They shall be conspicuously entered in the book of records, on pages set apart for them, and amendments or alterations shall be entered immediately after adoption, on pages reserved for that purpose following the entry of the by-laws.

The foregoing are as amended and adopted October 1, 1883.

W. H. WATSON, *Secretary.*

Duties of Employes, and Regulations for the Government of the Military and Naval Orphan Asylum.

THE MATRON

shall be recognized as the head of the family, which will be understood as including the orphans of the asylum and its employes. Under the advice and direction of the trustees, she shall have control of all that appertains to the welfare of the inmates.

She shall keep, in a book used for that sole purpose, a record of each child received to the asylum; of its age, full name, previous residence, military or naval service of its father, and any other information she may be able to obtain respecting its previous history, that may be likely to be of future worth to such child. She shall also keep a record, of form available to the trustees, of all children removed from the asylum to other homes, giving name, age and parentage, and the name and residence of the persons who receive them. In case of the return of children who have been placed in other homes, she shall learn from the Committee on Reception and Disposal of Children, the alleged reasons for their return, and record them with re-entry of the child's name.

She shall keep a true account of the time and wages of employes, whose bills for services shall be audited by her before they can be paid.

She shall cause all children whose health permits, to attend some church and the Sunday School connected therewith at least once on each Lord's day. The previous religious training of the children shall be respected. They shall attend these services in charge of an employe or inmates of the asylum, to be designated by the Matron, or of some person selected therefor by the church at which the children attend.

She shall have power to temporarily suspend any employe for misdemeanor or disobedience of instructions, reporting such suspension at once to the Executive Committee, who alone shall have authority to make final disposition thereof.

In her temporary absence she may designate any employe to take her place, and such person will be the Acting Matron, and governed by the foregoing rules.

THE HOUSEKEEPER

shall be responsible to the Matron for the general cleanliness and order of the house; for the purchase, care and preparation of the food; for the proper performance of the laundry work, and for the conduct of the servants.

THE STEWARD AND GARDENER.

shall have general oversight of the grounds and buildings; the care of the boilers and of the live stock, and of the out-door work, consulting with and being directed by the Matron and the Executive Committee.

As need may require, and the number of inmates may warrant, a detail of boys shall be made by the Matron to assist him and be instructed by him. These boys shall be under his order during the time designated by the Matron, and any insubordination or impropriety on their part will be promptly reported to her by him. In no case will he be permitted to administer punishment to any child.

OTHER EMPLOYES

will perform their respective duties as defined by the Matron, their right being recognized to state grievances or complaints directly to any member of the Executive Committee.

Employes will not be allowed at any time to absent themselves from the Home, without first receiving the consent of the Matron, and they will always, when leaving the asylum, leave the keys of apartments in their charge with the Matron. They are not permitted to receive visitors at the asylum, except upon permission of the Executive Committee. This regulation is not to be construed as forbidding them to receive occasional callers.

It is a condition of engagement of employes, that they are to devote their entire time and attention to the duties required of them, and so much of these regulations as define those duties shall be read to them before they enter upon their work.

NO INMATES

of the asylum, except the Matron, Housekeeper, and Steward and Gardener, are permitted in the garden or stable except as before provided for the detail of boys, unless by the consent of the Matron or Gardener.

Doors will be locked and lights extinguished by 10 o'clock P. M., save by special permission otherwise, given by the Matron, and approved by the Executive Committee.

Boisterous play, or loud conversation inside, or with persons outside the house is positively forbidden.

PUNISHMENT.

While for the maintenance of proper discipline, punishment of some sort may be necessary, it should not be resorted to until kindly methods have been fully tried and found unavailing. And in any case, the Matron shall, on assuming her duties, receive instructions from the Executive Committee as to methods of punishment to be followed.

RELIGIOUS SERVICES,

of a character approved by the Executive Committee, shall be held at least once daily, under direction of the Matron, and shall be attended by all children not excused because of sickness or other absolutely necessary cause.

NEGLECT OF THESE DUTIES

or want of conformity to these regulations on the part of any employe of the asylum, and persistence therein, will be regarded as sufficient cause for dismissal.

THESE RULES

shall go into effect from the date of their adoption by the Board of Trustees, and every employe shall be at once made acquainted with their requirements.

[Approved and adopted October 1, 1883.]