

MAINE STATE LEGISLATURE

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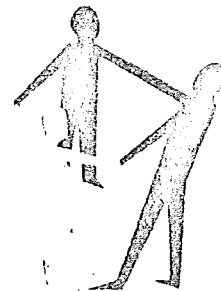


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CHILDREN & YOUTH SERVICES PLANNING PROJECT

6 Wabon Street • Augusta, Maine 04333 • Area Code 207 289 3006



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Governor

November 5, 1976

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TO: Members of County Task Forces

FROM: Charlie Sharpe and Kevin Concannon

RE: Enclosed Revised Recommendations and Format

In an effort to assist you to relate the enclosed recommendations to the document distributed in September and October, we have indexed the recommendations in the left-hand margin with references which indicate the original number of the recommendation in the previous document. As you can see, based on dialogue with the Task Forces there have been a significant number of revisions.

Also, we note in the same margin references to pages in the Data Books (statistical handouts of monthly meetings) to assist in relating the recommendations to the appropriate data sections covered earlier this year.

Please read it over and be sure to communicate any subject area omissions either directly to us or to your Task Force delegates.

Thanks, and see you in December.

CS:KC/bj

OFFICE FOR CHILDREN

Throughout the process of review of the State's response to children, C&YSPP became increasingly aware of the need for a more comprehensive approach to children's services, for a more conscious set of policies which do indeed direct the proportionate resources of the public sector towards children and families, and for a substantive, effective method of coordinating programs and resources aimed at serving children, and finally for the need to have a centralized funnel of needs and services data which will assist the Commissioners, the Governor, and the Legislature in formulating comprehensive social policy which positively impacts children and families.

Through both the literature, correspondence and contact with other states, and from recommendations developed by national bodies such as the CWLA Education Commission of the States, National Council on Crime and Delinquency, National Committee on State Organizations of Children & Youth, and others, we examined the approaches suggested and the models adopted in other states to improve the organization, range of services, and effectiveness of children's services.

After considerable discussion, with consultants available to us, we have arrived at the proposal which in the judgement of C&YSPP will best meet the need to improve the status of children's services.

- I. WE RECOMMEND THAT THE LEGISLATURE ESTABLISH BY STATUTE AN OFFICE FOR CHILDREN, EXTERNAL TO EXISTING AGENCIES WHICH SHALL REPORT TO BOTH THE GOVERNOR AND DESIGNATED LEGISLATIVE COMMITTEE (I.E., PERFORMANCE AUDIT COMMITTEE) AS PRESCRIBED BY THE LEGISLATURE. SAID OFFICE WILL RECEIVE DIRECTION FROM A STATE COUNCIL ON CHILDREN AND SHALL SERVE AS A POLICY ADVISORY, MONITORING, AND PLANNING ASSISTANCE AGENCY FOR PUBLICLY SUPPORTED/REGULATED SERVICES FOR MAINE CHILDREN.

Statutory
Preliminary
Document
Recommendation #1

Responsibilities:

- A) Monitoring of State programs and policies which are directed at children and children's services to assure compliance with State/Federal statutory and regulatory intent;
- E) Coordination of State service plans and programs to assure compatibility with State supported allied children's services in order to maximize utilization of public funds and to increase the range of services available to children.
- C) Review of pertinent State Plans developed by Departments for children's services with recommendations submitted to Legislative Committee prior to submission of such plans to the Federal agencies;
- D) Compilation and development of a comprehensive State Plan which will incorporate individual State agency services for children for submission to the Governor and Legislature;
- E) Identification of service gaps and unmet needs of children for consideration by the State;
- F) To monitor and coordinate State response to impending Federal Statutes and Regulations and funding changes so that a more predictable, effective impact on such changes is made on behalf of Maine children;

- G) Public education and information on services to and needs of Maine children which are being addressed by the State;
 - H) To provide ongoing study and analysis of services and programs for children through review of literature, reports, interstate contacts;
 - I) To provide necessary assistance and staff work to a Blaine House Conference on Children every two years;
 - J) To provide needed staff assistance to the State Council on Children; said Council to be composed of Legislators selected by Legislature, the members of the Governor's Committee on Children and Youth, and sixteen elected members representing each of the Counties and elected by County-level advisory councils on children and youth;
 - K) The Office For Children shall index and compile existing State Laws & Regulations pertinent to State supported children's services.
- II THERE SHALL BE IN EACH COUNTY A COUNCIL FOR CHILDREN WHICH SHALL SERVE AS A LOCAL EXTENSION OF THE STATE COUNCIL FOR CHILDREN. SAID COUNCIL SHALL REVIEW PUBLIC SERVICES FOR CHILDREN AND SHALL MAKE RECOMMENDATIONS FOR SERVICES TO CHILDREN INCLUDING IDENTIFICATION OF UNMET NEEDS WHICH SHALL BE TRANSMITTED TO APPROPRIATE STATE AGENCIES, STATE OFFICE FOR CHILDREN, GOVERNOR, LEGISLATIVE COMMITTEE, AND OTHER APPROPRIATE BODIES AT DISCRETION OF THE COUNTY COUNCIL.

Responsibilities:

- A) Councils will meet monthly to review areas of concern affecting programs for children;
- B) Councils will be provided with a schedule of projected State Plans affecting children in their area for their comment and review and shall submit recommendations to appropriate Departments, Office For Children, County Commissioners and other appropriate bodies;
- C) Regional administrators of State programs shall meet with the Council upon request to discuss children's services and State policies and regulations;
- D) County Councils shall be authorized and encouraged to hold public forums for identification of problems and issues affecting children and publicly supported services for children;
- E) Area Children's Councils shall assist in dissemination of information regarding public services for children and families;
- F) County Children's Councils shall be composed of parents, youth, representatives of child-serving agencies (public and private), representatives of County government, representatives of groups and/or individuals interested in public services for children;
- G) Initial membership to Councils shall be solicited and appointed from existing groups and others by the County Legislative delegation;

Staffing Requirements

Director, Assistant Director, Federal/State Liaison, Legal Counsel, Research Consultant, Planning Consultant, three Regional Field Staff to provide staff assistance to County Children's Councils; Office Manager, two Secretaries.

Estimated Annual Cost -- \$150,000

THE OFFICE FOR CHILDREN STATUTE SHALL INCLUDE A "SUNSET" PROVISION FOR LEGISLATIVE REVIEW OF THE EFFECTIVENESS OF THE OFFICE TO TAKE PLACE BEFORE DECEMBER 31, 1980, BY THE 109TH LEGISLATURE.

Statutory
Preliminary
Document
Recommendation #2

Statutory

Statutory
Refer to Preliminary
Review pp. 11-13

Rulemaking By State Agencies and Improvement of Regulatory Process

- III C&YSPP RECOMMENDS THAT LEGISLATURE ADOPT UNIFORM ADMINISTRATIVE PROCEDURE ACT. SAID PROCEDURE SHALL INSURE ADVANCE PUBLIC NOTICE OF DEPARTMENTAL RULEMAKING WITH PRESCRIBED PERIOD FOR RESPONSE BY THE PUBLIC AND AFFECTED PARTIES, AND SUBJECT TO REVIEW BY JOINT LEGISLATIVE COMMITTEE FOR ADHERENCE TO LEGISLATIVE INTENT.

FAMILY IMPACT LAW

Since children grow up in the family environment, they are directly affected by the health and stability of their immediate family. In short, one of the primary factors contributing to the optimal growth and development of children is the health and stability of their family.

Statutory
Ref. Data
Books pp.
7-10
Census

- IV C&YSPP RECOMMENDS ENACTMENT OF A MAINE FAMILY IMPACT LAW WHICH INITIALLY SHALL FOCUS ON THE IMPACT OF PROPOSED STATE LAW AND REGULATIONS AFFECTING THE HEALTH AND STABILITY OF FAMILIES. SUCH IMPACT REVIEW SHALL FOCUS UPON ANY NEGATIVE OR POSITIVE EFFECTS OF PROPOSED STATE STATUTES AND REGULATIONS.

Administrative
Refer to Preliminary
Doc. Recommendation
IV

Departmental Research, Evaluation, and Planning Units - Organization

- V IT IS RECOMMENDED THAT THE PERSONNEL AND UNITS THAT ARE PRESENTLY PERFORMING RESEARCH, EVALUATION, AND PLANNING FUNCTIONS IN THE DEPARTMENTS OF HUMAN SERVICES, MENTAL HEALTH AND CORRECTIONS, AND EDUCATIONAL AND CULTURAL SERVICES BE CONSOLIDATED IN EACH DEPARTMENT INTO A DIVISION OF RESEARCH, EVALUATION, AND PLANNING DIRECTLY RESPONSIBLE TO THE COMMISSIONER OF THAT DEPARTMENT.

Administrative
Refer to Preliminary
Doc. Rec. # IV

Departmental Research, Evaluation and Planning Units - General Functions

- VI IT IS RECOMMENDED THAT THE RESEARCH, EVALUATION, AND PLANNING UNITS FOR THE DEPARTMENTS OF HUMAN SERVICES, MENTAL HEALTH AND CORRECTIONS, AND EDUCATIONAL AND CULTURAL SERVICES CONDUCT SYSTEMATIC, COMPREHENSIVE, AND COORDINATE PLANNING, RESEARCH, AND EVALUATION FOR THEIR RESPECTIVE DEPARTMENTS, AND THAT TO THE EXTENT FEASIBLE SUCH ACTIVITIES BE COORDINATED BETWEEN THE DEPARTMENTS.

Department of Human Services -- Research, Evaluation, and Planning Unit

Administrative
Preliminary Review
Doc. Rec. #9, 13, 38,
39, 40

VII

IT IS RECOMMENDED THAT AN OFFICE OF RESEARCH, EVALUATION, AND PLANNING BE CREATED IN THE DEPARTMENT OF HUMAN SERVICES. THIS OFFICE WOULD BE HEADED BY A DIRECTOR WHO WAS DIRECTLY RESPONSIBLE TO THE COMMISSIONER OF THE DEPARTMENT OF HUMAN SERVICES. IT WOULD BE COMPOSED OF PERSONNEL PRESENTLY PERFORMING RESEARCH, EVALUATION, AND PLANNING FUNCTIONS WITHIN THE VARIOUS BUREAUS OF THE DEPARTMENT. IT IS ESTIMATED THAT THERE ARE APPROXIMATELY THIRTY STAFF POSITIONS IN THESE CATEGORIES PRESENTLY. THIS OFFICE WOULD ESTABLISH RELATIONSHIPS WITH THE STATE HEALTH PLANNING AND DEVELOPMENT AGENCY AND WITH OFFICES OF RESEARCH, EVALUATION, AND PLANNING IN THE DEPARTMENTS OF MENTAL HEALTH AND CORRECTIONS AND EDUCATION. AMONG ITS FUNCTIONS WOULD BE THOSE GENERAL RESPONSIBILITIES DESCRIBED IN RECOMMENDATION ____ AND THE FOLLOWING WHICH WOULD BE SPECIFIC TO THE DEPARTMENT OF HUMAN SERVICES:

1. RESEARCH

- A. NEEDS ASSESSMENTS IN VARIOUS BUREAUS IN THE DEPARTMENT OF HUMAN SERVICES, INCLUDING BUREAU OF RESOURCE DEVELOPMENT, BUREAU OF SOCIAL WELFARE, BUREAU OF REHABILITATION, AND BUREAU OF HEALTH.
- B. CHARACTERISTICS OF CLIENT POPULATION OF DEPARTMENT OF HUMAN SERVICES, INCLUDING ANALYSIS OF POPULATIONS RECEIVING MULTIPLE SERVICES.
- C. ANALYSIS OF IMPACT OF VARIOUS SERVICES DELIVERED BY THE DEPARTMENT OF HUMAN SERVICES, INCLUDING WHO IS SERVED, WHERE SERVICES ARE DELIVERED, WHAT SERVICES ARE DELIVERED, AND THE COSTS OF DELIVERING SUCH SERVICES.

2. EVALUATION

- A. ANALYSIS OF THE EFFECTIVENESS OF SERVICES DELIVERED BY THE DEPARTMENT OF HUMAN SERVICES, INCLUDING TITLE XX, REHABILITATION, ALCOHOL AND DRUG ABUSE, AFDC, EPSDT, CRIPPLED CHILDREN'S SERVICES, AND MEDICARE/MEDICAID.
- B. ANALYSIS OF EFFECTIVENESS OF SELECTED CONTRACTS NEGOTIATED BY THE DEPARTMENT OF HUMAN SERVICES FOR THE DELIVERY OF SERVICES, INCLUDING TITLE XX SOCIAL SERVICES AND EPSDT PROGRAMS.
- C. INTERDEPARTMENTAL COOPERATION AND ASSISTANCE FOR EVALUATING PROGRAMS WHICH CROSS DEPARTMENTAL BOUNDARIES OR WHICH SERVE CLIENTS WHOSE NEEDS CROSS DEPARTMENTAL BOUNDARIES, INCLUDING THE DEPARTMENT OF EDUCATION AND CULTURAL SERVICES (SPECIAL EDUCATION, VOCATIONAL EDUCATION) AND THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS (DEVELOPMENTAL DISABILITIES, MENTAL HEALTH).

3. PLANNING

- A. DETERMINATION OF MINIMAL DEPARTMENTAL DATA NEEDS FOR EFFECTIVE PLANNING, SERVICE DELIVERY, CASE MANAGEMENT, EVALUATION, AND MEETING FEDERAL REPORTING REQUIREMENTS.
- B. DATA SYSTEM IMPROVEMENTS, INCLUDING EXPLORATION OF DEVELOPING COMMON AND SIMPLIFIED REPORTING FORMATS, INTEGRATION OF INFORMATION GATHERED BY THE SEVERAL BUREAUS, AND IMPROVED ANALYSIS CAPABILITIES (SUCH AS UTILIZING SPSS TECHNIQUES).
- C. INTEGRATION OF PLANNING EFFORTS ACROSS BUREAU LINES, RESULTING IN A TRUE DEPARTMENT OF HUMAN SERVICES PLAN.

Complete

4

Department of Mental Health and Corrections -- Creation of Departmental Research
Evaluation, and Planning Office

VIII IT IS RECOMMENDED THAT AN OFFICE OF RESEARCH, EVALUATION, AND PLANNING BE CREATED IN THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS. THIS OFFICE WOULD BE HEADED BY A DIRECTOR WHO WAS DIRECTLY RESPONSIBLE TO THE COMMISSIONER OF THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS. IT WOULD BE COMPOSED OF PERSONNEL PRESENTLY PERFORMING RESEARCH, EVALUATION, AND PLANNING FUNCTIONS WITHIN THE VARIOUS BUREAUS OF THE DEPARTMENT, CERTAIN PERSONNEL LOCATED IN INSTITUTIONS, AND PERSONNEL FUNDED BY NATIONAL INSTITUTE OF MENTAL HEALTH EVALUATION FUNDS. THIS OFFICE WOULD ESTABLISH RELATIONSHIPS WITH OFFICES OF RESEARCH, EVALUATION, AND PLANNING IN THE DEPARTMENTS OF HUMAN SERVICES AND EDUCATION AND CULTURAL SERVICES. AMONG ITS FUNCTIONS WOULD BE THOSE GENERAL RESPONSIBILITIES DESCRIBED IN RECOMMENDATION ___ AND THE FOLLOWING WHICH WOULD BE SPECIFIC TO THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS:

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Preliminary Review
Doc. Rec. # 61, 62, 63,
64, 66, 67, 68, 70, 72

1. RESEARCH
 - A. NEEDS ASSESSMENTS FOR THE BUREAUS OF MENTAL HEALTH, MENTAL RETARDATION (DEVELOPMENTAL DISABILITIES), AND CORRECTIONS.
 - B. CHARACTERISTICS OF CLIENT POPULATIONS OF THOSE BUREAUS, INCLUDING ANALYSIS OF POPULATIONS OVER TIME (RECIDIVISM, PROLONGED MENTAL HEALTH SERVICES, ACHIEVEMENT OF INDEPENDENT LIVING).
 - C. ANALYSIS OF IMPACT OF VARIOUS SERVICES DELIVERED BY THE DEPARTMENT OR ITS SUPPORTED AGENCIES, INCLUDING WHO IS SERVED, WHERE SERVICES ARE DELIVERED, WHAT SERVICES ARE DELIVERED, THE COSTS OF DELIVERING SUCH SERVICES, AND THE KINDS OF PROFESSIONALS WHO ARE DELIVERING THE SERVICES.
2. EVALUATION
 - A. ANALYSIS OF THE EFFECTIVENESS OF SERVICES DELIVERED BY THE DEPARTMENT OR ITS SUPPORTED AGENCIES, INCLUDING THE DEPARTMENT'S INSTITUTIONS AND THE COMMUNITY MENTAL HEALTH CENTERS.
 - B. INTERDEPARTMENTAL COOPERATION AND ASSISTANCE FOR EVALUATING PROGRAMS WHICH CROSS DEPARTMENTAL BOUNDARIES OR WHICH SERVE CLIENTS WHOSE NEEDS CROSS DEPARTMENTAL BOUNDARIES, INCLUDING THE DEPARTMENT OF HUMAN SERVICES (TITLE XX, OFFICE OF ALCOHOL AND DRUG ABUSE PREVENTION PROGRAMS) AND THE DEPARTMENT OF EDUCATION AND CULTURAL SERVICES (SPECIAL EDUCATION, VOCATIONAL EDUCATION).
3. PLANNING
 - A. DETERMINATION OF MINIMAL DEPARTMENTAL DATA NEEDS FOR EFFECTIVE PLANNING, SERVICE DELIVERY, CASE MANAGEMENT, EVALUATION, AND MEETING FEDERAL REPORTING REQUIREMENTS.
 - B. DATA SYSTEM IMPROVEMENTS, INCLUDING EXPLORATION OF DEVELOPING COMMON AND SIMPLIFIED REPORTING FORMATS, INTEGRATION OF INFORMATION GATHERED BY THE THREE BUREAUS, INCREASED INFORMATION CONCERNING STAFFING PATTERNS AND BUDGET ALLOCATIONS FROM COMMUNITY MENTAL HEALTH CENTERS, AND INCREASED USE OF DATA ANALYSIS CAPABILITIES (SUCH AS SPSS TECHNIQUES).
 - C. INTEGRATION OF PLANNING EFFORTS ACROSS BUREAU LINES, SO THAT A COMPREHENSIVE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS PLAN IS DEVELOPED.

Department of Education and Cultural Services -- Research, Evaluation and Planning Unit

Administrative
Preliminary Review
Doc. Rec. # 87

IX IT IS RECOMMENDED THAT THE HDECS, DIVISION OF PLANNING AND MANAGEMENT INFORMATION BE REDESIGNATED THE OFFICE OF RESEARCH, EVALUATION, PLANNING AND MANAGEMENT INFORMATION. THIS OFFICE WOULD BE HEADED BY A DIRECTOR WHO WAS DIRECTLY RESPONSIBLE TO THE COMMISSIONER OF THE DEPARTMENT OF EDUCATIONAL AND CULTURAL SERVICES. IT WOULD BE COMPOSED OF ALL PERSONNEL PRESENTLY PERFORMING RESEARCH, EVALUATION, PLANNING AND MANAGEMENT INFORMATION FUNCTIONS WITHIN THE VARIOUS BUREAUS OF THE DEPARTMENT. IT IS ESTIMATED THAT THERE ARE APPROXIMATELY TWENTY (20) PROFESSIONAL AND NON-PROFESSIONAL STAFF POSITIONS PRESENTLY IN THESE CATEGORIES. THIS OFFICE WOULD ESTABLISH WORKING RELATIONSHIPS WITH THE OFFICE OF RESEARCH, EVALUATION AND PLANNING IN THE DEPARTMENTS OF HUMAN SERVICES AND MENTAL HEALTH AND CORRECTIONS. AMONG ITS FUNCTIONS WOULD BE THOSE GENERAL RESPONSIBILITIES DESCRIBED IN RECOMMENDATION ____ AND THE FOLLOWING WHICH WOULD BE SPECIFIC TO THE DEPARTMENT OF EDUCATION AND CULTURAL SERVICES:

1. RESEARCH

- A. NEEDS ASSESSMENTS FOR THE VARIOUS BUREAUS IN THE DEPARTMENT OF EDUCATION AND CULTURAL SERVICES, INCLUDING THE DIVISION OF FEDERAL PROGRAMS; AND PRIORITIZING THE BUREAU OF INSTRUCTION, VOCATIONAL EDUCATION AND SCHOOL MANAGEMENT.
- B. CHARACTERISTICS OF MAINE PUBLIC AND PRIVATE SCHOOL POPULATION, INCLUDING A LONGITUDINAL ANALYSIS OF STATE EDUCATIONAL TRENDS.
- C. ANALYSIS OF IMPACT OF VARIOUS DIRECT CONSULTING SERVICES PROVIDED BY THE DEPARTMENT AND, FEDERAL ESEA PROJECTS FUNDED THROUGH THE HDECS, INCLUDING WHO IS SERVED, WHERE, THE QUALITY OF WHAT IS BEING DONE, TO WHAT END, THE COSTS OF PROVIDING SUCH SERVICES AND THE KINDS OF PROFESSIONALS WHO ARE DELIVERING THE SERVICES.

2. EVALUATION

- A. ANALYSIS OF THE NEEDS OF THE LOCAL EDUCATIONAL AGENCIES AND AVAILABILITY OF SERVICES TO REMEDIATE DETECTED NEEDS.
- B. ANALYSIS OF EFFECTIVENESS OF EDUCATIONAL PROGRAM CONTRACTS AWARDED AND/OR NEGOTIATED BY THE DEPARTMENT OF EDUCATIONAL AND CULTURAL SERVICES.
- C. INTERDEPARTMENTAL COOPERATION AND ASSISTANCE FOR EVALUATING PROGRAMS WHICH CROSS DEPARTMENTAL BOUNDARIES OR SERVE CHILDREN WHOSE NEEDS CROSS DEPARTMENTAL BOUNDARIES, INCLUDING THE DEPARTMENT OF HUMAN SERVICES, (TITLE XX SOCIAL SERVICES, OFFICE OF ALCOHOL AND DRUG ABUSE PREVENTION, AND MAINE YOUTH CENTER, SEE REC. ____) AND THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS (DEVELOPMENTAL DISABILITIES, COMMUNITY AND INSTITUTIONAL MENTAL HEALTH).

3. PLANNING

- A. DETERMINATION OF MINIMAL DEPARTMENTAL DATA NEEDS FOR: EFFECTIVE PLANNING; THE MONITORING OF DISTRIBUTION OF LEA EDUCATIONAL PROGRAMS, SERVICES AND STAFF; EVALUATION; UNIT ALLOCATION; AND MEETING FEDERAL REPORTING REQUIREMENTS.

3. PLANNING . . . (cont'd)

- B. DATA SYSTEM IMPROVEMENTS, INCLUDING: THE STORING AND CODING OF PRESENTLY COLLECTED INFORMATION FOR MORE FLEXIBLE RETRIEVAL AND EFFECTIVE CROSS TABULATION; DEVELOPING COMMON AND SIMPLIFIED REPORTING FORMS; INTEGRATION OF INFORMATION GATHERED BY THE SEVERAL BUREAUS; AND IMPROVED ANALYSIS CAPABILITIES (GREATER UTILIZATION OF SPSS QUANTITATIVE TECHNIQUES).
- C. COORDINATION OF DECS COLLECTED DATA WITH MAEP STUDY FINDINGS TO BENEFIT THE 'DCB' STAFF TRAINING PROGRAM AS DESCRIBED IN REC. . . ; TO THE EXPECTED END THAT THE MDECS WOULD BE BETTER ABLE TO ANTICIPATE AND MEET LEA NEEDS.
- D. INTEGRATION OF INFORMATION AND PLANNING EFFORTS ACROSS BUREAU LINES, RESULTING IN A TRUE DEPARTMENT OF EDUCATION AND CULTURAL SERVICES PLAN.
- E. RESPONSIBLE TO PROVIDE ANY NECESSARY MDECS DATA TO THE COMMISSIONER, AND IN TURN TO THE LEGISLATURE, IN COMPREHENSIVE FORM FOR THE PURPOSE OF LEGISLATIVE DECISION-MAKING.

Departments of Human Services, Mental Health and Corrections, and Education and Cultural Services -- Planning Guidelines

- X IT IS RECOMMENDED THAT EACH DEPARTMENT DEVELOP AND MAKE FORMAL A PLANNING PROCESS THAT INSURES PARTICIPATION BY THOSE INDIVIDUALS, GROUPS, AND ORGANIZATIONS WHO WILL LEGISLATE, ADMINISTER, OR BE AFFECTED BY THE PROGRAMS TO BE PLANNED. SUCH A PROCESS SHOULD BE SUPPORTED, WHERE NECESSARY, BY THE DEPARTMENTAL OFFICES OF RESEARCH, EVALUATION, AND PLANNING. SUCH PARTICIPANTS SHOULD INCLUDE, WHERE APPROPRIATE, THE FOLLOWING:

- 1. RESPONSIBLE DEPARTMENTAL ADMINISTRATORS
- 2. RESPONSIBLE DEPARTMENTAL ADMINISTRATORS FROM RELATED DEPARTMENTS
- 3. REPRESENTATIVES OF PROFESSIONAL ASSOCIATIONS
- 4. LEGISLATORS
- 5. REPRESENTATIVES OF TOWNS, COUNTIES
- 6. CITIZENS OR REPRESENTATIVES OF CITIZENS GROUPS
- 7. CONSUMERS OR REPRESENTATIVES OF CONSUMER GROUPS
- 8. REPRESENTATIVES OF PRIVATE AGENCIES

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Doc. Rec. # 9, 39, 64,
66, 67, 68

- XI. C&YSPP RECOMMENDS THAT DEPARTMENT OF HUMAN SERVICES DEVELOP A COMPREHENSIVE STATEMENT WHICH DESCRIBES THE OPERATING PHILOSOPHY OF THE DEPARTMENT INCLUDING THE MAJOR GOALS AND OBJECTIVES OF THE VARIOUS BUREAUS, DIVISIONS, AND UNITS OF THE DEPARTMENT AND WHICH HELPS TO INSURE THE DEVELOPMENT OF CONSISTENT POLICY, PLANNING, AND EVALUATION MECHANISMS. STATEMENT SHOULD BE REVISED EVERY FOUR YEARS CONSISTENT WITH THE ELECTED TERMS OF THE GOVERNOR.

Administrative
Preliminary
Doc. Rec. #7

- XII. IT IS RECOMMENDED THAT EACH DEPARTMENT OF HUMAN SERVICES' UNIT, DIVISION AND BUREAU DEVELOP A YEARLY STATEMENT OF PLAN REGARDING CHILDREN AND YOUTH WHICH IS INCORPORABLE INTO A SINGLE DHS DOCUMENT AND IS PRESENTED TO THE LEGISLATURE. (ADMINISTRATIVE)

Administrative
Preliminary
Doc. Rec. #9

- XIII. IT IS RECOMMENDED THAT THE CENTRAL OFFICE INSURE CONSISTENT AND UNIFORM IMPLEMENTATION OF LEGISLATIVE MANDATES AND DEPARTMENT OF HUMAN SERVICES POLICIES (ADMINISTRATIVE).

Administrative
Preliminary
Doc. Rec. #10

- XIV. IT IS RECOMMENDED THAT THE DEPARTMENT OF HUMAN SERVICES IMPLEMENT THOSE COMPONENTS OF THE HSDI REPORT, "POLICY MANAGEMENT SYSTEM DESIGNED FOR THE MAINE STATE BUREAU OF SOCIAL WELFARE" (JULY '74') APPROPRIATE TO THE DEVELOPMENT OF A DEPARTMENTAL POLICY MANAGEMENT SYSTEM. (LEGISLATIVE)

Administrative
Preliminary
Doc. Rec. #11

- XV. IT IS RECOMMENDED THAT THE VARIOUS SOCIAL SERVICES STAFF CONSULTANTS (OLD SOCIAL SERVICES UNIT) BE MOVED FROM THE BUREAU OF RESOURCE DEVELOPMENT AND BE LOCATED UNDER (AND BE DIRECTLY RESPONSIBLE TO) THE DEPUTY COMMISSIONER FOR REGIONAL ADMINISTRATION. FURTHERMORE, IT IS RECOMMENDED (A) THAT CONSULTATION BY CENTRAL OFFICE CONSULTANTS SHOULD REMAIN A STAFF FUNCTION (I.E., CONSULTANTS HAVE NO DIRECT LINE AUTHORITY OVER REGIONAL PERSONNEL); AND (B) THAT DIRECT LINES OF COMMUNICATION SHOULD EXIST, ALLOWING THE VARIOUS CONSULTANTS TO CONFER WITH AND TO CONSULT DIRECTLY TO BOTH THE REGIONAL STAFF AND TO THE DEPUTY COMMISSIONER OF REGIONAL ADMINISTRATION.

Administrative
Preliminary
Doc. Rec. #15

- XVI. IT IS RECOMMENDED THAT THE DEPUTY COMMISSIONER FOR REGIONAL ADMINISTRATION MEET AT LEAST MONTHLY WITH ASSISTANT REGIONAL DIRECTORS AND MANAGERS OF SOCIAL SERVICES. CENTRAL OFFICE STAFF CONSULTANTS AND SPECIALISTS SHOULD BE REGULAR PARTICIPANTS AT APPROPRIATE MEETINGS.

Administrative
Preliminary
Doc. Rec. #14

- Administrative & Statutory: XVII. IT IS RECOMMENDED THAT RECOMMENDATIONS OF THE MAINE HUMAN SERVICES COUNCIL TASK FORCE ON CHILD ABUSE AND NEGLECT (PUBLISHED JUNE 1976) BE INSTITUTED BY THE DEPARTMENT OF HUMAN SERVICES.
Preliminary
Doc. Rec. #16
Data Book pg. H.S. 17
- Statutory & Administrative XVIII. IT IS RECOMMENDED THAT THE DEPARTMENT OF HUMAN SERVICES ESTABLISH A SINGLE STATEWIDE 24 HOUR EMERGENCY SERVICES NUMBER TO SERVICE ALL COMPLAINTS/ REFERRALS OF CHILD ABUSE AND/OR NEGLECT. (LEGISLATIVE)
Preliminary
Doc. Rec. #17
Data Book pg. H.S. 17
- Statutory & Administrative XIX. IT IS RECOMMENDED THAT 24 HOUR EMERGENCY SERVICES BE AVAILABLE IN EACH REGION AND THAT TRAINED STAFF BE AVAILABLE TO RESPOND TO ALL APPROPRIATE REFERRALS AS QUICKLY AS POSSIBLE AND NOT TO EXCEED THREE HOURS. (LEGISLATIVE)
Preliminary
Doc. Rec. #18
Data Book pg. H.S. 17
- Statutory & Administrative XX. IT IS RECOMMENDED THAT A SINGLE PERSON (AND/OR TASK FORCE) BE ASSIGNED TO DEVELOP POLICY WHICH RESPONDS TO THE EVOLVING SERVICE REQUIREMENTS OF THE CHILDREN AND YOUTH ENTERING SUBSTITUTE CARE.
Data Book H. S. 14,15,16
- Statutory & Administrative XXI. XI. IT IS RECOMMENDED THAT 22 M.R.S.A. BE AMENDED TO INCLUDE ANOTHER SECTION WHICH WILL CLARIFY THE DEPARTMENT OF HUMAN SERVICES' ROLE IN PROVIDING SERVICES TO CHILDREN OTHER THAN THOSE STRICTLY DEFINED AS "IN JEOPARDY". THEREFORE, SECTION 3704, MIGHT READ: "THE DEPARTMENT, THROUGH ITS BUREAU OF SOCIAL WELFARE, SHALL PROVIDE SERVICES TO CHILDREN AND THEIR FAMILIES FOR THE PURPOSE OF PREVENTING, REMEDYING, OR ASSISTING IN THE SOLUTION OF PROBLEMS WHICH MAY RESULT IN, THE NEGLECT, ABUSE, EXPLOITATION OR DELINQUENCY OF CHILDREN. NOTHING IN THIS SECTION SHALL BE CONSTRUED AS AUTHORIZING ANY PUBLIC OFFICIAL, AGENT OR REPRESENTATIVE, IN CARRYING OUT THIS CHAPTER, TO TAKE CHARGE OF ANY CHILD OVER THE OBJECTION OF EITHER THE FATHER OR THE MOTHER OF SUCH CHILD, EXCEPT PURSUANT TO A PROPER COURT ORDER."
Preliminary
Doc. Rec. #20
Data Book pg. H.S. 17

Administrative
PRDR #21

- XXII. IT IS RECOMMENDED THAT REGIONAL DIRECTORS ASSURE THAT ASSISTANT REGIONAL DIRECTORS, CHILD PROTECTIVE AND SUBSTITUTE CARE MANAGERS (AS WELL AS APPROPRIATE LINE WORKERS) MEET REGULARLY WITH COMMUNITY PROVIDERS OF BOTH DIRECT AND INDIRECT SERVICES TO CHILDREN AND/OR FAMILIES IN CRISIS

Statutory /and
Administrative
Preliminary Doc.
Recommendation #19
Data Book
pp. HS

- XXIII. C&SPP RECOMMENDS THAT STATUTE GOVERNING STATE CUSTODY FOR ABUSED AND NEGLECTED CHILDREN BE REVISED TO INCORPORATE THE PRINCIPLE OF EXHAUSTING OTHER REMEDIES PRIOR TO INITIATING COURT ACTION FOR INVOLUNTARY REMOVAL OF CHILDREN.

Administrative
Preliminary Doc.
Recommendation #19
Data Book
pp. HS 3-6
HS 14-17

- XXIV. C&SPP RECOMMENDS THAT IN ORDER TO REDUCE THE NEED FOR STATE GUARDIANSHIP OF CHILDREN AT RISK, THAT BY STATED POLICY AND FULLER UTILIZATION OF CONTRACTED SOCIAL SERVICES THAT FORMAL AGREEMENTS BE NEGOTIATED WITH SERVICE AGENCIES TO ASSURE AVAILABILITY OF TEMPORARY IN-HOME CARETAKERS, FAMILY HOMEMAKERS, EMERGENCY FOSTER HOMES, GROUP CARE FOR ADOLESCENTS, AND EMERGENCY FAMILY SHELTERS IN EACH REGION.

XXV.

IT IS RECOMMENDED THAT REGIONAL DIRECTORS ASSURE THAT ASSISTANT REGIONAL DIRECTORS, CHILD PROTECTIVE AND SUBSTITUTE CARE MANAGERS, IN CONJUNCTION WITH THE VARIOUS RELATED SERVICE PROVIDERS, DEVELOP STATEMENTS OF NEED WHICH WILL ESTABLISH THE BASIS FOR REGIONAL PROGRAM AND CONTRACTUAL RECOMMENDATIONS.

Administrative
PRDR #22
Data Book Pg. HS 3

XXVI.

IT IS RECOMMENDED THAT REGIONAL DIRECTORS ASSURE THAT CHILD PROTECTIVE AND SUBSTITUTE CARE MANAGERS DEVELOP, WHERE APPROPRIATE, CONTRACTUAL AGREEMENTS DEFINING SERVICE PARAMETERS AND RESPONSIBILITIES OF THE VARIOUS SERVICE PROVIDERS AT THE LOCAL LEVEL.

Administrative
PRDR #23
Data Book pg HS 3

XXVII.

IT IS RECOMMENDED THAT CHILD PROTECTIVE AND SUBSTITUTE CARE WORKERS RECEIVE ON-GOING TRAINING IN ALL AREAS NECESSARY TO INSURE OPTIMUM DELIVERY OF SERVICES. C&SPP SUPPORTS THE MAINE HUMAN SERVICES COUNCIL'S CHILD ABUSE AND NEGLECT TASK FORCE RECOMMENDATIONS FOR TRAINING OF CHILD PROTECTIVE SERVICE STAFF AND RELATED SERVICE PROVIDERS AND WOULD URGE A PARALLEL PLAN FOR SUBSTITUTE CARE STAFF AND SERVICE PROVIDERS. (ADMINISTRATIVE)

Administrative
Preliminary Doc.
Recommendation #25

Rec. XXVII.

Administrative
Preliminary
Doc. Rec. #26
Data Book Ref. Pp. H.S. 14-17

IT IS RECOMMENDED THAT THE SUBSTITUTE CARE STAFF IMPLEMENT THE GUIDELINES STATED IN STANDARDS FOR FOSTER FAMILY SERVICES SYSTEMS WITH GUIDELINES FOR IMPLEMENTATION SPECIFICALLY RELATED TO PUBLIC AGENCIES, PREPARED BY THE AMERICAN PUBLIC WELFARE ASSOCIATION, WITH WHATEVER MODIFICATIONS NECESSARY TO MEET SPECIAL DEPARTMENT OF HUMAN SERVICES' CENTRAL OFFICE AND REGIONAL NEEDS.

COMMENT: Although many of the guidelines developed within APWA's, Standards for Foster Family Services Systems, are currently being practiced by Maine's Department of Human Services, we believe that Substitute Care services would benefit from systematic assessment of the various standards and guidelines for implementation. The following areas are of particular importance:

- (1) "Community Leadership and Education of the Public" (pp. 13-15)
Basic Standard: The Responsible State Agency shall ensure the development and implementation of a plan to inform and involve the community in the improvement of foster family services through community planning, coordination between various governmental organizations, cooperation between governmental and voluntary agencies, and social action.
 - (2) "Statistics and Reporting" (p. 23)
Basic Standard: The Responsible State Agency shall develop and implement a reporting system to gather uniform facts vital to the provision of foster family services, including participation in community, state-wide, and national reporting systems.
 - (3) "Periodic Review and Assessment of Foster Family Service System" (p. 25-26)
Basic Standard: The Responsible State Agency shall ensure the development and implementation of a system for review and assessment of foster family services, at least every five years, for the purpose of program maintenance and improvement.
 - (4) "Staff" (p. 33-41)
Basic Standard: The Responsible State Agency shall establish the budget and work toward implementing an adequate, identifiable foster family services system through selecting, developing, and retaining a sufficient number of qualified staff in all classifications.
 - (5) "Case Recording" (p. 31)
Basic Standard: The Responsible State Agency shall maintain case records which contain necessary information regarding the child and natural parent(s), the child's adjustment in the foster family home, the services provided and secured and the outcome of the services, and shall protect the confidentiality of these records.
 - (6) "Services to Parents and Children: Preplacement, Placement, and Postplacement" (pp. 67-75)
Basic Standard: The Responsible State Agency shall provide, purchase, or otherwise make available to parent(s) and children the services agreed upon in the diagnostic plan for resolving in a reasonable time the child's temporary placement status and family disruption.
- 1 American Public Welfare Association. Standards for Foster Family Services with Guidelines for Implementation Specifically Related to Public Agencies. Washington, D.C.: Children's Bureau, Office of Child Development, Department of Health, Education, and Welfare, 1975.

Rec. XXVIII

Administrative
Preliminary
Doc. Rec. #27

IT IS RECOMMENDED THAT A SINGLE PERSON OR UNIT BE ASSIGNED TO CONSOLIDATE POLICY RELATING TO CHILD PROTECTIVE PROTECTIVE AND TO SUBSTITUTE CARE AND THAT THIS MATERIAL BE ORGANIZED INTO MANUALS WHICH ARE USABLE, MANAGEABLE (I.E., INDEXED AND CROSS REFERENCED), AND ACCESSIBLE TO ALL WORKERS.

Administrative
Preliminary Doc.
Rec. #28
Data Book pp 14-15

XXIX IT IS RECOMMENDED THE DEPARTMENT OF HUMAN SERVICES FORMALLY DEFINE UNIFORM DEPARTMENTAL POLICY RELATIVE TO MAINE FOSTER PARENTS ASSOCIATION TO FACILITATE MAXIMUM USE OF FOSTER PARENTS IN THE RECRUITMENT AND TRAINING OF ADDITIONAL FOSTER HOMES FOR SERVICE TO MAINE CHILDREN.

Administrative
Preliminary Doc. #29
Data Bk. pp HS 14-15

XXX IT IS RECOMMENDED THAT INITIAL FOSTER PARENT TRAINING BE EXPANDED (CREATED IN SOME REGIONS) AND THAT ONGOING TRAINING BE PROVIDED BY THE DEPARTMENT OF HUMAN SERVICES OR ITS REPRESENTATIVE. FOSTER PARENTS SHOULD BE OBLIGATED TO PARTICIPATE IN A TRAINING PROGRAM AT LEAST EVERY TWO YEARS AS A REQUIREMENT FOR RE-LICENSING. THIS TRAINING SHOULD BE PROVIDED AT NO CHARGE TO THE FOSTER PARENTS.

Administrative
Preliminary Doc. #30

XXXI IT IS RECOMMENDED THAT A TEAM APPROACH BE ADOPTED BY THE CHILD PROTECTIVE AND SUBSTITUTE CARE MANAGERS TO BETTER IMPLEMENT THE DEPARTMENT'S PRIMARY OBJECTIVES OF MAINTAINING THE FAMILY UNIT AND RETURNING CHILDREN TAKEN INTO CUSTODY TO THEIR OWN HOME.

Statutory and Administrative
Preliminary Doc. #31

IT IS RECOMMENDED THAT 6 ADDITIONAL LINES DESIGNATED AS FAMILY CRISIS WORKERS AND ORGANIZATIONALLY ATTACHED TO THE PROTECTIVE UNIT OF THE DEPARTMENT OF HUMAN SERVICES BE FUNDED TO ACCOMPLISH THE MANDATE OF RECOMMENDATION.

Statutory & Administrative
Preliminary Doc. #30

XXXIII C&YSPP RECOMMENDS AFFIRMATIVE EFFORT BE INCREASED FOR MAINTAINING CONTACT WITH NATURAL PARENTS OF CHILDREN IN CUSTODY FOR PURPOSES OF FACILITATING RETURN OF CHILDREN TO NATURAL PARENTS, AND, THAT AN ADDITIONAL PERSONNEL LINE BE AUTHORIZED FOR EACH REGION TO CARRY OUT THIS FUNCTION.

Statutory
Preliminary Doc.
Rec. #33
Data Bk. pp HS 14-15

XXXIV IT IS RECOMMENDED THAT THE CHILD PROTECTIVE UNIT EXPAND THEIR CAPACITY TO PROVIDE SHORT TERM EMERGENCY CARE TO CHILDREN IN JEOPARDY AND TO FAMILIES IN CRISIS. SERVICES WOULD INCLUDE UP TO TWO WEEKS MAXIMUM CARE WITHOUT FORMAL CUSTODY.

Administrative
Data Bk. pp HS 15

XXXV IT IS RECOMMENDED THAT THE DEPARTMENT OF HUMAN SERVICES DEVELOP A FORMAL POLICY AND SPECIFIC CRITERIA WHICH MUST BE ADHERED TO BEFORE CHILDREN IN CUSTODY ARE PLACED IN INDEPENDENT LIVING ARRANGEMENTS.

Statutory & Administrative
Preliminary Doc.
Rec. #35
Data Book pp JJ20, HS 5,
HS 15, MH 7

XXXVI C&YSPP RECOMMENDS THAT THE DEPARTMENT OF HUMAN SERVICES BE STATUTORILY DESIGNATED AS THE AGENCY TO COORDINATE THE LICENSING, FUNDING, AND RECERTIFICATION OF CHILDREN'S RESIDENTIAL CARE INCLUDING TREATMENT FACILITIES AND GROUP HOMES. TWO PERSONNEL SHOULD BE AUTHORIZED TO COORDINATE FUNDING FROM MULTI-STATE SOURCES AND TO MAINTAIN DAY TO DAY ENROLLMENT AND VACANCY INFORMATION TO MAXIMIZE THE UTILIZATION OF THESE RESOURCES. IT IS FURTHER RECOMMENDED THAT STAFF ASSISTANCE TO AN INTERDEPARTMENTAL TEAM BE PROVIDED BY THIS UNIT.

- Statutory & Administrative Preliminary Doc. Rec. #34 Data Bk. pp JJ 3-4-5-6 XXXVII IT IS RECOMMENDED THAT THE DEPARTMENT OF HUMAN SERVICES FUND EIGHT COURT INTAKE WORKER LINES. THESE WORKERS, ALTHOUGH EMPLOYEES OF THE DEPARTMENT OF HUMAN SERVICES, WILL BE DESIGNATED AS OFFICERS OF THE COURT. ONE INTAKE WORKER WILL BE ASSIGNED TO EACH OF THE EIGHT DISTRICT ATTORNEY REGIONS.
- Statutory Preliminary Doc. Rec. #32 & 85 Data Bk. pp JJ 16-20 XXXVIII IT IS RECOMMENDED THAT SUPERVISION OF ADJUDICATED JUVENILES (PROBATION AND AFTERCARE) BE PROVIDED BY THE DEPARTMENT OF HUMAN SERVICES. AND, THAT JUVENILE PROBATION AND MAINE YOUTH CENTER AFTERCARE WORKERS BE TRANSFERRED TO THE DEPARTMENT OF HUMAN SERVICES REGIONAL SOCIAL SERVICES STAFF.
- Statutory Preliminary Doc. Rec. #19 Data Bk. pp JJ 3,8 XXXIX IT IS RECOMMENDED THAT TITLE 34 M.R.S.A. SECTION 3 BE AMENDED TO AUTHORIZE DIVISION OF LICENSING, DEPT. OF HUMAN SERVICES TO INSPECT AND APPROVE COUNTY DETENTION FACILITIES IN COOPERATION WITH THE JAIL INSPECTOR OF THE DEPT. OF MENTAL HEALTH AND CORRECTIONS.
- Statutory and Administrative Preliminary Doc. Rec. #35 Data Book pp JJ 20 HS 5 & 15, MH 7 XL C&YSPP RECOMMENDS THAT THE DEPARTMENT OF HUMAN SERVICES BE AUTHORIZED TO CONTRACT FOR THREE GROUP HOMES TO BE LOCATED IN SOUTHERN, CENTRAL AND EASTERN MAINE TO SERVE AS TEMPORARY SHELTER FACILITIES FOR RUNAWAY JUVENILES PRIOR TO RETURN TO FAMILIES OR ALTERNATIVE DISPOSITION. EACH GROUP HOME WILL HAVE STAFF QUALIFIED TO SERVE YOUTH IN CRISIS.
- Administrative and Statutory Preliminary Doc. Rec. #36 Data Bk. pp HS3-17 XLI C&YSPP RECOMMENDS THAT THE DEPT. OF HUMAN SERVICES FORMALLY INVOLVE REGIONAL OFFICES OF THE DEPARTMENT IN THE PLANNING, DEVELOPMENT, AND CONTRACTING OF SOCIAL SERVICES.
- Statutory and Administrative Preliminary Doc. Rec. #41 (Sec. 5) Data Bk. pp HS 3-16 XLII C&YSPP RECOMMENDS THAT LEGISLATURE MANDATE EXPANSION OF INCOME ELIGIBILITY REQUIREMENTS FOR SELECTED TITLE XX SSA SERVICES TO INCLUDE SERVICES TO INDIVIDUALS AND FAMILIES WHOSE ADJUSTED INCOME IS BETWEEN 80% AND 115% OF MEDIAN INCOME AND TO INCLUDE REQUIREMENT FOR A SLIDING FEE SCALE FOR FAMILIES WHOSE INCOME FALLS IN THIS RANGE. SUCH SERVICES ARE TO INCLUDE MENTAL HEALTH, MENTAL RETARDATION, FAMILY PLANNING, DAY CARE, ALCOHOL TREATMENT, CAMPSHIPS, FOSTER CARE AND GROUP CARE, AND HOMEMAKERS.
- Statutory and Administrative Preliminary Doc. Rec. #37 Data Bk. pp HS 3-16 XLIII IT IS RECOMMENDED THAT PLANNING AND PROGRAM DEVELOPMENT FOR CONTRACTED SOCIAL SERVICES, INCLUDING FUNDS AVAILABLE THROUGH TITLE XX, TITLE X, OF THE SOCIAL SECURITY ACT AND PRIORITY SOCIAL SERVICES BE CLEARLY DESIGNATED A DEPARTMENTAL RESPONSIBILITY WITH REQUIREMENT FOR INVOLVEMENT OF MAINE HUMAN SERVICES COUNCIL, MAINE COMMITTEE ON AGING, AND REPRESENTATIVES OF OTHER APPROPRIATE BODIES AS DESIGNATED BY THE COMMISSIONER (i.e. STATE COUNCIL FOR CHILDREN).
- Administrative Preliminary Doc. Rec. #'s 41, 44 Data Bk. pp HS 3-11 XLIV C&YSPP RECOMMENDS THAT THE BUREAU OF RESOURCE DEVELOPMENT OF THE DEPT. OF HUMAN SERVICES SPECIFICALLY PROVIDE NEEDS ASSESSMENT DATA, TECHNICAL ASSISTANCE TO COMMUNITY GROUPS OR AGENCIES AND DEVELOP A PURPOSEFUL PLAN FOR FUTURE ALLOCATION OF FEDERAL/STATE SOCIAL SERVICES FUNDS WITH PRIORITY GIVEN TO AREAS (COUNTIES AND SUB-DIVISIONS WITHIN COUNTIES) WHICH ARE CURRENTLY DISPROPORTIONATELY UNDERSERVED BASED ON NEEDS. FURTHER, IT IS RECOMMENDED THAT WHERE FEASIBLE, COMPETITIVE BIDDING FOR SERVICE CONTRACTS BE ENCOURAGED AND CONTRACTS AWARDED ON THE BASIS OF QUALITY OF SERVICE AND COST FACTORS.

BUREAU OF RESOURCE DEVELOPMENT - CONTRACTS, CONTENTS

IT IS RECOMMENDED THAT THE BUREAU OF RESOURCE DEVELOPMENT INCLUDE IN ALL CONTRACTS CLEAR OBJECTIVES THAT ARE TO BE MET BY THE CONTRACTING AGENCIES AND SPECIFIC MEASURES OF SUCH OF SUCH OBJECTIVES. AT A MINIMUM, THE CONTRACTS SHOULD CONTAIN DETAILED DESCRIPTIONS OF THE SERVICES TO BE RENDERED, THE INFORMATION TO BE REPORTED, THE FORMAT FOR REPORTING, CRITERIA BY WHICH THE ADEQUACY OF THE SERVICE DELIVERY WILL BE MEASURED, AND SUCH PENALTIES AS MAY BE IMPOSED FOR FAILURE TO DELIVER SERVICES AS SPECIFIED IN THE CONTRACT.

C&YSPP RECOMMENDS THAT UNEXPENDED OR ADDITIONAL STATE OR FEDERAL FUNDS MADE AVAILABLE THROUGH EXISTING OR NEW SERVICES GIVE PRIORITY TO SERVICES DIRECTED AT CHILDREN AND FAMILIES AT RISK. SINCE CHILDREN UNDER AGE 18 COMPRISE MORE THAN 30% OF MAINE'S POPULATION MORE DELIBERATE, CONSCIOUS EFFORT SHOULD BE MADE TO PROVIDE SUPPORTIVE SOCIAL SERVICES TO THIS POPULATION. SERVICES INCLUDED IN THIS RECOMMENDATION INCLUDE MENTAL HEALTH, HOMEMAKERS, MENTAL RETARDATION, SHELTER CARE.

IT IS RECOMMENDED THAT THE DEPT. OF HUMAN SERVICES CONSOLIDATE AND MANAGE PUBLIC FUNDS FOR FAMILY PLANNING PROGRAMS BY ESTABLISHING A SINGLE ADMINISTRATIVE MECHANISM WITHIN THE DEPARTMENT TO CARRY OUT FAMILY PLANNING NEEDS ASSESSMENT, CONTRACT NEGOTIATION, AND OVERSEE EVALUATION OF FAMILY PLANNING FUNDED BY TITLE XX S.S.A., TITLE XIX S.S.A., AND TITLE X S.S.A.

C&YSPP RECOGNIZING THE CONTINUING AND INCREASING NEED FOR SHELTER SERVICES TO UNWED MOTHERS AND TROUBLED ADOLESCENT FEMALES RECOMMENDS THAT CONSIDERATION BE GIVEN TO LEGISLATIVE AUTHORIZATION FOR USE OF FEDERAL TITLE XX FUNDS IN LIEU OF STATE APPROPRIATION TO SUPPORT SERVICES PROVIDED BY THE FACILITIES OPERATED BY ST. ANDRE'S HOME, INC., AND THAT RELATED STATE FUNDS MADE AVAILABLE BY SUCH TRANSFER BE ALLOCATED TO REGIONS OF THE DEPT. OF HUMAN SERVICES FOR EXPANDED V-6 (UNWED MOTHERS) PROGRAMS.

PRIORITY SOCIAL SERVICES PROGRAM

IT IS RECOMMENDED THAT TITLE 22, SEC. 6112 M.R.S.A. BE AMENDED AS FOLLOWS:
§6112. Designation of Beneficiaries.

A resident of the State of Maine and members of his immediate family and household who are eligible for Title XX Social Services by reason of income shall also be eligible for PSSP Social Services.

STATEMENT OF FACT: The present wording of Section 6112 of T22 M.R.S.A. establishes eligibility standards for PSSP social services that differ from those of Title XX. The intent of the Legislature appears to have been to provide social services for those Maine residents who did not qualify under Titles IVA and VI (which have since been incorporated into Title XX of the Social Security Act). By changing the statute, the accounting and determination of eligibility for the Bureau of Resource Development and its contracting agencies will be simplified. It appears that the income eligibility under Title XX and PSSP do not differ significantly, although the basis for their determination differ. If the Bureau adopts a fee scale for social services under Title XX and PSSP and raises the percent of median income standard, more people will be eligible for more services than at present.

IT IS RECOMMENDED THAT CHAPTER 523 OF PUBLIC LAWS, 1975, BE AMENDED TO READ:

A portion of State funds not to exceed 25% appropriated for Priority Social Services may be used, at the discretion of the Commissioner of the Dept. of Human Services, to earn Federal Funds to offer social services to residents who are eligible for services under Title XX of the Social Security Act provided such additional earned funds would be used primarily to benefit rural residents of Maine in keeping with legislative intent.

Administrative
Preliminary Doc. XLV
Rec. #40
Data Bk. pp HS 3-12

Administrative XLVI
Preliminary Doc.
Rec. #s 40-49, 82, 83,84
Data Bk. pp HS 3, 5, 8-9
MR 1, MR 3

Administrative XLVII
Preliminary Doc.
Rec. #45
Data Bk. pp HS 3, 7

Statutory and XLVIII
Administrative
Data Bk. pp Census 4,
HS 3, 7, 14

Statutory XLIX
Data Bk. pp HS 10
Preliminary Doc.
Rec. #41-5A

Statutory and
Administrative
Preliminary Doc.
Rec. #50
Data Bk. pp HS 3-9

- Statutory Preliminary Doc. Rec. #s 51, 52
Data Bk. pp Census 4, H-1, 7, 12
- LI C&YSPP RECOMMENDS THAT STATUTORY ENACTMENT AUTHORIZE AND DELINEATE PROGRAMS AND HEALTH SERVICES PROVIDED AND OVERSEEN BY THE DIVISION OF SPECIALIZED SERVICES IN THE BUREAU OF HEALTH, AND THAT SAID STATUTE OUTLINE THE RESPONSIBILITY FOR OVERSIGHT AND PLANNING FOR THE FOLLOWING:
- 1) Maternal & Child Health
 - 2) Crippled Children's Programs
 - 3) Women, infants, and Children's programs
 - 4) Requirements for annualized demographic and health data relating to the above.
- Statutory Preliminary Doc. Rec. #53
Data Bk Rec. pp H8-11, 12, H-13-15
- LII Bureau of Health - Division of Public Health Nursing
IT IS RECOMMENDED THAT STATUTORY AUTHORITY AND DELINEATION OF FUNCTION BE GIVEN TO THE DIVISION OF PUBLIC HEALTH NURSING. THE LEGISLATION WOULD INCLUDE THE FOLLOWING:
- CREATION: THE DIVISION OF PUBLIC HEALTH NURSING IS ESTABLISHED WITHIN THE BUREAU OF HEALTH OF THE DEPT. OF HUMAN SERVICES.
- DIRECTOR: THE DIVISION OF PUBLIC HEALTH NURSING WILL BE ADMINISTERED BY A DIRECTOR. THE DIRECTOR SHALL BE LICENSED AS A REGISTERED NURSE IN THE STATE OF MAINE AND SHALL HAVE EXPERIENCE IN COMMUNITY HEALTH NURSING.
- RESPONSIBILITIES: THE RESPONSIBILITIES OF THE DIVISION OF PUBLIC HEALTH NURSING SHALL INCLUDE, BUT NOT LIMITED TO:
- 1) Establishing Standards, in accordance with State and Federal laws and regulations, Bureau of Health policies and procedures, and current medical and nursing practice, for
 - a) Community nursing services in Communicable diseases
 - b) Programs in maternal and child health
 - c) Health screening
 - 2) Informing community nursing agencies of the standards in (1) above and enforcing such standards
 - 3) Providing, at the discretion of the Director, nursing services in communities which lack such services or in which such services are inadequate according to the established standards
 - 4) Providing technical assistance to school health nurses, prenatal clinics, community immunization clinics and child health conferences and groups seeking to establish such clinics and conferences.
- Administrative Preliminary Doc. Rec. #45
Data Bk. pp HS 7
- LIII IT IS RECOMMENDED THAT THE DIVISION OF PUBLIC HEALTH NURSING BE GIVEN RESPONSIBILITY FOR PROVIDING TECHNICAL ASSISTANCE TO FAMILY PLANNING PROGRAMS FUNDED BY STATE OR FEDERAL SOURCES AND THAT THE DIVISION MONITOR AND EVALUATE THE EFFECTIVENESS OF SUCH SERVICES ON THE BASIS OF FEDERAL/STATE LEGISLATIVE INTENT.
- Statutory Preliminary Doc. Rec. #54
Data Bk. pp H-12
- LIV Bureau of Health - Mandatory Immunizations
IT IS RECOMMENDED THAT LEGISLATION REQUIRING THAT CHILDREN (WITH CERTAIN EXCEPTIONS) HAVE RECEIVED A BASIC SERIES OF IMMUNIZATIONS PRIOR TO ENTERING GRADE SCHOOL. IF A CHILD HAS NOT RECEIVED SUCH A SERIES BY THAT TIME, HIS OR HER ENTRANCE SHALL BE CONDITIONAL UPON PROMPT COMPLETION OF THE SERIES. THE BASIC SERIES SHALL INCLUDE FULL IMMUNIZATION AGAINST POLIOMYELITIS, MEASLES, DIPHTHERIA, AND RUBELLA. THE EXCEPTIONS TO SUCH A REQUIREMENT SHALL BE THOSE CHILDREN WHOSE PARENTS OR GUARDIANS HOLD RELIGIOUS BELIEFS CONTRARY TO SUCH IMMUNIZATIONS AND THOSE CHILDREN WHOSE HEALTH MIGHT BE ENDANGERED BY SUCH IMMUNIZATIONS.

- Administrative Preliminary Doc. Rec. #55 LV C&YSPP SUPPORTS THE OFFICE OF DENTAL HEALTH, DEPARTMENT OF HUMAN SERVICES, IN ITS EFFORTS TO PROVIDE A VOLUNTARY PROGRAM OF PREVENTIVE BRUSHING, FLOSSING, AND FLUORIDE IN GRADES K-6 AND RECOMMEND THAT LEGISLATURE CONSIDER LEGISLATION WHICH WILL MAKE THE PROGRAM MORE WIDELY AVAILABLE THROUGHOUT THE STATE TO MAINE CHILDREN.
- Statutory Preliminary Doc. Rec. #s 57,60 Data Bk. pp H 1-4 LVI IT IS RECOMMENDED THAT THE BUREAU OF REHABILITATION DEVELOP A DIVISION WITHIN THE OPERATIONS UNIT WHICH WILL RESPOND SPECIFICALLY TO THE REFERRAL AND/OR SERVICE NEEDS "OF BLIND AND DISABLED INDIVIDUALS UNDER AGE 16".
- a) THIS DIVISION SHOULD MEET THE REQUIREMENTS OF THE AMENDMENT OF SECTION 1615 OF THE SOCIAL SECURITY ACT (OCT. 1, 1976).
 - b) THE DEVELOPMENT OF GREATER COORDINATION BETWEEN BUREAU OF REHABILITATION PROGRAMS AND SERVICES AND THOSE PURCHASED FROM AND/OR DELIVERED BY OTHER AGENCIES, BUREAUS OR DEPARTMENTS SHOULD BE A PRIORITY FUNCTION OF THIS DIVISION.
- Administrative Preliminary Doc. Rec. #s 46, 58, 59 Data Bk. pp (inserts) LVII C&YSPP RECOMMENDS THAT THE OFFICE OF ALCOHOL AND DRUG ABUSE PREVENTION (BUREAU OF REHAB.) REDIRECT PERCENTAGE OF FUNDS AND PROGRAM APPROACHES TO PROVIDE PREVENTION AND TREATMENT PROGRAMS FOR ALCOHOL ABUSERS UNDER AGE 18.
- Administrative Preliminary Doc. Rec. #s 46, 58, 59 Data Book (inserts) LVIII C&YSPP RECOMMENDS THAT THE OFFICE OF ALCOHOL AND DRUG ABUSE PREVENTION (BUREAU OF REHAB.) INITIATE ACTION TO DETERMINE RELIABLE DATA ON THE INCIDENCE OF UNDERAGE ALCOHOL USE/ABUSE AND TO MAKE RECOMMENDATIONS TO THE SPECIAL SESSION OF THE 108TH LEGISLATURE FOR APPROPRIATE LEGISLATIVE ACTION, IF NECESSARY, TO CURB REPORTED INCREASE OF ALCOHOL USE BY MAINE CHILDREN.
- Administrative Preliminary Doc. Rec. #s 68,71,76,78,79,80, and 86 Data Bk. pps. Census 2,3, and 3a - MH 2,3,3a JJ 5-8, 12-13 LIX C&YSPP RECOMMENDS THAT THE DEPT. OF MENTAL HEALTH AND CORRECTIONS USE THE STATUTORY AND REGULATORY MEANS AVAILABLE TO IT TO INCREASE THE QUALITY, COMPREHENSIVENESS, AND ACCESS TO MENTAL HEALTH SERVICES FOR CHILDREN AVAILABLE THROUGH THE COMMUNITY MENTAL HEALTH CENTERS. TO INITIATE A MORE ADEQUATE RESPONSE TO CHILDREN'S MENTAL HEALTH NEEDS C&YSPP RECOMMENDS THAT THE STATE MENTAL HEALTH PLAN FOR CHILDREN BE RE-EXAMINED, REVISED, AND RE-SUBMITTED FOR APPROVAL WHICH SHALL REQUIRE THE FOLLOWING:
- 1) Inpatient services in each catchment area for children either through the CMHC or a contracted agency designated by the Dept.
 - 2) Psychological services for juvenile offenders available to the Juvenile Courts.
 - 3) Specific description of consultation and education services available to children, families, and schools as well as other child-caring agencies.
 - 4) An assignment of CMHC personnel supported by state funds which will more closely allocate CMHC resources and personnel to children's services in proportion to the population ratio of children in each catchment area.
 - 5) A specific requirement for on-site assignment of CMHC personnel and resources to counties within multi-county catchment areas on the basis of proportion of catchment area represented by individual county population.

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| <p>Administrative
Preliminary Doc.
Rec. #71
Data Book pps 8,9</p> | <p>LX</p> | <p>IT IS RECOMMENDED THAT THE DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS AND THE BUREAU OF MENTAL HEALTH USE THE FOLLOWING LEGAL ADMINISTRATIVE POWERS TO ENCOURAGE THE COMMUNITY MENTAL HEALTH CENTERS TO ACHIEVE STATE MENTAL HEALTH GOALS:</p> <ol style="list-style-type: none"> 1) Approval of Mental Health Centers for Federal Mental Health Funds 2) Approval of Mental Health Centers for State appropriations 3) Licensing of Community Mental Health Centers <ol style="list-style-type: none"> a) for Medicaid/Medicare payments b) for provision of mental health services 4) Strengthening of standards for Community Mental Health Centers 5) Evaluation of Community Mental Health services 6) Agreements between Commissioner of Mental Health and Corrections, Commissioner of Dept. of Education on use of departmental funds going to or through Community Mental Health Centers 7) Exploration of agencies which could serve as alternative providers of community mental health services. |
| <p>Statutory
Preliminary Doc.
Rec. #79
Data Book pps MH 2-5, 7</p> | <p>LXI</p> | <p>IN ORDER TO BETTER ASSURE COORDINATION AND ADEQUATE SERVICES TO CHILDREN IT IS RECOMMENDED THAT REPRESENTATIVES OF STATE AGENCIES THAT SERVE CHILDREN BE STATUTORILY ADDED TO THE MEMBERSHIP OF THE GOVERNING BODIES OF THE COMMUNITY MENTAL HEALTH CENTERS. THOSE AGENCIES SHOULD INCLUDE THE BUREAU OF MENTAL RETARDATION (DEVELOPMENTAL DISABILITIES), THE BUREAU OF CORRECTIONS, THE BUREAU OF RESOURCE DEVELOPMENT, THE REGIONAL OFFICES OF THE DEPT. OF HUMAN SERVICES AND LOCAL EDUCATIONAL AGENCIES. ADJUSTMENT MAY BE NECESSARY TO INSURE THAT THE FEDERAL REQUIREMENT THAT AT LEAST ONE-HALF OF THE MEMBERS OF THE GOVERNING BODY BE INDIVIDUALS WHO ARE NOT PROVIDERS OF HEALTH CARE.</p> |
| <p>Administrative
Preliminary Doc.
Rec. #s 18, 81
Data Book pps JJ 1, 8</p> | <p>LXII</p> | <p>IT IS RECOMMENDED THAT THE CONSULTATION AND EDUCATION COMPONENTS OF THE COMMUNITY MENTAL HEALTH CENTERS, IN COOPERATION WITH THE DEPARTMENT OF HUMAN SERVICES, PROVIDE LOCAL TRAINING TO LAW ENFORCEMENT PERSONNEL IN THE AREAS OF ABUSE, NEGLECT, AND FAMILIES WITH DOMESTIC PROBLEMS.</p> |
| <p>Administrative
Preliminary Doc.
Rec. #94
Data Book pp E.D. 8-11C</p> | <p>LXIII</p> | <p>C&SPP RECOMMENDS THAT PRESCRIBED PROCESS REGULATED BY THE DEPT. OF EDUCATION (DIV. OF SPECIAL EDUCATION, AND THE DEPT. OF MENTAL HEALTH & CORRECTIONS-BUREAU OF MENTAL HEALTH) BE DECENTRALIZED TO FACILITATE THE PLACEMENT OF EMOTIONALLY DISTURBED STUDENTS IN APPROVED TREATMENT CENTERS WHEN PARENTS, THE SCHOOL PUPIL EVALUATION TEAM, AND THE COMMUNITY MENTAL HEALTH CENTER CONCUR IN THE PLACEMENT RECOMMENDATION.</p> |
| <p>Statutory
Preliminary Doc.
Rec. #s 61, 65
Data Book pps MR 1-3</p> | <p>LXIV</p> | <p>CYSPP RECOMMENDS THAT TITLE 34, CHAPTER 184, SEC. 2063, M.R.S.A. BE AMENDED AS FOLLOWS:</p> <p>The Department of Mental Health and Corrections shall be responsible for the direction of Developmental Disabilities programs in the institutions of the Department and shall be responsible for the planning, promotion, coordination and development of a complete and integrated state-wide program for the Developmentally Disabled and shall serve as liaison, coordinator and consultant to the several State Departments in accomplishing the provision of such comprehensive services. The Bureau of Mental Retardation shall be re-designated the Bureau of Developmental Disabilities and shall carry out these responsibilities.</p> <p>(Note: subsequent sections of this chapter and others will need rewording to reflect this change of terms and scope).</p> |

Administrative Preliminary Doc. Rec. #70 Data Book pp H-1	LXV	<u>Bureau of Mental Retardation - Plan for Developmental Disabilities</u> IT IS RECOMMENDED THAT THE PLANNING EFFORT REQUIRED BY FEDERAL LAW P.L. 94-103 DEALING WITH DEVELOPMENTAL DISABILITIES BE CONDUCTED BY THE BUREAU OF DEVELOPMENTAL DISABILITIES (BUREAU OF MENTAL RETARDATION) WITH THE ASSISTANCE OF THE MAINE COUNCIL ON DEVELOPMENTAL DISABILITIES AND THE TECHNICAL SUPPORT OF THE REP UNIT OF THE DEPARTMENTAL HEALTH AND CORRECTIONS.
Administrative Preliminary Doc. Rec. #74 Data Book pps HS3-8	LXVI	IT IS RECOMMENDED THAT THE REGIONAL ADMINISTRATORS OF THE BUREAU OF MENTAL RETARDATION (DEVELOPMENTAL DISABILITIES) HAVE THE AUTHORITY OF REVIEW AND COMMENT ON CONTRACTS NEGOTIATED BY THE BUREAU OF RESOURCE DEVELOPMENT WHICH SERVE THE MENTALLY RETARDED POPULATION (OR DEVELOPMENTALLY DISABLED). THE REGIONAL ADMINISTRATORS SHOULD ALSO BE A PART OF ANY EVALUATION PROCESS CONDUCTED BY THE BUREAU OF RESOURCE DEVELOPMENT OF THE DEPARTMENT OF HUMAN SERVICES OF SUCH CONTRACTS.
Administrative Preliminary Doc. Rec. #75 Data Book pps HS 14-18	LXVII	<u>Bureau of Mental Retardation - Foster Parent Training</u> IT IS RECOMMENDED THAT THE REGIONAL ADMINISTRATORS OF THE BUREAU OF MENTAL RETARDATION (DEVELOPMENTAL DISABILITIES) ASSIST THE DEPARTMENT OF HUMAN SERVICES IN THE DEVELOPMENT OF TRAINING PROGRAMS FOR FOSTER PARENTS WHO WILL SERVE MENTALLY RETARDED CHILDREN AND THAT REGIONAL ADMINISTRATORS PARTICIPATE IN THE TRAINING OF SUCH FOSTER PARENTS.
Administrative Preliminary Doc. Rec. #84 Data Book pp ED 9 HS 15, MR 1-3	LXVIII	C&YSPP RECOMMENDS A COORDINATED APPROACH BETWEEN THE DEPARTMENTS OF MENTAL HEALTH AND CORRECTIONS, BUREAU OF MENTAL RETARDATION AND THE DEPT. OF HUMAN SERVICES AND THE DEPT. OF EDUCATION AND CULTURAL SERVICES IN THE RECRUITMENT, DEVELOPMENT, AND SUPPORT OF FOSTER HOMES FOR UNDER AGE 18 RETARDED CHILDREN TO ASSURE OPTIMUM SUPPORTIVE HEALTH, EDUCATION, AND SOCIAL SERVICES FOR RETARDED CHILDREN IN FOSTER CARE.
Statutory Preliminary Doc. Rec. #s 19, 34 Data Book pps JJ 3,5,6-11	LXIX	C&YSPP SUPPORTS RECOMMENDATIONS OF THE MAINE COMMISSION TO REVISE THE JUVENILE STATUTES WHICH SHALL BE MAKING RECOMMENDATIONS TO THE 108th LEGISLATURE.
Statutory and Administrative Preliminary Doc. Rec. #89 Data Book pp. E.D. 8A-10C E.D. 14-14C, H3, 8-15	LXX	WHEREAS IT IS REQUIRED BY STATE LAW THAT "EACH ADMINISTRATIVE UNIT OPERATING SCHOOLS IDENTIFY ALL CHILDREN WITHIN ITS JURISDICTION WHO REQUIRE SPECIAL EDUCATION AND SUPPORTIVE ASSISTANCE". IT IS RECOMMENDED THAT THE REQUIRED SCREENING OF ALL STUDENTS BE A COMPREHENSIVE ASSESSMENT, CONDUCTED IN KEEPING WITH GUIDELINES AS JOINTLY DEVELOPED BY THE DECS, DIVISION OF SPECIAL EDUCATION WITH ASSISTANCE OF THE DHS, DIVISION OF PUBLIC HEALTH NURSING AND CONSIST OF: <ul style="list-style-type: none"> a) A statement from the child's parent or legal guardian concerning the Child's developmental history. b) A health assessment c) A vision and hearing assessment d) An assessment of the child's cognitive and motor abilities.
Statutory and Administrative Preliminary Doc. Rec. #89 Data Book pps. ED 8A-10C ED 14-14D		WHEREAS IT IS RECOMMENDED THAT IT BE THE RESPONSIBILITY OF EACH ADMINISTRATIVE UNIT TO PROVIDE SCHOOL HEALTH SERVICES WHICH WILL ASSESS THE HEALTH STATUS OF EACH CHILD, IN ORDER TO DETERMINE CONDITIONS WHICH MAY INTERFERE WITH LEARNING. IT IS FURTHER RECOMMENDED THAT THE PERSONNEL (SCHOOL NURSE OR HEALTH AGENCY) INVOLVED IN THE PROVISION OF SAID SCHOOL HEALTH ASSESSMENTS SHALL SUBMIT INFORMATION TO THE DIVISION OF PUBLIC HEALTH NURSING;AND,THE DIVISION OF PUBLIC HEALTH NURSING SHALL WORK IN CLOSE COOPERATION WITH THE DIVISION OF SPECIAL EDUCATION IN IMPLEMENTATION OF HEALTH ASSESSMENT STANDARDS THAT WILL UNIFORMLY BE USED IN THE MANDATED SPECIAL EDUCATION SCREENING PROCESS, AND SHALL PROVIDE TECHNICAL ASSISTANCE TO SCHOOL PERSONNEL TO FACILITATE SCREENING REQUIREMENTS.

LXXI (Cont'd)

WHEREAS "EACH ADMINISTRATIVE UNIT SHALL FORM A PUPIL EVALUATION TEAM FOR THE PURPOSE OF EVALUATING THE NEEDS OF PUPILS IDENTIFIED BY THE SCREENING PROCESS," AND TO BETTER ENSURE THE UNIFORMITY OF STATE SPECIAL EDUCATION PROGRAMMING, IT IS RECOMMENDED THAT THE COMPOSITION OF EACH PUPIL EVALUATION TEAM BE DEFINED TO INCLUDE:

- a) A parent or legal guardian of the child
- b) A registered nurse, or a social worker with a Masters Degree in Social Work, or a professional representative of the Community Mental Health Center or a certified Guidance Counselor, or when appropriate, a professional staff member of the Regional Developmental Disabilities Office
- c) A member of the school administrative staff
- d) A certified teacher who has recently had or currently has, or will have the child in a classroom/teaching situation
- e) Upon the request of the child's parents, and at their expense, any professional outside the school system who is currently working with the child being evaluated
- f) The child, at his/her request, if such child is between the ages of fourteen through twenty: the PET shall notify such child for whom an educational plan is to be developed of his/her right to be present at and to participate in the development of the plan and, if the child is younger than fourteen, the PET may invite such child to be present at and participate in the writing of such plan, if the PET determines that such presence is necessary or desirable and in the best interest of the child.

Statutory and Administrative Preliminary Doc. ec. #91
Data Book pps ED6-ED7D

C&YSPP RECOMMENDS THAT STUDENTS WHO ACCUMULATE THIRTY ABSENCES IN THE COURSE OF THE SCHOOL YEAR WITHOUT MEDICAL REASON OR OTHER JUST CAUSE AND SCHOOL DROPOUTS BE EVALUATED BY THE PUPIL EVALUATION TEAM AND THAT PRESCRIPTIVE EDUCATIONAL PROGRAMS DEVELOPED AT THE RECOMMENDATION OF THE PET INCLUDING TUTORING, RESOURCE ROOMS, CO-OP PROGRAMS AND ALTERNATE EDUCATIONAL PROGRAMS SHALL BE ELIGIBLE FOR 90-10 REIMBURSEMENT BY DECS IN ACCORDANCE WITH DEPARTMENTAL REGULATIONS.

Statutory Preliminary Doc. Rec. #90
Data Book pp H-8, 11-13, ED 8-10C

C&YSPP RECOMMENDS THAT LEGISLATION BE ENACTED WHICH WILL PROVIDE STATE SUPPORT FOR PRE-SCHOOL PROGRAMS FOR HANDICAPPED CHILDREN BETWEEN (3) THREE TO (5) FIVE YEARS OF AGE, AT LOCAL OPTION OF LEAs AND WHICH WILL PROVIDE 90-10 REIMBURSEMENT BY THE MAINE DEPT. OF EDUCATION AND CULTURAL SERVICES.

Statutory Preliminary Document Rec. #92

TO FACILITATE PARALLEL COMMUNICATION AND COORDINATION OF SERVICE EFFORTS WITH THE BUREAU OF MENTAL HEALTH AND THE BUREAU OF DEVELOPMENTAL DISABILITIES, AND IN LIEU OF INCREASED STATE RESPONSIBILITIES (M.R.S.A. TITLE 20, CHAPTER 404) AND ANTICIPATED INCREASED FEDERAL RESPONSIBILITIES (PUBLIC LAW 94-142, EDUCATION FOR ALL HANDICAPPED CHILDREN ACT OF 1975): IT IS RECOMMENDED THAT THE DIVISION OF SPECIAL EDUCATION BE ORGANIZATIONALLY ELEVATED TO A MDECS BUREAU LEVEL AND THAT A PERMANENT DIRECTOR OF THE BUREAU BE APPOINTED BY THE DECS.

Statutory Preliminary Doc. Rec. #56
Data Book pp H3, ED8A-10C

IT IS RECOMMENDED THAT RESPONSIBILITY FOR THE EDUCATION OF BLIND AND VISUALLY IMPAIRED CHILDREN OF SCHOOL AGE BE ASSUMED BY THE DECS AND THAT EDUCATIONAL PERSONNEL AND RESOURCES BE TRANSFERRED FROM THE DEPT. OF HUMAN SERVICES, BUREAU OF REHABILITATION TO DECS PROVIDED THAT LEVEL OF EDUCATIONAL SERVICE IS MAINTAINED/INCREASED AND WITHOUT LOSS OF FEDERAL OR STATE FUNDS CURRENTLY SERVING THESE CHILDREN.

Statutory Data Book pp ED 6-7D	LXXVI	C&YSPP RECOMMENDS THAT THE STATUTORY REQUIREMENTS WHICH ENSURE THAT TRANSPORTATION IS AVAILABLE TO STUDENTS BEYOND PRESCRIBED DISTANCES FROM SCHOOLS BE REVISED TO REQUIRE TOWNS WHICH DO NOT OPERATE A SECONDARY SCHOOL TO PROVIDE TRANSPORTATION TO AT LEAST ONE HIGH SCHOOL AND THAT SUCH TRANSPORTATION BE REIMBURSED BY DECS AT 90-10 RATE..
Statutory	LXXVII	RECOGNIZING THE IMPORTANCE OF PARENTAL INVOLVEMENT AND AWARENESS, C&YSPP RECOMMENDS THAT THE STATE OF MAINE LAWS RELATING TO PUBLIC SCHOOLS BE AMENDED TO REQUIRE THAT ALL PUBLIC SCHOOLS IN THE STATE OFFER DURING THE ACADEMIC SCHOOL YEAR AT LEAST ONE PARENT-TEACHER CONFERENCE TO DISCUSS STUDENTS' PROGRESS; AND THAT THE MDECS DEVELOP GUIDELINES AND REGULATIONS INDICATING THE RECOMMENDED CONFERENCE PROCEDURE.
Statutory Preliminary Doc. Rec. #93 Data Book pp ED 7A-10C	LXVIII	IT IS RECOMMENDED THAT THE SCHOOL FINANCE ACT BE AMENDED TO PROVIDE FOR CURRENT YEAR REIMBURSEMENT TO LOCAL EDUCATIONAL AGENCIES FOR APPROXIMATELY 40% OF THE COST OF SPECIAL EDUCATION SERVICES RENDERED WITHIN THE SCHOOL SYSTEM. SUCH REIMBURSEMENT TO BE MADE IN NOVEMBER SHALL REPRESENT IN-SCHOOL SPECIAL EDUCATION COSTS BASED ON ENROLLMENT FIGURES OF PREVIOUS YEAR OR AN ESTIMATE OF FALL SPECIAL EDUCATION ENROLLMENT, WHICHEVER IS LESS. THE COSTS FOR THE REMAINDER OF THE ACADEMIC YEAR SHALL BE REIMBURSED AFTER JULY 1ST AT THE RATE PRESCRIBED BY CURRENT LAW.
Administrative	LXXIX	IT IS RECOMMENDED THAT DECS CONSIDER EXISTING PUBLIC SCHOOL LAWS AND REGULATIONS FOR PURPOSES OF SETTING MINIMUM EDUCATIONAL PROGRAM STANDARDS AND THAT PRIORITY FOR SETTING MINIMUM STANDARDS BE GIVEN TO THE DIVISION OF CURRICULUM, BUREAU OF INSTRUCTION.
Administrative/ Statutory Preliminary Rec. Doc. #88	LXXX	IT IS RECOMMENDED THAT THE STATE BOARD OF EDUCATION AND THE JOINT COMMITTEE ON EDUCATION OF THE MAINE LEGISLATURE ESTABLISH A STUDY COMMISSION TO EXAMINE THE POTENTIAL BENEFITS FOR MAINE SCHOOL SYSTEMS OF REGIONAL EDUCATION SERVICES PROVIDED THROUGH DECS INCLUDING TECHNICAL ASSISTANCE, PROGRAM DEVELOPMENT, AND GRANT ASSISTANCE.