

# MAINE STATE LEGISLATURE

The following document is provided by the  
**LAW AND LEGISLATIVE DIGITAL LIBRARY**  
at the Maine State Law and Legislative Reference Library  
<http://legislature.maine.gov/lawlib>



Reproduced from scanned originals with text recognition applied  
(searchable text may contain some errors and/or omissions)

*Wm. F. Hill*  
DOCUMENTS

PRINTED BY ORDER OF

# THE LEGISLATURE

OF THE

STATE OF MAINE,

DURING ITS SESSION

A. D. 1856.

---

**PART SECOND.**

---

Augusta:

FULLER & FULLER, PRINTERS TO THE STATE.

1856.

---

---

THIRTY-FIFTH LEGISLATURE.

---

HOUSE.

No. 27.

---

---

REPORT

OF THE

TRUSTEES OF THE STATE REFORM SCHOOL,

TOGETHER WITH THE

BY-LAWS OF THE INSTITUTION.

---

To the Honorable JOSIAH S. LITTLE,

*Speaker of the House of Representatives:*

In obedience to instructions contained in the order of the House, of the 24th February last, the Trustees of the State Reform School beg leave to transmit herewith, to be laid on your table, an accurate detailed account of the expenditures of the Institution from December 1, 1854, to December 1, 1855, inclusive, with other statistical information, called for by said order, together with a copy of the By-Laws and Regulations of the Institution now in force.

HENRY CARTER,  
JAMES T. McCOBB,  
JOSEPH H. WILLIAMS, } *Trustees of the  
State Reform  
School.*

MARCH 3, 1856.



STATE REFORM SCHOOL.

3

*Items of Expenditure, (Continued.)*

	Salaries,	\$2,963 67
	Wages and Labor,	1,500 60
	Postage,	38 05
188	Caps,	53 53
394	Straw Hats,	27 33
	Cap Visors,	5 00
	Combs,	14 08
	Handkerchiefs,	2 00
776	pairs Boots and Shoes,	562 06
938	yards Blue Satinet,	422 01
1137	" Mixed	511 65
986	" Silecia,	92 76
10	" Tow Cloth,	1 67
894	" Cassimere,	26 90
49	" Vesting,	13 50
443	" Cotton Jean,	6 45
2685	" " Cloth,	209 47
62	" Woolen Frocking,	15 50
1369	" Denims,	166 94
14	" Diaper,	2 66
19284	" Sheeting,	294 41
1743	" Ticking,	20 87
593	" Jacquered Diaper for Spreads,	106 04
276	" Crash,	24 13
84	lbs. Woolen Yarn,	7 23
	Making boys' clothing,	28 62
	Scissors,	6 25
30	yards Oil Carpeting,	30 00
	Chairs,	9 50
	Paper Hangings,	4 63
	Clocks,	8 00
	Knives and Forks,	27 04
	Spoons,	5 50
	White wash brushes,	10 53
	Lime for white washing,	27 10
300	lbs. Cotton Batting,	26 75
	Thimbles, Needles, Buttons, Thread, &c,	137 34
7864	yards Prints,	54 13
75	dozen Woolen Socks,	178 91
108	yards Cambric,	10 46
	Clothing for boys,	17 21
	Sole Leather, Pegs and Shoe nails,	36 47
82	Iron Bedsteads,	323 25
72	Wooden Berths,	172 97
188	pairs Woolen Blankets,	526 29
129	lbs. Hair,	48 03
10	" Feathers,	5 00
44	dozen Pails,	12 75
	Crockery, Glass and Earthen Ware,	140 22
	Tin and Iron Ware,	34 59
	Clothes Lines,	9 75
	Other Furniture,	38 90
6391	lbs. Straw for Bedding,	35 25
	Mats,	14 03
	Curtain Fixtures,	2 00
	Brooms and Brushes,	68 38
	Baskets,	4 87
2	Hand Bells,	3 50
2	Washing Machines,	17 93
1	Wardrobe,	13 85
	Zinc Thermometers, Door Springs, &c.,	15 09
884	tons Coal,	594 02
15	cords Wood,	51 00

*Items of Expenditure, (Continued.)*

524½	bush. Charcoal, . . . . .	\$47 79
130	gals. Burning Fluid, . . . . .	104 21
166½	“ Oil, . . . . .	141 96
	Lamps, Wicks and Wicking, . . . . .	31 09
	Glass, Paints and Oil, . . . . .	115 43
	Stoves, Funnel, and repairing Furnaces, . . . . .	178 92
	Labor and materials for painting and } plastering School-rooms and Cellar, }	183 30
	Ventilators for School-rooms, . . . . .	10 59
	Repairing Ventilator, . . . . .	5 00
3	casks Cement, . . . . .	4 50
	School desks and seats for 140 pupils, . . . . .	386 25
	Partitioning room for Chapel and Hospital, . . . . .	101 51
	Seats and furniture for Chapel, . . . . .	224 56
	Labor and materials on general repairs, . . . . .	137 85
100	Stools with iron pedestals, for dining room, . . . . .	68 00
	Blacksmith work, . . . . .	203 03
	Better security to some of the windows, . . . . .	402 12
	Repairing slate roof, . . . . .	147 38
	Locks, Screws, Butts, Hinges, Door Knobs, &c., . . . . .	38 75
1	Pair Oxen, . . . . .	160 00
1	Farm Horse, . . . . .	200 00
4	Cows, . . . . .	118 00
18	Swine, . . . . .	99 64
1	Vegetable Cutter, . . . . .	10 00
1	Hay Cutter, . . . . .	16 00
	Manure, . . . . .	202 25
1	Pair Wheels for Wagon, . . . . .	19 50
	Drag, Plank and Stakes, . . . . .	7 42
6	Picks, . . . . .	6 75
2½	dozen Hoes, . . . . .	12 50
8	Cattle Ties, . . . . .	2 83
1	Pump and Chain, . . . . .	9 68
2	dozen Rakes, . . . . .	4 50
2	“ Shovels, . . . . .	19 25
¾	“ Manure forks, . . . . .	11 68
1	Seythe, Snath, Stones, &c., . . . . .	2 20
	Wood Saws, . . . . .	4 50
2	Wheelbarrows, . . . . .	9 75
	Axes and Handles, . . . . .	9 75
	Harnesses, Whips, &c., . . . . .	18 66
	Horse Blankets, . . . . .	5 00
	Repairs on Wagons, Carts and Farming tools, . . . . .	68 70
	Drilling tools, Powder and Fuse, . . . . .	12 85
2	bushels Oats, . . . . .	1 25
1	pair Sled runners, . . . . .	5 88
1	Ox Sled, . . . . .	8 00
	Use of Gondola, . . . . .	14 50
	Wharfage, . . . . .	2 00
	Ladders, . . . . .	6 58
1	Sewing Machine, . . . . .	111 10
	Ropes, Blocks and Pullies, . . . . .	14 36
	Grinding Charcoal, . . . . .	30 00
	Conveying Legislative Com. and Trustees to Inst., . . . . .	38 25
	Books for School and Chapel, . . . . .	257 88
	Printing Blank Indentures, . . . . .	8 50
	Books for Library, . . . . .	9 50
	Tools in Shoe Shop, . . . . .	26 32
	“ Carpenters' and Paint Shop, . . . . .	44 84
	Medicines, . . . . .	36 70
	Expenses in returning boys to their friends, . . . . .	5 75
	Transportation, . . . . .	19 73
	Traveling expenses, . . . . .	17 95

*Items of Expenditure, (Continued.)*

	Interest, . . . . .	\$10 19
	Coffin and expense of funeral, . . . . .	14 50
	Amusements for "Fourth of July," . . . . .	13 60
	Buffalo Robes, . . . . .	24 50
	Sundries, . . . . .	80 84
100	Rock Maple Trees, . . . . .	15 00
68	Apple Trees, . . . . .	17 00
111	Pear Trees, . . . . .	53 20
66	Currant Bushes, . . . . .	10 54
200	Strawberry Plants, . . . . .	1 50
	Rhubarb Roots, . . . . .	3 50
700	Privet for Hedge, . . . . .	16 50
	Grape Vines, . . . . .	12 20
	Shrubs, . . . . .	4 99
	Grass, Garden Seeds, &c., . . . . .	12 90
1124	pounds Guano, . . . . .	30 24
		\$22,852 94

## EXPENSES OF NEW BARN AND OTHER OUTBUILDINGS.

Amount brought forward, . . . . .		\$22,852 94
18,876	feet Pine Timber, . . . . .	272 94
74,607	" Hemlock Timber, . . . . .	820 47
38,326	" Hemlock Boards, . . . . .	384 13
20,458	" Planed Pine Boards and Battings, . . . . .	343 15
13,807	" Hard Pine Plank, . . . . .	207 10
516	" Spruce Plank, . . . . .	7 74
3,268	" Hemlock Plank, . . . . .	36 69
100	M Best Rift Pine Shingles, . . . . .	436 52
1,012	Framing Pins, . . . . .	5 06
20	Hardwood Posts, . . . . .	15 00
	Blasting 334½ Perch Stone for cellar, . . . . .	200 64
	Laying 269 Perch Stone in cellar wall, . . . . .	199 97
	Windows, Frames, Sash and Wire Netting, . . . . .	44 85
	Surveying Lumber, . . . . .	12 00
	Labor on barn, . . . . .	280 09
2,325	lbs. Nails, . . . . .	94 39
1,050	Bricks, . . . . .	8 70
	Hinges, Door Rolls, Locks, &c., . . . . .	28 86
	Sundries, . . . . .	28 18
		\$26,279 42
	Expenses of Trustees, . . . . .	277 20
		\$26,556 62

## NAMES AND SALARIES OF OFFICERS.

Wm. R. Lincoln, Superintendent, per annum, . . . . .	\$1,500 00
Assistant Superintendent, (vacant) per annum, . . . . .	400 00
James T. McCobb, Treasurer, per annum, . . . . .	200 00
Dr. J. T. Gilman, (paid by the visit) . . . . .	
Rev. J. K. Deering, Chaplain, per annum, . . . . .	300 00
William Leavitt, Teacher, . . . . .	300 00
B. D. Morrel, " . . . . .	300 00
Mary C. Trickey, " . . . . .	130 09
E. P. Lincoln, Matron, " . . . . .	250 00

*Items of Expenditure, (Continued.)*

NAMES AND SALARY OF ALL OTHERS EMPLOYED.						
Daniel Shackford, Baker,	}	per annum,	.	.	.	\$350 00
Mrs. D. Shackford, Laundress,						
Eliza Elliott, Seamstress,		"	.	.	.	156 00
Gardner R. Parker, Fireman and miscellaneous work,		per annum,	.	.	.	192 00
Wm. F. Wade, Overseer in shoe shop,		per annum,	.	.	.	216 00
J. Smith, Farmer,		per annum,	.	.	.	216 00
Fred. Swan,		"	.	.	.	250 00
Lydia White, Cook,		"	.	.	.	104 00
Trustees receive \$2 per day, and ten cents per mile travel.						

The duties of Superintendent, Assistant Superintendent, Chaplain, Physician, Treasurer, Teachers and Matron, will be found in the accompanying By-Laws.

*Duties of Seamstress and Overseer of Shoe Shop.* They have the immediate charge of all stock supplied them, and see that it is economically used and properly manufactured, and keep a regular account of all articles manufactured or work done; also of the number of boys employed in each shop.

They exercise a judicious and parental control over all under their care, and see that proper industry and good order is sustained in their apartments.

The Farmers labor with the boys on the farm, in cultivating the crops, making roads and other out door improvements, and attend to all the carting for the Institution.

The fireman attends to the fires and miscellaneous work about the Institution.

The Baker has charge of the baking and cooking.

The Laundress has the charge of washing and ironing.

*Punishments.* The subject of Discipline was fully stated in my first annual Report, on pages 33 and 34, to which I would respectfully refer you.

In addition to what is there stated, are—Deprivation of play for a longer or shorter time; loss of a single meal; confinement in his room with a diet of bread and water.

When corporal punishment is inflicted, it consists of blows upon the palm of the hand with a ruler.



Punishment is not inflicted at the time of the offense, and in no case is confinement or corporal punishment resorted to until *all* reasonable efforts have been exhausted.

Respectfully submitted,

W. R. LINCOLN, *Superintendent.*



---

BY-LAWS

FOR THE GOVERNMENT AND REGULATION

OF THE

STATE REFORM SCHOOL,

APPROVED BY THE GOVERNOR AND COUNCIL, MAY 11, 1854.

---

# OFFICERS OF THE INSTITUTION.

---

## TRUSTEES.

HENRY CARTER, PORTLAND,  
OLIVER L. CURRIER, NEW SHARON,  
JAMES T. McCOBB, PORTLAND,  
JOSEPH H. WILLIAMS, AUGUSTA,  
WILLIAM A. RUST, PARIS.

---

## PRESIDENT.

OLIVER L. CURRIER.

---

## EXECUTIVE COMMITTEE.

JAMES T. McCOBB,  
HENRY CARTER.

---

## SCHOOL COMMITTEE.

OLIVER L. CURRIER,  
JOSEPH H. WILLIAMS,  
WILLIAM A. RUST.

---

## SECRETARY AND TREASURER.

JAMES T. McCOBB.

---

## RESIDENT OFFICERS.

---

### SUPERINTENDENT.

WILLIAM R. LINCOLN.

---

ASSISTANT SUPERINTENDENT AND PRINCIPAL TEACHER.

---

### CHAPLAIN.

J. K. DEERING.

---

### MATRON.

E. P. LINCOLN.

# BY-LAWS.

---

## CHAPTER I.

### *Of the Trustees.*

SECTION 1. The Board of Trustees shall be organized as soon as may be after the annual appointment of the members, at a meeting to be called by the Trustee first named in the commission of the Governor, at which meeting there shall be appointed a Chairman, Secretary, and Treasurer, and an Executive Committee of two. In case of the death, sickness, or absence of the Trustee first named in the commission of the Governor, the next named Trustee shall perform the duties of the first, until the Board shall make an appointment of Chairman.

SECT. 2. The Chairman shall call meetings of the Board as often as he may deem the same expedient, or whenever requested so to do by any two Trustees, and he shall preside at all meetings of the Board.

SECT. 3. The Secretary shall keep a record of the proceedings of the Board, and shall prepare, or cause to be prepared, all documents, statements and notices, which may be directed by the Board, or by the Chairman. He shall give notice in writing to each Trustee, of the time and place of meetings of the Board. He shall communicate to the Treasurer all the proceedings of the Board relating to the financial concerns of the Institution.

SECT. 4. The Treasurer of the Board of Trustees shall be *ex-officio* Treasurer of the Institution; and he shall give bond to the State in the sum of three thousand dollars, to be approved by a majority of the Trustees, and also by the Governor and Council.

SECT. 5. A meeting of the Board shall be held in the months of December, March, June, and September, and otherwise in

conformity to such arrangements as the Board may, from time to time, adopt. And the quarterly examinations of the School shall be made in connection with the meetings of the Board.

## CHAPTER II.

### *Officers.*

SECT. 1. The following officers shall be appointed by the Board, viz:—A Superintendent, Assistant Superintendent (who shall also be Teacher), Treasurer of the Institution, Matron, Physician, and Chaplain.

SECT. 2. The several officers shall hold their offices during the pleasure of the Board, and shall not resign without giving three months notice to the Board of their intention so to do.

## CHAPTER III.

### *Duty of the Superintendent.*

SECT. 1. The Superintendent shall be the head of the entire establishment. He shall have the charge of the lands, buildings, furniture, tools, implements, stock and provisions, and every other species of property belonging to the establishment. He shall have the charge and custody of the boys. He shall be a resident at the Institution, and shall discipline, govern, instruct and employ, and use his best endeavors to reform the inmates in such a manner as, while preserving their health, will secure the formation, as far as possible, of moral and industrious habits, and a regular progress and improvement in their studies, trades and various employments.

SECT. 2. Under the advice of the Executive Committee and by their direction, he shall procure, or cause to be procured, the necessary supplies for the Institution; and purchase, or cause to be purchased, all such articles and materials as may be wanted for the support and employment of the boys; and dispose of all articles raised on the farm, or manufactured by them, which are not wanted for use.

SECT. 3. He shall see that the subordinate officers are punctual and faithful in the discharge of their duties, and that the regulations and by-laws are duly observed.

SECT. 4. He shall propose to the Board suitable persons for Assistant Superintendent and Teacher, and Matron; and under the direction of the Executive Committee, shall employ suitable persons as assistants, and discharge them when incompetent or unfaithful.

SECT. 5. He shall keep, or cause to be kept, in suitable books, regular and complete accounts of all receipts and disbursements, and of all property entrusted to his care, showing the income and expenses of the Institution.

He shall keep, or cause to be kept, a register containing the name, age, date of admission, cause of commitment, by what authority, and length of sentence of each boy, and the circumstances of his early history as far as may be known, and shall add such facts as may come to his knowledge relating to the subsequent history of such boys while in the school and after they shall have left it.

He shall attend to the correspondence relating to the boys, keeping files of all letters received, and copies of those sent, so far as of importance for reference.

SECT. 6. He shall, at each meeting of the Board, present a report of the state of the Institution, together with such facts connected with the same as may be deemed of interest.

In the month of December annually, he shall prepare a detailed report, giving the operations of the Institution for the year ending November 30th, in accordance with the "Act to establish a State Reform School."

SECT. 7. He shall be ready at all times to perform whatever services shall be required of him by the Board of Trustees, not inconsistent with the performance of the duties herein prescribed.

#### CHAPTER IV.

##### *Assistant Superintendent.*

SECT. 1. The duties of Superintendent, in case of his absence, shall devolve upon the Assistant Superintendent; and in case of the illness of the Superintendent he shall direct the Assistant to act in his place.

SECT. 2. He shall aid in the discipline, supervision and general management of the Institution, and report to the Superintendent all instances of impropriety of conduct or neglect of duty, or violation of the by-laws and regulations, which may come to his knowledge.

He shall receive and attend visitors, and see to the proper intercourse between boys and their friends, when not otherwise engaged.

SECT. 3. Under the direction of the Superintendent he shall take charge of the recreation and amusements of the boys, and see that a proper spirit is manifested among them, and that they indulge in no improper plays.

SECT. 4. In his capacity of Teacher, he shall attend to the instruction of the boys in such branches of education as may be required, and shall use all proper means to inspire them with a love of study, and lead them justly to estimate the value of a sound practical education; and shall constantly strive, by precept and example, to impress on their minds the importance of good order, self-government, and purity of mind and body.

SECT. 5. He shall see the boys to their beds, and that the dormitory doors are properly secured at night—see that they rise in the morning at the ringing of the bell and make their beds in a proper manner, and attend to their ablutions before assembling for prayers, and also when they leave their work to assemble in the school-room.

He shall attend to the personal cleanliness of the boys—see to their bathing, at least once a week—see that their clothes are clean and in good order, and take the charge of the boys during the night. He shall see that the yard, cellars, and all the apartments occupied by the boys are constantly kept in a state of cleanliness and well ventilated.

SECT. 6. He shall hold himself ready at all times to perform whatever other services may be required of him by the Superintendent.



## CHAPTER V.

*Chaplain.*

SECT. 1. The Chaplain shall conduct religious worship in the Chapel on the Sabbath, and on all other days set apart for religious observance, and shall take the charge of the Sabbath School.

SECT. 2. He shall, in addition to the duties prescribed in the preceding section, occasionally give familiar expositions of moral and religious duty, by lectures, or by the use of some suitable Manual as a Class Book, at such times as may be determined by the Superintendent.

SECT. 3. He shall associate freely with the boys in a familiar and kind manner, and spend as much time with them in personal conversation, as he may think is for their benefit.

SECT. 4. He shall perform all such other services, relating to moral and religious instruction, and the interests of the Institution, as may be authorized and requested by the Trustees.

## CHAPTER VI.

*Matron.*

SECT. 1. The Matron shall have the general charge of the domestic concerns of the Institution.

SECT. 2. She shall attend to the cleanliness and good order of the apartments; and shall have the care and take the general direction of the sewing, clothing, bedding, washing, ironing, cooking, and baking.

SECT. 3. She shall see that all female assistants are faithful and diligent in the discharge of their duties, discreet and regular in their deportment; and that they observe all the regulations of the Institution.

SECT. 4. She shall see that the sick receive proper attention, and, if any female assistant has failed to be faithful, or shall be guilty of any abuse of trust, or neglect of duty, she shall report the case immediately to the Superintendent.

SECT. 5. She shall be ready to perform whatever extraordinary services shall be required by the Superintendent.

## CHAPTER VII.

*Teachers.*

SECT. 1. The Teachers shall attend to the instruction of the boys in Reading, Spelling, Arithmetic, Grammar, Geography, and Penmanship, and such other branches as may be required, for at least four hours each day. In their intercourse with the boys they shall manifest an even temper, and be habitually kind and encouraging in their manner.

SECT. 2. They shall take charge of the boys' recreations, they shall be present at their meals, and at the daily settlements, and shall assist in the general management of the Institution.

They shall sleep in the dormitory with the boys, and assist in taking charge of them during the night.

SECT. 3. They shall, at the opening of the School, see that all boys are present, and immediately report to the Superintendent, or in his absence, to the Assistant Superintendent, any that may be missing. They shall be responsible for all under their charge, and shall preserve order and good government in their departments.

SECT. 4. The requirements of section fourth of chapter fourth shall apply to the Teachers. They shall also assist in performing the labors required in section fifth of the same chapter.

SECT. 5. They shall perform all other duties required of them by the Superintendent.

## CHAPTER VIII.

*Labor, Instruction, Discipline.*

SECT. 1. The general distribution of time for each day, except the Sabbath, shall be, for labor, six hours; school, four hours; for sleep, not less than eight and one-half hours; and the remainder for devotional exercises, incidental duties, and recreation.

SECT. 2. The time for rising in the morning shall be at five o'clock, except in the months from November 1st, to March 31st,

when it shall be at half past five, A. M. The time for retiring throughout the year, shall be at half past eight, P. M.

SECT. 3. Should a boy refuse, or hesitate to obey, he is to be admonished, and informed of the consequences; if he still persists the officer will immediately send for the Superintendent, or his Assistant, and if they are absent, the boy will be placed in the dormitory, and the case reported as soon as opportunity occurs.

SECT. 4. No person, regularly employed in the Institution, shall be absent from the premises without permission from the Superintendent.

SECT. 5. Every boy shall, at all times, be in the charge of some responsible person, unless otherwise specially directed. Whenever a boy is placed under the charge of any person, that person shall be responsible for his safe keeping, until returned to the house, or entrusted to the care of another duly authorized.

SECT. 6. No officer, or other person, shall ever permit a boy to take or examine his keys.

SECT. 7. All who are employed in the Institution, in whatever capacity, are required to devote their whole attention to the performance of the duties enjoined by the By-Laws, or required by the Superintendent. Each officer shall feel it incumbent on him to see that the Rules and Regulations are fully observed, and to make known any failures therein; and as the great object of the Institution is reform, the intercourse of all with the boys shall be so conducted as to convince them that this only is aimed at; any signs of irritation, therefore, or anger, are to be carefully avoided.

SECT. 8. No person shall inflict any corporal punishment, or place in confinement any boy, without direction from the Superintendent, except as heretofore described.

## CHAPTER IX.

### *Miscellaneous Regulations.*

SECT. 1. All persons employed in the Institution who are well, and can be spared from their duties, shall attend the daily

devotional exercises, and the religious services of the Sabbath, unless leave of absence is specially granted.

SECT. 2. Officers and Assistants shall oversee the boys in the Chapel, and take especial care that their own demeanor during the services shall be strictly becoming, and worthy of imitation.

SECT. 3. No light, except it be contained in a lantern, shall be permitted to be used in the workshops, dormitory, cellars, laundry, or in any of the out-buildings.

SECT. 4. No Officer or Attendant shall at any time make use of intoxicating liquor of any kind, at home or abroad.

SECT. 5. All persons who have duties to perform, shall rise in the morning at the ringing of the bell.

SECT. 6. All persons employed at the Institution shall be considered as engaged for one year, unless a special contract shall be made for a longer or shorter time; and no person, thus employed, shall discontinue service at or after the expiration of the year or time agreed for, without giving to the Superintendent or Trustees at least thirty days notice of an intention so to do.

SECT. 7. No person shall take or detain a boy from the performance of one duty to discharge another, without the direction of the Superintendent in each case.

## CHAPTER X.

### *Library.*

It is necessary that a Library of well selected books and maps should be kept at the Reform School, for the use and improvement of the boys. The Chairman of the Executive Committee and Superintendent shall be a Standing Committee on the Library, who shall take the charge of, and expend all funds devoted to this object.

The Assistant Superintendent shall act as Librarian.

## HOUSE REGULATIONS.

Visitors can be admitted to the Institution every day except the Sabbath, by contributing the sum of ten cents to the Boys' Library Fund. No one can be admitted in any other manner without a permit from one of the Trustees or the express permission of the Superintendent.

The parents, brothers and sisters, of the boys, may visit them once in two months. Visits shall not exceed one hour. All conversation must be audible. Any thing designed to be given to any boy must first be examined by the Officer in attendance. No conversation in regard to any efforts being made to obtain his discharge will be allowed without leave of the Superintendent.

No person shall take a boy out of the house or yard without permission of the Superintendent in each case.

## SALARIES OF OFFICERS.

Superintendent,	(per annum,)	.	.	\$1,500 00
Assistant Superintendent,	"	.	.	400 00
Matron,	"	.	.	250 00
Treasurer,	"	.	.	200 00

## APPENDIX.

---

### **An Act to establish the State Reform School.**

*Be it enacted by the Senate and House of Representatives in Legislature assembled, as follows:*

SECTION. 1. There shall be established in the town of Cape Elizabeth, in the county of Cumberland, on land conveyed to the State for that purpose, a School for the instruction, employment and reform of juvenile offenders, to be called the State Reform School; and the government of said School shall be vested in a Board of five Trustees, to be appointed by the Governor by and with the advice of the Council.

SECT. 2. It shall be the duty of said Trustees to take charge of the general interests of the Institution; to see that its affairs are conducted in accordance with the requirements of the Legislature, and of such by-laws as the Board may from time to time adopt for the orderly and economical management of its concerns; to see that proper discipline is maintained therein; to provide employment for the inmates, and bind them out, discharge or remand them as is hereinafter provided; to appoint a Superintendent, and such other officers, as in their judgment the wants of the Institution may require; to prescribe the duties of all the officers thereof; to exercise a vigilant supervision over its concerns; to remove its officers at pleasure and appoint others in their stead; and to determine the compensation to be allowed the officers respectively—subject in all cases to the approval of the Governor and Council. The Trustees shall also prepare, and submit to the inspection of the Governor and Council, a code of by-laws, which shall not be valid until sanctioned by them.

SECT. 3. As soon as the Governor shall have been notified by the Commissioners appointed under a Resolve "for erecting the State Reform School Buildings" that said buildings are prepared for occupancy, he shall forthwith issue his proclamation giving public notice of the fact.

SECT. 4. After proclamation shall have been made as provided in the third section of this act, when any boy or youth under the age of eighteen years shall be convicted of any offense known to the laws of this State, and punishable by imprisonment, other than such as may be punished by imprisonment for life, the court, (or justice, as the case may be,) before whom such conviction shall be had, may at their discretion, sentence such boy or youth to the State Reform School, or to such punishment as is now provided by law for the same offense. And if the sentence shall be to the Reform School, then it shall be in the alternative, to the State Reform School, or to such punishment as would have been awarded if this act had not been passed. *Provided, however,* that no Justice of the Peace shall sentence to the Reform School for the offense of assault and battery.

SECT. 5. Any boy or youth, so convicted and sent to said school, shall there be kept, disciplined, instructed, employed, and governed under the direction of said Board of Trustees until the term of his sentence shall have expired, or until he shall be either reformed or discharged, or shall be bound out by said Trustees according to their by-laws, or shall be remanded to prison under sentence of the court as incorrigible, upon information of the Trustees as hereinafter provided.

SECT. 6. If any boy or youth shall, upon any conviction, be sentenced to the said school, and the Trustees shall deem it inexpedient to receive him, or if he shall be found incorrigible, or his continuance in the school shall be deemed injurious to the management and discipline thereof, they shall certify the same upon the mittimus by virtue of which he is held, which mittimus, together with the convict, shall be delivered to the sheriff of any county or his deputy, or to the constable of any town, who

shall forthwith commit said boy or youth to the jail, house of correction or State Prison, as the case may be, in pursuance of the alternative sentence provided for in the preceding section of this act.

SECT. 7. All commitments of boys or youths to this Institution, of whatever age when committed, shall be for a term not longer than their minority, nor less than one year, unless sooner discharged by order of the Trustees as hereinbefore provided; and whenever any boy or youth shall be discharged therefrom by the expiration of his term of commitment, or as reformed, or as having arrived at the age of twenty-one years, such discharge shall be a full and complete release from all penalties and disabilities which may have been created by such sentence.

SECT. 8. The Trustees shall have power to bind out all boys committed to their charge for a term of time, during the period for which they shall have been committed, as apprentices to any inhabitants of this State; and the said Trustees, and master or mistress, and apprentice, shall respectively have all the rights and privileges, and be subject to all the duties now provided by law, in the same manner as if said binding or apprenticing were made by overseers of the poor.

SECT. 9. The Trustees shall cause the boys and youth under their charge to be instructed in such branches of useful knowledge as shall be adapted to their age and capacity; they shall also be instructed in some regular course of labor, either mechanical, manufacturing, agricultural or horticultural, or a combination of these, as shall be best suited to their age and strength, disposition and capacity; also such other arts and trades as may seem to them best adapted to secure the reformation, amendment and future benefit of the boys; and in binding out the inmates, the Trustees shall have scrupulous regard to the character of those to whom they are bound, to the end, that they may secure to the boys the benefit of a good example and wholesome instruction, and other means of improvement in virtue and knowledge, and thus, the opportunity of becoming intelligent, moral and useful citizens of the State.



SECT. 10. The Superintendent, with such other officers as the Trustees may appoint, shall have the charge and custody of the inmates. He shall himself be a constant resident at the Institution, and shall discipline, govern, instruct and employ, and use his best endeavors to reform the inmates, in such manner, as while preserving their health, will secure the formation, as far as possible, of moral and industrious habits, and regular progress and improvement in their studies, trades and various employments.

SECT. 11. The Superintendent shall have the charge of the lands, buildings, furniture, tools, implements, stock and provisions, and every species of property pertaining to the Institution within the precincts thereof. He shall, before he enters upon the duties of his office, give a bond to the State, with sureties satisfactory to the Governor and Council, in the sum of two thousand dollars, conditioned that he shall faithfully account for all moneys received by him as Superintendent, and faithfully perform all the duties incumbent on him as such. He shall keep in suitable books, regular and complete accounts of all his receipts and disbursements, and of all property entrusted to him, showing the income and expenses of the Institution; and he shall account in such manner, and to such persons as the Trustees shall direct, for all moneys received by him, from the proceeds of the farm, or otherwise. His books, and all documents relating to the school, shall at all times be open to the inspection of the Trustees, who shall at least once in every six months carefully examine the said books and accounts, and the vouchers and documents connected therewith, and make a record of the result of such examination. He shall keep a register containing the name and age of each boy and youth, and the circumstances connected with his early history; and he shall add such facts as may come to his knowledge relating to the subsequent history of such boy or youth, while at the Institution, and after he shall have left it.

SECT. 12. All contracts on account of the Institution shall be made by the Superintendent in writing, and when approved

by the Trustees, if their by-laws require it, shall be binding in law, and the Superintendent, or his successor, may sue or be sued thereon to final judgment and execution; and no such suit shall abate by reason of the office of Superintendent becoming vacant pending such suit, but any successor of the Superintendent may take upon himself the prosecution or defense thereof, and upon motion of the adverse party, and notice, he shall be required to do so.

SECT. 13. The Board of Trustees shall be appointed at any time previous to the first of November next, and when the Governor shall have made proclamation that the buildings are ready for occupancy, the Institution shall be at once in their charge.

SECT. 14. When two years shall have expired after the first appointment of a Board of Trustees, two Trustees shall be appointed annually; and for this purpose the places of the two senior members as they stand arranged in their commission, shall be thereafter annually vacated. The Trustees shall be allowed ten cents per mile for travel each way, by them actually performed, and two dollars per day as compensation for their services.

SECT. 15. One or more of the Trustees shall visit the school at least once in every four weeks, at which time the inmates shall be examined in the school room and work shop, and the register shall be inspected. A record shall be regularly kept of these visits in the books of the Superintendent. Once in every three months, the school in all its departments shall be thoroughly examined by a majority of the Board of Trustees, and a report made, showing the results of these examinations. Annually, in the month of December, an abstract of these quarterly reports shall be prepared, which, together with a full report by the Superintendent, stating particularly among other things the offense for which each pupil was sentenced and his place of residence, shall be laid before the Governor and Council for the information of the Legislature. A financial statement, furnishing an accurate detailed account

of the receipts and expenditures for the year terminating on the last day of the month of November next preceding, shall be also furnished.

[Approved March 23, 1853.]

---

**An Act additional to An Act to establish the Reform School.**

*Be it enacted by the Senate and House of Representatives in Legislature assembled, as follows :*

SECT. 1. The fourth section of an act entitled "An act to establish the Reform School," passed the twenty-third day of March, in the year one thousand eight hundred and fifty-three, shall be amended by striking out all after the words "Reform School," in the tenth line, and inserting the words "it shall be conditioned that if such boy or youth shall not be received or kept in the Reform School, for the term prescribed by his sentence, he shall then suffer such other or alternative punishment as said court or justice may order in pursuance of law; *provided, however,* that the provisions of this section shall not in any way impair the power given to the Board of Trustees, in the act to which this is additional," so that said fourth section shall read as follows :

SECT. 4. After proclamation shall have been made, as provided in the third section of this act, when any boy or youth, under the age of eighteen years, shall be convicted of any offense known to the laws of this State, and punishable by imprisonment, other than such as may be punished by imprisonment for life, the court, (or justice, as the case may be,) before whom such conviction shall be had, may, at their discretion, sentence such boy or youth to the State Reform School, or to such punishment as is now provided by law for the same offense. And if the sentence shall be to the Reform School, it shall be conditioned that if such boy or youth shall not be received or kept in the Reform School, for the term prescribed

by his sentence, he shall then suffer such other or alternative punishment as said court or justice may order in pursuance of law; *provided, however,* that the provisions of this section shall not in any way impair the powers given to the Board of Trustees, in the act to which this is additional.

SECT. 2. The costs of transporting to the Reform School, boys or youth sentenced to that Institution, shall be paid out of the treasuries of the respective counties where such boys or youth shall be convicted, in the same manner as the costs of conveying prisoners to the several county jails are now by law paid; and the County Commissioners of the several counties shall have power to examine and allow all such costs as may appear to them to be reasonable.

[Approved April 17, 1854.]

STATE OF MAINE.

---

HOUSE OF REPRESENTATIVES, }  
March 5, 1856. }

ORDERED, That 700 copies of this communication, with the  
By-Laws, be printed for the use of the Legislature.

DAVID DUNN, *Clerk.*