

MAINE STATE LEGISLATURE

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Public Documents of Maine:

BEING THE

ANNUAL REPORTS

OF THE VARIOUS

PUBLIC OFFICERS AND INSTITUTIONS

FOR THE YEAR

1881.

VOLUME II.

AUGUSTA:

SPRAGUE & SON, PRINTERS TO THE STATE.

1881.

RULES AND REGULATIONS

FOR THE

GOVERNMENT

OF THE

MAINE STATE PRISON.

ADOPTED BY THE BOARD OF INSPECTORS DEC. 1, 1880.

AUGUSTA :
SPRAGUE & SON, PRINTERS TO THE STATE.
1881.



STATE OF MAINE.

BOARD OF INSPECTORS OF PRISON AND JAILS, }
BURLINGTON, December 24, 1880. }

To the Honorable Governor and Council:

GENTLEMEN:—I have the honor to submit for your approval a copy of the Rules and Regulations for the Government of the State Prison, adopted by the Board of Inspectors December 1, 1880.

I am, very respectfully,

Your obedient servant,

JOSEPH W. PORTER,

Chairman.

IN COUNCIL, January 4, 1881.

Approved.

ATTEST: SUMNER J. CHADBOURNE,
Secretary of State.

RULES AND REGULATIONS.

POWERS AND DUTIES OF THE WARDEN.

The Warden is by law entrusted with the control and management of all the concerns of the Prison, subject to the Rules and Regulations adopted for its government, and is held responsible for the manner in which the Prison is conducted. It is his duty to select and nominate all the subordinate officers, (subject to the approval of the Inspectors) and to oversee and command them in their various duties. He is to reside at the Prison, and examine daily into the state of the same—visit every department, and see every prisoner under his care, as often as the good order of the Prison and the necessities of the prisoners require; he shall see that they are treated with humanity, and that no unnecessary severity is practiced by the subordinate officers, and that the sick and complaining have proper medical attendance, and are supplied with such food as may be directed by the Physician. It shall be his duty to cause the books of the Prison to be so kept, as clearly to exhibit the state of the convicts, the number employed in each branch of business, their earnings, and the expenditure of the Institution; to specify in his accounts the persons to whom monies are paid, from whom received, and for what purpose, and to exhibit the same to the Inspectors when required, and also to furnish the Governor and Council an annual account (to be approved by the Inspectors) for them to audit and settle.

In the event of an escape of any of the convicts, he will use all the means in his power to apprehend the deserters, and with the advice of the Inspectors offer rewards for their

arrest and return to the Prison. It shall be the further duty of the Warden, when a convict is committed to Prison, to instruct him in his duties, obligations, liabilities and privileges; together with the punishments or rewards, not exceeding the amount authorized by law, which will await his good or bad conduct. He shall make inquiry as to the former habits, pursuits and occupation of each convict, and his capacity for different branches of labor, and assign to him a position most in accordance with his ability and former pursuits, whenever it can be done without detriment to the State.

The Warden shall furnish each officer, overseer, guard, etc., with a cap having a badge in front, designating his rank, to be the property of the State, and always worn while on duty in the Prison. He will also require them to dress in a tidy and uniform manner, and also furnish each one with a copy of these rules and regulations. It shall be the duty of the Warden to hang in each cell, a copy of the "Rules for the government of the convicts in the Maine State Prison," and to see that they are properly observed and for their violation he is authorized to cause convicts to be punished by solitary confinement, or in any other manner not prohibited by law nor inconsistent with humanity.

DUTIES OF THE DEPUTY WARDEN.

The Deputy Warden is the principal assistant of the Warden. And it shall be his duty to attend to the opening and closing of the Prison, to be present during divine service, and to have a constant care and superintendence, under the direction of the Warden, of the internal affairs of the Prison; to see that every subordinate officer strictly performs his appropriate duties, especially to attend to the police and discipline; to see that the rules and regulations of the Institution and the directions of the Warden are enforced.

He shall constantly be moving about the Prison, visiting the shops, yards, hospital, cells and other apartments, take

every precaution for the security of the Prison and prisoners, see that the overseers keep their men diligently employed during the whole time they are in their workshops, and that the guards are vigilant and attentive to their duties. And he is required to report to the Warden every neglect of duty, and all impropriety of conduct on the part of any of the officers.

He shall attend to the clothing of the convicts; see that it is whole, properly changed and in order.

He shall see that the cells, shops, yards, cook-room and other apartments of the Prison are kept in a proper state of cleanliness; that the rations are such as are allowed and required to be delivered to the convicts, and that they are properly cooked and served.

He shall, morning, noon, and night, ascertain whether any convict is missing, before he dismisses the officer from the hall, or gives the signal to the watchmen on the walls.

He shall see that visitors are treated with attention and politeness; and that they are admitted and conducted through the several departments at proper times.

He will station each convict in the department of labor designated by the Warden, and keep him there, until directed to remove him.

He will give the Warden immediate information of the escape of any convict, and do all in his power to cause his apprehension. In the absence of the Warden from the Prison, all his duties and powers, so far as relates to its discipline and rules and the safe keeping of the prisoners, shall devolve upon and be executed by the Deputy Warden.

DUTIES OF THE CLERK AND COMMISSARY.

He shall keep the books of the Prison by "double entry," and a distinct account with each department, so as readily to know the result of their operations. He shall also attend to all the books of the different departments, when necessary, and be positive that they are accurate, and perform all neces-

sary writing for the Prison, as well as for the Board of Inspectors, when they shall meet on Prison business. He shall have the books posted, and the vouchers numbered and so arranged as to present a clear and intelligible view of the pecuniary concerns of the Prison; he shall give constant attention to its interests, and the duties of his office; he shall be present during the hours of labor, and until the officers are discharged from their posts on the walls, unless excused by the Warden.

During the absence of the Deputy Warden, he may receive the reports of the officers of divisions, if not convenient for the Warden to attend to that duty.

He shall keep an accurate account of new clothing, and the materials for manufacturing the same, and will deliver those articles only upon a requisition from the Warden or his Deputy. He shall, when required by the Warden or Inspectors, weigh, measure and deal out to the cook, the daily rations of the convicts.

It shall be his duty to keep a bill book, and enter therein, in detail, all articles purchased on account of the Prison, and shall also keep an account, in detail, of all articles sold and disposed of.

He shall, under the direction of the Warden, discharge all convicts, and deliver them the clothes and money provided by law for that purpose.

It shall be his duty to assist the Inspectors in taking account of stock, and making up their report at the end of the year, and faithfully perform all other duties enjoined by the laws of the State, and the usages of the Institution.

DUTIES OF THE PHYSICIAN.

It shall be the duty of the Physician to visit the Institution at least every other day, before 9 o'clock A. M., and personally examine every sick and complaining convict, who may be reported by the several overseers of the workshops to the Deputy Warden, who shall report all such cases to him, or

who may be confined in the hospital, or cells, and prescribe such medical treatment as their cases require. He shall repeat his visits at all times when the condition of the sick require it; and when sent for is to repair immediately to the Prison, to the exclusion of all other engagements.

He shall furnish the Warden from time to time, a memorandum of such medicines, provisions, supplies, and furniture, as may be necessary in his department.

He shall carefully examine all Prison guards, and satisfy himself by practicable tests, that their eyesight is perfect, and shall certify to the Warden that they are sound in mind and body.

He shall keep a prescription book in which he shall enter the names of all convicts reported as sick, or complaining, requiring medical treatment, their disease and the prescriptions therefor.

Convicts shall be excused from duty for sickness, only by the Physician. Every one so excused shall have his name entered on the prescription book, with C. or H. opposite, to denote that he is sick in "Cell" or "Hospital." The sick who may be benefitted by air and sunshine may be permitted to exercise in the yard, between the Prison and the work shops, under the surveillance of the guard-room.

He shall also keep a "Maine State Prison Register of Sick," recording at least once a month, the names and number of cell of all who are sick, their complaint, when taken sick, when returned to duty, sent to Insane Asylum, discharged from prison or died, with such remarks as shall give a full understanding of the cause and nature of each case.

The first day of each month he shall make an inspection of the Prison, cells, yard, water, food, kitchen, and particularly observe the cooking, making such suggestions to the Warden, on the sanitary condition, as in his judgment seems proper for the health of the prisoners. These suggestions shall be written in the Prison Register under head of "Monthly Sanitary Report."

He may apply to the Warden for such assistance as may be necessary to nurse and attend upon the sick. The Physician shall direct in all cases the diet to be prepared for the sick and complaining convicts, and if it should so happen that the directions or prescriptions of the Physician should not be complied with, he shall report the same to the Warden, that proper measures may be taken to prevent future omissions.

DUTIES OF THE CHAPLAIN.

The Chaplain shall hold religious services, in the chapel, each Sabbath, and on Fast and Thanksgiving days. He shall have access to the Prison and hold interviews with convicts, when such interviews do not conflict with its rules and regulations.

He shall, on the death of a convict, hold a simple and appropriate burial service before the removal of the body from the yard.

He shall visit those who are sick in the hospital, and minister to their spiritual wants. If any prisoner desires communication with the minister of his particular faith, on proper application to the Warden, and at his discretion, it shall be allowed under and in conformity with the general regulations of the Prison; any infringement or departure from which will debar him from future intercourse with the prisoners.

It shall be the duty of the chaplain to conform in all cases to general rules and regulations of the Prison, subject to the control of the Warden, as to his intercourse with the convict.

DUTIES OF THE INSTRUCTOR.

The Instructor shall see that every convict is furnished with a Bible, and such other books as may be at the time in the library, and it shall be his province to visit the convicts at all times when in their cells, or in the hospital, and administer to them such instruction as he shall deem best calculated to promote their subordination, reformation, and welfare, and at all proper times endeavor to impress upon their minds the

necessity of amendment, and a strict conformity to the rules of the Prison.

He shall give convicts, who desire it, such instruction in the common branches of education, as may be the most profitable to them.

He shall have charge of the "Prison Library," select and purchase all books for the use of the same, with the advice and consent of the Warden and Inspectors; cause to be kept a catalogue of the books, and state the condition of the library in his annual report; and shall also examine all books left for the convicts by their friends, and shall report to the Warden and Inspectors, for their decision, such as he may deem improper, with his reason, and if a majority judge them to be improper, they shall be excluded, and not otherwise.

The Instructor shall conform to the rules and regulations of the Prison, subject to the control of the Warden, as to his intercourse with prisoners.

PRISON GUARD.

The security of prisoners depends, in a great measure, on the intelligence, physical force and integrity of the guard, and their knowledge, discipline and ready use of firearms.

The Prison Guard shall consist of ten men, one of whom shall be designated as Officer of the Guard. They shall be between the ages of twenty and forty-five years; intelligent, courageous, of good character and excellent marksmen. Before entering upon duty they shall be examined by the Prison physician, and shall possess the same mental and physical qualifications as are required of a soldier in the military service of the United States. Any guardsman who is forty-five years of age, and has been in the Prison service five years, may continue in the same on re-examination by the Physician every two years.

Each guard shall be furnished with a servicable breech-loading repeating rifle or carbine and cartridge box. The rifle shall always be loaded while on duty, and twenty rounds of ammunition shall be carried in the cartridge box.

The sentinels' posts shall be designated as follows: The first on the right of the Prison wall, and on the west corner, shall be post number one. On the south corner wall, post number two. At the gate, post number three; and on the north corner wall, post number four. Whenever the sentry on a post wishes to give an alarm or call attention of a Prison officer to his post, he shall do so by calling—"Officer of the guard, post number—," naming the number of his post, and the other sentries shall repeat it. The officer of the guard will immediately ascertain the cause of alarm.

DUTIES OF THE GUARD.

It shall be the duty of the Watchmen and Guard to be at the Prison during the whole time, day and night, to be vigilant and active; and when not on duty on the wall or at the gate, they are to repair to the guard-room, and there remain, ready to relieve the Overseers of the shop when sent for, to attend visitors through the Prison, and to perform all such other duties and services, for the safety and security of the Prison, as they shall be directed by the Warden or his Deputy, both by day and during the night.

They shall at all times maintain towards each other and all persons visiting the Prison, a gentlemanly deportment.

They shall refrain from all immoderate laughter, boisterous conversation or exciting discussions upon any subject while in the guard-room or on duty, and treat each other at all times with mutual respect and kindness.

They shall not allow any person to go upon the wall, without permission of the Warden; nor shall they allow, under any circumstances, any intoxicated or riotous person to pass into the Prison.

They are not to leave their posts on any pretext whatever without being relieved, and are not to suffer a convict to pass through the gate or guard-room, except in charge of a proper officer, or by order of the Warden, and it shall be their duty to keep the firearms clean and in good order, ready at all

times for use, and they are constantly to keep in mind that it is required of them to prevent, at all hazards, any convict from making his escape.

No watchman shall be allowed to hold any conversation with a prisoner, except to direct him in his duty; nor shall he receive from, or deliver to a prisoner, any article or thing without the knowledge and consent of the Warden or his Deputy.

It shall be the duty of the guard having charge of the hall, while the convicts are in their cells, either at meal time or during the night, to keep constantly moving around the block of cells, in a silent manner, that he may be able to detect any unnecessary noise; and it is strictly enjoined on him not to hold the least conversation with the convicts, or suffer them to speak to him, except to make known their immediate wants; and to use his utmost endeavors to suppress noise of any kind, and to report to the Warden or Deputy any violation of the rules of the Prison by the convicts while in their cells. The examination of the cells and doors, after the prisoners have retired to their beds, shall be done by an extra watchman, so as to enable the watchman on guard in the hall to continue in the performance of his regular duty; he shall not, on any pretext whatever, sit down, or lay his weapons aside, but shall be constantly patrolling the galleries and pavement around the cells.

Should any disturbance be made in the Prison during the night, he shall awake a watchman in the guard-room, who will immediately acquaint the Deputy Warden, who will repair to the spot, and make use of such means as are necessary to quell it; and while on duty about any part of the Prison, the guard should keep constantly in mind that they are required to keep a strict and vigilant observance of the convicts, and not for a moment have their attention abstracted from the object of their charge, but be in readiness, at all times, for any exigency.

DUTIES OF OVERSEERS AND TURNKEYS.

The Overseers, and other Officers acting as Turnkeys, shall consider themselves as immediate agents of the Warden and Deputy, in enforcing the discipline of the Prison, and carrying into effect the intentions of the law for the punishment of convicts in this Prison, and at all times while in the employ of the State, are to consider themselves subject to the rules and regulations adopted for the government of the Prison, and are to govern themselves in strict conformity thereto.

They shall keep a list of the men under their charge, with the number of the cell in which each convict sleeps, opposite his name, and upon locking up, morning, noon and night, shall note the absence of any convict from his cell, and immediately report the same to the Deputy Warden. They are to march their men to and from their shops in close order; they shall require the convicts to keep their faces inclined towards their keepers, and shall use their utmost efforts to enforce perfect non-intercourse, and observance of all the rules and regulations necessary for their government. They shall require from the convicts a uniform, sober, orderly and humble deportment. It shall be their duty to instruct them in all the rules of the shop and Prison, necessary for their government, and shall admonish them upon the least appearance of insubordination, and report them for punishment to the Warden or his Deputy, whenever they shall refuse to obey orders, or neglect their duty.

And it shall be the duty of each Overseer of the several work-shops to preserve in his department the most perfect order. He shall not hold any unnecessary conversation with the convicts, nor shall they be allowed to make any inquiries relative to any subject not immediately connected with their duty, employment or wants.

The Overseers are not to appropriate to their own use any article or thing whatever, manufactured at the Prison, however small in value, except by permission of the Warden. Nor shall they, or any other officer, receive any present or

reward whatever, for services, supplies, or as a gratuity, nor shall they deliver to any convict any book, paper or other articles, without the permission of the Warden or the Deputy.

They shall not allow the prisoners to leave their work or shop, without permission, nor shall they allow them to speak to visitors. They shall see that the property is carefully preserved, and the work well and faithfully done. And they shall make return to the Clerk at the close of each day of all property manufactured or unmanufactured, which they have delivered, and all monies which they have received; and they shall use every reasonable exertion to promote the interests of the Prison, and of the contractors who may employ the convicts.

No Overseer will leave his shop during the time the convicts are therein, unless upon urgent necessity, but before leaving he shall procure a watchman from the guard-room or hall to take his place, and it shall be the duty of the person relieving, to keep the convicts in perfect order while the regular Overseer is gone, and to report to him on his return any misconduct that may have occurred. It shall be the duty of the Overseers to preserve the greatest possible cleanliness in the persons and clothing of the convicts under their immediate care; they shall also keep their shops in good order and neatness, and they shall see that the water closets belonging to the shops are kept in as good order as possible.

They shall make a report in writing every morning before nine o'clock, of those under their care, who are sick or complaining, which report or list shall be handed to the Deputy Warden or officer having charge of the hall, to be delivered to the Physician at his regular visits to the Prison.

No officer or guard shall, while on duty in the Prison-shops or wall or any other station, be engaged in reading; neither shall they do any writing except to make their necessary entries, or engage in any other employment calculated to interfere with constant watchfulness and vigilance; neither

shall they hold any conversation with each other in the presence or hearing of the convicts while on duty, or with contractors, other than relates to the business under their care and management.

It shall be the duty of the officer having charge of the hall during the day, to cause the cells and hall to be swept at least once in each day; to see that the beds and bedding are kept clean and in good order; to cause the cells frequently to be cleansed and whitewashed, and the halls, cells and hospital, generally to exhibit throughout, neatness, good order and cleanliness, and to be well ventilated. He shall every afternoon examine the blankets, beds, furniture, locks, doors and the cells generally, and see that they are not injured by any attempt of the convicts to make their escape from the cells, and whenever he discovers anything wrong, he shall take down the number of the cell, with the offence committed, and report the same to the Warden or Deputy immediately.

He shall also attend upon the Physician at his regular visits to the Prison; shall take him to see every convict who may be sick or complaining in the cells or hospital; shall send to the several shops for all who may have reported themselves as wishing to see the Physician; and he shall also attend personally to the directions and prescriptions of the Physician, and see that they are duly observed and administered. He shall also report to the Warden, before nine o'clock every morning, the names of any remaining in their cells, with the number of the cell opposite each name, together with their complaint, and shall spend his whole time in the performance of those duties, unless otherwise directed by the Warden or Deputy, in which case he shall perform all, and every other duty or service as they may direct. Each convict shall wear a badge or number to correspond with the number of his cell.

GENERAL RULES AND REGULATIONS.

The officers of the Prison, in their intercourse among themselves, are to treat each other with that mutual respect and kindness that become gentlemen and friends, and are required to avoid all collisions and jealousies, and are strictly forbidden to treat each other with disrespect, or use any ungentlemanly or profane language.

They are enjoined to exhibit, in all their intercourse with the convicts, uniform equanimity of temper, regard for morals and religion, and a deep interest in the successful prosecution of the labor or duties of which they may have charge; mutually to sustain and support each other; manifesting firmness and forbearance, and kindly regarding those convicts who work faithfully and conduct themselves with propriety; endeavoring to evince in their presence, those examples which are often more salutary than precepts.

They will give their orders to the convicts with all the distinctness possible, and notice and report all cases of violation of the discipline and rules of the Prison. Should a convict refuse or hesitate to obey the commands of an officer, he will apprise him of the consequences of his disobedience; if he still persist, the officer will immediately send the disobedient convict to the Prison, or send for the Warden or his Deputy; but the officers shall not dispute with a convict, nor repeat their orders more than twice. They shall not take hold of, or strike a convict, except in self-defence; but should personal violence be offered, or the security of the Prison endangered, each officer should use all lawful means to defend himself and the other officers, and to secure the convict so opposing or offering resistance.

They should be punctual in their attendance at the Prison, and prompt in the performance of every duty devolving upon them.

Officers shall not buy from, or sell to any convict, any article or thing whatever, or receive any fee, gratuity or emolument, from any prisoner, or his friends—nor appro-

priate to their own use, anything whatever, belonging to the Prison, without permission of the Warden; nor deliver to any convict, any book, paper, or other article, without the permission of the Warden, or his Deputy. Intoxicating liquors shall not be furnished to the convicts, except by order of the Physician; and every officer is hereby required to abstain therefrom during the time of his employment at this Prison. The violation of this rule shall be a sufficient cause for immediate discharge. Officers shall not, while on duty, hold conversation with each other, or with contractors, their agents, or foremen, except such as may refer to the discharge of their immediate duties, and even then in a low tone of voice—or with visitors, in the hearing of convicts, on subjects which may afford intelligence, as to events occurring without the Prison; nor will they be allowed to point out any convict to the gaze of visitors. Neither shall they be engaged in reading, or writing, other than making necessary entries, or in any other employment calculated to interfere with constant watchfulness and vigilance.

They shall not, under any circumstances, hold conversation with convicts, nor make any inquiries of them relative to their former situation, circumstances, or history, nor shall they allow convicts to speak to them upon such subjects, or upon any subject not immediately connected with their employment or wants. They shall not permit them to hold any conversation with each other, and shall use their utmost exertions to enforce perfect non-intercourse and the observance of all the rules and regulations of the Prison. They shall not allow the prisoners to leave their work without permission, nor speak to visitors, but see that they are constantly employed, and that they labor diligently, in order, and in silence.

The property and clothing of the convicts, on their arrival at the Prison, shall be taken from them, and, if worth preserving, securely kept and restored to them upon their discharge.

The convicts shall have, at suitable times, the liberty of speaking to Inspectors, or any one of them; they must not, however, suffer a convict to hold any conversation with them in the hearing of other convicts.

Any officer having leave of absence for a period longer than one day, must report himself to the Warden, or his Deputy, immediately upon his return; and it will be expected that every officer will be punctual in returning to duty, when his leave of absence shall have expired.

Every officer of the prison is bound to report to the Warden, any officer, or other person, who shall be known to have improper intercourse with the convicts, or shall be guilty of any violation of the rules and regulations of the Prison.

Any officer who shall sleep while at his post, or otherwise neglect the duties of his office, shall be liable to immediate discharge.

All complaints by convicts to officers, respecting food, shall be communicated to the Inspectors, Warden, or his Deputy.

If any officer, at any time, shall have cause of complaint, against the Warden, Chaplain, or Physician, he shall report the same to the Board of Inspectors.

No mechanical tools, or stock, shall be allowed in the Prison cells, and no manufacture shall be made there, nor shall the convicts be allowed to carry on any trade with each other, or any other person, either by themselves, or by the agency of any other person.

No books, pamphlets or newspapers of an improper character shall be allowed in the Prison.

Convicts must at all times be respectful to the officers of the Prison, obey their commands promptly and conform strictly to the rules and regulations established for their government.

At the ringing of the morning bell, they must turn out, dress, wash and comb, make up the bed neatly, fasten up the

same, sweep the cell, and be ready for going out. At the signal, they will open the door gently to the wall, and march as directed, taking their dishes along with them and holding them so as to be clearly open to the view of the officer, and placing them through the wicket on the table in the cook room.

On entering the workshop, they will go directly to their several places of labor, and commence at once; must be industrious and faithful in doing the work assigned them.

In shops or other places of labor, they are to obey all orders *promptly*; exhibit no ill-temper when admonished by an officer; must not indulge in laughter; have no conversation whatever with another convict, except such as may be necessary about their work, and that in a low tone of voice; nor write to them; nor stare at visitors, nor speak to or answer them, nor receive from or give to them anything whatever, without permission of an officer. They must not leave or go out of the place of labor without permission, and when permitted to go to any other department, will take the "pass" and go and return directly, without unnecessary delay. If sick or unable to labor they will make it known to the officer and act as he may direct.

Convicts will not be allowed to do any work for themselves in the shops, unless by special permission of the Warden, given through the overseer.

At the ringing of the bell, and not before without permission, they will leave their work, wash and take their places in divisions for marching, as directed by their officer, and in passing the tables will take the first dish the hand is put upon, and be careful not to spill or drop the food.

On entering the cell, they must close the door and stand with their hands through the bars until the count is made.

They must be cleanly in person, clothing and cell; and must be quiet, orderly and decent in behavior, and never indulge in profanity, vulgarity, nor be guilty of any kind of indecency whatever; must use the spittoon when necessary and not spit on or through the door, nor on the walls or

floor; must not mark, or in any way mar or disfigure the cell; nor injure, mark or misuse any book, dish or other article whatever, allowed in their cells; nor work in their cells without permission of the Warden, or make any change, either by bringing in or carrying out any article from the cell, contrary to regulations; must not rap on the door except in case of sickness or absolute necessity, and *never* with a dish or plate; nor pass any article or thing to another convict while in Prison, without permission.

At the ringing of the bell at night, every convict must undress, extinguish his light and go to bed immediately, and observe a profound silence until the ringing of the morning bell.

Waiters in Prison must *never* hold conversation with a convict, except to make such inquiries or to give such directions as they are required to by an officer. They must never address insulting or irritating language to other convicts, nor treat them uncivilly in any manner.

All convicts are required to attend the religious services in the chapel, on Sunday, unless they are sick or excused by the Warden.

Before entering the chapel they must remove from the mouth any tobacco or gum they may have in it, and when in the chapel will take seats as they are directed by the officer in charge, and give strict and silent attention to the services. All disposition to cough, as far as possible, to be suppressed, and no shuffling with feet, spitting on the floor, or movement of the body calculated to disturb the order and quiet of the chapel, to be indulged in.

Whenever the convicts are turned out, all whose cells are unlocked must go out unless they are sick or excused for other reasons.

Convicts obeying these rules will be allowed to see their relatives who may wish to see them, and also such immediate friends as the Warden shall, for any reason, allow them the privilege.

Interviews of relatives or friends with convicts shall not be oftener than once in four weeks, except for some special reasons, and must be in the presence of an officer, and not exceed twenty minutes at any one time. At such interviews, convicts must set apart from their visitors, and their conversation must be distinct, so that the officer can see or hear whatever is done or said, and he will allow no article to be passed from one to the other except it goes through his hands.

Each convict, if he obeys the rules, will be allowed to write to his friends once in three months at the expense of the State, and but one letter per week at his own expense, except by special permission of the Warden. All letters to be sent *unsealed* to the *Warden's office*, with the name the writer is known by signed in full. And convicts will write as distinctly as possible, so that their letters can be easily read before mailing; must *never* write *between*, or across the lines, and never on more than four pages of note, or three pages of letter paper, in any *one* letter. No correspondence for *publication*, will be allowed, and all improper letters will be destroyed, withheld or returned, at the discretion of the Warden, and the writer thereof forfeits the privilege of writing or receiving letters, and may be punished as the Warden shall direct.

Convicts will be allowed to receive such newspapers and magazines as the Warden shall permit, but they will not be allowed to send them out to be taken away from the Prison.

On being discharged, convicts will not be allowed to take away with them any letters, newspapers or pamphlets they have received, nor any writing or memorandum they have made while in Prison.

Any money a convict may have when he enters the Prison, or that he may receive afterwards from any source, must be placed in the hands of the Warden, an account of which will be kept, and if well behaved, he will be allowed to draw against it, to pay for such articles as convicts are allowed to use, and the balance, if any, will be paid to him on his discharge.

No convict will be allowed to use tobacco who had not contracted the habit of using it before coming to Prison; and only such an amount of tobacco will be allowed to any convict as the Warden shall direct.

Any convict detected in receiving or sending out letters, papers, or any writing by any person, or in any other way than through the Warden's office, forfeits the privilege of writing or receiving any letters or papers, or if detected in whistling, talking, or in any way making disturbance in his cell, or in violating or defacing these rules, or any book which he has been furnished with, will be deprived of privileges, or be punished therefor as prescribed by the Warden.

Convicts should not forget that in *proportion* as they conform to these rules, will they be likely to receive the "deductions" allowed by law.

Chapter 140, Revised Statutes.

SECTION 14. The Warden of the State Prison shall keep a record of the conduct of each convict, and for every month that such convict shall appear by such record to have faithfully observed all the rules and requirements of the Prison, the Warden may recommend to the executive a deduction from the terms of service of such convict's sentence according to, but not exceeding, the following rule and proportion: for a convict under a sentence of two years or less, one day for each month of good conduct; three years, or less, and more than two years, two days; four years, three days; five years, four days; seven years, or less, and more than five years, five days; nine years or less, and more than seven years, six days; ten years and less than fifteen years, seven days; fifteen years and less than twenty years, eight days; and for all other convicts, except those sentenced to perpetual imprisonment, ten days.

SECTION 34. If any convict sentenced to the State Prison for life, assaults any officer or other person employed in the

government thereof, or breaks or escapes therefrom, or forcibly attempts so to do, he may be punished by solitary imprisonment in the State Prison not more than one year, and be afterwards held in custody on his former sentence; but if such offence is committed by a convict sentenced to the State Prison for a limited term of years, he may be punished by solitary confinement in the State Prison not more than three months, to precede the fulfillment of any former sentence, and at the discretion of the Court, may be further punished by confinement to hard labor for a limited period or during life, to commence after his solitary confinement, or the completion of his former sentence.

The Warden shall certify the fact of a violation of the foregoing provisions to the County Attorney, for the County of Knox, who shall prosecute such convict, that he may be punished, as provided in this section.

SECTION 35. Every convict sentenced to solitary confinement, as mentioned in the preceding section, or on whom it is inflicted as a punishment for the violation of the rules and regulations of the Prison, shall be confined in a solitary cell, and fed on bread and water only, unless the physician certifies to the Warden that the health of such convict requires other diet.

SECTION 36, If any convict sentenced to the State Prison resists the authority of any officer, or refuses to obey his lawful commands, he shall immediately enforce obedience by the use of weapons or other effectual means; and if in so doing, any convict thus resisting is wounded or killed by the officer or his assistants, they shall be justified.