

MAINE STATE LEGISLATURE

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Maine
REVISED STATUTES
1964

*Prepared Under the Supervision
of the
Committee on Revision of Statutes*

Being the Tenth Revision of the
Revised Statutes of the State
of Maine, 1964

Volume 1
CONSTITUTION

Titles 1 to 10



Boston, Mass.
Boston Law Book Co.

Orford, N. H.
Equity Publishing Corporation

St. Paul, Minn.
West Publishing Co.

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LEGISLATURE

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CHAPTER 1.

ORGANIZATION OF THE LEGISLATURE

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SUBCHAPTER I

GENERAL PROVISIONS

- Sec.
1. Certified rolls of members elect.
 2. Salary, expenses and travel of Members of Legislature and Representatives of Indian tribes.

§ 1. Certified rolls of members elect

The Secretary of State shall, on or before the day preceding the meeting of the Legislature, furnish to the Secretary of the preceding Senate a certified roll, under the seal of the State, of the names and residences of Senators-elect, according to the report of the Governor and Council, and to the Clerk of the preceding House of Representatives a certified roll, under the seal of the

State, of the names and residences of the Representatives-elect, according to the report of the Governor and Council, and shall report the vacancies if any exist.

R.S.1954, c. 10, § 1.

§ 2. Salary, expenses and travel of Members of Legislature and Representatives of Indian tribes

Each member of the Senate and House of Representatives shall receive \$1,600 for the regular session of the Legislature, and shall be paid for travel at each legislative session once each week at the same rate per mile to and from his place of abode as state employees receive, the mileage to be determined by the most reasonable direct route. He is entitled to mileage on the first day of the session, and such amounts of his salary and at such times as the Legislature may determine during the session, and the balance at the end thereof. Two dollars shall be deducted from the pay of every member for each day that he is absent from his duties, without being excused by the House to which he belongs.

Each member of the Senate and House of Representatives shall receive an allowance for meals in the amount of \$5 for each day in attendance at sessions of the Legislature. Each member occupying overnight accommodations away from home immediately preceding or immediately following attendance at daily sessions of the Legislature shall be reimbursed, under procedures governing state employees, for actual housing expenses not to exceed \$7 per night.

The President of the Senate and Speaker of the House of Representatives shall each receive \$1,850 for each regular session of the Legislature, with the same mileage as other members, and subject to the same deduction in case of each absence. Any member acting as President pro tempore of the Senate, or Speaker pro tempore of the House, shall receive \$2 a day extra therefor.

When an extra session is called by the Governor, the members of the Senate and House of Representatives shall each be paid \$10 for every day's attendance, and mileage as aforesaid.

The President of the Senate and Speaker of the House of Representatives at such extra session shall receive, in addition, \$2 for every day's attendance.

The member of the Indian tribe elected by it to represent the tribe at the biennial assembly of the Legislature shall receive a compensation of \$250 for such attendance.

R.S.1954, c. 10, § 2; 1955, c. 478, § 1; 1957, c. 1, § 1; c. 414, § 1; 1959, c. 225; c. 373, §§ 1, 2; 1963, c. 398, §§ 1, 2.

SUBCHAPTER II

SENATE

Sec.

21. Organization.
22. Secretary and assistant secretary; salaries and duties.
23. Records; amendments.

§ 21. Organization

The Secretary of the preceding Senate, at the time and place appointed for the meeting of the Legislature, shall call the Senators-elect present to order, and from the certified roll furnished him call their names, and if a quorum respond, he shall preside until they are qualified and a President is elected. If no quorum appear he shall preside, and the Senators-elect present shall adjourn from day to day, but shall transact no business, except to go into convention to fill vacancies, until a quorum appear and are qualified and a President is elected. After the election of the President, the Senate shall proceed to elect by ballot a secretary, an assistant secretary, a sergeant at arms, an assistant sergeant at arms, a postmaster, a doorkeeper and 2 pages.

In case of vacancy in the office of such secretary or his absence or inability to perform the duties, the said duties shall be performed by his assistant.

If the Secretary of the Senate and his assistant are absent at the time set for convening the Senate, their duties shall be performed by the Secretary of State or his deputy.

R.S.1954, c. 10, § 3; 1955, c. 482, § 1.

§ 22. Secretary and assistant secretary; salaries and duties

The Secretary of the Senate shall perform the usual duties of the office during the session of the Legislature, file and index all papers, which have been subject to adverse legislative action, index and supervise the preparation of the permanent senate journal. He shall perform the duties required of him by sections 21 and 23. He shall deliver to the Librarian of the State Library all papers on file in the office of the Secretary of the Senate which

were considered by a session of the Legislature held more than 10 years previously, and the State Librarian shall inspect said papers and preserve all those having any historical or permanent value. He shall receive a salary of \$5,000 in full for all official services by him performed during the regular session of the Legislature.

The assistant secretary of the Senate shall receive a salary of \$2,800. His work shall be performed under the direction of the secretary.

R.S.1954, c. 10, § 4; 1955, c. 482, §§ 2, 3.

§ 23. Records; amendments

The secretary or assistant secretary of any Senate shall amend, according to the fact, the journal of said Senate, whenever empowered or required by authority of the same, or of any subsequent Senate.

R.S.1954, c. 10, § 5.

SUBCHAPTER III

HOUSE OF REPRESENTATIVES

Sec.

41. Organization.
42. Clerk and assistant clerk; salaries and duties.
43. Records; amendments.

§ 41. Organization

The Clerk of the preceding House of Representatives in the same manner as provided for the Senate shall call the Representatives-elect to order and preside until they are qualified and elect a Speaker. If no quorum appear he shall preside, and the Representatives-elect present shall adjourn from day to day until a quorum appear and are qualified and a Speaker is elected. After the election of the Speaker, the House of Representatives shall proceed to elect by ballot a clerk, an assistant clerk, a sergeant at arms, an assistant sergeant at arms, a document clerk, a door-keeper and 2 pages.

In case of vacancy in the office of such clerk, or his absence or inability to perform the duties aforesaid, the said duties shall be performed by his assistant.

If the Clerk of the House and his assistant are absent at the time set for convening the House, their duties shall be performed by the Secretary of State or his deputy.

R.S.1954, c. 10, § 6; 1955, c. 482, § 4.

§ 42. Clerk and assistant clerk; salaries and duties

The Clerk of the House of Representatives shall perform the usual duties of his office during the session of the Legislature and index the house journal. In the months of November and December next preceding the convening of the regular sessions of the Legislature, he shall keep open his office each Wednesday and Thursday for the convenience of the public and members-elect of the Legislature. He shall when the Legislature is not in session be the executive officer of the Legislature, and unless the Legislature otherwise order, have custody of all legislative property and material, arrange for necessary supplies and equipment through the State Bureau of Purchases, arrange for necessary service, make all arrangements for incoming sessions of the Legislature, have general oversight of chambers and rooms occupied by the Legislature, permit state departments to use legislative property, dispose of surplus or obsolete material through the continuing property record section of the Bureau of Public Improvements with the approval of the Speaker of the House and President of the Senate and approve accounts for payment. The clerk shall maintain a perpetual inventory of all legislative property and make an accounting to the Legislature upon request. He shall perform the services required of him by sections 41 and 43. He shall receive a salary of \$5,000 for the year in which the Legislature is in regular session and a salary of \$1,000 for the year in which the Legislature is not in regular session.

The assistant clerk of the House of Representatives shall receive a salary of \$2,800. His work shall be performed under the direction of the clerk.

R.S.1954, c. 10, § 7; 1955, c. 482, § 5; 1959, c. 252.

§ 43. Records; amendments

The clerk or assistant clerk of any House of Representatives shall amend, according to the fact, the journal of said House of Representatives, whenever empowered or required by authority of the same, or of any subsequent house.

R.S.1954, c. 10, § 8.